

FY25

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective January 22, 2024

From: 1200  
Company #

VOLUNTEER SERVICES  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
2080	50080	0	SALARY & WAGE ADJUSTMENTS	\$ 9,300.00	9,364.00	104.00	1/26/26	1200-9100
2080	50010	0	OVERTIME	\$ 5,500.00	5,847.89	347.89	1/26/26	1200-9100
2000	53828	0	CONTINGENCIES	\$ 10,700.00	1,235,891.00	1,225,191.00	1/26/26	1200-9100
Total				\$ 25,500.00				

To: 1200  
Company #

VOLUNTEER SERVICES  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
2080	50000	0	REGULAR SALARIES	\$ 11,500.00	11,085.19	414.11	1/26/26	1200-9100
2080	51000	0	BENEFIT PAYMENTS	\$ 1,000.00	546.41	453.59	1/26/26	1200-9100
2080	51040	0	EMPLOYEE MED & HOSP INSURANCE	\$ 13,000.00	12,769.82	230.18	1/26/26	1200-9100
Total				\$ 25,500.00				

Reason for Request:

Transfer funds within Care Center's Volunteer Services department Payroll budget to "true up" budget lines for Payroll categories. In addition we are transferring \$10.7k from contingencies to cover for 2025 budget shortages.

Signature on File

Department Head

Signature

Chief Financial Officer

01/24/26  
Date  
1/26/24  
Date

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>25</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

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HS - 2/3/26  
FIN/CB - 2/10/26