



# DU PAGE COUNTY

## Transportation Committee

### Regular Meeting Agenda

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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Tuesday, December 2, 2025

10:00 AM

Room 3500B

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1. CALL TO ORDER

2. ROLL CALL

3. CHAIR'S REMARKS - CHAIR OZOG

4. PUBLIC COMMENT

5. STAFF RECOGNITION

Transportation Coordinator Joan McAvoy 10 years

6. APPROVAL OF MINUTES

6.A. [25-2865](#)

DuPage County Transportation Committee Meeting-Tuesday November 18, 2025.

7. BUDGET TRANSFERS

7.A. [25-2904](#)

Budget Transfer of \$2,500 from 1500-3510-53828 Contingencies to 1500-3510-50040 Part time Help; funds needed due to additional utilization of seasonal workers.

7.B. [25-2905](#)

Budget Transfer of \$75,000 from 1500-3520-53828 Contingencies to 1500-3520-50000 Regular Salaries; funds needed to cover the new union contract salary adjustments for the remainder of the year.

8. PROCUREMENT REQUISITIONS

8.A. [25-2863](#)

Recommendation for the approval of a contract issued to Carahsoft Technology Corporation, to provide five (5) OpenRoads Designer SELECT license renewals/subscriptions, for the Division of Transportation, for the period of December 1, 2025 through November 30, 2026, for a contract total amount not to exceed \$17,375. Per 55 ILCS 5/5-1022(d) exempt from bidding - IT/Telecom purchases which do not exceed \$35,000.

- 8.B. [DT-P-0053-25](#)  
Recommendation for the approval of a contract to Clean Harbors Environmental Services, Inc., to provide hazardous material testing, disposal, and emergency services, as needed for the Division of Transportation (\$30,000) and Stormwater Management (\$10,000), for the period of January 1, 2026 through December 31, 2026, for a contract total not to exceed \$40,000; per lowest responsible bid # 25-114-DOT.
- 8.C. [DT-P-0054-25](#)  
Recommendation for the approval of a contract to Imperial Lube & Supply, to furnish and deliver auto lubricants, as needed, for the Division of Transportation, for the period of January 29, 2026 through January 28, 2027, for a contract total not to exceed \$50,000; per bid award #24-101-DOT, first of three renewals.
- 8.D. [DT-P-0055-25](#)  
Recommendation for the approval of a contract to Hill Mechanical Corporation, to furnish and install two (2) new gas unit heaters, for the Division of Transportation, for the period of December 10, 2025 through November 30, 2026, for a contract total not to exceed \$55,089. Contract pursuant to Intergovernmental Cooperation Act (OMNIA Contract #02-125).
- 8.E. [DT-P-0056-25](#)  
Recommendation for the approval of a contract to Lakeside International, LLC, to furnish and deliver Navistar/International OEM replacement parts, as needed, for the Division of Transportation, for the period of January 29, 2026 through January 28, 2027, for a contract total not to exceed \$75,000; per bid award #24-119-DOT, first of three renewals.
- 8.F. [DT-P-0057-25](#)  
Recommendation for the approval of a contract with Monroe Truck Equipment, Inc., to furnish and deliver three (3) new 2-ton asphalt patch carts, for the Division of Transportation, for the period of December 10, 2025 through November 30, 2026, for a contract total not to exceed \$97,785. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell #050625-KMI).
- 8.G. [DT-P-0058-25](#)  
Recommendation for the approval of a contract purchase order to Shorewood Home and Auto, to furnish and deliver four (4) new John Deere Zero Turn Mowers, for the Division of Transportation, for the period of December 10, 2025 through November 30, 2026, for a contract total not to exceed \$102,271.40; contract pursuant to the Intergovernmental Cooperation Act (Sourcewell #112624-DAC).

## 9. AMENDING RESOLUTIONS

- 9.A. [25-2906](#)  
DT-R-0018B-12-Amendment to resolution DT-R-0018A-12, Intergovernmental Agreement between the County of DuPage and the Village of Downers Grove, to increase the funding in the amount of \$260,208.25 for the County and \$263,656.90 for the Village.

**10. INTERGOVERNMENTAL AGREEMENTS**10.A. [DT-R-0036-25](#)

Resolution authorizing an amendment to the Intergovernmental Agreement relating to the O'Hare Noise Compatibility Commission.

**11. RESOLUTIONS**11.A. [DT-R-0037-25](#)

Recommendation for approval of Annual Financial Commitment in support of the Chicago Metropolitan Agency for Planning to consolidate planning of land use and transportation for the seven Counties of northeastern Illinois - \$81,640.89.

**12. OLD BUSINESS****13. NEW BUSINESS****14. ADJOURNMENT**



# Minutes

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #: 25-2865**

**Agenda Date: 12/2/2025**

**Agenda #: 6.A.**

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# DU PAGE COUNTY

## Transportation Committee

### Draft Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, November 18, 2025**

**10:00 AM**

**Room 3500B**

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**1. CALL TO ORDER**

10:00 AM meeting was called to order by Chair Mary Ozog at 10:00 AM.

**2. ROLL CALL**

<b>PRESENT</b> Covert, Evans, Garcia, Ozog, Tornatore, and Zay
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**3. CHAIR'S REMARKS - CHAIR OZOG**

No remarks were offered.

**4. PUBLIC COMMENT**

No public comments were offered.

**5. APPROVAL OF MINUTES**

5.A. [25-2785](#)

DuPage County Transportation Committee Meeting-Tuesday November 4, 2025.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Lucy Evans

**6. PROCUREMENT REQUISITIONS**

**MOTION TO COMBINE ITEMS 6.A. THROUGH 6.D.**

Chair Ozog moved and Member Evans seconded a motion to combine items 6.A. through 6.D. The motion was approved on voice vote, all "ayes", motion carried.

Member Garcia entered the meeting at 10:01 AM.

6.A. [25-2667](#)

Recommendation for the approval of a contract purchase order to Atlas Bobcat LLC, to furnish and deliver Bobcat OEM Repair and Replacement Parts, for the Division of Transportation, for the period of January 1, 2026 through December 31, 2026, for a total contract amount of \$20,000; per 55 ILCS 5/5-1022 (c) not suitable for competitive bids (Sole Source).

- 6.B. [25-2679](#)  
 Recommendation for the approval of a contract purchase order to Vue Robotics, LLC, for a one-year subscription to the ARC1/OMNIVue System for road pavement monitoring and weather services, for the Transportation Division, for the period of December 11, 2025 through December 10, 2026, for a total contract amount not to exceed \$22,500. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids (Sole Source).
  
- 6.C. [DT-P-0051-25](#)  
 Recommendation for the approval of a contract purchase order to Sid Tools Company d/b/a MSC Industrial Supply, to furnish and deliver maintenance, repair and operation supplies, for the Division of Transportation on an as-needed basis, for the period of January 1, 2026 through November 8, 2026, for a contract total not to exceed \$35,000. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #091422-MSI).
  
- 6.D. [DT-P-0052-25](#)  
 Recommendation for the approval of a contract to HBK Engineering, LLC, to provide professional surveying, underground locating, marking services and subsurface utility engineering services upon request for various locations, Section 25-PULMS-05-MS, for a contract total not to exceed \$500,000. Professional Services (Architects, Engineers, and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/.01 et seq.

**RESULT:** APPROVED THE CONSENT AGENDA  
**MOVER:** Mary Ozog  
**SECONDER:** Paula Garcia  
**AYES:** Covert, Evans, Garcia, Ozog, Tornatore, and Zay

**7. CHANGE ORDERS**

- 7.A. [25-2777](#)  
 DT-R-0033A-25 – Amendment to Resolution DT-R-0033-25 between the County of DuPage and Downers Grove Township Road District for the 2025 Road Maintenance Program; (Correction of Project Section Number from Section # 25-01328-01-RS to # 25-01328-00-RS).

**RESULT:** APPROVED AND SENT TO FINANCE  
**MOVER:** Mary Ozog  
**SECONDER:** Paula Garcia

7.B. [25-2779](#)

Superior Asphalt PO #6531-1-SERV-Decrease remaining encumbrance and close contract purchase order for Bituminous Paving Materials; contract expired on March 31, 2024.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Lucy Evans

7.C. [25-2780](#)

Interstate Power Systems- PO #6411-1-SERV-Decrease remaining encumbrance and close contract purchase order for Allison transmission parts & service; contract expired on May 31, 2024.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Lucy Evans

**8. OLD BUSINESS**

Member Yoo asked a question about item 6.B., Vue Robotics. Discussion held.

**9. NEW BUSINESS**

Member Zay requested confirmation that the lobbying contracts are paid through the various Committees.

**10. ADJOURNMENT**

With no further business, the meeting was adjourned at 10:06 AM.



## Budget Transfer

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 25-2904

**Agenda Date:** 12/2/2025

**Agenda #:** 7.A.

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2/8  
1/25

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective January 1, 2025

From: 1500  
Company #

DOT MAINTENANCE/OPS  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
3510	53828		CONTINGENCIES	\$ 2,500.00	854,500.00	852,000.00	11/19/25
Total				\$ 2,500.00			

To: 1500  
Company #

DOT MAINTENANCE/OPS  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
3510	50040		PART TIME HELP	\$ 2,500.00	(1,125.39)	1,374.61	11/19/25
Total				\$ 2,500.00			

Reason for Request:

Funds needed due to additional utilization of interns.

Signature on file

Department: \_\_\_\_\_ Signature on file

Activity \_\_\_\_\_  
(optional)

Chief Financial Officer \_\_\_\_\_

Date: 11/18/25  
11/21/25

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only

Fiscal Year 25 Budget Journal # \_\_\_\_\_ Acctg Period \_\_\_\_\_

Entered By/Date \_\_\_\_\_ Released & Posted By/Date \_\_\_\_\_

DOT - 12/2/25

FIN/CB - 12/09/25

9



## Budget Transfer

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 25-2905

**Agenda Date:** 12/2/2025

**Agenda #:** 7.B.

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LB  
KBO

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective January 1, 2025

From: 1500  
Company #

DOT FLEET SERVICE  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
3520	53828		CONTINGENCIES	\$ 75,000.00	807,800.00	732,800.00	11/19/25
Total				\$ 75,000.00			

To: 1500  
Company #

DOT FLEET SERVICE  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
3520	50000		REGULAR SALARIES	\$ 75,000.00	(24,917.07)	50,082.93	11/19/25
Total				\$ 75,000.00			

Reason for Request:

Negotiations for the union salaries for maintenance and fleet staff occurred and terms were reached in the beginning of FY25. The new contract salaries exceeded the estimated salary adjustments made during the prior year's budgeting period. DOT has the funding to cover the salaries the remainder of the year and has accounted for the increase in the FY26 budget.

Signature on file \_\_\_\_\_ 11/18/25  
 Date  
 Signature on file \_\_\_\_\_ 11/21/25  
 Date  
 Chief Financial Officer

Activity \_\_\_\_\_  
(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only

Fiscal Year 25 Budget Journal # \_\_\_\_\_ Acctg Period \_\_\_\_\_

Entered By/Date \_\_\_\_\_ Released & Posted By/Date \_\_\_\_\_

DOT - 12/02/25  
FINCB - 12/09/25

or



## Transportation Requisition under \$30,000

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 25-2863

**Agenda Date:** 12/2/2025

**Agenda #:** 8.A.

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Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 25-2863	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: \$17,375.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 12/02/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$17,375.00
	CURRENT TERM TOTAL COST: \$17,375.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Carahsoft Technology Corporation	VENDOR #: 12819	DEPT: Division of Transportation	DEPT CONTACT NAME: Daniel Nowak
VENDOR CONTACT: Alessia Hankins	VENDOR CONTACT PHONE: 571.662.3031	DEPT CONTACT PHONE #: 6900	DEPT CONTACT EMAIL: daniel.nowak@dupagecounty.gov
VENDOR CONTACT EMAIL: Alessia.hankins@carahsoft.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Contract purchase order for 5 OpenRoads Designer SELECT license renewal/subscriptions for the Division of Transportation, starting December 1, 2025 to November 30, 2026, contract total not to exceed \$17,375.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Software is used to design highways, intersection improvements, traffic signal systems and various other roadway related improvements as part of the County's commitment to state of good repair, motorist and pedestrian safety, and environmental stewardship.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. PER 55 ILCS 5/5-1022 'COMPETITIVE BIDS' (D) IT/TELECOM PURCHASES UNDER \$35,000.00
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

### SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

### SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Carahsoft Technology Corporation	Vendor#: 12819	Dept: Division of Transportation	Division: Finance
Attn: Alessia Hankins	Email: alessia.hankins@carahsoft.com	Attn: DOTFinance	Email: DOTFinance@dupagecounty.gov
Address: 11493 Sunset Hills Road Suite 100	City: Reston	Address:	City:
State: VA	Zip: 20190	State:	Zip:
Phone:	Fax:	Phone:	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Same	Vendor#:	Dept:	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): 12/01/2025	Contract End Date (PO25): 11/30/2026

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	5	EA	12662-27- USD-2	OpenRoads Designer SELECT Subscription	FY26	1500	3500	53807		3,475.00	17,375.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 17,375.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. Contract purchase order for 5 OpenRoads Designer SELECT license renewal/subscriptions for the Division of Transportation, starting December 1, 2025 to November 30, 2026, contract total not to exceed \$17,375.00.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Email PO to DOTFinance@dupagecounty.gov
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



**Invoice**

<b>Date</b> 9/18/2025	<b>Page</b> 1
<b>Invoice Number</b> 51619935INV	

Carahsoft Technology Corp.  
11493 Sunset Hills Road, Suite 100  
Reston, Virginia 20190

**Phone:** (703) 871-8500  
**Fax:** (703) 871-8505

**To:**  
DuPage County Division of Transportation  
ATTN: Daniel Nowak  
421 N. County Farm Rd.  
Wheaton, IL 60187-3978

PO Number TBD		Order Date	Customer No.	Salesperson Alessia Hankins	Quote No. 51619935	Ship VIA ESD	Terms PP
Quantity	Item Number	Start/End Date	Description			Unit Price	Extended Price
4.00	12662-27-USD-2	12/1/2025 11/30/2026	OpenRoads Designer SELECT Subscription			3,475.00	13,900.00
1.00	12662-27-USD-2	12/1/2025 11/30/2026	OpenRoads Designer SELECT Subscription			3,475.00	3,475.00
			<b>Total Amount Due:</b>		<b>17,375.00</b>		

**Remit to:**  
Carahsoft Technology Corporation  
11493 Sunset Hills Road Ste 100  
Reston, VA 20190

Currency USD unless otherwise specified

**Signature on file**

For questions on this invoice, please contact AR at 703-581-6566  
or via email at AR@Carahsoft.com

<b>Subtotal</b>	<b>17,375.00</b>
<b>Total Sales Tax</b>	
<b>Total Amount</b>	<b>17,375.00</b>
<b>Less Payment</b>	
<b>Amount Due</b>	<b>17,375.00</b>





# Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: \_\_\_\_\_

Bid/Contract/PO #: \_\_\_\_\_

Company Name: Carahsoft Technology Corp.	Company Contact: Sean Hiebert
Contact Phone: 703-871-8500	Contact Email: sales@carahsoft.com

## The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

**NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

**NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics](http://www.dupagecounty.gov/government/county_board/ethics) at the county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature                     Signature on file                      
 Printed Name                     Sean Hiebert                      
 Title                     Partner Alliance Manager                      
 Date                     10/9/25                    

Attach additional sheets if necessary. Sign each sheet and number each page. Page \_\_\_\_\_ of \_\_\_\_\_ (total number of pages)



## Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** DT-P-0053-25

**Agenda Date:** 12/2/2025

**Agenda #:** 8.B.

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**AWARDING RESOLUTION  
ISSUED TO CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.  
TO PROVIDE HAZARDOUS MATERIAL TESTING, DISPOSAL AND EMERGENCY SERVICES AS  
NEEDED FOR THE DIVISION OF TRANSPORTATION AND STORMWATER MANAGEMENT  
(CONTRACT TOTAL NOT TO EXCEED \$40,000.00)**

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the lowest most responsible bidder has been designated and the Transportation and Stormwater Committees recommend County Board approval for the issuance of a contract purchase order to Clean Harbors Environmental Services, Inc., to provide hazardous material testing, disposal, and emergency services, as needed for the Division of Transportation (\$30,000) and Stormwater Management (\$10,000), for the period January 1, 2026 through December 31, 2026, for a contract total not to exceed \$40,000.

NOW, THEREFORE, BE IT RESOLVED that said contract to provide hazardous material testing, disposal, and emergency services, as needed for the Division of Transportation (\$30,000) and Stormwater Management (\$10,000), for the period January 1, 2026 through December 31, 2026, is hereby approved for issuance of a contract purchase order to Clean Harbors Environmental Services, Inc., 42 Longwater Drive, Norwell, MA 02061, for a contract total not to exceed \$40,000.00, per lowest responsible bid # 25-114-DOT.

Enacted and approved this 9th day of December, 2025 at Wheaton, Illinois.

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**DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD**

Attest: \_\_\_\_\_

**JEAN KACZMAREK, COUNTY CLERK**



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

**SECTION 1: DESCRIPTION**

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: <b>25-2828</b>	RFP, BID, QUOTE OR RENEWAL #: #25-114-DOT	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$40,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 12/02/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$160,000.00
	CURRENT TERM TOTAL COST: \$40,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Clean Harbors Environmental Services Inc.	VENDOR #:	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Kendrick Harrison	VENDOR CONTACT PHONE: 312-550-2820	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: kendrick.harrison@safety-kleen.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-08	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).  Recommendation for the approval of a contract to Clean Harbors Environmental Services, for the provision of Hazardous Material Testing, Disposal and Emergency Services for the Division of Transportation and Stormwater Management on an as-needed basis, for the period of January 1, 2026 through December 31, 2026, for a combined contract total not to exceed 30,000.00 (Division of Transportation \$30,000 / Stormwater Management \$10,000); per renewal option under bid award #25-114-DOT, this contract may be subject to three one-year renewals upon mutual agreement.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished  To meet all USEPA & IEPA requirements for testing, disposal and emergency services.			

**SECTION 2: DECISION MEMO REQUIREMENTS**

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. LOWEST RESPONSIBLE QUOTE/BID (QUOTE < \$25,000, BID ≥ \$25,000; ATTACH TABULATION)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

**SECTION 3: DECISION MEMO**

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Clean Harbors Environmental Services Inc.	Vendor#:	Dept: Division of Transportation	Division: Accounts Payable
Attn: Kendrick Harrison	Email: kendrick.harrison@safety-kleen.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 42 Longwater Drive	City: Norwell	Address: 421 N. County Farm Road	City: Wheaton
State: MA	Zip: 02061	State: IL	Zip: 60187
Phone: 312-550-2820	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Clean Harbors Environmental Services Inc.	Vendor#:	Dept: Division of Transportation	Division: Hwy Maintenance
Attn:	Email:	Attn: Jason Walsh	Email: jason.walsh@dupagecounty.gov
Address: PO Box 75373-4867	City: Dallas	Address: 140 N. County Farm Road	City: Wheaton
State: TX	Zip: 75373-4867	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6925	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jan 1, 2026	Contract End Date (PO25): Dec 31, 2026

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		DOT - Hazardous Material Testing, Disposal & Emergency Services	FY26	1500	3510	53830		29,000.00	29,000.00
2	1	EA		DOT - Hazardous Material Testing, Disposal & Emergency Services	FY27	1500	3510	53830		1,000.00	1,000.00
3	1	EA		SWM- Hazardous Material Testing, Disposal & Emergency Services	FY26	1600	3000	53830		9,000.00	9,000.00
4	1	EA		SWM - Hazardous Material Testing, Disposal & Emergency Services	FY27	1600	3000	53830		1,000.00	1,000.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 40,000.00

<i>Comments</i>	
HEADER COMMENTS	<p>Provide comments for P020 and P025.</p> <p>For the provision of Hazardous Material Testing, Disposal and Emergency Services for the DOT and Stormwater on an as-needed basis</p>
SPECIAL INSTRUCTIONS	<p>Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.</p> <p>Email Approved PO to: Kendrick Harrison, Mary Beth Falsey, Jason Walsh, David Koehler, Roula Eikosidekas and Mike Figuray.</p>
INTERNAL NOTES	<p>Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.</p> <p>see above.</p>
APPROVALS	<p>Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.</p>



THE COUNTY OF DUPAGE  
 FINANCE - PROCUREMENT  
 HAZARDOUS MATERIAL TESTING  
 DISPOSAL & EMERGENCY SERVICES  
 25-114-DOT  
 BID TABULATION



				Clean Harbors Environmental Services, Inc.	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Toxicity Characteristic Leaching Procedure (TCLP)	TEST	1	\$ 1,750.00	\$ 1,750.00
2	Aerosol paints	BBL	5	\$ 642.89	\$ 3,214.45
3	Aerosol paints with MEK	BBL	5	\$ 642.89	\$ 3,214.45
4	Fluorescent bulbs	CTR	1	\$ 770.26	\$ 770.26
5	Latex paint cans	BBL	2	\$ 322.66	\$ 645.32
6	Lubricating oil, asphalt emulsion	BBL	2	\$ 322.66	\$ 645.32
7	Oil and oil dry	BBL	1	\$ 252.30	\$ 252.30
8	Petroleum distillate paint	BBL	2	\$ 271.71	\$ 543.42
9	Solvent contaminated chop rags	BBL	2	\$ 499.76	\$ 999.52
10	Empty barrels with removable heads	BBL	50	\$ 123.73	\$ 6,186.50
11	Fluorescent Bulbs – 4 feet	EA	40	\$ 2.16	\$ 86.40
12	Fluorescent Bulbs – 8 feet	EA	30	\$ 4.36	\$ 130.80
<b>GRAND TOTAL</b>					<b>\$ 18,438.74</b>

NOTES

Bid Opening 11/4/2025 @ 2:30 PM	HK, SR, BR
Invitations Sent	33
Total Vendors Requesting Documents	3
Total Bid Responses	1

## BID PRICING FORM

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-114-DOT
COMPANY NAME:	Clean Harbors Environmental Services, Inc.
CONTACT PERSON:	Kendrick Harrison
CONTACT EMAIL:	kendrick.harrison@safety-kleen.com

### Section II: Pricing

Quantities listed are canvassing quantities and are intended to establish pricing.

NO	ITEM	DESCRIPTION	RCRA WASTE CODE	UOM	QTY	PRICE	EXTENDED PRICE
<b>SECTION 1 – TESTING</b>							
1	Toxicity Characteristic Leaching Procedure			TEST	1	\$ 1,750.00	\$ 1,750.00
<b>SECTION 2 – DISPOSAL</b>							
2	Aerosol paints	Waste aerosol paints, flammable n.o.s.	D001	BBL	5	\$ 642.89	\$ 3,214.45
3	Aerosol paints with MEK	Waste aerosol paints, flammable n.o.s.	D001, D035	BBL	5	\$ 642.89	\$ 3,214.45
4	Fluorescent bulbs	Environmentally hazardous substance, solid, n.o.s.	None apply	CTR	1	\$ 770.26-55gal	\$ 770.26
5	Latex paint cans	Non-regulated	None apply	BBL	2	\$ 322.66	\$ 645.32
6	Lubricating oil, asphalt emulsion	Non-regulated	None apply	BBL	2	\$ 322.66	\$ 645.32
7	Oil and oil dry	Non-regulated	None apply	BBL	1	\$ 252.30	\$ 252.30
8	Petroleum distillate paint	RQ waste solids contain flammable liquid, n.o.s.	D001	BBL	2	\$ 271.71.Free liquid, no cans	\$ 543.42
9	Solvent contaminated chop rags	RQ waste solids contain flammable liquid, n.o.s.	D001	BBL	2	\$ 499.76	\$ 999.52
10	Empty barrels with removable heads	For use as per above	None apply	BBL	50	\$ 123.73	\$ 6,186.50
11	Fluorescent bulbs – 4 feet	Non-regulated	None apply	EA	40	\$ 2.16/bulb Min \$129.80	\$ 86.40
12	Fluorescent bulbs – 8 feet	Non-regulated	None apply	EA	30	\$ 4.36/bulb Min \$129.80	\$ 130.80
<b>GRAND TOTAL</b>							\$ 18,438.74
<b>GRAND TOTAL</b> (In word)		Eighteen thousand four hundred thirty eight dollars and seventy four cents					

BBL = Barrel

CTR = Container

**Section III: Certification**

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Bid Pricing Form.

