



# Decision Memo

## Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Nov 26, 2024

File ID #: \_\_\_\_\_

Purchase Order #: 6147-0001 SERV

Requesting Department: Facilities Management	Department Contact: Tim Harbaugh
Contact Email: tim.harbaugh@dupagecounty.gov	Contact Phone: x5670
Vendor Name: Wight Construction Services, Inc.	Vendor #: 26311

**Action Requested** - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Amendment to Resolution HHS-P-0306-22 issued to Wight Construction Services, Inc., to provide Construction Manager at Risk/ Guaranteed Maximum Price method of delivery, for the modernization and upgrades of the Kenneth Moy DuPage Care Center Facility, to eliminate the East wing from scope and various changes scope and decrease the funding in the amount of \$530,327.00, resulting in a final County cost of \$29,163,373.00, a decrease of 1.79%. PARTIAL ARPA ITEM

**Summary Explanation/Background** - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

The County has identified contractual scope changes which include additional work that would be beneficial to undertake at this time, along with eliminating the East Building improvements.

**Original Source Selection/Vetting Information** - Describe method used to select source.

A request for a Statement of Interest was issued for a Professional Construction Manager At Risk (G-MAX) services for the Kenneth Moy DuPage Care Center Building Improvements; four firms responded and three firms were interviewed, Wight Construction Services, Inc. was determined to possess the qualified staff to provide these Professional Construction Manager Services.

**Recommendations/Alternatives** - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

- 1) Staff recommends approval to make contractual scope changes and reduce the contract in the amount of \$530,327.00.00 since the East Building improvements are being eliminated from this project.
- 2) No other options.

**Fiscal Impact/Cost Summary** - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

This will reduce the expenditure for the Kenneth Moy Care Center Improvement project by \$530,327.00 in fiscal year 2025.