



DU PAGE COUNTY

Technology Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, November 5, 2024

11:00 AM

Room 3500B

1. **CALL TO ORDER**

11:00 AM meeting was called to order by Vice Chair Eckhoff at 11:00 AM.

2. **ROLL CALL**

PRESENT	Berlin, Carrier, Eckhoff, Henry, Kaczmarek, Rutledge, and White
ABSENT	Cronin Cahill, Galassi, Gustin, Jorgensen, and Yoo

3. **CHAIRWOMAN'S REMARKS - CHAIR YOO**

Vice Chair Eckhoff noted that Chair Yoo was absent due to not feeling well.

4. **PUBLIC COMMENT**

No public comments were offered.

5. **APPROVAL OF MINUTES**

5.A. [24-2889](#)

Approval of Minutes for the Technology Committee - Regular Meeting - Tuesday, October 15, 2024

Attachments: [2024-10-15 Technology Minutes](#)

RESULT:	APPROVED
MOVER:	Sheila Rutledge
SECONDER:	Kathleen Carrier

6. **PROCUREMENT REQUISITIONS**

6.A. [TE-CO-0003-24](#)

Amendment to County Contract 6082-0001 SERV, issued to Dell, Inc., for a Microsoft Enterprise Agreement (EA) for all Microsoft Software and Azure Cloud Services for GIS and Information Technology, to increase the encumbrance by \$11,405.53, resulting in an amended contract total of \$3,850,042.62, an increase of 0.30%.

Attachments: [Dell 6082-1-SERV - Change Order #3](#)
[Dell 6082-1-SERV - Change Order #3 - Annual Billing Statement \(IT\)](#)
[Dell 6082-1-SERV - Change Order #3 - Annual Billing Statement \(Sheriff\)](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Sheila Rutledge
SECONDER:	Kathleen Carrier

6.B. [TE-P-0018-24](#)

Recommendation for the approval of a contract purchase order to BDO USA LLP, for the annual software maintenance of FireEye Security software, for the period of December 10, 2024 through December 9, 2025, for Information Technology, for a contract total amount of \$188,267. This is the second optional renewal per lowest responsible bidder, bid #22-124-IT.

Attachments: [BDO \(FireEye\) - PRCC 2024](#)
[BDO \(FireEye\) - Renewal Agreement](#)
[BDO \(FireEye\) - 22-124-IT Bid Tab](#)
[BDO \(FireEye\) - Price & Signature](#)
[BDO \(FireEye\) - VED](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Gwen Henry
SECONDER:	Kathleen Carrier

6.C. [TE-P-0019-24](#)

Recommendation for the approval of a contract purchase order to IBM Corporation, for the purchase of program product software licenses for IBM z/OS and software support and maintenance for the BC12 z System Server, for Information Technology, for the period of December 1, 2024 through November 30, 2025, for a total contract amount of \$111,171.72. Exempt from bidding per DuPage County Procurement Ordinance, Article 2-350 - Sole Source. This is proprietary software.

CIO Anthony McPhearson noted that this procurement item is connected to the mainframe. He said staff hoped to have the Sheriff's warrant application implemented so we would not have to renew this contract, but they were unable to implement it before year-end. He said they hope to complete implementation by January, adding that this procurement will not be needed again next year.

Attachments: [IBM - PRCC 2024](#)
[IBM - Quote for FY2025](#)
[IBM - Sole Source Letter](#)
[IBM - VED](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Kathleen Carrier

SECONDER: Sheila Rutledge

6.D. [TE-P-0020-24](#)

Recommendation for the approval of a contract purchase order to MHC Software, Inc., for annual maintenance of the Enterprise Content Management System that integrates with the ERP system for Finance and Human Resources, for Information Technology, for the period of December 1, 2024 through November 30, 2025, for a contract total amount of \$85,926.97. Exempt from bidding per DuPage County Procurement Ordinance, Article 2-350 - Sole Source. This is proprietary software.

Attachments: [MHC \(2024 Annual Mtc\) - PRCC](#)
[MHC \(2024 Annual Mtc\) - INVMH7199](#)
[MHC \(2024 Annual Mtc\) - Sole Source](#)
[MHC \(2024 Annual Mtc\) - VED](#)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Sheila Rutledge
SECONDER: Kathleen Carrier

6.E. [TE-P-0021-24](#)

Recommendation for the approval of a contract purchase order to Insight Public Sector, for the procurement of desktop computers, for Information Technology and Probation, for the period of November 12, 2024 through November 11, 2025, for a contract total amount of \$57,720, per Cooperative Purchasing Agreement Pricing, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" - Omnia Partners Contract #23-6692-03.

Mr. McPhearson explained that IT is moving to a one-device rule for staff, and that we are migrating primarily to laptops since they are mobile. He said these desktops are stationary devices used by departments where they will never need to be moved, such as in the mail room, security, and other departments.

Attachments: [Insight \(Desktops\) - PRCC.pdf](#)
[Insight \(Desktops\) - Quote #0227882871.pdf](#)
[Insight \(Desktops\) - Omnia Contract.pdf](#)
[Insight \(Desktops\) - VED_signed.pdf](#)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Sheila Rutledge
SECONDER: Kathleen Carrier

6.F. [24-2820](#)

Recommendation for the approval of a contract purchase order to Infor (US) Inc., for year end patch installation and application support for the Human Resources and Payroll modules of the ERP system, for the Human Resources Department, for the period of December 1, 2024 through November 30, 2025, for a total contract amount of \$25,567.20. Pursuant to DuPage County Code Section 2-353(1)(b) - Other Professional Services not subject to competitive bidding per 55 ILCS 5/5-1022(a). Infor acquired Ciber, who has provided support for the Infor system since the ERP was implemented in 2013.

