

DuPage County, Illinois
BUDGET ADJUSTMENT
 Effective May 3, 2023

ETS-B-EQUALIZATION

From: 4000
 Company #

From: _____
 Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5820	54110		EQUIPMENT AND MACHINERY	\$ 1,000.00			
Total				\$ 1,000.00			

To: _____
 Company #

To: _____
 Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5820	54107		SOFTWARE	\$ 1,000.00			
Total				\$ 1,000.00			

Reason for Request:

Budget transfer for FY24 to move funds from 4000-5820-54110 (Capital Equipment and Machinery) to 4000-5820-54107 (Capital Software) for charges associated with the new interface for the LEADS data with the Illinois State Police. [Total Transfer Amount: \$1,000.00]

 Department Head Date

Activity _____
 (optional) Chief Financial Officer Date

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year _____ Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____