



# DU PAGE COUNTY

## Public Works Committee

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, April 1, 2025**

**9:00 AM**

**Room 3500B**

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**1. CALL TO ORDER**

9:00 AM meeting was called to order by Chair Childress at 9:00 AM.

**2. ROLL CALL**

Other Board Members present: Member Sheila Rutledge (9:05 AM)

<b>PRESENT</b> Childress, DeSart, Galassi, Garcia, Ozog, and Zay
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**3. CHAIRMAN'S REMARKS - CHAIR CHILDRESS**

No remarks were offered.

**4. PUBLIC COMMENT**

No public comments were offered.

**5. APPROVAL OF MINUTES**

5.A. [25-0864](#)

Public Works Committee Meeting Minutes - Regular Meeting - Tuesday, March 18, 2025

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Dawn DeSart

**6. CONSENT ITEMS**

Motion to Combine Items

Member Garcia moved and Vice Chair Zay seconded a motion to combine items 6.A. through 6.F. The motion was approved on voice vote, all "ayes".

6.A. [25-0865](#)

FM – AEP Energy, Inc., 5186-0001 SERV - This contract is decreasing in the amount of \$2,394,719.79 and closing due to the contract expiring.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia

**SECONDER:** Dawn DeSart

6.B. [25-0866](#)

FM – AMS Industries, 6161-0001 SERV – This contract is decreasing in the amount of \$11,167.24 and closing due to project completion and the contract expiring.

**RESULT:** APPROVED  
**MOVER:** Paula Garcia  
**SECONDER:** Dawn DeSart

6.C. [25-0867](#)

FM – Commonwealth Edison Company, 5216-0001 SERV - This contract is decreasing in the amount of \$61,534.04 and closing due to the contract expiring.

**RESULT:** APPROVED  
**MOVER:** Paula Garcia  
**SECONDER:** Dawn DeSart

6.D. [25-0868](#)

FM – Door Systems ASSA ABLOY US Inc., 5723-0001 SERV - This contract is decreasing in the amount of \$41,321.45 and closing due to the contract expiring.

**RESULT:** APPROVED  
**MOVER:** Paula Garcia  
**SECONDER:** Dawn DeSart

6.E. [25-0869](#)

FM – Excel Electric, Inc., 7140-0001 SERV - This contract is decreasing in the amount of \$12,333.00 and closing due to the contract expiring.

**RESULT:** APPROVED  
**MOVER:** Paula Garcia  
**SECONDER:** Dawn DeSart

6.F. [25-0870](#)

FM – WW Grainger, 6816-0001 SERV - This contract is decreasing in the amount of \$13,139.41 and closing due to the contract expiring.

**RESULT:** APPROVED  
**MOVER:** Paula Garcia  
**SECONDER:** Dawn DeSart

**RESULT:** APPROVED THE CONSENT AGENDA  
**MOVER:** Paula Garcia

**SECONDER:** Dawn DeSart

**7. CLAIMS REPORT**

7.A. [25-0871](#)

Payment of Claims - Public Works and Facilities Management

**RESULT:** APPROVED  
**MOVER:** Paula Garcia  
**SECONDER:** Jim Zay

**8. JOINT PURCHASING AGREEMENT**

8.A. [PW-P-0005-25](#)

Recommendation for the approval of a contract purchase order to Olsson Roofing Company, Inc., to prepare, remove, and replace the roofing system on the South East Regional Water Facility per supplied specifications, for Public Works, for the period of April 8, 2025 to November 30, 2025, for a total contract amount not to exceed \$193,325. Contract pursuant to the Intergovernmental Cooperation Act (TIPS Contract #23010402).

**RESULT:** APPROVED AND SENT TO FINANCE  
**MOVER:** Paula Garcia  
**SECONDER:** Kari Galassi

8.B. [25-0872](#)

Recommendation for the approval of a contract to Carbon Day EV Charging, to furnish and deliver one (1) ChargePoint electric vehicle charging station and provide a 5-year commercial cloud plan, for the County campus, for the period April 2, 2025 through April 1, 2030, for a contract total amount not to exceed \$19,755.70. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #042221-CPI). (EECBG funded)

**RESULT:** APPROVED  
**MOVER:** Paula Garcia  
**SECONDER:** Kari Galassi

8.C. [FM-P-0016-25](#)

Recommendation for the approval of a contract to Noland Sales Corporation, to furnish, deliver and install Interface Carpet and Flooring, as needed for County facilities, for Facilities Management, for the period of April 15, 2025 through April 14, 2027, for a total contract amount not to exceed \$150,000. Contract pursuant to the Intergovernmental

Cooperation Act (Omnia Partners Contract #2020002145).

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Jim Zay
<b>SECONDER:</b>	Paula Garcia

**9. BID RENEWAL**

9.A. [FM-P-0017-25](#)

Recommendation for the approval of a contract to Hey and Associates, Inc., to provide natural areas management, including controlled burning and weeding of the native gardens on the County campus, for Facilities Management, for the period May 1, 2025 through April 30, 2026, for a total contract amount not to exceed \$41,000; per RFP #24-020-FM, first of two optional renewals.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Kari Galassi

9.B. [PW-P-0004-25](#)

Recommendation for the approval of a contract to Univar Solutions USA, Inc., to furnish and deliver Sodium Bisulfite for the Woodridge and Knollwood Wastewater Treatment Facilities in bulk, on an as-needed basis, for the period of April 8, 2025 to March 31, 2026, for a total contract amount not to exceed \$45,000, per bid #21-105-PW. Third and final option to renew.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Jim Zay
<b>SECONDER:</b>	Paula Garcia

9.C. [PW-R-0002-25](#)

Amendment to County Contract 21-105-PW, which has been renewed via resolution PW-P-0004-25, issued to Univar Solutions USA, Inc., for Sodium Bisulfite for both the Woodridge and Knollwood Wastewater Treatment Facilities in bulk on an as-needed basis, for Public Works, for a change order to decrease the contracted rate by 4.19%, taking the original contract rate of \$2.6517 per gallon delivered and resulting in a new contract rate of \$2.5407, an decrease of 4.19%.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Jim Zay
<b>SECONDER:</b>	Paula Garcia



**10. SOLE SOURCE**

10.A. [25-0873](#)

Recommendation for the approval of a contract to Allied Instrumentation, to furnish and deliver specified Yokogawa Oxygen Analyzer parts for Boilers #1 and #3 at the Power Plant, for Facilities Management, for the period through November 30, 2025, for a total contract amount not to exceed \$20,494, per 55 ILCS 5/5-1022 (c) not suitable for competitive bids. Sole Source - authorized parts and service provider for this area. Allied Instrumentation Quote #284468.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Jim Zay
<b>SECONDER:</b>	Paula Garcia

10.B. [FM-P-0018-25](#)

Recommendation for the approval of a contract to Metropolitan Industries, Inc., to provide pump repairs, replacement pump parts, and replacement Metropolitan Pumps, as needed, for the County campus, for Facilities Management, for the period April 15, 2025 through April 14, 2026, for a total contract amount not to exceed \$30,000.00; per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids – (sole provider of items compatible with existing equipment)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Jim Zay

**11. ACTION ITEMS**

11.A. [25-0874](#)

Public Works Accounts Receivable Write Off

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Dawn DeSart

**12. OLD BUSINESS**

Member Rutledge let the committee know that there is a Wheaton recycling event on Friday and Saturday, and encouraged all to recycle campaign signs at this event.

Member Garcia thanked Public Works staff for their quick turnaround and communication regarding questions about the Woodridge Greene Valley Treatment plant.

**13. NEW BUSINESS**

No new business was offered.

**14. ADJOURNMENT**

Without objection, the meeting was adjourned.



# Minutes

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 25-0864

**Agenda Date:** 4/1/2025

**Agenda #:** 5.A.

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# DU PAGE COUNTY

## Public Works Committee

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, March 18, 2025**

**9:00 AM**

**Room 3500B**

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**1. CALL TO ORDER**

9:00 AM meeting was called to order by Chair Childress at 9:00 AM.

**2. ROLL CALL**

Other Board Members present: Member Sheila Rutledge, Member Saba Haider (arrived at 9:04 a.m.), and Member Yoo (arrived at 9:13 a.m.)

<b>PRESENT</b>	Childress, DeSart, Garcia, Ozog, and Zay
<b>ABSENT</b>	Galassi

**3. CHAIRMAN'S REMARKS - CHAIR CHILDRESS**

Chair Childress let constituents know that the Heritage Gallery survey closed on March 17th at 9:00 a.m.

**4. PUBLIC COMMENT**

No public comments were offered.

**5. APPROVAL OF MINUTES**

5.A. [25-0743](#)

Public Works Committee Meeting - Regular Meeting - Tuesday, March 4, 2025

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Dawn DeSart

5.B. [25-0744](#)

Public Works Committee Minutes - Special Call - Tuesday, March 4, 2025

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Paula Garcia

**6. BUDGET TRANSFERS**

6.A. [25-0745](#)

Public Works – Transfer of funds from account nos. 2000-2555-54010 (Building Improvements) and 2000-2640-54199 (Capital Contingency) to account nos. 2000-2665-54010 (Building Improvements) and 2000-2640-54010 (Building Improvements) for roof replacement at SERWF, due to issues discovered during inspection, in the amount of \$422,000.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Paula Garcia

**7. CLAIMS REPORT**

7.A. [25-0746](#)

Payment of Claims - Public Works and Facilities Management

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Dawn DeSart

**8. JOINT PURCHASING AGREEMENT**

8.A. [25-0747](#)

Recommendation for the approval of a contract to Kaplan Liquid Solutions, to furnish and deliver one (1) Camion Liquid De-icing application equipment, for Facilities Management-Grounds, for the period through November 30, 2025, for a contract total amount not to exceed \$18,932.25. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #031423-EDP).

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Paula Garcia

8.B. [PW-P-0003-25](#)

Recommendation for the approval of a contract purchase order to 1st Choice Vac Solutions, for RapidView/IBAK Replacement Parts and Service, for Public Works, for the period of March 25, 2025 to November 30, 2028, for a total contract amount not to exceed \$60,000. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #120721-RVL).

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia

**SECONDER:** Dawn DeSart

**9. BID AWARD**

9.A. [25-0540](#)

Recommendation for the approval of a contract to Sargents Equipment & Repair Services, Inc., for three custom build vector station roll-off dumpsters, for Public Works, for the period of March, 18, 2025 to November 30, 2025, for a total contract amount not to exceed \$23,691, per lowest responsible bid #25-018-PW.

**RESULT:** APPROVED  
**MOVER:** Paula Garcia  
**SECONDER:** Dawn DeSart

9.B. [25-0748](#)

Recommendation for the approval of a contract to Wipfli LLP, to provide accounting services and support related to the pursuit of the Federal Renewable Energy Tax Credit as part of the Inflation Reduction Act 2022, for Facilities Management, for the period March 18, 2025 through March 17, 2026, for a total contract amount not to exceed \$16,370; per RFP #25-028-FM.

**RESULT:** APPROVED  
**MOVER:** Paula Garcia  
**SECONDER:** Dawn DeSart

**10. BID RENEWAL**

10.A. [25-0749](#)

Recommendation for the approval of a contract to Kemira Water Solutions, for Liquid Ferric Chloride for the Knollwood Wastewater Treatment Plant, for the period of April 1, 2025 to March 31, 2026, for a total contract amount not to exceed \$30,000; per bid #23-013-PW, second of three optional renewals.

**RESULT:** APPROVED  
**MOVER:** Paula Garcia  
**SECONDER:** Dawn DeSart

10.B. [FM-P-0012-25](#)

Recommendation for the approval of a contract to Advanced Boiler Control Services, Inc., to provide Boiler Audit Testing, Tuning, Training, and Time & Material, at the Power Plant, for Facilities Management, for the period April 10, 2025 through April 9,

2026, for a total contract amount not to exceed \$70,057.50, per lowest responsible bid accepted in the best interests of the county, per staff's decision memo for bid #24-024-FM. First option to renew. (\$62,557.50 for Facilities Management and \$7,500 for Division of Transportation)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Paula Garcia

10.C. [FM-P-0013-25](#)

Recommendation for the approval of a contract to Facility Gateway Corporation, to provide uninterrupted power supply (UPS) preventive maintenance and on-call emergency repair service as needed, for Facilities Management and the Emergency Telephone System Board (ETSB), for the period April 1, 2025 through March 31, 2026, for a total contract amount not to exceed \$36,317.72; per bid #23-031-FM, first of two optional renewals. (\$30,317.72 for Facilities Management and \$6,000 for ETSB)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Jim Zay

10.D. [DT-P-0016-25](#)

Recommendation for the approval of a contract to Vulcan Construction Materials, LLC, to furnish and deliver coarse and fine aggregates, as needed for the Division of Transportation (\$40,000) and Public Works (\$30,000), for the period of April 1, 2025 through March 31, 2026, for a contract total not to exceed \$70,000; per lowest responsible bid #25-014-DOT.

10.E. [DT-P-0017-25](#)

Recommendation for the approval of a contract to Ozinga Ready Mix Concrete, Inc., to furnish and deliver Portland cement concrete, as needed for the Division of Transportation (\$50,000) and Public Works (\$25,000), for the period of April 1, 2025 through March 31, 2026, for a contract total not to exceed \$75,000; per lowest responsible bid # 25-014-DOT.

10.F. [DT-P-0020-25](#)

Recommendation for the approval of a contract to K-Five Construction Corporation, to furnish and deliver bituminous paving materials for the southeast region, as needed for the Division of Transportation (\$120,000) and Public Works (\$24,000), for the period April 1, 2025 through March 31, 2026, for a contract total not to exceed \$144,000; per lowest responsible bid #23-023-DOT, second of three options to renew.

11. ACTION ITEM

11.A. [FM-P-0014-25](#)

Recommendation for the approval of a sixth amendment to the lease agreement between the County of DuPage and TGA Park 88, LLC, for the lease of warehouse space for the storage of DuPage County election equipment, for the County Clerk, for Facilities Management, for the forty-eight (48) month period of August 1, 2025 through July 31, 2029, for a total contract amount not to exceed \$1,717,934.81.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Dawn DeSart

**12. INTERGOVERNMENTAL AGREEMENT**

12.A. [PW-R-0001-25](#)

Intergovernmental Agreement between the County of DuPage and Village of Woodridge for reporting and meter reading due to the implementation of a fixed-base, Advanced Metering Infrastructure System (AMI) for water and sewer utility billing purposes.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Paula Garcia

**13. OLD BUSINESS**

13.A. Heritage Gallery Discussion

There was a discussion on moving forward with the Heritage Gallery. The committee came to a consensus to have facilities work with staff from the DuPage County Historical Museum to safely store the artifacts that are currently in the Heritage Gallery and clear that area while the committee is determining what new design to move forward with in that space. Facilities to notify other County museums that display cases would be available for reuse elsewhere, and museums would also be welcome to request a loan of any of the artifacts for display at their location.

**14. NEW BUSINESS**

No new business was discussed.

**15. ADJOURNMENT**

With no further business, the meeting was adjourned.





## Consent Item

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 25-0865

**Agenda Date:** 4/1/2025

**Agenda #:** 6.A.

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Consent  
PW 4/1  
OB 4/8



**Request for Change Order**  
Procurement Services Division  
Attach copies of all prior Change Orders

Date: Feb 11, 2025

MinuteTraq (IQM2) ID #: 25-0771

<b>Purchase Order #:</b> 5186-0001 SEFV	<b>Original Purchase Order Date:</b> Apr 1, 2021	<b>Change Order #:</b> 2	<b>Department:</b> Facilities Management
<b>Vendor Name:</b> AEP Energy, Inc.		<b>Vendor #:</b> 37389	<b>Dept Contact:</b> Katie Boffa
<b>Background and/or Reason for Change Order Request:</b>	Decrease remaining amounts on all lines and close contract.		
<b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$8,414,197.88
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$8,414,197.88
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$2,394,719.79)
E	New contract amount (C + D)	\$6,019,478.09
F	Percent of current contract value this Change Order represents (D / C)	-28.46%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-28.46%
<b>DECISION MEMO NOT REQUIRED</b>		

- Cancel entire order
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_
- Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_
- Price shows: \_\_\_\_\_ should be: \_\_\_\_\_
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

DECISION MEMO REQUIRED	
<input type="checkbox"/>	Increase (greater than 29 days) contract expiration from: _____ to: _____
<input type="checkbox"/>	Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____
<input type="checkbox"/>	OTHER - explain below: _____

KB	5695	Feb 11, 2025		3/17/25
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext

REVIEWED BY (Initials Only)			
Buyer	Date	Procurement Officer	Date
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date



## Consent Item

421 N. COUNTY FARM  
ROAD  
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**File #:** 25-0866

**Agenda Date:** 4/1/2025

**Agenda #:** 6.B.

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Consent  
PW 4/1  
OB 4/8



**Request for Change Order**  
Procurement Services Division  
Attach copies of all prior Change Orders

Date: Feb 11, 2025

MinuteTraq (IQM2) ID #: 25-0772

Purchase Order #: 6161-0C01 SERV	Original Purchase Order Date: Dec 1, 2022	Change Order #: 4	Department: Facilities Management
Vendor Name: AMS Industries	Vendor #: 19701	Dept Contact: Katie Boffa	
Background and/or Reason for Change Order Request:	Decrease line 3 \$11,167.24 and close contract.		
<b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$1,209,330.00
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$1,209,330.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$11,167.24)
E	New contract amount (C + D)	\$1,198,162.76
F	Percent of current contract value this Change Order represents (D / C)	-0.92%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-0.92%

**DECISION MEMO NOT REQUIRED**

Cancel entire order     
  Close Contract     
  Contract Extension (29 days)     
  Consent Only  
 Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_  
 Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_  
 Price shows: \_\_\_\_\_ should be: \_\_\_\_\_  
 Decrease remaining encumbrance and close contract     
  Increase encumbrance and close contract     
  Decrease encumbrance     
  Increase encumbrance

**DECISION MEMO REQUIRED**

Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_  
 Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount  Funding Source \_\_\_\_\_  
 OTHER - explain below:  
 \_\_\_\_\_  
 \_\_\_\_\_

KB	5695	Feb 11, 2025	<del>_____</del>	3/17/24
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext

**REVIEWED BY (Initials Only)**

Buyer	Date	Procurement Officer	Date
		<u>8</u>	3/21/2025
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date



## Consent Item

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
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**File #:** 25-0867

**Agenda Date:** 4/1/2025

**Agenda #:** 6.C.

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Consent  
PW 4/1  
CB 4/18



**Request for Change Order**  
Procurement Services Division  
Attach copies of all prior Change Orders

Date: Feb 14, 2025

MinuteTraq (IQM2) ID #: 25-0773

<b>Purchase Order #:</b> 5216-0001 SERV	<b>Original Purchase Order Date:</b> Apr 14, 2021	<b>Change Order #:</b> 3	<b>Department:</b> Facilities Management
<b>Vendor Name:</b> Commonwealth Edison Company		<b>Vendor #:</b> 10023	<b>Dept Contact:</b> Katie Boffa
<b>Background and/or Reason for Change Order Request:</b>	Decrease contract \$61,534.04 and close.		
<b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$3,000,000.00
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$3,000,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$61,534.04)
E	New contract amount (C + D)	\$2,938,465.96
F	Percent of current contract value this Change Order represents (D / C)	-2.05%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-2.05%

**DECISION MEMO NOT REQUIRED**

Cancel entire order     
  Close Contract     
  Contract Extension (29 days)     
  Consent Only

Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_

Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_

Price shows: \_\_\_\_\_ should be: \_\_\_\_\_

Decrease remaining encumbrance and close contract     
  Increase encumbrance and close contract     
  Decrease encumbrance     
  Increase encumbrance

**DECISION MEMO REQUIRED**

Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_

Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount  Funding Source \_\_\_\_\_

OTHER - explain below: \_\_\_\_\_

KB	5695	Feb 14, 2025		3/17/25
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Date

**REVIEWED BY (Initials Only)**

	3/21/2025		
Buyer	Date	Procurement Officer	Date
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date



## Consent Item

421 N. COUNTY FARM  
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**File #:** 25-0868

**Agenda Date:** 4/1/2025

**Agenda #:** 6.D.

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Consent  
PW 4/1  
CB 4/8



**Request for Change Order**  
Procurement Services Division  
Attach copies of all prior Change Orders

Date: Feb 14, 2025  
MinuteTraq (IQM2) ID #: 25-0274

<b>Purchase Order #:</b> S723-1 SERV	<b>Original Purchase Order Date:</b> Apr 1, 2022	<b>Change Order #:</b> 5	<b>Department:</b> Facilities Management
<b>Vendor Name:</b> Door Systems ASSA ABLOY US Inc		<b>Vendor #:</b> 11107	<b>Dept Contact:</b> Katie Boffa
<b>Background and/or Reason for Change Order Request:</b>	Decrease line 1 \$23,001.50, line 2 \$500.00, line 3 \$203.00, line 4 \$406.00, line 9 \$493.54, line 10 \$1.00, line 11 \$1.00, line 12 \$285.52, line 14 \$499.00, line 15 \$202.00, line 17 \$1,738.89, line 18 \$3,990.00, line 19 \$5,000.00, line 20 \$5,000.00 and close contract.		

**IN ACCORDANCE WITH 720 ILCS 5/33E-9**

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$60,780.00
B	Net \$ change for previous Change Orders	\$35,000.00
C	Current contract amount (A + B)	\$95,780.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$41,321.45)
E	New contract amount (C + D)	\$54,458.55
F	Percent of current contract value this Change Order represents (D / C)	-43.14%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-10.40%

**DECISION MEMO NOT REQUIRED**

- Cancel entire order
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_
- Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_
- Price shows: \_\_\_\_\_ should be: \_\_\_\_\_
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

**DECISION MEMO REQUIRED**

- Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_
- Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount  Funding Source \_\_\_\_\_
- OTHER - explain below:  
\_\_\_\_\_

KB	5695	Feb 14, 2025		3/17/25
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials) Phone Ext	Date

**REVIEWED BY (Initials Only)**

Buyer	Date	Procurement Officer	Date <u>3/21/2025</u>
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date





## Consent Item

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #: 25-0869**

**Agenda Date: 4/1/2025**

**Agenda #: 6.E.**

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Consent  
PW 4/1  
CB 4/8



# Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Feb 14, 2025

MinuteTraq (IQM2) ID #: 25-0775

Purchase Order #: 7140-1 SERV	Original Purchase Order Date: Jun 11, 2024	Change Order #: 1	Department: Facilities Management
Vendor Name: Excel Electric Inc		Vendor #: 30775	Dept Contact: Katie Boffa
Background and/or Reason for Change Order Request:	Decrease line 2 \$12,333.00 and close contract.		

**IN ACCORDANCE WITH 720 ILCS 5/33E-9**

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

**INCREASE/DECREASE**

A	Starting contract value	\$94,553.00
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$94,553.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$12,333.00)
E	New contract amount (C + D)	\$82,220.00
F	Percent of current contract value this Change Order represents (D / C)	-13.04%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-13.04%

**DECISION MEMO NOT REQUIRED**

- Cancel entire order
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_
- Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_
- Price shows: \_\_\_\_\_ should be: \_\_\_\_\_
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

**DECISION MEMO REQUIRED**

- Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_
- Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount  Funding Source \_\_\_\_\_
- OTHER - explain below:

KB	5695	Feb 14, 2025	[Redacted]	3/17/25
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext

**REVIEWED BY (Initials Only)**

Buyer	Date	Procurement Officer	Date
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date



## Consent Item

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 25-0870

**Agenda Date:** 4/1/2025

**Agenda #:** 6.F.

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Consent  
PW 4/1  
CB 4/8



**Request for Change Order**  
Procurement Services Division  
Attach copies of all prior Change Orders

Date: Feb 25, 2025  
MinuteTraq (IQM2) ID #: 25-0770

<b>Purchase Order #:</b> 6816-1 SERV	<b>Original Purchase Order Date:</b> Jan 1, 2024	<b>Change Order #:</b> 9	<b>Department:</b> Facilities Management
<b>Vendor Name:</b> WW Grainger		<b>Vendor #:</b> 10157	<b>Dept Contact:</b> Katie Boffa
<b>Background and/or Reason for Change Order Request:</b>	Decrease line 1 \$3,521.79, line 2 \$2,320.52, line 3 \$455.81, line 4 \$476.84, line 5 \$2,787.19, line 6 \$66.13, line 7 \$500.00, line 9 \$54.98, line 10 \$298.09, line 14 \$2,658.06 and close contract.		

**IN ACCORDANCE WITH 720 ILCS 5/33E-9**

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

**INCREASE/DECREASE**

A	Starting contract value		\$82,000.00
B	Net \$ change for previous Change Orders		\$0.00
C	Current contract amount (A + B)		\$82,000.00
D	Amount of this Change Order	<input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$13,139.41)
E	New contract amount (C + D)		\$68,860.59
F	Percent of current contract value this Change Order represents (D / C)		-16.02%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)		-16.02%

**DECISION MEMO NOT REQUIRED**

- Cancel entire order
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_
- Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_
- Price shows: \_\_\_\_\_ should be: \_\_\_\_\_
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

**DECISION MEMO REQUIRED**

- Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_
- Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount  Funding Source \_\_\_\_\_
- OTHER - explain below:

\_\_\_\_\_

KB	5695	Feb 25, 2025	[Redacted]	3/17/25
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext

**REVIEWED BY (Initials Only)**

Buyer	Date	Procurement Officer	Date
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date



## Payment of Claims

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 25-0871

**Agenda Date:** 4/1/2025

**Agenda #:** 7.A.

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<b>Public Works Schedule of Claims 4/1/2025</b>			
<b>Pay Vendor Name</b>	<b>Description</b>	<b>Check Date</b>	<b>Amount</b>
AERCOR WIRELESS, INC	Maintenance for Netmotion	3/14/2025	\$3,908.10
AL WARREN OIL CO INC	Fuel	3/14/2025	\$21,396.46
ALLDATA	Yearly subscriptions	3/14/2025	\$1,500.00
CITY OF NAPERVILLE	Meter reads	3/14/2025	\$332.00
GRAINGER INC	Tools	3/14/2025	\$1,494.00
GRAYBAR	Heater	3/14/2025	\$2,134.62
HACH COMPANY	Reagents	3/14/2025	\$503.20
HBK ENGINEERING LLC	Engineering services	3/14/2025	\$4,867.00
HD SUPPLY FORMERLY HOME DEPOT	Cleaning supplies	3/14/2025	\$1,830.39
HOME DEPOT CREDIT SERVICES	Supplies	3/14/2025	\$1,071.51
ILLINOIS SECTION AMERICAN	Conference	3/14/2025	\$600.00
INSITUFORM TECHNOLOGIES LLC	Reline water main piping	3/14/2025	\$510,139.80
MENARDS	Pipe insulation	3/14/2025	\$944.57
METRO ENVIRONMENTAL	Pump installation	3/14/2025	\$18,565.00
NEUCO INC	Thermostat	3/14/2025	\$351.82
PACKEY WEBB FORD	Service	3/14/2025	\$142.96
PEREGRINE CORPORATION	Utility billing	3/14/2025	\$179.33
SERVICE INDUSTRIAL SUPPLY INC	Hose, couplings	3/14/2025	\$1,717.00
THE SHERWIN WILLIAMS CO	Paint	3/14/2025	\$465.21
TROTTER & ASSOCIATES INC	Engineering services	3/14/2025	\$6,484.85
VILLAGE OF WILLOWBROOK	Meter reads	3/14/2025	\$113.00
ADVANCE AUTO PARTS	Auto parts	3/18/2025	\$110.19
AL WARREN OIL COMPANY INC	Fuel	3/18/2025	\$22,135.43
AT&T	Phone service	3/18/2025	\$582.82
AT&T MOBILITY	Cellular phone service	3/18/2025	\$2,915.96
CHICAGO GYPSUM SUPPLY, INC	Tile supplies	3/18/2025	\$3,250.40
CHICAGO METRO CONSTRUCTION	Install laminated glass	3/18/2025	\$2,080.00
DELGADO, SALVADOR J.	Replace windshield	3/18/2025	\$395.00
FAVIA INVESTMENTS LTD	Service	3/18/2025	\$1,105.29
IDEAL CALIBRATIONS	MSA Altair 5X sensor	3/18/2025	\$385.00
JX ENTERPRISES, INC	O-ring, trailer plug	3/18/2025	\$117.36
MENARDS	Screwdriver set	3/18/2025	\$338.68
MID AMERICAN WATER INC	Repair kit	3/18/2025	\$368.25
O'HARE TOWING SERVICE	Tow	3/18/2025	\$143.75
POLYDYNE INC	Clarifloc	3/18/2025	\$44,651.20
RAM MECHANICAL SERVICES INC	Service	3/18/2025	\$14,799.00
REESE, SEAN	Reimburse employee	3/18/2025	\$130.00
ROBINSON ENGINEERING LTD	Engineering Towers	3/18/2025	\$4,451.24
TERRACE SUPPLY CO	Gas Cylinder Rental	3/18/2025	\$256.50
TOSHIBA AMERICA BUSINESS	Copier lease/usage	3/18/2025	\$1,055.88
TYLER TECHNOLOGIES INC	Billing system	3/18/2025	\$16,171.75
WATER PRODUCTS-AURORA	Redeucer	3/18/2025	\$200.00
AT&T	Phone service	3/21/2025	\$110.54
BAKER TILLY US, LLP	Audit	3/21/2025	\$20,782.50
BRIDGESTONE RETAIL OPERATIONS	Repair	3/21/2025	\$19.99
CIBULKA, AUDREY	Overpayment	3/21/2025	\$151.03
COM ED	Electricity	3/21/2025	\$3,427.69
FEHR GRAHAM & ASSOCIATES LLC	Engineering services	3/21/2025	\$32,625.13
FOSTERS TEST LANE	Safety lane inspections	3/21/2025	\$736.00

