



# DU PAGE COUNTY

## Human Services

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, January 20, 2026**

**9:30 AM**

**Room 3500A**

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**1. CALL TO ORDER**

9:30 AM meeting was called to order by Chair Greg Schwarze at 9:30 AM.

**2. ROLL CALL**

Other Board members present:

Member Yeena Yoo and Member Brian Krajewski

Staff in attendance: Nick Kottmeyer (Chief Administrative Officer), Joan Olson (Chief Communications Officer), Mark Winistorfer (State's Attorney's Office), Keith Jorstad (Finance), Donna Weidman (Procurement), Natasha Belli and Gina Strafford-Ahmed (Community Services Administrators), Katherine Kosloski and Brett Kuras (Intake & Referral), Mary Keating (Director of Community Services), and Janelle Chadwick (Administrator of the DuPage Care Center).

<b>PRESENT</b> Cronin Cahill, DeSart, Galassi, Garcia, LaPlante, and Schwarze
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**3. PUBLIC COMMENT**

No public comments were offered.

**4. CHAIR REMARKS - CHAIR SCHWARZE**

Chair Schwarze commented on the DuPage County Transformation Partnership Grant that DuPage County has been administering with the DuPage Foundation, allocating \$10M over the last four years with ARPA funds. One grant was given to Metropolitan Family Services (MFS) as a three-year grant for \$550,000. MFS was significantly behind in their spending for the first year mainly due to the delay in hiring a behavioral therapist. In the second budget year, they project they will not spend \$87,000 of the \$550,000. Since the ARPA rules specify all funds must be used by December of 2026, we are not going to extend the grant into the third year. As part of the grant committee, members of the DuPage Foundation, Mary Keating, Vice Chair Garcia, and I discussed and agreed any unspent funds would be re-allocated for the purchase of food. In addition to supporting a need we know that food can be purchased quickly and documentation can be provided by the end of the year as needed. A revised grant agreement was approved by our board and signed by MFS. A \$100,000 grant is going to the Northern Illinois Food Bank (NIFB), \$87,000 is from our DuPage County Transformation Partnership grant (DCTP) re-allocation. The NIFB will advise all DuPage County food pantries of the grant and will offer specific food products at no cost. Pantries can order food up to \$5000 in product until all funds are used up. It is anticipated that Some of the smaller pantries may not place an order but that is up to them.

Member LaPlante noted she requested monthly updates be sent to the board from the NIFB on the status of food banks and they have not been receiving them. Mary Keating replied that she would follow up with Member LaPlante's request.

Chair Schwarze stated that the committee members should have received an invitation to the DuPage Care Center (DPCC) Legacy Gala being held on February 21st. He will attend and hopes to see everyone there. Janelle Chadwick commented that one of the Dreyer medical directors donated his table to Care Center staff, which they are very excited about. This is the first event of this type being hosted by the DuPage Care Center, replacing the Fall Fest. The previous gala was hosted by the family members.

## 5. MINUTES

### 5.A. [26-0365](#)

Human Services Committee - Regular Meeting - Tuesday, January 6, 2026

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Kari Galassi

## 6. LENGTH OF SERVICE AWARD

6.A. Length of Service Award - ShaTonya Herring - 20 Years - Community Services

## 7. COMMUNITY SERVICES - MARY KEATING

### 7.A. [FI-R-0024-26](#)

Acceptance and appropriation of the ILDCEO Community Services Block Grant (CSBG) PY26 Inter-Governmental Agreement No. 26-231028, Company 5000 - Accounting Unit 1650, in the amount of \$1,371,680. (Community Services)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Paula Garcia

### 7.B. [FI-R-0025-26](#)

Additional appropriation for the Aging Case Coordination Unit Fund PY26, Adult Protective Services Technology Modernization Grant, Company 5000 - Accounting Unit 1660, in the amount of \$11,160. (Community Services)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Paula Garcia

7.C. [26-0350](#)