Printed Name: Kendrick Harrison Signature **Signature on file**

Title: Government Account Manager Date: 11/4/2025





## MANDATORY FORM

### **Section I: Contact Information**

Complete the contact information below.

BID NUMBER:	25-114-DOT
COMPANY NAME:	Clean Harbors Environmental Services, Inc.
MAIN ADDRESS:	42 Longwater Dr.
CITY, STATE, ZIP CODE:	Norwell M.A. 02061
TELEPHONE NO.:	312-550-2820
BID CONTACT PERSON:	Kendrick Harrison
CONTACT EMAIL:	kendrick.harrison@safety-kleen.com

### **Section II: Contract Administration Information**

Complete the contract administration information below.

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME:	Clean Harbors Environmental Services, Inc.	NAME:	Clean Harbors Environmental Services, Inc.
CONTACT:	Kendrick Harrison	CONTACT:	
ADDRESS:	42 Longwater Drive	ADDRESS:	P.O. Box 734867
CITY, ST., ZIP:	Norwell, MA 02061	CITY, ST., ZIP:	Dallas, TX 75373-4867
PHONE NO.:	312-550-2820	PHONE NO.:	
EMAIL:	kendrick.harrison@safety-kleen.com	EMAIL:	

**Section III: Certification**

The undersigned certifies that they are:

- The Owner or Sole Proprietor
- A Member authorized to sign on behalf of the Partnership
- An Officer of the Corporation
- A Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Jeroen Diderich (President or Partner)	 (Vice-President or Partner)
-------------------------------------------	---------------------------------

Michael McDonald (Secretary or Partner)	 (Treasurer or Partner)
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Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either Chapter 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this bid and have checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that it has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

By signing below, the Bidder agrees to the terms of this Mandatory Form and certifies that the information on this form is true and correct to the best of its knowledge.

Printed Name: Kendrick Harrison

Signature: Signature on file

Title: Government Account Manager

Date: 11/4/2025



## JOINT PURCHASING AGREEMENT

### **Section I: Contact Information**

Please complete the contact information below.

BID NUMBER:	25-114-DOT
COMPANY NAME:	Clean Harbors Environmental Services, Inc.
CONTACT PERSON:	Kendrick Harrison
CONTACT EMAIL:	kendrick.harrison@safety-kleen.com

### **Section II: Participation**

If awarded, would your firm be willing to extend its bid to other DuPage County taxing bodies (e.g., school districts, townships, cities, and villages) for the purpose of Joint Purchasing in cases where the approximate quantity and/or usage is unknown?

- Yes  
 No

### **Section III: Additional Requirements**

If "Yes" in Section II above, please list below any desired additional requirements or specifications that are beyond those listed in the County's Bid.

Depending upon requirement

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**Section IV: Joint Purchasing Limitations**

If the County accepts this bid, the County and the Awarded Contractor will develop Joint Purchasing procedures. The County will distribute these Joint Purchasing procedures to the taxing bodies. Beyond that, the County will not be involved in the purchasing other than to receive a copy of the other taxing body's Purchase Order. The other taxing body's Purchase Order will reference the County's contract number. Invoicing and payments will be entirely between the other taxing bodies and the Awarded Contractor.

**Section V: Certification**

By signing below, the Bidder certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Kendrick Harrison

Signature: Signature on file

Title: Government Account Manager

Date: 11/4/2025



**EMERGENCY RESPONSE RATES - Dupage County Facilities Management**

**\*Items will be billed at a variable rate depending on supply costs at the time of order placement. Rates will be adjusted monthly as needed.**

	<b>UOM</b>	<b>PRICE</b>
<b>FIELD PERSONNEL</b>		
Field Technician - Prevailing Wage	HR	\$143.25
Equipment Operator - Prevailing Wage	HR	\$172.73
Boat Operator	HR	\$122.00
Driver	HR	\$119.00
Foreman	HR	\$131.00
Supervisor	HR	\$162.00
Project Manager	HR	\$199.00
Site Safety Officer	HR	\$194.00
<b>TECHNICAL PERSONNEL</b>		
Chemist	HR	\$138.00
Lead Chemist	HR	\$143.00
Field Inspector	HR	\$98.00
Mechanic	HR	\$113.00
Welder	HR	\$109.00
Field Engineer/Scientist/Geologist	HR	\$127.00
Senior Engineer/Scientist/Geologist	HR	\$144.00
Professional Engineer/LSP	HR	\$178.00
Industrial Hygienist	HR	\$144.00
<b>ADMINISTRATIVE/MANAGERIAL PERSONNEL</b>		
On Site Administration	HR	\$98.00
Field Accountant	HR	\$92.00
Emergency Response Coordinator	HR	\$156.00
Emergency Response Manager	HR	\$196.00
General Manager	HR	\$217.00
<b>COVID19 RESPONSE EQUIPMENT*</b>		
Antiviral Disinfectant Fogger	DAY	\$214.00
Antiviral Electrostatic Sprayer	DAY	\$298.00
Antiviral Backpack Sprayer	DAY	\$298.00
Wheeled Antiviral Sprayer	DAY	\$595.00
High Power Antiviral Fogger	DAY	\$775.00
Antiviral Disinfectant Solution	GAL	\$51.00
N95 Mask	EA	\$8.30
<b>PER DIEM / SUBSISTENCE</b>		
Per Diem / Subsistence	DAY	\$219.00



**EMERGENCY RESPONSE RATES - Dupage County Facilities Management**

**\*Items will be billed at a variable rate depending on supply costs at the time of order placement. Rates will be adjusted monthly as needed.**

	<b>UOM</b>	<b>PRICE</b>
<b>LIGHT DUTY TRUCK/RESPONSE EQUIPMENT</b>		
Emergency Response Van	HR	\$130.00
Pickup with Dump Body	HR	\$50.00
Pickup/Van/Car/Crew Cab	HR	\$42.00
Small Box Truck / Cube Van	HR	\$79.00
Spill Trailer	DAY	\$687.00
Stake Body/Utility Truck	HR	\$55.00
Utility / Support Trailer	DAY	\$261.00
Service Truck	HR	\$44.00
<b>HEAVY DUTY TRUCKS</b>		
Air Vac Truck 27" Ace/Lqd Ring	HR	\$292.00
Box Truck	HR	\$122.00
Dump Truck, 10 Wheel	HR	\$131.00
High Powered Vacuum Truck/Cusco	HR	\$273.00
Rolloff Straightjob	HR	\$131.00
Rolloff Two Can Trailer	HR	\$150.00
Skid Mounted Vacuum System	HR	\$334.00
Tractor Only, No Trailer	HR	\$121.00
Tractor w/Box Van	HR	\$143.00
Tractor w/Dump Trailer	HR	\$139.00
Tractor w/Flatbed/Lowbed Trailer	HR	\$154.00
Tractor w/Liquid Transporter	HR	\$171.00
Tractor w/Rolloff Trailer	HR	\$150.00
Tractor w/Vacuum Trailer	HR	\$170.00
Vactor with Jet Rodder	HR	\$273.00
Vacuum Truck, Straight	HR	\$190.00
Wet/Dry High Powered Vacuum Truck/Guzzler	HR	\$273.00
* Decontamination of Vacuum Trucks, Vactors, Cuscos, Trailers, etc. not included		
* Some may require personnel entry, some may be deconned at a local truck wash.		
<b>VEHICLE MILEAGE CHARGES</b>		
Mileage Charge for Heavy Duty / DOT Rated Vehicles	MIL	\$3.40
Mileage Charge for Light Duty / Support Vehicles	MIL	\$1.13
<b>EARTH MOVING EQUIPMENT</b>		
Backhoe Loader, 1 Yard Bucket	HR	\$143.00
Bobcat Loader/Mini Excavator	HR	\$90.00
Excavator, 20-30 Ton	HR	\$177.00
Fork Attachment for Bobcat Loader	DAY	\$158.00
Loader, 2-3 Yard Bucket	HR	\$135.00
Mini Excavator	HR	\$106.00
Sweeper Attachment for Bobcat Loader	DAY	\$462.00
<b>ELECTRIC POWER TOOLS*</b>		
1/2in Drill, Electric	DAY	\$54.00
Circular Saw, Electric	DAY	\$75.00
Mercury Vacuum	DAY	\$1,054.00
Reciprocating Saw (Sawzall), Electric	DAY	\$130.00
Wet Vacuum (Shop Vac)	DAY	\$111.00



**EMERGENCY RESPONSE RATES - Dupage County Facilities Management**

**\*Items will be billed at a variable rate depending on supply costs at the time of order placement. Rates will be adjusted monthly as needed.**

	<b>UOM</b>	<b>PRICE</b>
<b>FIELD ANALYTICAL</b>		
4 Gas/5 Gas Meter	DAY	\$227.00
Bailer & Sampling Equipment	DAY	\$75.00
Draeger Air Monitoring Pump	DAY	\$130.00
Explosion/Oxygen Meter	DAY	\$155.00
Geiger Counter Meter	DAY	\$194.00
Hydrogen Cyanide Meter	DAY	\$160.00
Interface Probe	DAY	\$155.00
Lumex RA915+ Mercury Vapor Analyzer	DAY	\$629.00
Mercury Vapor Analyzer	DAY	\$924.00
Particulate Meter, Mini Ram or equivalent	DAY	\$155.00
Personal Air Pump Meter	DAY	\$75.00
pH Meter	DAY	\$75.00
PID Meter	DAY	\$296.00
Well Purging/Sampling Pump	DAY	\$75.00
Petroflag Kit	DAY	\$126.00
SOIL SAMPLE KIT (Per Sample)	DAY	\$182.00
<b>GAS POWERED TOOLS</b>		
Brush Cutter/Power Broom	DAY	\$151.00
Chain Saw	DAY	\$194.00
Cutoff Saw (Demo)	DAY	\$425.00
<b>HOSES/PIPE*</b>		
Hose - Chemical, 2 in X 20 ft	DAY	\$92.00
Hose - Chemical, 3 in X 20 ft	DAY	\$139.00
Hose - Chemical, 4 in X 20 ft	DAY	\$208.00
Hose - Flex, 4 in, per ft	FT	\$3.49
Hose - Flex ADS, 6 in, per ft	FT	\$7.35
Hose - Lay Flat, 2 in X 25ft	DAY	\$34.00
Hose - Lay Flat, 4 in X 25 ft	DAY	\$75.00
Hose - Lay Flat, 6 in X 25 ft	DAY	\$98.00
Hose - Suction, 2 in X 25 ft	DAY	\$39.00
Hose - Suction, 3 in X 25 ft	DAY	\$58.00
Hose - Suction, 4 in X 25 ft	DAY	\$87.00
Hose - Suction, 6 in X 25 ft	DAY	\$108.00
Wash Hose, 1/2in x 50ft	DAY	\$22.00



**EMERGENCY RESPONSE RATES - Dupage County Facilities Management**

**\*Items will be billed at a variable rate depending on supply costs at the time of order placement. Rates will be adjusted monthly as needed.**

**MARINE RESPONSE EQUIPMENT**

	<b>UOM</b>	<b>PRICE</b>
Airboat, Single Engine	DAY	\$1,715.00
Airboat, Twin Engine	DAY	\$5,001.00
Boat/Workskiff without Motor	DAY	\$203.00
Brush Skimmer	DAY	\$1,143.00
Containment Boom - 10" Per Foot Per Day	FT	\$4.20
Containment Boom - 18" Per Foot Per Day	FT	\$6.30
Containment Boom - 24" Per Foot Per Day	FT	\$3.68
Containment Boom - 36" Per Foot Per Day	FT	\$4.20
Drum Skimmer (24in-36in)	DAY	\$1,155.00
Drum Skimmer, Double Barrel 24"	DAY	\$1,400.00
Hydraulic Power Pack for Skimmer	DAY	\$315.00
Landing Craft (LCM), 26ft-29ft	DAY	\$1,358.00
Landing Craft (LCM), 30ft-34ft	DAY	\$1,472.00
Landing Craft (LCM), 35ft-45ft	DAY	\$2,208.00
PFD Life Vest	DAY	\$39.00
PFD Survival Suit / Cold Weather Survival Work Suits	DAY	\$178.00
PFD Deck Suit	EA	\$768.00
Power Barge Boat, 26ft-30ft	DAY	\$1,572.00
Power Barge Boat, 30ft-42ft	DAY	\$2,858.00
Power Workboat, Fast Response, 12-14ft	DAY	\$426.00
Power Workboat, Fast Response, 15-17ft	DAY	\$647.00
Power Workboat, Fast Response, 18-22ft	DAY	\$1,100.00
Power Workboat, Fast Response, 23-26ft	DAY	\$1,414.00
Power Workboat, Fast Response, 27-36ft	DAY	\$1,358.00
Rigid Hull Inflatable (RIB) (18ft-22ft)	DAY	\$1,122.00
Rope Mop - 4" (Per Foot)	FT	\$40.00
Rope Mop - 9" (Per Foot)	FT	\$51.00
Rotating Disc Skimmer Unit	DAY	\$1,166.00
Skim Pack Skimmer	DAY	\$989.00
Skimmer - C24H Hydraulically Powered Rope Mop Wringer	DAY	\$929.00
Skimmer - C29H Hydraulically Powered Rope Mop Wringer	DAY	\$1,251.00
Skimmer - CV-46H Hydraulically powered Vertical Mop Wringer	DAY	\$1,108.00
Skimmer, Duck Bill	DAY	\$41.00
Skimming Vessel (Marco/JBF or Equivalent) 28-30ft	DAY	\$7,824.00
Skimming Vessel Belt Drive Replacement	EA	\$1,917.00
Weir Skimmer Unit	DAY	\$249.00

- \* Vessel costs include first tank of fuel only**
- \* Cost of Decontamination of Marine Response Equipment not included.**
- \* Replacement Skimming Belts will be priced on request as needed.**





**EMERGENCY RESPONSE RATES - Dupage County Facilities Management**

\*Items will be billed at a variable rate depending on supply costs at the time of order placement. Rates will be adjusted monthly as needed.

	UOM	PRICE
<b>PNEUMATIC POWER TOOLS</b>		
3/4in Drill, Rotary Hammer	DAY	\$112.00
Airspade Pneumatic Shovel	DAY	\$82.00
Jackhammer, 40Lb	DAY	\$81.00
Jackhammer, 60Lb	DAY	\$101.00
Jackhammer, 90Lb	DAY	\$122.00
Pneumatic Chipping Gun	DAY	\$129.00
Steel Nibbler, Pneumatic	DAY	\$161.00
<b>PRESSURE WASHING EQUIPMENT</b>		
1000psi Pressure Washer	DAY	\$541.00
2000psi Pressure Washer	DAY	\$595.00
2500psi Hot Water Pressure Washer	DAY	\$811.00
2500psi Pressure Washer	DAY	\$601.00
3000psi Hot Water Pressure Washer	DAY	\$887.00
Pressure Washer, Trailer, 3000 PSI	DAY	\$841.00
10,000 PSI - 60 GPM - HP Pump (350, 405)	HR	\$87.00
20,000 PSI - 23 GPM - HP Pump (305)	HR	\$172.00
40,000 PSI - 6 GPM - UHP Pump (200 HP)	HR	\$203.00
40,000 PSI - 12 GPM - UHP Pump (305)	HR	\$203.00
2-D Rotating Nozzle	HR	\$81.00
3-D Rotating Nozzle - 10K, 20-80 GPM (LV)	HR	\$105.00
<b>DEGREASERS &amp; NEUTRALIZING AGENTS*</b>		
Capsur	GAL	\$193.00
Cirtic Acid Solution, 15%	GAL	\$7.98
Citrus Cleaner Degreaser	GAL	\$52.00
Hydrated Lime, 50 lb / 23 kg	BAG	\$9.14
Penetone Degreaser	GAL	\$38.00
Pink Stuff Degreaser	GAL	\$41.00
Simple Green Degreaser	GAL	\$14.18
Soda Ash, 100 lb / 45 kg	BAG	\$60.00
Sodium bisulfate 50 lb / 23 kg	BAG	\$139.00
Sodium Hypochlorite, 15% (Bleach)	GAL	\$21.00
<b>PERSONAL PROTECTIVE EQUIPMENT (PER PERSON PER CHANGE OUT)*</b>		
Level A w/ResponderPlus Suit/Changeout	EA	\$2,037.00
Level B w/CPF2 or Polytyvec/Changeout	EA	\$888.00
Level B w/CPF3 or Saranex Suit/Changeout	EA	\$370.00
Level B w/CPF4 or Barricade Suit/Changeout	EA	\$462.00
Level C w/CPF1,2 or Polytyvec/Changeout	EA	\$314.00
Level C w/CPF4 or Barricade Suit/Changeout	EA	\$522.00
Level C w/CPF3 or Saranex Suit/Changeout	EA	\$361.00
Modified Level D (Tyvec and Boots)	EA	\$64.00



**EMERGENCY RESPONSE RATES - Dupage County Facilities Management**

**\*Items will be billed at a variable rate depending on supply costs at the time of order placement. Rates will be adjusted monthly as needed.**

	<b>UOM</b>	<b>PRICE</b>
<b>PUMPING/TRANSFERRING PUMPS</b>		
Drum Head Vacuum System, Electric	DAY	\$84.00
Drum Loader	DAY	\$211.00
Pump - Centrifugal, 2 in	DAY	\$500.00
Pump - Diesel Lister, 3 in	DAY	\$189.00
Pump - Double Diaphragm, 1 in	DAY	\$119.00
Pump - Double Diaphragm, 2 in	DAY	\$388.00
Pump - Double Diaphragm, 2 in, Chemical	DAY	\$430.00
Pump - Double Diaphragm, 3 in	DAY	\$435.00
Pump - Double Diaphragm, 3 in, Chemical	DAY	\$496.00
Pump - Double Diaphragm, 4 in	DAY	\$471.00
Pump - Electric Drum	DAY	\$133.00
Pump - Electric Submersible, 2 in	DAY	\$462.00
Pump - Electric Submersible, 3 in	DAY	\$884.00
Pump - Electric Submersible, 4 in	DAY	\$714.00
Pump - Hand	DAY	\$43.00
Pump - Hydraulic Transfer, 4 in	HR	\$43.00
Pump - Hydraulic Transfer, 6 in	HR	\$322.00
Pump - Trash, 2 in	DAY	\$323.00
Pump - Trash, 3 in	DAY	\$370.00
Pump - Trash, 4 in	DAY	\$435.00
Drum Vacuum, Pneumatic	DAY	\$454.00
PUMP, PERISTALTIC, INTRINSIC 1/2 INCH	DAY	\$126.00
<b>SITE SUPPORT</b>		
100 HP Boiler Unit	HR	\$124.00
15 Gal HEPA Vacuum	DAY	\$601.00
150,000 BTU Portable Heater	DAY	\$334.00
2 CU YD self dumping hopper	DAY	\$4.65
2,000 - 2,900 Gal Poly Storage Tank	DAY	\$85.00
Frac Tank 20,000 Gal	DAY	\$175.00
3,000 - 3,900 Gal Steel Storage Tank	DAY	\$29.00
300 - 500 Gal Poly Storage Tank	DAY	\$48.00
4,000 - 6,000 Gal Poly Storage Tank	DAY	\$104.00
Air Compressor 175-185 CFM	DAY	\$425.00
Air Compressor 8-10 CFM	DAY	\$213.00
ATV, 4X4 or 4X6	DAY	\$449.00
Carbon Filter System	DAY	\$306.00
Decon Pool, 10ft x 10ft	DAY	\$185.00
Decon Pool, 20ft x 100ft	DAY	\$553.00
Decon Pool, 25ft x 50ft	DAY	\$369.00
Decontamination Trailer	DAY	\$197.00
Dewatering Box	DAY	\$186.00
Dump Trailer (Trailer Only, Staged on Site)	DAY	\$90.00
Eyewash Station	DAY	\$66.00
Frac Tank, Double Walled	DAY	\$210.00



**EMERGENCY RESPONSE RATES - Dupage County Facilities Management**

**\*Items will be billed at a variable rate depending on supply costs at the time of order placement. Rates will be adjusted monthly as needed.**

	<b>UOM</b>	<b>PRICE</b>
<b>SITE SUPPORT</b>		
Generator - 12K Watt	DAY	\$308.00
Generator - 4,000 Watt	DAY	\$171.00
Generator - 5,000 Watt	DAY	\$388.00
Generator - 8,000 Watt	DAY	\$554.00
Halogen Spotlight	DAY	\$129.00
Incident Command Unit	DAY	\$1,924.00
Intermodal Container	DAY	\$35.00
Intrinsically Safe Drop Light	DAY	\$223.00
Light Stand	DAY	\$129.00
Light Tower w/Generator	DAY	\$642.00
Office Trailer	DAY	\$141.00
On-site Van Trailer (Tractor not included)	DAY	\$247.00
Personnel Staging Tent, 10x10 ft, Purchased	EA	\$214.00
Personnel Staging Tent, 20' x 30'	DAY	\$163.00
Rolloff Container with Metal lid	DAY	\$25.00
Rolloff Container with Tarp & Bows	DAY	\$24.00
Sea Container / Conex / Tool Crib, 20 ft.	DAY	\$33.00
Secondary Containment Unit	DAY	\$44.00
Skid Mounted Liquid Phase Carbon System (10GPM)	DAY	\$84.00
Tank Trailer/Transporter, No Tractor (For Storage Only)	DAY	\$559.00
Traffic Cone/Barricade Unit	DAY	\$20.00
Utility/Cross Terrain Vehicle (Mule/Gator)	DAY	\$449.00
Vacuum Box, Watertight	DAY	\$118.00
Decon Station	DAY	\$238.00

**\* Spotting fee, Liners, Cleaning of Unit not included**

**SPECIALTY EQUIPMENT**

Cutting Torch/Acetylene Torch	DAY	\$148.00
Electric Auger	DAY	\$90.00
Auger, Manual	DAY	\$81.00
Compactor	DAY	\$81.00
Walk Behind Concrete Saw	DAY	\$280.00
Confined Space Entry Gear (Retrieval & Rescue Equip)	DAY	\$846.00
DBI/Rogliss Tripod	DAY	\$254.00
Drum Crusher, Portable	DAY	\$559.00
Drum Tilter, Mechanical	DAY	\$211.00
Electric Blower	DAY	\$108.00
Fiber Optic Camera	HR	\$71.00
Fiber Optic Camera Truck	HR	\$224.00
Manlift	DAY	\$342.00
Forklift, 2,000Lb Capacity	DAY	\$513.00
Forklift, 6,000Lb Capacity (High Reach / Lull)	DAY	\$869.00
Plasma Cutting Torch	DAY	\$292.00
Explosion Proof Pneumatic Fan Blower	DAY	\$130.00
Remote Drum Opener, Pnuematic	DAY	\$1,463.00
Sand Blaster and Hose	HR	\$37.00
Transit Set	DAY	\$154.00