<b>Public Works Schedule of Claims 4/1/2025</b>			
<b>Pay Vendor Name</b>	<b>Description</b>	<b>Check Date</b>	<b>Amount</b>
GRAINGER INC	Altair 5X color detector	3/21/2025	\$3,651.88
KOTTMAYER, NICHOLAS	IAFSM conference mileage	3/21/2025	\$44.52
MANSFIELD POWER AND GAS	Gas Cylinder Rental	3/21/2025	\$10,262.24
MENARDS	Ceiling supplies	3/21/2025	\$1,172.24
MID AMERICAN WATER INC	Water stopper	3/21/2025	\$325.00
NEUCO INC	Freezestat	3/21/2025	\$207.80
NICOR GAS	Gas	3/21/2025	\$2,681.65
ODP BUSINESS SOLUTIONS, LLC	Office supplies	3/21/2025	\$141.56
PACKEY WEBB FORD	Tail light assembly	3/21/2025	\$239.64
SCHNIZLEIN, JENNA	Overpayment	3/21/2025	\$290.14
ZIEBELL WATER SERVICE PRODUCTS	Valve box extension	3/21/2025	\$95.00
ALDRIDGE ELECTRIC INC	Electrical infrastructure	3/25/2025	\$109,694.77
ALTORFER INDUSTRIES INC	Utility grease	3/25/2025	\$34.70
AT&T	Phone service	3/25/2025	\$1,919.38
CITY OF WHEATON	Meter reads	3/25/2025	\$775.00
COMCAST	Internet	3/25/2025	\$253.85
ENDRESS & HAUSER	Water pilot FMX21	3/25/2025	\$2,466.76
FIRST ENVIRONMENTAL LABS INC	Lab testing	3/25/2025	\$373.10
FOX VALLEY FIRE & SAFETY	Fire sprinkler inspection	3/25/2025	\$250.00
GASVODA & ASSOCIATES INC.	Fan	3/25/2025	\$238.75
GRAINGER INC	Level transmitter	3/25/2025	\$2,038.80
INDEPENDENT BEARING INC	Oil seal	3/25/2025	\$64.00
JOHN J MORONEY & CO	Pipe insulation	3/25/2025	\$167.50
NAPCO STEEL INC.	Tubing	3/25/2025	\$466.00
NEOGEN CORPORATION	Lab supplies	3/25/2025	\$182.56
NICOR GAS	Gas	3/25/2025	\$6,034.27
PACKEY WEBB FORD	Service	3/25/2025	\$2,474.13
PITNEY BOWES BANK, INC.	Replenish postage meter	3/25/2025	\$10,000.00
UNITED STATES POSTAL SERVICE	Postage Charges	3/25/2025	\$0.69
WATER PRODUCTS-AURORA	Curb stop	3/25/2025	\$171.68
WATER SERVICES COMPANY	Leak detection service	3/25/2025	\$350.00
WILLOWBROOK FORD INC	Service	3/25/2025	\$1,747.89
ZORO TOOLS INC	Needles	3/25/2025	\$13.99
	<b>Total</b>		<b>\$911,066.89</b>

Facilities Management Department

**Schedule of Purchases Under \$15,000**

**April 1, 2025**

	VENDOR	DESCRIPTION	FUND	DEPT	ACCOUNT	AMOUNT
25093	United States Postal Service	Postage & Postal Charges	1000	1100	53804	\$6.90
25128	Comcast Business	Wired Communication Services	1000	1100	53250	\$762.13
25159	Porter Pipe & Supply	Maintenance Supplies	1000	1100	52270	\$151.81
25160	Rotating Equipment Specialists	Repair & Maintenance Facilities	1000	1100	53300	\$4,512.00
25161	G-Tel Enterprises, Inc dba Payphone.com	Furn/Mach/Equip Small Value	1000	1100	52000	\$616.90
25162	G.W. Berkheimer Co., Inc.	Maintenance Supplies	1000	1100	52270	\$25.65
25163	Holcim-MAMR, Inc.	Maintenance Supplies	1000	1102	52270	\$743.40
25164	Illinois Office of the State Fire Marshal	Repair & Maintenance Facilities	1000	1100	53300	\$210.00
25165	Illinois Counties Solid Waste Management Association	Dues & Memberships	1000	1103	53600	\$130.00
25166	Safety-Kleen Systems, Inc.	Repair & Maintenance Other Equipment	1000	1100	53370	\$0.00
25167	IFMA - International Facility Management Association	Dues & Memberships	1000	1100	53600	\$525.00
25168	Russo Power Equipment	Auto/Mach/Equip Parts	1000	1102	52250	\$590.89
25169	Applied Industrial Technologies	Maintenance Supplies	1000	1100	52270	\$106.64
25170	Trellis Farm & Garden	Maintenance Supplies	1000	1102	52270	\$538.03
25171	Facil Investments (Batteries Plus Bulbs)	Operating Supplies & Materials	1000	1100	52200	\$57.00
25172	Genuine Parts Co. (NAPA Auto Parts)	Operating Supplies & Materials, Fuel & Lubricants and Maintenance Supplies	1000	1102	52200 52260 52270	\$150.33
25173	Affiliated Parts LLC	Maintenance Supplies	1000	1100	52270	\$367.19
25177	Holcim-MAMR, Inc.	Maintenance Supplies	1000	1102	52270	\$691.56
25178	Harbaugh, Tim	Mileage Expense and Instruction & Schooling	1000	1100	53500 53610	\$140.17
25179	AlphaGraphics Wheaton	Repair & Maintenance Facilities	1000	1100	53300	\$570.53
25180	Marquez, Pedro	Instruction & Schooling	1000	1100	53610	\$685.00
25181	Parts Town, LLC	Auto/Mach/Equip Parts	1000	1100	52250	\$92.02
25182	Right way Printing Inc. dba Allegra Mktg Print Mail	Printing	1000	1103	53800	\$418.00
25183	Genuine Parts Co. (NAPA Auto Parts)	Operating Supplies & Materials and Auto/Mach/Equip Parts	1000	1102	52200 52250	\$22.56
25184	Genuine Parts Co. (NAPA Auto Parts)	Operating Supplies & Materials	1000	1102	52200	\$33.93
25185	Illinois Department of Agriculture Bureau of Environmental Programs	Dues & Memberships	1000	1102	53600	\$120.00
25186	Gehrke Technology Group, Inc.	Repair & Maintenance Facilities	1000	1100	53300	\$14,989.96



Facilities Management Department

**Schedule of Other Payments**

**April 1, 2025**

CONTRACT #	VENDOR	DESCRIPTION	FUND	DEPT	ACCOUNT	AMOUNT
7197-0001 SERV	Air Filter Solutions, LLC	Maintenance Supplies	1000	1100	52270	\$1,634.88
7385-0001 SERV	Amazon.com LLC	Fuel & Lubricants and Maintenance Supplies	1000	1100	52260 52270	\$245.61
7161-0001 SERV	Fox Valley Fire & Safety	Repair & Maintenance Facilities	1000	1100	53300	\$1,200.00
7422-0001 SERV	QP Testing LLC	Other Professional Services	1000	1100	53090	\$16,272.00
6889-0001 SERV	Royal Pipe & Supply Company	Furn/Mach/Equip Small Value and Maintenance Supplies	1000	1100	52000 52270	\$7,354.53
7319-0001 SERV	Valdes Supply	Cleaning Supplies	1000	1100	52280	\$2,035.25



Public Works Requisition \$30,000 and Over

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

File #: PW-P-0005-25

Agenda Date: 4/1/2025

Agenda #: 8.A.

AWARDING RESOLUTION ISSUED TO  
OLSSON ROOFING COMPANY, INC.  
TO PREPARE, REMOVE, AND REPLACE THE ROOFING SYSTEM ON THE SOUTH EAST REGIONAL  
WATER FACILITY PER SUPPLIED SPECIFICATIONS  
FOR PUBLIC WORKS  
(CONTRACT TOTAL AMOUNT \$193,325)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 *et seq.*) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement to provide Preparation, Removal, and Replacement of the roofing system on the SERWF per supplied specifications; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the TIPS Contract #23010402 , the County of DuPage will contract with Olsson Roofing Company, Inc.; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Olsson Roofing Company, Inc., to prepare, remove, and replace roofing system on the south east regional water facility per supplied specifications, for the period of April 8, 2025 through November 30, 2025, for Public Works.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said to provide preparation, removal, and replacement of the roofing system on the SERWF per supplied specifications, for the period of April 8, 2025 through November 30, 2025, for Public Works, be, and it is hereby approved for issuance of a contract by the Procurement Division to Olsson Roofing Company, Inc., 740 S. Lake Street, Aurora, Illinois 60506, for a contract total amount not to exceed \$193,325. Contract pursuant to the Intergovernmental Cooperation Act, per the TIPS Contract #23010402.

Enacted and approved on this 8<sup>th</sup> day of April, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$193,325.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/01/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$193,325.00
	CURRENT TERM TOTAL COST: \$193,325.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Olsson Roofing Company, Inc.	VENDOR #: 19225	DEPT: Public Works	DEPT CONTACT NAME: Chris Ludwig
VENDOR CONTACT: Ken Withrow	VENDOR CONTACT PHONE: 630-417-1098	DEPT CONTACT PHONE #: 630-985-7400	DEPT CONTACT EMAIL: chris.ludwig@dupagecounty.gov
VENDOR CONTACT EMAIL: kdw@olssonroofing.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Prepare, Remove, and Replace roofing system on the SERWF per supplied specifications. Repairs totaling \$193,325 will improve building function and increase the longevity of the building. Repairs are required due to possible contamination of drinking water if the roof leaks. Work is being completed under TIPS Contract #23010402.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Replacement of roofing and installation on the SERWF is required to maintain structural integrity of the building and prohibit future damage that could result in significant repairs and/or contamination of drinking water.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

<b>SECTION 3: DECISION MEMO</b>	
STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact. QUALITY OF LIFE
SOURCE SELECTION	Describe method used to select source. After multiple vendors were evaluated through different cooperative contracts, Olsson Roofing Company was selected to complete the scope of work through the TIPS CO-OP Contract #23010402.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Approve purchasing agreement to Olsson Roofing for Roof replacement at SERWF. 2. Do not approve current quote for scope of work. Not recommended due to the issues already identified with the roof of the building and the possible future repair costs if it is not addressed. 3. Complete in house repairs. Not recommended due to the complexity of the project, as well as warranty of the materials utilized.

### SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

### SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Olsson Roofing Company, inc.	Vendor#: 19225	Dept: Public Works	Division: Public Works
Attn: Ken Withrow	Email: kdw@olssonroofing.com	Attn: Magda Leonida-Padilla	Email: pwaccountspayable@dupagecount y.gov
Address: 740 S. Lake Street	City: Aurora	Address: 7900 S. Rt. 53	City: Woodridge
State: IL	Zip: 60506	State: IL	Zip: 60517
Phone: 630-417-1098	Fax:	Phone: 630-985-7400	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Same as Above	Vendor#: Same as Above	Dept: Same as Above	Division: Same as Above
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 8, 2025	Contract End Date (PO25): Nov 30, 2025
Contract Administrator (PO25): Drew Cormican			

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Replacement Roofing as needed per specifications utilizing TIPS Contract # 23010402	FY25	2000	2640	54010		175,750.00	175,750.00
2	1	EA		Contingency 10%	FY25	2000	2640	54010		17,575.00	17,575.00
<b><i>FY is required, assure the correct FY is selected.</i></b>										Requisition Total	\$ 193,325.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached:     W-9             Vendor Ethics Disclosure Statement

Date: March 17, 2025

Re: DuPage County Public Works  
SWERF  
271 Nantucket Drive  
Darien, IL 60561  
**TIPS Contract # 230104**

Dear Mr. Chris Ludwig,

Thank you for the opportunity to present our proposal for the roofing project at the SWERF facility. We appreciate you considering our company for this important undertaking.

This bid is a direct result of our recent on-site visit, during which our experienced team meticulously assessed the existing roofing conditions, identified potential areas of concern, and thoroughly understood the specific requirements of your project. We took detailed measurements and documented the existing conditions to ensure our proposal is accurate and comprehensive.

We want to emphasize our unwavering commitment to performing all roofing work in strict accordance with the manufacturer's installation specifications. We understand the critical importance of adhering to these guidelines to ensure the longevity, performance, and warranty of the roofing system. Our team is highly trained and experienced in applying roofing materials and techniques according to the precise instructions provided by the manufacturer. This dedication to quality craftsmanship will provide you with a durable and reliable roofing solution.

Our proposal includes the provision of highly skilled union labor, ensuring that your project is handled by experienced professionals who are committed to safety and quality. We will also supply all necessary materials, sourced from reputable manufacturers, to complete the specified roofing and architectural sheet metal work.

### **TPO Roof Proposal:**

#### **Demolition and Removal**

- Cut the existing upper roof system in grids to allow roof to breathe
- Remove and dispose of existing walls, curbs, and penetration flashings.
- Remove all roof membrane from lower "Tank" roof and dispose of
- Remove and dispose of existing roof-related sheet metal.

#### **Roof Insulation**

- Mechanically fasten (1) layer of 1.5" polyisocyanurate insulation over the existing upper roof system.

### Roof System Installation

- Install a fully adhered 60 Mil TPO roof system according to the manufacturer's specifications on the upper roof section.
- Fully adhere 60 Mil TPO at parapet walls and base flashings per the manufacturer's specifications for a complete watertight installation.
- Fully adhere 115 Fleece back TPO membrane over clean concrete over "Tank" roof in adhesive
- Fully adhere 60 Mil TPO at parapet walls and base flashings per the manufacturer's specifications for a complete watertight installation.

### Sheet Metal Installation

- Furnish and install the following sheet metal in 24 GA two-coat standard color:
  - 485 LF box gutter
  - 275 LF of down spout

### Warranty

- Upon completion and final payment, we will furnish a manufacturer's 20-year warranty & 2 year contractor warranty

The above work is to be completed for the total sum of:

**\$175,750.00**

Sincerely,

Ken Withrow

**Olsson Roofing Company, Inc.**

Project Manager



## TERMS AND CONDITIONS

- Nature of Work.** Olsson Roofing Company, Inc. (hereinafter referred to as ORC) shall furnish material and labor necessary to perform the construction work described herein or in the referenced contract documents. ORC does not provide design, structural engineering, roof consulting or architectural services, and this proposal and contract shall not be construed as contracting to provide such services. ORC assumes no responsibility for structural integrity, compliance with building codes, or design. It is the Customer's responsibility to retain a licensed architect or engineer to determine proper design and code compliance, including a determination as to whether and what type of vapor or air retarder is needed. If plans and specifications have been furnished to ORC, Customer warrants that they are sufficient and confirm to all applicable laws and building codes. ORC is not responsible for location of roof drains or drainage unless noted otherwise. ORC is not responsible for any loss, damage or expense due to defects in plans or specifications or building code violations unless such damage results from a deviation by ORC from what is specified. ORC is not responsible for condensation, moisture migration from the building interior or other building components, location or size of roof drains, adequacy of drainage, ponding on the roof, structural conditions or the properties of the roof deck or substrate on which ORC's roofing Work is installed.
- Deck.** Customer warrants that structures on which ORC is to work are in sound condition and capable of withstanding roof construction, equipment and operations. ORC's commencement of roof installation indicates only that ORC has visually inspected the surface of the roof deck for visible defects. ORC is not responsible for the structural sufficiency, quality of construction (including compliance with FMG criteria), undulations, fastening or moisture content of the roof deck or other trades' work or design. ORC is not responsible to test or assess moisture content of the deck or substrate. ORC is not responsible for moisture in the deck or interior affecting the roofing materials.
- Payment.** Unless stated otherwise on the face of this proposal, Customer shall pay the contract price plus any additional charges for changed or extra work no later than sixty (60) days after substantial completion of the Work, or if ORC has not sent its final invoice by such time, then Customer shall pay no later than sixty (60) days after ORC sends its final invoice. Substantial Completion is the stage at which the Work is sufficiently completed that it can be used for its intended purpose. If completion of the Work extends beyond one month, Customer shall make monthly progress payments to ORC within sixty (60) days of receipt of ORC's progress payment invoice reflecting the value of Work completed during the preceding month, plus the amount of materials suitable stored for the project, plus the applicable portion of ORC's general conditions costs, including insurance. If any retainage is withheld, Customer shall withhold it at the maximum rate of 10% until 50% of the work is complete, then 5% thereafter. Final payment shall be made to ORC within sixty (60) days after substantial completion of the Work. All sums not paid in full when due shall earn interest at the rate provided for by the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 *et seq.*, until paid. A delay by the manufacturer in the processing and formal issuance of manufacturer's warranty document shall not be cause to delay the Customer's payment to ORC. ORC will furnish waivers of lien for payments as requested and agreed upon. ORC's entitlement to payment is not dependent upon criteria promulgated by Factory Mutual Global, including wind uplift testing.
- Right to Stop Work.** The failure of Customer to make proper payment to ORC when due shall, in addition to all other rights, constitute a material breach of contract and shall entitle ORC, at its discretion, to suspend all Work and shipments, including furnishing warranty, until full payment is made. The time period in which ORC shall perform the Work shall be extended for a period equal to the period during which the Work was suspended, and the Contract Price to be paid ORC shall be increased by the amount of ORC's reasonable costs of shut-down, delay and start-up.
- Insurance.** ORC shall carry worker's compensation (as statutorily required), automobile liability (\$1,000,000), commercial general liability (\$2,000,000 per occurrence for bodily injury and property damage), employers liability (\$1,000,000), and such other insurance as required by law. All insurance shall be maintained in a Company licensed to do business in the State of Illinois with an *AM Best's* rating of not less than "A." ORC will furnish a Certificate of Insurance evidencing the types and amounts of its coverage's, upon request, and an "additional insured" endorsement naming the Customer as additional insured. Customer is self-insured and shall maintain sufficient self-insurance to cover the total value of the entire Project on a replacement cost basis, plus 25%, including the labor, material and equipment furnished by ORC, covering fire, windstorm, extended coverage, malicious mischief, vandalism and theft on the premises to protect against loss or damage to material and equipment and partially completed work until the job is completed and accepted and ORC's equipment is removed from the premises. Except where due to ORC's breach of this Agreement, moneys owed to ORC shall not be withheld by reason of any damage or claim against ORC covered by liability, property or builder's risk insurance. There shall be a mutual waiver of subrogation to the extent that builder's risk insurance responds to a claim caused by a peril covered by builder's risk insurance.
- Indemnity.** To the extent permitted by applicable law, Customer shall indemnify and hold harmless ORC from all damages, losses, or expenses, including attorney's fees, arising from any claims or damages for bodily injury, sickness, disease, or death, or other damage to the extent due to the negligence of Customer or the fault of any of its agents, representatives or employees. ORC shall fully indemnify, hold harmless, and defend Customer and its officers, agents, and employees from and against any and all claims and



demands, actions, causes of action, and cost and fees of any character whatsoever made by anyone whomsoever on account of or in any way growing out of the performance of this contract by ORC and its employees, or because of any act or omission, neglect or misconduct of the ORC, its employees and agents or its subcontractors including, but not limited to, any claims that may be made by the employees themselves for injuries to their person or property or otherwise, and any claims that may be made by the employees themselves or by the Illinois Department of Labor for the Contractor's violation of the Illinois Prevailing Wage Act (820 ILCS 130/1 et seq.). Such indemnity shall not be limited by reason of the enumeration of any insurance coverage or bond herein provided. Nothing contained herein shall be construed as prohibiting the Customer, its officers, agents, or its employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, actions or suits brought against them. The indemnifying party shall likewise be liable for the cost, fees and expenses incurred in the defense of any such claims, actions, or suits. Nothing contained herein shall be construed as constituting a waiver of Customer's defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 et seq. by reason of indemnification or insurance.

7. **Additional Insured.** If Customer requires and ORC agrees to make Customer or others additional insureds on ORC's liability insurance policy, Customer and ORC agree that the naming of Customer or others as additional insureds is intended to apply to claims made against the additional insured to the extent the claim is due to the fault of ORC and is not intended to make ORC's insurer liable for claims that are due to the fault of the additional insured or others.
8. **Working Hours.** This Proposal is based upon the performance of all work during ORC's regular working hours. Extra charges will apply for overtime and all work performed other than during ORC's regular working hours, if required by the customer.
9. **Asbestos and Toxic Materials.** This proposal and contract is based on the assumption that the work to be performed by ORC does not involve asbestos-containing or toxic materials and that asbestos-containing or toxic materials will not be encountered or disturbed during the course of performing the roofing work. ORC is not responsible for expenses, claims or damages arising out of the presence, disturbance or removal of asbestos-containing or toxic materials. In the event that such materials are encountered, ORC reserves the right to rescind this contract and receive payment for work performed or suspend its work for a reasonable period of time while the Customer engages a firm specializing in the removal and disposal of asbestos or toxic materials or submit a change order and perform the necessary work for additional compensation. In any event, ORC shall be entitled to reasonable compensation for all additional expenses incurred as a result of the presence of asbestos-containing or toxic materials at the work site. To the extent permitted by applicable law, Customer agrees to indemnify ORC from and against any liability, damages, losses, claims, demands or citations arising out of the presence of ACM.
10. **Cleanup & Interior Protection.** Customer acknowledges that re-roofing of an existing building may cause disturbance, dust, debris or fireproofing to fall into the interior depending on existing building conditions. Customer agrees to remove or protect property directly below the roof in order to minimize potential interior damage. ORC shall not be responsible for disturbance, damage, clean-up or loss to interior property that Customer did not remove or protect prior to commencement of roofing operations. Customer shall notify occupants and tenants of re-roofing and the need to provide protection underneath areas being re-roofed. Except in the circumstance where ORC fails to provide Customer advance notice of the area(s) where work is performed, customer agrees to hold ORC harmless from claims from those who were not so notified and did not provide protection.
11. **Deck Repairs & Unforeseen Conditions.** Any work required to replace rotten or missing wood or deteriorated decking to make the deck suitable for roof installation shall be done on a labor and material or unit price basis as an extra unless specifically included in the Scope of Work. Deck repairs or replacement shall be performed as needed to provide an adequate substrate for the roofing materials. Unforeseen conditions that may affect the Work will be reported to Customer and authorization requested prior to permanent repairs being performed.
12. **Roof Projections.** ORC will flash roof projections that are in place prior to installation of roofing or shown on the architectural plans provided to ORC. Penetrations not shown on the plans provided to ORC prior to submittal of this Proposal/Contract or required after installation of roofing shall be considered an order for extra work, and ORC shall be compensated at its customary time and material rates for additional expense resulting from additional penetrations.
13. **Changes in the Work and Extra Work.** Customer shall be entitled to submit a written request for ORC to perform changes, consisting of alterations in, additions to or omissions from the Work, provided that any request for such changes shall be made in writing and the total contract price adjusted accordingly. ORC shall not be required to perform any changed or additional work without a written change order. Notwithstanding, Customer shall not give orders to ORC for work that is required to be performed at that time and then refuse to make payment on the grounds that a Change Order was not executed at the time the work was performed. Any penetrations through the roofing to be installed by ORC not shown on the plans provided to ORC prior to submittal of this proposal shall be considered an order for extra work, and ORC shall be compensated for labor and material costs incurred by ORC resulting from such additional penetrations. Any work resulting in a reduction in the scope of work shall be similarly credited to the Customer.

14. **Wind Loads or Uplift Pressures.** Design Professional is responsible to design the Work to be in compliance with applicable codes and regulations and to specify or show the work that is to be performed. ORC is not responsible for design, including calculation or verification of wind-load design. To the extent minimum wind loads or uplift pressures are required, ORC's bid is based solely on manufacturer's printed test results. ORC itself makes no representation regarding wind uplift capacity and assumes no liability for wind uplift.
15. **Fumes & Emissions.** Customer acknowledges that odors and emissions from roofing products will be released as part of the roofing operations to be performed by ORC. Customer shall be responsible for interior air quality, including controlling mechanical equipment, HVAC units, intake vents, wall vents, windows, doors and other openings to prevent fumes and odors from entering the building. Customer is aware that roofing products emit fumes, vapors and odors during the application process. Some people are more sensitive to these emissions than others. Customer shall hold ORC harmless from claims from third parties relating to fumes and odors that are emitted during the normal roofing process not attributable to the fault or neglect of ORC.
16. **Material Cost Escalation and Availability.** Roofing materials, steel products, fasteners, insulation, adhesives and freight are currently subject to unusual price volatility due to conditions beyond the control of ORC. If there is an increase in these or other products between the date of this Proposal/Contract and the time when the Work is performed, the Contract Price shall be increased to reflect the additional cost to ORC, upon submittal of written documentation and advance notice. If materials or equipment which ORC is required to furnish become unavailable either temporarily or permanently subsequent to the executive of this proposal through causes beyond the control and without the fault of ORC, then in the case of temporary unavailability the contract time shall be extended by change order for such period of time as ORC shall be delayed by such unavailability, and in the case of permanent unavailability, ORC shall be excused from the requirement of furnishing such materials or equipment. Customer agrees to pay ORC an increase in cost between the cost of the materials or equipment which have become permanently unavailable and the cost of the closest substitute which is then reasonably available. In the event of a substitution resulting in a material cost decrease, ORC agrees to credit Customer for same.
17. **Roof Top Safety.** Customer warrants there will be no live power lines on or near the roof servicing the building where ORC will be working, and that Customer will turn off any such power supplies to avoid an electrocution risk to ORC's employees. Customer will indemnify ORC from personal injury and other claims and expenses if Customer fails to turn-off power so as to avoid injury to ORC personnel or resulting from the presence of concealed electrical conduit and live electrical power. ORC is not responsible for costs of repair or damages, including disruption of service, resulting from damage to undisclosed or concealed electrical or other utility lines. Customer shall shut down roof located electronic equipment that emits or receives radio frequency waves while roofing Contractor is to be working on the roof so that roofing personnel will not be subject to radio frequency waves or electromagnetic radiation while working on the roof and shall indemnify and hold ORC and its personnel harmless from any personal injury claims resulting from a failure by Customer to do so. ORC is not responsible for the safety of persons on the roof other than its own employees. To the extent permitted by applicable law, Customer and general contractor agree to and shall indemnify and hold ORC harmless, including attorneys' fees, from claims for personal injury by persons or entities whom Customer or general contractor have allowed or authorized to be on the roof.
18. **Conduit and Materials Attached to Deck.** ORC's price is based upon there not being electrical conduit, cables, wires or other materials embedded within the roof assembly or attached directly to the underside or top side of the roof deck upon which ORC will be installing the new roof. ORC is not responsible for conduit, wires, cables, pipes, fireproofing or any objects attached to the underside of the roof decking which could be damaged during installation of the new roof system or repairs.
19. **Warranty.** ORC's new roofing and re-roofing work will be warranted to ORC in accordance with its standard warranty, which is made a part of this proposal and contract and incorporated by reference. A facsimile of ORC's standard warranty is attached or, if not, will be furnished upon required. ORC SHALL NOT BE LIABLE FOR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES. The acceptance of this proposal by the Customer signifies its agreement that this warranty shall be and is the exclusive remedy against ORC. A manufacturer's warranty shall be furnished to Customer if a manufacturer's warranty is called for on the face of this proposal. It is expressly agreed that in the event of any defects in the materials provided pursuant to this contract, Customer shall have recourse only against the manufacturer per the terms and conditions of the manufacturer warranty.
20. **Limitation of Liability.** IN NO EVENT, WHETHER FOR SERVICE WORK OR RE-ROOFING WORK, SHALL ORC'S LIABILITY TO CUSTOMER FOR BREACH OF CONTRACT OR NEGLIGENCE EXCEED THREE TIMES (3X) THE AMOUNT THE CUSTOMER WAS CHARGED FOR THE WORK.
21. **Damages and Delays.** ORC will not be responsible for damage done by others to ORC's work including damage to temporary tie-ins, punctures, cuts and tears in the roof membrane or flashings made by others. Any repairing of the same by ORC will be charged at regular scheduled rates over and above the amount of this proposal, and ORC's time for performance shall be extended for a time sufficient to make such repairs. ORC shall not be responsible for loss, damage, penalties or delay caused due to inclement weather or by circumstances beyond its reasonable control, including but not limited to acts of God, pandemics, epidemics, quarantines, accidents, unavoidable

casualties, snow, ice dams, fire, adverse weather, vandalism, federal, state or local law, regulation or order, strikes, jurisdictional disputes, failure or delay of transportation, shortage of or inability to obtain materials, equipment or labor, changes in the work and delays caused by others. In the event of these occurrences, ORC's time for performance under this proposal shall be extended for a time sufficient to permit completion of the Work.