HS-P-0007A-25 - Amendment to Resolution HS-P-0007-25, County Contract 7521-0001 SERV, issued to Teen Parent Connection, to provide car seats, diapers formula, wipes, and car seat safety training, to increase contract by \$25,000 and to extend the contract through March 31, 2026. CSBG grant funded. (Community Services)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Lynn LaPlante
<b>SECONDER:</b>	Paula Garcia

8. **COMMUNITY DEVELOPMENT - MARY KEATING**8.A. [HS-R-0003-26](#)

2026 Annual Action Plan element of the Consolidated Plan, DuPage County Consortium – FIRST READING - Acceptance of the 2026 Annual Action Plan element of the 2025-2029 Consolidated Plan (Public Comment Period) for Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) programs to qualify and receive the Department of Housing and Urban Development (HUD) grant funds.

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Lynn LaPlante

9. **DUPAGE CARE CENTER - JANELLE CHADWICK**9.A. [HS-P-0004-26](#)

Recommendation for the approval of a contract purchase order to Henry Schein, Inc., for Alco classic expandable deck beds, for the DuPage Care Center, for the period of January 28, 2026 through November 30, 2026, for a contract total amount not to exceed \$223,904. Contract pursuant to the Intergovernmental Cooperation Act (Omnia Contract #2021002973).

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Kari Galassi

9.B. [HS-CO-0003-26](#)

Amendment to purchase order 7938-0001 SERV, issued to United Staffing Network, Inc., to extend the contract through April 30, 2026 and to increase the contract in the amount of \$25,000, to continue to provide supplemental pharmacy staffing for the DuPage Care Center.

Ms. Chadwick answered questions regarding staffing at the Care Center, explaining this particular agenda item pertains to the pharmacy staffing only due to an employee being out on parental leave.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Kari Galassi

## 10. BUDGET TRANSFERS

10.A. [26-0351](#)

Transfer of funds from account no. 5000-1420-50000 (regular salaries) to account no. 5000-1420-51000 (benefit payments) for the LIHEAP Program, HHS Grant, to cover the cost of benefit payments that exceeded the original budget during FY25 in the amount of \$3,500. (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Lynn LaPlante
<b>SECONDER:</b>	Kari Galassi

10.B. [26-0352](#)

Transfer of funds from account no. 5000-1770-50000 (regular salaries) to account no. 5000-1770-51070 (tuition reimbursement) to cover the shortage that exceeded the original budget during the year of 2025 in the Emergency Rent Assistance Fund in the amount of \$1,672. (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Lynn LaPlante
<b>SECONDER:</b>	Kari Galassi

10.C. [26-0353](#)

Transfer of funds from account no. 5000-1430-50000 (regular salaries) to account no. 5000-1430-51000 (benefit payments) for the Weatherization Program, IHWAP HHS Grant PY26, to cover the cost of benefit payments that exceeded the original budget during the year of 2025 in the amount of \$328. (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Lynn LaPlante

10.D. [26-0354](#)

Transfer of funds from account no. 5000-1490-50000 (regular salaries) to account no. 5000-1490-51000 (benefit payments) for the Weatherization Program, IHWAP State Grant PY25, to cover the cost of benefit payments that exceeded the original budget during the year of 2025 in the amount of \$1,015.(Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Kari Galassi

10.E. [26-0355](#)

Transfer of funds from account no. 1000-1750-50000 (regular salaries) to account no. 1000-1750-50010 (overtime) in the amount of \$440 to cover the overtime, overage not foreseen at the time of original budget for FY25. (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Lynn LaPlante

10.F. [26-0356](#)

Transfer of funds from account no. 1400-5920-50000 (regular salaries) to account no. 1400-5920-50040 (part time help), 1400-5920-51000 (benefit payments), 1400-5920-51010 (employer share I.M.R.F.), and 1400-5920-51030 (employer share social security), in the amount of \$3,733. to cover the negative balances for FY25. (Family Center)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Kari Galassi

**11. CONSENT ITEMS**

## Motion to Combine Items

Member Cahill moved and Member LaPlante seconded a motion to combine items 11.A. through 11.E. The motion was approved on voice vote, all "ayes".