**EMERGENCY RESPONSE RATES - Dupage County Facilities Management**

**\*Items will be billed at a variable rate depending on supply costs at the time of order placement. Rates will be adjusted monthly as needed.**

	<b>UOM</b>	<b>PRICE</b>
<b>CHEMICAL PROTECTIVE GARMENTS*</b>		
Kappler CPF1 Suit (Blue)	EA	\$39.00
Kappler CPF2 Suit (Grey)	EA	\$64.00
Kappler CPF2 Suit w/Strapped Seams (Grey)	EA	\$107.00
Kappler CPF3 Suit w/Hood & Boots (Tan)	EA	\$145.00
Kappler CPF3 Suit w/Hood & Strapped Seams (Tan)	EA	\$183.00
Kappler CPF4 Suit w/Hood & Boots (Green)	EA	\$150.00
Chemrel Suit, Level C	EA	\$96.00
Nomex Suit and Hood	EA	\$207.00
Polycoated Rain Gear, 22mil	EA	\$36.00
Tyvec, Polycoat HD/BT	EA	\$26.00
Tyvec, Saranex	EA	\$65.00
Tyvec, White	EA	\$26.00
<b>HAND/FOOT PROTECTION*</b>		
Gloves - 12 in PVC	PAIR	\$13.13
14in Neoprene Gloves	PAIR	\$14.81
Gloves - Bulking and Solvents	PAIR	\$40.00
Gloves - 18 in PVC	PAIR	\$13.76
Cotton Winter Glove Liners	PAIR	\$6.83
Gloves - Dexterity	PAIR	\$24.00
Glove, Nitrile, Inner Liner	PAIR	\$3.86
Gloves - Impact and Cut Resistent	PAIR	\$34.00
Puncture Resistant Gloves	PAIR	\$114.00
Silver Shield Gloves	PAIR	\$39.00
Disposable Boot Covers (Chicken Boots)	PAIR	\$14.28
Non Steel Toe Chest Waders	DAY	\$76.00
<b>RESPIRATORY PROTECTION*</b>		
2 Man Breathing System	DAY	\$354.00
4 Man Breathing System	DAY	\$449.00
Acid Cartridges	PAIR	\$34.00
Asbestos Cartridges	PAIR	\$35.00
Breathing Air Hose, 100ft	DAY	\$129.00
Chlorine Cartridges	PAIR	\$37.00
Mercury Cartridges	PAIR	\$62.00
MSA Chemical Cartridge	EA	\$38.00
Negative Air Machine (Blower w/ HEPA filter)	DAY	\$322.00
Organic Vapor Cartridges (No Dust)	PAIR	\$43.00
Organic Vapor/Dust Combination Cartridges	PAIR	\$78.00
Respirator, Full Face	DAY	\$74.00
Self Contained Breathing Apparatus (SCBA)	DAY	\$322.00



**EMERGENCY RESPONSE RATES - Dupage County Facilities Management**

**\*Items will be billed at a variable rate depending on supply costs at the time of order placement. Rates will be adjusted monthly as needed.**

	UOM	PRICE
<b>DOT SHIPPING CONTAINERS*</b>		
1 Cubic Yard Supersac 13H2/Y/06	EA	\$124.00
10 Gal / 40 Litre Fiber Drum	EA	\$46.00
110 Gal Steel Drum, Reconditioned 1A2/Y400S	EA	\$591.00
16 Gal / 70 L Closed Poly Drum	EA	\$93.00
16 Gal / 70 L Open Poly Drum 1H2/Y56/S	EA	\$92.00
16 Gal Fiber Drum	EA	\$39.00
18x18x24in Nonhazardous Pathological Waste Box	EA	\$11.55
20 Gal / 80 Litre Fiber Drum	EA	\$39.00
20 Gal / 80 Litre Poly Drum (1H2/Y56/S)	EA	\$114.00
275G / 1100 L Poly TOTE, DOT Rated	EA	\$550.00
275G / 1100 L Recondition Poly TOTE, DOT Rated	EA	\$383.00
30 Gal / 120 Litre Closed Poly Drum 1H1/Y1.8/100	EA	\$83.00
30 Gal / 120 Litre Closed Steel Drum, New 1A1/Y1.6/200	EA	\$145.00
30 Gal / 120 Litre Closed Steel Drum, Reconded 1A1/Y1.4/100	EA	\$136.00
30 Gal / 120 Litre Fiber Drum 1G/X56/S	EA	\$59.00
30 Gal / 120 Litre Open Poly Drum 1H2/Y142/S	EA	\$113.00
30 Gal / 120 Litre Steel Drum, New 1A2/Y1.4/100	EA	\$154.00
30 Gal / 120 Litre Steel Drum, Reconditioned 1A2/Y1.2/100	EA	\$121.00
4ft Fluorescent Tube Box 4G/Y275	EA	\$27.00
5 Gal / 20 Litre Closed Poly Drum 1H1/Y1.8/170	EA	\$34.00
5 Gal / 20 Litre Closed Steel Drum 1A1/Y1.8/300	EA	\$27.00
5 Gal / 20 Litre Poly Drum 1H2/Y1.5/60	EA	\$25.00
5 Gal / 20 Litre Steel Drum 1A2/Y1.8/100	EA	\$69.00
5.5 Gal / 20 L Steel Drum 1A2/Y23/S	EA	\$28.00
55 G / 205 L Closed Steel Drum, Recon 1A1/Y1.4/100 (17-E)	EA	\$99.00
55 G / 205 L Steel Drum, Reconditioned 1A2/Y1.2/100 (17-H)	EA	\$107.00
55 Gal / 205 L Stainless Steel Drum, Reconditioned	EA	\$287.00
55 Gal / 205 Litre Closed Poly Drum 1H1/Y1.8/150	EA	\$97.00
55 Gal / 205 Litre Closed Poly Drum 1H1/Y1.8/150, Recycled	EA	\$70.00
55 Gal / 205 Litre Closed Steel Drum, New 1A1/Y1.8/300	EA	\$119.00
55 Gal / 205 Litre Fiber Drum 1G/Y190/S	EA	\$101.00
55 Gal / 205 Litre Open Head Poly, Reconditioned Drum 1H2/Y2	EA	\$105.00
55 Gal / 205 Litre Poly Drum 1H2/Y237/S	EA	\$127.00
55 Gal / 205 Litre Steel Drum, New 1A2/Y1.5/100	EA	\$145.00
85 G / 320 L Steel Drum, Reconded 1A2/X400/S (Overpack)	EA	\$427.00
85 Gal / 320 Litre Steel Drum, New 1A2/X400/S	EA	\$390.00
85 Gal / 320 Litre Steel Drum, Recycled 1A2/X400/S	EA	\$218.00
8ft Fluorescent Tube Box 4G/Y275	EA	\$47.00
95 Gal Poly Drum 1H2/Y318/S (Overpack)	EA	\$469.00
95 Gal Poly Drum, Recycled 1H2/Y318/S (Overpack)	EA	\$304.00
Drum 15 Gal / 60 Litre Poly (1H2/Y1.8/100)	EA	\$92.00
Drum Liners	EA	\$5.57
Dump Trailer Poly Liner	EA	\$109.00
Filter/Liner for Filter Box	EA	\$405.00
Flexbin, 1 Cubic Yard Flexbin 11G/Y/2022/1122	EA	\$98.00



**EMERGENCY RESPONSE RATES - Dupage County Facilities Management**

**\*Items will be billed at a variable rate depending on supply costs at the time of order placement. Rates will be adjusted monthly as needed.**

	<b>UOM</b>	<b>PRICE</b>
<b>DOT SHIPPING CONTAINERS*</b>		
Flexbin, Cubic Yard Box for Non-Haz Waste	EA	\$46.00
Flexbin/Cubic Yard Box Liner	EA	\$34.00
Fluorescent Bulb Tubes, 4ft 100 bulb capacity	BOX2	\$110.00
Fluorescent Bulb Tubes, 8ft 100 bulb capacity	BOX2	\$112.00
Hazardous Waste Labels / Markings	EA	\$1.89
Labels - DOT Diamonds	EA	\$1.89
Pathological Waste Bag	EA	\$6.93
Poly Bags, 6mil, per Roll	EA	\$193.00
Poly Sheet, 6mil 20ft x 100ft	EA	\$170.00
Rolloff Poly Liner	EA	\$77.00
Vacbox Liner/Bladder	EA	\$712.00
Waste Wrangler	EA	\$118.00
<b>ABSORBENT MATERIALS*</b>		
Absorbent Boom, 3in x 4ft	EA	\$9.14
Absorbent Boom, 5in x 10ft x 4/Bale	BALE	\$102.00
Absorbent Boom, 8in x 10ft x 4/Bale	BALE	\$192.00
Absorbent Pad (101 Grade) 100/bale	BALE	\$94.00
Absorbent Roll, 38in x 144ft	EA	\$206.00
Absorbent Rug, 36in x 300ft	EA	\$341.00
Absorbent Sweep, 17in x 100ft	BALE	\$182.00
HGX Absorbent (Mercury absorbent)	LBS	\$24.00
Oil Snare, on a Line, 50ft	EA	\$110.00
Poly Absorbent, 20 lb / 23 kg	BAG	\$120.00
Rags, 50 lb / 23 kg	BOX	\$128.00
Speedi Dry	BAG	\$19.00
SPI Solidification Particulate (Oil Bond)	LBS	\$22.00
SPI Waterbond	LBS	\$18.00
Vermiculite 4 cuft	BAG	\$74.00
<b>MISCELLANEOUS*</b>		
Acetylene Bottle	EA	\$51.00
Breathing Air Bottle Refill	EA	\$35.00
Rolloff Bow	EA	\$48.00
Rolloff Tarp	EA	\$476.00
Misc. Handtools	DAY	\$56.00
Caution Tape/Roll	EA	\$64.00
Duct Tape/Roll	EA	\$32.00
Shrink Wrap	ROL	\$55.00
First Aid Kit, 25 Person	EA	\$94.00
Bottled Water / Stress Relief (Case)	CA	\$29.00
Digital Camera	DAY	\$107.00
Weather Mitigation (Heat/Cold Relief)	EA	\$158.00



**EMERGENCY RESPONSE RATES - Dupage County Facilities Management**

**\*Items will be billed at a variable rate depending on supply costs at the time of order placement. Rates will be adjusted monthly as needed.**

**UOM                      PRICE**

**WASTE MATERIAL APPROVAL**

Profile Approval Fee (No Sample)	EA	\$131.00
Sample & Profile Approval Fee	EA	\$218.00
Profile Recertification Fee (No Sample)	EA	\$37.00

**ER COVERAGE FEES / SAFETY PLANS / REPORTS**

Communications Package	DAY	\$56.00
ER Incident Report Fee	EA	\$420.00
Safety Plan	EA	\$158.00
OPA 90 Single Facility Fee	EA	\$2,625.00
Additional Site Listings	EA	\$1,050.00



## EMERGENCY RESPONSE RATES - Dupage County Facilities Management

### Pricing Conditions

"Contractor" is hereby defined to mean Clean Harbors Environmental Services, Inc., along with its affiliates and subsidiaries, including but not limited to Hepaco, LLC and Emergency Response and Training Solutions, LLC.

1. All labor, equipment, materials, and services outlined in this Schedule of Rates will be invoiced at the pricing above unless project item is completed by a subcontractor. Any third-party goods or services utilized by Contractor in the performance of the services shall be invoiced at Contractor's cost plus a markup of thirty-five percent (35%). Unless otherwise specified, these rates are not valid for response to Infectious Agents/Biologicals. The Schedule of Rates includes the cost of Contractor basic medical monitoring program. Any special medical monitoring required by the Customer or the nature of the work will be added to the project scope and the Customer will be invoiced at cost plus the markup listed above.
2. Lodging and subsistence for Contractor personnel and our subcontractors in the field are included in a per diem charge per person per day when working more than 30 miles from the employee's normal operations center and when overnight accommodations are required. The rate is outlined in the labor section of this document. When overnight accommodations are not required but work exceeds 12 hours, a \$50.00 charge per day per person may apply to cover meals and incidentals.
3. At its sole discretion, Contractor will determine the level of protection required for each project. Level A, B, C or D personal protection and safety packages will be invoiced at the rates shown in the Schedule of Rates.
4. Contractor's personnel and equipment will be charged portal-to-portal (mobilization and demobilization included). Services provided prior, during and/or subsequent to actual project site activities will also be charged at the Hourly Rate. This may include time required to mobilize, service, repair, coordinate, administer, demobilize, and restock all vehicles and equipment used in performance of the work (whether performed on or off site), but is not limited to, time taken by personnel to decontaminate and re-don protective clothing and equipment that is billed as part of the project.
5. Contractor's normal employee workday is 7:00 am to 3:30 pm, Monday through Friday. Other work hours must be agreed to in writing in advance. No more than eight (8) hours of straight time will be billed for one person for one day. All time will be based upon a 24-hour day.
6. All hours worked in excess of eight (8) hours in the normal workday, as described above, as well as all hours worked all day Saturday are considered overtime and will be billed at 1.5 times the applicable straight time rate for all billable personnel.
7. Sunday and Holidays are considered premium time and will be billed at 2.0 times the applicable straight time rate for all billable personnel. Holidays are the legally observed United States Federal Holidays plus the day after Thanksgiving. When local laws or regulations recognize additional holidays or when local laws or regulations define premium hours in excess of this definition, Contractor will invoice in accordance with local laws or regulations.
8. A minimum fee of \$5,000.00 will be charged to any new Customer or to any Customer who is not in good payment status with Contractor, as determined in Contractor's sole discretion. The fee will be paid at the time of ordering emergency response services, and any charges estimated to exceed the minimum fee must be paid in advance before Contractor will begin providing services. Credit card payments, which are only accepted if approved in advance by Contractor, will incur an additional processing fee of 3%.
9. All projects are subject to a minimum four (4) hour response charge or \$3500.00 minimum charge, whichever is greater. Minimum charges do not apply to Transportation and Disposal.
10. Charges for Safety Plans are assessed on all projects. In some instances, a Site Safety Officer charge will apply per hour to create and administer the Safety Plan.
11. Contractor assigns a Project Manager to each project. Contractor's Project Managers are experienced professionals who are responsible for directing Contractor field supervisors, obligating company resources to a project, and providing technical guidance to projects. Customers are billed for the time spent and expenses incurred by the Project Managers for periodic site visits, Customer-requested meetings, and other activities deemed necessary to assure a properly run project. Additional Project Managers or supervisory personnel may be assigned as deemed necessary by Contractor.
12. A variable Energy and Security Recovery Fee (that fluctuates with the applicable national average diesel price), will be applied to the total invoice, excluding sales tax. For more information regarding our recovery fee calculation please go to: [www.cleanharbors.com/recoveryfee](http://www.cleanharbors.com/recoveryfee).
13. A variable Global Tariff fee will be added to the Recovery fee. For more information, please visit our website [www.cleanharbors.com/recoveryfee](http://www.cleanharbors.com/recoveryfee).
14. The additional excise and sales tax added to the price of diesel fuel at the pump under the California Road Repair and Accountability Act (CARRAA) of 2017 has increased the cost of providing services in the State of California. To off-set this extra cost, Contractor is implementing a 2.5% CA RRAA Fee on every invoice for California generators.
15. Unless specifically notated in rates above, these rates do not apply to any projects with Prevailing Wage requirements. Any additional Prevailing Wage rates will be negotiated on a case-by-case basis.
16. Equipment billed on an hourly basis will be billed a minimum of four hours upon activation. For equipment with only Daily Rates, a day will be charged up to 12 hours. No more than 2 Daily Rates will apply per calendar day. For boats and other marine equipment, Daily Rates will apply regardless of the hours used per day.
17. Unless specifically notated in the equipment description, all equipment rates are unoperated.
18. All waste disposal from project and or response activities will be charged additionally to the rates lists herein plus local, state, and federal fees/taxes of the generating location/receiving facilities as applicable. A Waste Document Preparation Fee of \$125 per day will apply to any work generating waste. The fee includes labels, manifests, and bills of lading, but does not include the Profile Approval Fee of \$125 and Profile Recertification Fee of \$35 which will be charged upon profile approval or recertification per profile.
19. A \$27 fee per manifest will be charged to be in compliance with the e-manifest system implemented by the EPA on June 30, 2018. For services provided in Ontario, the fee shall be \$19 per manifest, and for services provided in British Columbia, the fee shall be \$23. This fee is evaluated annually and could increase based on cost from the applicable
20. If the work is performed over, adjoining, and/or in water such that the U.S. Longshoremen's and Harbor Workers' insurance or Jones Act insurance apply, then an additional fee of 25% of total invoiced labor costs for the Work will be added to compensate for U.S. Longshoremen's and Harbor Workers' insurance or Jones Act insurance and related risks.
21. In the event of adverse temperatures and working conditions, a daily charge will apply for "Adverse weather/conditions relief" of \$150 Day. The daily charge covers consumables for both hot/cold conditions such as ice, water, Gatorade/electrolyte drinks, and coolers/thermos.
22. Contractor supports many invoice delivery options (E-mail, Electronic Invoicing, EDI, Etc.). Pricing is based on Contractor's standard invoice delivery method of E-mail. If another delivery method is required there could be an additional service fee per invoice. Any alternate delivery methods must be reviewed and approved by Contractor prior to acceptance and implementation.
23. Incident Reports can be created for any emergency response projects and will be charged at a rate of \$400 each. Larger and more complex reports will be quoted case-by-case.
24. Standby charges will be negotiated on a case-by-case basis.
25. Contractor guarantees to hold prices firm for 30 days.





## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-114-DOT
COMPANY NAME:	Clean Harbors Environmental Services, Inc.
CONTACT PERSON:	Kendrick Harrison
CONTACT EMAIL:	kendrick.harrison@safety-kleen.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes
- No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE
N/A				

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL
N/A		

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co, IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Kendrick Harrison

Signature: Signature on file

Title: Government Account Manager

Date: 11/4/2025



Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** DT-P-0054-25

**Agenda Date:** 12/2/2025

**Agenda #:** 8.C.

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AWARDING RESOLUTION  
ISSUED TO IMPERIAL LUBE & SUPPLY  
TO FURNISH AND DELIVER AUTO LUBRICANTS AS  
NEEDED FOR THE DIVISION OF TRANSPORTATION  
(CONTRACT TOTAL NOT TO EXCEED \$50,000.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the lowest responsible bidder has been designated, and the Transportation Committee recommends County Board approval for the issuance of a contract to Imperial Lube & Supply, to furnish and deliver auto lubricants, as needed for the Division of Transportation, for the period January 29, 2026, through January 28, 2027.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and deliver auto lubricants, as needed for the Division of Transportation, for the period January 29, 2026, through January 28, 2027, is hereby approved for issuance to Imperial Lube & Supply, 3940 Tannahill Drive, Gurnee, IL 60031, for a contract total not to exceed \$50,000.00.

Enacted and approved this 9th day of December, 2025 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_  
JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

**SECTION 1: DESCRIPTION**

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: #24-101-DOT	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$50,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 12/02/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$200,000.00
	CURRENT TERM TOTAL COST: \$50,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: FIRST RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Imperial Lubes & Supply	VENDOR #: 45312	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Ed Ouimet	VENDOR CONTACT PHONE: 847-262-5959	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: ed@imperiallubes.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-02	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).  Recommendation for the approval of a contract purchase order to Imperial Lubes & Supply, to furnish and deliver automotive lubricants for the Division of Transportation on an as-needed basis, for the period January 29, 2026 through January 28, 2027, for a contract total not to exceed \$50,000.00; per renewal option under bid award #24-101-DOT, first of three options to renew.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished  To purchase automotive lubricants to maintain the County DOT vehicles and equipment.			

**SECTION 2: DECISION MEMO REQUIREMENTS**

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
RENEWAL	
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

**SECTION 3: DECISION MEMO**

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Imperial Lubes and Supply	Vendor#: 24397	Dept: Division of Transportation	Division: Accounts Payable
Attn: Ed Ouimet	Email: ed@imperiallubes.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 3940 Tannahill Drive	City: Gurnee	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60031	State: IL	Zip: 60187
Phone: 847-262-5959	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Imperial Lubes and Supply	Vendor#: 24397	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 180 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jan 29, 2026	Contract End Date (PO25): Jan 28, 2027

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Automotive Lubricants	FY26	1500	3520	52260		40,000.00	40,000.00
2	1	EA		Automotive Lubricants	FY27	1500	3520	52260		10,000.00	10,000.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 50,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver automotive lubricants on an as-needed basis for the DOT Fleet.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Ed Ouimet, William Bell, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



## SECTION 7 - BID FORM PRICING

All quantities listed are canvassing quantities. Automotive Lubricants shall be F.O.B. Destination to DuPage County Division of Transportation, 180 N. County Farm Road, Wheaton, IL 60187.

NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Semi Synthetic 5W30 Motor Oil API Rating: SN/SM	GAL	1,500	\$ 5.75	\$ 8625.00
2	15W40 Diesel Motor Oil API Rating: CK4	GAL	1,000	\$ 7.80	\$ 7800.00
3	Full Synthetic Multi-Vehicle Automatic Transmission Fluid	GAL	400	\$ 10.75	\$ 4300.00
4	AW32 Hydraulic Oil	GAL	600	\$ 5.20	\$ 3120.00
5	10W30 Diesel Motor Oil API Rating: CK4	55-GAL	10	\$ 605.00	\$ 6050.00
6	Tractor Transmission Hydraulic Oil Meets or Exceeds JD-JDM J20C	55-GAL	2	\$ 498.00	\$ 996.00
7	Synthetic Gear Lube 80W-140 Weight	55-GAL	2	\$ 1025.00	\$ 2050.00
8	G-05 Anti-Freeze Coolant Long Life Hybrid 50/50 Mix	55-GAL	5	\$ 319.50	\$ 1597.50
9	Diesel Exhaust Fluid API Certified	55-GAL	50	\$ 110.00	\$ 5500.00
10	Drive Train Trans Oil 30W Meets or Exceeds CAT TO-4 Rating	55-GAL	2	\$ 625.00	\$ 1250.00
11	Diesel Exhaust Fluid API Certified, Jug	2.5-GAL	25	\$ 9.00	\$ 225.00
12	Grease (Moly) NLGI 2 Rating: EC/LB, Keg	120 LB	5	\$ 410.00	\$ 2050.00
13	All-Purpose Heavy-Duty Wheel Bearing Grease NLGI 2 Rating: EC/LB, Tub	4 LB	10	\$ 15.50	\$ 155.00
14	Grease NLGI 2 Rating Case of 10/14oz Cartridges	CS	10	\$ 21.50	\$ 215.00
<b>GRAND TOTAL</b>					<b>\$ 43933.50</b>
<b>GRAND TOTAL (In words)</b> <i>Forty three thousand, nine hundred thirty three dollars and fifty cents.</i>					

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in **87** space provided on the bid form.