22. **Availability of Site.** ORC shall be provided with reasonably direct access to the work site for the passage of trucks and materials and direct access to the roof. The raising, disconnection, re-connection, or relocation of any mechanical equipment on the roof that may be necessary for ORC to perform the roofing work shall be performed by others or treated as an extra. ORC shall not be required to begin work until underlying areas are ready and acceptable to receive ORC's work and sufficient areas of roof deck are available and free from dirt, snow or debris to allow continuous full operation until job completion. The expense of any extra trips by ORC to and from the job as a result of the job not being ready for roof application after ORC has been notified to proceed may be charged as an extra. Customer shall provide to ORC at the worksite sufficient storage room for all materials and reasonable use of such facilities as scaffolding, elevators, and such other equipment as may be available for handling materials. Customer shall permit ORC to use driveways and paved areas leading to or adjacent to the worksite for ORC equipment. Customer shall supply to ORC at the worksite: water, power, site security, and clear access to work area.
23. **Tolerances & Product Specifications.** All materials and work shall be furnished in accordance with normal industry tolerances for color, variation, thickness, size, weight, amount, finish, texture and performance standards. Specified quantities are intended to represent an average over the entire roof area. ORC is not responsible for the actual verification of technical specifications; i.e., R value or ASTM or UL compliance, but rather the materials used are represented as such by the material manufacturer.
24. **Back Charges.** No back charges or claims for payment of services rendered or materials and equipment furnished by Customer to ORC shall be valid unless previously authorized in writing by ORC **and unless written notice is given to** ORC within five (5) days of the event, act or omission which is the basis of the back charge. ORC will approve or reject such claims or charges within seven (7) days of notification.
25. **Existing Conditions.** ORC is not responsible for leakage through the existing roof or other portions of the building that have not yet been reroofed by ORC.
26. **Mold.** ORC and Customer are committed to acting promptly so that roof leaks are not a source of potential interior mold growth. Customer will make periodic inspections for signs of water intrusion and act promptly including prompt notice to ORC if Customer believes there are roof leaks, to correct the condition. Upon receiving notice, ORC will make roof repairs. Customer is responsible for monitoring any leak areas and for indoor air quality. ORC is not responsible for mold or indoor air quality. To the extent permitted by applicable law, Customer shall hold harmless and indemnify ORC from claims due to indoor air quality and resulting from a failure by Customer to maintain the building in a manner to avoid growth of mold.
27. **Oil Canning.** Metal roofing and wall panels, especially lengthy flat-span sheet-metal panels, often will exhibit waviness, commonly referred to as "oil-canning." The degree of oil-canning and the appearance of the panels will vary depending on factor such as the length and color of the panels, alloy, gauge, galvanizing process, substrate condition, and exposure to sunlight. Oil-canning pertains to aesthetics and not the performance of the panels and is not controlled by ORC. The type of metal roofing or wall panels specified may affect the degree of oil-canning. ORC is not responsible for oil-canning or aesthetics. Oil-canning is not grounds to withhold payment or reject panels of the type specified.
28. **Dispute Resolution – Choice of Law and Venue.** The Parties agree that venue for all irreconcilable disputes arising out of either Party's performance under this Agreement will be exclusively in the Circuit Court for the Eighteenth Judicial Circuit in DuPage County, Illinois, and that Illinois law will control. **Severability.** If any provision of this agreement is found to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.
29. **Amendment.** This Agreement may be amended by express written consent of the Parties.
30. **Non-Assignment.** Neither Party may assign their rights or obligations under this Agreement without the prior express consent of the other Party.
31. **No Third-Party Beneficiaries.** The Parties hereby agree that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person on such Agreement, including, but not limited to, subcontractors, subconsultants, and suppliers. The Parties expressly intend that any person other than the Parties who receives services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.

32. **Execution in Counterparts.** The Parties may execute this Agreement in counterparts (each of which shall be deemed to be an original but all of which taken together shall constitute one and the same Agreement) and shall become effective when one counterparts has been signed by each of the Parties and delivered to the other Party.
33. **No Waiver by Delay or Omission.** No delay or omission by either Party to exercise any right hereunder shall be construed as a waiver of any such right and each Party reserves the right to exercise any such right from time to time as often and as may be deemed expedient.

#### License

ORC is licensed with the State of Illinois Department of Registration and Education as a Roofing Contractor; License No. 104-000173.

#### Standard Exclusions & Conditions

- All wood blocking by others unless specifically noted.
- Overtime Work
- Any temporary work
- Roof deck cuts or structural steel reinforcement by others unless specifically noted.
- All and any carpentry or framing.
- Pricing is based on one complete, continuous operation, and roof being 100% ready.
- All work to be completed in compliance with OSHA safety standards & practices.
- Pricing applicable for 60 days of proposal date.
- Winder conditions; snow removal by others unless specifically noted
- We exclude all temping of roof
- Raising of units to accommodate the new roof system



A Department of Education Service Center Region 8, 4845 US Highway 271 North, Pittsburg, Texas 75686, (866) 839-8477

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To: All TIPS Members

Re: TIPS Federal Funds Disclaimer and Information Sheet

To whom it may concern:

You have clicked on a link or otherwise sought to determine whether a specific TIPS Vendor on a specific TIPS Contract is EDGAR compliant. If the website states “No” to EDGAR compliance for that specific Vendor Contract, then the specific TIPS Vendor on that specific TIPS Contract is **not EDGAR compliant**. If the website states “View Doc” to EDGAR compliance and you are linked to this letter, then TIPS has ensured the specific TIPS Vendor’s compliance with 2 CFR 200 on the specified contract **to the extent a cooperative can do so**, as described below.

Region 8 Education Service Center (Region 8 ESC) is a Texas Education Service Center which operates The Interlocal Purchasing System (TIPS), a purchasing cooperative and department of Region 8 ESC. This document certifies that Region 8 ESC and TIPS made every effort to comply with the most restrictive requirements of 2 CFR 200, identified for educational purposes as the Education Department General Administrative Regulations (“EDGAR”). Please note that federal funds not sourced from the US Department of Education are likely regulated by 2 CFR 200 but are not technically “EDGAR.” Each federal agency and its corresponding state “pass-through” agency may interpret 2 CFR 200 differently. TIPS certifies that it competitively procures all awarded contracts pursuant to § 44.031 of the Texas Education Code, or Texas Government Code § 2269, as applicable, the most restrictive procurement method, and performs the most restrictive procurement method required by law and regulation, including all of the necessary steps outlined in 2 CFR 200, except the Price or Cost Analysis for purchases of \$250,000 and greater. (See below). **This letter certifies that the Vendor agreed to those 2 CFR 200 contract provisions for the specified contract.**

However, this TIPS certification cannot relieve Members of federal requirements that cannot reasonably be performed by cooperatives. For example, 2 CFR 200 requires a cost or price analysis for purchases over \$250,000.00, a threshold adopted by TEA and the US Dept. of Education. TIPS does not perform a formal cost or price analysis because TIPS is not the entity making the actual purchase of goods or services. If a Vendor is awarded then TIPS has determined that the pricing is within the competitive range for the Vendor’s offering. However, when required by law, the TIPS Member must perform the required analysis on the specific goods or services before seeking TIPS pricing/purchasing from the TIPS Vendor and then upon completion of the purchase process.

Additionally, due to the Texas Department of Agriculture Guidance ARM Section 17 (“ARM Section 17”), relating to Federal Child Nutrition Program Funds (Primarily Texas Public School Fund 240), requirement that all solicitations include specific quantities of goods or services purchased, TIPS Contracts are not in compliance with ARM Section 17 as a **stand-alone** purchase contract. This is because TIPS has no way of predicting which Members will purchase specific quantities of goods and services. However, for Federal Child Nutrition Fund purchases in which the ARM Section 17 required cost or price analysis has been performed by the Member, TIPS contracts may be used in conjunction with the Member’s three quote process **unless labeled with “No” as to EDGAR compliance**. See also ARM Section 17.84 addresses purchasing through a **“Third Party Cooperative that does not follow USDA Procurement Regulations”**. This will include TIPS and possibly other cooperatives that do not specify the exact quantities and line items procured by the cooperative. See the latest ARM Section 17 [here](#).

**If this letter was linked or provided in relation to a specific Vendor Contract then the Vendor has agreed to the 2 CFR 200 Contract provisions.** For our Members’ benefit, we encourage you, when expending federal funds, to make certain that you understand and comply with any other 2 CFR 200 requirements that cannot necessarily be met on your behalf by a cooperative. We also encourage you to incorporate all 2 CFR 200 TIPS Contract provisions agreed to by the Vendor into all supplemental agreements you enter into with the TIPS Vendor, if any. While TIPS works very hard to ensure legal purchasing compliance on Members’ behalf TIPS does not provide legal counsel to its Members. TIPS recommends that you consult your legal counsel when executing contracts with TIPS Vendors. TIPS reserves the right to change its process as necessary in relation to updated guidance. Thank you for being a Member of TIPS and for letting us assist with your procurement needs.



TIPS VENDOR AGREEMENT SIGNATURE FORM

TIPS 230104 Trades, Labor, and Materials – Part 2

Vendor Name: Olsson Roofing Company, Inc

Vendor Address: 740 S. Lake St.

City: Aurora State: IL Zip Code: 60506

Vendor Authorized Signatory Name: Michael Reynolds

Vendor Authorized Signatory Title: Principal

Vendor Authorized Signatory Phone: 630-892-0449

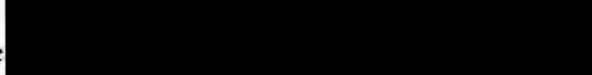
Vendor Authorized Signatory Email: mreynolds@olssonroofing.com

Vendor Authorized Signature:  Date: 1-16-23

*(The following is for TIPS completion only)*

TIPS Authorized Signatory Name: Dr. David Fitts

TIPS Authorized Signatory Title: Executive Director

TIPS Authorized Signature:  Date: 4/28/2023



## APPRENTICESHIP OR TRAINING PROGRAM CERTIFICATION

### **Section I: Contact Information**

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Olsson Roofing Inc.
CONTACT PERSON:	Ken Withrow
CONTACT EMAIL:	kdw@olssonroofing.com

### **Section II: Participation**

Does the Bidder participate in an apprenticeship or training program for the type(s) of work or craft involved in the bid/project listed above?

- Yes
- No
- Not applicable to this bid/project

If "Yes", read and complete Sections III-VI as required.

If "No" or "Not applicable to this bid/project", please complete by signing under Section VI.

### **Section III: Registration**

Complete the table below providing the United States Department of Labor's ("USDOL") Bureau of Apprenticeship and Training registration number in compliance with subsequent terms and conditions provided in this section. For an example of a completed form, please see [Apprenticeship or Training Program Certification Example](#). In addition, please attach the official USDOL Certificate of Registration to the solicitation submission. For an example of an official USDOL certification please see [USDOL Certification Example](#).

COMPANY NAME	PRIME/SUB	SPONSOR NAME	TYPE OF WORK	USDOL REGISTRATION NO.
Olsson Roofing Inc	Prime		Roofing	IL017091896







Printed 12 March 2025

www.olssonroofing.com



**Olsson Roofing Company Inc**

**EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM  
PO MUST REFERENCE VENDOR TIPS CONTRACT NUMBER**

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	PO Box 1450	NAME David Mabe
CITY	Aurora	PHONE (866) 839-8477
STATE	IL	FAX (866) 839-8472
ZIP	60507	EMAIL david.mabe@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: Y

HUB: N

**SERVING STATES**

IL | WI | IN | IO

**Overview**

*Olsson Roofing Company has earned recognition as the largest commercial roofing company in the state of Illinois. We specialize in the maintenance, installation, and repair of commercial and industrial roofing systems, and architectural sheet metal. More than 100 years after it was founded, Olsson Roofing Company is still known for integrity, continuous improvement, customer service, and professionalism. Our expert service team is available to customers 24 hours a day, and responds to more than 4,000 requests every year. We hold one of the lowest EMR's in the industry. All members of our team attend annual safety workshops and trainings.*

*Systems Include: TPO, EPDM, PVC, Modified, BUR, Green Roofing, Paver Systems, Davit Installation, Roof Coatings, Standing Seam, Metal Wall Panels, Composite Panels and Roof Screens*

## **AWARDED CONTRACTS "View EDGAR Doc" on Website**

<b>Contract</b>	<b>Comodity</b>	<b>Exp Date</b>	<b>EDGAR</b>
23010402	Trades, Labor, and Materials (JOC)	04/30/2026	See EDGAR Certification Doc.

## **CONTACTS BY CONTRACTS**

### **23010402**

Brett Plank	Project Manager	(630) 878-6265	bplank@olssonroofing.com
Mike Reynolds	Principal	(630) 675-0722	mreynolds@olssonroofing.com



# Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: Mar 7, 2025

Bid/Contract/PO#: SWERF

Company Name: Olsson Roofing Company, Inc.	Company Contact: Ken Withrow
Contact Phone: (630) 892-0449	Contact Email: kdw@olssonroofing.com

## The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Add Line	Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made
x					

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Add Line	Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email
x			

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature



Printed Name

Jon Wallace

Title

Service Manager

Date

Mar 7, 2025

Attach additional sheets if necessary. Sign each sheet and number each page. Page \_\_\_\_\_ of \_\_\_\_\_ (total number of pages)

# Chicago Land Roofers'

## JOINT APPRENTICESHIP & TRAINING COMMITTEE

*Training skilled craftsman for the public and roofing industry*

*Serving Chicago and Northern Illinois*

7045 Joliet Road  
Indian Head Park, IL 60525

<http://www.chicagolandroofers.org>

Email: [jatc@chicagoroofters.net](mailto:jatc@chicagoroofters.net)

Telephone: 708-246-4488

Fax: 708-246-5908

March 20, 2025

### **Trustees**

Ryan Petrick

### **Chairman**

Gary Menzel

### **Secretary**

Travis Gorman

Richard Coluzzi Jr.

Mike Lafferty

Luke Duffy

JJ Matthews

Casey Fraher

Olsson Roofing Co.  
740 S. Lake Street  
P.O. Box 1450  
Aurora, IL 60507

To Whom It May Concern:

### **Training**

### **Director**

Kevin Coleman

In response to your request, this letter will verify that Olsson Roofing Co., is a signatory contractor with the United Union of Roofers, Waterproofers & Allied Workers Local #11 and participates in and employs Apprentices from the Chicagoland Roofers J.A.T.C. The Chicagoland Roofers' registers all Apprentices with the Department of Labor.

If you have any questions, please contact our office on Monday through Friday, from 7:00 a.m. to 3:00 p.m.

**THE CHICAGOLAND ROOFERS' J.A.T.C.**

# The United States Department of Labor

## Office of Apprenticeship

### Certificate of Registration of Apprenticeship Program

CHICAGOLAND ROOFERS JATC, 5

Indian Head Park, IL

For the occupation of ROOFER

*Registered as part of the National Apprenticeship System  
in accordance with the basic standards of apprenticeship  
established by the Secretary of Labor*

January 20, 2009

Date

IL017091896

Registration No.





## Facilities Management Requisition Under \$30K

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 25-0872

**Agenda Date:** 4/1/2025

**Agenda #:** 8.B.

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Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 25-0741	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: \$19,755.70
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/01/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$19,755.70
	CURRENT TERM TOTAL COST: \$19,755.70	MAX LENGTH WITH ALL RENEWALS: FIVE YEARS*	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Carbon Day EV Charging	VENDOR #: 14176	DEPT: Facilities Management	DEPT CONTACT NAME: Mary Ventrella
VENDOR CONTACT: Bob Spatz	VENDOR CONTACT PHONE: 518-505-0508	DEPT CONTACT PHONE #: 630-407-5705	DEPT CONTACT EMAIL: mary.ventrella@dupagecounty.gov
VENDOR CONTACT EMAIL: bobs@carbodayevcharging.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract to Carbon Day EV Charging to furnish and deliver one (1) ChargePoint electric vehicle charging station and provide a 5-year commercial cloud plan, for the County campus, for the period April 2, 2025 through April 1, 2030, for a contract total amount not to exceed \$19,755.70. Contract pursuant to the Intergovernmental Cooperation Act - Sourcwell Contract #042221-CPI. (EECBG funded)			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished The installation of Electric Vehicle Supply Equipment (EVSE) at the Judicial Office Facility will support Illinois' goal of 1 million electric vehicles by 2030, alleviate EV charging competition at the JTK Administration Building, reduce greenhouse gas emissions from private vehicles, and support public EV owners that visit the courthouse. The goal of this charging equipment is to not only show leadership for green transportation and greenhouse gas mitigation in DuPage County, but to improve the quality of life of visitors that use the Judicial Office Facility.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source. Carbon Day EV Charging provides Sourcwell joint purchasing agreement pricing for ChargePoint Level2 Charging Stations and DC fast charging stations for electric vehicles, network services, maintenance plans & accessories, per contract #042221-CPI.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). Staff recommends securing a contract with Carbon Day EV Charging to furnish & deliver one (1) ChargePoint electric vehicle charging station. The other option is to go out for bid, which does not guarantee prices will be lower. Uniformity with existing equipment on County campus.



### SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

### SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Carbon Day EV Charging	Vendor#: 14176	Dept: Facilities Management	Division:
Attn: Bob Spatz	Email: bobs@carbodayevcharging.com	Attn:	Email: FMAccountsPayable@dupagecounty.gov
Address: 163 S. Wheeling Road	City: Wheeling	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60090	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-5700	Fax: 630-407-5701
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Carbon Day EV Charging	Vendor#: 14176	Dept: Facilities Management	Division:
Attn:	Email:	Attn: Ian Johnstone	Email: Ian.Johnstone@dupagecounty.gov
Address: 763 Bunker Court	City: Riverwoods	Address: 505 N. County Farm Road	City: Wheaton
State: IL	Zip: 60015	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 2, 2025	Contract End Date (PO25): Apr 1, 2030

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	LO		ChargePoint EV Charging Stations	FY25	5000	2704	54010	DE-SE0000181	14,526.70	14,526.70
2	1	LO		5-Year Commercial Cloud Plan	FY26	5000	2704	54010	DE-SE0000181	5,229.00	5,229.00
3	1	LO		5-Year Commercial Cloud Plan	FY27	5000	2704	54010	DE-SE0000181		0.00
4	1	LO		5-Year Commercial Cloud Plan	FY28	5000	2704	54010	DE-SE0000181		0.00
5	1	LO		5-Year Commercial Cloud Plan	FY29	5000	2704	54010	DE-SE0000181		0.00
6	1	LO		5-Year Commercial Cloud Plan	FY30	5000	2704	54010	DE-SE0000181		0.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 19,755.70

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. Furnish and deliver one (1) ChargePoint electric vehicle charging station and provide 5-year commercial cloud plan, for the County campus.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Vendor, Mary Ventrella, Cathie Figlewski, and Clara Gomez.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Public Works Committee: 04/01/25 Job #24-01434
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

**QUOTE**

March 25, 2025



Mr. Ian Johnstone  
Dupage County NA000393  
421 N. County Farm Road  
Wheaton, IL 60187  
630-407-5680  
[Ian.Johnstone@dupageco.org](mailto:Ian.Johnstone@dupageco.org)

CP6621 (Dual Bollard 80 Amp, 23' Self-Retracting Cables **COMMERCIAL WITH OMNI PORT - BUY AMERICA**)  
With Power Share Jumper And 5 Year Labor and Parts Warranty  
REFERENCE: Sourcewell # 042221-CPI CP6621 80 Amp Dual Port Bollard Hardware Quote - Buy America with Omni Port

Model Number	Description	QTY	Price Per Station	Total Price
CP6621B-80A-L7-FHWA	80 Amp Dual Bollard with 23' Cable <b>WITH OMNI PORT</b> Locking Holster and Card Reader	1	List \$15,613 \$14,051.70	\$14,051.70
CP6001-CCM	CP6600 Series Bollard Concrete Mounting Kit	1	\$125.00	\$125.00
Shipping	Shipping of CP6000 Series Station	1	\$350.00	\$350.00
Amount Due	<b>Total cost before installation</b>			<b>\$14,526.70</b>

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Ship to: \_\_\_\_\_



Rob Spatz - 518-645-6733- [rob.spatz@carbodayevcharging.com](mailto:rob.spatz@carbodayevcharging.com) - 163 S. Wheeling Rd. - Wheeling, IL 60090  
Visit Our Website: <https://carbodayevcharging.com/>



**Initial Station Activation and Configuration Service includes activation of cloud services,**  
connections, access control, visibility control, pricing, reports and alerts. \$249

**Commercial Cloud Plan available in prepay options:**

Annual fee includes: Commercial Cloud Plan, 24-7-365 Customer Service for Drivers via 800 number, Reporting, Software Updates, Station Manager Account Access, Data Collection and Credit Card Capability Pricing, Automatic Funds Collection, Power Management and Videos.

- 1 year \$365
- 2 years \$715 (\$357.50 per year) per plug
- 3 years \$1,040 (\$346.66 per year) per plug
- 4 years \$1,360 (\$340 per year) per plug
- 5 years \$1,640 (\$328 per year) per plug

**Optional Programs:**

Assure Warranty optional extended Labor and Parts Warranty:

- 1 year \$430
- 2 years \$800 (\$400 per year)
- 3 years \$1,140 (\$380 per year)
- 4 years \$1,440 (\$360 per year)
- 5 years \$1,700 (\$340 per year)

**\*\* Other Standard Terms and Conditions**

20% restocking fee for any product returned to ChargePoint

**Terms: Net 60. Payment to be made in accordance with the Local government Prompt Payment Act.**

Issue payment to CD LLC.

ChargePoint 2 year part warranty applies for all products. Warranty will be between purchaser and ChargePoint.

Cloud and Assure plans start upon station activation or 90 day's after ship date, whichever is first.

Prices are confidential and expire: May 1, 2025

**Rob Spatz - 518-645-6733- [rob.spatz@carbodayevcharging.com](mailto:rob.spatz@carbodayevcharging.com) - 163 S. Wheeling Rd. - Wheeling, IL 60090**

**Visit Our Website: <https://carbodayevcharging.com/>**

**QUOTE**

March 25, 2025



Mr. Ian Johnstone  
Dupage County NA000393  
421 N. County Farm Road  
Wheaton, IL 60187  
630-407-5680  
[Ian.Johnstone@dupageco.org](mailto:Ian.Johnstone@dupageco.org)

CP6621 (Dual Bollard 80 Amp, 23' Self-Retracting Cables **COMMERCIAL WITH OMNI PORT - BUY AMERICA**)  
With Power Share Jumper And 5 Year Labor and Parts Warranty

REFERENCE: Sourcewell # 042221-CPI CP6621 80 Amp Dual Port Bollard Non Hardware Quote  
**Buy America with Omni Port**



Model Number	Description	QTY	Price Per Station	Total Price
CPCLD-COMMERCIAL-5	5 Year Commercial Cloud Plan	2	\$1,640.00	\$3,280.00
CP60000-ASSURE-5	CP6600 Series 5 Year Assure Plan	1	\$1,700.00	\$1,700.00
CPSUPPORT-ACTIVE	Initial Activation of CP6600 Series Station	1	\$249.00	\$249.00
<b>Amount Due</b>	<b>Total cost before installation</b>			<b>\$5,229.00</b>

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Ship to: \_\_\_\_\_

Rob Spatz - 518-645-6733- [rob.spatz@carbodayevcharging.com](mailto:rob.spatz@carbodayevcharging.com) - 163 S. Wheeling Rd. - Wheeling, IL 60090  
Visit Our Website: <https://carbodayevcharging.com/>



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ChargePoint 2 year part warranty applies for all products. Warranty will be between purchaser and ChargePoint.

Cloud and Assure plans start upon station activation or 90 day's after ship date, whichever is first. □

Prices are confidential and expire: May 1, 2025

**Rob Spatz - 518-645-6733- [rob.spatz@carbodayevcharging.com](mailto:rob.spatz@carbodayevcharging.com) - 163 S. Wheeling Rd. - Wheeling, IL 60090**

**Visit Our Website: <https://carbodayevcharging.com/>**

# ChargePoint

Electric vehicle equipment

#042221-CPI

Maturity Date: 7/20/2026

Products & Services
▼

## Products & Services

Sourcewell contract 042221-CPI gives access to the following types of goods and services:

- Level 2 charging stations for electric vehicles
- DC fast charging stations for electric vehicles
- Network services
- Maintenance plans & accessories

To participate in this contract, please review the [ChargePoint Master Services and Subscription Agreement](#)

Contact us

Have questions about a contract or cooperative purchasing?

Contact our dedicated team online or call 877-585-9706.

Buy Sourcewell

Login to unlock more contract features.

Username

Password

[Login](#)

[Forgot username or password?](#)

[Setup Buy Sourcewell access](#)

### Register for an account

Simply complete the online application, contact our dedicated team, or call 877-585-9706.

[Search Suppliers & Contracts](#)



General Contracts

ezIQC Contracts

Sourcewell's website may contain links to nongovernment websites being provided as a convenience and for informational purposes only. Sourcewell neither endorses nor guarantees, in any way, the external organization's services, advice, or products included in these website links. Sourcewell bears no responsibility for the accuracy, legality, or timeliness of any content on the external site or for that of subsequent links. All questions related to content on external sites should be addressed directly to the host of that particular website.

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### CONTRACT EXTENSION

**Contract Number: 042221-CPI**

Sourcewell  
202 12th Street Northeast  
P.O. Box 219  
Staples, MN 56479  
(Sourcewell)

and

ChargePoint  
254 E Hacienda Ave  
  
Campbell, California 95008-6617  
(Vendor)

have entered into Contract Number: 042221-CPI  
for the procurement of: Electric Vehicle Supply Equipment and Related Services

The Contract has an expiration date of 2025-07-20 , but the parties may extend the Contract by mutual consent.

Sourcewell and Vendor acknowledge that extending the Contract benefits the Vendor, Sourcewell and Sourcewell’s Members. Vendor and Sourcewell agree to extend the Contract listed above for an additional period, with a new Contract expiration date of 2026-07-20 . All other terms and conditions of the Contract remain in full force and effect.

Sourcewell

Signed by:  
**Signature on File**  
Authorized Signature

Jeremy Schwartz  
Name

Chief Operating and Procurement Officer  
Title

12/18/2024 | 10:53 AM CST  
Date

DocuSigned by:  
**Signature on File**  
Authorized Signature

Henrik Gerdes  
Name

Chief Accounting Officer  
Title

12/19/2024 | 10:49 AM PST  
Date

## ChargePoint #042221-CPI

Pricing for contract #042221-CPI is provided at 0-20% off MSRP to Sourcewell participating agencies.

On a case by case basis ChargePoint may consider providing improved pricing to individual agencies who intend to purchase large volumes in single orders.



DuPage County  
 Finance Department  
 Procurement Division  
 421 North County Farm Road  
 Room 3-400  
 Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	CARBON DAY EV CHARGING
CONTACT PERSON:	ROB SPATZ
CONTACT EMAIL:	ROB.SPATZ@CARBONDAYEVCHARGING.COM

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE



All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

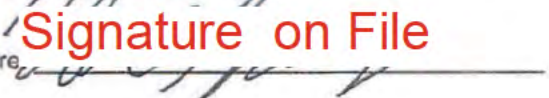
The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: ROB SPATZ

Signature:  **Signature on File**

Title: NATIONAL SALES MANAGER

Date: 3/11/2025



## Facilities Management Requisition Over \$30K

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** FM-P-0016-25

**Agenda Date:** 4/1/2025

**Agenda #:** 8.C.

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AWARDING RESOLUTION  
ISSUED TO NOLAND SALES CORPORATION  
TO FURNISH, DELIVER AND INSTALL  
INTERFACE CARPET AND FLOORING  
FOR FACILITIES MANAGEMENT  
(CONTRACT TOTAL AMOUNT: \$150,000.00)

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and Omnia Partners, the County of DuPage will contract with Noland Sales Corporation; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Noland Sales Corporation, to furnish, deliver and install Interface carpet and flooring, as needed for County facilities, for the period April 15, 2025 through April 14, 2027, for Facilities Management.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, to furnish, deliver and install Interface carpet and flooring, as needed for County facilities, for the period April 15, 2025 through April 14, 2027, for Facilities Management, be, and it is hereby approved for issuance of a contract by the Procurement Division to, Noland Sales Corporation, 815 Mittel Drive, Wood Dale, IL 60191, for a total contract amount not to exceed \$150,000.00.

