



# DU PAGE COUNTY

## Sheriff's Merit Commission

### Meeting Minutes 2

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Thursday, March 9, 2023**

**8:30 AM**

**Room 3500A**

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**1. CALL TO ORDER**

Meeting called to order by Chairman Reyes at 8:35 a.m.

**2. ROLL CALL**

Upon roll call, Chairman Reyes and Commissioner Gravina were present.

Chairman Reyes called for a motion to allow Commissioner Kachiroubas to participate remotely. Commissioner Gravina moved. Seconded by Chairman Reyes. Roll call. All ayes.

Staff members in attendance: Paul Bruckner (State's Attorney's Office), Sheriff James Mendrick, Chief Mark Garcia (Sheriff's Office), Chief Bob Toerpe (Sheriff's Office), Deputy Chief Dan Bilodeau (Sheriff's Office), Deputy Chief Tim Schoenenberger (Sheriff's Office), Deputy Chief Eric Swanson (Sheriff's Office), Lindsey Stern (Sheriff's Office), Debbie Krygowski (Merit Commission Assistant)

**3. PUBLIC COMMENT**

No public comment was offered.

**4. APPROVAL OF MINUTES**

- a. Regular Meeting Minutes from February 2, 2023, and February 16, 2023

Commissioner Kachiroubas moved and Commissioner Gravina seconded the motion to approve Regular Meeting Minutes from 2/2/2023 and 2/16/2023. Roll call vote: all ayes.

<b>RESULT:</b> APPROVED
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- b. Executive Session Meeting Minutes from February 2, 2023, and February 16, 2023

Commissioner Kachiroubas moved and Commissioner Gravina seconded the motion to approve Executive Session Meeting Minutes from 2/2/2023 and 2/16/2023. Roll call vote. All ayes.

<b>RESULT:</b> APPROVED
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**5. OLD BUSINESS**

- a. Budget Status

Ms. Krygowski presented the current Revenues and Expenditures Report.

## b. Bills Payable

Commissioner Kachiroubas moved and Commissioner Gravina seconded a motion to approve the bills payable list. Roll call vote: all ayes. Chairman Reyes signed the invoices.

<b>RESULT:</b> APPROVED
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## c. Candidate Status

Ms. Krygowski presented the current status of candidates in the testing process and vacancies among sworn deputies. Discussion. Sheriff Mendrick added that the Sheriff's Office is expecting a large number of retirements within the Administrative Bureau in early 2024.

**6. NEW BUSINESS**

## a. Budget Transfer of \$3,000 from 53090 "Other Professional Services" to 53030 "Legal Services" (FY2023) for Special Counsel in disciplinary hearings brought before the Commission.

Commissioner Kachiroubas moved and Commissioner Gravina seconded the motion to approve a budget transfer of \$3,000 from account 53090 "Other Professional Services" to account 53030 "Legal Services" for Special Counsel in disciplinary hearings brought before the Commission. Roll call vote: all ayes.

<b>RESULT:</b> APPROVED
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## b. Change in Rules regarding Appointment/Eligibility and Promotion

Commissioner Kachiroubas moved and Commissioner Gravina seconded the motion to approve Resolution 002-23 Amending the Rules, Regulations, and Procedures Concerning Appointment/Eligibility and Promotion. Roll call vote: all ayes.

<b>RESULT:</b> APPROVED
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## c. Certification of LEB Written Promotional Exam Results

Ms. Krygowski presented the scores from the written promotional exams for Sergeant and Lieutenant in the Law Enforcement Bureau, given on February 25, 2023. Commissioner Kachiroubas moved and Commissioner Gravina seconded the motion to certify the scores from the written promotional exams for Sergeant and Lieutenant in the Law Enforcement Bureau. Roll call vote: all ayes. Ms. Krygowski will notify the Sheriff's Office that the deputies who passed are eligible to complete the in-person assessment portion of the promotional exam.

<b>RESULT:</b> APPROVED
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**7. REPORT FROM SHERIFF'S OFFICE**

Sheriff Mendrick informed the Commission that the Sheriff's Office will no longer offer the Corrections Agility Test for candidates prior to hire. Sheriff Mendrick is grateful for the Commission's efforts and is also exploring the possibility of expanding the Merit Commission to five members.

**8. EXECUTIVE SESSION**

Commissioner Kachiroubas moved and Commissioner Gravina seconded a motion to enter into Executive Session. Roll call vote: all ayes.

Paul Bruckner, Sheriff Mendrick, Chief Garcia, Chief Toerpe, Deputy Chief Bilodeau, Deputy Chief Schoenenberger, Deputy Chief Swanson, and Lindsey Stern left the room.

- a. Pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act for the appointment, compensation, discipline, performance, or dismissal of a specific employee, one-on-one interviews.

The Commission entered into Executive Session at 8:52 a.m.

The Commission returned to Open Session at 9:58 a.m.

**9. MATTERS TO BE REFERRED FROM EXECUTIVE SESSION (IF ANY)**

- a. Action on the certification of candidates subject to one-on-one interviews on March 9, 2023.

Chairman Reyes called for a motion to certify LEB Lateral candidate 2088. Commissioner Kachiroubas moved and Commissioner Gravina seconded. Roll call vote: all ayes. Motion carried.

Chairman Reyes called for a motion to certify Corrections candidates 2411 and 2412.

Commissioner Kachiroubas moved and Commissioner Gravina seconded. Roll call vote: all ayes. Motion carried.

**10. ADJOURNMENT**

Commissioner Kachiroubas moved and Commissioner Gravina seconded a motion to adjourn. Roll call vote: all ayes.

Meeting was adjourned at 9:59 a.m.