Signature on file

**X** NATIONAL Sales Executive  
(Signature and Title)

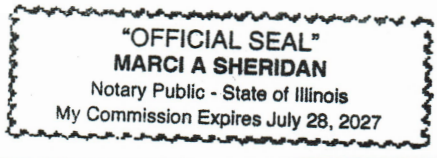
CORPORATE SEAL  
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 20 day of Sept AD, 20 24

Signature on file

My Commission Expires: 7/28/27



SEAL



67

Full Name of Bidder	Imperial Lubes and Supply		
Main Business Address	3940 Tannahill drive		
City, State, Zip Code	Gurnee IL 60031		
Telephone Number	847-262-5959	Email Address	Ed@imperiallubes.com
Bid Contact Person	Ed Quirot		

The undersigned certifies that he is:

- the Owner/Sole Proprietor
- a Member authorized to sign on behalf of the Partnership
- an Officer of the Corporation
- a Member of the Joint Venture

Members of the Partnership or Officers of the Corporation are as follows:

Signature on file

(President or Partner)

(Vice-President or Partner)

Signature on file

(Secretary or Partner)

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. 1, 10, 11, and 4 issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

**09 CONTRACT ADMINISTRATION INFORMATION:**

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME	<i>Imperial Lubes and supply</i>	NAME	<i>Imperial Lubes and supply</i>
CONTACT	<i>Ed Ouimet</i>	CONTACT	<i>Ed Ouimet</i>
ADDRESS	<i>3940 Tannahill Drive</i>	ADDRESS	<i>3940 Tannahill Drive</i>
CITY ST ZIP	<i>Gurnee IL 60031</i>	CITY ST ZIP	<i>Gurnee IL</i>
TX	<i>847-262-5959</i>	TX	<i>847-262-5959</i>
FX	<i>847-262-5960</i>	FX	<i>847-262-5960</i>
EMAIL	<i>Ed@imperiallubes.com</i>	EMAIL	<i>Ed@imperiallubes.com</i>
COUNTY BILL TO INFORMATION:		COUNTY SHIP TO INFORMATION:	
DuPage County Division of Transportation Attn: Kathy Black 421 North County Farm Road Wheaton, IL 60187 TX : (630) 407-6892 Email : <a href="mailto:DOTFinance@dupagecounty.gov">DOTFinance@dupagecounty.gov</a>		DuPage County Division of Transportation Fleet Maintenance Department Attn: William Bell 180 North County Farm Road Wheaton, IL 60187 TX : (630) 407-6931 EMAIL : <a href="mailto:william.bell@dupagecounty.gov">william.bell@dupagecounty.gov</a>	

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DESTINATION, DELIVERED AND INSTALLED  
 (FREIGHT INCLUDED IN PRICE)

**JOINT PURCHASING:**

19

OTHER TAXING BODIES: Based on County Board Resolution IR-084-76.

Would your firm be willing to extend your bid to other taxing bodies in DuPage County such as school districts, townships, cities and villages, etc.? The approximate quantity usage is unknown.

YES  NO

State any other requirements that they would have to meet beyond that of our Bid invitation and specification.

*NA*

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NOTE: The County of DuPage would not be involved in purchasing by any other taxing body other than to receive a copy of their purchase order that would reference the County of DuPage contract number. The invoicing and payments would be entirely between the other taxing bodies and the Contractor. If the County of DuPage accepts this bid, the procedure to handle joint purchases would be developed by the County of DuPage with the Contractor and distributed to the taxing bodies by the County of DuPage.



The County of DuPage  
 Finance Department  
 Procurement Division, Room 3-400  
 421 North County Farm Road  
 Wheaton, Illinois 60187

**CONTRACT RENEWAL AGREEMENT**

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Imperial Lubes and Supply located at 3940 Tannahill Dr., Gurnee, IL 60031, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #24-101-DOT which became effective on 12/1/2024 and which will expire 1/28/2026. The contract is subject to the first of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 1/28/2027.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

**THE COUNTY OF DUPAGE**

**CONTRACTOR**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
SIGNATURE

Sara Rogers

*Ed Cairney*

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
PRINTED NAME

Buyer I

*National Sales Executive*

\_\_\_\_\_  
PRINTED TITLE

\_\_\_\_\_  
PRINTED TITLE

\_\_\_\_\_  
DATE

*11-20-2025*

\_\_\_\_\_  
DATE



## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	24-101-DOT
COMPANY NAME:	<i>Imperial Lubes and Supply</i>
CONTACT PERSON:	<i>Ed Curmet</i>
CONTACT EMAIL:	<i>Ed@imperiallubes.com</i>

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

### **Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co, IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

### **Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Ed Ouimet

Signature: 

Title: National Sales Executive

Date: 11-20-2025



Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** DT-P-0055-25

**Agenda Date:** 12/2/2025

**Agenda #:** 8.D.

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AWARDING RESOLUTION  
ISSUED TO HILL MECHANICAL CORPORATION  
TO FURNISH AND INSTALL TWO (2) NEW GAS UNIT HEATERS  
FOR THE DIVISION OF TRANSPORTATION  
(CONTRACT TOTAL NOT TO EXCEED \$55,089.00)

WHEREAS, pursuant to the Intergovernmental Agreement between the County of DuPage and Intergovernmental Cooperation Act (OMNIA Contract #02-125), the County of DuPage will contract with Hill Mechanical Corporation; and

WHEREAS, the Transportation Committee recommends County Board approval for the issuance of a contract to Hill Mechanical Corporation, to furnish and install two (2) new gas unit heaters at the 180 building, for the Division of Transportation, for the period of December 10, 2025 through November 30, 2026.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and install two (2) new gas unit heaters for the Division of Transportation, is hereby approved for issuance to Hill Mechanical Corporation, 11045 Gage Avenue, Franklin Park, Illinois 60131, for a contract total not to exceed \$55,089.00.

Enacted and approved this 9th day of December, 2025 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: <b>OMNIA #02-125</b>	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$55,089.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 12/02/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$55,089.00
	CURRENT TERM TOTAL COST: \$55,089.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Hill Mechanical Corp.	VENDOR #:	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Jessica Hay	VENDOR CONTACT PHONE: 224-545-2206	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: jessica.hay@hillgrp.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-03	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).  Recommendation for the approval of a contract purchase order to Hill Mechanical Corp. to purchase and install two (2) New Gas Unit Heaters at the 180 Bldg for the Division of Transportation, for the period December 10, 2025 through November 30, 2026, for a contract total not to exceed \$55,089.00; contract pursuant to the Intergovernmental Cooperation Act (OMNIA #02-125).			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished  The purchase and installation of two (2) New Gas Unit Heaters will ensure technicians can work safely and effectively during cold weather, preventing delays in vehicle maintenance and repairs. Maintaining appropriate temperatures also protects tools, equipment, and sensitive vehicle components from cold-related issues.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source.  This contract was setup using the cooperative OMNIA Contract #02-125.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).  1. Facilities & DOT staff recommends issuing a purchase order to Hill Mechanical Corp, using the OMNIA Contract #02-125. 2. The OMNIA cooperative has proven to be cost savings over going out to bid.



## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Hill Mechanical Corp.	Vendor#:	Dept: Division of Transportation	Division: Accounts Payable
Attn: Jessica Hay	Email: jessica.hay@hillgrp.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 11045 Gage Avenue	City: Franklin Park	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60131	State: IL	Zip: 60187
Phone: 224-545-2206	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Hill Mechanical Corp.	Vendor#:	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 180 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 10, 2025	Contract End Date (PO25): Nov 30, 2026

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA	250mbh	Two (2) New Gas Unit Heaters & Performance Bond	FY26	1500	3520	52000		40,289.00	40,289.00
2	1	EA		Installation	FY26	1500	3520	53300		14,800.00	14,800.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 55,089.00

*Comments*

HEADER COMMENTS	Provide comments for P020 and P025.  To purchase and install of two (2) New Gas Unit Heaters for the DOT Fleet Department.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.  Email Approved PO to: Jessica Hays, William Bell, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.  see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



Construction • Service and Building Maintenance • Virtual Construction & Engineering  
Commissioning/Test & Balance/LEED™ Consulting • Energy Efficiency/Sustainability

HILL MECHANICAL CORP.

11045 GAGE AVENUE  
FRANKLIN PARK, IL 60131  
P 847.451.5000 F 847.451.5011  
www.hillgrp.com

November 25, 2025

Jeffery Sandt  
Facilities Supervisor  
DuPage County Facilities Management

**RE: DuPage County Unit Heaters – Combined Materials and Install Proposal  
180 N County Farm Road, Wheaton, IL 60187**

Dear Mr. Sandt,

Hill Mechanical Corp is pleased to present herewith our proposal for the above referenced project to be completed. We have included all labor, equipment, material, and subcontractor scope of work to provide complete mechanical systems per the documents provided under a lump sum contract agreement.

Hill Mechanical is pleased to provide you with the following scope of work descriptions applicable to the planned HVAC System Upgrade. The following scope of work may be executed within the OMNIA Cooperative Purchasing Contract 02-125 for "HVAC Equipment, Installation, Service, & Related Products." DuPage County is currently signed up with OMNIA. Bid Results: <https://www.omniapartners.com/suppliers/the-hill-mechanical-group>

<b>Materials - Base HVAC Bid Pricing</b>	<b>\$39,700.00</b>
<b>Install - Base HVAC Bid Pricing</b>	<b>\$14,800.00</b>
<b>ADD for Payment and Performance Bond</b>	<b>\$589.00</b>
<hr/>	
<b>Package Grand Total</b>	<b>\$55,089.00</b>

**Materials - HVAC Scope of work includes the following:**

1. Furnish (2) 250 mbh gas unit heaters.
2. Furnish new pipe, valve, and fittings to (2) new unit heaters.
  - a. Piping to be routed on roof.
  - b. No gas meter upgrades included. It is assumed existing meter is sufficient.
  - c. Painting of piping is excluded. This is by others if required.**
3. Furnish (2) gas pipe roof portals.
4. Furnish pipe roof blocks for gas piping on roof.
5. Furnish (2) b-vents through roof for unit heaters.
6. No temperature controls.
- 7. No labor included.**
8. Warranty on all materials and workmanship for (1) year from date of completion of the above referenced project.
9. All sales and use tax excluded.



**Install - HVAC Scope of work includes the following:**

1. Install (2) 250 mbh gas unit heaters.
2. Install new pipe, valve, and fittings to (2) new unit heaters.
  - a. Piping to be routed on roof.
  - b. No gas meter upgrades included. It is assumed existing meter is sufficient.
  - c. **Painting of piping is excluded. This is by others if required.**
3. Install (2) gas pipe roof portals.
4. Install pipe roof blocks for gas piping on roof.
5. Install (2) b-vents through roof for unit heaters.
6. Provide roof flashing for new portals.
7. Provide electrical power to (2) unit heaters.
  - a. No service upgrades included. Assuming spare breakers in panels.
8. General conditions including scissor lift, tools, and cartage.
9. No temperature controls.
10. All work is assumed on straight time.
11. Warranty on all material and workmanship for (1) year from date of completion of the above referenced project.
12. All sales and use tax excluded

Please call me to discuss this proposal at your earliest convenience at mobile phone at (224) 545-2206. I look forward to hearing from you soon.

Sincerely,  
*Jessica Hay*  
Hill Mechanical Corp.  
Special Projects Executive

Cc: Russ Nelson, File

# **NCPA**

**National Cooperative Purchasing Alliance**

## **Request for Proposal**

### **HVAC Equipment, Installation, Service, Building Control Systems, & Related Products and Services**

**RFP# 32-21**

**November 18<sup>th</sup>, 2021**



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# **NCPA**

**National Cooperative Purchasing Alliance**

## **TAB 1**

### **MASTER AGREEMENT**

### **GENERAL TERMS AND CONDITIONS**



# Tab 1 – Master Agreement

## General Terms and Conditions

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- ◆ Customer Support
  - The vendor shall provide timely and accurate technical advice and sales support. The vendor shall respond to such requests within one (1) working day after receipt of the request.
  
- ◆ Disclosures
  - Respondent affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this contract.
  - The respondent affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this contract.
  
- ◆ Renewal of Contract
  - Unless otherwise stated, all contracts are for a period of three (3) years with an option to renew for up to two (2) additional one-year terms or any combination of time equally not more than 2 years if agreed to by Region 14 ESC and the vendor.
  
- ◆ Funding Out Clause
  - Any/all contracts exceeding one (1) year shall include a standard “funding out” clause. A contract for the acquisition, including lease, of real or personal property is a commitment of the entity's current revenue only, provided the contract contains either or both of the following provisions:
    - Retains to the entity the continuing right to terminate the contract at the expiration of each budget period during the term of the contract and is conditioned on a best efforts attempt by the entity to obtain appropriate funds for payment of the contract.
  
- ◆ Shipments (if applicable)
  - The awarded vendor shall ship ordered products within the written estimate of delivery time by the vendor to the entity after the receipt of the order unless modified. If a product cannot be shipped within that time, the awarded vendor shall notify the entity placing the order as to why the product has not shipped and shall provide an estimated shipping date. At this point the participating entity may cancel the order if estimated shipping time is not acceptable. All deliveries shall be freight prepaid, F.O.B. destination.
  
- ◆ Tax Exempt Status
  - Since this is a national contract, knowing the tax laws in each state is the sole responsibility of the vendor.



◆ Payments

- The entity using the contract will make payments directly to the awarded vendor or their affiliates (distributors/business partners/resellers) as long as written request and approval by NCPA is provided to the awarded vendor.

◆ Adding authorized distributors/dealers

- Awarded vendors may submit a list of distributors/partners/resellers to sell under their contract throughout the life of the contract. Vendor must receive written approval from NCPA before such distributors/partners/resellers considered authorized.
- Purchase orders and payment can only be made to awarded vendor or distributors/business partners/resellers previously approved by NCPA.
- Pricing provided to members by added distributors or dealers must also be less than or equal to the pricing offered by the awarded contract holder.
- All distributors/partners/resellers are required to abide by the Terms and Conditions of the vendor's agreement with NCPA.

◆ Pricing

- All pricing submitted shall include the administrative fee to be remitted to NCPA by the awarded vendor. It is the awarded vendor's responsibility to keep all pricing up to date and on file with NCPA.
- All deliveries shall be freight prepaid, F.O.B. destination and shall be included in all pricing offered unless otherwise clearly stated in writing

◆ Warranty

- Proposals should address each of the following:
  - Applicable warranty and/or guarantees of equipment and installations including any conditions and response time for repair and/or replacement of any components during the warranty period.
  - Availability of replacement parts
  - Life expectancy of equipment under normal use
  - Detailed information as to proposed return policy on all equipment

◆ Indemnity

- The awarded vendor shall protect, indemnify, and hold harmless Region 14 ESC and its participants, administrators, employees and agents against all claims, damages, losses and expenses arising out of or resulting from the actions of the vendor, vendor employees or vendor subcontractors in the preparation of the solicitation and the later execution of the contract.

◆ Franchise Tax

- The respondent hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes.

- ◆ Supplemental Agreements
  - The entity participating in this contract and awarded vendor may enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in this contract i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement developed as a result of this contract is exclusively between the participating entity and awarded vendor.
  
- ◆ Certificates of Insurance
  - Certificates of insurance shall be delivered to the Public Agency prior to commencement of work. The insurance company shall be licensed in the applicable state in which work is being conducted. The awarded vendor shall give the participating entity a minimum of ten (10) days notice prior to any modifications or cancellation of policies. The awarded vendor shall require all subcontractors performing any work to maintain coverage as specified.
  
- ◆ Legal Obligations
  - It is the Respondent's responsibility to be aware of and comply with all local, state, and federal laws governing the sale of products/services identified in this RFP and any awarded contract and shall comply with all while fulfilling the RFP. Applicable laws and regulation must be followed even if not specifically identified herein.
  
- ◆ Protest
  - A protest of an award or proposed award must be filed in writing within ten (10) days from the date of the official award notification and must be received by 5:00 pm CST. Protests shall be filed with Region 14 ESC and shall include the following:
    - Name, address and telephone number of protester
    - Original signature of protester or its representative
    - Identification of the solicitation by RFP number
    - Detailed statement of legal and factual grounds including copies of relevant documents and the form of relief requested
  - Any protest review and action shall be considered final with no further formalities being considered.
  
- ◆ Force Majeure
  - If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.
  - The term Force Majeure as employed herein, shall mean acts of God, strikes, lockouts, or other industrial disturbances, act of public enemy, orders of any kind of government of the

United States or any civil or military authority; insurrections; riots; epidemics; landslides; lighting; earthquake; fires; hurricanes; storms; floods; washouts; droughts; arrests; restraint of government and people; civil disturbances; explosions, breakage or accidents to machinery, pipelines or canals, or other causes not reasonably within the control of the party claiming such inability. It is understood and agreed that the settlement of strikes and lockouts shall be entirely within the discretion of the party having the difficulty, and that the above requirement that any Force Majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes and lockouts by acceding to the demands of the opposing party or parties when such settlement is unfavorable in the judgment of the party having the difficulty

◆ Prevailing Wage

- It shall be the responsibility of the Vendor to comply, when applicable, with the prevailing wage legislation in effect in the jurisdiction of the purchaser. It shall further be the responsibility of the Vendor to monitor the prevailing wage rates as established by the appropriate department of labor for any increase in rates during the term of this contract and adjust wage rates accordingly.

◆ Miscellaneous

- Either party may cancel this contract in whole or in part by providing written notice. The cancellation will take effect 30 business days after the other party receives the notice of cancellation. After the 30th business day all work will cease following completion of final purchase order.

◆ Open Records Policy

- Because Region 14 ESC is a governmental entity responses submitted are subject to release as public information after contracts are executed. If a vendor believes that its response, or parts of its response, may be exempted from disclosure, the vendor must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, the respondent must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s).
- The determination of whether information is confidential and not subject to disclosure is the duty of the Office of Attorney General (OAG). Region 14 ESC must provide the OAG sufficient information to render an opinion and therefore, vague and general claims to confidentiality by the respondent are not acceptable. Region 14 ESC must comply with the opinions of the OAG. Region 14 ESC assumes no responsibility for asserting legal arguments on behalf of any vendor. Respondent are advised to consult with their legal counsel concerning disclosure issues resulting from this procurement process and to take precautions to safeguard trade secrets and other proprietary information.

# Process

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Region 14 ESC will evaluate proposals in accordance with, and subject to, the relevant statutes, ordinances, rules, and regulations that govern its procurement practices. NCPA will assist Region 14 ESC in evaluating proposals. Award(s) will be made to the prospective vendor whose response is determined to be the most advantageous to Region 14 ESC, NCPA, and its participating agencies. To qualify for evaluation, response must have been submitted on time, and satisfy all mandatory requirements identified in this document.

- ◆ Contract Administration
  - The contract will be administered by Region 14 ESC. The National Program will be administered by NCPA on behalf of Region 14 ESC.
- ◆ Contract Term
  - The contract term will be for three (3) year starting from the date of the award. The contract may be renewed for up to two (2) additional one-year terms or any combination of time equally not more than 2 years.
  - It should be noted that maintenance/service agreements may be issued for up to (5) years under this contract even if the contract only lasts for the initial term of the contract. NCPA will monitor any maintenance agreements for the term of the agreement provided they are signed prior to the termination or expiration of this contract.
- ◆ Contract Waiver
  - Any waiver of any provision of this contract shall be in writing and shall be signed by the duly authorized agent of Region 14 ESC. The waiver by either party of any term or condition of this contract shall not be deemed to constitute waiver thereof nor a waiver of any further or additional right that such party may hold under this contract.
- ◆ Products and Services additions
  - Products and Services may be added to the resulting contract during the term of the contract by written amendment, to the extent that those products and services are within the scope of this RFP.
- ◆ Competitive Range
  - It may be necessary for Region 14 ESC to establish a competitive range. Responses not in the competitive range are unacceptable and do not receive further award consideration.
- ◆ Deviations and Exceptions
  - Deviations or exceptions stipulated in response may result in disqualification. It is the intent of Region 14 ESC to award a vendor's complete line of products and/or services, when possible.
- ◆ Estimated Quantities
  - The estimated dollar volume of Products and Services purchased under the proposed Master Agreement is \$100 million dollars annually. This estimate is based on the anticipated volume of Region 14 ESC and current sales within the NCPA program. There is no guarantee or commitment of any kind regarding usage of any contracts resulting from this solicitation

- ◆ Evaluation
  - Region 14 ESC will review and evaluate all responses in accordance with, and subject to, the relevant statutes, ordinances, rules and regulations that govern its procurement practices. NCPA will assist the lead agency in evaluating proposals. Recommendations for contract awards will be based on multiple factors, each factor being assigned a point value based on its importance.
- ◆ Formation of Contract
  - A response to this solicitation is an offer to contract with Region 14 ESC based upon the terms, conditions, scope of work, and specifications contained in this request. A solicitation does not become a contract until it is accepted by Region 14 ESC. The prospective vendor must submit a signed Signature Form with the response thus, eliminating the need for a formal signing process.
- ◆ NCPA Administrative Agreement
  - The vendor will be required to enter and execute the National Cooperative Purchasing Alliance Administration Agreement with NCPA upon award with Region 14 ESC. The agreement establishes the requirements of the vendor with respect to a nationwide contract effort.
- ◆ Clarifications / Discussions
  - Region 14 ESC may request additional information or clarification from any of the respondents after review of the proposals received for the sole purpose of elimination minor irregularities, informalities, or apparent clerical mistakes in the proposal. Clarification does not give respondent an opportunity to revise or modify its proposal, except to the extent that correction of apparent clerical mistakes results in a revision. After the initial receipt of proposals, Region 14 ESC reserves the right to conduct discussions with those respondent's whose proposals are determined to be reasonably susceptible of being selected for award. Discussions occur when oral or written communications between Region 14 ESC and respondent's are conducted for the purpose clarifications involving information essential for determining the acceptability of a proposal or that provides respondent an opportunity to revise or modify its proposal. Region 14 ESC will not assist respondent bring its proposal up to the level of other proposals through discussions. Region 14 ESC will not indicate to respondent a cost or price that it must meet to neither obtain further consideration nor will it provide any information about other respondents' proposals or prices.
- ◆ Multiple Awards
  - Multiple Contracts may be awarded as a result of the solicitation. Multiple Awards will ensure that any ensuing contracts fulfill current and future requirements of the diverse and large number of participating public agencies.
- ◆ Past Performance
  - Past performance is relevant information regarding a vendor's actions under previously awarded contracts; including the administrative aspects of performance; the vendor's history of reasonable and cooperative behavior and commitment to customer satisfaction; and generally, the vendor's businesslike concern for the interests of the customer.