- Attachments:** [Infor \(Managed Svcs\) - PRCC](#)
- [Infor \(Managed Svcs\) - Quote #534530](#)
- [Infor \(Managed Svcs\) - Managed Services Contract](#)
- [Infor \(Annual Mtc\) - VED](#)

RESULT:	APPROVED
MOVER:	Gwen Henry
SECONDER:	Sheila Rutledge

7. TRAVEL REQUESTS

Vice Chair Eckhoff asked why one person's travel request is \$96 higher than the other two. Deputy CIO Richard Burnson explained that is due to airfare being higher, as not everyone is on the same flight. Mr. McPhearson also noted that staff is requesting approval this far ahead of the travel dates due to early bird registration being available now, saving \$300 per attendee.

7.A. [24-2835](#)

Authorization for an IT staff member to attend the Zendesk Relate Conference in Las Vegas, NV from March 25, 2025 through March 27, 2025. Travel to include hotel, mileage, per diem, etc. for an estimated total of \$2,698.

- Attachments:** [IT Staff - Travel Request - Zendesk Relate Conference 2024](#)

RESULT:	APPROVED
MOVER:	Sheila Rutledge
SECONDER:	Kathleen Carrier

7.B. [24-2836](#)

Authorization for an IT staff member to attend the Zendesk Relate Conference in Las Vegas, NV from March 25, 2025 through March 27, 2025. Travel to include hotel, mileage, per diem, etc. for an estimated total of \$2,602.

- Attachments:** [IT Staff - Travel Request - Zendesk Relate Conference 2024](#)

RESULT:	APPROVED
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MOVER:	Sheila Rutledge
SECONDER:	Kathleen Carrier

7.C. [24-2837](#)

Authorization for an IT staff member to attend the Zendesk Relate Conference in Las Vegas, NV from March 25, 2025 through March 27, 2025. Travel to include hotel, mileage, per diem, etc. for an estimated total of \$2,602.

Attachments: [IT Staff - Travel Request - Zendesk Relate Conference 2024](#)

RESULT:	APPROVED
MOVER:	Sheila Rutledge
SECONDER:	Kathleen Carrier

8. INFORMATIONAL ITEMS

8.A. [DC-CO-0002-24](#)

Recommendation for the approval of an amendment to Purchase Order #6693-0001 SERV, issued to Accela, Inc., to extend subscription service for Velosimo software integration between Accela on-line permitting software and Bluebeam plan review software through June 22, 2025, and to increase the contract amount for Building & Zoning - \$4,631.71, Division of Transportation - \$4,631.71, Stormwater - \$4,631.71 and Public Works - \$4,631.70, for a total contract increase not to exceed \$18,526.83.

Attachments: [Accela CO #1 - REV - Signed.pdf](#)
[Accela 6693 Dec Memo - CO#1.pdf](#)

RESULT:	INFORMATION RECEIVED AND PLACED ON FILE
MOVER:	Sheila Rutledge
SECONDER:	Robert Berlin

8.B. [JPS-P-0034-24](#)

Recommendation for the approval of a contract purchase order to Heartland Business Systems, to provide security updates for the Sheriff's Office, for the period of October 24, 2024 through December 20, 2025, for a contract total not to exceed \$196,876.61. Contract pursuant to the TIPS Contract # 220105. (Sheriff's Office)

Attachments: [Heartland - PRCC.pdf](#)
[Heartland-Fortinet Quote](#)
[TIPS contract](#)
[Heartland-Vendor Ethics_Redacted](#)

RESULT:	INFORMATION RECEIVED AND PLACED ON FILE
MOVER:	Sheila Rutledge
SECONDER:	Robert Berlin

8.C. [JPS-P-0035-24](#)

Recommendation for the approval of a contract purchase order to CDW Government, LLC, to purchase equipment and provide back-up media and off-line back up for the Sheriff's Office, for the period of November 12, 2024 through November 11, 2025, for a contract not to exceed \$51,030.84.Contract-National IPA Technology Solutions (2018011) (Sheriff's Office)

- Attachments:** [CDW-PRCC.pdf](#)
 [CDW-Quote](#)
 [CDW-Omnia Contract](#)
 [CDW-Omnia Renewal](#)
 [CDW-Vendor Ethics 10-29_Redacted](#)

RESULT:	INFORMATION RECEIVED AND PLACED ON FILE
MOVER:	Sheila Rutledge
SECONDER:	Robert Berlin

9. **OLD BUSINESS**

No old business was discussed.

10. **NEW BUSINESS**

No new business was discussed.

11. **ADJOURNMENT**

With no further business, the meeting was adjourned.



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2889

Agenda Date: 11/5/2024

Agenda #: 5.A.



DU PAGE COUNTY

Technology Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, October 15, 2024

11:00 AM

Room 3500B

1. **CALL TO ORDER**

11:00 AM meeting was called to order by Chair Yoo at 11:00 AM.

MOTION TO ALLOW REMOTE PARTICIPATION

Member Cahill moved, seconded by Member Rutledge, to allow remote participation. All ayes. Motion carried.

2. **ROLL CALL**

PRESENT	Berlin, Cronin Cahill, Carrier, Eckhoff, Galassi, Henry, Kaczmarek, Rutledge, White, and Yoo
ABSENT	Jorgensen
REMOTE	Gustin

3. **CHAIRWOMAN'S REMARKS - CHAIR YOO**

Chair Yoo reminded everyone to complete their KnowBe4 security training. She then welcomed Roy Clancy, the new IT ERP Manager.

4. **PUBLIC COMMENT**

No public comments were offered.