Enacted and approved this 8th day of April, 2025 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



**Procurement Review Comprehensive Checklist**  
**Procurement Services Division**  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 25-0710	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: \$150,000.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/01/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$150,000.00
	CURRENT TERM TOTAL COST: \$150,000.00	MAX LENGTH WITH ALL RENEWALS: TWO YEARS	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Noland Sales Corporation	VENDOR #: 10264	DEPT: Facilities Management	DEPT CONTACT NAME: Mary Ventrella
VENDOR CONTACT: Mike Ryan	VENDOR CONTACT PHONE: 630-787-9500	DEPT CONTACT PHONE #: 630-407-5705	DEPT CONTACT EMAIL: mary.ventrella@dupagecounty.gov
VENDOR CONTACT EMAIL: miker@nolandsales.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract to Noland Sales Corporation, to furnish, deliver and install Interface Carpet and Flooring, as needed for County facilities, for Facilities Management, for the period April 15, 2025 through April 14, 2027, for a total contract amount not to exceed \$150,000.00 Contract pursuant to the Intergovernmental Cooperation Act – Omnia Partners Contract #2020002145.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished The Interface carpeting and flooring throughout the County facilities becomes worn and soiled due to high traffic from employees and members of the public. Replacement carpet and flooring is needed to provide a safe and aesthetic environment for visitors and staff throughout the campus.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source. Both Sourcewell and Omnia have Cooperative Purchasing contracts for Interface carpet and flooring. These contracts were reviewed and compared by a Facilities Manager and the Interface Account Executive for the Chicago area; the Omnia contract provided the lower cost per unit for the items used by the County. Noland Sales Corporation supports Omnia Contract #2020002145. GSA pricing is not available for this product.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1) Purchase Interface carpet and flooring through Omnia Contract #2020002145. This option is recommended due to the superior pricing of the bid agreement. 2) Bid out the purchase / installation of interface carpeting and flooring. This was previously attempted and the bids were higher as the manufacturer only offers the deep discounts through the Cooperative Purchasing agreements. 3) Bid out an alternative manufacturer. This is not recommended as it eliminates the ability to purchase matching carpet and flooring, causing complete areas to be replaced and increases the amount of attic stock and associated costs.



### SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

### SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Noland Sales Corporation	Vendor#: 10264	Dept: Facilities Management	Division:
Attn: Mike Ryan	Email: miker@nolandsales.com	Attn:	Email: FMAccountsPayable@dupagecounty.gov
Address: 815 Mittel Drive	City: Wood Dale	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60191	State: IL	Zip: 60187
Phone: 630-787-9500	Fax:	Phone: 630-407-5700	Fax: 630-407-5701
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Noland Sales Corporation	Vendor#: 10264	Dept: Facilities Management	Division:
Attn:	Email:	Attn: Mark Thomas	Email: mark.thomas@dupagecounty.gov
Address: 815 Mittel Drive	City: Wood Dale	Address: various locations	City: Wheaton
State: IL	Zip: 60191	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 15, 2025	Contract End Date (PO25): Apr 14, 2027

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	LO		Interface Carpet / Flooring / Supplies	FY25	1000	1100	52270		15,000.00	15,000.00
2	1	LO		Interface Carpet / Flooring / Installation	FY25	1000	1100	53300		15,000.00	15,000.00
3	1	LO		Interface Carpet / Flooring / Supplies	FY26	1000	1100	52270		30,000.00	30,000.00
4	1	LO		Interface Carpet / Flooring / Installation	FY26	1000	1100	53300		30,000.00	30,000.00
5	1	LO		Interface Carpet / Flooring / Supplies	FY27	1000	1100	52270		30,000.00	30,000.00
6	1	LO		Interface Carpet / Flooring / Installation	FY27	1000	1100	53300		30,000.00	30,000.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 150,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. Furnish, deliver and install Interface Carpet and Flooring, as needed for County facilities, for Facilities Management.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Vendor, Mary Ventrella, Cathie Figlewski, and Clara Gomez.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Public works Committee: 04/01/25 County Board: 04/15/25
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



# Interface Americas, Inc.

## Systemwide Flooring

Interface, Inc. is a global flooring company specializing in carbon neutral carpet tile and resilient flooring. Our high-performance flooring stands up to heavy foot traffic in hallways, boosts productivity in classrooms and helps create optimal living environments in residence halls. And with a wide range of QuickShip products, you can meet tight turnarounds and budgets for any need.

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## Public Sector

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All participating agencies of OMNIA Partners can purchase systemwide carbon neutral flooring products and solutions on a cooperative contract with Interface.

### • Systemwide Flooring

University of California, CA | 2020002145

[VIEW CONTRACT DOCUMENTATION](#)

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## Interface Americas, Inc. Contract Docu

Hi! Have a question? I'm here to help.

U.S. Communities, National IPA, & NCPA are wholly-owned subsidiaries of OMNIA Partners, dba OMNIA Partners, Public Sector. All public sector participants already registered with National IPA, U.S. Communities, or NCPA continue to have access to all contracts, with certain exceptions.

exceptions, in the portfolio and do not need to re-register to use a legacy National IPA, legacy U.S. Communities, legacy NCPA, or new OMNIA Partners contract. U.S. Communities, National IPA, and NCPA remain separate legal entities and lead agency contracts completed under each brand are effective and available for use through the contract's approved term. In the event we believe re-registration is necessary for any reason, OMNIA Partners will let you know.

## Systemwide Flooring

**University of California, CA**

**Contract Number: 2020002145**

Initial Term: April 15, 2020 through April 14, 2025

Renewal Options: Option to renew for five (5) additional one-year periods through April 14, 2030

**RENEWED THROUGH April 14, 2027**

### Executive Summary

- [Executive Summary](#)
- [Pricing](#)
- [Due Diligence](#)

### Master Agreement Documents

- [Official Signed Contract](#)
- [Contract Award Documents](#)
- [Contract Amendment 1](#)
- [Contract Amendment 2](#)
- [Contract Amendment 3](#)
- [Contract Amendment 4](#)

### Response Evaluation

- [Supplier Response to RFP](#)
- [Evaluation Documents](#)

### Solicitation Process

- [Original RFP Document](#)
- [RFP Questions and Answers](#)
- [Proof of Publication](#)
- [RFP Request List](#)
- [RFP Opening Documents](#)



5001 Aspen Grove Drive  
Franklin, TN 37067

[info@omniapartners.com](mailto:info@omniapartners.com)  
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This Amendment #4 to Agreement UCOP# 2020002145 ("Agreement") is entered into between The Regents of the University of California (UC) and Interface Americas, Inc.

AMENDMENT TO AGREEMENT

The Agreement is hereby amended as follows:

- 1. Extend the term of this Agreement through April 14th, 2027. New term is April 15th, 2020 through April 14th, 2027.
2. The following documents are revised and incorporated by reference:
a. Attachment B - University of California Price Schedule dated April 15th, 2025.
b. Attachment D - National Price Schedule dated April 15th, 2025.
3. Unless otherwise amended in writing, the University of California Price Schedule, Attachment B, listed above shall remain in place through April 14th, 2027.
4. Unless otherwise amended in writing, the National Price Schedule, Attachment D, listed above shall remain in place through April 14th, 2027.

All other terms, conditions and provisions of the Agreement shall remain in full force and effect.

This Amendment is signed by the parties' duly authorized representatives and shall be effective upon the date of final signature.

INTERFACE AMERICAS, INC.

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

Signature on File

Signature on File

By: [Signature]

[Signature]

Name: Jim McKeon

ADRIAN FERREIRA

Title: Interface VP of Sales

Director - Facilities and Capital Programs

Date: Feb 3, 2025

Feb 3, 2025



Brand (Category)	Product Code	Product Name	Collection	Backing	Size	UOM	Manufacturer List Price	Discount	Contract Price (Material Only)
Carpet Tile	1388202500	AE310	Aerial	GlasBac®	50cm x 50cm	SY	\$66.81	67.74%	\$21.55
Carpet Tile	138830AK00	AE311	Aerial	GlasBac®	25cm x 1m	SY	\$66.81	67.74%	\$21.55
Carpet Tile	1389102500	AE312	Aerial	GlasBac®	50cm x 50cm	SY	\$66.81	67.74%	\$21.55
Carpet Tile	163230AK00	AE315	Aerial	GlasBac®	25cm x 1m	SY	\$66.81	67.74%	\$21.55
Carpet Tile	163270AK00	AE317	Aerial	GlasBac®	25cm x 1m	SY	\$66.81	67.74%	\$21.55
Carpet Tile	125220AK00	Aglow	Night Lights	GlasBac®	25cm x 1m	SY	\$65.88	67.74%	\$21.25
Carpet Tile	147600AK00	Angle Up	Rising Signs	GlasBac®	25cm x 1m	SY	\$71.46	67.74%	\$23.05
Carpet Tile	1412202500	ANTIQUITIES	Past Forward	GlasBac®	50cm x 50cm	SY	\$134.23	67.74%	\$43.30
Carpet Tile	1312302500	Apple Of My Eye	Heartbeats	GlasBac®	50cm x 50cm	SY	\$66.65	67.74%	\$21.50
Carpet Tile	1467902500	ARCHIVAL	Past Forward	GlasBac®	50cm x 50cm	SY	\$159.03	67.74%	\$51.30
Carpet Tile	1411902500	ARLEY	Past Forward	GlasBac®	50cm x 50cm	SY	\$134.23	67.74%	\$43.30
Carpet Tile	1266502500	B601	Net Effect	GlasBac®	50cm x 50cm	SY	\$137.68	67.74%	\$44.41
Carpet Tile	1266702500	B602	Net Effect	GlasBac®	50cm x 50cm	SY	\$130.69	67.74%	\$42.16
Carpet Tile	1266802500	B603	Net Effect	GlasBac®	50cm x 50cm	SY	\$113.68	67.74%	\$36.67
Carpet Tile	125410AK00	Binary Code	Rising Signs	GlasBac®	25cm x 1m	SY	\$71.46	67.74%	\$23.05
Carpet Tile	146850AK00	BP410	Bike Path	GlasBac®	25cm x 1m	SY	\$73.30	67.74%	\$23.65
Carpet Tile	146860AK00	BP411	Bike Path	GlasBac®	25cm x 1m	SY	\$73.30	67.74%	\$23.65
Carpet Tile	1238602500	BREAKOUT		GlasBac®	50cm x 50cm	SY	\$69.75	67.74%	\$22.50
Carpet Tile	1504902500	Bridge Creek	Granite Mountain	GlasBac®	50cm x 50cm	SY	\$121.06	67.74%	\$39.05
Carpet Tile	1417302500	Broome Street	NY+ LON Streets	GlasBac®	50cm x 50cm	SY	\$131.30	67.74%	\$42.36
Carpet Tile	140700AK00	C551	Combined Effect	GlasBac®	25cm x 1m	SY	\$83.70	67.74%	\$27.00
Carpet Tile	140710AK00	C552	Combined Effect	GlasBac®	25cm x 1m	SY	\$83.70	67.74%	\$27.00
Carpet Tile	1313402000	CAP ROCK		GlasBac®	1m x 1m	SY	\$81.53	67.74%	\$26.30
Carpet Tile	127950AK00	CE171	Ceremony	GlasBac®	25cm x 1m	SY	\$88.99	67.74%	\$28.71
Carpet Tile	138880AK00	CE172	Ceremony	GlasBac®	25cm x 1m	SY	\$107.58	67.74%	\$34.70
Carpet Tile	127960AK00	CE173	Ceremony	GlasBac®	25cm x 1m	SY	\$119.93	67.74%	\$38.69
Carpet Tile	1411102500	CHESHIRE STREET	Past Forward	GlasBac®	50cm x 50cm	SY	\$143.53	67.74%	\$46.30
Carpet Tile	1411502500	CIRCA THEN	Past Forward	GlasBac®	50cm x 50cm	SY	\$134.23	67.74%	\$43.30
Carpet Tile	139300AK00	Circuit Board	Visual Code	GlasBac®	25cm x 1m	SY	\$114.04	67.74%	\$36.79
Carpet Tile	1378902500	Cloud Cover	View From Above	GlasBac®	50cm x 50cm	SY	\$69.91	67.74%	\$22.55
Carpet Tile	1034502500	COMPOSURE		GlasBac®	50cm x 50cm	SY	\$75.33	67.74%	\$24.30
Carpet Tile	1474202500	COMPOSURE EDGE		GlasBac®	50cm x 50cm	SY	\$78.43	67.74%	\$25.30
Carpet Tile	1462502500	CT101	Common Theme	GlasBac®	50cm x 50cm	SY	\$88.14	67.74%	\$28.43



Brand (Category)	Product Code	Product Name	Collection	Backing	Size	UOM	Manufacturer List Price	Discount	Contract Price (Material Only)
Carpet Tile	1425702500	CT102	Common Theme	GlasBac®	50cm x 50cm	SY	\$101.21	67.74%	\$32.65
Carpet Tile	1380102500	Cubic		GlasBac®	50cm x 50cm	SY	\$65.26	67.74%	\$21.05
Carpet Tile	1382902500	Cubic Colours		GlasBac®	50cm x 50cm	SY	\$69.27	67.74%	\$22.34
Carpet Tile	139310AK00	Darning	Visual Code	GlasBac®	25cm x 1m	SY	\$110.72	67.74%	\$35.72
Carpet Tile	1250802500	DECADES	Past Forward	GlasBac®	50cm x 50cm	SY	\$159.03	67.74%	\$51.30
Carpet Tile	139330AK00	Decibel	Visual Code	GlasBac®	25cm x 1m	SY	\$110.72	67.74%	\$35.72
Carpet Tile	168310AB00	DESERT RANCH	Lost Palms	GlasBac®	50cm x 50cm	SY	\$140.43	67.74%	\$45.30
Carpet Tile	168290AB00	DESERT VEINS	Lost Palms	GlasBac®	50cm x 50cm	SY	\$93.93	67.74%	\$30.30
Carpet Tile	1466602500	Detours		GlasBac®	50cm x 50cm	SY	\$67.58	67.74%	\$21.80
Carpet Tile	1472302500	Detours Ahead		GlasBac®	50cm x 50cm	SY	\$67.58	67.74%	\$21.80
Carpet Tile	131320AK00	DIDDLEY DOT	Modern Trio	GlasBac®	25cm x 1m	SY	\$64.48	67.74%	\$20.80
Carpet Tile	139380AK00	Digitized Tuft	Simple Abstraction	GlasBac®	25cm x 1m	SY	\$125.66	67.74%	\$40.54
Carpet Tile	150250AK00	Diminuendo (DL910)	Perfect Pitch	GlasBac®	25cm x 1m	SY	\$85.82	67.74%	\$27.68
Carpet Tile	131300AK00	DOT 2 DOT	Modern Trio	GlasBac®	25cm x 1m	SY	\$64.48	67.74%	\$20.80
Carpet Tile	131310AK00	DOT O'MINE	Modern Trio	GlasBac®	25cm x 1m	SY	\$64.48	67.74%	\$20.80
Carpet Tile	1427502500	Dover Street	NY+ LON Streets	GlasBac®	50cm x 50cm	SY	\$98.10	67.74%	\$31.65
Carpet Tile	138940AK00	Driftwood		GlasBac®	25cm x 1m	SY	\$76.57	67.74%	\$24.70
Carpet Tile	1680102500	DYNAMIC DUO	HIFI	GlasBac®	50cm x 50cm	SY	\$77.66	67.74%	\$25.05
Carpet Tile	1406202500	E610	Etched & Threaded	GlasBac®	50cm x 50cm	SY	\$161.20	67.74%	\$52.00
Carpet Tile	1406102500	E611	Etched & Threaded	GlasBac®	50cm x 50cm	SY	\$127.10	67.74%	\$41.00
Carpet Tile	140630AK00	E612	Etched & Threaded	GlasBac®	25cm x 1m	SY	\$93.00	67.74%	\$30.00
Carpet Tile	140640AK00	E613	Etched & Threaded	GlasBac®	25cm x 1m	SY	\$86.80	67.74%	\$28.00
Carpet Tile	140660AK00	E614	Etched & Threaded	GlasBac®	25cm x 1m	SY	\$93.00	67.74%	\$30.00
Carpet Tile	140650AK00	E615	Etched & Threaded	GlasBac®	25cm x 1m	SY	\$86.80	67.74%	\$28.00
Carpet Tile	131360AK00	E616	Etched & Threaded	GlasBac®	25cm x 1m	SY	\$68.20	67.74%	\$22.00
Carpet Tile	131260AK00	EBEN	Beaumont Range	GlasBac®	25cm x 1m	SY	\$72.23	67.74%	\$23.30
Carpet Tile	1258502500	EE711	Etched Earth	GlasBac®	50cm x 50cm	SY	\$133.30	67.74%	\$43.00
Carpet Tile	1258802500	EE712	Etched Earth	GlasBac®	50cm x 50cm	SY	\$133.30	67.74%	\$43.00
Carpet Tile	1258302000	EE713	Etched Earth	GlasBac®	1m x 1m	SY	\$133.30	67.74%	\$43.00
Carpet Tile	125870AK00	EE714	Etched Earth	GlasBac®	25cm x 1m	SY	\$133.30	67.74%	\$43.00
Carpet Tile	125860AK00	EE715	Etched Earth	GlasBac®	25cm x 1m	SY	\$124.00	67.74%	\$40.00
Carpet Tile	1464802500	Entropy		GlasBac®	50cm x 50cm	SY	\$90.87	67.74%	\$29.31
Carpet Tile	1383202500	Exposed		GlasBac®	50cm x 50cm	SY	\$82.50	67.74%	\$26.61

Brand (Category)	Product Code	Product Name	Collection	Backing	Size	UOM	Manufacturer List Price	Discount	Contract Price (Material Only)
Carpet Tile	148290AK00	FERRIS	Beaumont Range	GlasBac®	25cm x 1m	SY	\$117.18	67.74%	\$37.80
Carpet Tile	1504802500	Flat Rock	Granite Mountain	GlasBac®	50cm x 50cm	SY	\$114.86	67.74%	\$37.05
Carpet Tile	1410202500	FORTNIGHT	Past Forward	GlasBac®	50cm x 50cm	SY	\$159.03	67.74%	\$51.30
Carpet Tile	125550AK00	French Seams	World Woven	GlasBac®	25cm x 1m	SY	\$82.69	67.74%	\$26.68
Carpet Tile	19DR402500	Gather	First Option	GlasBac®	50cm x 50cm	SY	\$68.72	67.74%	\$22.17
Carpet Tile	141770AK00	Geisha Gather	Embodied Beauty	GlasBac®	25cm x 1m	SY	\$104.74	67.74%	\$33.79
Carpet Tile	131100AK00	Glisten	Night Lights	GlasBac®	25cm x 1m	SY	\$65.88	67.74%	\$21.25
Carpet Tile	138730AK00	Ground Waves		GlasBac®	25cm x 1m	SY	\$71.46	67.74%	\$23.05
Carpet Tile	163130AK00	Ground Waves Verse		GlasBac®	25cm x 1m	SY	\$72.82	67.74%	\$23.49
Carpet Tile	139320AK00	Haptic	Visual Code	GlasBac®	25cm x 1m	SY	\$110.72	67.74%	\$35.72
Carpet Tile	139290AK00	Hard Drive	Visual Code	GlasBac®	25cm x 1m	SY	\$128.15	67.74%	\$41.34
Carpet Tile	138720AK00	Harmonize		GlasBac®	25cm x 1m	SY	\$71.46	67.74%	\$23.05
Carpet Tile	1287302500	Head In The Clouds	View From Above	GlasBac®	50cm x 50cm	SY	\$114.04	67.74%	\$36.79
Carpet Tile	1311902500	Heart Songs	Heartbeats	GlasBac®	50cm x 50cm	SY	\$66.65	67.74%	\$21.50
Carpet Tile	1312102500	Heart Strings	Heartbeats	GlasBac®	50cm x 50cm	SY	\$66.65	67.74%	\$21.50
Carpet Tile	1312402500	Hearthrob	Heartbeats	GlasBac®	50cm x 50cm	SY	\$66.65	67.74%	\$21.50
Carpet Tile	127610AK00	HN810	Human Nature	GlasBac®	25cm x 1m	SY	\$165.15	67.74%	\$53.27
Carpet Tile	124980AK00	HN820	Human Nature	GlasBac®	25cm x 1m	SY	\$111.55	67.74%	\$35.98
Carpet Tile	126020AK00	HN830	Human Nature	GlasBac®	25cm x 1m	SY	\$145.64	67.74%	\$46.98
Carpet Tile	127620AK00	HN840	Human Nature	GlasBac®	25cm x 1m	SY	\$155.02	67.74%	\$50.01
Carpet Tile	127600AK00	HN850	Human Nature	GlasBac®	25cm x 1m	SY	\$161.54	67.74%	\$52.11
Carpet Tile	1473002500	Ice Breaker		GlasBac®	50cm x 50cm	SY	\$70.68	67.74%	\$22.80
Carpet Tile	1405802500	IINTERPRET	Shifted States	GlasBac®	50cm x 50cm	SY	\$75.95	67.74%	\$24.50
Carpet Tile	150270AK00	Intermedio (DL909)	Perfect Pitch	GlasBac®	25cm x 1m	SY	\$99.10	67.74%	\$31.97
Carpet Tile	1313302000	JUMBO ROCK	Lost Palms	GlasBac®	1m x 1m	SY	\$79.21	67.74%	\$25.55
Carpet Tile	125400AK00	Karmic Relief	Rising Signs	GlasBac®	25cm x 1m	SY	\$71.46	67.74%	\$23.05
Carpet Tile	131350AB00	KEYS VIEW	Lost Palms	GlasBac®	50cm x 50cm	SY	\$72.23	67.74%	\$23.30
Carpet Tile	1406002500	KNITSTITCH		GlasBac®	50cm x 50cm	SY	\$66.65	67.74%	\$21.50
Carpet Tile	1312202500	Lighthearted	Heartbeats	GlasBac®	50cm x 50cm	SY	\$66.65	67.74%	\$21.50
Carpet Tile	131110AK00	Luminescent	Night Lights	GlasBac®	25cm x 1m	SY	\$65.88	67.74%	\$21.25
Carpet Tile	1468302500	Main Line		GlasBac®	50cm x 50cm	SY	\$82.33	67.74%	\$26.56
Carpet Tile	131150AK00	Mantle Rock	Granite Mountain	GlasBac®	25cm x 1m	SY	\$71.46	67.74%	\$23.05
Carpet Tile	19DR302500	Meet	First Option	GlasBac®	50cm x 50cm	SY	\$68.72	67.74%	\$22.17

Brand (Category)	Product Code	Product Name	Collection	Backing	Size	UOM	Manufacturer List Price	Discount	Contract Price (Material Only)
Carpet Tile	1385602500	Menagerie II		GlasBac®	50cm x 50cm	SY	\$98.07	67.74%	\$31.63
Carpet Tile	1427902500	Mercer Street	NY+ LON Streets	GlasBac®	50cm x 50cm	SY	\$98.10	67.74%	\$31.65
Carpet Tile	131250AK00	MESA	Beaumont Range	GlasBac®	25cm x 1m	SY	\$72.23	67.74%	\$23.30
Carpet Tile	1251802500	Mile Rock	Granite Mountain	GlasBac®	50cm x 50cm	SY	\$148.96	67.74%	\$48.05
Carpet Tile	1680302500	MIRROR MIRROR	HiFi	GlasBac®	50cm x 50cm	SY	\$77.66	67.74%	\$25.05
Carpet Tile	1385702500	MONOCHROME		GlasBac®	50cm x 50cm	SY	\$98.46	67.74%	\$31.76
Carpet Tile	1505002500	Mountain Rock	Granite Mountain	GlasBac®	50cm x 50cm	SY	\$127.26	67.74%	\$41.05
Carpet Tile	139400AK00	Naturally Weathered		GlasBac®	25cm x 1m	SY	\$69.91	67.74%	\$22.55
Carpet Tile	128990AK00	Naturer's Course		GlasBac®	25cm x 1m	SY	\$84.32	67.74%	\$27.20
Carpet Tile	163250AK00	Neighborhood Blocks	Aerial	GlasBac®	25cm x 1m	SY	\$70.68	67.74%	\$22.80
Carpet Tile	163260AK00	Neighborhood Smooth	Aerial	GlasBac®	25cm x 1m	SY	\$70.68	67.74%	\$22.80
Carpet Tile	1410802500	NEWSTALGIA	Past Forward	GlasBac®	50cm x 50cm	SY	\$134.23	67.74%	\$43.30
Carpet Tile	1287202500	Night Flight	View From Above	GlasBac®	50cm x 50cm	SY	\$77.81	67.74%	\$25.10
Carpet Tile	150110AK00	Obligato (DL908)	Perfect Pitch	GlasBac®	25cm x 1m	SY	\$102.42	67.74%	\$33.04
Carpet Tile	1427302500	Old Street	NY+ LON Streets	GlasBac®	50cm x 50cm	SY	\$76.52	67.74%	\$24.68
Carpet Tile	138700AK00	On Line		GlasBac®	25cm x 1m	SY	\$89.77	67.74%	\$28.96
Carpet Tile	163360AK00	Open Air 401	Open Air	GlasBac®	25cm x 1m	SY	\$58.28	67.74%	\$18.80
Carpet Tile	131390AK00	OPEN AIR 401 STRIA	Open Air Stria	GlasBac®	25cm x 1m	SY	\$58.28	67.74%	\$18.80
Carpet Tile	163320AK00	Open Air 402	Open Air	GlasBac®	25cm x 1m	SY	\$58.28	67.74%	\$18.80
Carpet Tile	139740AK00	OPEN AIR 402 STRIA	Open Air Stria	GlasBac®	25cm x 1m	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1633102500	Open Air 403	Open Air	GlasBac®	50cm x 50cm	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1310802500	Open Air 403 Accent	Open Air	GlasBac®	50cm x 50cm	SY	\$69.13	67.74%	\$22.30
Carpet Tile	1238302500	OPEN AIR 403 STRIA	Open Air Stria	GlasBac®	50cm x 50cm	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1310602500	Open Air 403 Transition	Open Air	GlasBac®	50cm x 50cm	SY	\$69.13	67.74%	\$22.30
Carpet Tile	1633302500	Open Air 404	Open Air	GlasBac®	50cm x 50cm	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1310902500	Open Air 404 Accent	Open Air	GlasBac®	50cm x 50cm	SY	\$69.13	67.74%	\$22.30
Carpet Tile	1238402500	OPEN AIR 404 STRIA	Open Air Stria	GlasBac®	50cm x 50cm	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1310702500	Open Air 404 Transition	Open Air	GlasBac®	50cm x 50cm	SY	\$69.13	67.74%	\$22.30
Carpet Tile	1633402500	Open Air 405	Open Air	GlasBac®	50cm x 50cm	SY	\$58.28	67.74%	\$18.80
Carpet Tile	163370AK00	Open Air 407	Open Air	GlasBac®	25cm x 1m	SY	\$58.28	67.74%	\$18.80
Carpet Tile	163380AK00	Open Air 408	Open Air	GlasBac®	25cm x 1m	SY	\$58.28	67.74%	\$18.80
Carpet Tile	163390AK00	Open Air 409	Open Air	GlasBac®	25cm x 1m	SY	\$58.28	67.74%	\$18.80
Carpet Tile	163400AK00	Open Air 410	Open Air	GlasBac®	25cm x 1m	SY	\$58.28	67.74%	\$18.80

Brand (Category)	Product Code	Product Name	Collection	Backing	Size	UOM	Manufacturer List Price	Discount	Contract Price (Material Only)
Carpet Tile	139750AK00	OPEN AIR 410 STRIA	Open Air	GlasBac®	25cm x 1m	SY	\$58.28	67.74%	\$18.80
Carpet Tile	163410AK00	Open Air 411	Open Air	GlasBac®	25cm x 1m	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1634202500	Open Air 412	Open Air	GlasBac®	50cm x 50cm	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1634302500	Open Air 413	Open Air	GlasBac®	50cm x 50cm	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1634402500	Open Air 414	Open Air	GlasBac®	50cm x 50cm	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1634502500	Open Air 415	Open Air	GlasBac®	50cm x 50cm	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1475002500	Open Air 416	Open Air	GlasBac®	50cm x 50cm	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1475102500	Open Air 417	Open Air	GlasBac®	50cm x 50cm	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1475202500	Open Air 418	Open Air	GlasBac®	50cm x 50cm	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1238502500	OPEN AIR 418 STRIA	Open Air Stria	GlasBac®	50cm x 50cm	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1475302500	Open Air 419	Open Air	GlasBac®	50cm x 50cm	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1475602500	Open Air 420	Open Air	GlasBac®	50cm x 50cm	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1475402500	OPEN AIR 420	Open Air	GlasBac®	50cm x 50cm	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1475502500	Open Air 421	Open Air	GlasBac®	50cm x 50cm	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1475702500	Open Air 423	Open Air	GlasBac®	50cm x 50cm	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1262102500	OPEN AIR 441	Open Air	GlasBac®	50cm x 50cm	SY	\$58.28	67.74%	\$18.80
Carpet Tile	1262502000	OPEN AIR 442	Open Air	GlasBac®	1m x 1m	SY	\$67.43	67.74%	\$21.75
Carpet Tile	131400AK00	OPEN ENDED		GlasBac®	25cm x 1m	SY	\$90.83	67.74%	\$29.30
Carpet Tile	126160AK00	Overedge	Visual Code	GlasBac®	25cm x 1m	SY	\$110.72	67.74%	\$35.72
Carpet Tile	139370AK00	Painted Gesture	Simple Abstraction	GlasBac®	25cm x 1m	SY	\$125.66	67.74%	\$40.54
Carpet Tile	1251602500	Panola Mountain	Granite Mountain	GlasBac®	50cm x 50cm	SY	\$148.96	67.74%	\$48.05
Carpet Tile	1679402500	PEAS IN A POD	HiFi	GlasBac®	50cm x 50cm	SY	\$77.66	67.74%	\$25.05
Carpet Tile	1679302500	PERFECT PAIR	HiFi	GlasBac®	50cm x 50cm	SY	\$77.66	67.74%	\$25.05
Carpet Tile	139250AK00	Plain Stitch	Visual Code	GlasBac®	25cm x 1m	SY	\$75.86	67.74%	\$24.47
Carpet Tile	1381502500	Plain Weave	Tribal Weaver	GlasBac®	50cm x 50cm	SY	\$93.42	67.74%	\$30.14
Carpet Tile	1467202500	Platform	Platform	GlasBac®	50cm x 50cm	SY	\$73.30	67.74%	\$23.65
Carpet Tile	147590AK00	Play The Angle	Rising Signs	GlasBac®	25cm x 1m	SY	\$71.46	67.74%	\$23.05
Carpet Tile	1462102500	Primary Stitch		GlasBac®	50cm x 50cm	SY	\$69.88	67.74%	\$22.54
Carpet Tile	1381102500	Profile	Form and Function	GlasBac®	50cm x 50cm	SY	\$69.22	67.74%	\$22.33
Carpet Tile	1393602500	Proportional	Rising Signs	GlasBac®	50cm x 50cm	SY	\$86.96	67.74%	\$28.05
Carpet Tile	1405602500	PROTOTYPE	Shifted States	GlasBac®	50cm x 50cm	SY	\$75.95	67.74%	\$24.50
Carpet Tile	1311802500	Puppy Love	Heartbeats	GlasBac®	50cm x 50cm	SY	\$66.65	67.74%	\$21.50
Carpet Tile	1427802500	Reade Street	NY+ LON Streets	GlasBac®	50cm x 50cm	SY	\$98.10	67.74%	\$31.65