# Evaluation Criteria

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- ◆ Product & Services/Pricing (40 points)
  - Respondent(s)' products and services (e.g.; quality and breadth of product(s)/service(s), description(s) quality, reputation in the marketplace, average on time delivery rate and historical shipping timelines, return and restocking policies and applicable fees, average Fill Rate, shipping charges and other)
  - Competitive Level of Pricing for vendor's available products and services
  - Warranties on Respondent(s)' products and services (e.g.; availability of standard/extended warranties, pricing, detailed descriptions, ease of process and others)
  - Evidence of the ability of Respondent(s)' products and services to save members time and money (e.g.; breadth of service departments, technological advances, personnel experience, product(s) efficiencies, and others)
  - Other factors relevant to this section as submitted by the responder(s)
  
- ◆ Ability to Provide and Perform the Required Services for the Contract (25 points)
  - Response to emergency orders & service (e.g.; response time, breadth of service coverage, strength of meeting service and warranty needs of members)
  - Customer service/problem resolution (e.g.; technical abilities of service personnel; quality of processes,)
  - Invoicing process (e.g.; ease of use; transparency, billing resolutions)
  - Respondent(s)' processes, and quality of organizational structure
  - Contract implementation/Customer transition
  - Financial condition of vendor
  - Offeror's safety record (e.g.; benchmarks, lost hours, reporting)
  - Instructional materials and training (e.g.; administrative documentation, internal technical training, training of agencies)
  - Other factors relevant to this section as submitted by the proposer
  
- ◆ References (10 points)
  - A minimum of ten (10) customer references for product and/or services of similar scope dating within past 3 years
  
- ◆ Qualification and Experience (15 points)
  - Respondent(s)' reputation in the marketplace
  - Past relationship with Region 14 ESC and/or NCPA members
  - Experience with cooperative selling (e.g.; number of other cooperatives, Exhibited understanding of cooperative purchasing)
  - Experience and qualification of key employees
  - Location and number of sales persons who will work on this contract
  - Marketing plan and capability
  - Past experience working with the government sector

- Past litigation, bankruptcy, reorganization, state investigations of entity or current officers and directors
  - Completeness of response (e.g.; filled out all sections, answered all questions, provided pricing)
  - Other factors relevant to this section as submitted by the proposer
- ◆ Value Added Services Description, Products and/or Services (10 points)
- Marketing and agency Training
  - Customer Service
  - Sales force training (e.g.; internal training plan, corporate officer involvement, orientation commitment)
  - Marketing plan and capability (e.g.; contract rollout plan, benchmarks, goals)
  - Green initiative(s) (e.g.; philosophy, certificates, awards)
  - Quality and breadth of value add(s)
  - Other factors relevant to this section as submitted by the proposer

# Signature Form

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The undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this bid in collusion with any other Respondent and that the contents of this proposal as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

Prices are guaranteed: **120 days**

Company name	<u>The Hill Mechanical Corp.</u>
Address	<u>11045 Gage Ave.</u>
City/State/Zip	<u>Franklin Park, IL 60131</u>
Telephone No.	<u>847-451-5000</u>
Fax No.	<u>847-455-0456</u>
Email address	<u>andrew.syrios@hillgrp.com</u>
Printed name	<u>Andrew Syrios, P.E.</u>
Position with company	<u>Vice President</u>
Authorized signature	<u>Signature on file</u>



# **NCPA**

**National Cooperative Purchasing Alliance**

## **TAB 2**

### **NCPA ADMINISTRATION AGREEMENT**



## Tab 2 – NCPA Administration Agreement

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This Administration Agreement is made as of December 13, 2021, by and between National Cooperative Purchasing Alliance (“NCPA”) and Hill Mechanical Corp. (“Vendor”).

### Recitals

WHEREAS, Region 14 ESC has entered into a certain Master Agreement dated December 13, 2021 referenced as Contract Number 02-125, by and between Region 14 ESC and Vendor, as may be amended from time to time in accordance with the terms thereof (the “Master Agreement”), for the purchase of HVAC Equipment, Installation, Service, Building Control Systems & Related Products and Services;

WHEREAS, said Master Agreement provides that any state, city, special district, local government, school district, private K-12 school, technical or vocational school, higher education institution, other government agency or nonprofit organization (hereinafter referred to as “public agency” or collectively, “public agencies”) may purchase products and services at the prices indicated in the Master Agreement;

WHEREAS, NCPA has the administrative and legal capacity to administer purchases under the Master Agreement to public agencies;

WHEREAS, NCPA serves as the administrative agent for Region 14 ESC in connection with other master agreements offered by NCPA

WHEREAS, Region 14 ESC desires NCPA to proceed with administration of the Master Agreement;

WHEREAS, NCPA and Vendor desire to enter into this Agreement to make available the Master Agreement to public agencies on a national basis;

NOW, THEREFORE, in consideration of the payments to be made hereunder and the mutual covenants contained in this Agreement, NCPA and Vendor hereby agree as follows:

#### ◆ General Terms and Conditions

- The Master Agreement, attached hereto as Tab 1 and incorporated herein by reference as though fully set forth herein, and the terms and conditions contained therein shall apply to this Agreement except as expressly changed or modified by this Agreement.
- NCPA shall be afforded all of the rights, privileges and indemnifications afforded to Region 14 ESC under the Master Agreement, and such rights, privileges and indemnifications shall accrue and apply with equal effect to NCPA under this Agreement including, but not limited to, the Vendor’s obligation to provide appropriate insurance and certain indemnifications to Region 14 ESC.
- Vendor shall perform all duties, responsibilities and obligations required under the Master Agreement in the time and manner specified by the Master Agreement.
- NCPA shall perform all of its duties, responsibilities, and obligations as administrator of purchases under the Master Agreement as set forth herein, and Vendor acknowledges that NCPA shall act in the capacity of administrator of purchases under the Master Agreement.
- With respect to any purchases made by Region 14 ESC or any Public Agency pursuant to the Master Agreement, NCPA (a) shall not be construed as a dealer, re-marketer, representative, partner, or agent of any type of Vendor, Region 14 ESC, or such Public

Agency, (b) shall not be obligated, liable or responsible (i) for any orders made by Region 14 ESC, any Public Agency or any employee of Region 14 ESC or Public Agency under the Master Agreement, or (ii) for any payments required to be made with respect to such order, and (c) shall not be obligated, liable or responsible for any failure by the Public Agency to (i) comply with procedures or requirements of applicable law, or (ii) obtain the due authorization and approval necessary to purchase under the Master Agreement. NCPA makes no representations or guaranties with respect to any minimum purchases required to be made by Region 14 ESC, any Public Agency, or any employee of Region 14 ESC or Public Agency under this Agreement or the Master Agreement.

- The Public Agency participating in the NCPA contract and Vendor may enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in this contract i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement developed as a result of this contract is exclusively between the Public Agency and Vendor. NCPA, its agents, members and employees shall not be made party to any claim for breach of such agreement.

◆ **Term of Agreement**

- This Agreement shall be in effect so long as the Master Agreement remains in effect, provided, however, that the obligation to pay all amounts owed by Vendor to NCPA through the termination of this Agreement and all indemnifications afforded by Vendor to NCPA shall survive the term of this Agreement.

◆ **Fees and Reporting**

- The awarded vendor shall electronically provide NCPA with a detailed quarterly report showing the dollar volume of all sales under the contract for the previous quarter. Reports are due on the fifteenth (15<sup>th</sup>) day after the close of the previous quarter. It is the responsibility of the awarded vendor to collect and compile all sales under the contract from participating members and submit one (1) report. The report shall include at least the following information as listed in the example below:

Entity Name	Zip Code	State	PO or Job #	Sale Amount

**Total** \_\_\_\_\_

- Each quarter NCPA will invoice the vendor based on the total of sale amount(s) reported. From the invoice the vendor shall pay to NCPA an administrative fee based upon the tiered fee schedule below. Vendor’s annual sales shall be measured on a calendar year basis. Deadline for term of payment will be included in the invoice NCPA provides.

<u>Annual Sales Through Contract</u>	<u>Administrative Fee</u>
0 - \$30,000,000	2%
\$30,000,001 - \$50,000,000	1.5%
\$50,000,001+	1%

- Supplier shall maintain an accounting of all purchases made by Public Agencies under the Master Agreement. NCPA and Region 14 ESC reserve the right to audit the accounting for a period of four (4) years from the date NCPA receives the accounting. In the event of such an audit, the requested materials shall be provided at the location designated by Region 14 ESC or NCPA. In the event such audit reveals an under reporting of Contract Sales and a resulting underpayment of administrative fees, Vendor shall promptly pay NCPA the amount of such underpayment, together with interest on such amount and shall be obligated to reimburse NCPA's costs and expenses for such audit.

◆ General Provisions

- This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this Agreement which is not contained herein shall be valid or binding.
- Awarded vendor agrees to allow NCPA to use their name and logo within website, marketing materials and advertisement. Any use of NCPA name and logo or any form of publicity regarding this contract by awarded vendor must have prior approval from NCPA.
- If any action at law or in equity is brought to enforce or interpret the provisions of this Agreement or to recover any administrative fee and accrued interest, the prevailing party shall be entitled to reasonable attorney's fees and costs in addition to any other relief to which such party may be entitled.
- Neither this Agreement nor any rights or obligations hereunder shall be assignable by Vendor without prior written consent of NCPA, provided, however, that the Vendor may, without such written consent, assign this Agreement and its rights and delegate its obligations hereunder in connection with the transfer or sale of all or substantially all of its assets or business related to this Agreement, or in the event of its merger, consolidation, change in control or similar transaction. Any permitted assignee shall assume all assigned obligations of its assignor under this Agreement.
- This Agreement and NCPA's rights and obligations hereunder may be assigned at NCPA's sole discretion, to an existing or newly established legal entity that has the authority and capacity to perform NCPA's obligations hereunder
- All written communications given hereunder shall be delivered to the addresses as set forth below.

**National Cooperative Purchasing Alliance:**

Name: Matthew Mackel  
 Title: Director, Business Development  
 Address: PO Box 701273  
Houston, TX 77270  
 Signature: Signature on file  
 Date: December 13, 2021

**Vendor:**

Hill Mechanical Corp.  
 Name: Andrew Syrios, P.E.  
 Title: Vice President  
 Address: 11045 Gage Ave.  
Franklin Park, IL 60131  
 Signature: Signature on file  
 Date: November 18, 2021



## Region XIV Education Service Center

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1850 Highway 351  
Abilene, TX 79601-4750  
325-675-8600  
FAX 325-675-8659

June 17, 2025

Mr. Andrew Syrios, P.E.  
Vice President  
The Hill Mechanical Corp.  
11045 Gage Ave.  
Franklin Park, IL 60131

Sent via email to: [andrew.syrios@hillgrp.com](mailto:andrew.syrios@hillgrp.com)

Re: Renewal of Region 14 ESC Contract #02-125, HVAC Equipment, Installation, Service, Building Control Systems & Related Products and Services

Dear Mr. Syrios:

Region 14 Education Service Center is pleased to announce that it is renewing contract #02-125, HVAC Equipment, Installation, Service, Building Control Systems & Related Products and Services for the period **January 1, 2026, through December 31, 2026**, in accordance with the contract.

If you have any questions or concerns, feel free to contact me at (325) 675-7003.

Sincerely,

Signed by:  
**Signature on file**

\_\_\_\_\_  
Emily Jeffrey  
Region 14, Chief Financial Officer



## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Hill Mechanical Corp
CONTACT PERSON:	Jessica Hay
CONTACT EMAIL:	jessica.hay@hillgrp.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

**Signature on file**

Printed Name: Jessica Hay

Signature:

Title: Special Projects Executive

Date: 11/04/25



## Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** DT-P-0056-25

**Agenda Date:** 12/2/2025

**Agenda #:** 8.E.

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AWARDING RESOLUTION  
ISSUED TO LAKESIDE INTERNATIONAL, LLC  
TO FURNISH AND DELIVER  
NAVISTAR/INTERNATIONAL OEM REPLACEMENT PARTS AS  
NEEDED FOR THE DIVISION OF TRANSPORTATION  
(CONTRACT TOTAL NOT TO EXCEED \$75,000.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the lowest responsible bidder has been designated, and the Transportation Committee recommends County Board approval for the issuance of a contract to Lakeside International, LLC, to furnish and deliver Navistar/International OEM replacement parts, as needed for the Division of Transportation, for the period January 29, 2026, through January 28, 2027.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and deliver Navistar/International OEM replacement parts, as needed for the Division of Transportation, for the period January 29, 2026, through January 28, 2027, is hereby approved for issuance to Lakeside International, LLC, 11000 W. Silver Spring Road, Milwaukee, WI 53225 for a contract total not to exceed \$75,000.00.

Enacted and approved this 9th day of December, 2025 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK





Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: #24-119-DOT	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$150,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 12/02/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$375,000.00
	CURRENT TERM TOTAL COST: \$75,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: FIRST RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Lakeside International LLC	VENDOR #: 24397	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: John Litsheim	VENDOR CONTACT PHONE: 815-484-4000	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: jlitsheim@lakesidetrucks.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-01	

<i>Overview</i>
<p><b>DESCRIPTION</b> Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).</p> <p>Recommendation for the approval of a contract purchase order to Lakeside International LLC, to furnish and deliver Navistar/International OEM replacement parts for the Division of Transportation on an as-needed basis, for the period January 29, 2026 through January 28, 2027, for a contract total not to exceed \$75,000.00; per renewal option under bid award #24-119-DOT, first of three options to renew.</p> <p><b>JUSTIFICATION</b> Summarize why this procurement is necessary and what objectives will be accomplished</p> <p>To provide Navistar/International OEM replacement parts required for the maintenance and repair of County owned operated vehicles and equipment.</p>

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
RENEWAL	
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

### SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

### SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Lakeside International LLC	Vendor#: 24397	Dept: Division of Transportation	Division: Accounts Payable
Attn: John Litsheim	Email: jlitsheim@lakesidetrucks.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 1212 Asche Ave	City: Rockford	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 61109-0601	State: IL	Zip: 60187
Phone: 815-484-4000	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Lakeside International LLC	Vendor#: 24397	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: 11000 W. Silver Spring Road	City: Milwaukee	Address: 180 N. County Farm Road	City: Wheaton
State: WI	Zip: 53225	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jan 29, 2026	Contract End Date (PO25): Jan 28, 2027

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Navistar/International OEM Replacement Parts	FY26	1500	3520	52250		50,000.00	50,000.00
2	1	EA		Navistar/International OEM Replacement Parts	FY27	1500	3520	52250		25,000.00	25,000.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 75,000.00

<i>Comments</i>	
HEADER COMMENTS	<p>Provide comments for P020 and P025.</p> <p>To furnish and deliver Navistar/International OEM replacement parts on an as-needed basis for DOT Fleet.</p>
SPECIAL INSTRUCTIONS	<p>Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.</p> <p>Email Approved PO to: John Litsheim, William Bell, Roula Eikosidekas and Mike Figuray.</p>
INTERNAL NOTES	<p>Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.</p> <p>Discount (-30%) off list price.</p>
APPROVALS	<p>Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.</p>

**SECTION 7 - BID FORM PRICING**

Estimated Value shown is approximate and intended to establish pricing. The Vendor shall provide a firm percentage markup or discount to manufacturer list prices. All goods shall be shipped F.O.B. Destination.

NO	ITEM	EST. VALUE	% MARK-UP (+) or DISCOUNT (-)	EXTENDED PRICE
1	Navistar/International Replacement Parts	\$130,000.00	<i>-30</i> %	\$ <i>91,000.<sup>00</sup></i>
<b>GRAND TOTAL</b>				\$ <i>91,000.<sup>00</sup></i>
<b>GRAND TOTAL</b> (In words) <i>NINETY ONE THOUSAND DOLLARS</i>				

All invoices shall include the current list price and calculated discount at the time of purchase.

SECTION 8 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

X Signature on file

MANAGER, MAINTENANCE AND ASSETS

(Signature and Title)

CORPORATE SEAL  
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ AD, 20\_\_\_\_\_

\_\_\_\_\_  
(Notary Public) My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
SEAL

**SECTION 9 - MANDATORY FORM  
NAVISTAR/INTERNATIONAL REPLACEMENT PARTS 24-119-DOT**

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	LAKESIDE INTERNATIONAL, LLC		
Main Business Address	1212 ASCHER AVE.		
City, State, Zip Code	ROCKFORD, ILLINOIS 61109		
Telephone Number	815-484-4000	Email Address	JLITSHEIM@LAKESIDETRUCKS.COM
Bid Contact Person	JOHN LITSHEIM		

The undersigned certifies that he is:

- the Owner/Sole Proprietor     
 a Member authorized to sign on behalf of the Partnership     
 an Officer of the Corporation     
 a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

WM. K. BEINLEY, JR.  
(President or Partner)

ROBERT DURHAM  
(Vice-President or Partner)

\_\_\_\_\_  
(Secretary or Partner)

LARRY FRESCHL  
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. \_\_, \_\_\_\_, \_\_\_\_, and \_\_\_\_ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

**CONTRACT ADMINISTRATION INFORMATION:**

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME	LAKE SIDE INTERNATIONAL	NAME	LAKE SIDE INTERNATIONAL
CONTACT	MATT ZIMMERMAN	CONTACT	CHAD STAPLETON
ADDRESS	1212 ASCHER AVE.	ADDRESS	11000 W. SILVER SPRING RD.
CITY ST ZIP	ROCKFORD, IL 61109	CITY ST ZIP	MILWAUKEE, WI 53235
TX	779-207-3166	TX	NA
FX	815-484-0031	FX	414-353-4847
EMAIL	MZIMMERMAN@LAKE SIDE TRUCKS, CO	EMAIL	CSTAPLETON@LAKE SIDETRUCKS.COM
COUNTY BILL TO INFORMATION:		COUNTY SHIP TO INFORMATION:	
DuPage County Division of Transportation Attn: Kathy Black 421 North County Farm Road Wheaton, IL 60187 TX: (630) 407-6892 EMAIL : <a href="mailto:DOTFinane@dupagecounty.gov">DOTFinane@dupagecounty.gov</a>		DuPage County Division of Transportation Fleet Maintenance Department 180 North County Farm Road Wheaton, IL 60187 TX: (630) 407-6931 EMAIL: <a href="mailto:william.bell@dupagecounty.gov">william.bell@dupagecounty.gov</a>	

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DESTINATION, DELIVERED AND INSTALLED

(FREIGHT INCLUDED IN PRICE)



The County of DuPage  
 Finance Department  
 Procurement Division, Room 3-400  
 421 North County Farm Road  
 Wheaton, Illinois 60187

**CONTRACT RENEWAL AGREEMENT**

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Lakeside International, LLC, located at 11000 W. Silver Spring Road, Milwaukee, WI 53225, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #24-119-DOT which became effective on 12/11/2024 and which will expire 1/28/2026. The contract is subject to the first of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 1/28/2027.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

**THE COUNTY OF DUPAGE**

**CONTRACTOR**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
SIGNATURE

Brian Rovik  
\_\_\_\_\_  
PRINTED NAME

JOHN LITSHEIM  
\_\_\_\_\_  
PRINTED NAME

Buyer I  
\_\_\_\_\_  
PRINTED TITLE

MANAGER PARTS PRICING  
\_\_\_\_\_  
PRINTED TITLE

\_\_\_\_\_  
DATE

11-20-2025  
\_\_\_\_\_  
DATE





DuPage County  
 Finance Department  
 Procurement Division  
 421 North County Farm Road  
 Room 3-400  
 Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	24-119-DOT
COMPANY NAME:	LAKESIDE INTERNATIONAL, LLC
CONTACT PERSON:	JOHN LITSHEIM
CONTACT EMAIL:	JLITSHEIM@LAKE SIDETRUCKS.COM

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co, IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: JOHN LITSHEIM

Signature **Signature on file** \_\_\_\_\_

Title: MANAGER, PARTS PRICING + ASSETS

Date: 11/5/2025



## Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** DT-P-0057-25

**Agenda Date:** 12/2/2025

**Agenda #:** 8.F.

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AWARDING RESOLUTION  
ISSUED TO MONROE TRUCK EQUIPMENT, INC.  
TO FURNISH AND INSTALL  
THREE (3) NEW 2-TON ASPHALT PATCH CARTS  
FOR THE DIVISION OF TRANSPORTATION  
(CONTRACT TOTAL NOT TO EXCEED \$97,785.00)

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and National Joint Powers Association (Sourcewell Contract # 050625-KMI), the County of DuPage will contract with Monroe Truck Equipment; and

WHEREAS, the Transportation Committee recommends County Board approval for the issuance of a contract to Monroe Truck Equipment, to furnish and deliver three (3) new 2-ton asphalt patch carts, as needed for the Division of Transportation, for the period of December 10, 2025 through November 30, 2026.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and deliver three (3) new 2-ton asphalt patch carts for the Division of Transportation, is hereby approved for issuance to Monroe Truck Equipment, 1051 West 7<sup>th</sup> Street, Monroe, Wisconsin 53566, for a contract total not to exceed \$97,785.00.

Enacted and approved this 9th day of December, 2025 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: <b>25-2864</b>	RFP, BID, QUOTE OR RENEWAL #: Sourcewell #050625-KMI	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$97,785.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 12/02/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$97,785.00
	CURRENT TERM TOTAL COST: \$97,785.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Monroe Truck Equipment	VENDOR #: 10352	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Kendall Blumeyer	VENDOR CONTACT PHONE: 800-892-7052	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: kendall.blumeyer@aebi-schmidt.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-06	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).  Recommendation for the approval of a contract purchase order to Monroe Truck Equipment, to furnish and deliver three (3) New 2-Ton Asphalt Patch Carts for the Division of Transportation, for the period December 10, 2025 through November 30, 2026, for a contract total not to exceed \$97,785.00; contract pursuant to the Intergovernmental Cooperation Act (Sourcewell #050625-KMI).			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished  The purchase of three (3) New 2-Ton Asphalt Patch Carts will be used for repairing and maintaining the DuPage County roads and highway systems. This purchase will replace two patch carts (244 and 245) which have exceed their useful life.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source.  This contract was setup using the cooperative sourcewell contract #050625-KMI.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).  1. DOT staff recommends issuing a purchase order to Monroe Truck Equipment, using the sourcewell contract #050625-KMI. 2. The sourcewell cooperative has proven to be a cost savings over going out to bid.

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Monroe Truck Equipment	Vendor#: 10352	Dept: Division of Transportation	Division: Accounts Payable
Attn: Kendall Blumeyer	Email: kendall.blumeyer@aebi-schmidt.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 1051 W. 7th Street	City: Monroe	Address: 421 N. County Farm Road	City: Wheaton
State: WI	Zip: 53566	State: IL	Zip: 60187
Phone: 800-892-7052	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Monroe Truck Equipment	Vendor#: 10352	Dept: Division of Transportation	Division: Hwy Maintenance
Attn:	Email:	Attn: Jason Walsh	Email: jason.walsh@dupagecounty.gov
Address: same as above.	City:	Address: 140 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6925	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 10, 2025	Contract End Date (PO25): Nov 30, 2026

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA	KM 4000TED- C3M3	(3) New 2-Ton Asphalt Patch Carts	FY26	1500	3510	54130		97,785.00	97,785.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 97,785.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.  To furnish and deliver three (3) New 2-Ton Asphalt Patch Carts for the highway maintenance.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.  Email Approved PO to: Kendall Blumeyer, Jason Walsh, David Koehler, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.  FY26 Capital Purchase.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



812 Draper Avenue  
 Joliet, IL 60432  
 Sales Rep: Kendall Blumeyer  
 Ph:  
 www.MonroeTruck.com

**J.O. #**  
 Quotation ID: 48D0006535-2  
 Date: 10/30/2025  
 Valid thru: 1/31/2026  
 Terms: NET 30  
 Quoted by: Bob Drews  
 Ph/Fax: 815-280-4237 / 815-727-5429

Quoted to:  
 DUPAGE COUNTY HWY DEPT (ATTN: JASON  
 WALSH) 180 N COUNTY FARM RD  
 WHEATON, IL 60187  
 Ph: 630-407-6930 / Fax: 630-407-6962  
 Email: JASON.WALSH@DUPAGECOUNTY.GOV



**2 TON ASPHALT HOTBOX RECLAIMER**

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

Description	Amount
<b>Monroe is the authorized dealer to KM International using the sourcewell coop contract # 050625-KMI</b>	
K M 4000TEED-C3M3 2 TON ASPHALT HOTBOX/RECLAIMER	\$30,795.00
- DIESEL FIRED HYDRAULIC 18' DUMP TRAILER W/ ELECTRIC BRAKES	
- HEATED SHOVEL DECK	
- (2) LID MOUNTED WORK LIGHTS W/ SWITCHES	
- 6" DOME AMBER STROBE LIGHT W/ SWITCH	
- COLD WEATHER PACKAGE INCLUDED W/ NEW M3 MODEL	
- SPARE TIRE MOUNT	
- 5 GALLON BUCKET HOLDER	
- TOOL RACK - 4 HOLE	
- LITHIUM BATTERY - 100 AH 12V LIFEPO4	
- 30 LB. PROPANE TANK	
- UNIT PAINTED RED	
DELIVERED TO DUPAGE COUNTY HIGHWAY GARAGE	\$1,800.00
Quote Total Ea. :	\$32,595.00
	X3
	<u>\$97,785.00</u>

**\*\* NOTICE: We are closely monitoring the tariff situation very carefully. Aebi Schmidt North America and its Monroe brand manufacture products in the United States, so the direct impact of current tariffs will be moderate. Although we make significant efforts to source components domestically, this is not always feasible. At this time, we cannot predict the potential cost increases that may arise through our supply chain or from further tariffs. We understand that this may raise concerns, and we want to assure you that we are working hard to minimize any impact on our customers and if cost increases need to be applied to existing or future orders, we will discuss these changes with our customers upfront.**

**Terms & Conditions**

- Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.
- Restocking fees may be applicable for cancelled orders.
- MTE is not responsible or liable for equipment that does not meet local/state regulations if those laws are not made known at time of order.