5. **APPROVAL OF MINUTES**

5.A. [24-2732](#)

Approval of Minutes for the Technology Committee - Regular Meeting - Tuesday, October 1, 2024

Attachments: [Technology Minutes 10-01-2024.pdf](#)

RESULT:	APPROVED
MOVER:	Gwen Henry
SECONDER:	Kathleen Carrier

6. **PROCUREMENT REQUISITIONS**

6.A. [TE-CO-0002-24](#)

Amendment to County Contract 6681-0001 SERV, issued to SHI International Corp, for an Enterprise Term Lease Agreement with Adobe Systems Inc., for Adobe software licensing, for Information Technology, to increase the encumbrance by \$11,840.27 and extend the contract through December 9, 2024, resulting in an amended contract total of

\$153,917.11, an increase of 8.33%.

- Attachments:** [SHI - 6681-1-SERV - Change Order #2](#)
 [SHI - 6681-1-SERV - Change Order #2 - Decision Memo](#)
 [DuPage County - Extension - \(Attachment A\)](#)
 [SHI \(Equip\) - VED](#)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Kari Galassi
SECONDER: Sheila Rutledge

6.B. [TE-P-0017-24](#)

Recommendation for the approval of a contract to Granicus LLC, for annual support and hosting of Legistar legislative management software and streaming services, for Information Technology, for the period of December 1, 2024 through November 30, 2025, for a total contract amount of \$42,515.30, per Cooperative Purchasing Agreement pricing, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" NCPA 01-115.

Deputy Clerk Adam Johnson asked when we will be looking for another solution and what the cycle is. Mr. McPhearson said we usually give five years before we explore other options and or go out to bid. Chair Yoo said she would like staff to look into iLegislate and see if it is necessary. Member Rutledge said she would like to be trained in how to use iLegislate.

- Attachments:** [Granicus \(Legistar\) - PRCC](#)
 [Granicus \(Legistar\) - Quote #Q-375836_2024](#)
 [Granicus \(Legistar\) - Omnia \(NCPA\) Contract](#)
 [Granicus \(Legistar\) - NCPA #01-115 Renewal Letter](#)
 [Granicus \(GovDelivery\) - VED](#)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Kathleen Carrier
SECONDER: Kari Galassi

7. **OLD BUSINESS**

No old business was discussed.

8. **NEW BUSINESS**

No new business was discussed.

9. **ADJOURNMENT**

With no further business, the meeting was adjourned.



Technology Change Order with Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: TE-CO-0003-24

Agenda Date: 11/5/2024

Agenda #: 6.A.

AMENDMENT TO COUNTY CONTRACT 6082-0001 SERV
ISSUED TO DELL, INC.
FOR MICROSOFT ENTERPRISE AGREEMENT
FOR INFORMATION TECHNOLOGY
(INCREASE ENCUMBRANCE \$11,405.53, 0.30%)

WHEREAS, County Contract 6082-0001 SERV was approved by the Technology Committee on November 1, 2022; and

WHEREAS, the Technology Committee recommends changes as stated in the Change Order Notice to County Contract 6082-0001 SERV, issued to Dell, Inc., for Microsoft Enterprise Agreement (EA) for all Microsoft Software and Azure Cloud Services, for GIS and Information Technology, to increase the contract by \$11,405.53, resulting in an amended contract total of \$3,850,042.62, an increase of 0.30%.

NOW, THEREFORE BE IT RESOLVED, that the County Board adopt the Change Order Notice to County Contract 6082-0001 SERV, issued to Dell, Inc., for Microsoft Enterprise Agreement (EA) for all Microsoft Software and Azure Cloud Services, for GIS and Information Technology, to increase the contract by \$11,405.53 resulting in an amended contract total of \$3,850,042.62, an increase of 0.30%.

Enacted and approved this 12th day of November, 2024 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

TEC 11/5
FI + CB 11/12



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Oct 17, 2024

MinuteTraq (IQM2) ID #: _____

Purchase Order #: 6082-1-SERV	Original Purchase Order Date: Dec 1, 2022	Change Order #: 3	Department: IT
Vendor Name: Dell Inc.	Vendor #: 10850		Dept Contact: Joe Hamlin
Background and/or Reason for Change Order Request:	Move remaining \$19,863.97 from Line 4 to Line 3 and increase Line 3 by \$11,405.53 to cover true-up costs for 2025. New Line 3 total of \$1,330,719.34.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$3,838,349.52
B	Net \$ change for previous Change Orders	\$287.57
C	Current contract amount (A + B)	\$3,838,637.09
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$11,405.53
E	New contract amount (C + D)	\$3,850,042.62
F	Percent of current contract value this Change Order represents (D / C)	0.30%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	0.30%

DECISION MEMO NOT REQUIRED			
<input type="checkbox"/> Cancel entire order	<input type="checkbox"/> Close Contract	<input type="checkbox"/> Contract Extension (29 days)	<input type="checkbox"/> Consent Only
Change budget code from: _____ to: _____			
Increase/Decrease quantity from: _____ to: _____			
Price shows: _____ should be: _____			
<input type="checkbox"/> Decrease remaining encumbrance and close contract	<input type="checkbox"/> Increase encumbrance and close contract	<input type="checkbox"/> Decrease encumbrance	<input type="checkbox"/> Increase encumbrance

DECISION MEMO REQUIRED	
<input type="checkbox"/> Increase (greater than 29 days) contract expiration from: _____ to: _____	
<input checked="" type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____	
<input type="checkbox"/> OTHER - explain below:	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>

SJG	5037	Oct 17, 2024	<u>RAB</u>
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)
			5064
			10/17/2024
REVIEWED BY (Initials Only)			
Buyer	Date	Procurement Officer	Date
			<u>10/23/2024</u>
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date



Annual Billing

Microsoft Enterprise Agreement				
DuPage County Procurement Services				
Date Updated	Enrollment #	Start Date	End Date	Due Date
9/5/2024	8020472	12/1/2022	11/30/2025	10/16/2024
Customer # 530032141573				

