



DU PAGE COUNTY

Public Works Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, July 11, 2023

9:00 AM

Room 3500B

1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Garcia at 9:00 AM.

2. ROLL CALL

PRESENT	Cronin Cahill, DeSart, Galassi, Garcia, Ozog, and Zay
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Other Board Members present: Member Liz Chaplin, Member Michael Childress, Member Lucy Evans, Member Patty Gustin, Member Sheila Rutledge and Member Yeena Yoo.

3. CHAIRWOMAN'S REMARKS - CHAIR GARCIA

Chair Garcia said she has a student from York Township shadowing her today so he can learn what we do at the county.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [23-2326](#)

Public Works Committee Minutes - Regular Meeting - Tuesday, June 20, 2023

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Cynthia Cronin Cahill

6. CLAIMS REPORT

6.A. [23-2317](#)

Payment of Claims - Public Works and Facilities Management

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Cynthia Cronin Cahill

7. BUDGET TRANSFERS

7.A. [23-2318](#)

Facilities Management - \$200,000 budget transfer needed to cover overtime costs due to employee staffing shortages and additional overtime related to projects on campus. Funds will move from account 1000-1100-53210 (Electricity) to account 1000-1100-50010 (Overtime) in the amount of \$150,000 and 1000-1100-53220 (Water & Sewer) to account 1000-1100-50010 (Overtime) in the amount of \$50,000.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Kari Galassi

7.B. [23-2319](#)

Facilities Management - \$2,500,000 budget transfer for parking deck design, sidewalk design and campus Stormwater detention project. Funds will move from account 6000-1195-53828 (Infrastructure Contingencies) to account 6000-1220-54010 (Building Improvements) in the amount of \$2,500,000.

Board members asked questions about what the \$2,500,000 was being specifically used for. Deputy Director of Facilities Management, Tim Harbaugh, explained that this money is for approved engineering and design work for the parking decks and sidewalks, which is already completed, as well as for the stormwater detention project on campus, which is underway.

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Kari Galassi

8. **CONSENT ITEMS**

8.A. [23-2320](#)

C. Armbrust Plumbing & Heating 5777-1 SERV – Decrease & Close

8.B. [23-2321](#)

Kone, Inc. 3782-1 SERV – Decrease & Close

8.C. [23-2322](#)

Wight Construction Services, Inc. - Contract Extension to December 31, 2025, in order to complete various capital projects that were made part of the existing agreement, and for projects being prepared for consideration by the County Board which require planning, preliminary design and construction cost estimating. No change to contract total.

Board members were asking what projects this contract extension is for. Deputy Director of Facilities Management, Tim Harbaugh, said that this is an on-call contract for engineering for campus projects, such as, the County Board Room improvements. Chief Administrative Officer, Nick Kottmeyer, also commented that Wight also bids out work and oversees the projects as they progress.

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi
AYES:	Cronin Cahill, DeSart, Galassi, Garcia, Ozog, and Zay

9. PROFESSIONAL SERVICES AGREEMENT

9.A. [FM-P-0073-23](#)

Recommendation for the approval of a contract to WSP USA Design, Inc., to provide on-call Professional Architectural and Engineering Services, as needed, for window design at the South Wing Care Center and construction administration for the DuPage County Historical Museum masonry and building stabilization, façade and gutter repairs, for Facilities Management, for the period of July 18, 2023, through November 30, 2026, for a total contract amount not to exceed \$95,000. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/.01 et seq.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

10. BID AWARD

10.A. [FM-P-0074-23](#)

Recommendation for the approval of a contract to Ashland Door Solutions LLC, to provide door maintenance, door sales and installation, as needed for County facilities, for Facilities Management, for the period of July 19, 2023 through July 18, 2024, for a contract total amount not to exceed \$30,000, per lowest responsible bid #23-080-FM.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Dawn DeSart
SECONDER:	Kari Galassi

10.B. [23-2323](#)

Recommendation for the approval of a contract to Ashland Lock & Security Solutions, to provide lock smith services, maintenance & installation, as needed for County facilities, for Facilities Management, for the period July 19, 2023 through July 18, 2024, for a contract total amount not to exceed \$25,000, per lowest responsible bid #23-079-FM.