By signing and accepting this quote, the customer agrees to the terms listed above and has confirmed that all chassis information listed above is accurate to chassis specs.

Re-Assign (Required for all pool units): <input type="checkbox"/> Fleet <input type="checkbox"/> Retail	MSO/MCO (ONLY check if legally required): <input type="checkbox"/> MCO <input type="checkbox"/> MSO
Customer Signature:	Customer P.O. Number: <span style="float: right;">Date of Acceptance:</span>

**General Terms and Conditions for the Sale of Goods  
 by Subsidiaries of ASH North America, Inc.**



**MASTER AGREEMENT #050625**  
**CATEGORY: Roadway Maintenance Equipment**  
**SUPPLIER: Keizer Morris International, Inc.**

This Master Agreement (Agreement) is between Sourcewell, a Minnesota service cooperative located at 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Keizer Morris International, Inc., 6561 Bernie Kohler Dr., North Branch, MI 48461 (Supplier).

Sourcewell is a local government and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) offering a Cooperative Purchasing Program to eligible participating government entities.

Under this Master Agreement entered with Sourcewell, Supplier will provide Included Solutions to Participating Entities through Sourcewell's Cooperative Purchasing Program.

**Article 1:**  
**General Terms**

The General Terms in this Article 1 control the operation of this Master Agreement between Sourcewell and Supplier and apply to all transactions entered by Supplier and Participating Entities. Subsequent Articles to this Master Agreement control the rights and obligations directly between Sourcewell and Supplier (Article 2), and between Supplier and Participating Entity (Article 3), respectively. These Article 1 General Terms control over any conflicting terms. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

- 1) **Purpose.** Pursuant to Minnesota law, the Sourcewell Board of Directors has authorized a Cooperative Purchasing Program designed to provide Participating Entities with access to competitively awarded cooperative purchasing agreements. To facilitate the Program, Sourcewell has awarded Supplier this cooperative purchasing Master Agreement following a competitive procurement process intended to meet compliance standards in accordance with Minnesota law and the requirements contained herein.
- 2) **Intent.** The intent of this Master Agreement is to define the roles of Sourcewell, Supplier, and Participating Entity as it relates to Sourcewell's Cooperative Purchasing Program.
- 3) **Participating Entity Access.** Sourcewell's Cooperative Purchasing Program Master Agreements are available to eligible public agencies (Participating Entities). A Participating Entity's authority to access Sourcewell's Cooperative Purchasing Program is determined through the laws of its respective jurisdiction.
- 4) **Supplier Access.** The Included Solutions offered under this Agreement may be made available to any Participating Entity. Supplier understands that a Participating Entity's use of this Agreement is at the Participating Entity's sole convenience. Supplier will educate its sales and service forces about



Sourcewell eligibility requirements and required documentation. Supplier will be responsible for ensuring sales are with Participating Entities.

- 5) **Term.** This Agreement is effective upon the date of the final signature below. The term of this Agreement is four (4) years from the effective date. The Agreement expires at 11:59 P.M. Central Time on July 7, 2029, unless it is cancelled or extended as defined in this Agreement.
  - a) **Extensions.** Sourcewell and Supplier may agree to up to three (3) additional one-year extensions beyond the original four-year term. The total possible length of this Agreement will be seven (7) years from the effective date.
  - b) **Exceptional Circumstances.** Sourcewell retains the right to consider additional extensions as required under exceptional circumstances.
- 6) **Survival of Terms.** Notwithstanding the termination of this Agreement, the obligations of this Agreement will continue through the performance period of any transaction entered between Supplier and any Participating Entity before the termination date.
- 7) **Scope.** Supplier is awarded a Master Agreement to provide the solutions identified in RFP #050625 to Participating Entities. In Scope solutions include:
  - a. Asphalt recyclers and reclaimers, hot boxes;
  - b. Patchers, seal coaters, joint and crack sealers, crack routers, mastic and adhesive melters;
  - c. Chip spreaders, asphalt brooms, and pavement grinding or grooving equipment; and,
  - d. Pavement marking application and removal equipment.
- 8) **Included Solutions.** Supplier's Proposal to the above referenced RFP is incorporated into this Master Agreement. Only those Solutions included within Supplier's Proposal and within Scope (Included Solutions) are included within the Agreement and may be offered to Participating Entities.
- 9) **Indefinite Quantity.** This Master Agreement defines an indefinite quantity of sales to eligible Participating Entities.
- 10) **Pricing.** Pricing information (including Pricing and Delivery and Pricing Offered tables) for all Included Solutions within Supplier's Proposal is incorporated into this Master Agreement.
- 11) **Not to Exceed Pricing.** Suppliers may not exceed the prices listed in the current Pricing List on file with Sourcewell when offering Included Solutions to Participating Entities. Participating Entities may request adjustments to pricing directly from Supplier during the negotiation and execution of any transaction.
- 12) **Open Market.** Supplier's open market pricing process is included within its Proposal.
- 13) **Supplier Representations:**
  - i) **Compliance.** Supplier represents and warrants it will provide all Included Solutions under this Agreement in full compliance with applicable federal, state, and local laws and regulations.

standard form agreements may be offered as part of its Proposal. Supplier and Participating Entity may complete and document transactions utilizing any type of transaction documents as mutually agreed. In any transaction document entered utilizing this Agreement, Supplier and Participating Entity must include specific reference to this Master Agreement by number and to Participating Entity's unique Sourcewell account number.

- 6) **Additional Terms and Conditions Permitted.** Participating Entity and Supplier may negotiate and include additional terms and conditions within transaction documentation as mutually agreed. Such terms may supplant or supersede this Master Agreement when necessary and as solely determined by Participating Entity. Sourcewell has expressly reserved the right for Supplier and Participating Entity to address any necessary provisions within transaction documents not expressly included within this Master Agreement, including but not limited to transaction cancellation, dispute resolution, governing law and venue, non-appropriation, insurance, defense and indemnity, force majeure, and other material terms as mutually agreed.
- 7) **Subsequent Agreements and Survival.** Supplier and Participating Entity may enter into a separate agreement to facilitate long-term performance obligations utilizing the terms of this Master Agreement as mutually agreed. Such agreements may provide for a performance period extending beyond the full term of this Master Agreement as determined in the discretion of Participating Entity.
- 8) **Participating Addendums.** Supplier and Participating Entity may enter a Participating Addendum or similar document extending and supplementing the terms of this Master Agreement to facilitate adoption as may be required by a Participating Entity.

Sourcewell

Keizer Morris International, Inc.

Signed by:  
**Signature on file**  
C0FD2A139D06489...  
 By: \_\_\_\_\_  
 Jeremy Schwartz  
 Title: Chief Procurement Officer  
 7/2/2025 | 8:57 AM CDT  
 Date: \_\_\_\_\_

Signed by:  
**Signature on file**  
3790D81E5C994BA...  
 By: \_\_\_\_\_  
 Michael Blake  
 Title: VP of Sales and Marketing  
 7/2/2025 | 6:22 AM CDT  
 Date: \_\_\_\_\_



DuPage County  
 Finance Department  
 Procurement Division  
 421 North County Farm Road  
 Room 3-400  
 Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Monroe Truck Equipment
CONTACT PERSON:	Kaley Baer
CONTACT EMAIL:	Kaley.baer@debar-schmidt.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Karey Baer

Signature **Signature on file** \_\_\_\_\_

Title: HR Manager

Date: 11/10/2025



Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** DT-P-0058-25

**Agenda Date:** 12/2/2025

**Agenda #:** 8.G.

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AWARDING RESOLUTION  
ISSUED TO SHOREWOOD HOME AND AUTO TO FURNISH  
AND DELIVER FOUR (4) NEW JOHN DEERE ZERO TURN MOWERS  
FOR THE DIVISION OF TRANSPORTATION  
(CONTRACT TOTAL NOT TO EXCEED \$102,271.40)

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and National Intergovernmental Purchasing Alliance (Sourcewell Contract # 112624-DAC), the County of DuPage will contract with Shorewood Home and Auto; and

WHEREAS, the Transportation Committee recommends County Board approval for the issuance of a contract to Shorewood Home and Auto, to furnish and deliver four (4) New John Deere Zero Turn Mowers, for the Division of Transportation.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and deliver four (4) New John Deere Zero Turn Mowers, for the Division of Transportation, is hereby approved for issuance to Shorewood Home and Auto, 1002 West Jefferson Street, Shorewood, Illinois 60404, for a contract total not to exceed \$102,271.40.

Enacted and approved this 9th day of December, 2025 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: <b>25-2834</b>	RFP, BID, QUOTE OR RENEWAL #: <b>Sourcewell #112624-DAC</b>	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$102,271.40
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 12/02/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$102,271.40
	CURRENT TERM TOTAL COST: \$102,271.40	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Shorewood Home and Auto	VENDOR #: 10692	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Kale Martin	VENDOR CONTACT PHONE: 815-741-2941	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: kale@shorewoodhomeandauto.com	VENDOR WEBSITE:	DEPT REQ #: 26-1500-07	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).			
Recommendation for the approval of a contract purchase order to Shorewood Home and Auto, to furnish and deliver four (4) New John Deere ZeroTurn Mowers for the Division of Transportation, for the period December 10, 2025 through November 30, 2026, for a contract total not to exceed \$102,271.40; contract pursuant to the Intergovernmental Cooperation Act (Sourcewell #112624-DAC).			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished			
This purchase of four (4) New John Deere Zero Turn Mowers will be used for mowing throughout DuPage County Right Of Ways. The four (4) John Deere mowers will replace (E-413, E-414, E-430 and E-431), which all have exceeded their useful life.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source.  This contract was setup using the cooperative sourcewell contract #112624-DAC.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).  1. DOT staff recommends issuing a purchase order to Shorewood Home and Auto, using the sourcewell contract #112624-DAC. 2. The sourcewell cooperative has proven to be a cost savings over going out to bid.

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Shorewood Home and Auto	Vendor#: 10692	Dept: Division of Transportation	Division: Accounts Payable
Attn: Kale Martin	Email: kale@shorewoodhomeandauto.com	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 1002 West Jefferson Street	City: Shorewood	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60404	State: IL	Zip: 60187
Phone: 815-741-2941	Fax:	Phone: 630-407-6900	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Shorewood Home and Auto	Vendor#: 10692	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: same as above.	City:	Address: 180 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 10, 2025	Contract End Date (PO25): Nov 30, 2026

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Four (4) New John Deere Zero Turn Mowers	FY26	1500	3510	54130		102,271.40	102,271.40
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 102,271.40

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver four (4) John Deere Zero Turn Mowers for the highway maintenance.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Kale Martin, William Bell, Jason Walsh, David Koehler, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. FY26 Capital Purchase:
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
 2000 John Deere Run  
 Cary, NC 27513-2789 US  
 FED ID: 36-2382580  
 UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

KALE MARTIN  
 Shorewood Home and Auto  
 1002 West Jefferson Street Shorewood, IL 60404

**Prepared For**

WILLIAM BELL  
 DUPAGE COUNTY DIV OF  
 TRANSPORTATION - FLEET  
 DEPARTMENT  
 421 N COUNTY FARM RD  
 WHEATON, IL 60187  
 (630) 407-6931  
 WILLIAM.BELL@DUPAGECO.ORG

**Prepared By**

KALE MARTIN  
 Shorewood Home and Auto  
 1002 West Jefferson Street  
 Shorewood, IL 60404  
 kale@shorewoodhomeandauto.com

**Quote Id** 1205728

**Creation Date** 16-Oct-2025

**Expiration Date** 31-Jan-2026

**Quote Summary**

Equipment Summary	Suggested List	Selling Price	QTY In Group	Extended
<b>Z997R DIESEL NA</b> Contract: Sourcewell Grounds Maint 112624-DAC (PG NB CG 70) Price Effective Date: 15-Oct-2025	\$32,032.00	\$24,664.64	2	\$49,329.28
<b>Z997R DIESEL NA</b>				
<b>LED Strobe Lights QTY 4 LED Amber/White ligths Garden Tractors</b> Contract: Open Market	\$379.00	\$291.83	4	\$1,167.32
LED Strobe Lights QTY 4 LED Amber/White ligths Garden Tractors				
LED Strobe Lights QTY 4 LED Amber/White ligths Garden Tractors				
LED Strobe Lights QTY 4 LED Amber/White ligths Garden Tractors				
<b>CHUTE BLOCKER CHUTE BLOCKER Feeders</b> Contract: Open Market	\$419.00	\$322.63	4	\$1,290.52
CHUTE BLOCKER CHUTE BLOCKER Feeders				
CHUTE BLOCKER CHUTE BLOCKER Feeders				
CHUTE BLOCKER CHUTE BLOCKER Feeders				

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_



Z997R DIESEL NA	\$32,782.00	\$25,242.14	2	\$50,484.28
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Contract: Sourcewell Grounds Maint 112624-DAC (PG NB CG 70)

Price Effective Date: 15-Oct-2025

Z997R DIESEL NA

<b>Equipment Total</b>				<b>\$102,271.40</b>
------------------------	--	--	--	---------------------

**Quote Summary**

Total Selling Price				\$102,271.40
---------------------	--	--	--	--------------

<b>Sub-total</b>				<b>\$102,271.40</b>
------------------	--	--	--	---------------------

<b>Balance Due</b>				<b>\$102,271.40</b>
--------------------	--	--	--	---------------------

Shorewood Home and Auto is the authorized dealer to John Deere using the Sourcewell Contract #112624-DAC

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

## Selling Equipment

Quote # 1205728  
 Customer DUPAGE COUNTY DIV OF TRANSPORTATION - FLEET DEPARTMENT

<b>Z997R DIESEL NA</b>		QTY In Group : 2
Hours	---	Extended Suggested List
Serial Number	---	\$64,064.00
Stock Number	---	Extended Selling Price
Contract	Sourcewell Grounds Maint 112624-DAC (PG NB CG 70)	\$49,329.28
Price Effective Date	15-Oct-2025	Discount Amount
PUK Parent Serial #		(\$7,367.36)

<b>Equipment Summary</b>						
Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
091STC	Z997R DIESEL NA	1	\$30,269.00	23.0%	(\$6,961.87)	\$23,307.13
<b>Base / Options</b>						
Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
001A	United States /Canada	1	\$0.00	23.0%	\$0.00	\$0.00
1151	26x12N12 Michelin X Tweel Turfs	1	\$1,763.00	23.0%	(\$405.49)	\$1,357.51
1504	60 In. 7-Iron PRO Side Discharge Mower Deck	1	\$0.00	23.0%	\$0.00	\$0.00
<b>Total Base / Options</b>			<b>\$32,032.00</b>		<b>(\$7,367.36)</b>	<b>\$24,664.64</b>

<b>Grouped Equipment</b>		
Code	Description	Adjusted Selling Price
091STC	Z997R DIESEL NA	\$24,664.64
<b>Selling Price Subtotal</b>		<b>\$49,329.28</b>
Fees		\$0.00
<b>Total Selling Price</b>		<b>\$64,064.00</b>
		<b>(\$7,367.36)</b>
		<b>\$49,329.28</b>

**LED Strobe Lights QTY 4 LED Amber/White ligths Garden Tractors**

QTY In Group : 4

Hours	---	Extended Suggested List
Serial Number	---	\$1,516.00
Stock Number	---	Extended Selling Price
Contract	Open Market	\$1,167.32
PUK Parent Serial #	---	Discount Amount
		(\$87.17)

**Equipment Summary**

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
1	QTY 4 LED Amber /White ligths Garden Tractors	1	\$379.00	23.0%	(\$87.17)	\$291.83
<b>Total Base / Options</b>			<b>\$379.00</b>		<b>(\$87.17)</b>	<b>\$291.83</b>

**Grouped Equipment**

Code	Description	Adjusted Selling Price
1	LED Strobe Lights QTY 4 LED Amber /White ligths Garden Tractors	\$291.83
1	LED Strobe Lights QTY 4 LED Amber /White ligths Garden Tractors	\$291.83
1	LED Strobe Lights QTY 4 LED Amber /White ligths Garden Tractors	\$291.83

**CHUTE BLOCKER CHUTE BLOCKER Feeders**

QTY In Group : 4

Hours	---	Extended Suggested List	
Serial Number			\$1,676.00
Stock Number	---	Extended Selling Price	
Contract	Open Market		\$1,290.52
PUK Parent Serial #	---	Discount Amount	
			(\$96.37)

**Equipment Summary**

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
1	CHUTE BLOCKER CHUTE BLOCKER Feeders	1	\$419.00	23.0%	(\$96.37)	\$322.63
<b>Total Base / Options</b>			<b>\$419.00</b>		<b>(\$96.37)</b>	<b>\$322.63</b>

**Grouped Equipment**

Code	Description	Adjusted Selling Price
1	CHUTE BLOCKER CHUTE BLOCKER Feeders	\$322.63
1	CHUTE BLOCKER CHUTE BLOCKER Feeders	\$322.63
1	CHUTE BLOCKER CHUTE BLOCKER Feeders	\$322.63

**Z997R DIESEL NA**

QTY In Group : 2

Hours	---	Extended Suggested List
Serial Number	---	\$65,564.00
Stock Number	---	Extended Selling Price
Contract	Sourcewell Grounds Maint 112624-DAC (PG NB CG 70)	\$50,484.28
Price Effective Date	15-Oct-2025	Discount Amount
PUK Parent Serial #		(\$7,539.86)

**Equipment Summary**

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
091STC	Z997R DIESEL NA	1	\$30,269.00	23.0%	(\$6,961.87)	\$23,307.13

**Base / Options**

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
001A	United States /Canada	1	\$0.00	23.0%	\$0.00	\$0.00
1151	26x12N12 Michelin X Tweel Turfs	1	\$1,763.00	23.0%	(\$405.49)	\$1,357.51
1506	72 In. 7-Iron PRO Side Discharge Mower Deck	1	\$750.00	23.0%	(\$172.50)	\$577.50
<b>Total Base / Options</b>			<b>\$32,782.00</b>		<b>(\$7,539.86)</b>	<b>\$25,242.14</b>

**Grouped Equipment**

Code	Description	Adjusted Selling Price
091STC	Z997R DIESEL NA	\$25,242.14
<b>Selling Price Subtotal</b>		<b>\$50,484.28</b>
Fees		\$0.00
<b>Total Selling Price</b>	<b>\$65,564.00</b>	<b>(\$7,539.86)</b>
		<b>\$50,484.28</b>

**MASTER AGREEMENT #112624****CATEGORY: Grounds Maintenance Equipment and Related Attachments****SUPPLIER: Deere & Company**

This Master Agreement (Agreement) is between Sourcewell, a Minnesota service cooperative located at 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Deere & Company, 2000 John Deere Run, Cary, NC 27513 (Supplier).

Sourcewell is a local government and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) offering a Cooperative Purchasing Program to eligible participating government entities.

Under this Master Agreement entered with Sourcewell, Supplier will provide Included Solutions to Participating Entities through Sourcewell's Cooperative Purchasing Program.

**Article 1:  
General Terms**

The General Terms in this Article 1 control the operation of this Master Agreement between Sourcewell and Supplier and apply to all transactions entered by Supplier and Participating Entities. Subsequent Articles to this Master Agreement control the rights and obligations directly between Sourcewell and Supplier (Article 2), and between Supplier and Participating Entity (Article 3), respectively. These Article 1 General Terms control over any conflicting terms. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

- 1) **Purpose.** Pursuant to Minnesota law, the Sourcewell Board of Directors has authorized a Cooperative Purchasing Program designed to provide Participating Entities with access to competitively awarded cooperative purchasing agreements. To facilitate the Program, Sourcewell has awarded Supplier this cooperative purchasing Master Agreement following a competitive procurement process intended to meet compliance standards in accordance with Minnesota law and the requirements contained herein.
- 2) **Intent.** The intent of this Master Agreement is to define the roles of Sourcewell, Supplier, and Participating Entity as it relates to Sourcewell's Cooperative Purchasing Program.
- 3) **Participating Entity Access.** Sourcewell's Cooperative Purchasing Program Master Agreements are available to eligible public agencies (Participating Entities). A Participating Entity's authority to access Sourcewell's Cooperative Purchasing Program is determined through the laws of its respective jurisdiction.
- 4) **Supplier Access.** The Included Solutions offered under this Agreement may be made available to any Participating Entity. Supplier understands that a Participating Entity's use of this Agreement is at the Participating Entity's sole convenience. Supplier will educate its sales and service forces about Sourcewell eligibility requirements and required documentation. Supplier will be responsible for ensuring sales are with Participating Entities.

- 5) **Term.** This Agreement is effective upon the date of the final signature below. The term of this Agreement is four (4) years from the effective date. The Agreement expires at 11:59 P.M. Central Time on **January 31, 2029**, unless it is cancelled or extended as defined in this Agreement.
- a) **Extensions.** Sourcewell and Supplier may agree to up to three (3) additional one-year extensions beyond the original four-year term. The total possible length of this Agreement will be seven (7) years from the effective date.
- b) **Exceptional Circumstances.** Sourcewell retains the right to consider additional extensions as required under exceptional circumstances.
- 6) **Survival of Terms.** Notwithstanding the termination of this Agreement, the obligations of this Agreement will continue through the performance period of any transaction entered between Supplier and any Participating Entity before the termination date.
- 7) **Scope.** Supplier is awarded a Master Agreement to provide the solutions identified in RFP #112624 to Participating Entities. In Scope solutions include:
- a) Lawn and garden equipment for all types of lawn, field and turf care, golf course, landscape, sidewalk, walking path, and parking lot maintenance, and snow removal;
- b) Irrigation and aeration equipment, systems, parts, and installation; and
- c) Beach and waterfront maintenance equipment and accessories.
- 8) **Included Solutions.** Supplier's Proposal to the above referenced RFP is incorporated into this Master Agreement. Only those Solutions included within Supplier's Proposal and within Scope (Included Solutions) are included within the Agreement and may be offered to Participating Entities.
- 9) **Indefinite Quantity.** This Master Agreement defines an indefinite quantity of sales to eligible Participating Entities.
- 10) **Pricing.** Pricing information (including Pricing and Delivery and Pricing Offered tables) for all Included Solutions within Supplier's Proposal is incorporated into this Master Agreement.
- 11) **Not to Exceed Pricing.** Suppliers may not exceed the prices listed in the current Pricing List on file with Sourcewell when offering Included Solutions to Participating Entities. Participating Entities may request adjustments to pricing directly from Supplier during the negotiation and execution of any transaction.
- 12) **Open Market.** Supplier's open market pricing process is included within its Proposal.
- 13) Supplier Representations:**
- i) **Compliance.** Supplier represents and warrants it will provide all Included Solutions under this Agreement in full compliance with applicable federal, state, and local laws and regulations.



standard form agreements may be offered as part of its Proposal. Supplier and Participating Entity may complete and document transactions utilizing any type of transaction documents as mutually agreed. In any transaction document entered utilizing this Agreement, Supplier and Participating Entity must include specific reference to this Master Agreement by number and to Participating Entity's unique Sourcewell account number.