11.A. [26-0357](#)

PointClickCare Technologies, Inc., Contract 5045-0001 SERV - This Purchase Order is decreasing in the amount of \$50,444.85 and closing due to Purchase Order has expired.

11.B. [26-0358](#)

Professional Medical & Surgical Supply, Contract 7116-0001 SERV - This Purchase Order is decreasing in the amount of \$13,119.55 and closing due to Purchase Order has expired.

11.C. [26-0359](#)

Prairie Farms Dairy, Inc., Contract 7265-0001 SERV - This Purchase Order is decreasing in the amount of \$17,517.34 and closing due to Purchase Order has expired.

11.D. [26-0361](#)

Cardinal Health, Contract 6603-0001 SERV - This Purchase Order is decreasing in the amount of \$2,207,652.24 and closing due to Purchase Order has expired.

11.E. [26-0362](#)

The Home Depot, Contract 7041-0001 SERV - This Purchase Order is decreasing in the amount of \$31,397.37 and closing due to Purchase Order has expired.

<b>RESULT:</b>	APPROVED THE CONSENT AGENDA
<b>MOVER:</b>	Greg Schwarze
<b>SECONDER:</b>	Dawn DeSart
<b>AYES:</b>	Cronin Cahill, DeSart, Galassi, Garcia, LaPlante, and Schwarze

**12. INFORMATIONAL**12.A. [26-0363](#)

GPN 003-26 Community Services Block Grant PY26, Illinois Department of Commerce and Economic Opportunity, US Department of Health and Human Services - \$1,371,680. (Community Services)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Cynthia Cronin Cahill

**13. RESIDENCY WAIVERS - JANELLE CHADWICK**

Janelle Chadwick stated there are five male beds and eleven female beds available. Four beds have been offered to DuPage County residents; thus no DuPage County residents will be displaced with the acceptance of this candidate.

Member Cahill expressed her lack of support for out of county residency waivers, stating she prefers that the open beds be reserved for DuPage County residents. Discussion ensued. Ms. Chadwick added the County Board prepared the criteria for allowing the waiver process and stated we could take another look at it. She added that if the out of county requests were denied, it would be detrimental to their volume. Their Medicaid rate by volume is very important. The committee discussed the residency numbers and the temporary effect of occupancy from the construction.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Kari Galassi

**14. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK**

Ms. Chadwick stated they have been informed that their architectural inspection will be completed on January 27, 2026, in 2 North, 2 Center, and 2 South. Next will be the nursing inspection. They were just informed they are on the last hurdle for the whole east building pending the architectural review.

The Care Center has one new case of Influenza A today, no other communicable diseases are present.

**15. COMMUNITY SERVICES UPDATE - MARY KEATING**

Brett Kuras, the Outreach Specialist in the Intake & Referral unit, spoke regarding the outreach events completed in 2025 and how they compared with 2024. His handout with the numbers is attached hereto and made part of the minutes packet. He answered questions from the committee and took suggestions from them regarding new outreach efforts.

Mary announced the Community Services block Grant (CSBG) Advisory Committee is meeting at 11:30 a.m. in 3500B. The Legislative Committee overlaps in the time frame. The CSBG advisory committee generally lasts about 90 minutes so if there is time, she recommends the members attend CSBG after Legislative.

[26-0476](#)

Handout - Outreach Year in Review 2025

**16. OLD BUSINESS**

Member Galassi referred to the large expansion at Loaves & Fishes in Naperville and questioned how this will benefit all the food pantries. Several food pantries have noted to a few committee members that logistics is a problem due to the location of Loaves & Fishes.

Nick Kottmeyer stated Loaves and Fishes provided details of every community and the numbers of residents that have utilized them when Joan Olson, Greg Schwarze and him met with them last week. They will break it down by the food pantries regarding what assistance has been given and will forward the results to the members within this week.

**17. NEW BUSINESS**

No new business was discussed.

**18. ADJOURNMENT**

With no further business, the meeting was adjourned at 10:23 AM.