RESULT:	APPROVED
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MOVER:	Dawn DeSart
SECONDER:	Kari Galassi

10.C. [FM-P-0075-23](#)

Recommendation for the approval of a contract to Berglund Construction Company, for the DuPage County Historical Museum masonry and building stabilization, facade and gutter rebuilding, for Facilities Management, for the period of July 18, 2023, through August 31, 2024, for a contract total amount not to exceed \$725,000, per lowest responsible bid #23-066-FM. (IDNR Grant Funded)

Board members asked what the nature of this is and is there more work to be done at the museum. Chief Administrative Officer, Nick Kottmeyer explained that the County owns and maintains the DuPage County Historical Museum and that the County pays Wheaton Park District to operate the museum. He also explained that the Wheaton Park District received a grant to fund this particular project and projects in the past.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Dawn DeSart
SECONDER:	Jim Zay

11. SOLE SOURCE**11.A. [23-2324](#)**

Recommendation for the approval of a contract to Xylem Water Solutions USA, for two (2) Flygt pumps to be used at the Emerald Ridge Lift Station, for Public Works, for the period of July 18, 2023 to July 17, 2024, for a contract total amount not to exceed \$26,028.60; per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids - Sole Source.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Cynthia Cronin Cahill

12. INFORMATIONAL

Chair Garcia asked for a motion to receive and place on file items 12.A. and 12.B. Member DeSart made the motion and Member Galassi seconded. Upon a voice vote, the motion passed.

12.A. [FI-R-0160-23](#)

Additional appropriation for the County Infrastructure Fund, Company 6000, Accounting Unit 1220, \$750,000.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Dawn DeSart
SECONDER:	Kari Galassi

12.B. [23-2325](#)

FM-P-0103A-22 - Amendment to Resolution FM-P-0103-22, issued to Door Systems ASSA ABLOY US Inc., for preventive maintenance and repair services for automatic and manual doors with threshold closers, as needed for County Facilities, for Facilities Management, for a change order to include the DuPage Care Center and increase the contract in the amount of \$35,000, resulting in a new total contract amount not to exceed \$95,780, an increase of 57.58%

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Kari Galassi

13.A. Facilities Management 2024 Proposed Capital Budget Presentation

Deputy Director of Facilities Management, Tim Harbaugh discussed Current and Future Capital projects on the County Campus. He briefly explained what the Facilities department is responsible for on campus. He went over the three current large projects on campus that cost

approximately \$62,000,000, which are the Care Center Improvements, 501/503/505 Building Improvements, and the Animal Services Improvements and Expansion. He also briefly discussed other current projects with a total cost of approximately \$14,900,000 for those projects.

Chief Administrative Officer, Nick Kottmeyer commented that Facilities Management is involved in all projects on campus regardless of what building it is on campus.

Deputy Director of Facilities Management, Tim Harbaugh went over a few projects that are pending County Board approval. He then went over the \$3,000,000 FY2024 Capital Infrastructure Budget Request. There are two projects which account for about half of the budget request for FY2024. One is replacing the HVAC Air Handler units in the JTK Administration Building which are original to the building and the second project is for Safety Improvements to various buildings, such as railings and ladders.

Chief Administrative Office, Nick Kottmeyer added that the \$3,000,000 budget request is about the yearly amount that is needed to maintain and stay caught up with the needs of the campus.

Deputy Director of Facilities Management, Tim Harbaugh briefly discussed the Energy Efficiency & Conservation Block Grant. Some Board Members had questions about the charging stations and solar panels regarding where they may be potentially added in the future on the County Campus. Tim Harbaugh discussed various areas on campus that are being analyzed for future charging stations and solar panels. Some Board Members also asked if this grant is a one-time opportunity or if it's renewable and asked if we can get a return on our investment. Project Supervisor, Geoff Matteson, commented that this grant money was a direct allocation to the County and not renewable. Tim Harbaugh commented that we do not use ComEd and we will not receive rebates from ComEd for charging stations and he can pursue what the return on investment is for solar panels.

14. OLD BUSINESS

14.A. 2023 Ribfest to utilize the Fairgrounds from September 15, 2023, to September 17, 2023
- Jim McGuire, Manager CEO, DuPage County Fair Association

All Board Members were in consensus for Ribfest to be held at the Fairgrounds from September 15, 2023 to September 17, 2023. Jim McGuire, Manager CEO, DuPage County Fair Association commented that the DuPage County Fair will be held July 28, 2023 through July 30, 2023. There will be pickleball and volleyball tournaments and the Sheriff will also hold a safety event at the fair. Jim also mentioned he is planning to host the Highland Games on Father's Day weekend in 2024.

15. NEW BUSINESS

Member DeSart notified the committee that the current murals in the JTK Administration building do not represent Native American Tribes that lived in DuPage County. Signage with an accurate description of the murals is currently in progress.

16. ADJOURN

With no further business, the meeting was adjourned at 9:45 A.M.