- 6) **Additional Terms and Conditions Permitted.** Participating Entity and Supplier may negotiate and include additional terms and conditions within transaction documentation as mutually agreed. Such terms may supplant or supersede this Master Agreement when necessary and as solely determined by Participating Entity. Sourcewell has expressly reserved the right for Supplier and Participating Entity to address any necessary provisions within transaction documents not expressly included within this Master Agreement, including but not limited to transaction cancellation, dispute resolution, governing law and venue, non-appropriation, insurance, defense and indemnity, force majeure, and other material terms as mutually agreed.
- 7) **Subsequent Agreements and Survival.** Supplier and Participating Entity may enter into a separate agreement to facilitate long-term performance obligations utilizing the terms of this Master Agreement as mutually agreed. Such agreements may provide for a performance period extending beyond the full term of this Master Agreement as determined in the discretion of Participating Entity.
- 8) **Participating Addendums.** Supplier and Participating Entity may enter a Participating Addendum or similar document extending and supplementing the terms of this Master Agreement to facilitate adoption as may be required by a Participating Entity.

Sourcewell

Deere & Company

Signed by  
**Signature on file**  
 C0FD2A139D06489...  
 By: \_\_\_\_\_  
 Jeremy Schwartz  
 Title: Chief Procurement Officer  
 Date: 1/29/2025 | 7:20 PM CST  
 \_\_\_\_\_

Signed by  
**Signature on file**  
 C44230CF47A24D5...  
 By: \_\_\_\_\_  
 Jennifer Smith  
 Title: Contract Administrator  
 Date: 1/29/2025 | 4:20 PM CST  
 \_\_\_\_\_



## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Shorewood Home and Auto, Inc.
CONTACT PERSON:	Kale Martin
CONTACT EMAIL:	kale@shorewoodhomeandauto.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes  
 No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Kale Martin

Signature: Signature on file

Title: Manager

Date: 10/29/25



## Transportation Resolution

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** 25-2906

**Agenda Date:** 12/2/2025

**Agenda #:** 9.A.

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DT-R-0018B-12

SECOND AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT  
BETWEEN THE COUNTY OF DU PAGE  
AND THE VILLAGE OF DOWNERS GROVE  
FOR IMPROVEMENTS ALONG CH 35/55TH STREET  
FROM DUNHAM ROAD TO CLARENDON HILLS ROAD  
SECTION 11-00302-04-CH (COUNTY COST INCREASE \$260,208.28, +7.46%)

WHEREAS, the County of DuPage (“COUNTY”) and the Village of Downers Grove (“VILLAGE”) entered into an Intergovernmental agreement between the County of DuPage and the Village of Downers Grove for CH 35/55th Street (Dunham Road to Clarendon Hills Road), Section 11-00302-04-CH, Resolution DT-0018-12 dated June 12, 2012, (hereinafter referred to as (“AGREEMENT”)); and

WHEREAS, the AGREEMENT was previously amended by agreement of the parties, County Ordinance DT-O-0040-17, dated September 12, 2017 (hereinafter referred to as “FIRST AMENDMENT”) to incorporate watermain improvements as part of the improvement known as Section 11-00302-04-CH and update costs related thereto (hereinafter referred to as (“PROJECT”)); and

WHEREAS, the AGREEMENT must be amended further to revise and update the actual PROJECT costs; and

WHEREAS, the COUNTY and VILLAGE are empowered to enter into this SECOND AMENDMENT pursuant to the authority granted in the Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, and in Article VII, Section 10, of the Illinois Constitution of 1970.

WHEREAS, an Amendment to the Agreement has been prepared and attached hereto which outlines the costs of the amendment to the project and financial responsibilities between the COUNTY and the VILLAGE; and

WHEREAS, the current cost of the PROJECT to the County of DuPage, by and through the Division of Transportation, is \$522,447.92; and

WHEREAS, the Transportation Committee recommends increasing the funding in the amount of \$260,208.25 for the COUNTY and \$263,656.90 for the Village.

NOW, THEREFORE, BE IT RESOLVED that the DuPage County Board adopt this Amendment to Resolution DT-R-0018-12 to increase the funding in the amount of \$260,208.25 for the COUNTY and \$263,656.90 for the Village; and

BE IT FURTHER RESOLVED by the County Board of DuPage County that the Chair of the Board be hereby directed and authorized to execute the referenced Amended Agreement with the VILLAGE and the DuPage County Clerk is hereby authorized to attest thereto; and

BE IT FURTHER RESOLVED that one (1) certified copy of this Resolution and one (1) duplicate original Agreement be sent to the Village of Downers Grove, by and through the Division of Transportation.

Enacted and approved this 9th day of December, 2025 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK

**SECOND AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT  
BETWEEN THE COUNTY OF DU PAGE  
AND THE VILLAGE OF DOWNERS GROVE  
FOR IMPROVEMENTS ALONG CH 35/55<sup>TH</sup> STREET  
FROM DUNHAM ROAD TO CLARENDON HILLS ROAD  
SECTION 11-00302-04-CH**

THIS SECOND AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF DU PAGE AND THE VILLAGE OF DOWNERS GROVE, for CH 35/55<sup>TH</sup> STREET (DUNHAM ROAD TO CLARENDON HILLS ROAD), Section 11-00302-04-CH dated June 12, 2012, as previously amended by agreement of the parties, (hereinafter referred to as the "SECOND AMENDMENT"), is entered into this \_\_\_\_ day of \_\_\_\_\_, 2025, between the County of DuPage (hereinafter referred to as the "COUNTY"), a body corporate and politic, with offices at 421 N. County Farm Road, Wheaton, Illinois, and the Village of Downers Grove (hereinafter referred to as "VILLAGE"), a municipal corporation with offices at 850 Curtiss St., Downers Grove, Illinois. The COUNTY and the VILLAGE are sometimes hereinafter individually referred to as a "party" or together as the "parties."

**RECITALS**

WHEREAS, the COUNTY and the VILLAGE entered into an Intergovernmental Agreement Between the County of DuPage and the Village of Downers Grove for CH 35/55<sup>th</sup> Street (Dunham Road to Clarendon Hills Road), Section 11-00302-04-CH, Resolution DT-0018-12 dated June 12, 2012, (hereinafter referred to as "AGREEMENT"); and

WHEREAS, the AGREEMENT was previously amended by agreement of the parties, County Ordinance DT-O-0040-17, dated September 12, 2017 (hereinafter referred to as "FIRST AMENDMENT") to incorporate watermain improvements as part of the improvement known as Section 11-00302-04-CH and update costs related thereto (hereinafter referred to as "PROJECT"); and

WHEREAS, the AGREEMENT must be amended further to revise and update the actual PROJECT costs; and

WHEREAS, the COUNTY and VILLAGE are empowered to enter into this SECOND AMENDMENT pursuant to the authority granted in the Intergovernmental Cooperation Act, 5 ILCS 220/1, et seq., the Local Government Property Transfer Act and in Article VII, Section 10, of the Illinois Constitution of 1970.

NOW, THEREFORE, in consideration of the premises and mutual covenants contained herein, the parties agree that:

**1.0 RECITALS INCORPORATED**

1.1. The foregoing recitals are incorporated herein by reference as though fully set forth.

**2.0 AMENDMENT**

2.1 That Exhibit A to the AGREEMENT, as revised by the FIRST AMENDMENT, is hereby revised and replaced by the REVISED EXHIBIT A attached hereto to this SECOND AMENDMENT and incorporated herein by reference.

IN WITNESS WHEREOF, the parties have caused this SECOND AMENDMENT to be executed in duplicate counterparts, each of which shall be considered as an original by their duly authorized officers as of the date first above written.

**COUNTY OF DU PAGE**

**VILLAGE OF DOWNERS GROVE**

**Signature on file**

\_\_\_\_\_  
Deborah A. Conroy, Chair  
DuPage County Board

\_\_\_\_\_  
Robert T. Barnett  
Village of Downers Grove

ATTEST:

ATTEST:

**Signature on file**

\_\_\_\_\_  
Jean Kaczmarek  
County Clerk

\_\_\_\_\_  
Rosa Berardi  
Village Clerk



**REVISED EXHIBIT A**

CH 35 / 55TH STREET (DUNHAM ROAD TO CLARENDON HILLS ROAD)  
SECTION #11-00302-04-CH  
PROJECT COSTS AND FUNDING

DESCRIPTION	TOTAL AMOUNT	CMAQ FUNDING (County Secured)	STP FUNDING (Village Secured)	HSIP FUNDING	COUNTY COST	VILLAGE COST
Phase I (preliminary engineering) (actual)	\$216,463.00				\$168,463.00	\$48,000.00
Phase II (design engineering)	\$818,000.00	\$366,000.00			\$452,000.00	
Land Acquisition	\$1,081,000.00	\$745,000.00			\$336,000.00	*
Construction (excluding Village Watermain)	\$8,270,946.30	\$2,816,787.88	\$2,651,414.48	\$720,000.00	\$2,082,743.94	
Construction Engineering (excluding Village Watermain)	\$1,232,424.34	\$536,000.00			\$696,424.34	
Village Watermain construction 100% Village cost (actual)	\$918,409.91					\$918,409.91
Village Watermain construction engineering 10% of Watermain construction cost	\$91,840.99					\$91,840.99
Village Watermain design cost 100% Village cost (actual)	\$26,047.80					\$26,047.80
Village Credit for relocation of sign at Fire Station on Main Street (agreed-to amount)					\$10,000.00	(\$10,000.00)
	\$12,655,132.34	\$4,463,787.88	\$2,651,414.48	\$720,000.00	\$3,745,631.28	\$1,074,298.70

\* Village shall donate any right-of-way or easements as may be required from Village owned property at no cost to the PROJECT / COUNTY.





## Transportation Resolution

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** DT-R-0036-25

**Agenda Date:** 12/2/2025

**Agenda #:** 10.A.

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### A RESOLUTION AUTHORIZING AN AMENDMENT OF THE INTERGOVERNMENTAL AGREEMENT RELATING TO THE O'HARE NOISE COMPATIBILITY COMMISSION

WHEREAS, the City of Chicago is a home rule municipality pursuant to Article VII, Section 6 of the 1970 Illinois Constitution (the "Illinois Constitution"), and, as such, may exercise any power and perform any function related to its government and affairs; and

WHEREAS, the City of Chicago owns and operates an airport known as Chicago O'Hare International Airport (the "Airport"); and

WHEREAS, pursuant to authority granted by an ordinance adopted by this City Council on October 30, 1996, and Section 10 of Article VII of the Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220), the City entered into an Intergovernmental Agreement Relating to the O'Hare Noise Compatibility Commission (the "Intergovernmental Agreement") by and among the City and various municipalities and public school districts (as defined in the Intergovernmental Agreement, "Participants"); and

WHEREAS, the O'Hare Noise Compatibility Commission ("ONCC") was established pursuant to the Intergovernmental Agreement and provides a common forum for interested parties to have a voice in noise issues related to the Airport; and

WHEREAS, by its terms, the Intergovernmental Agreement became effective in November of 1996, and the term was extended with the approval of the County of DuPage on February 23, 2021 to December 2025, and the term will be extended again from December 31, 2025 to December 31, 2030, and

WHEREAS, ONCC has indicated a desire to approve the extension of the Intergovernmental Agreement; and

WHEREAS, the County of DuPage, representing the unincorporated areas under its jurisdiction, is currently a member of the O'Hare Noise Compatibility Commission; and

WHEREAS, the City of Chicago approved the extension of the Intergovernmental Agreement which is attached to this Resolution as "EXHIBIT A"

NOW, THEREFORE, BE IT RESOLVED by the Board of the County of DuPage;

SECTION 1. That the recitals set forth herein above are incorporated herein by reference as the factual basis for this transaction.

SECTION 2. That the Board of the County of DuPage is hereby authorized to execute, and the County Clerk attest the approval of the attached Intergovernmental Agreement relating to the O'Hare Noise Compatibility Commission.

SECTION 3. That this Resolution shall be in full force and effect from and after its passage and approval according to law.

Enacted and approved this 9th day of December, 2025 at Wheaton, Illinois.

\_\_\_\_\_  
DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_  
JEAN KACZMAREK, COUNTY CLERK

## **INTERGOVERNMENTAL AGREEMENT RELATING TO THE O’HARE NOISE COMPATIBILITY COMMISSION**

This agreement, effective January 1, 2026, succeeds the previous agreement that was approved by the Chicago City Council and which went into effect on January 1, 2021, which expires under its own terms on December 31, 2025. It is entered into by the City of Chicago, a municipality and home rule unit of government under the Illinois Constitution of 1970, by and through the Chicago Department of Aviation, and the undersigned Members, organized under the laws of the State of Illinois. In consideration of the mutual agreements contained in this Agreement, the City of Chicago and each Member agree as follows below.

### **Section 1. Establishment of O’Hare Commission; Purposes.**

The O’Hare Noise Compatibility Commission (“O’Hare Commission”) is hereby established pursuant to Section 10 of Article VII of the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act. The purposes of the O’Hare Commission are to: (a) determine certain Noise Compatibility Projects and Noise Compatibility Programs to be implemented in the O’Hare Commission Area; (b) oversee an effective and impartial noise monitoring system; (c) advise the City of Chicago concerning O’Hare-related noise issues; and (d) provide a forum for direct citizen engagement.

### **Section 2. Definitions.**

Whenever used in this Agreement, the following terms shall have the following meanings listed below.

“*Advisory Member*” means an authorized representative of a non-governmental entity or group located in the O’Hare Commission Area who shall serve as a special advisory Member of the O’Hare Commission as provided in Section 3.D. of this Agreement, but who shall have no voting powers on the O’Hare Commission and shall not be parties to the Agreement.

“*Alternate*” means a Designee’s substitute.

“*Chicago TRACON Boundary*” means the area depicted in Appendix B.

“*City*” means the City of Chicago. The Commissioner of Aviation or his or her Alternate (or any successor thereto) shall have the sole authority to undertake the City of Chicago’s obligations and responsibilities under this Agreement, and the City shall act by and through the Commissioner of Aviation or his or her Alternate (or any successor thereto) for purposes of this Agreement, except as otherwise set forth in this Agreement.

“*Designee*” means a Member’s chief elected officer for a municipality other than the City, the Commissioner of Aviation for the City, chief elected officer for a county, or the superintendent or chief executive for a school district.

“*FAA*” means the Federal Aviation Administration or any successor agency.

“*Member*” means, at any time, each city, village, public school district, or county located in the O’Hare Commission Area that has executed a counterpart of this Agreement on the basis set forth in this Agreement, other than the City. In addition, “*Member*” shall include Wards 36, 38, 39, 40, 41, and 45 of the City of Chicago (“*Chicago Ward Members*”) as set forth in Section 3.B.(iii) of this Agreement, who shall be eligible to participate as individual Members on the O’Hare Commission upon approval and execution of this Agreement by the City.

“*Noise Compatibility Programs*” means programs, including but not limited to the Residential Sound Insulation Program and the School Sound Insulation Program, which address aircraft noise concerns in the O’Hare Commission Area as determined by the O’Hare Commission in cooperation with the City.

“*Noise Compatibility Projects*” means the noise compatibility projects (including administrative costs) in the O’Hare Commission Area which are eligible for funding based on FAA regulations and grant assurances, which have been identified as eligible for participation in Noise Compatibility Programs as determined by the O’Hare Commission in cooperation with the City based on criteria adopted by the O’Hare Commission, and for which there is available funding. Noise Compatibility Projects include, but are not limited to, the sound insulation of homes and schools and/or providing the funding for such sound insulation to be implemented. Participation in a Noise Compatibility Program or receipt of a Noise Compatibility Project shall be voluntary on the part of the relevant property owner.

“*O’Hare*” means Chicago O’Hare International Airport.

“*O’Hare Commission Area*” means the Illinois area within the Chicago TRACON Boundary with an interest in O’Hare-related aircraft noise issues, which area includes, but is not limited to, the following municipalities, counties (which shall represent their respective residents in unincorporated areas), and public school districts: (i) the City of Chicago, Addison, Arlington Heights, Bartlett, Bensenville, Bloomingdale, Des Plaines, Elmhurst, Elmwood Park, Franklin Park, Glenview, Hanover Park, Harwood Heights, Hoffman Estates, Itasca, Lincolnwood, Melrose Park, Mount Prospect, Niles, Norridge, Northlake, Palatine, Park Ridge, River Forest, River Grove, Rolling Meadows, Rosemont, Schaumburg, Schiller Park, South Barrington, St. Charles, Stone Park, and Wood Dale; (ii) Cook County and DuPage County; and (iii) School Districts 2, 7, 59, 63, 64, 80, 81, 84, 84.5, 85.5, 86, 87, 88, 89, 100, 214, 234, and 401. Municipalities, counties, and public school districts may be added to or removed from the O’Hare Commission Area pursuant to the terms of this Agreement.

“*Part 150 Plan*” means a noise abatement and land use compatibility plan developed pursuant to 14 C.F.R. Part 150, or any successor provision.

“*Residential Sound Insulation Program*” means the program determined by the O’Hare Commission in cooperation with the City to provide sound insulation to homes in the O’Hare Commission Area that are affected by O’Hare-related aircraft noise, and that are eligible for sound

insulation pursuant to FAA guidelines and regulations and eligibility criteria established by the O'Hare Commission in cooperation with the City, and for which there is available funding.

*"School Sound Insulation Program"* means the program determined by the O'Hare Commission in cooperation with the City to provide sound insulation to schools in the O'Hare Commission Area that are affected by O'Hare-related aircraft noise, and that are eligible for sound insulation pursuant to FAA guidelines and regulations and eligibility criteria established by the O'Hare Commission in cooperation with the City, and for which there is available funding.

*"TRACON"* means an FAA Terminal Radar Approach Control facility.

### **Section 3. Composition and Organization.**

A. In order for a person to participate as a Designee, the city, village, public school district, or county represented by such person must have approved and executed a counterpart of this Agreement by December 31, 2025, or pursuant to Section 7.G. of this Agreement, except that the Chicago Ward Members shall be eligible to participate as individual Members of the O'Hare Commission upon approval and execution of this Agreement by the City.

B. The O'Hare Commission shall consist of: (i) the chief elected officer as Designee or other Alternate of each of the municipalities and counties in the O'Hare Commission Area, except that the Commissioner of Aviation, or his or her Alternate, shall represent the City in an *ex officio* capacity; (ii) the superintendent, or chief executive as Designee or other Alternate of each public school district serving any portion of the O'Hare Commission Area; and (iii) Chicago Ward Designees, who shall be appointed by the Mayor of the City of Chicago. An individual may serve as a Designee or an Alternate for only one Member, except that Chicago Ward Designees shall not have an Alternate.

C. The O'Hare Commission Area includes municipalities, counties, Chicago wards, and public school districts with an interest in O'Hare-related noise issues, and a principal purpose of this Agreement is to provide a forum for those municipalities, counties, Chicago wards, and public school districts within the O'Hare Commission area to work together with the City on a cooperative basis in addressing these issues.

D. The Chair, with majority approval of the Executive Committee, as defined in the O'Hare Commission bylaws, may appoint non-governmental entities or groups to serve as special Advisory Members of the O'Hare Commission. Advisory Members may participate fully in the deliberations of the O'Hare Commission, but shall have no voting powers and shall not be parties to this Agreement.

E. The O'Hare Commission shall elect annually from its Designees or Alternates a Chair, Vice Chair, Treasurer, and any other officers that it deems necessary pursuant to the O'Hare Commission bylaws. The O'Hare Commission shall appoint, retain, and employ an Executive Director and such other staff, professional advisors, and consultants as may be needed to carry out its powers and duties. The appointment of the Executive Director must be approved by a simple majority of the Members of the O'Hare Commission.

F. Unless otherwise specified in the bylaws, a majority of the Members of the O'Hare Commission in good standing shall constitute a quorum for the transaction of business. Except as provided for in Section 7.H., a concurrence of a simple majority of the quorum shall be necessary for the approval of any action by the O'Hare Commission. The O'Hare Commission shall establish a schedule of regular meetings in accordance with its bylaws ("Regular Meetings"), and special meetings may be called by the City or any five Members of the O'Hare Commission upon at least seven days' written notice to the City, each Member, and each Advisory Member.

#### **Section 4. O'Hare Commission Powers and Duties.**

A. The O'Hare Commission shall have the following duties and powers listed below.

(1) The O'Hare Commission shall determine certain Noise Compatibility Programs and Noise Compatibility Projects to be implemented in the O'Hare Commission Area in cooperation with the City as set forth in Appendix A, and shall establish criteria for participation in such Noise Compatibility Programs and for determining the priorities for providing such Noise Compatibility Projects.

(2) The O'Hare Commission may make recommendations to the City regarding noise reduction programs at O'Hare including, but not limited to, the use of new technologies and flight patterns, preferential runway usage, the implementation of sound insulation programs, the use of ground run-up enclosures, and the implementation of FAA standard noise abatement, takeoff, and high-altitude approach procedures. No such recommendations shall be submitted to the FAA or implemented by the City without the prior approval of the O'Hare Commission. The O'Hare Commission also shall cooperate with the City in seeking agreements with the airlines using O'Hare and the FAA, as appropriate, with respect to aircraft noise mitigation and related matters.

(3) The O'Hare Commission may advise the City concerning any Part 150 Plan concerning O'Hare. The City shall not submit any such plan or any subsequent revision proposed by the City to the FAA without allowing the O'Hare Commission 60 days to review it and submit written recommendations to the City for consideration.

(4) The O'Hare Commission may request and, except as set forth below, the City shall provide full access to all publicly available documents relating to: (i) any O'Hare noise monitoring; (ii) any O'Hare-related Noise Compatibility Project proposed or undertaken in whole or in part by the City; and (iii) any recommendations or submissions to the FAA by the City related to aircraft noise mitigation related to O'Hare. Such requests may not impose an undue burden upon the City or interfere with its operations. In such circumstances, the City shall extend to the O'Hare Commission an opportunity to confer with it in an attempt to reduce the request to manageable proportions.

(5) Neither the O'Hare Commission, nor any of its Members, representatives, agents, employees, consultants, or professional advisors shall use, or assist other persons in using FAA flight data for O'Hare and/or Chicago Midway International Airport ("Data") in legal actions to enforce noise abatement policy or regulations without prior approval of the FAA, and shall not

release such Data without notice to and consultation with the FAA. The O'Hare Commission and its Members, representatives, agents, employees, consultants, or professional advisors shall not release the Data for use by law enforcement agencies or for use in any civil litigation except as otherwise required by law. If the O'Hare Commission or any of its Members, representatives, agents, employees, consultants, or professional advisors are required by law to release such Data, they shall notify the FAA before doing so. This notification must be provided promptly after the O'Hare Commission or any of its Members, representatives, agents, employees, consultants, or professional advisors receives a request or requirement to release the Data, and prior to the release of the Data. The O'Hare Commission and its Members, representatives, agents, employees, consultants, or professional advisors shall not release Data if advised by the FAA that the Data contains any information deemed sensitive at the sole discretion of the FAA, unless required by law to release such Data.