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Carpet Tile	127530AK00	RECLAIM		GlasBac®	25cm x 1m	SY	\$106.86	67.74%	\$34.47
Carpet Tile	1412402500	REELING	Past Forward	GlasBac®	50cm x 50cm	SY	\$134.23	67.74%	\$43.30
Carpet Tile	131140AK00	Reflectors	Night Lights	GlasBac®	25cm x 1m	SY	\$65.88	67.74%	\$21.25
Carpet Tile	1411302500	REKINDLED	Past Forward	GlasBac®	50cm x 50cm	SY	\$159.03	67.74%	\$51.30
Carpet Tile	1411702500	RETROSPEC	Past Forward	GlasBac®	50cm x 50cm	SY	\$134.23	67.74%	\$43.30
Carpet Tile	168300AB00	RIBBON ROCK	Lost Palms	GlasBac®	50cm x 50cm	SY	\$124.93	67.74%	\$40.30
Carpet Tile	131160AK00	Rock Springs	Granite Mountain	GlasBac®	25cm x 1m	SY	\$71.46	67.74%	\$23.05
Carpet Tile	125170AK00	Rockland Road	Granite Mountain	GlasBac®	25cm x 1m	SY	\$86.96	67.74%	\$28.05
Carpet Tile	147400AK00	Sashiko Stitch	Embodied Beauty	GlasBac®	25cm x 1m	SY	\$78.18	67.74%	\$25.22
Carpet Tile	1462002500	Sew Straight		GlasBac®	50cm x 50cm	SY	\$69.88	67.74%	\$22.54
Carpet Tile	139390AK00	Shaded Pigment	Simple Abstraction	GlasBac®	25cm x 1m	SY	\$102.42	67.74%	\$33.04
Carpet Tile	137480AK0Q	Shishu Stitch	Embodied Beauty	GlasBac®	25cm x 1m	SY	\$84.82	67.74%	\$27.36
Carpet Tile	127410AK00	Shiver Me Timbers		GlasBac®	25cm x 1m	SY	\$80.00	67.74%	\$25.81
Carpet Tile	1468402500	Sidetrack		GlasBac®	50cm x 50cm	SY	\$82.33	67.74%	\$26.56
Carpet Tile	147390AK00	Simple Sash	Embodied Beauty	GlasBac®	25cm x 1m	SY	\$78.18	67.74%	\$25.22
Carpet Tile	138770AK00	SL910	Silver Linings	GlasBac®	25cm x 1m	SY	\$89.77	67.74%	\$28.96
Carpet Tile	138780AK00	SL920	Silver Linings	GlasBac®	25cm x 1m	SY	\$89.77	67.74%	\$28.96
Carpet Tile	138790AK00	SL930	Silver Linings	GlasBac®	25cm x 1m	SY	\$89.77	67.74%	\$28.96
Carpet Tile	131130AK00	Soft Glow	Night Lights	GlasBac®	25cm x 1m	SY	\$65.88	67.74%	\$21.25
Carpet Tile	163290AK00	Source Material	Streaming	GlasBac®	25cm x 1m	SY	\$67.58	67.74%	\$21.80
Carpet Tile	139340AK00	Spandrel	Rising Signs	GlasBac®	25cm x 1m	SY	\$114.86	67.74%	\$37.05
Carpet Tile	1388402500	SR699	Walk Off Tile	GlasBac®	50cm x 50cm	SY	\$124.93	67.74%	\$40.30
Carpet Tile	1388502500	SR799	Walk Off Tile	GlasBac®	50cm x 50cm	SY	\$120.35	67.74%	\$38.82
Carpet Tile	1388602500	SR899	Walk Off Tile	GlasBac®	50cm x 50cm	SY	\$120.35	67.74%	\$38.82
Carpet Tile	1388702500	SR999	Walk Off Tile	GlasBac®	50cm x 50cm	SY	\$126.53	67.74%	\$40.82
Carpet Tile	139280AK00	Static Lines	Visual Code	GlasBac®	25cm x 1m	SY	\$103.85	67.74%	\$33.50
Carpet Tile	1417502500	Step Aside	Look Both Ways	GlasBac®	50cm x 50cm	SY	\$127.98	67.74%	\$41.29
Carpet Tile	1417402500	Step In Time	Look Both Ways	GlasBac®	50cm x 50cm	SY	\$103.08	67.74%	\$33.25
Carpet Tile	1473802500	Step It Up	Look Both Ways	GlasBac®	50cm x 50cm	SY	\$74.86	67.74%	\$24.15
Carpet Tile	1417602500	Step This Way	Look Both Ways	GlasBac®	50cm x 50cm	SY	\$118.02	67.74%	\$38.07
Carpet Tile	139260AK00	Stitch Count	Visual Code	GlasBac®	25cm x 1m	SY	\$93.12	67.74%	\$30.04
Carpet Tile	137880AK00	Stitch In Time	World Woven	GlasBac®	25cm x 1m	SY	\$91.64	67.74%	\$29.56
Carpet Tile	139270AK00	Stitchery	Visual Code	GlasBac®	25cm x 1m	SY	\$74.56	67.74%	\$24.05

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Carpet Tile	1462302500	Straight Edge		GlasBac®	50cm x 50cm	SY	\$83.64	67.74%	\$26.98
Carpet Tile	1392202500	Striation		GlasBac®	50cm x 50cm	SY	\$95.08	67.74%	\$30.67
Carpet Tile	1680402500	STUNT DOUBLE	HiFi	GlasBac®	50cm x 50cm	SY	\$77.66	67.74%	\$25.05
Carpet Tile	1632002500	Summerhouse Brights	World Woven	GlasBac®	50cm x 50cm	SY	\$93.12	67.74%	\$30.04
Carpet Tile	163190AK00	Summerhouse Shades	World Woven	GlasBac®	25cm x 1m	SY	\$87.89	67.74%	\$28.35
Carpet Tile	1467302500	The Standard		GlasBac®	50cm x 50cm	SY	\$62.93	67.74%	\$20.30
Carpet Tile	1680502500	THIRD SPACE 301	Third Space	GlasBac®	50cm x 50cm	SY	\$92.38	67.74%	\$29.80
Carpet Tile	1680602500	THIRD SPACE 302	Third Space	GlasBac®	50cm x 50cm	SY	\$92.38	67.74%	\$29.80
Carpet Tile	1680702500	THIRD SPACE 303	Third Space	GlasBac®	50cm x 50cm	SY	\$92.38	67.74%	\$29.80
Carpet Tile	1680802500	THIRD SPACE 304	Third Space	GlasBac®	50cm x 50cm	SY	\$92.38	67.74%	\$29.80
Carpet Tile	1680902500	THIRD SPACE 305	Third Space	GlasBac®	50cm x 50cm	SY	\$92.38	67.74%	\$29.80
Carpet Tile	1681002500	THIRD SPACE 306	Third Space	GlasBac®	50cm x 50cm	SY	\$92.38	67.74%	\$29.80
Carpet Tile	168160AK00	THIRD SPACE 307	Third Space	GlasBac®	25cm x 1m	SY	\$92.38	67.74%	\$29.80
Carpet Tile	168170AK00	THIRD SPACE 308	Third Space	GlasBac®	25cm x 1m	SY	\$92.38	67.74%	\$29.80
Carpet Tile	1681102500	THIRD SPACE 309	Third Space	GlasBac®	50cm x 50cm	SY	\$92.38	67.74%	\$29.80
Carpet Tile	168180AK00	THIRD SPACE 310	Third Space	GlasBac®	25cm x 1m	SY	\$92.38	67.74%	\$29.80
Carpet Tile	1681302500	THIRD SPACE 311	Third Space	GlasBac®	50cm x 50cm	SY	\$92.38	67.74%	\$29.80
Carpet Tile	1681402500	THIRD SPACE 312	Third Space	GlasBac®	50cm x 50cm	SY	\$92.38	67.74%	\$29.80
Carpet Tile	137460AK0Q	Tokyo Texture	Embodied Beauty	GlasBac®	25cm x 1m	SY	\$84.82	67.74%	\$27.36
Carpet Tile	125150AK00	Translucent	Night Lights	GlasBac®	25cm x 1m	SY	\$65.88	67.74%	\$21.25
Carpet Tile	1680002500	TWO TO TANGO	HiFi	GlasBac®	50cm x 50cm	SY	\$77.66	67.74%	\$25.05
Carpet Tile	1410602500	UNSPOLED	Past Forward	GlasBac®	50cm x 50cm	SY	\$143.53	67.74%	\$46.30
Carpet Tile	1410402500	UNWOUND	Past Forward	GlasBac®	50cm x 50cm	SY	\$134.23	67.74%	\$43.30
Carpet Tile	139350AK00	Up At Dawn	Rising Signs	GlasBac®	25cm x 1m	SY	\$114.86	67.74%	\$37.05
Carpet Tile	161660AK00	Upload	Streaming	GlasBac®	25cm x 1m	SY	\$91.53	67.74%	\$29.53
Carpet Tile	1251102500	Upward Bound	Rising Signs	GlasBac®	50cm x 50cm	SY	\$114.86	67.74%	\$37.05
Carpet Tile	1271102500	UR101	Urban Retreat	GlasBac®	50cm x 50cm	SY	\$132.87	67.74%	\$42.86
Carpet Tile	1271002500	UR102	Urban Retreat	GlasBac®	50cm x 50cm	SY	\$132.87	67.74%	\$42.86
Carpet Tile	1271202500	UR103	Urban Retreat	GlasBac®	50cm x 50cm	SY	\$121.60	67.74%	\$39.23
Carpet Tile	163280AK00	Veiled Brushwork	Simple Abstraction	GlasBac®	25cm x 1m	SY	\$77.81	67.74%	\$25.10
Carpet Tile	138680AK00	Verticals		GlasBac®	25cm x 1m	SY	\$82.50	67.74%	\$26.61
Carpet Tile	125610AK00	Video Spectrum	Simple Abstraction	GlasBac®	25cm x 1m	SY	\$95.78	67.74%	\$30.90
Carpet Tile	141780AK00	Vintage Kimono	Embodied Beauty	GlasBac®	25cm x 1m	SY	\$104.74	67.74%	\$33.79

Brand (Category)	Product Code	Product Name	Collection	Backing	Size	UOM	Manufacturer List Price	Discount	Contract Price (Material Only)
Carpet Tile	146500AK00	VIVA COLORES		GlasBac®	25cm x 1m	SY	\$91.09	67.74%	\$29.38
Carpet Tile	1465002500	VIVA COLORES		GlasBac®	50cm x 50cm	SY	\$91.09	67.74%	\$29.38
Carpet Tile	126440AK00	Walk the Plank		GlasBac®	25cm x 1m	SY	\$113.94	67.74%	\$36.76
Carpet Tile	125520AK00	WE151	Whole Earth	GlasBac®	25cm x 1m	SY	\$89.14	67.74%	\$28.75
Carpet Tile	124990AK00	WE152	Whole Earth	GlasBac®	25cm x 1m	SY	\$89.14	67.74%	\$28.75
Carpet Tile	125000AK00	WE153	Whole Earth	GlasBac®	25cm x 1m	SY	\$89.14	67.74%	\$28.75
Carpet Tile	125510AK00	WE154	Whole Earth	GlasBac®	25cm x 1m	SY	\$89.14	67.74%	\$28.75
Carpet Tile	1312702500	WG100	Woven Gradience	GlasBac®	50cm x 50cm	SY	\$81.53	67.74%	\$26.30
Carpet Tile	1312802500	WG200	Woven Gradience	GlasBac®	50cm x 50cm	SY	\$81.53	67.74%	\$26.30
Carpet Tile	1473702500	Wheler Street	NY+ LON Streets	GlasBac®	50cm x 50cm	SY	\$76.52	67.74%	\$24.68
Carpet Tile	19DR602500	Work	First Option	GlasBac®	50cm x 50cm	SY	\$68.72	67.74%	\$22.17
Carpet Tile	128190AK00	WW860	World Woven	GlasBac®	25cm x 1m	SY	\$83.09	67.74%	\$26.80
Carpet Tile	128210AK00	WW865	World Woven	GlasBac®	25cm x 1m	SY	\$83.09	67.74%	\$26.80
Carpet Tile	138930AK00	WW870	World Woven	GlasBac®	25cm x 1m	SY	\$94.09	67.74%	\$30.35
Carpet Tile	128200AK00	WW880	World Woven	GlasBac®	25cm x 1m	SY	\$98.86	67.74%	\$31.89
Carpet Tile	128240AK00	WW890	World Woven	GlasBac®	25cm x 1m	SY	\$139.28	67.74%	\$44.93
Carpet Tile	128220AK00	WW895	World Woven	GlasBac®	25cm x 1m	SY	\$136.73	67.74%	\$44.11
Modular Carpet Custom Colors		Custom colors options (ADD ON \$) of proposed established standard styles: (100 SY Minimum Order)						SY	\$5.00
Brand (Category)	Product Code	Product Name	Collection	Backing	Size	Price UOM	Manufacturer List Price	%	Contract Price (Material Only)
Adhesive	111486	Adhesive: TacTiles® Non-wet Adhesive (1 Roll) for Modular Carpet				EA	\$148.23	32.43%	\$100.16
Adhesive	1001416	Adhesive: 2000 Plus (1 Gallon) for Modular Carpet				EA	\$56.05	32.43%	\$37.87
Adhesive	1001417	Adhesive: 2000 Plus (4 Gallon) for Modular Carpet				EA	\$193.63	32.43%	\$130.83
Floor Prep	632861	TriSeal Floor Prep (4 Gallon)				EA	\$203.83	32.43%	\$137.72
Adhesive	1138906	Taylor Versatile Adhesive (4 Gallon) for 4.5mm LVT				EA	\$56.05	32.43%	\$37.87
Adhesive	1138907	TaylorDynamic Adhesive (4 Gallon) for 4.5mm LVT				EA	\$193.63	32.43%	\$130.83
Adhesive	1001416	Adhesive: 3800 Plus (1 Gallon) for 3mm LVT				EA	\$56.05	32.43%	\$37.87
Adhesive	1001417	Adhesive: 3800 Plus (4 Gallon) for 3mm LVT				EA	\$193.63	32.43%	\$130.83



Brand (Category)	Product Code	Product Name	Collection	Size	UOM	Manufacturer List Price	Discount	Contract Price (Material Only)	
LVT	A002	Natural Woodgrains 4.5 mm	Level Set	4.5 mm	25cm x 1m	SF	\$8.70	65.52%	\$3.00
LVT	A003	Textured Stones 4.5 mm	Level Set	4.5 mm	50cm x 1m	SF	\$8.70	65.52%	\$3.00
LVT	A004	Textured Woodgrains 4.5 mm	Level Set	4.5 mm	25cm x 1m	SF	\$8.70	65.52%	\$3.00
LVT	A007	Studio Set 4.5 mm		4.5 mm	25cm x 1m	SF	\$8.70	65.52%	\$3.00
LVT	A009	Drawn Lines 4.5 mm		4.5 mm	25cm x 1m	SF	\$8.70	65.52%	\$3.00
LVT	A015	Walk On By 4.5 mm	Look Both Ways	4.5 mm	50cm x 1m	SF	\$8.70	65.52%	\$3.00
LVT	A016	Brushed Lines 4.5 mm		4.5 mm	25cm x 1m	SF	\$8.70	65.52%	\$3.00
LVT	A017	Scorpio 4.5 mm	Stargazing	4.5 mm	50cm x 1m	SF	\$8.70	65.52%	\$3.00
LVT	A023	RIDGE 4.5 mm	Fresco Valley	4.5 mm	50cm x 1m	SF	\$8.70	65.52%	\$3.00
LVT	A024	CLIFF 4.5 mm	Fresco Valley	4.5 mm	25cm x 1m	SF	\$8.70	65.52%	\$3.00
LVT	A025	GREAT HEIGHTS 4.5 mm	Fresco Valley	4.5 mm	25cm x 1m	SF	\$8.70	65.52%	\$3.00
LVT	A026	NORTHERN GRAIN 4.5 mm		4.5 mm	25cm x 1m	SF	\$8.70	65.52%	\$3.00
LVT	A027	SHANTUNG	Silk Complex	4.5 mm	25cm x 1m	SF	\$8.70	65.52%	\$3.00
LVT	A028	DITHER SILK	Silk Complex	4.5 mm	25cm x 1m	SF	\$8.70	65.52%	\$3.00
LVT	A029	SILK AGE	Silk Complex	4.5 mm	25cm x 1m	SF	\$8.70	65.52%	\$3.00
LVT	A033	ON GRAIN	Earthen Forms	4.5 mm	25cm x 1m	SF	\$8.70	65.52%	\$3.00
LVT	A034	CROSSROADS	Earthen Forms	4.5 mm	25cm x 1m	SF	\$8.70	65.52%	\$3.00
LVT	A035	HEARTH	Earthen Forms	4.5 mm	50cm x 1m	SF	\$8.70	65.52%	\$3.00
LVT	B001	Steady Stride Woodgrains 3.0 mm	Steady Stride	3.0 mm	12.5cm x 1m	SF	\$5.57	65.52%	\$1.92
LVT	C001	Criterion Classic Woodgrains 3.0 mm	Criterion Classic	3.0 mm	12.5cm x 1m	SF	\$5.57	65.52%	\$1.92
LVT	C007	BRUSHED LINES 3.0 mm		3.0 mm	25cm x 1m	SF	\$6.00	65.52%	\$2.07
LVT	C008	CLIFF 3.0 mm	Fresco Valley	3.0 mm	25cm x 1m	SF	\$6.00	65.52%	\$2.07
LVT	C009	NATURAL WOODGRAINS 3.0 mm	Level Set	3.0 mm	25cm x 1m	SF	\$6.00	65.52%	\$2.07
LVT	C011	NORTHERN GRAIN 3.0 mm		3.0 mm	25cm x 1m	SF	\$6.00	65.52%	\$2.07
LVT	C012	STUDIO SET 3.0 mm		3.0 mm	25cm x 1m	SF	\$6.00	65.52%	\$2.07
LVT	C013	TEXTURED STONES 3.0 mm	Level Set	3.0 mm	50cm x 50cm	SF	\$6.00	65.52%	\$2.07
LVT	C014	TEXTURED WOODGRAINS 3.0 mm	Level Set	3.0 mm	25cm x 1m	SF	\$6.00	65.52%	\$2.07
LVT	C015	NATIVE FABRIC 3.0 mm		3.0 mm	50cm x 50cm	SF	\$6.00	65.52%	\$2.07

Category	Product No.	Product Description	Collection	Size	UOM	Manufacturer List Price	Discount	Contract Price (Material Only)
Rubber Tile	405 - 1910	825 hammered 2.7 mm, 20" x 20" Rubber Tile	norament®	20" x 20"	SF	\$12.76	44.44%	\$7.09
Rubber Tile	405 - 1902	825 round 3.2 mm, 20" x 20" Rubber Tile	norament®	20" x 20"	SF	\$12.76	44.44%	\$7.09
Rubber Tile	860 - 0354	920 4.0 mm high fire-retardant properties, 40" x 40" Speciality Rubber Tile	norament® speciality	40" x 40"	SF	\$24.95	44.44%	\$13.86
Rubber Tile	868 - 1955	992 9.0 mm Extreme Wear Resistance, 40" x 40" Speciality Rubber Tile	norament® speciality	40" x 40"	SF	\$24.05	44.44%	\$13.36
Rubber Tile	418 - 1955	992 grano 9.0 mm Extreme Wear Resistance, 40" x 40" Speciality Rubber Tile	norament® speciality	40" x 40"	SF	\$26.34	44.44%	\$14.63
Rubber Tile	787 - 3118	arago 3.5 mm, 40" x 20" Rubber Tile	norament®	40" x 20"	SF	\$20.94	44.44%	\$11.63
Rubber Tile	634 - 270F	convia, 2 mm Rubber Tile	noraplan®	24" x 24"	SF	\$7.35	44.44%	\$4.08
Rubber Tile	691 - 2462	environcare™ 2.0 mm, 24" x 24" Rubber Tile	noraplan®	24" x 24"	SF	\$10.60	44.44%	\$5.89
Rubber Tile	691 - 2463	environcare™ 3.0 mm, 24" x 24" Rubber Tile	noraplan®	24" x 24"	SF	\$13.21	44.44%	\$7.34
Rubber Tile	595 - 1880	grano 3.5 mm , 40" x 40" Rubber Tile	norament®	40" x 40"	SF	\$17.52	44.44%	\$9.73
Rubber Tile	409 - 1880	grano ed 3.5 mm, 40" x 40" Speciality Rubber Tile	norament® speciality	40" x 40"	SF	\$28.01	44.44%	\$15.56
Rubber Tile	565 - 3166	kivo two-tone Rubber Tile	norament®	40" x 40"	SF	\$15.90	44.44%	\$8.83
Rubber Tile	547 - 1880	satua 3.5 mm, 40" x 40" Rubber Tile	norament®	40" x 40"	SF	\$17.52	44.44%	\$9.73
Rubber Tile	550 - 2700	sentica 2.0 mm, 24" x 24" Rubber Tile	noraplan®	24" x 24"	SF	\$10.60	44.44%	\$5.89
Rubber Tile	550 - 2701	sentica 3.0 mm, 24" x 24" Rubber Tile	noraplan®	24" x 24"	SF	\$13.21	44.44%	\$7.34
Rubber Tile	776 - 273A	valua 2.0mm, 24" x 12" Rubber Plank Tile	noraplan®	24" x 12"	SF	\$15.06	44.44%	\$8.37
Rubber Tile	776 - 272A	valua 2.0mm, 24" x 8" Rubber Plank Tile	noraplan®	24" x 8"	SF	\$15.06	44.44%	\$8.37
Rubber Tile	776 - 274A	valua 2.0mm, 48" x 16" Rubber Plank Tile	noraplan®	48" x 16"	SF	\$15.06	44.44%	\$8.37
Rubber Tile	776 - 276A	valua 3.0mm, 24" x 12" Rubber Plank Tile	noraplan®	24" x 12"	SF	\$19.41	44.44%	\$10.78
Rubber Tile	776 - 275A	valua 3.0mm, 24" x 8" Rubber Plank Tile	noraplan®	24" x 8"	SF	\$19.41	44.44%	\$10.78
Rubber Tile	776 - 277A	valua 3.0mm, 48" x 16" Rubber Plank Tile	noraplan®	48" x 16"	SF	\$19.41	44.44%	\$10.78
Rubber Tile	529 - 1880	xp 3.5 mm, 40" x 40" Rubber Tile	norament®	40" x 40"	SF	\$18.07	44.44%	\$10.04
Rubber Tile	530 - 0325	xp trac 3.5 mm, 40" x 40" Rubber Tile	norament®	40" x 40"	SF	\$21.72	44.44%	\$12.06
Rubber Sheet Goods	693 - 1420	environcare acoustic 4.0 mm, 39' x 48" Speciality Rubber Sheet Goods	norament® speciality	39' x 48"	SF	\$18.43	44.44%	\$10.24
Rubber Sheet Goods	508 - 1390	environcare ed 2.0 mm, 49' x 48" Speciality Rubber Sheet Goods	norament® speciality	49' x 48"	SF	\$17.62	44.44%	\$9.79
Rubber Sheet Goods	691 - 1462	environcare™ 2.0 mm, 49' x 48" Rubber Sheet Goods	noraplan®	49' x 48"	SF	\$10.60	44.44%	\$5.89
Rubber Sheet Goods	691 - 1463	environcare™ 3.0 mm, 39' x 48" Rubber Sheet Goods	noraplan®	39' x 48"	SF	\$13.21	44.44%	\$7.34
Rubber Sheet Goods	550 - 1700	sentica 2.0 mm, 49' x 48" Rubber Sheet Goods	noraplan®	49' x 48"	SF	\$10.60	44.44%	\$5.89
Rubber Sheet Goods	550 - 1701	sentica 3.0 mm, 39' x 48" Rubber Sheet Goods	noraplan®	39' x 48"	SF	\$13.21	44.44%	\$7.34
Rubber Sheet Goods	545 - 1705	sentica acoustic 4.0 mm, 39' x 48" Speciality Rubber Sheet Goods	norament® speciality	39' x 48"	SF	\$18.43	44.44%	\$10.24
Rubber Sheet Goods	549 - 1702	sentica ed 2.0 mm, 49' x 48" Speciality Rubber Sheet Goods	norament® speciality	49' x 48"	SF	\$17.62	44.44%	\$9.79
Rubber Sheet Goods	776 - 174A	valua 2.0 mm, marbled, 49' x 48" Rubber Sheet Goods	noraplan®	49' x 48"	SF	\$11.42	44.44%	\$6.34
Rubber Sheet Goods	776 - 175A	valua 3.0 mm, marbled, 39' x 48" Rubber Sheet Goods	noraplan®	39' x 48"	SF	\$15.04	44.44%	\$8.36
Rubber Sheet Goods	634 - 170F	convia, 2mm smooth Rubber Sheet Goods	noraplan®	49' x 48"	SF	\$7.35	44.44%	\$4.08
Rubber Sheet Goods	633 - 160F	dariva, 2 mm smooth Rubber Sheet Goods	noraplan®	49' x 48"	SF	\$10.85	44.44%	\$6.03
Rubber Sheet Goods	633 - 161F	dariva, 3 mm smooth Rubber Sheet Goods	noraplan®	39' x 48"	SF	\$14.67	44.44%	\$8.15
Rubber Sheet Goods	511 - 1640	unita, 2 mm Rubber Sheet Goods	noraplan®	49' x 48"	SF	\$10.98	44.44%	\$6.10

Category	Product No.	Product Description	UOM	Manufacturer List Price	Discount	Contract Price (Material Only)
Wall Base Accessories	522 - 0820	Wall Base 4" cove, 120 LF per roll	LF	\$1.09	23.08%	\$0.84
Wall Base Accessories	521 - 0817	Sanitary Wall Base 6", 3.5 mm for norament® tile flooring - roll 6" x 32.81'	LF	\$19.29	23.08%	\$14.84
Stair Accessories	572 - 0465	round 5 mm Stairtreads 4' Length treads	PC	\$97.61	23.08%	\$75.09
Stair Accessories	572 - 0466	round 5 mm Stairtreads 5' Length treads	PC	\$122.03	23.08%	\$93.87
Stair Accessories	572 - 0467	round 5 mm Stairtreads 6' Length treads	PC	\$146.43	23.08%	\$112.64
Stair Accessories	572 - 0479	hammered 5 mm Stairtreads 4' Length treads	PC	\$97.61	23.08%	\$75.09
Stair Accessories	572 - 0468	hammered 5 mm Stairtreads 5' Length treads	PC	\$122.03	23.08%	\$93.87
Stair Accessories	572 - 0469	hammered 5 mm Stairtreads 6' Length treads	PC	\$146.43	23.08%	\$112.64
Stair Accessories	407 - 0479	grano 5 mm Stairtreads 4' Length treads	PC	\$102.77	23.08%	\$79.06
Stair Accessories	407 - 0468	grano 5 mm Stairtreads 5' Length treads	PC	\$128.46	23.08%	\$98.82
Stair Accessories	407 - 0469	grano 5 mm Stairtreads 6' Length treads	PC	\$154.15	23.08%	\$118.58
Stair Accessories	556 - 0479	satura 5 mm Stairtreads 4' Length treads	PC	\$102.77	23.08%	\$79.06
Stair Accessories	556 - 0468	satura 5 mm Stairtreads 5' Length treads	PC	\$128.46	23.08%	\$98.82
Stair Accessories	556 - 0469	satura 5 mm Stairtreads 6' Length treads	PC	\$154.15	23.08%	\$118.58
Stair Accessories	571 - 0465	920 4.5 mm Stairtreads 4' Length treads (Class A fire-rated)	PC	\$160.10	23.08%	\$123.16
Stair Accessories	523 - 0805 A/C	Stair nosing T 5049 A/C 2-2.7 mm	LF	\$15.92	23.08%	\$12.24
Stair Accessories	523 - 0805 E/F	Stair nosing T 5049 E/F 3.5-4 mm	LF	\$15.92	23.08%	\$12.24
Stair Accessories	523 - 0802 A/C	Stair nosing T 5044 A/C 2-2.7 mm	LF	\$15.92	23.08%	\$12.24
Stair Accessories	523 - 0802 E/F	Stair nosing T 5044 E/F 3.5-4 mm	LF	\$15.92	23.08%	\$12.24
Adhesive: Resilient (Rubber)	502905	Dryfix 750 Tape Adhesive, 30m x 75cm Roll for nora rubber flooring and accessories	PC	\$597.95	23.08%	\$459.96
Adhesive: Resilient (Rubber)	502910	Profix 50 Tape Adhesive, 50mm x 50m Roll for nora rubber flooring and accessories	PC	\$81.22	23.08%	\$62.48
Adhesive: Resilient (Rubber)	502908	Profix 90 Tape Adhesive, 90mm x 50m Roll for nora rubber flooring and accessories	PC	\$141.68	23.08%	\$108.98
Adhesive: Resilient (Rubber)	502907	Profix 145 Tape Adhesive, 145mm x 50m Roll for nora rubber flooring and accessories	PC	\$249.31	23.08%	\$191.78
Adhesive: Resilient (Rubber)	502901	PU 102 Adhesive 1.43 gal for nora rubber flooring and accessories	PC	\$248.76	23.08%	\$191.36
Adhesive: Resilient (Rubber)	502903	ED 120 Adhesive 3.08 gal for nora rubber flooring and accessories	PC	\$473.06	23.08%	\$363.90
Adhesive: Stair Accessories	502906	Stepfix Tape Adhesive, 240mm x 50m Roll	PC	\$329.98	23.08%	\$253.83
Flooring Accessories:	792 - 0946 Rod	Heat Welding Rod, 328 LF per roll	RL	\$166.17	23.08%	\$127.82

## ORDERING INSTRUCTIONS

We successfully employ the following purchasing and installation models for our contract members.

