



# DU PAGE COUNTY

## Finance Committee

### Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, May 27, 2025**

**8:00 AM**

**County Board Room**

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**1. CALL TO ORDER**

8:00 AM meeting was called to order by Chair Garcia at 8:01 AM.

A motion was made by Member Childress and seconded by Member Haider to allow for remote participation. Upon a voice vote, the motion passed.

**2. ROLL CALL**

<b>PRESENT</b>	Childress, Covert, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT</b>	Cronin Cahill, and Galassi
<b>REMOTE</b>	Zay

**3. PUBLIC COMMENT**

No public comments were offered.

**4. CHAIRWOMAN'S REMARKS - CHAIR GARCIA**

No remarks were offered.

**5. PRESENTATION**

**5.A. Housing Solutions Presentation**

Committee Members Sheila Rutledge and Sam Tornatore, Co-Chairs of the Ad-Hoc Housing Solutions Committee, provided a brief introduction to the Housing Solutions presentation. Member Tornatore explained the meaning of the "missing middle", people who are born, raised, and work in DuPage County, but who maybe make too much money to receive government assistance, and not enough money to live where they work or where they were raised.

Jeremy Custer, Senior Advisor, provided the Committee with a recap of the work that has been done so far. In both FY22 and FY23, the County allocated \$2.5 million dollars for housing from the County's surplus fund. In July 2024, the housing action plan was released. Definitions for the terms "Housing Trust Fund", "Community Land Trust", and "Land Bank" were explained. Staff's preferred recommendation is to establish a County Land Bank with an established nonprofit. This gives the County the internal controls it desires, the ability to receive the Community Land Trust expertise needed, and the authority to address the diverse needs of housing within the County. This option also helps alleviate the staff burden and is a proven, tested model.

Paul Hoss, Planning & Zoning Administration Coordinator, reviewed next steps with the Committee. First, on today's County Board agenda, is approval of a resolution establishing the County Land Bank and authority to enter into an agreement with a nonprofit for the Community

Land Trust. Future upcoming steps include: issuing an RFQ/RFP for potential nonprofit partners, establishing internal administrative rules and guidelines for the Land Bank & Community Land Trust, formalizing an agreement with the nonprofit partner, and then implementing the programming based off the needs of the community working with the nonprofit and housing partners.

The average median income (AMI) that participants must meet for this program is 80%, which follows State statute. Staff is working on a legislative level to raise the AMI for this program to 150%. The nonprofit will be in charge of ensuring that program participants meet the income eligibility requirements. The rules of the program would follow current State law. Future funding options for this program may include fundraising opportunities, private donations, and potential County funding.

## 6. APPROVAL OF MINUTES

### 6.A. [25-1301](#)

Finance Committee - Regular Meeting - Tuesday, May 13, 2025

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Saba Haider
<b>SECONDER:</b>	Brian Krajewski
<b>AYES:</b>	Childress, Covert, DeSart, Evans, Garcia, Haider, Honig, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Cronin Cahill, Eckhoff, and Galassi
<b>REMOTE:</b>	Zay

## 7. BUDGET TRANSFERS

### 7.A. [FI-R-0092-25](#)

Budget Transfers 05-27-2025 - Various Companies and Accounting Units

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Sadia Covert
<b>SECONDER:</b>	Saba Haider
<b>AYES:</b>	Childress, Covert, DeSart, Evans, Garcia, Haider, Honig, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Cronin Cahill, Eckhoff, and Galassi
<b>REMOTE:</b>	Zay

## 8. PROCUREMENT REQUISITIONS

### A. Finance - Garcia

#### 8.A.1. [FI-P-0004-25](#)

Recommendation for the approval of funding for Constangy, Brooks, Smith & Prophete, LLP, to provide legal services regarding the cyber incident as Special Assistant State's Attorneys, for the State's Attorney's Office, for the period of April 28, 2025 through April 28, 2026, for an amount not to exceed \$100,000.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Sadia Covert
<b>SECONDER:</b>	Brian Krajewski

**B. Human Services - Schwarze**

8.B.1. [25-1330](#)