Scheduled Bill									
PO Number	Date	Part Number	Description	Quantity	Price	Extended Amount	Coverage Start Date	Coverage End Date	Usage Country
5.52816E+15	12/1/2024	QEJ-00003	Visual Studio Ent with GitHub ALng SA	12	\$1,066.21	\$12,794.52	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	QEK-00003	Visual Studio Pro with GitHub ALng SA	2	\$304.27	\$608.54	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	9GS-00135	CIS Suite Datacenter Core ALng SA 2L	136	\$162.00	\$22,032.00	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	9GA-00313	CIS Suite Standard Core ALng SA 2L	96	\$34.69	\$3,330.24	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	359-00961	SQL CAL ALng SA User CAL	30	\$33.03	\$990.90	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	7JQ-00341	SQL Server Enterprise Core ALng LSA 2L	32	\$5,100.85	\$163,227.20	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	7JQ-00343	SQL Server Enterprise Core ALng SA 2L	16	\$2,200.34	\$35,205.44	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	228-04433	SQL Server Standard ALng SA	2	\$146.91	\$293.82	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	7NQ-00302	SQL Server Standard Core ALng LSA 2L	80	\$1,352.86	\$108,228.80	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	7NQ-00292	SQL Server Standard Core ALng SA 2L	32	\$584.32	\$18,698.24	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	6VC-01254	Win Remote Desktop Services CAL ALng SA UCAL	350	\$24.07	\$8,424.50	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	9EA-00039	Win Server DC Core ALng LSA 2L	20	\$292.99	\$5,859.80	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	9EA-00278	Win Server DC Core ALng SA 2L	22	\$126.16	\$2,775.52	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	9EM-00562	Win Server Standard Core ALng LSA 2L	186	\$45.65	\$8,490.90	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	9EM-00270	Win Server Standard Core ALng SA 2L	24	\$19.92	\$478.08	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	AAD-34700	M365 G3 Unified FSA Renewal GCC Sub Per User	1135	\$314.00	\$356,390.00	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	AAD-34704	M365 G3 Unified FUSL GCC Sub Per User	500	\$360.45	\$180,224.00	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	P3U-00001	Visio P2 GCC Sub Per User	50	\$140.44	\$7,021.80	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	6QK-00001	Azure prepayment	160	\$1,245.00	\$199,200.00	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	SFR-00001	Power Automate GCC Sub Per User	1	\$164.34	\$164.34	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	7E7-00001	Project P3 FSA GCC Renewal Sub Per User	11	\$238.04	\$2,618.48	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	7MS-00001	Project P3 GCC Sub Per User	9	\$279.88	\$2,518.88	12/1/2024	11/30/2025	United States
5.52816E+15	12/1/2024	AAL-45735	M365 G5 GCC Sub Per User	10	\$624.49	\$6,244.92	12/1/2024	11/30/2025	United States
6.82773E+15	12/1/2024	SFR-00001	Power Automate GCC Sub Per User	1	\$164.34	\$164.34	12/1/2024	11/30/2025	United States
7.97383E+15	12/1/2024	AAD-63092	M365 F3 Unified GCC Sub Per User	58	\$85.66	\$4,968.05	12/1/2024	11/30/2025	United States
8.20834E+15	12/1/2024	DDJ-00001	Power BI Pro GCC Sub Per User	3	\$93.62	\$280.87	12/1/2024	11/30/2025	United States
1.00443E+15	12/1/2024	DDJ-00001	Power BI Pro GCC Sub Per User	1	\$93.62	\$93.62	12/1/2024	11/30/2025	United States
1.00836E+15	12/1/2024	6U1-00004	Power BI Premium USL GCC Sub Per User	1	\$186.25	\$186.25	12/1/2024	11/30/2025	United States
Annual Billing Total						\$1,151,514.06			

Amounts listed here are the upcoming annual invoices for the following agreement year. PO # listed is the same from the previous year and can be changed upon request.



Annual Billing

Microsoft Enterprise Agreement				
DuPage County Procurement Services-8020472-DuPage County Sheriff				
Date Updated	Enrollment #	Start Date	End Date	Due Date
9/5/2024	4855106	12/1/2022	11/30/2025	10/16/2024
Customer # 530032141573				

Scheduled Bill										
PO Number	Date	Part Number	Description	Quantity	Price	Extended Amount	Coverage Start Date	Coverage End Date	Usage Country	
5.52816E+15	12/1/2024	AAD-34700	M365 G3 Unified FSA Renewal GCC Sub Per User	550	\$303.27	\$166,798.50	12/1/2024	11/30/2025	United States	
5.52816E+15	12/1/2024	AAD-34704	M365 G3 Unified FUSL GCC Sub Per User	15	\$303.27	\$4,549.05	12/1/2024	11/30/2025	United States	
5.52816E+15	12/1/2024	P3U-00001	Visio P2 GCC Sub Per User	1	\$128.77	\$128.77	12/1/2024	11/30/2025	United States	
1.00459E+15	12/1/2024	AAD-34704	M365 G3 Unified FUSL GCC Sub Per User	20	\$386.45	\$7,728.96	12/1/2024	11/30/2025	United States	
						Annual Billing Total	\$179,205.28			

Amounts listed here are the upcoming annual invoices for the following agreement year. PO # listed is the same from the previous year and can be changed upon request.



Technology Requisition \$30,000 and Over

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: TE-P-0018-24

Agenda Date: 11/5/2024

Agenda #: 6.B.

AWARDING RESOLUTION ISSUED TO
BDO USA LLP
FOR FIREEYE SOFTWARE SUPPORT AND MAINTENANCE
FOR INFORMATION TECHNOLOGY
(CONTRACT TOTAL AMOUNT \$188,267.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Technology Committee recommends County Board approval for the issuance of a contract to BDO USA LLP, for the renewal of software maintenance of FireEye Security software, for the period of December 10, 2024 through December 9, 2025, for Information Technology.

