



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Human Services

Final Summary

Tuesday, November 19, 2024

9:30 AM

Room 3500A

1. CALL TO ORDER

9:30 AM meeting was called to order by Chair Greg Schwarze at 9:35 AM.

2. ROLL CALL

Chair Schwarze appointed County Board Member Patty Gustin to the committee for quorum purposes.

Staff in attendance: Tim Harbaugh (Deputy Director of Facilities), Evan Shields (Public Information Officer), Nick Alfonso (Assistant State's Attorney), Valerie Calvente, Donna Weidman, Brian Rovik (Procurement), DeAndre Redd (Finance), Natasha Belli, Gina Strafford-Ahmed (Community Services Administrators), Mary Keating (Director of Community Services), and Janelle Chadwick (Administrator of the DuPage Care Center).

PRESENT	Childress, Garcia, Schwarze, and Gustin
ABSENT	DeSart, Galassi, and LaPlante

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIR REMARKS - CHAIR SCHWARZE

No remarks were offered.

5. APPROVAL OF MINUTES

5.A. [24-3086](#)

Human Services Committee - Regular Meeting - Tuesday, November 5, 2024

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Patty Gustin

6. LENGTH OF SERVICE AWARD

6.A. Length of Service Award - Christine Kliebhan - 30 years - DuPage Care Center

7. COMMUNITY SERVICES - MARY KEATING

7.A. [HS-P-0053-24](#)

Awarding resolution issued to WellSky Corporation, for renewal of the Annual Homeless Management Information System Software and Cloud services contract, renewal of licenses, training, support, and custom programming, for the period of November 1, 2024 through October 31, 2025, for a contract total not to exceed \$52,948.90. (Community Services)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Michael Childress
SECONDER: Patty Gustin

7.B. [FI-R-0216-24](#)

Revision to Personnel Budget. (Community Services)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Paula Garcia
SECONDER: Patty Gustin

7.C. [FI-R-0220-24](#)

Acceptance and appropriation of the Illinois Association of Community Action Agencies (IACAA) Employment Barrier Reduction Pilot Program PY25 Agreement No. FCSDG05509, Company 5000 - Accounting Unit 1675, in the amount of \$46,000. (Community Services)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Patty Gustin
SECONDER: Paula Garcia

8. COMMUNITY DEVELOPMENT COMMISSION - MARY KEATING

8.A. [FI-R-0223-24](#)

Acceptance of an Extension of Time for the Community Project Funding Environmental Review Records Program PY24, Company 5000 - Accounting Unit 1560, from November 30, 2024 to November 30, 2025. (Community Services)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Patty Gustin
SECONDER: Paula Garcia

8.B. [FI-R-0224-24](#)

Acceptance and appropriation of the Community Project Funding Environmental Review Records Program PY25, Company 5000 - Accounting Unit 1560, \$19,000. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Patty Gustin
SECONDER:	Michael Childress

9. **DUPAGE CARE CENTER - JANELLE CHADWICK**

9.A. Presentation: DuPage County Care Center Building Renovation Update

Janelle Chadwick and Tim Harbaugh gave a presentation regarding the project scope and ARPA allocations. The project was funded with ARPA dollars, CDBG, and the Kenneth Moy fund. The north building, the lobby, and the exterior entrance are complete.

Tim Harbaugh stated they will decrease the scope of the project. Unforeseen costs included asbestos abatement, the addition of designated exam rooms required by the Illinois Department of Public Health, bringing the fire dampers up to current standards, HVAC issues, replacing the nurse call devices, which were old and antiquated, and the replacement of all sprinkler heads, which must be the same model type. Six rooms that were not in the original scope will be added as it makes sense to renovate them since work is already being completed in the same areas. These rooms consist of the occupational therapy room used by both short- and long-term residents, recreation room, resident dining room, conference rooms, and the laundry room.

To offset the above costs, the east renovation has been put on hold. The east renovation will go out to bid in two weeks with their QVS Quality Construction for an estimated \$15M, to be funded by Care Center reserves. They hope to be able to bring this to the County Board for approval by March or April so the east remodel can begin as the current project finishes in the summer or 2026. The east wing is for short stay and consists of approximately 50 to 60 beds, covering two floors. They will hire an architect and a construction manager, both under one contract.