- \* All purchase orders and quotes should be itemized so contract rates for Product and Services can be easily verified.
- \* The agreement name must be noted on all purchase orders.

\* **LOCAL DEALERS - DEALER ASSISTED PURCHASING:**

Purchase products through local dealers. The members' purchase order will be issued in the name of the selected local dealer. The local dealer will be the point of contact for quotes, take-offs, logistics, and invoicing. Interface will make contract pricing available to local dealers. All local dealers that support the Interface brand can access this agreement to support our contract members. A list of dealers is available upon request.

\* **DIRECT PURCHASE FROM THE MANUFACTURER:**

Members and Local Dealers/GC's may purchase products from the appropriate mill supporting the Interface or nora by Interface brand as their product source point of contact. Separate purchase orders must be issued for each brand.

- Find a Representative in your area: <https://shop.interface.com/US/en-US/rebs/>
- Turn-Key (material and installation) Quote Request Email: [Contract.Services@Interface.com](mailto:Contract.Services@Interface.com)

\* **Interface Modular Carpet and LVT Product Source:**

Interface Americas, Inc.  
1503 Orchard Hill Road  
LaGrange, GA 30240  
Fed ID: 58-2132517  
- Tel: (800) 634-6032  
- Order Desk Email: [Orders@Interface.com](mailto:Orders@Interface.com)

\* **Interface Rubber Flooring Product Source:**

nora Systems, Inc. (nora by Interface)  
9 Northeastern Blvd  
Salem, NH 03079  
Fed ID: 06-1186935  
- Tel: (800) 332-6672 Option 1  
- Order Desk Email: [Orders@nora.com](mailto:Orders@nora.com)

## CONTRACT PRICING AND PAYMENT GUIDE

**Product Offering:** All Interface branded modular carpet, LVT and rubber flooring is offered under this agreement. \* Recently Launched Styles not listed here are available under this agreement

**Product Pricing Structure:** Contract pricing include Product cost only. Sales tax, shipping, California AB2398 Carpet Stewardship Assessment Fee (if applicable) and installation is not included. Sales or service taxes imposed on the dealer / contractor will be charged to the contract member for reimbursement

**Freight / Shipping Terms:** FOB Destination, prepaid and added to the invoice. Freight charges to be disclosed at the time of order. In major metropolitan urban areas such as New York City and its immediate environs, it is the Interface policy that an order ship to the dealer-contractor of the end-use customer's choice. Contact your local Interface representative for a list of dealers in the State of New York area.

**Member Payment Terms:** Payment for Product is expected Net 30 Days according to the terms of the agreement, and payment for labor is due upon installation completion. When installation is required, InterfaceSERVICES and local dealers may invoice separately for the flooring Products.

**Open Credit Account Terms:** All contract members or dealers purchasing on behalf of the member desiring open credit with Interface will be required to supply a signed credit application prior to order submittal. A credit line will be established at the sole discretion of Interface's Credit Department. Open credit account terms for dealers sourcing material from Interface is Net 30. If the customer does not qualify for open credit, 100% payment is due before the material is shipped. A 3% fee will be added to all orders paid via a credit card

**California AB2398 Carpet Stewardship Assessment Fee:** Soft surface product pricing does not include the California AB2398 Carpet Stewardship Assessment Fee. This fee will appear as a separate line item on invoices for soft surface products shipped to California locations.

**Installation and Sundry Item Notes:** Local dealers that support the Interface brand are authorized to utilize these contract approved labor rates as a guide. Local dealer quotes including labor will be considered contract labor if these rates are utilized. Local dealer installation rates and sundry items may vary outside of these contract proposed rates, and would then be considered an open market labor quote on a job by job basis.

Supplier: Interface Americas, Inc. (and its subsidiaries)  
 Agreement: UC\_202002145 - National Price Schedule / OMNIA Partners  
 Price List: Active 04/15/2025 - 4/15/2027

Attachment D

# Interface

PRODUCT AND SERVICE PROVIDERS:		Geographic Regions																															
- Local Dealers		California				Northeast Region: ME, VT, NH, MA, RI, CT, NJ, PA, DE				Mid-West Region: MD, VA, WV, KY, IN, OH, MI				Southeast Region: NC, TN, MS, AL, GA, SC				South Central Region: AR, OK, TX, LA		North Central Region: IL, MO, KS, NE, IA, WI, MN, SD, ND		Rockies: NM, AZ, NV, UT, CO, WY		West Coast Region: OR, WA, ID, MT		New York	Florida	AK & HI					
or	- Manufacturer Turn-Key (material and installation) Quote Request Email: Contract.Services@Interface.com	UOM		Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)				
INSTALLATION AND SUNDRY ITEMS																																	
Installation - Monday - Friday Standard 8 Hour Shift		See Grid		See Grid				See Grid				See Grid				See Grid				See Grid		See Grid		See Grid		See Grid	See Grid	See Grid	See Grid	See Grid	See Grid	See Grid	See Grid
Installation - Monday - Friday Overtime (ADD ON)		% Added		25%	80%	25%	80%	25%	80%	25%	80%	25%	80%	25%	80%	25%	80%	25%	80%	25%	80%	25%	80%	25%	80%	25%	80%	25%	80%	25%	80%		
Installation - Saturday (ADD ON)		% Added		25%	80%	25%	80%	25%	80%	25%	80%	25%	80%	25%	80%	25%	80%	25%	80%	25%	80%	25%	80%	25%	80%	25%	80%	25%	80%	25%	80%		
Installation - Sunday & Holidays (ADD ON)		% Added		35%	100%	35%	100%	35%	100%	35%	100%	35%	100%	35%	100%	35%	100%	35%	100%	35%	100%	35%	100%	35%	100%	35%	100%	35%	100%	35%	100%		
* Project Management Fee (Not to Exceed) (% ADD ON)		% Added		20%	30%	20%	30%	20%	30%	20%	30%	20%	30%	20%	30%	20%	30%	20%	30%	20%	30%	20%	30%	20%	30%	20%	30%	20%	30%	20%	30%		
Mark Up for Rental or Materials not listed (% ADD ON)		% Added		20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%		
Hourly Rate for Services Not Listed (non-overtime)		Hourly Rate		\$165.79	\$0.00	\$107.64	\$150.72	\$107.64	\$150.72	\$107.64	\$150.72	\$107.64	\$150.72	\$107.64	\$150.72	\$107.64	\$150.72	\$107.64	\$150.72	\$107.64	\$150.72	\$107.64	\$150.72	\$107.64	\$150.72	\$107.64	\$150.72	\$107.64	\$150.72	\$107.64	\$150.72		
Installation - Interface Carpet Tile (Labor Only)		Sq. Yd.	\$11.46	\$13.44	\$11.46	\$16.08	\$8.28	\$11.64	\$9.00	\$12.60	\$7.98	\$11.16	\$8.28	\$11.64	\$9.00	\$12.60	\$11.46	\$13.44	\$11.46	\$16.08	\$8.28	\$11.64	\$9.00	\$12.60	\$7.98	\$11.16	\$8.28	\$11.64	\$9.00	\$12.60	\$11.46	\$13.44	
Installation - L.I.F.T System Interface Carpet Tile Projects (labor only)		Sq. Yd.	\$21.06	\$29.52	\$21.06	\$29.52	\$18.54	\$26.92	\$19.92	\$27.84	\$18.54	\$26.92	\$19.92	\$27.84	\$18.54	\$26.92	\$21.06	\$29.52	\$21.06	\$29.52	\$18.54	\$26.92	\$19.92	\$27.84	\$18.54	\$26.92	\$19.92	\$27.84	\$18.54	\$26.92	\$21.06	\$29.52	
Installation - Interface Luxury Vinyl Tile (labor only)		Sq. Ft.	\$3.84	\$6.30	\$3.84	\$5.34	\$2.22	\$3.12	\$2.52	\$3.48	\$3.30	\$4.66	\$2.22	\$3.12	\$2.52	\$3.48	\$3.84	\$6.30	\$3.84	\$5.34	\$2.22	\$3.12	\$2.52	\$3.48	\$3.30	\$4.66	\$2.22	\$3.12	\$2.52	\$3.48	\$3.84	\$6.30	
Installation - Nora by Interface Rubber Tile (labor only)		Sq. Ft.	\$5.82	\$8.16	\$5.82	\$8.16	\$5.28	\$7.38	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	
Installation - Nora by Interface Rubber Sheet Goods (labor only)		Sq. Ft.	\$5.82	\$8.16	\$5.82	\$8.16	\$5.28	\$7.38	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	
Installation - Nora by Interface Heat Welding Rubber Flooring (Labor only)		Sq. Ft.	\$5.82	\$8.16	\$5.82	\$8.16	\$5.28	\$7.38	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	
Installation - Nora by Interface Flash Covring Rubber Flooring (Labor only)		Ln. Ft.	\$14.22	\$17.70	\$14.22	\$17.70	\$14.22	\$17.70	\$14.22	\$17.70	\$14.22	\$17.70	\$14.22	\$17.70	\$14.22	\$17.70	\$14.22	\$17.70	\$14.22	\$17.70	\$14.22	\$17.70	\$14.22	\$17.70	\$14.22	\$17.70	\$14.22	\$17.70	\$14.22	\$17.70	\$14.22	\$17.70	
Installation - Nora by Interface Rubber Dissipative Flooring (Labor Only)		Sq. Ft.	\$5.82	\$8.16	\$5.82	\$8.16	\$5.28	\$7.38	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	
Installation - Nora by Interface Resilient Wall Base (labor only)		Ln. Ft.	\$2.10	\$2.94	\$2.10	\$2.94	\$1.98	\$2.76	\$1.68	\$2.34	\$1.68	\$2.34	\$1.68	\$2.34	\$1.68	\$2.34	\$2.10	\$2.94	\$2.10	\$2.94	\$1.98	\$2.76	\$1.68	\$2.34	\$1.68	\$2.34	\$1.68	\$2.34	\$1.68	\$2.34	\$2.10	\$2.94	
Installation - Nora by Interface Resilient Wall Base (labor only)		Ln. Ft.	\$28.98	\$40.62	\$28.98	\$40.62	\$26.40	\$36.96	\$26.40	\$36.96	\$26.40	\$36.96	\$26.40	\$36.96	\$26.40	\$36.96	\$28.98	\$40.62	\$28.98	\$40.62	\$26.40	\$36.96	\$26.40	\$36.96	\$26.40	\$36.96	\$26.40	\$36.96	\$26.40	\$36.96	\$28.98	\$40.62	
Installation - Nora by Interface Stair nosing (labor only)		Ln. Ft.	\$20.34	\$28.44	\$20.34	\$28.44	\$18.54	\$26.92	\$18.54	\$26.92	\$18.54	\$26.92	\$18.54	\$26.92	\$18.54	\$26.92	\$20.34	\$28.44	\$20.34	\$28.44	\$18.54	\$26.92	\$18.54	\$26.92	\$18.54	\$26.92	\$18.54	\$26.92	\$18.54	\$26.92	\$20.34	\$28.44	
Installation - VCT (Armstrong) (labor only)		Sq. Ft.	\$1.98	\$2.76	\$1.98	\$2.76	\$1.68	\$2.34	\$1.68	\$2.34	\$1.68	\$2.34	\$1.68	\$2.34	\$1.68	\$2.34	\$1.98	\$2.76	\$1.98	\$2.76	\$1.68	\$2.34	\$1.68	\$2.34	\$1.68	\$2.34	\$1.68	\$2.34	\$1.68	\$2.34	\$1.98	\$2.76	
Removal - Carpet Tile (labor only)		Sq. Yd.	\$2.94	\$7.74	\$2.94	\$4.08	\$2.64	\$3.72	\$4.02	\$5.64	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	\$2.94	\$7.74	\$2.94	\$4.08	\$2.64	\$3.72	\$4.02	\$5.64	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	\$2.94	\$7.74	
Removal - Luxury Vinyl Tile (labor only)		Sq. Ft.	\$1.56	\$1.92	\$1.56	\$2.16	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$1.56	\$1.92	\$1.56	\$1.92	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$1.56	\$1.92	
Removal - Rubber Tile (labor only)		Sq. Ft.	\$1.56	\$2.16	\$1.56	\$2.16	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$1.56	\$2.16	\$1.56	\$2.16	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$0.90	\$1.26	\$1.56	\$2.16	
Removal - Rubber Sheet Goods (Stairs application) (labor only)		Sq. Ft.	\$2.58	\$3.60	\$2.58	\$3.60	\$1.80	\$2.52	\$1.80	\$2.52	\$1.80	\$2.52	\$1.80	\$2.52	\$1.80	\$2.52	\$2.58	\$3.60	\$2.58	\$3.60	\$1.80	\$2.52	\$1.80	\$2.52	\$1.80	\$2.52	\$1.80	\$2.52	\$1.80	\$2.52	\$2.58	\$3.60	
Removal - Rubber Sheet Goods (Stairs application) (labor only)		Sq. Ft.	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	
Removal - VCT (labor only)		Sq. Ft.	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	
Removal - Broadloom direct glue down (labor only)		Sq. Yd.	\$5.22	\$7.26	\$5.22	\$7.26	\$3.84	\$5.40	\$3.84	\$5.40	\$3.84	\$5.40	\$3.84	\$5.40	\$3.84	\$5.40	\$5.22	\$7.26	\$5.22	\$7.26	\$3.84	\$5.40	\$3.84	\$5.40	\$3.84	\$5.40	\$3.84	\$5.40	\$3.84	\$5.40	\$5.22	\$7.26	
Removal - Double Stick Installation (labor only)		Sq. Yd.	\$5.82	\$8.16	\$5.82	\$8.16	\$5.28	\$7.38	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	\$5.82	\$8.16	
Removal - Sheet Vinyl (labor only)		Sq. Ft.	\$1.56	\$2.16	\$1.56	\$2.16	\$1.08	\$1.50	\$1.08	\$1.50	\$1.08	\$1.50	\$1.08	\$1.50	\$1.08	\$1.50	\$1.56	\$2.16	\$1.56	\$2.16	\$1.08	\$1.50	\$1.08	\$1.50	\$1.08	\$1.50	\$1.08	\$1.50	\$1.08	\$1.50	\$1.56	\$2.16	
Removal - Existing Cove Base (labor only)		Ln. Ft.	\$0.72	\$0.96	\$0.72	\$0.96	\$0.72	\$0.96	\$0.72	\$0.96	\$0.72	\$0.96	\$0.72	\$0.96	\$0.72	\$0.96	\$0.72	\$0.96	\$0.72	\$0.96	\$0.72	\$0.96	\$0.72	\$0.96	\$0.72	\$0.96	\$0.72	\$0.96	\$0.72	\$0.96	\$0.72	\$0.96	
Removal - Existing Stair Tread		Ln. Ft.	\$4.86	\$6.78	\$4.86	\$6.78	\$4.86	\$6.78	\$4.86	\$6.78	\$4.86	\$6.78	\$4.86	\$6.78	\$4.86	\$6.78	\$4.86	\$6.78	\$4.86	\$6.78	\$4.86	\$6.78	\$4.86	\$6.78	\$4.86	\$6.78	\$4.86	\$6.78	\$4.86	\$6.78	\$4.86	\$6.78	
Floor Prep - Removal of Existing Coating, Glue, and Mastic		Sq. Ft.	\$1.56	\$1.92	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$1.92	\$1.56	\$1.92	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	\$1.56	\$2.16	
Floor Prep - (Minor) Skin Coating to 1/8 inch (Material & Labor)		Sq. Ft.	\$1.08	\$1.74	\$1.08	\$1.50	\$1.08	\$1.50	\$1.08	\$1.50	\$1.08	\$1.50	\$1.08	\$1.50	\$1.08	\$1.50	\$1.08	\$1.74	\$1.08	\$1.74	\$1.08	\$1.50	\$1.08	\$1.50	\$1.08	\$1.50	\$1.08	\$1.50	\$1.08	\$1.50	\$1.08	\$1.74	
Floor Prep - Self leveling to 1/4 inch (Material & Labor)		Sq. Ft.	\$2.52	\$3.48	\$2.52	\$3.48	\$2.10	\$2.94	\$2.10	\$2.94	\$2.10	\$2.94	\$2.10	\$2.94	\$2.10	\$2.94	\$2.52	\$3.48	\$2.52	\$3.48	\$2.10	\$2.94	\$2.10	\$2.94	\$2.10	\$2.94	\$2.10	\$2.94	\$2.10	\$2.94	\$2.52	\$3.48	
Floor Prep - (Extreme) Grind floor to receive flooring. (Material & Labor)		Sq. Ft.	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	\$2.64	\$3.72	
Floor Prep - Moisture Milligator / Self Level / Grinding. (Material & Labor)		Sq. Ft.	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	
Floor Prep - 1/4 Inch Luan (Material & Labor)																																	

Supplier: Interface Americas, Inc. (and its subsidiaries)  
 Agreement: UC\_202002145 - National Price Schedule / OMNIA Partners  
 Price List: Active 04/15/2025 - 4/15/2027

Attachment D

# Interface

PRODUCT AND SERVICE PROVIDERS:		California		Northeast Region:		Mid-West Region:		Southeast Region:		South Central Region:		North Central Region:		Rockies:		West Coast Region:		New York		Florida		Non-Continental Region:		
- Local Dealers				ME, VT, NH, MA, RI, CT, NJ, PA, DE		MD, VA, WV, KY, IN, OH, MI		NC, TN, MS, AL, GA, SC		AR, OK, TX, LA		IL, MO, KS, NE, IA, WI, MN, SD, ND		NM, AZ, NV, UT, CO, WY		OR, WA, ID, MT						AK & HI		
or																								
- Manufacturer Turn-Key (material and installation) Quote Request Email: Contract.Services@Interface.com																								
INSTALLATION AND SUNDRY ITEMS																								
	UOM	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	Non Union Rate	Union Wage Rate (High Cost Area)	
Furnish / Install - Risers 8" (standard styles)	Ln. FL	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	
Furnish / Install - Risers 9" (standard styles)	Ln. FL	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	\$10.74	\$15.00	
Moisture Testing	Each	\$151.80	\$179.40	\$151.80	\$212.62	\$151.80	\$212.62	\$151.80	\$212.62	\$151.80	\$212.62	\$151.80	\$212.62	\$151.80	\$212.62	\$151.80	\$179.40	\$212.62	\$151.80	\$212.62	\$151.80	\$212.62	\$151.80	\$212.62
Moisture Mitigation	Sq. Ft.	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	\$4.38	\$6.12	
Conventional Furniture Moving (Light)	Sq. Yd.	\$7.62	\$10.68	\$7.62	\$10.68	\$7.62	\$10.68	\$7.62	\$10.68	\$7.62	\$10.68	\$7.62	\$10.68	\$7.62	\$10.68	\$7.62	\$10.68	\$7.62	\$10.68	\$7.62	\$10.68	\$7.62	\$10.68	
Conventional Furniture Moving (Medium)	Sq. Yd.	\$10.50	\$14.70	\$10.50	\$14.70	\$10.50	\$14.70	\$10.50	\$14.70	\$10.50	\$14.70	\$10.50	\$14.70	\$10.50	\$14.70	\$10.50	\$14.70	\$10.50	\$14.70	\$10.50	\$14.70	\$10.50	\$14.70	
Library Lift *Freight not included*	Sq. Ft.	\$1.00	---	\$1.00	---	\$1.00	---	\$1.00	---	\$1.10	---	\$1.00	---	\$1.00	---	\$0.75	---	\$1.00	\$2.10	---	---	---	---	

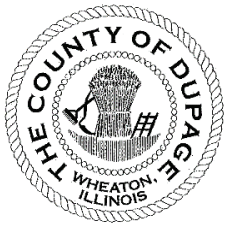
\*\*\*Local dealers that support the Interface brand are authorized to utilize these contract approved labor rates as a guide. Local dealer quotes including labor will be considered contract labor if these rates are utilized. Local dealer installation rates and sundry items may vary outside of these contract proposed rates, and would then be considered an open market labor quote on a job by job basis.

Installation shall be in accordance with Interface's instructions and the Carpet and Rug Institute (CRI) Standards for Installation of Textile Floorcovering Materials (104 for Commercial/105 for Residential).

Installation rates are based on an open, empty office/dormitory/quarters space on a "clean floor." A "clean floor" is one where the condition is appropriate to accept carpet with no additional preparation other than possibly sweeping clean.

All installation work is guaranteed for one year for any defect in workmanship and materials used to install the carpet.

The Interface branded flooring, adhesive and accessories may be invoiced separately from installation services and sundry items.



## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	PBAS1025137
COMPANY NAME:	NOLAND SALES CORPORATION
CONTACT PERSON:	MICHAEL RYAN
CONTACT EMAIL:	MIKER@NOLANDSALES.COM

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE



All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Donna McCaleb Signature: Signature on File

Title: CFO Date: 3.11.2025



## Facilities Management Requisition Over \$30K

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** FM-P-0017-25

**Agenda Date:** 4/1/2025

**Agenda #:** 9.A.

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AWARDING RESOLUTION  
ISSUED TO HEY AND ASSOCIATES, INC.  
FOR PROFESSIONAL NATURAL AREAS MANAGEMENT  
ON THE COUNTY CAMPUS  
FOR FACILITIES MANAGEMENT  
(CONTRACT TOTAL NOT TO EXCEED \$41,000.00)

WHEREAS, proposals have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Hey and Associates, Inc., for professional natural areas management on the County campus, for the period May 1, 2025 through April 30, 2026, for Facilities Management.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, for professional natural areas management, for the period May 1, 2025 through April 30, 2026, for Facilities Management, be, and it is hereby approved for issuance of a contract by the Procurement Division to Hey and Associates, Inc., 26575 W. Commerce Drive, Suite 601, Volo, IL 60073, for a contract total amount not to exceed \$41,000.00, per RFP #24-020-FM, first of two options to renew.

Enacted and approved this 8<sup>th</sup> day of April, 2025 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 25-0671	RFP, BID, QUOTE OR RENEWAL #: RFP 24-020-FM	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$36,500.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/01/2025	PROMPT FOR RENEWAL: 6 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$118,500.00
	CURRENT TERM TOTAL COST: \$41,000.00	MAX LENGTH WITH ALL RENEWALS: THREE YEARS	CURRENT TERM PERIOD: FIRST RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Hey & Associates, Inc.	VENDOR #: 10705	DEPT: Facilities Management	DEPT CONTACT NAME: Mary Ventrella
VENDOR CONTACT: Matt Bucher	VENDOR CONTACT PHONE: 847-740-0888	DEPT CONTACT PHONE #: 630-407-5705	DEPT CONTACT EMAIL: mary.ventrella@dupagecounty.gov
VENDOR CONTACT EMAIL: mbucher@heyassoc.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract to Hey and Associates, Inc., to provide natural areas management, which includes, controlled burning and weeding of the native gardens on the County campus for Facilities Management, for the period May 1 2025 through April 30, 2026, for a total contract amount not to exceed \$41,000, per RFP #24-020-FM, first of two options to renew.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished The DuPage County campus contains roughly 28 acres of natural areas and about ½ acre of native gardens. Most of these areas have been planted or restored since 2015 to provide ecosystem services on campus. This contract supports the management of the natural areas by an ecological management firm and includes weeding of the native gardens where knowledge of native plants is needed.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
RENEWAL OF RFP	

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source. RFP #24-020-FM was released to the public on 1/19/24. Of 20 invitations sent out, two (2) requested documents. Six (6) vendors submitted proposals. Those proposals were evaluated in four categories. Hey and Associates, Inc. met the criteria and was rated the highest points.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Do not approve a contract to Hey and Associates, Inc. 2. Perform services in-house. Department does not have qualified staffing to provide this service in-house.

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Hey and Associates, Inc.	Vendor#: 10705	Dept: Facilities Management	Division:
Attn: Matt Bucher	Email: mbucher@heyassoc.com	Attn:	Email: FMAccountsPayable@dupagecounty.gov
Address: 26575 W Commerce Drive, Suite 601	City: Volo	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60073	State: IL	Zip: 60187
Phone: 847-740-0888	Fax:	Phone: 630-407-5700	Fax: 630-407-5701
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Hey and Associates, Inc.	Vendor#: 10705	Dept: Facilities Management	Division:
Attn:	Email:	Attn: Jennifer Boyer	Email: jen.boyer@dupagecounty.gov
Address: 26575 W Commerce Drive, Suite 601	City: Volo	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60073	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6727	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 1, 2025	Contract End Date (PO25): Apr 30, 2026

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	LO		OTHER PROFESSIONAL SERVICES - Natural Areas Management	FY25	1000	1100	53090		32,750.00	32,750.00
2	1	LO		OTHER PROFESSIONAL SERVICES - Natural Areas Management	FY26	1000	1100	53090		8,250.00	8,250.00
										Requisition Total	\$ 41,000.00

***FY is required, ensure the correct FY is selected.***

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. Provide professional natural areas management, which includes controlled burning and weeding of the native gardens on the County campus.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Vendor, Mary Ventrella, Cathie Figlewski, Clara Gomez and Jen Boyer.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Public Works Committee: 04/01/25 County Board: 04/15/25
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



THE COUNTY OF DUPAGE  
 FINANCE - PROCUREMENT  
 NATURAL AREAS MANAGEMENT 24-020-FM EVALUATION SCORECARD  
 BID TABULATION

√

Criteria	Available Points	Davey Resource Group	ENCAP, Inc	Hey and Associates, Inc	Pizzo and Associates	Tallgrass Restoration	V3 Construction Group, Ltd
Firm Qualifications	20	10	13	<b>19</b>	15	13	20
Staff Qualifications	20	8	8	<b>18</b>	12	13	20
Project Understanding	15	5	5	<b>15</b>	7	12	13
Project Experience	25	7	7	<b>23</b>	9	13	22
Price	20	5	7	<b>20</b>	7	7	0
Total	100	35	41	<b>95</b>	50	58	76

Fee and Rate Proposal (Design Only)	\$ 93,775.00	\$ 66,000.00	<b>\$ 24,500.00</b>	\$ 65,340.00	\$ 75,000.00	\$ 1,350,890.89
Percentage of points	26%	37%	<b>100%</b>	37%	33%	2%
Points awarded (wtd against lowest price)	5	7	<b>20</b>	7	7	0

NOTES

RFP Posted on 1/19/2024	NE,BR
Bid Opened On 2/09/2024, 2:30 PM by	
Invitations Sent	20
Total Requesting Documents	2
Total Bid Responses Received	6



## AMENDMENT FOR CONTRACT RENEWAL

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This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Hey and Associates, Inc. located at 26575 W. Commerce Drive, Suite 603, Volo, IL 60073, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #24-020-FM which became effective on 3/12/2024 and which will expire 4/30/2025. The contract is subject to a first of two options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 4/30/2026.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

### CONTRACTOR

*[Handwritten Signature]*  
**Signature on File**

\_\_\_\_\_  
SIGNATURE

Vincent J. Mosca

\_\_\_\_\_  
PRINTED NAME

Vice President

\_\_\_\_\_  
PRINTED TITLE

02/04/2025

\_\_\_\_\_  
DATE

### THE COUNTY OF DUPAGE

\_\_\_\_\_  
SIGNATURE

Brian Rovik

\_\_\_\_\_  
PRINTED NAME

Buyer I

\_\_\_\_\_  
PRINTED TITLE

\_\_\_\_\_  
DATE



**SECTION 7 - BID FORM PRICING**

Pricing shall include travel to and from DuPage County site. Contractors shall also provide a rate card for any additional work listing hourly rates.