NOW, THEREFORE BE IT RESOLVED, that said contract is for the renewal of software maintenance of FireEye Security software, for the period of December 10, 2024 through December 9, 2025 for Information Technology, be, and it is hereby approved for issuance of a contract by the Procurement Division to BDO USA LLP, 1420 Kensington Road, Oak Brook, IL 60523-2144, for a contract total amount not to exceed \$188,267.00. This is the second optional renewal per lowest responsible bid #22-124-IT.

Enacted and approved this 12th day of November, 2024, at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 24-2819	RFP, BID, QUOTE OR RENEWAL #: 22-124-IT	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$188,267.00
COMMITTEE: TECHNOLOGY	TARGET COMMITTEE DATE: 11/05/2024	PROMPT FOR RENEWAL: 6 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$502,848.00
	CURRENT TERM TOTAL COST: \$188,267.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: SECOND RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: BDO Digital	VENDOR #: 30951	DEPT: Information Technology	DEPT CONTACT NAME: Joe Hamlin
VENDOR CONTACT: Julie Engers	VENDOR CONTACT PHONE: 630-371-9487	DEPT CONTACT PHONE #: 630-407-5063	DEPT CONTACT EMAIL: Joe.Hamlin@dupagecounty.gov
VENDOR CONTACT EMAIL: jengers@bdo.com	VENDOR WEBSITE: www.bdodigital.com	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Renewal of software maintenance for FireEye Security software and the Cloud security essentials. This is the second renewal option per bid #22-124-IT in the amount of \$188,267.00.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished As part of the County's Cyber Security protection, FireEye protects the County's network and endpoints against malware attacks. Keeping current maintenance is required to get the latest software updates.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. RENEWAL
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: BDO USA Solutions Provider, LLC	Vendor#: 30951	Dept: Information Technology	Division:
Attn: Julie Engers	Email: jengers@bdo.com	Attn: Sarah Godzicki	Email: ITAP@dupagecounty.gov
Address: 1420 Kensington Rd. Suite 110	City: Oak Brook	Address: 421 N. County Farm Rd.	City: Wheaton
State: IL	Zip: 60523	State: IL	Zip: 60187
Phone: 630-371-9487	Fax: 630-572-0390	Phone: 630-407-5000	Fax: 630-407-5001
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: BDO USA, LLP	Vendor#: 30951	Dept: Information Technology	Division:
Attn: Sarah Lavery	Email: Sarah.Lavery@bdo.com	Attn: Joe Hamlin	Email: Joe.Hamlin@dupagecounty.gov
Address: P.O. Box 642743	City: Pittsburgh	Address: 421 N. County Farm Rd.	City: Wheaton
State: PA	Zip: 15264	State: IL	Zip: 60187
Phone: 262-565-8941	Fax:	Phone: 630-407-5000	Fax: 630-407-5001
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 10, 2024	Contract End Date (PO25): Dec 9, 2025

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Renewal of FireEye Security software maintenance and the Cloud security essentials, per quote #563238, second of three (3) optional renewals per bid #22-124-IT.	FY25	1100	1213	53807	COVID-19_ IT	188,267.00	188,267.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 188,267.00

Comments

HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please send PO to Joe Hamlin & Sarah Godzicki and copy both when emailing PO to vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



AMENDMENT FOR CONTRACT RENEWAL

This contract made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and BDO Solutions Provider LLC. located at 1420 Kensington Rd. Suite 110 Oak Brook, IL 60523, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #22-124-IT which became effective on 12/10/2022 and which will expire 12/09/2024. The contract is subject to a second of three options to renew for a twelve (12) month period.

The parties now agree to renew said agreement, upon the same terms as previously agreed to including a one-time price adjustment as per attached price quote.

The contract renewal shall be effective on the date of last signature and shall terminate on 12/09/2025.

**CONTRACTOR
Signature on File**

THE COUNTY OF DUPAGE

SIGNATURE _____
Michael Gedville
PRINTED NAME
Reselling Manager
PRINTED TITLE
10/18/24
DATE

SIGNATURE _____
Henry Kocker
PRINTED NAME
Buyer I
PRINTED TITLE
DATE



BDO Digital, LLC
 2715 Jorie Blvd
 Suite 100
 Oak Brook, Illinois 60523
 United States
 (P) 630-572-0240

Quotation (Open)	
Date	Sep 30, 2024 02:20 PM CDT
Modified Date	Oct 17, 2024 12:44 PM CDT
Quote #	568838 - rev 1 of 1
Description	FireEye renewal, exp 12/9/24
SalesRep	Engers, Julie (P) 630-371-9487
Customer Contact	Hamlin, Joe (P) 630-407-5063 Joe.Hamlin@dupagecounty.gov

Customer
 Dupage County (23302)
 Hamlin, Joe
 421 North County Farm Road
 Wheaton, IL 60187
 United States
 (P) 630-407-5000

Bill To
 Dupage County
 Godzicki, Sarah
 421 North County Farm Road
 Wheaton, IL 60187
 United States
 (P) 630-407-5000
 Sarah.Godzicki@dupagecounty.gov

Ship To
 Dupage County
 Sherpan, Eric
 421 North County Farm Road
 Wheaton, IL 60187
 United States
 (P) 630-407-5000
 Eric.Sherpan@dupagecounty.gov

Customer PO:	Terms: Undefined	Ship Via: FedEx Ground
Special Instructions:		Carrier Account #:

#	Description	Qty	Unit Price	Total
1	Renewal Network Security Enterprise NX Edition, with 2-Way and Platinum Support, per Mbps-1Y	1000	\$44.50	\$44,500.00
2	Network Enterprise NX support	1	\$0.00	\$0.00
3	Renewal Endpoint Security Enterprise Essentials Edition, with 2-Way and Platinum Support, per Endpoint- 1Y	2500	\$26.50	\$66,250.00
4	Endpoint Security Cloud Edition support	1	\$0.00	\$0.00
5	2500CM Virtual Appliance Perpetual License	1	\$12,168.00	\$12,168.00
6	2500CM Virtual Appliance 1 Yr PTM	1	\$2,249.00	\$2,249.00
7	Renewal CM 2500 Cloud-1 Year Serial No.: 86FEF6600231	1	\$0.00	\$0.00
8	CM 2500 Cloud Support	1	\$0.00	\$0.00
9	Renewal Email Security, Enterprise Cloud Edition, with Antivirus/Antispam and Platinum Support, per Mailbox- 1Y	3000	\$18.75	\$56,250.00
10	Email Threat Prevention Cloud w/AV/AS support	1	\$0.00	\$0.00
11	Hellix AWS Ed 1 Yr	50	\$137.00	\$6,850.00

Current support expires December 9, 2024
 quote includes one years support for 12/10/24 - 12/9/25

Subtotal: \$188,267.00
 Tax (.0000%): \$0.00
 Shipping: \$0.00
Total: \$188,267.00

All prices are subject to change without notice. Supply subject to availability.
 Shipping costs are estimates and could vary.



THE COUNTY OF DUPAGE
 FINANCE - PROCUREMENT
 FIREEYE SECURITY PRODUCTS 22-124-IT
 BID TABULATION



NO.	ITEM	UOM	QTY	BDO DIGITAL LLC	
				PRICE	EXTENDED PRICE
1	Endpoint Essentials Cloud	EA	2500	\$ 19.00	\$ 47,500.00
2	Network Security ENT NX ED	EA	1000	\$ 40.00	\$ 40,000.00
3	Email Threat prevention	EA	3000	\$ 15.75	\$ 47,250.00
4	RM-CM-2500-Cloud-1Y	EA	1	\$ 14,718.00	\$ 14,718.00
GRAND TOTAL					\$ 149,468.00

NOTES

Bid Opening 11/03/2022 @ 2:30 PM	
Invitations Sent	13
Total Vendors Requesting Documents	2
Total Bid Responses	1

SECTION 7 - BID FORM PRICING

Any quantities listed are estimated only and are provided for bid canvassing purposes. All materials must be bid and shipped freight prepaid (FOB Destination) to DuPage County, JTK Administration Building, 421 N. County Far Road, Wheaton, IL 60187.

NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Endpoint Essentials Cloud	EA	2500	\$ 19.00	\$ 47,500.00
2	Network Security ENT NX ED	EA	1000	\$ 40.00	\$ 40,000.00
3	Email Threat prevention	EA	3000	\$ 15.75	\$ 47,250.00
4	RM-CM-2500-Cloud-1Y	EA	1	\$ 14,718.00	\$ 14,718.00
GRAND TOTAL					\$ 149,468.00
GRAND TOTAL <i>ONE HUNDRED FORTY-NINE THOUSAND FOUR HUNDRED</i> <i>(In words) SIXTY-EIGHT DOLLARS AND 20 CENTS.</i>					



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 10/18/24

Bid/Contract/PO #: 22-124-IT

Company Name: <u>BDO SOLUTIONS PROVIDER, LLC</u>	Company Contact: <u>MIKE GEDVILLE</u>
Contact Phone: <u>708-567-7064</u>	Contact Email: <u>mgedville@BDO.com</u>

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature **Signature on File**

Printed Name Michael Gedville

Title Reselling MANAGER

Date 10/18/24

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)



Technology Requisition \$30,000 and Over

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: TE-P-0019-24

Agenda Date: 11/5/2024

Agenda #: 6.C.

AWARDING RESOLUTION ISSUED TO
IBM CORPORATION
FOR PROGRAM PRODUCT SOFTWARE LICENSES,
SUPPORT, AND MAINTENANCE
FOR INFORMATION TECHNOLOGY
(CONTRACT TOTAL NOT TO EXCEED \$111,171.72)

WHEREAS, a sole source quotation has been obtained in accordance with 55 ILCS 5/5-1022 and County Board policy; and

WHEREAS, the County is authorized to enter into a Sole Source Agreement pursuant to Section 2-350 of the DuPage County Procurement Ordinance; and

WHEREAS, based upon supporting documentation provided by the using Department, the Chief Procurement Officer has determined that it is not feasible to secure bids or that there is only one source for the required goods or services, and/or has determined that it is in the best interests of the County to consider only one supplier who has previous expertise relative to the subject procurement; and

WHEREAS, in accordance with the Chief Procurement Officer's determination, the Technology Committee recommends County Board approval for the issuance of a contract to IBM Corporation, for program product software licenses for IBM z/OS and software support and maintenance for the BC12 z System Server, for the period of December 1, 2024 through November 30, 2025, for Information Technology.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, for program product software licenses for IBM z/OS and software support and maintenance for the BC12 z System Server, for the period of December 1, 2024 through November 30, 2025 for Information Technology, be, and it is hereby approved for issuance of a contract by the Procurement Division to, IBM Corporation, 71 S. Wacker Drive, Illinois Public Sector, Chicago, IL 60606-4637, for a contract total amount not to exceed \$111,171.72. Pursuant to 55 ILCS 5/5-1022 (c) not suitable for competitive bids. (Sole provider - this is proprietary software.)

