



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Sep 25, 2023

MinuteTraq (IQM2) ID #: _____

Purchase Order #: 921021/5164-1	Original Purchase Order Date: Mar 10, 2021	Change Order #: 2	Department: ETSB
Vendor Name: AT&T Inc.		Vendor #: 10008	Dept Contact: Eve Kraus
Background and/or Reason for Change Order Request:	Request for Change Order #2 to AT&T Inc. to incorporate an addendum into the Session Initiated Protocol (SIP) contract PO 921021/5164-1 to provide two new circuits into the Vesta for the CPE project, one circuit into each PSAP, utilizing the current contract and pricing. The approximate cost of service for the time period of December 2023 through April 2024 is \$48,000.00, for a new contract total of \$363,000.00.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$315,000.00
B	Net \$ change for previous Change Orders	\$48,000.00
C	Current contract amount (A + B)	\$363,000.00
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$0.00
E	New contract amount (C + D)	\$363,000.00
F	Percent of current contract value this Change Order represents (D / C)	0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	15.24%

DECISION MEMO NOT REQUIRED

Cancel entire order
 Close Contract
 Contract Extension (29 days)
 Consent Only

Change budget code from: _____ to: _____

Increase/Decrease quantity from: _____ to: _____

Price shows: _____ should be: _____

Decrease remaining encumbrance and close contract
 Increase encumbrance and close contract
 Decrease encumbrance
 Increase encumbrance

DECISION MEMO REQUIRED

Increase (greater than 29 days) contract expiration from: _____ to: _____

Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount
 Funding Source 4000-5820-53250

OTHER - explain below: _____

ek	630-550-7743	Sep 25, 2023	LMZ	630-878-2509	Sep 25, 2023
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer	Date	<i>LMZ</i>	Procurement Officer	Date	<u>9/26/23</u>
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		