**SECTION 1: NATURAL AREAS MANAGEMENT**

NO	ITEM	UOM	QTY	PRICE
1	Natural Areas Management	LS	1	\$ 24,500
<b>GRAND TOTAL</b>				
(In words) Twenty-four thousand, five hundred				

**SECTION 2: CONTROLLED BURN**

NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Controlled Burn	AC	5	\$ 800	\$ 4,000
<b>GRAND TOTAL</b>					\$ 4,000
<b>GRAND TOTAL</b>					
(In words) Four-thousand					

**SECTION 8 - PROPOSAL FORM**  
**NATURAL AREAS MANAGEMENT 24-020-FM**  
(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Offeror	Hey and Associates, Inc.
Main Business Address	26575 W. Commerce Drive
	Suite 601
City, State, Zip Code	Volo, IL 60073
Telephone Number	847-740-0888
Fax Number	847-740-2888
Proposal Contact Person	Matt Bucher
Email Address	volo@heyassoc.com

The undersigned certifies that he is:

- the Owner/Sole Proprietor     
 a Member of the Partnership     
 an Officer of the Corporation     
 a Member of the Joint Venture

herein after called the Offeror and that the members of the Partnership or Officers of the Corporation are as follows:

<u>Jeffrey A. Wickenkamp</u> (President or Partner)	<u>Vincent J. Mosca</u> (Vice-President or Partner)
<u>Vincent J. Mosca</u> (Secretary or Partner)	<u>Jeffrey A. Wickenkamp</u> (Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Manager, DuPage Center, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. 1, \_\_\_\_\_, and \_\_\_\_\_ issued thereto;

Further, the undersigned proposes and agrees, if this Proposal is accepted, to provide all necessary machinery, tools, apparatus and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Offeror and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Offeror and is true and accurate.

Further, the undersigned certifies that the Offeror is not barred from proposing on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33E-4, proposal rigging or proposal-rotating or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this proposal and has checked the same in detail before submitting this proposal, and that the statements contained herein are true and correct.

If a Corporation, the undersigned further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed, nor modified and that the same remain in full force and effect. (Offeror may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the offeror certifies that he has provided services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the offeror, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the cost schedule.

**PROPOSAL AWARD CRITERIA**

This proposal will be awarded to the most responsive, responsible vendor meeting specifications based upon the highest score compiled during evaluation of the proposals outlined in the selection process.

The Contractor agrees to provide the service described above and in the contract specifications under the conditions outlined in attached documents for the amount stated.

X **Signature on File**  
(Signature and Title) \_\_\_\_\_

CORPORATE SEAL  
(If available)

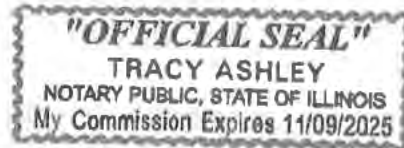


**PROPOSAL MUST BE SIGNED FOR CONSIDERATION**

Subscribed and sworn to before me this 7<sup>th</sup> day of February AD, 2024

**Signature on File**  
\_\_\_\_\_

My Commission Expires: 11/9/2025  
(Notary Public)





## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	24-020-FM
COMPANY NAME:	Hey and Associates, Inc.
CONTACT PERSON:	Matt Bucher
CONTACT EMAIL:	mbucher@heyassoc.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
- No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE



All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- Yes
- No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

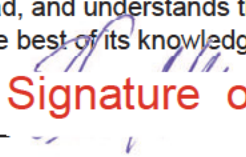
The full text of the County's Ethics Ordinance is available at:  
[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:  
[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Vincent J. Mosca

Signature:  Signature on File

Title: Vice President, Senior Principal Ecologist

Date: 3/3/2025



Public Works Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** PW-P-0004-25

**Agenda Date:** 4/1/2025

**Agenda #:** 9.B.

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AWARDING RESOLUTION ISSUED TO  
UNIVAR SOLUTIONS USA, INC  
TO PROVIDE SODIUM BISULFITE FOR THE WOODRIDGE AND KNOLLWOOD WASTEWATER  
TREATMENT FACILITIES IN BULK ON AN AS-NEEDED BASIS  
FOR PUBLIC WORKS  
(CONTRACT TOTAL AMOUNT \$45,000)

WHEREAS, proposals have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Univar Solutions USA, Inc, to provide Sodium Bisulfite for the Woodridge and Knollwood Wastewater Treatment Facilities in bulk on an as-needed basis, for the period of April 8, 2025 through March 31, 2026, for Public Works

NOW, THEREFORE BE IT RESOLVED, that said contract is to provide Sodium Bisulfite for the Woodridge and Knollwood Wastewater Treatment Facilities in bulk on an as-needed basis,, for the period of April 8, 2025 through March 31, 2026 for Public Works per 21-105-PW, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Univar Solutions USA, Inc., 124 Chapel Hill Drive, Fairfield, Ohio 45014, for a contract total amount not to exceed \$45,000; per most qualified offer, per bid #21-105-PW, the third and final options to renew.

Enacted and approved this 8th day of April, 2025 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: 21-105-PW	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$45,000.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/01/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$180,000.00
	CURRENT TERM TOTAL COST: \$45,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: THIRD RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Univar Solutions USA, Inc.	VENDOR #: 12464	DEPT: Public Works	DEPT CONTACT NAME: Jay Dahlberg
VENDOR CONTACT: Raven Claudio	VENDOR CONTACT PHONE: 602-469-4351	DEPT CONTACT PHONE #: 630-985-7400	DEPT CONTACT EMAIL: Jay.Dahlberg@dupageco.org
VENDOR CONTACT EMAIL: muniteam-west@univarsolutions.com	VENDOR WEBSITE: www.univarsolutions.com	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Sodium Bisulfite for both the Woodridge and Knollwood Wastewater Treatment Facilities in bulk on an as-needed basis for a 1-year period from 4/8/25 through 3/31/26 in the amount of \$45,000 per Bid #21-105-PW. This is the third and final option to renew under this contract.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished De-chlorination is an essential part of the wastewater treatment process and is required in order to meet EPA standards and regulations. Sodium Bisulfite is used in the de-chlorination process to remove chlorine from the final effluent phase of the treatment process.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. LOWEST RESPONSIBLE QUOTE/BID (QUOTE < \$25,000, BID ≥ \$25,000; ATTACH TABULATION)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

<b>SECTION 3: DECISION MEMO</b>	
STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).



### SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

### SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Univar Solutions USA, Inc.	Vendor#: 12464	Dept: DuPage County Public Works	Division: Public Works
Attn: Raven Claudio	Email: raven.claudio@univarsolutions.com	Attn: Magda	Email: pwaccountspayable@dupageco.org
Address: 124 Chapel Hill Drive	City: Fairfield	Address: 7900 S. Route 53	City: Woodridge
State: Ohio	Zip: 45014	State: Illinois	Zip: 60517
Phone: 513-969-7393	Fax:	Phone: 630-985-7400	Fax: 630-985-4802
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Univar Solutions USA, Inc.	Vendor#: 12464	Dept: SAME AS ABOVE	Division:
Attn:	Email:	Attn:	Email:
Address: 62190 Collections Center Drive	City: Chicago	Address:	City:
State: Illinois	Zip: 60693-0621	State:	Zip:
Phone:	Fax:	Phone:	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 8, 2025	Contract End Date (PO25): Mar 31, 2026
Contract Administrator (PO25): Drew Cormican/Sandra Martinez			

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Sodium Bisulfite for both the Woodridge and Knollwood Wastewater Treatment Facilities in bulk on an as-needed basis	FY25	2000	2555	52330		40,000.00	40,000.00
2	1	EA		Sodium Bisulfite for both the Woodridge and Knollwood Wastewater Treatment Facilities in bulk on an as-needed basis	FY26	2000	2555	52330		5,000.00	5,000.00
<b><i>FY is required, assure the correct FY is selected.</i></b>										Requisition Total	\$ 45,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached:     W-9     Vendor Ethics Disclosure Statement



THE COUNTY OF DUPAGE  
 FINANCE - PROCUREMENT  
 SODIUM BISULFITE FOR WASTEWATER TREATMENT 21-105-PW  
 BID TABULATION



NO.	ITEM	UOM	QTY	UNIVAR SOLUTIONS		PVS Chemical Solutions, Inc.	
				PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
1	38% MINIMUM STRENGTH SODIUM BISULFITE	GALLON	15,000	\$ 2.6061	\$ 39,091.50	\$ 5.95	\$ 89,250.00
<b>GRAND TOTAL</b>					<b>\$ 39,091.50</b>		<b>\$ 89,250.00</b>

NOTES

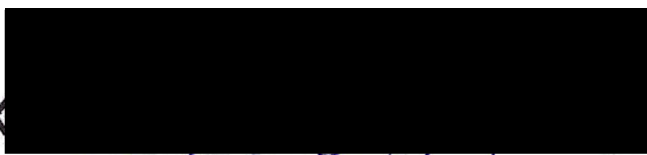
Bid Opening 02/02/2022 @ 2:30 PM	DW,NE
Invitations Sent	97
Total Vendors Requesting Documents	1
Total Bid Responses	2

**SECTION 7 - BID FORM PRICING**

ITEM	UOM	QTY	PRICE	EXTENDED PRICE
38% MINIMUM STRENGTH SODIUM BISULFITE	GALLON	15,000	\$ 2.6061/gl	\$ 39,091.50
<b>GRAND TOTAL</b>				
(In words) Thirty nine thousand nintey one dollars - fifty cents				

**SECTION 8 - BID FORM SIGNATURE PAGE**

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

X 

(Signature and Title)

See attached  
CORPORATE SEAL  
(If available)

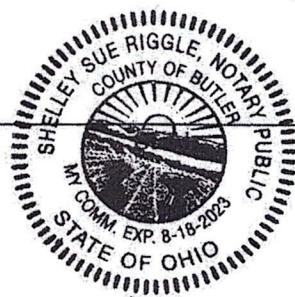
BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 19th day of January AD, 2022



(Notary Public)

My Commission Expires: 08-18-2023



**SECTION 9 - MANDATORY FORM  
SODIUM BISULFITE FOR WASTEWATER TREATMENT 21-105-PW**

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	Univar Solutions USA Inc.		
Main Business Address	8201 S 212th Street		
City, State, Zip Code	Kent, WA 98032		
Telephone Number	206-653-5075	Email Address	muiniteam-west@univarsolutions.com
Bid Contact Person	Roise Holiday		

The undersigned certifies that he is:

- the Owner/Sole Proprietor     
  a Member authorized to sign on behalf of the Partnership     
  an Officer of the Corporation     
  a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

<u>David Jukes</u> (President or Partner)	<u>Bill Jones</u> (Vice-President or Partner)
<u>Stephan Landsman</u> (Secretary or Partner)	<u>Kerri Howard</u> (Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. n/a, \_\_\_\_\_, and \_\_\_\_\_ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.



Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

**CONTRACT ADMINISTRATION INFORMATION:**

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME	Univar Solutions USA Inc.	NAME	Univar Solutions USA Inc.
CONTACT	Roise Holiday	CONTACT	
ADDRESS	12720 E US Hwy 92 trl: 427	ADDRESS	62190 Collections Center Drive
CITY ST ZIP	Dover, FL 33527	CITY ST ZIP	Chicago, IL 60693-0621
TX	206-653-5075	TX	
FX	-0-	FX	
EMAIL	muniteam-west@univarsolutions.com	EMAIL	

**SHIPPING AND BILLING INFORMATION FOR WOODRIDGE-GREENE VALLEY TREATMENT PLANT:**

BILL TO ADDRESS:	SHIP TO ADDRESS:
DuPage County Division of Public Works Attn: Amy Arlowe 7900 S. Route 53 Woodridge, IL 60517 TX: (630) 985-7400 FX: (630) 985-4802	DuPage County Woodridge-Greene Valley Plant Attn: David Vogel 7900 S. Route 53 Woodridge, IL 60517 TX: (630) 985-7400 FX: (630) 985-4802

**SHIPPING AND BILLING INFORMATION FOR KNOLLWOOD TREATMENT PLANT:**

BILL TO ADDRESS:	SHIP TO ADDRESS:
DuPage County Division of Public Works Attn: Amy Arlowe 7900 S. Route 53 Woodridge, IL 60517 TX: (630) 985-7400 FX: 630) 985-4802	DuPage County Knollwood Treatment Plant Attn: Tom Dyba 11S175 Madison Street Burr Ridge, IL 60521 TX: 630) 323-0677 FX: (630) 323-0963

**ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DELIVERED (FREIGHT INCLUDED IN PRICE)**



The County of DuPage  
Finance Department  
Procurement Division, Room 3-400  
421 North County Farm Road  
Wheaton, Illinois 60187

### CONTRACT RENEWAL AGREEMENT

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Univar Solutions, located at 3075 Highland Parkway, Suite 200, Downers Grove, IL 60515, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #21-105-PW which became effective on 4/1/2022 and which will expire 3/31/2025. The contract is subject to the third of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 3/31/2026.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

#### THE COUNTY OF DUPAGE

#### CONTRACTOR

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
SIGNATURE

Brian Rovik  
\_\_\_\_\_  
PRINTED NAME

Shawnasey McCarthy  
\_\_\_\_\_  
PRINTED NAME

Buyer I  
\_\_\_\_\_  
PRINTED TITLE

Municipal Commercial Manager  
\_\_\_\_\_  
PRINTED TITLE

\_\_\_\_\_  
DATE

March 12, 2025  
\_\_\_\_\_  
DATE





## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	21-105-PW
COMPANY NAME:	Univar Solutions USA, LLC
CONTACT PERSON:	Raven Claudio
CONTACT EMAIL:	muniteam-west@univarsolutions.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes  
 No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Raven Claudio

Signature: 

Title: Municipal Bid Specialist

Date: 03/13/2025



## Public Works Resolution

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** PW-R-0002-25

**Agenda Date:** 4/1/2025

**Agenda #:** 9.C.

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AMENDMENT TO CONTRACT 21-105-PW, WHICH HAS BEEN RENEWED  
VIA RESOLUTION PW-P-0004-25 BETWEEN THE COUNTY OF DU PAGE  
AND UNIVAR SOLUTIONS USA, INC  
FOR SODIUM BISULFITE FOR BOTH THE WOODRIDGE AND KNOLLWOOD WASTEWATER  
TREATMENT FACILITIES IN BULK ON AN AS-NEEDED BASIS  
TO DECREASE CONTRACT PRICE BY 4.19%

WHEREAS, the DuPage County Board heretofore adopted Resolution PW-P-0004-25 on April 8, 2025 which approved a Bid Renewal between the County of DuPage (hereinafter "COUNTY") and Univar Solutions USA INC (hereinafter "[CONTRACTOR/CONSULTANT]") for Sodium Bisulfite for both the Woodridge and Knollwood Wastewater Treatment Facilities in bulk on an as-needed basis ("CONTRACT"); and

WHEREAS, the current cost of the CONTRACT to the COUNTY, by and through the Public Works Department, is \$2.6517 per gallon delivered; and

WHEREAS, after the coordination with CONTRACTOR, the CONTRACTOR has indicated that, due to unforeseen changes in market conditions, the Contractor can offer its services under the CONTRACT for \$2.5407 per gallon delivered, a 4.19% decrease in the price per gallon; and

WHEREAS, the Public Works Committee recommends the attached Change Order to decrease the CONTRACT Price in the amount of \$2,000 with an amendment to the AGREEMENT ("AMENDMENT"); and

WHEREAS, all other provisions of the CONTRACT not expressly changed in the AMENDMENT shall remain the same in their entirety.

NOW, THEREFORE, BE IT RESOLVED that the DuPage County Board adopts and approves the attached Change Order and AMENDMENT to CONTRACT PW-P-0004-25, issued to Univar Solutions USA INC, to decrease the CONTRACT price in the amount of \$2,000, resulting in an amended contract total amount of \$43,000, a decrease of 4.6%; and

BE IT FURTHER RESOLVED that one (1) original copy of this AMENDMENT be transmitted to Univar Solutions USA INC located at 124 Chapel Hill Drive, Fairfield, Ohio, 45014, by and through the Public Works Department.

Enacted and approved this 8<sup>th</sup> day of April, 2025 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



**CONTRACT AMENDMENT**

DuPage County - Procurement Division

Contract Number: 21-105-PW

Contract Amendment No. 1

Effective April 1, 2025

This Contract is Amended to include the following specifications:

Contract Number: 21-105-PW

**SODIUM BISULFITE FOR WASTEWATER TREATMENT**

1) One-time price reduction of 4.19%, as specified in Exhibit A, attached hereto.

All other provisions of the contract not expressly changed herein shall remain the same in their entirety.

The parties represent and warrant to each other that each party has full power, authority and legal right to execute, deliver and perform this Amendment and the execution, delivery & performance hereof have been duly authorized by all necessary actions.

IN WITNESS, WHEREOF the undersigned duly authorized representative of the parties has executed this Amendment as of the date below written.

**THE COUNTY OF DUPAGE, ILLINOIS**

**UNIVAR SOLUTIONS**

By: \_\_\_\_\_

By: \_\_\_\_\_

SIGNATURE

SIGNATURE

Valerie Calvente

Raven Claudio

PRINTED NAME

PRINTED NAME

Chief Procurement Officer

Municipal Bid Specialist

PRINTED TITLE

PRINTED TITLE

DATE

DATE

03/13/2025

EXHIBIT A

Univar Solutions USA LLC.  
8201 S. 212th  
Kent, WA 98032-1994  
USA  
  
T 253-872-5040  
F 253-572-5041  
www.univarsolutions.com



February 7, 2025

DuPage County Public Works  
Attn: Drew Cormican  
7900 S Route 53  
Woodridge IL 60517

RE: Extension of contract for Sodium Bisulfite

Dear Drew,

Univar Solutions USA LLC. is pleased to offer the following renewal pricing for Sodium Bisulfite 38% Mini Bulk.

CHEMICAL	QUANTITY	RENEWAL PRICE	UNIT	MIN. ORDER REQUIREMENT?	COMMENTS
16141663 Sodium Bisulfite 38%	Per Original Bid	\$2.5407	Gallon Delivered	N/A	Pricing reduced

Univar will hold this pricing firm for the contract period of 04/01/2025 - 03/31/2026.

All other information presented with/within the original bid/offer, including the agreed upon terms, conditions etc. remain the same.

Thank you for the opportunity to extend the current contract and to continue to supply DuPage County Public Works – We very much appreciate it.

Sincerely,

*Raven Claudio*  
Municipal Bid Specialist  
Illinois Region  
Univar Solutions USA LLC.  
P – (602) 469-4351  
[raven.claudio@univarsolutions.com](mailto:raven.claudio@univarsolutions.com)  
[muniteam-west@univarsolutions.com](mailto:muniteam-west@univarsolutions.com)  
[www.univarsolutions.com](http://www.univarsolutions.com)

**Please Note:** Seller shall indemnify Buyer for losses to the extent caused by Seller's negligence or breach of contract. Neither party is liable for incidental or consequential damages. Seller's liability is limited to the purchase price of the goods. SELLER MAKES NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.



## Facilities Management Requisition Under \$30K

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 25-0873

**Agenda Date:** 4/1/2025

**Agenda #:** 10.A.

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Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 25-0624	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$20,494.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/01/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$20,494.00
	CURRENT TERM TOTAL COST: \$20,494.00	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Allied Instrumentaion	VENDOR #: 21794	DEPT: Facilities Management	DEPT CONTACT NAME: Mary Ventrella
VENDOR CONTACT: Jeff Schultz	VENDOR CONTACT PHONE: 612-704-3851	DEPT CONTACT PHONE #: 630-407-5705	DEPT CONTACT EMAIL: mary.ventrella@dupagecounty.gov
VENDOR CONTACT EMAIL: Jeff.Schultz@alliedinst.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
<p>DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract to Allied Instrumentation, to furnish and deliver specified Yokogawa Oxygen Analyzer parts for Boilers #1 and #3 at the Power Plant, for Facilities Management, for the period through November 30, 2025, for a total contract amount not to exceed \$20,494, per 55 ILCS 5/5-1022 (c) not suitable for competitive bids – Sole Source -authorized parts and service provider for this area. Allied Instrumentation Quote #284468.</p> <p>JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished            Installing working Oxygen Analyzers will allow us to activate O2 trim correction on the combustion control systems for the boilers. With active O2 trimming, the system is constantly analyzing the amount of excess air being provided for combustion. Fine tuning the required excess O2 will potentially net the county a fuel savings estimated to be as much as 2% annually.</p>			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement. SOLE AUTHORIZED DISTRIBUTOR WHERE THE MANUFACTURER HAS ESTABLISHED TERRITORIES
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. The Yokogawa Corporation of America declares, Allied Instrumentation, having its Corporate HQ at 4419 State St. Riverdale, IA 52722, is the only distributor representative for Yokogawa Instrumentation Products. Purchasing product from outside of our official sales channel can result in Yokogawa's refusal to support installed products or possible recall action by the company.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. Allied Instrumentation is the only distributor representative for Yokogawa Instrumentation Products for the following States: <ul style="list-style-type: none"> <li>• Illinois</li> <li>• Indiana</li> <li>• Iowa</li> <li>• Kansas</li> <li>• Michigan</li> <li>• Minnesota</li> <li>• Missouri</li> <li>• Nebraska</li> <li>• North Dakota</li> <li>• South Dakota</li> <li>• Wisconsin</li> </ul>
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Allied Instrumentation	Vendor#: 21794	Dept: Facilities Management	Division:
Attn: Andrew Zimmer	Email: andrewz@alliedinst.com / orders@alliedinst.com	Attn:	Email: FMAccountsPayable @dupagecounty.gov
Address: 4419 State Street	City: Riverdale	Address: 421 N. County Farm Road	City: Wheaton
State: IA	Zip: 52722	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-5700	Fax: 630-407-5701
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Allied Instrumentation	Vendor#: 21794	Dept: Facilities Management	Division:
Attn:	Email:	Attn: Daniel Perez	Email: daniel.perez@dupagecounty.gov
Address: PO Box 18596	City: Palatine	Address: 410 N County Farm Road	City: Wheaton
State: IL	Zip: 60055-8596	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): through	Contract End Date (PO25): Nov 30, 2025

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	LO		AUTO/MACH/EQUIP PARTS	FY25	1000	1100	52250		20,494.00	20,494.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 20,494.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. Furnish and deliver specified Yokogawa Oxygen Analyzer parts for Boilers #1 and #3 at the Power Plant, for Facilities Management.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Vendor, Mary Ventrella, Cathie Figlewski, and Clara Gomez.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Public Works Committee: 04/01/25
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



# Quote

Quote Date: 1/3/2025

Remit To:  
PO Box 18596  
Palatine, IL 60055-8596

Quote #: 284468

FOB: Factory

### Ship To

DUPAGE COUNTY Facilities  
410 N County Farm Rd  
Wheaton IL 60187-3908  
United States

### Direct Order To

Allied Instrumentation  
orders@alliedinst.com  
844-398-9724  
IA  
United States

### Sales Rep

**Andrew Zimmer**  
andrewz@alliedinst.com

### Contact Info: Daniel Perez

[Daniel.Perez@dupageco.org](mailto:Daniel.Perez@dupageco.org)  
(630) 689-7617

### Terms

Net 30

### Shipping Method

### Shipping Acct#:

### Date

1/3/2025

### Valid until

1/31/2025

Line#	Item	Lead Time	QTY	Unit Price	Amount
1	<b>ZR22G-040-S-A-C-T-T-E-A</b> ZR22G-040-S-A-C-T-T-E-A  ZR22G: Yokogawa Oxygen/Humidity Detector 040: 0.4 Meter Probe Length S: 316SS/Zirconia Wetted Material A: 2.0" ANSI 150 RF Flange C: External Reference Air Connection T: 1/4" NPT Gas Thread T: 1/2" NPT Connection Box Thread E: English A: Style A	in stock	2	\$3,563.00	\$7,126.00
2	<b>ZR802G-T-H-N-N</b> ZR802G-T-H-N-N  ZR802: Yokogawa Zirconia Oxygen/Humidity Analyzer, Remote Mount, (2) 4-20mA/HART Outputs, (1) AI, (2) DI, (4) DO, LCD Touchscreen Display, Aluminum NEMA 4X Enclosure, Panel/Wall/Pipe Mounting, T: 1/2" FNPT Electrical Connection, H: Includes HART Digital Communications, HART on AO1 N: Always N: Always	in stock	2	\$4,905.00	\$9,810.00
3	<b>MC1-C-R*U</b> MC1-C-R*U - Yokogawa Manual Cal Station Yokogawa Manual Calibration Panel 1/4" Copper tubing and Brass Fittings Reference Air-Flow Meter Cal Air Flow-meter	3-4 weeks	2	\$1,279.00	\$2,558.00

**Subtotal**

**\$19,494.00**

Created by: Jeff Schultz



284468



## Quote

Quote Date: 1/3/2025

Quote #: 284468

FOB: Factory

Remit To:  
PO Box 18596  
Palatine, IL 60055-8596

### Terms & Conditions

1. Credit card orders charged at shipment (Net10); after 10 days, 1.5% per 30 days is charged.
2. Orders resulting from an Allied quote are subject to Allied or factory acceptance of credit and additional customer terms and requirements.
3. Orders ship UPS Ground, Prepay/Add, unless (1) noted otherwise or (2) freight is required.
4. Intent to pay with a credit card must be noted on the purchase order; credit card orders will have a 3% processing fee applied.
5. Quantity changes may affect all pricing; returns may be subject to a restocking fee.
6. Pricing is for standard scheduling lead time - typically two weeks.
7. Service contracts cannot be cancelled mid-term; if cancelled, balance due in full.
8. Site Specific safety programs and requirements will incur additional charges.
9. Taxes and Shipping will be added as applicable.



284468



## Ventrella, Mary

---

**From:** Jeff Schultz <Jeff.Schultz@alliedinst.com>  
**Sent:** Tuesday, February 25, 2025 10:44 AM  
**To:** Ventrella, Mary; Quotes Allied Inst  
**Cc:** Andrew Zimmer; Perez, Daniel; Tricia Hertsel  
**Subject:** Re: DuPage County Facilities Management - Allied Instrumentation Quote #284468

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[Caution: This email originated outside Dupagecounty.gov. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

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Yes it sure is Mary.

Jeff Schultz

Senior Technical Sales Specialist



AN OVATION HOLDINGS COMPANY

*Experts in Process Instrumentation & Heat Trace Solutions*

**P:** 612-704-3851

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**From:** Ventrella, Mary <Mary.Ventrella@dupagecounty.gov>  
**Sent:** Tuesday, February 25, 2025 10:35 AM  
**To:** Quotes Allied Inst <quotes@alliedinst.com>  
**Cc:** Andrew Zimmer <andrew.zimmer@alliedinst.com>; Perez, Daniel <Daniel.Perez@dupagecounty.gov>; Tricia Hertsel <Tricia.Hertsel@alliedvalve.com>; Jeff Schultz <Jeff.Schultz@alliedinst.com>  
**Subject:** RE: DuPage County Facilities Management - Allied Instrumentation Quote #284468

**CAUTION - EXTERNAL EMAIL**

Hi Dawn,

Can you please let me know if this quote is still valid?  
If not, would you please send me a revised copy.

Thank you,

*Mary Ventrella*

Facilities Management

630-407-5705

[mary.ventrella@dupagecounty.gov](mailto:mary.ventrella@dupagecounty.gov)



## Ventrella, Mary

---

**From:** Jeff Schultz <Jeff.Schultz@alliedinst.com>  
**Sent:** Tuesday, March 25, 2025 12:21 PM  
**To:** Ventrella, Mary; Quotes Allied Inst  
**Cc:** Andrew Zimmer; Tricia Hertsel; Quotes Allied Inst  
**Subject:** RE: DuPage County Facilities Management - Allied Instrumentation Quote #284468

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

[Caution: This email originated outside Dupagecounty.gov. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

They do have a price increase on April 1<sup>st</sup> but we can hold pricing for you. There will be shipping charges but those aren't calculated until the order is packed up and weighed/measured. If you have a collect account # you'd like to use please put that on your PO otherwise the shipping charges will be prepaid and added to your invoice.