Enacted and approved this 12th day of November, 2024 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 24-2823	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$111,171.72
COMMITTEE: TECHNOLOGY	TARGET COMMITTEE DATE: 11/05/2024	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$111,171.72
	CURRENT TERM TOTAL COST: \$111,171.72	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: IBM Corporation	VENDOR #: 10005	DEPT: Information Technology	DEPT CONTACT NAME: Shanita Thompson
VENDOR CONTACT: Carol Massey	VENDOR CONTACT PHONE: 408-893-8017	DEPT CONTACT PHONE #: 630-407-5000	DEPT CONTACT EMAIL: shanita.thompson@dupagecounty.gov
VENDOR CONTACT EMAIL: clmart@us.ibm.com	VENDOR WEBSITE: www.ibm.com	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Twelve (12) month purchase order for z System program products and operating system (z/OS) software license per Group 38, 6 MSU pricing bracket (2828-401 entry level model) - Sole Source.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Twelve (12) month (paid monthly) program product and operating system software licenses for IBM z/OS including software support and maintenance for core systems and applications on the z System server. The current purchase order expires on 11/30/2024 and this replaces it.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement. SOFTWARE MANUFACTURER AND SOLE MAINTENANCE/UPDATE PROVIDER
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. Operating system and program product software license for IBM zsystem's zBCI 2 business class server; z/O5 v2 Base; DFSMS dss; DFSORT; RMF; SDSF; v2 Security Server; Ent COBOL v6; and CICS TS v5.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. Per IBM, these products cannot be acquired from IBM Business Partners or other sources
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. IBM direct is the only source for the operating system and programming product software license for the County's IBM zBCI 2 business class server.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: IBM Corporation	Vendor#: 10005	Dept: Information Technology	Division:
Attn: Carol Massey	Email: clmart@us.ibm.com	Attn: Sarah Godzicki	Email: ITAP@dupagecounty.gov
Address:	City:	Address: 421 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone: 408-893-8017	Fax:	Phone: 630-407-5037	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: IBM Corporation	Vendor#: 10005	Dept: Information Technology	Division:
Attn:	Email:	Attn: Shanita Thompson	Email: Shanita.Thompson@dupagecounty.gov
Address: P.O. Box 643600	City: Pittsburgh	Address: 421 N. County Farm Road	City: Wheaton
State: PA	Zip: 15264-3600	State: IL	Zip: 60187
Phone: 877-426-6006	Fax:	Phone: 630-407-5000	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2024	Contract End Date (PO25): Nov 30, 2025

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	12	MO		z System program products and operating system (z/OS) software licenses, software support and maintenance	FY25	1000	1110	53410		9,264.31	111,171.72
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 111,171.72

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025. Twelve (12) month purchase order for z System program products and operating system (z/O5) software license per Group 38,6 MSU pricing bracket (2828-401 entry level model).
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please send PO to Shanita Thompson & Sarah Godzicki and copy both when emailing vendor PO notification
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



2025 Fiscal Price Quote (December 1, 2024 to November 30, 2025)

These stated prices are for your information only and subject to change. Applicable taxes are not shown. Licensed Programs are available only under the IBM Customer Agreement, International Program License Agreement, or any equivalent agreement in effect between the customer and IBM.

Customer: DuPage County
Location: Wheaton IL
Site ID: S013692694
Customer Number: 2612600
Installation Type: Uncoupled
Date: 5/31/2024

PID	Program Name	Type	LVL	QTY	Price
Machine No.:	2828-A01	Group: 38	MSUs:	6	
Desc:	IBM zBC12 Entry Model				
Name:	System2				
SN:	028CF37				

5650ZOS	z/OS V2 Base	ZELC	A01	\$3,188.85
5650ZOS	z/OS V2 DFSMS dss	ZELC	A01	\$152.25
5650ZOS	z/OS V2 DFSORT	ZELC	A01	\$217.35
5650ZOS	z/OS V2 RMF	ZELC	A01	\$124.95
5650ZOS	z/OS V2 SDSF	ZELC	A01	\$246.96
5650ZOS	z/OS V2 Security Server	ZELC	A01	\$187.95
5655EC6	Ent COBOL z/OS	ZELC	A01	\$608.00
5655G53	Enterprise COBOL	MVM		\$0.00
5655Y04	CICS TS for z/OS V5	ZELC	A01	\$4,538.00

Monthly Price \$9,264.31

Annual Price \$111,171.72

Notes:

Quote Effective through 11/30/2025

Price quote is full capacity

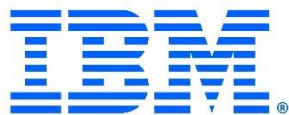
Price Type	Description
ZELC	zSeries Entry License Charge
MVM	Multi-Version Measurement

IBM Contact:

Carol Massey
 IBM z Senior Sales Specialist, MLC Software
 Phone: 408-893-8017
 Email: clmart@us.ibm.com



International Business Machines Corporation
1177 S Belt Line Rd, Coppel, TX 75019



October 21, 2024

Shanita Thompson
IT Operations Manager
DuPage County Information Technology
421 N. County Farm Road
Wheaton, IL 60187

Dear Shanita,

This letter confirms IBM's ICA program software (Monthly Licensing Charge or MLC software) may only be purchased directly from IBM. This includes the z/OS operating system and subsystem software CICS and COBOL.

If you have any questions, please contact me.

Sincerely,

Signature on File

Amy Shaw
IBM z Specialist, MLC Software
IBM Corporation
214-385-0178
amy.shaw@ibm.com



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: Oct 21, 2024

Bid/Contract/PO #: _____

Company Name: IBM Corporation	Company Contact: Amy Shaw
Contact Phone: 214-385-0178	Contact Email: amy.shaw@ibm.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on File

Printed Name Amy Shaw

Title z Specialist, MLC Software

Date Oct 21, 2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



Technology Requisition \$30,000 and Over

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: TE-P-0020-24

Agenda Date: 11/5/2024

Agenda #: 6.D.