HS-P-0040A-24 - Amendment to Resolution HS-P-0040-24, issued to Healthy Air Heating & Air, Inc., for Weatherization Services, to provide mechanical (HVAC) and architectural weatherization labor and materials, to increase encumbrance in the amount of \$50,000, resulting in an amended contract total not to exceed \$916,434. an increase of 5.77%. Grant funded. (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Greg Schwarze
<b>SECONDER:</b>	Dawn DeSart

8.B.2. [HS-P-0023-25](#)

Recommendation for the approval of a contract purchase order to Keurig Dr. Pepper/The American Bottling Company, for beverages and fountain drinks, for the DuPage Care Center and Cafes on County Campus, for the period July 30, 2025 through July 29, 2026, for a contract total not to exceed \$30,600; under bid renewal #22-056-DCC, third and final optional renewal.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Greg Schwarze
<b>SECONDER:</b>	Yeena Yoo

**C. Judicial and Public Safety - Evans**

8.C.1. [JPS-R-0006-25](#)

Resolution approving funds to administer the Seniors' Drive-Thru Meal Pilot Program, in the amount of \$142,000. (Sheriff's Office)

A motion was made by Member Yoo and seconded by Member DeSart to amend the resolution to add in the paragraph "Whereas, the DuPage Sheriff's Office shall work with the Community Services Department on a means test for eligibility of recipients; and". Upon a voice vote, the motion passed.

<b>RESULT:</b>	APPROVED AS AMENDED
<b>MOVER:</b>	Lucy Evans
<b>SECONDER:</b>	Greg Schwarze

**D. Public Works - Childress****8.D.1. [FM-P-0025-25](#)**

Recommendation for the approval of a contract to Altorfer Industries Inc., to furnish and deliver one (1) Caterpillar Compact Track Loader with accessories, for Facilities Management-Grounds, for the period May 28, 2025 through November 30, 2025, for a total contract amount not to exceed \$96,760.00. Contract let pursuant to the Intergovernmental Cooperation Act (Sourcewell Grounds Maintenance Cooperative Contract #011723; Altorfer Quote #129940-01)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Saba Haider

**8.D.2. [FM-P-0026-25](#)**

Recommendation for the approval of a contract to Allied Valve, Inc., to test, repair, and re-certify safety relief valves for boilers at the Power Plant, for Facilities Management, for the period of May 28, 2025 through May 27, 2028, for a total contract amount not to exceed \$70,640, per lowest responsible bid #25-054-FM.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Sadia Covert

**8.D.3. [PW-P-0013-25](#)**

Recommendation for the approval of a contract to United Door and Dock, LLC, for four Slide Gates for the Woodridge Greene Valley Wastewater Treatment Plant, for Public Works, for the period of May 27, 2025 to May 26, 2026, for a total contract amount not to exceed \$53,253, per lowest responsible bid #25-058-PW.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Sadia Covert

**8.D.4. [PW-R-0004-25](#)**

Recommendation for the approval of an agreement between the County of DuPage, Illinois and Corrosion Illinois Network, LLC for funding engineering inspection services for water system planning, for Public works, for the period of May 27, 2025, to May 26, 2034.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Saba Haider

**E. Technology - Covert**

8.E.1. [TE-P-0007-25](#)

Recommendation for the approval of a contract purchase order to Telcom Innovations Group, LLC, for the annual maintenance of the County phone system, for Information Technology, for the period of August 7, 2025 through August 6, 2026, for a contract total amount of \$88,754.50, pursuant to the Intergovernmental Cooperation Act (Sourcewell contract #120122-MBS).

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Sadia Covert
<b>SECONDER:</b>	Brian Krajewski
<b>AYES:</b>	Covert, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Childress, Cronin Cahill, and Galassi
<b>REMOTE:</b>	Zay

**F. Transportation - Ozog**

8.F.1. [DT-P-0034-25](#)

Recommendation for the approval of a contract purchase order to Sutton Ford, Inc., to furnish and deliver two (2) Ford F-350 Crew Cabs, for the Division of Transportation, for the period May 27, 2025 through May 26, 2026, for a contract total not to exceed \$149,272.80. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Suburban Purchasing Cooperative Contract # 225).

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Sheila Rutledge
<b>AYES:</b>	Covert, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Childress, Cronin Cahill, and Galassi

<b>REMOTE:</b> Zay
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8.F.2. [DT-P-0033-25](#)

Recommendation for the approval of a contract purchase order to Sutton Ford, Inc., to furnish and deliver one (1) 2025 Ford F-350 Crew Cab, for the Division of Transportation Fleet Department, for a contract total not to exceed \$79,551.40. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Suburban Purchasing Cooperative Contract #225).

