



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Jul 23, 2025

File ID #:

Purchase Order #: 7364-1-SERV

Requesting Department: Stormwater Management	Department Contact: Chris Vonnahme
Contact Email: christopher.vonnahme@dupagecounty.gov	Contact Phone: 630-461-3871
Vendor Name: United States Geological Survey	Vendor #: 10896

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Change Order to our existing Joint Funding Agreement (JFA) with the United States Geological Survey (USGS) Central Midwest Water Science Center (CMWSC) for the advancement of our Stormwater Management Program. This Change Order will not increase the County's financial contributions to the JFA and will allow the USGS to provide an additional \$116,981 in cooperator matching funds. The Change Order will also extend the JFA from November 30, 2025 to September 30, 2026.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

As part of the Change Order, the USGS will provide an additional \$116,981 in cooperator matching funds. These funds will be used to create a fact sheet as an overview of the project and an Open File Report documenting the Watershed Data Management database for the East Branch DuPage River. In addition, additional staff will be trained on the flood-simulation system. Alternative methods for acquiring and processing Next Generation Weather Radar data from the National Weather Service will be examined, and web sites updated and maintained by the CMWSC associated with the DuPage County program will be moved to a national USGS web server.

Original Source Selection/Vetting Information - Describe method used to select source.

This Joint Funding Agreement is a cooperative agreement with a federal agency to provide services essential to the implementation of our stormwater management program.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Staff recommends approval of the attached Change Order to our existing Joint Funding Agreement (JFA) with the USGS for the above listed services at no additional cost to the County and to extend the JFA from November 30, 2025 to September 30, 2026. At this time there are no other federal, state or local governments that could provide these services for this amount or within this time frame.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

This Change Order will not increase the County's financial contribution to the Joint Funding Agreement.