(6) The O'Hare Commission shall adopt an annual expense budget for each fiscal year, which shall be consistent with the City of Chicago fiscal year. The O'Hare Commission's expense budget shall be adopted at least 30 days prior to the commencement of each such fiscal year. The O'Hare Commission's expense budget shall be funded by the City and any grants received pursuant to Section F of Appendix A of this Agreement, following the evaluation and approval by the City of the proposed budget request.

(7) The O'Hare Commission shall have the power to sue and be sued and to take any other action necessary to perform its powers under this Agreement. No funds received by the O'Hare Commission from the City shall be used for legal services or other costs in connection with any action by the O'Hare Commission against the City, its officers or employees, or any airline using O'Hare, except for enforcement of the provisions of this Agreement. The City will indemnify, defend, and hold harmless Members from any and all claims, costs, expenses, including attorney's fees, damages, judgments and court costs arising out of the Member's participation in the O'Hare Commission. Members shall promptly provide to the City copies of any notices which Members may receive of any claims, actions, fines, proceedings or suits as may be given or filed in connection with the Member's participation in the O'Hare Commission.

(8) The O'Hare Commission shall undertake any procurement activities in accordance with this Agreement and pursuant to applicable law.

(9) The O'Hare Commission shall adopt bylaws consistent with the powers enumerated herein.

B. A record of proceedings and documents of the O'Hare Commission shall be maintained, which shall be available for inspection by the City, each Member, each Advisory Member, and the public as permitted by law. The accounts of the O'Hare Commission shall be subject to an annual audit by a qualified independent public accountant.

C. The powers and duties of the O'Hare Commission shall be limited to those expressly set forth in this Agreement.

## **Section 5. Term of Agreement.**

A. This Agreement shall be effective January 1, 2026, and shall terminate on December 31, 2030, unless otherwise terminated with the written consent of the City and two-thirds of the Members. The term of this Agreement may be extended upon the approval of the City and any Member which wishes to extend the term of the Agreement. If any Member defaults in any material respect in the performance of any of its duties or obligations under this Agreement, and such default continues for 30 days after the O'Hare Commission notifies the Member, the O'Hare Commission may terminate the defaulting Member's participation as a party to this Agreement. A material default by a Member shall include, but is not limited to, failure to comply with Section 6.

B. Any Member may withdraw as a Member of the O'Hare Commission at any time by providing 60 days advance written notice of its intent to withdraw to the City and the O'Hare Commission. Each such written notice shall be accompanied by a certified copy of a resolution or other official action of such Member's legislative body authorizing such withdrawal. Following its withdrawal from the O'Hare Commission, the Member shall cease to exercise any of its rights under this Agreement and to be responsible for any subsequent obligation incurred by the O'Hare Commission.

C. The City may terminate this Agreement at any time after January 1, 2026, upon 180 days prior written notice to each Member and each Advisory Member. Following the City's termination of this Agreement, the rights and obligations of each party to this Agreement shall terminate.

#### **Section 6. Attendance Policy**

A. Members' Designees or Alternates shall attend the majority of Regular Meetings in a calendar year. If a Members' Designee or Alternate misses three consecutive or the majority of Regular Meetings in a single calendar year, the Member will receive written notification from the Executive Director that it will be temporarily suspended from the O'Hare Commission for a period of one year, which shall begin on the date of the written notification.

B. Temporary suspension will involve the loss of membership and voting privileges for that one-year period from the date of the suspension. During the temporary suspension, suspended Members may attend meetings and participate in discussions as members of the public, but will not count as part of the voting quorum and will not be eligible to vote.

C. At any time during its one-year temporary suspension, a Member may appeal its temporary suspension by submitting a written request to the Executive Director due to a change in circumstances. Reinstatement of the Member shall be governed by the bylaws.

D. No later than 30 days following the end of the temporary suspension period, a Member may submit a written request to the Executive Director to be reinstated. Reinstatement of the Member shall be governed by the bylaws. If the Executive Director does not receive the reinstatement request within 30 days after the end of the suspension period, then this Agreement shall be terminated between the City and the Member.



**Section 7. Miscellaneous.**

A. All notices hereunder shall be in writing and shall be given as follows:

If to the City, to:

Commissioner of Aviation  
Chicago Department of Aviation  
10510 W. Zemke Road  
Chicago, IL 60666

If to a Member, to the address set forth on the signature page of the counterpart of this Agreement executed by such Member, and, in the case of Chicago Ward Members, to such addresses and telephone numbers as they may provide to the O'Hare Commission. Members may provide an email address for purposes of receiving notices.

All notices shall be effective upon receipt by U.S. mail or email. Any Member may change the address or addresses for notices to be sent to it by giving notice to the O'Hare Commission.

B. No Member may assign its rights or obligations under this Agreement without the prior written consent of the City and the other Members.

C. The City shall not be responsible or liable for damage to property or injury to persons that may arise from, or be incident to, compliance with this Agreement or the implementation of a Noise Compatibility Program or a Noise Compatibility Project by a Member or other municipality or county. A Member shall not be responsible or liable for damage to property or injury to persons that may arise from, or be incident to, compliance with this Agreement or the implementation of a Noise Compatibility Program or a Noise Compatibility Project by the City, another Member, or another municipality or county. The City's financial obligations under this Agreement are limited to legally available airport revenues. Neither the City nor any Member shall be liable for any expenditures, indebtedness, or other financial obligations incurred by the O'Hare Commission unless the City or such Member has affirmatively agreed to incur such expenditure, indebtedness, or financial obligation. No Advisory Member shall be subject to any liabilities or obligations under this Agreement.

D. This Agreement and the bylaws authorized in Section 4.A.(9) constitutes the entire agreement of the parties with regard to the subject matter hereof. This Agreement shall not confer upon any person or entity other than the parties hereto any rights or remedies. Appendix A and Appendix B are incorporated herein and made a part of this Agreement.

E. This Agreement may be executed in one or more counterparts, each of which shall be considered an original instrument, but all of which shall be considered one and the same agreement, and shall become binding when one or more counterparts have been signed by each party. Each counterpart may vary in order to identify the Member, its address for notices, and its execution by an authorized officer. The execution of counterparts of this Agreement by a municipality, public school district, or county located in the O'Hare Commission Area prior to

December 31, 2025, shall not require the consent of the O’Hare Commission, the City, or any Member.

F. This Agreement shall be governed and construed in accordance with Illinois law.

G. Any municipality, public school district, or county located in the O’Hare Commission Area that does not become a Member prior to December 31, 2025, may thereafter become a Member upon: (i) the approval of the City and a majority of the O’Hare Commission as set forth in Section 3.F. of this Agreement; and (ii) execution of a counterpart of this Agreement.

H. The approval of the City and two-thirds of the Members shall be required to amend this Agreement. Notice of any proposed amendment shall be transmitted to each Member and each Advisory Member at least ten days prior to the meeting of the O’Hare Commission at which any proposed amendment is to be first considered. Any amendment shall be effective on all parties hereto when counterparts are executed by the City and two-thirds of the Members.

**CITY OF CHICAGO**

By:

\_\_\_\_\_  
Commissioner  
Chicago Department of Aviation

Don Puchalski  
DuPage County Representative

Sergio Ruffolo  
DuPage County Alternate

By:

\_\_\_\_\_  
Deborah A. Conroy, Chair  
DuPage County Board

Address:  
421 N County Farm Road  
Wheaton, IL 60187

## APPENDIX A

### Implementation of Noise Compatibility Programs and Projects

In connection with the development and implementation of Noise Compatibility Programs and Noise Compatibility Projects in the O'Hare Commission Area, the City and the O'Hare Commission shall have the following duties and responsibilities listed below.

A. The Members of the O'Hare Commission shall direct the further development of the Noise Compatibility Programs for the O'Hare Commission Area. The Members of the O'Hare Commission shall establish criteria for the equitable allocation of Noise Compatibility Projects and approved airport revenues (including by not limited to FAA Airport Improvement Program ("AIP") grants, Passenger Facility Charge ("PFC") funds, and General Airport Revenue Bonds, and/or bonds backed by such funding sources) within the O'Hare Commission Area and the priorities for providing Noise Compatibility Projects, subject in each case to approval by the FAA and in compliance with all applicable FAA regulations and grant assurances, as well as other applicable law, and subject to available funding.

B. The City shall retain all necessary powers to satisfy the assurances made to the FAA in connection with the expenditure of airport revenues, including eligibility for sound insulation and/or sound insulation funding that is paid by airport revenues. The City shall enter into all agreements and assurances and shall take all other actions that may be necessary to provide for the utilization of airport revenues on the basis set forth in this Appendix A. Each Member and municipality and county that receives Noise Compatibility Projects shall enter into all agreements and assurances, including agreements with and assurances to the City, shall execute any necessary certificates, records, and other documents, and shall take all other actions that may be necessary to obtain and maintain FAA approval for the use of the airport revenues as contemplated in this Appendix A. Neither the O'Hare Commission nor any Member shall take or omit to take any action if such action or omission violates restrictions on the use of airport revenues. The City shall not be obligated in any year to pay or utilize any amounts in excess of available airport revenues to carry out the purposes of this Appendix A.

C. The determination of eligibility to participate in a Noise Compatibility Program or receive a Noise Compatibility Project is not to be construed as an admission or determination of negative impact by aircraft noise or of liability for damages or any other injury relating to aircraft noise on the part of the City or the O'Hare Commission.

D. In the event they are determined to be eligible for participation in a Noise Compatibility Program, property owners in the O'Hare Commission Area shall not be required to pay any portion of the cost of any Noise Compatibility Project. Upon approval by the City and with the consent of the property owner, at its option the City may acquire homes that are subject to very high levels of aircraft noise.

E. Noise Compatibility Projects outside the City may be implemented through Members and other municipalities and counties located in the O'Hare Commission Area. A municipality and county may request that the City undertake a Noise Compatibility Project within

its corporate boundaries. Noise Compatibility Projects within the boundaries of the City shall be implemented by the City. The City may enter into agreements in connection with the planning and implementation of proposed Noise Compatibility Projects in the O'Hare Commission Area. All procurement activities related to Noise Compatibility Projects shall be undertaken in accordance with applicable law.

F. The City shall provide administrative support and professional and technical assistance to the O'Hare Commission, each Member, and all other municipalities and counties located in the O'Hare Commission Area in connection with the operations of the O'Hare Commission and the planning and implementation of Noise Compatibility Projects.

G. The O'Hare Commission may receive grants from any source to be used for the purpose of discharging its duties and obligations in accordance with the provisions of this Appendix A, and also may make grants for such purposes. The O'Hare Commission may expend any such grants for purposes consistent with this Appendix A. The City and the O'Hare Commission shall each use its best efforts (including serving as the sponsor or applicant for federal grants) to obtain the maximum amount of federal funds in connection with any Noise Compatibility Projects, so as to maximize the availability and impact of the City's financial contribution to Noise Compatibility Projects in the O'Hare Commission Area.

H. The City shall install, operate, and maintain a permanent noise monitoring system ("System") at and around O'Hare. The purposes of the System include validation of the FAA-approved noise contour for O'Hare, assisting in determining the eligibility and priority of proposed Noise Compatibility Projects for schools, enhancing public understanding of aircraft noise issues, and monitoring trends in aircraft noise.

(1) The City may retain a third-party vendor ("System Operator") selected by the City with the input of the O'Hare Commission to operate and maintain the System pursuant to an agreement between the City and the System Operator.

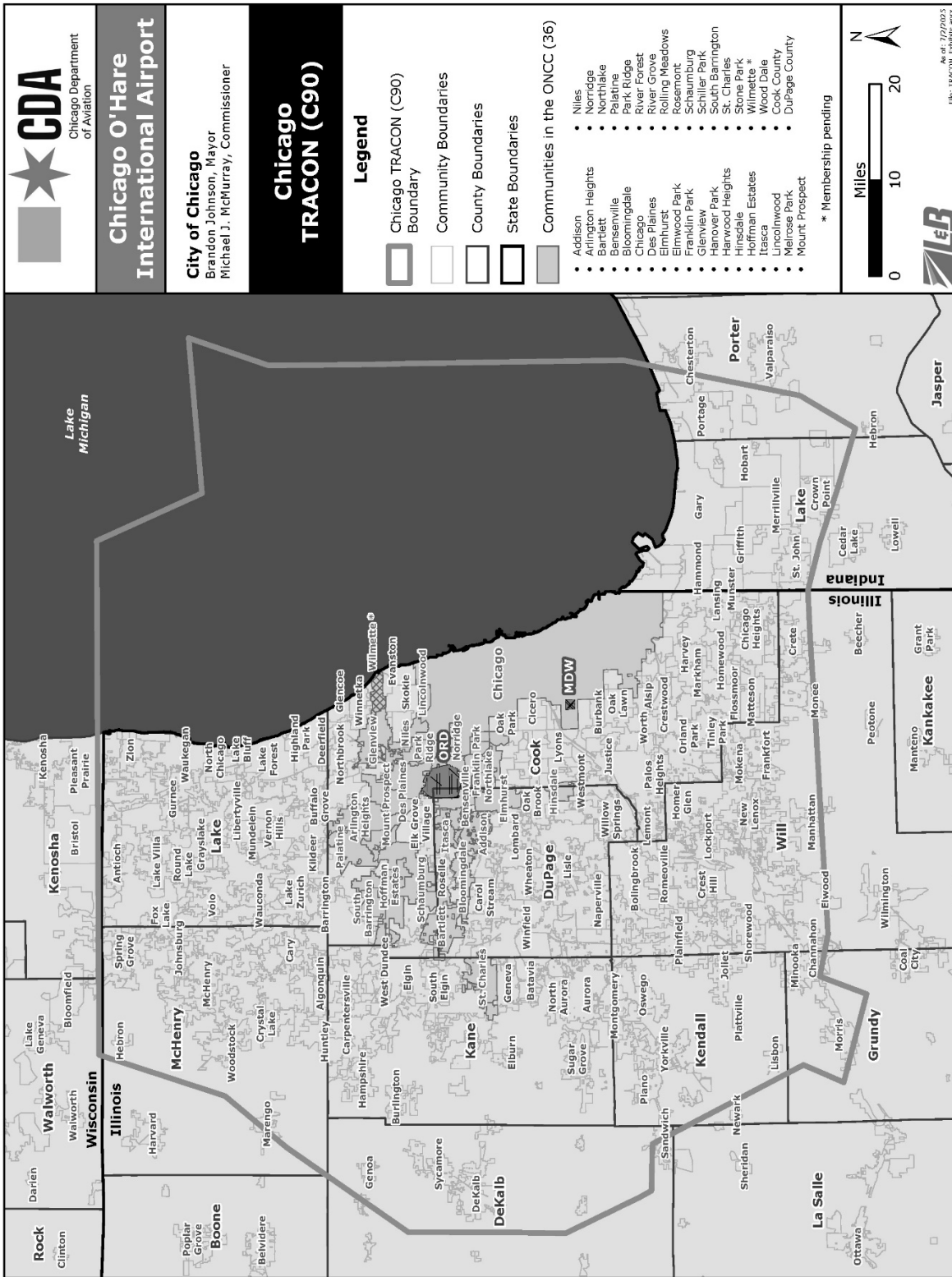
(2) At the request of the O'Hare Commission, the City may also retain and pay the cost of another third-party vendor ("System Expert") to provide independent management oversight of the System. The System Expert shall be mutually selected by the City and the O'Hare Commission. The System Expert will be responsible for independently verifying data and system operation through the review of all inputs and operational aspects of the System. All reports prepared by the System Expert shall be provided directly to the City and the O'Hare Commission. The activities and duties of the System Expert shall be consistent in all respects with the applicable requirements of the FAA. If the O'Hare Commission requests the City to retain and pay for such a System Expert, the amount that the City is obligated to pay the System Expert shall not exceed \$200,000 per year, adjusted annually in accordance with the Consumer Price Index for All Urban Consumers ("CPI-U") for the Chicago-Naperville-Elgin area.

(3) The System shall include a minimum of 36 monitoring sites in the O'Hare Commission Area, plus such number of additional permanent monitoring sites as may be agreed upon by the City and the O'Hare Commission.

(4) The data collected by the System shall be made available by the City to the O'Hare Commission and any Member that requests such data. The City shall provide reports to the O'Hare Commission and any Member based on the data collected by the System.

(5) Neither the O'Hare Commission, nor any of its Members, representatives, agents, employees, consultants, or professional advisors shall use, or assist other persons in using, information generated by the System in violation of Section 4.A.(5) of this Agreement.

# APPENDIX B





## Transportation Resolution

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** DT-R-0037-25

**Agenda Date:** 12/2/2025

**Agenda #:** 11.A.

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ANNUAL FINANCIAL COMMITMENT IN SUPPORT OF THE  
CHICAGO METROPOLITAN AGENCY FOR PLANNING TO  
CONSOLIDATE PLANNING OF LAND USE AND TRANSPORTATION  
FOR THE SEVEN COUNTIES OF NORTHEASTERN ILLINOIS  
(COUNTY COST \$81,640.89)

WHEREAS, in 2005 the State of Illinois created the Chicago Metropolitan Agency for Planning (hereinafter referred to as CMAP) to consolidate planning of land use and transportation for the seven counties of northeastern Illinois; and

WHEREAS, CMAP continues to work with all units of local government on regional planning initiatives, including transportation, and promotes a unifying sense of the region's future land use in all its forms, and recognizes and supports local authorities for decisions about land use; and

WHEREAS, when the Legislature approved State funding for CMAP, it identified that the local region must also have a commitment in the support of CMAP; and

WHEREAS, under the current federal infrastructure bill the region is expected to receive additional formula funding as well as access to new competitive grant programs; and

WHEREAS, CMAP serves a crucial role in programming federal funds, performing local and regional traffic modeling and forecasting, conducting analyses on behalf of constituent communities, assisting the region with coordination of major capital projects and the regional transportation improvement program, and supports local and county level complete street, infrastructure condition, environmental and safety planning; and

WHEREAS, the current DuPage County commitment is \$81,640.89.

NOW, THEREFORE, BE IT RESOLVED that the County of DuPage supports the Chicago Metropolitan Agency for Planning with a \$81,640.89 (EIGHTY-ONE THOUSAND SIX HUNDRED AND FORTY AND 89/100 DOLLARS) payment to promote planning of land use and transportation for the seven counties of northeastern Illinois.

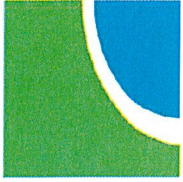
Enacted and approved this 9th day of December, 2025 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_  
JEAN KACZMAREK, COUNTY CLERK





Chicago Metropolitan  
Agency for Planning

433 West Van Buren Street - Suite 450  
Chicago, IL 60607

(312) 454-0400  
cmap.illinois.gov

To: DUPAGE COUNTY  
DIVISION OF TRANSPORTATION JTK  
ADMINISTRATION BUILDING, #2-300 421 N COUNTY  
FARM ROAD  
WHEATON, IL 60187-2553

**Invoice**

Number 2026MUN-00058  
Invoice date 11/19/2025  
Due date 1/3/2026

Description	Amount
FY 2026 Local Contribution	81,640.89

**Total:** \$81,640.89

Please remit payment electronically to:

Chicago Metropolitan Agency for Planning  
Deposit Account – 2033876  
Routing/ABA – 071000288  
Account Type: Checking  
Currency: USD

If paying by check, please send to:  
Chicago Metropolitan Agency for Planning  
Attn: Ashley Ward  
433 West Van Buren Street, Suite 450  
Chicago, IL 60607

Thank you!



October 2025

Chairman Deborah Conroy  
DuPage County  
421 N. County Farm Rd  
Wheaton, IL 60187, Illinois

Dear Chairman Conroy:

The Chicago Metropolitan Agency for Planning (CMAP) works closely with our government partners to make northeastern Illinois a stronger, more resilient place to live.

CMAP relies on contributions from our partners to serve the region, including the seven counties and municipalities, the Illinois Department of Transportation, the Regional Transit Authority, the Chicago Transit Authority, Metra, Pace, and the Illinois Tollway.

As your federally designated metropolitan planning agency and state-mandated regional planning agency, we support the seven-county region and 284 municipalities in numerous ways:

**Plan regionally and locally**

- Develop the region's comprehensive plan and coordinate implementation
- Strengthen communities through direct assistance, training, and resources.

*Over the last five years, we've assisted 100+ communities with bike and pedestrian plans, corridor plans, grant readiness, ADA plans and more.*

**Influence change**

- Serve as the region's authoritative data source
- Forecast, model, and share data
- Inform and shape policy through data research and analysis in support of solutions and actions

---

**Invest strategically**

- Evaluate, manage, and distribute federal transportation funds
- Manage the programming of nearly 2,000+ federally funded and regionally significant projects in the region's five-year [Transportation Improvement Program \(TIP\)](#); projects across the counties and municipalities include road maintenance and expansion, bicycle and pedestrian, signal systems, bridge repair, intersection improvements and more. accessibility, pavement and bridge condition
- Fund the work of 11 planning liaisons who help program your federally funded projects

**Collaborate and convene**

- Facilitate dialogue with government partners, community organizations, stakeholders, and the public
- Inform and engage diverse audiences in planning, consensus building, and decision-making

*Recent successes include stakeholder and public engagement on the Regional Transportation Plan to help influence the long-term blueprint that will guide how our region invests in and improves its*



*transportation system over the coming decades; and collaborating with regional transportation partners to identify and leverage federal funding opportunities for transformative infrastructure.*

The U.S. Department of Transportation requires a **20% local match** to receive federal Metropolitan Planning funds (23 U.S.C. 134). Without your assistance, our region would not be able to unlock those funds to support infrastructure investments and regional transportation priorities.

We thank you for your continued support and partnership to advance our shared goals of improving transportation systems, addressing climate resiliency, and maintaining a thriving economy.

Enclosed with this letter is your invoice due by January 30, 2026. We are happy to answer any questions and share more information.

Sincerely,

**Signature on file**

Erin Aleman, Executive Director

# SPECIAL PURCHASE REQUISITION, DU PAGE COUNTY, ILLINOIS



WHEATON, ILLINOIS 60187

PURCHASE ORDER NO.	REQUISITIONING AGENCY DuPage County Division of Transportation	SHIP TO ADDRESS Same	RESOLUTION NUMBER
	NAME 421 N. County Farm Road	NAME	
	ADDRESS Wheaton, IL 60187	ADDRESS	
DATE 11/24/2025	CITY, STATE, ZIP Wheaton, IL 60187	CITY, STATE, ZIP	

PL	COMPANY	VENDOR NUMBER	EXPIRATION DATE	LAST INVOICE DATE	FOB	
		12600	11/30/2026		Wheaton, IL	
FY-ACCT	UNIT-ACCT	CODE-ACT	CODE	DESCRIPTION COMMODITY / CONTRACT	UNIT PRICE	EXTENSION
				Annual financial commitment in support of CMAP to consolidate		81,640.89
				planning of land use and transportation for the seven counties of		
				northeastern Illinois.		
<b>TOTAL</b>						<b>\$81,640.89</b>

VENDOR  
Chicago Metropolitan Agency of Planning 233 S. Wacker Drive, Suite 800, Chicago, IL 60606

COMMITTEE APPROVAL	DATE
Transportation	12/02/25
County Board	12/09/25

<p>HEADER COMMENTS</p> <p><b>***DOT-2026 CMAP Planning Asst ***</b></p>	<p style="font-size: 24pt;">Signature on file</p> <div style="text-align: right;">               DATE              11/24/25         </div> <p style="font-size: 10pt;">DEPARTMENT APPROVAL</p>
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FORM PR770 REV. 1193