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Sheila Rutledge
<b>AYES:</b>	Covert, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Childress, Cronin Cahill, and Galassi
<b>REMOTE:</b>	Zay

## 9. FINANCE RESOLUTIONS

9.A. [FI-R-0081-25](#)

Acceptance and appropriation of additional funding for the Illinois Department of Commerce and Economic Opportunity Workforce Innovation and Opportunity Act (WIOA) Grant PY23, Inter-Governmental Agreement No. 23-681006, Company 5000 - Accounting Unit 2840, \$5,668. (Under the administrative direction of the Human Resources Department)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Saba Haider
<b>SECONDER:</b>	Brian Krajewski
<b>AYES:</b>	Covert, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Childress, Cronin Cahill, and Galassi
<b>REMOTE:</b>	Zay

9.B. [FI-R-0089-25](#)

Acceptance and appropriation of the Animal Services-IL DCEO Public Health and Safety Grant PY25, Inter-Governmental Agreement No. 25-203296, Company 5000 - Accounting Unit 1320, \$275,000. (Animal Services)

<b>RESULT:</b> APPROVED
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<b>MOVER:</b>	Andrew Honig
<b>SECONDER:</b>	Sheila Rutledge

9.C. [FI-R-0090-25](#)

Acceptance and appropriation of interest earned on investment for the DuPage Animal Friends Phase II Capital Project Grant, Company 5000 - Accounting Unit 1310, in the amount of \$2,765. (Animal Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Saba Haider
<b>SECONDER:</b>	Andrew Honig

**10. INFORMATIONAL**

A motion was made by Member Haider and seconded by Member Yoo to receive and place on file: Payment of Claims, Wire Transfers, County Board Resolutions, and Grant Proposal Notifications. Upon a voice vote, the motion passed.

**A. Payment of Claims**10.A.1. [25-1282](#)

05-09-2025 Paylist

10.A.2. [25-1290](#)

05-09-2025 Auto Debit Paylist

10.A.3. [25-1302](#)

05-13-2025 Paylist

10.A.4. [25-1314](#)

05-14-2025 Polling Place Paylist

10.A.5. [25-1337](#)

05-16-2025 Auto Debit Paylist

10.A.6. [25-1338](#)

05-16-2025 Paylist

10.A.7. [25-1361](#)

05-20-2025 Paylist

**B. Wire Transfers**10.B.1. [25-1278](#)

05-06-2025 Corvel Wire Transfer

**C. County Board Resolutions**

10.C.1. [CB-R-0045-25](#)

Resolution Approving Member Initiative Program Agreements.

10.C.2. [CB-R-0046-25](#)

Resolution Establishing the Creation of a County Land Bank and Authority to Partner with a Community Land Trust.

10.C.3. [CB-R-0047-25](#)

Declaration of Vacancy of County Board (District 6) Seat.

10.C.4. [CB-R-0044-25](#)

Appointment of the Public Aid Committee - Member List attached.

**D. Grant Proposal Notifications**10.D.1. [25-1268](#)

GPN 014-25: Illinois Department of Commerce & Economic Opportunity (IL DCEO) Grant for Animal Services - Public Health and Safety PY25 - \$275,000. (Animal Services)

<b>RESULT:</b>	APPROVED THE CONSENT AGENDA
<b>MOVER:</b>	Saba Haider
<b>SECONDER:</b>	Yeena Yoo
<b>AYES:</b>	Childress, Covert, DeSart, Eckhoff, Evans, Garcia, Haider, Honig, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Cronin Cahill, and Galassi
<b>REMOTE:</b>	Zay

**11. OLD BUSINESS**

No old business was discussed.

**12. NEW BUSINESS**

Committee Members discussed using ARPA Interest funds to fund Simply From The Heart and Elmhurst Centre for Performing Arts. By a show of hands, Committee Members provided consensus to move forward with this funding. A request was made for an update regarding the status of projects using surplus funds. Facilities Management staff will put together a response.

**13. ADJOURNMENT**

The meeting was adjourned at 9:26 AM.