

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective April 1, 2025

From: 1000
Company #

FACILITIES MANAGEMENT
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1100	53830		OTHER CONTRACTUAL EXPENSES	\$ 6,000.00	18,181.66	12,181.66	9/30/25
Total				\$ 6,000.00			

To: 1000
Company #

FACILITIES MANAGEMENT
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1100	54000	0700	LEASE OF BUILDINGS	\$ 6,000.00	53,798.35	59,798.35	9/30/25
Total				\$ 6,000.00			

Reason for Request:

Budget transfer needed to pay the November lease payment to TGA Park for Facilities Management.

Department Head

Chief Financial Officer

9/30/25
Date

10/1/25
Date

Activity

(optional)

****Please sign in blue ink on the original form****

Finance Department Use Only			
Fiscal Year <u>25</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

PW - 10/21/25
FIN/CB - 10/28/25

8