As far as payment terms Tricia will have to address if we are able to extend terms past the NET30

Jeff Schultz

Senior Technical Sales Specialist



AN OVATION HOLDINGS COMPANY

*Experts in Process Instrumentation & Heat Trace Solutions*

P: 612-704-3851

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**From:** Ventrella, Mary <Mary.Ventrella@dupagecounty.gov>  
**Sent:** Tuesday, March 25, 2025 11:57 AM  
**To:** Jeff Schultz <Jeff.Schultz@alliedinst.com>; Quotes Allied Inst <quotes@alliedinst.com>  
**Cc:** Andrew Zimmer <andrew.zimmer@alliedinst.com>; Tricia Hertsel <Tricia.Hertsel@alliedvalve.com>; Quotes Allied Inst <quotes@alliedinst.com>  
**Subject:** RE: DuPage County Facilities Management - Allied Instrumentation Quote #284468  
**Importance:** High

CAUTION: EXTERNAL EMAIL

Hi Jeff,

Our Procurement/Finance departments are asking to confirm the pricing for the attached quote. Is this quote valid at least through 04/02/25?

Will there be any shipping charges? If so, would you please give me the price for that.

Also...

1. The quote states Net 30 terms, which the County can't agree to.

The provisions of the Local Government Prompt Payment Act, 50 ILCS 505/1 et. seq. apply to all purchases made by DuPage County. The Act provides that the County must approve or disapprove of an invoice for goods or services within 30 days of the presentation of the invoice or delivery of the goods or services – whichever is later. The County then has 30 days after approval to pay any portion of the invoice which it has not disapproved. Interest, when permitted under the Act, accrues on a monthly basis at 1%. While the County may not offer payment or interest terms which are more generous to the vendor than authorized by the Act, the parties may agree to provide an incentive for more rapid payments.

Although DuPage, generally, pays very quickly, essentially DuPage often has 60 days to pay a bill under the Local Government Prompt Payment Act. If a bill is approved in 20 days, then DuPage has 20 + 30 days so DuPage has 50 days in that situation to pay the bill. DuPage typically puts in contracts "...will pay in accordance with the Local government Prompt Payment Act".

Can you please ask them to change the quote to state, "Payment to be made in accordance with the Local government Prompt Payment Act"? One other option that we can accept would be Net 60 days (or later).

***So basically, if you can revise the attached quote to reflect these changes, that would be great.***

This will be going to our Committee for approval on 04/01/25. I will need these corrections by tomorrow. I apologize in advance for the short notice.

Thank you,

***Mary Ventrella***

*Buyer II*

DuPage County Facilities Management

421 N. County Farm Road, 2-700

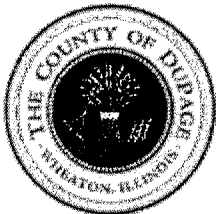
Wheaton, IL 60187

(630) 407-5705 direct

(630) 407-5700 main

(630) 407-5701 fax

[mary.ventrella@dupagecounty.gov](mailto:mary.ventrella@dupagecounty.gov)



***Please email all future invoices for DuPage County Facilities Management to:***

***FMAccountsPayable@dupagecounty.gov***

**Yokogawa Corporation of America**

12530 West Airport Blvd.  
Sugarland, TX 77478  
Phone: 800-449-2637  
Fax: 281-325-1122  
www.yokogawa.com/us



Date: January 28, 2025

Dear Customer,

The Yokogawa Corporation of America declares, Allied Instrumentation, having its Corporate HQ at 4419 State St. Riverdale, IA 52722, is the only distributor representative for Yokogawa Instrumentation Products for the following States:



- Illinois
- Indiana
- Iowa
- Kansas
- Michigan
- Minnesota
- Missouri
- Nebraska
- North Dakota
- South Dakota
- Wisconsin

Allied Instrumentation contact information is as follows:

Allied Instrumentation  
HQ Address: 4419 State St. Riverdale, IA 52722  
Phone: 800-827-1197 or 844-398-9724  
<https://alliedinst.com/>

Purchasing product from outside of our official sales channel can result in Yokogawa's refusal to support installed products or possible recall action by the company.

Thank you for your understanding and we look forward to serving you.

If you have any further questions, please do not hesitate to reach out to the Yokogawa Regional Account Manager Kirk Jones. Contact Information: [kirk.jones@yokogawa.com](mailto:kirk.jones@yokogawa.com)

Best Regards,

**Signature on File**

Robin D'Souza  
Sales Director - Yokogawa Corporation of America  
2 Dart Road Newnan, GA 30265  
Phone: (800) 524 -7378 | Mobile: (678) 953-9816  
E-mail: [robin.dsouza@yokogawa.com](mailto:robin.dsouza@yokogawa.com)  
URL: [yokogawa.com/us](http://yokogawa.com/us)



## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	Quote #284468
COMPANY NAME:	Allied Valve Inc dba Allied Instrumentation
CONTACT PERSON:	Dawn Gagner
CONTACT EMAIL:	dawn.gagner@alliedinst.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes  
 No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

X No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name:   Dawn Gagner   Signature:     

Title:   Manager   Date:   3/10/25





## Facilities Management Requisition Under \$30K

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** FM-P-0018-25

**Agenda Date:** 4/1/2025

**Agenda #:** 10.B.

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Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 25-0717	RFP, BID, QUOTE OR RENEWAL #: SoleSource	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$30,000.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/01/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$30,000.00
	CURRENT TERM TOTAL COST: \$30,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Metropolitan Industries, Inc.	VENDOR #: 11012	DEPT: Facilities Management	DEPT CONTACT NAME: Mary Ventrella
VENDOR CONTACT: Brad Overton	VENDOR CONTACT PHONE: 815-886-9200	DEPT CONTACT PHONE #: 630-407-5705	DEPT CONTACT EMAIL: mary.ventrella@dupagecounty.gov
VENDOR CONTACT EMAIL: boverton@metroploitanind.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract to Metropolitan Industries, Inc., to provide pump repairs, replacement pump parts, and replacement Metropolitan Pumps, as needed, for the County campus, for Facilities Management, for the period April 15, 2025 through April 14, 2026, for a total contract amount not to exceed \$30,000.00; per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids – (sole provider of items compatible with existing equipment)			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished There are approximately twenty-four (24) Metropolitan discharge pumps in service on the campus used to carry ground water from the facilities, which routinely require repair, replacement parts and replacement.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. PER 55 ILCS 5/5-1022 'COMPETITIVE BIDS' (C) NOT SUITABLE FOR COMPETITIVE BIDDING
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).



## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement. SOLE PROVIDER OF ITEMS THAT ARE COMPATIBLE WITH EXISTING EQUIPMENT, INVENTORY, SYSTEMS, PROGRAMS OR SE
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. Metropolitan Industries, Inc. to provide pump repairs, replacement pump parts, and replacement Metropolitan pumps, as needed, for the county campus. Other pumps will not mount to our existing hangers and mounts. With some pumps 15' to 30' below ground it's not practical to replace flanges to accept other manufactured pumps. Labor cost and time to replace make this prohibitive. Weil and Barnes pumps are also used on the campus but will not mount to the existing hangers and mounts where Metropolitan pumps are currently being used.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. Metropolitan Industries, Inc. is the only company in the Midwest that designs and builds the entire unit, consisting of the control unit, pump, pit, flotation system & cover, all necessary for our applications. They provide OEM parts and service technicians for the existing Metropolitan pumps servicing the county campus facilities.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Metropolitan Industries, Inc.	Vendor#: 11012	Dept: Facilities Management	Division:
Attn: Brad Overton	Email: boverton@metropolitanind.com	Attn:	Email: FMAccountsPayable@dupagecounty.gov
Address: 37 Forestwood Drive	City: Romeoville	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60446-1343	State: IL	Zip: 60187
Phone: 815-886-9200	Fax: 815-886-4573	Phone: 630-407-5700	Fax: 630-407-5701
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Metropolitan Industries, Inc.	Vendor#: 11012	Dept: Facilities Management	Division:
Attn:	Email:	Attn:	Email:
Address: 37 Forestwood Drive	City: Romeoville	Address: various locations	City: Wheaton
State: IL	Zip: 60446-1343	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 15, 2025	Contract End Date (PO25): Apr 14, 2026

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	LO		FURN/MACH/EQUIP SMALL VALUE	FY25	1000	1100	52000		1,000.00	1,000.00
2	1	LO		AUTO/MACH/EQUIP PARTS	FY25	1000	1100	52250		5,000.00	5,000.00
3	1	LO		REPAIR & MTCE OTHER EQUIPMENT	FY25	1000	1100	53370		1,000.00	1,000.00
4	1	LO		FURN/MACH/EQUIP SMALL VALUE	FY26	1000	1100	52000		17,000.00	17,000.00
5	1	LO		AUTO/MACH/EQUIP PARTS	FY26	1000	1100	52250		5,000.00	5,000.00
6	1	LO		REPAIR & MTCE OTHER EQUIPMENT	FY26	1000	1100	53370		1,000.00	1,000.00
										Requisition Total	\$ 30,000.00

**FY is required, ensure the correct FY is selected.**

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. Provide pump repairs, replacement pump parts, and Metropolitan Pumps as needed for County campus.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Vendor, Mary Ventrella, Cathie Figlewski, and Clara Gomez.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Sole Source Public Works Committee: 04/01/25
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

*Effective April 1, 2025*

**Municipal Service Rates**

We offer 24 hour service on pumps and associated control panels, to all our customers. Our charges are calculated from the time the service technician leaves our shop until he returns. The following rates are per man/per hour.

**Service Technician Rate**

7:00 a.m. – 3:00 p.m. Monday - Friday	\$205.00 / Hour	Regular Rate
3:00 p.m. – 7:00 a.m. Monday – Friday	\$292.50 / Hour	Rate and Half
Saturday – All Day	\$292.50 / Hour	Rate and Half
Sunday and Holidays – All day	\$380.00 / Hour	Double Rate

- **15% discount on replacement pumps and parts**

There is a 4 hour minimum billing on regular hourly rate.  
 There is a 4 hour minimum billing on overtime hourly rate.  
 Freight charges are not included in material shipment orders.

We will be happy to provide you with a written quotation on any repairs you might need.

If you have any questions or would like references, please call me: Brad Overton, Service Manager at 815-886-9200 ext. 230.

# Metropolitan

Metropolitan Pump Company  
Metropolitan Marketing  
Metropolitan Equipment



# Industries, Inc.

37 FORESTWOOD DRIVE ROMEVILLE, ILLINOIS 60446-1343  
(815) 886-9200 outside IL (800) 323-1665 fax (815) 886-4573 www.metropolitanind.com

March 10, 2025

Ms. Mary Ventrella  
DuPage County Facilities Management  
421 N. County Farm Road  
Wheaton, IL 60187

Dear Ms. Ventrella,

Please be advised that Metropolitan Industries, Inc., 37 Forestwood Drive, Romeoville, Illinois 60446 is the exclusive distributor of Hydromatic brand pumps and parts in northern Illinois and Indiana. We are also the Pentair warranty service center for Illinois and Indiana.

We are the sole manufacturer and distributor of Metropolitan brand self-priming pumps and Metropolitan pumping systems. We handle all warranty and non-warranty service on a twenty-four hour basis

We are the sole distributor of Aurora Pumps for the municipal market in the northern Illinois area.

Please call me with any questions.

Sincerely,  
METROPOLITAN INDUSTRIES, INC.

*Signature* on File

Diane Ahrendt

Engineering



Manufacturing



Service





DuPage County  
Finance Department  
Procurement Division  
421 North County Farm Road  
Room 3-400  
Wheaton, Illinois 60187-3978

## LIMITATIONS ON THE AUTHORITY OF THE COUNTY OF DUPAGE TO CONTRACT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	PO 6352-0001 SERV
COMPANY NAME:	Metropolitan Industries, Inc.
CONTACT PERSON:	Diane Ahrendt
CONTACT EMAIL:	dahrendt@metropolitanindustriesinc.com

### Section II: Limitations

The County of DuPage ("County") is a non-home rule unit of local government under the Constitution and laws of the State of Illinois. Pursuant to Section 7 of Article VII of the Illinois Constitution of 1970, counties and municipalities which are not home rule units have only the powers granted to them by law and the powers set forth in the state constitution. Accordingly, and unlike Cook County and many of Illinois's larger municipalities, every action DuPage County takes must be tied to a specific constitutional or statutory grant of authority or be necessarily inferred from that specifically granted authority. Any action the County takes in excess of that authority is *ultra vires* and void *ab initio* as a matter of law.

During the course of the procurement process, vendors frequently provide standard form contracts or propose exceptions that contain terms which, though commercially reasonable in a particular industry, are outside of the County's authority to agree to. The most common areas of conflict involve proposed provisions that require the County to provide a vendor with an indemnity, exclude the state's attorney's participation in the selection and control of outside counsel, or provide for more aggressive payment and interest terms than are permitted by law.

#### *Indemnification*

**DuPage County has no authority to provide an indemnity to a vendor.** As noted above, the County has only those powers conferred by the Illinois Constitution or state law or which can be necessarily inferred from those powers. While state law does require the County to indemnify its officers and employees and authorizes it to indemnify a limited number of other governmental entities, the legislature has not authorized counties to indemnify private vendors. Moreover, the Illinois Constitution requires that all expenditures of public funds be for public purposes. In an indemnity agreement, the indemnifying party agrees to be liable for the costs associated with the defense of the other party. If the indemnified party is not a public entity, then an indemnification agreement would impermissibly require an expenditure of public funds the benefit of that private party and not for the public. Finally, an indemnity contract is an extension of the public credit and an agreement to undertake a liability. Such an extension of credit requires an appropriation for that purpose sufficient to cover the obligation at the time of contract formation.

*Choice of Counsel, Waiver of Defenses*

Under Illinois law, the state's attorney shall "defend all actions and proceedings brought against his county." Historical and judicial precedents along with various opinions of Illinois's attorneys general, interpret this language to mean that **the state's attorney is the exclusive legal representative of his county**. The state's attorney will generally appoint any attorney recommended to him by an indemnifying party or its insurance carrier who meets his approval as a "special" assistant state's attorney for the purposes of the litigation. While the state's attorney must retain the right to approve outside counsel and control the litigation, he will not interfere unreasonably with the indemnifying party's attorney selection or legal strategy (or those of its insurance carrier). The County has no authority to retain or permit counsel to represent its interests nor can it contract away the duties of the state's attorney. For this reason, the County also cannot contractually waive any defenses, privileges or immunities which may be available to it in litigation.

*Payment Terms*

**The provisions of the Local Government Prompt Payment Act, 50 ILCS 505/1 et. seq. apply to all purchases made by DuPage County.** The Act provides that the County must approve or disapprove of an invoice for goods or services within 30 days of the presentation of the invoice or delivery of the goods or services – whichever is later. The County then has 30 days after approval to pay any portion of the invoice which it has not disapproved. Interest, when permitted under the Act, accrues on a monthly basis at 1%. While the County may not offer payment or interest terms which are more generous to the vendor than authorized by the Act, the parties may agree to provide an incentive for more rapid payments.

**Section III: Acceptance**

The above list is not exhaustive, but it does address the most common areas of concern during the contract negotiation phase. **Accordingly, all prospective offerors are on notice that the County is without the authority to accept nor will it respond to any exceptions which purport to impose a duty on the County to indemnify a vendor, abridge the duties of the state's attorney, waive any legal privilege, defense, or immunity available to it, or obligate it to payment and interest terms other than as permitted by the Local Government Prompt Payment Act. Further all prospective offerors are on notice that any such provision in any standard form contract is unenforceable and void as a matter of law whether or not approved by the County.**

**Please acknowledge your Acceptance of the Limitations on the Authority of the County of DuPage to Contract as stated above. Your signature below shall establish your consent to a contract subject to such limitation on the County's authority to contract. This page must also be incorporated as an exhibit to any contract the County will be asked to sign.**

Receipt of the above ACCEPTANCE is hereby acknowledged by:

Printed Name: Diane Ahrendt

Signature: Signature on File

Title: Vice President

Date: March 7, 2025





DuPage County  
 Finance Department  
 Procurement Division  
 421 North County Farm Road  
 Room 3-400  
 Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	PO 6352-0001 SERV
COMPANY NAME:	Metropolitan Industries, Inc.
CONTACT PERSON:	Diane Ahrendt
CONTACT EMAIL:	dahrendt@metropolitanzind.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE



All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Diane Ahrendt Signature: Signature on File

Title: Vice President Date: March 7, 2025



## Action Item

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 25-0874

**Agenda Date:** 4/1/2025

**Agenda #:** 11.A.

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**DUPAGE  
COUNTY**

Wastewater  
Water  
Drainage  
Permitting

# PUBLIC WORKS DEPARTMENT

630-407-6800  
Fax: 630-407-6701  
publicworks@ec.dupageco.org

[www.dupageco.org/publicworks](http://www.dupageco.org/publicworks)

## MEMORANDUM

DATE: April 1, 2025

TO: Public Works Committee

FROM: Nicholas W. Kottmeyer, P.E. – Director of Public Works and Operations *NWK*  
Stan Spera – Public Works Financial Administrator

RE: Write-Off of Accounts Receivable

The Public Works Department has conducted its annual review of uncollectable accounts. The last review and write-off occurred in March 2024.

The Finance organization within Public Works uses several methods to collect receivables. These methods include discontinuing service, property liens, internal collection letters and after all internal efforts have failed, the Department employs the State’s Attorney’s office. The State’s Attorney’s collection policies for Public Works include mailing a collection letter to all customers regardless of the balance due and filing lawsuits for customers with significant past due balances. In order for any collection practices to be successful, we must have a valid mailing address for customers.

The Department is currently proposing a write-off totaling \$5,185.22 on 47 accounts. This amount is shared between DuPage County and the City of Darien as the County is responsible for billing and collections for the City of Darien water.

The breakdown is as follows:

DuPage County - \$4,467.07

City of Darien - \$718.15

Every attempt was made to collect the outstanding balances, but we were unsuccessful due to bankruptcy filings, foreclosures, and losing track of the whereabouts of the account holders. FY2024 user fees were in excess of \$26 million. When comparing the annual amount billed to the total amount to be written off, the write-offs are 0.02% of the total billed.



Write Off Project 2025 - Inactive Customers Only

Biller	COLLECTION NOTE	Account	Cust ID	Customer Name	Service Address	Service City	Total Due
DIANE	WRITE OFF - NO COLLECTION EFFORTS SINCE 2022 NEW OWNERS SINCE					GLEN ELLYN	\$ 135.78
DIANE	WRITE OFF - SAO LTR 7/2023 NO RESPONSE - NEW OWNERS SINCE					WHEATON	\$ 112.74
DIANE	WRITE OFF - CHAPTER 11 FILING 04/2024					WHEATON	\$ 134.11
DIANE	WRITE OFF - COLLECTION EFFORT & SAO 2023&2024 NO RESPONSE - NEW OWNERS SINCE					BURR RIDGE	\$ 26.15
DIANE	WRITE OFF - COLLECTION EFFORT & SAO 2021-2024 NO RESPONSE - NEW OWNERS SINCE					BURR RIDGE	\$ 248.11
DIANE	WRITE OFF - COLLECTIONS EFFORTS IN 2021&2024 WITH NO RESPONSE - NEW OWNERS SINCE					WILLOWBROOK	\$ 94.76
DIANE	WRITE OFF - SAO 2/2024-NO RESPONSE - SEWER DISCONNECTED SINCE					BURR RIDGE	\$ 52.81
KATHY	WRITE OFF - NO RESPONSE TO 2024 & PRIOR COLLECTION EFFORTS - NEW OWNERS SINCE					DOWNERS GROVE	\$ 48.11
KATHY	WRITE OFF - NO RESPONSE TO 2024 & PRIOR COLLECTION EFFORTS - NEW OWNERS SINCE					DOWNERS GROVE	\$ 167.95
KATHY	WRITE OFF - SENT TO SAO 01/10/24, NO RESPONSE-NEW OWNERS SINCE					LOMBARD	\$ 54.36
KATHY	WRITE OFF - SENT TO SAO 11/15/23, NO RESPONSE - NEW OWNERS SINCE					LISLE	\$ 44.26
KATHY	WRITE OFF - DIFFERENT OWNER PREVIOUS TENANT - UNRESPONSIVE TO COLLECTION EFFORTS					LISLE	\$ 51.93
KATHY	WRITE OFF -SENT FINAL BILL LTR & TO SAO, NO RESPONSE - NEW OWNERS SINCE					LISLE	\$ 103.02
KATHY	WRITE OFF - NO RESPONSE TO 2024 & PRIOR COLLECTION EFFORTS - NEW OWNERS SINCE					LISLE	\$ 206.70
KATHY	WRITE OFF -SENT FINAL BILL LTR, NO RESPONSE - NEW OWNERS SINCE					LISLE	\$ 95.76
KIM	WRITE OFF - SENT TO SAO 04/2019 NO RESPONSE - NEW OWNERS SINCE					LISLE	\$ 51.56
KIM	WRITE OFF - NOT NOTIFIED OF MOVE OUT TIMELY - NEW OWNERS SINCE					LISLE	\$ 56.59
KIM	WRITE OFF - SENT TO SAO 05/24 MAIL RETURNED UNDELIVERABLE - NEW OWNERS SINCE					LISLE	\$ 164.20
KIM	WRITE OFF - NEW OWNERS/COLLECTION EFFORTS WITHOUT REPOSE					LISLE	\$ 29.74
KIM	WRITE OFF - NO COLLECTION EFFORTS SINCE 2018 NEW OWNERS					LISLE	\$ 101.02
KIM	WRITE OFF - NO COLLECTION EFFORTS SINCE 2017 NEW OWNERS					LISLE	\$ 118.40
KIM	WRITE OFF - UNABLE TO FIND HUD CONTACT TO COLLECT, NEW OWNERS SINCE					LISLE	\$ 28.24
KIM	WRITE OFF - CHAPTER 11 FILING 04/2024					BOLINGBROOK	\$ 202.62
KIM	WRITE OFF - NO COLLECTION EFFORTS SINCE 2021 NEW OWNERS					ITASCA	\$ 256.89
KIM	WRITE OFF - NO COLLECTION EFFORTS AFTER CLOSING LTR \$ WAS SHORT - NEW OWNERS					DARIEN	\$ 29.12
KIM	WRITE OFF - COLLECTION EFFORTS IN 2023 WITH NO RESPONSE - NEW OWNER AS OF 2018					DARIEN	\$ 435.47
KIM	WRITE OFF - COLLECTION EFFORTS IN 2023 WITH NO RESPONSE - NEW OWNERS SINCE					WILLOWBROOK	\$ 25.12
KIM	WRITE OFF - COLLECTION EFFORTS IN 2023 WITH NO RESPONSE - NEW OWNERS SINCE					WILLOWBROOK	\$ 117.62
KIM	WRITE OFF - COLLECTION EFFORTS IN 2024 WITH NO RESPONSE - NEW OWNERS SINCE					WILLOWBROOK	\$ 40.11
KIM	WRITE OFF - COLLECTION EFFORTS IN 2019 WITH NO RESPONSE - NEW OWNERS SINCE					WILLOWBROOK	\$ 26.97
KIM	WRITE OFF - COLLECTION EFFORTS IN 2020 WITH NO RESPONSE - NEW OWNERS SINCE					WILLOWBROOK	\$ 26.84
KIM	WRITE OFF - COLLECTION EFFORTS IN 2020 WITH NO RESPONSE - NEW OWNERS SINCE					WILLOWBROOK	\$ 179.40
KIM	WRITE OFF - COLLECTION EFFORTS IN 2020 WITH NO RESPONSE - NEW OWNERS SINCE					WILLOWBROOK	\$ 206.34
KIM	WRITE OFF - COLLECTION EFFORTS IN 2022-2024 WITH NO RESPONSE - NEW OWNERS SINCE					WILLOWBROOK	\$ 42.94
KIM	WRITE OFF - COLLECTION EFFORTS IN 2021 WITH NO RESPONSE - NEW OWNERS SINCE					WILLOWBROOK	\$ 41.14
KIM	WRITE OFF - COLLECTION EFFORTS IN 2019 WITH NO RESPONSE - NEW OWNERS SINCE					DARIEN	\$ 66.06
KIM	WRITE OFF - COLLECTION EFFORTS IN 2021-2023 WITH NO RESPONSE - NEW OWNERS SINCE					DARIEN	\$ 126.61
KIM	WRITE OFF - COLLECTION EFFORTS IN 2019-2024 WITH NO RESPONSE - NEW OWNERS SINCE					DARIEN	\$ 134.42
KIM	WRITE OFF - COLLECTION EFFORTS IN 2020 WITH NO RESPONSE - NEW OWNERS SINCE					HINSDALE	\$ 40.55
KIM	WRITE OFF - COLLECTION EFFORTS IN 2019 WITH NO RESPONSE - NEW OWNERS SINCE					HINSDALE	\$ 62.94
KIM	WRITE OFF - COLLECTION EFFORTS IN 2023 WITH NO RESPONSE - NEW OWNERS SINCE					BURR RIDGE	\$ 134.78
KIM	WRITE OFF - COLLECTION EFFORTS IN 2022 WITH NO RESPONSE - NEW OWNERS SINCE					NAPERVILLE	\$ 220.16
KIM	WRITE OFF - SENT TO SAO 08/24 NO RESPONSE - NEW OWNERS SINCE					NAPERVILLE	\$ 92.06
KIM	WRITE OFF - COLLECTION EFFORTS IN 2023-24 WITH NO RESPONSE - NEW OWNERS SINCE					NAPERVILLE	\$ 208.10
KIM	WRITE OFF - REFUNDED IN ERROR AFTER TRANSFERRED PMT- NEW OWNERS SINCE					HINSDALE	\$ 80.98
KRISTEN	WRITE OFF - NEW OWNERS/COLLECTION EFFORTS WITHOUT REPOSE, DISPUTE WITHIN RENTERS					DARIEN	\$ 212.43
KRISTEN	WRITE OFF - SHERIFF SALE 1/2024					DARIEN	\$ 49.25
TOTALS							<u>\$ 5,185.22</u>



**CONTRACT AMENDMENT**

DuPage County - Procurement Division

Contract Number: 21-105-PW

Contract Amendment No. 1

Effective April 1, 2025

This Contract is Amended to include the following specifications:

Contract Number: 21-105-PW

**SODIUM BISULFITE FOR WASTEWATER TREATMENT**

1) One-time price reduction of 4.19%, as specified in Exhibit A, attached hereto.

All other provisions of the contract not expressly changed herein shall remain the same in their entirety.

The parties represent and warrant to each other that each party has full power, authority and legal right to execute, deliver and perform this Amendment and the execution, delivery & performance hereof have been duly authorized by all necessary actions.

IN WITNESS, WHEREOF the undersigned duly authorized representative of the parties has executed this Amendment as of the date below written.

**THE COUNTY OF DUPAGE, ILLINOIS**

**UNIVAR SOLUTIONS**

By: \_\_\_\_\_

By: \_\_\_\_\_

SIGNATURE

SIGNATURE

Valerie Calvente

Raven Claudio

PRINTED NAME

PRINTED NAME

Chief Procurement Officer

Municipal Bid Specialist

PRINTED TITLE

PRINTED TITLE

DATE

DATE

03/13/2025

EXHIBIT A

Univar Solutions USA LLC.  
8201 S. 212th  
Kent, WA 98032-1994  
USA  
  
T 253-872-5040  
F 253-572-5041  
www.univarsolutions.com



February 7, 2025

DuPage County Public Works  
Attn: Drew Cormican  
7900 S Route 53  
Woodridge IL 60517

RE: Extension of contract for Sodium Bisulfite

Dear Drew,

Univar Solutions USA LLC. is pleased to offer the following renewal pricing for Sodium Bisulfite 38% Mini Bulk.

CHEMICAL	QUANTITY	RENEWAL PRICE	UNIT	MIN. ORDER REQUIREMENT?	COMMENTS
16141663 Sodium Bisulfite 38%	Per Original Bid	\$2.5407	Gallon Delivered	N/A	Pricing reduced

Univar will hold this pricing firm for the contract period of 04/01/2025 - 03/31/2026.

All other information presented with/within the original bid/offer, including the agreed upon terms, conditions etc. remain the same.

Thank you for the opportunity to extend the current contract and to continue to supply DuPage County Public Works – We very much appreciate it.

Sincerely,

*Raven Claudio*  
Municipal Bid Specialist  
Illinois Region  
Univar Solutions USA LLC.  
P – (602) 469-4351  
[raven.claudio@univarsolutions.com](mailto:raven.claudio@univarsolutions.com)  
[muniteam-west@univarsolutions.com](mailto:muniteam-west@univarsolutions.com)  
[www.univarsolutions.com](http://www.univarsolutions.com)

**Please Note:** Seller shall indemnify Buyer for losses to the extent caused by Seller's negligence or breach of contract. Neither party is liable for incidental or consequential damages. Seller's liability is limited to the purchase price of the goods. SELLER MAKES NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.