9.B. [HS-CO-0004-24](#)

Amendment to Resolution HHS-P-0306-22, issued to Wight Construction Services, Inc., to provide Construction Manager at Risk/Guaranteed Maximum Price method of delivery, for the modernization and upgrades of the Kenneth Moy DuPage Care Center Facility, to eliminate the East wing from scope and various changes in scope and to decrease the funding in the amount of \$530,327, resulting in a final County cost of \$29,163,373, a decrease of 1.79%. (PARTIAL ARPA ITEM)

RESULT: APPROVED AND SENT TO FINANCE

MOVER: Patty Gustin

SECONDER: Paula Garcia

9.C. [HS-CO-0005-24](#)

Amendment to Resolution HHS-P-0305-22, issued to WSP USA Design, Inc., for Professional Architectural and Engineering Design Services for the modernization and upgrade of the Kenneth Moy DuPage Care Center Facility, to remove the East wing from scope and decrease the funding in the amount of \$269,673, resulting in a final County cost of \$1,536,627, a decrease of 14.93%. (PARTIAL ARPA ITEM)

RESULT: APPROVED AND SENT TO FINANCE

MOVER: Patty Gustin

SECONDER: Paula Garcia

10. CONSENT ITEMS

10.A. [24-3087](#)

RCM Healthcare Services, Contract 7019-0001 SERV, this Purchase Order is decreasing encumbrance in the amount of \$85,000, due to the vendor recently decreasing the amount of staff being provided.

RESULT: APPROVED

MOVER: Paula Garcia

SECONDER: Patty Gustin

Member Childress left the meeting at 9:53 AM.

11. INFORMATIONAL

Due to Member Childress having to leave the meeting and creating an absence of a quorum, the Assistant State's Attorney in attendance stated that items 11.A. through 11.D. were informational and did not need a vote, only to be read at the meeting.

11.A. [24-3088](#)

GPN 042-24 DHS Employment Barrier Reduction Program PY25, Illinois Association of Community Action Agencies (IACAA), US Department of Health and Human Services - \$46,000 (Community Services)

RESULT: APPROVED AND SENT TO FINANCE

11.B. [24-3089](#)

GPN 043-24 DuPage Care Center Foundation - Recreation Therapy Grant PY25, \$29,435.00 (DuPage Care Center)

RESULT: APPROVED AND SENT TO FINANCE

11.C. [24-3090](#)

GPN 044-24 DuPage Care Center Foundation Music Therapy Grant PY25, \$ 60,462.00. (DuPage Care Center)

RESULT: APPROVED AND SENT TO FINANCE

11.D. [24-3091](#)

GPN 045-24 DuPage Care Center Foundation Coordinator Grant PY25, \$31,192.00 (DuPage Care Center)

RESULT: APPROVED AND SENT TO FINANCE

12. RESIDENCY WAIVERS - JANELLE CHADWICK

No residency waivers were offered.

13. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK

14. COMMUNITY SERVICES UPDATE - MARY KEATING

Mary Keating referred to Item 7.B., the Revision to the Personnel Budget, explaining the revision is specifically for someone to work on the HOME ARP Project. As part of the American Recovery Plan, Congress created a new Affordable Housing Program, not attached to other programs, and with a whole new set of rules. Community services will need to add a staff person specifically for that project.

The Community Project Funding items, items, 8.A. and 8. B., which used to be called earmarks, are congressionally directed funding towards specific projects. Congress is using the Community Development Block Grant (CDBG) platform to get the funds out, which will include the CDBG regulations. This requires an environmental review, which is an extensive list of regulations that must be checked upon for every site that has a project. There are specific agencies called

‘responsible entities’ that are the only agencies for a jurisdiction that can sign off on an environmental review, which happens to be our Community Development staff. These projects have really expanded the workload of the staff, so we have entered into MOU’s with seven agencies that have received this funding to extend the agreements.

The telephone calls into the Information & Referral unit are mounting and the unit is short staffed. Although the positions are posted, we are not having success in recruiting. We have offered overtime, bumped postings on Indeed, reach out to our memberships, and have asked staff that have moved into other positions to assist. We are asking for peoples’ patience. Ms. Keating noted that due to the complexity of the training, it takes at least one month before an employee can assist clients and it also makes it not feasible to bring in staff from other departments. Ms. Keating answered questions from the committee.

The State of Illinois notified us that we will receive \$57,000 towards the 211 system. This funding will be allocated to expenses occurred in the state’s current fiscal year. We will be able to recoup some funding for the database management.

15. OLD BUSINESS

No old business was discussed.

16. NEW BUSINESS

No new business was discussed.

17. ADJOURNMENT

With no further business, Chair Schwarze adjourned the meeting at 10:15 AM.