AWARDING RESOLUTION ISSUED TO
MHC SOFTWARE, INC.
FOR ANNUAL MAINTENANCE OF THE
ENTERPRISE CONTENT MANAGEMENT SYSTEM
FOR INFORMATION TECHNOLOGY
(CONTRACT TOTAL NOT TO EXCEED \$85,926.27)

WHEREAS, a sole source quotation has been obtained in accordance with 55 ILCS 5/5-1022 and County Board policy; and

WHEREAS, the County is authorized to enter into a Sole Source Agreement pursuant to Section 2-350 of the DuPage County Procurement Ordinance; and

WHEREAS, based upon supporting documentation provided by the using Department, the Chief Procurement Officer has determined that it is not feasible to secure bids or that there is only one source for the required goods or services, and/or has determined that it is in the best interests of the County to consider only one supplier who has previous expertise relative to the subject procurement; and

WHEREAS, in accordance with the Chief Procurement Officer’s determination, the Technology Committee recommends County Board approval for the issuance of a contract to MHC Software, Inc., for annual maintenance of the Enterprise Content Management System that integrates with the ERP system for Finance and Human Resource, for the period of December 1, 2024 through November 30, 2025 , for Information Technology.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, for annual maintenance of the Enterprise Content Management System that integrates with the ERP system for Finance and Human Resource, for the period of December 1, 2024 through November 30, 2025 for Information Technology, be, and it is hereby approved for issuance of a contract by the Procurement Division to, MHC Software, Inc., 12000 Portland Avenue South, Suite 230, Burnsville, MN 55337, for a contract total amount not to exceed \$85,926.27. Pursuant to 55 ILCS 5/5-1022 (c) not suitable for competitive bids. (Sole provider - this is a proprietary system.)

Enacted and approved this 12th day of November, 2024, at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 24-2822	RFP, BID, QUOTE OR RENEWAL #: INVMH7199	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$85,926.97
COMMITTEE: TECHNOLOGY	TARGET COMMITTEE DATE: 11/05/2024	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$85,926.97
	CURRENT TERM TOTAL COST: \$85,926.97	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: MHC Software, Inc.	VENDOR #: 13554	DEPT: Information Technology	DEPT CONTACT NAME: Roy Clancy
VENDOR CONTACT: Katie Haessly	VENDOR CONTACT PHONE: 952-882-0884 ext. 1146	DEPT CONTACT PHONE #: 630-407-5015	DEPT CONTACT EMAIL: Roy.Clancy@dupagecounty.gov
VENDOR CONTACT EMAIL: katie.haessly@mhcautomation.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Annual maintenance for the Enterprise Content Management system that integrates with the ERP system for HR and Finance - sole source for a contract total of \$85,926.97.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished MHC is an Enterprise Content Management system that integrates with the ERP system for Finance and HR was purchased in order to manage their workflow of documents by using image capture, retrieving, routing, and printing of documents. This is the annual maintenance.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement. SOFTWARE MANUFACTURER AND SOLE MAINTENANCE/UPDATE PROVIDER
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. This is proprietary software that must be maintained by the vendor.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. This is proprietary software that must be maintained by the vendor.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. This is proprietary software that must be maintained by the vendor.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: MHC Software, Inc.	Vendor#: 13554	Dept: Information Technology	Division:
Attn: Katie Haessly	Email: katie.haessly@mhcautomation.com	Attn: Sarah Godzicki	Email: ITAP@dupagecounty.gov
Address: 1200 Portland Ave South, Suite 230	City: Burnsville	Address: 421 N. County Farm Road	City: Wheaton
State: MN	Zip: 55337	State: IL	Zip: 60187
Phone: 952-882-0884 ext. 1146	Fax:	Phone: 630-407-5037	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: MHC Software, Inc.	Vendor#: 13554	Dept: Information Technology	Division:
Attn:	Email:	Attn: Roy Clancy	Email: Roy.Clancy@dupagecounty.gov
Address: P.O. Box 1749	City: Burnsville	Address: 421 N. County Farm Road	City: Wheaton
State: MN	Zip: 55337	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-5015	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2024	Contract End Date (PO25): Nov 30, 2025

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Annual Maintenance for the Enterprise Content Management System for Finance and HR	FY25	1000	1110	53806		85,926.97	85,926.97
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 85,926.97

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please send PO to Sarah Godzicki & Roy Clancy and copy both when emailing PO to vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



MHC Software
 12000 Portland Ave S, Suite 230
 Burnsville MN 55337
 Tel: (800) 588-3676
 Tax ID: 84-2954086

Invoice #: INVMH7199
 Invoice Date: 9/12/2024

Bill To

CUS221 DuPage County, IL
 421 N. County Farm Road, Room
 3-400 | |
 Wheaton IL 60187
 United States
 Email:

Ship To

421 N. County Farm Road, Room
 3-400 | |
 Wheaton IL 60187
 United States
 Ship Date: 9/12/2024
 Ship Method :

TOTAL in US Dollars
\$85,926.97

Terms	Due Date	PO #	Sales Rep	MHC Order #
Net 60	11/11/2024	6680-1-SERV		00010188

Item	Term Start/End Date	Taxable	Amount
RNL-MHC-IXGL40DATA GL40 Data Capture & Upload - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-DELIIMMODUL Line Item Maintenance Module - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-DEPR DE Payroll Module - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-IXHRCAPTUR HR Capture Interface - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-IXAPCAPAUT Brainware by Hyland Maintenance (in '000) - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-IXLOADCOPY IX Load Copies Interface(s) - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-DEEREMIT e-Remit Module - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-IXAPCAPAUT Brainware by Hyland Maintenance (in '000) - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-IXVERIFIER Additional OCR Data Verifier Licenses - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-DEFORMS DE Forms Module - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-DSSEW22K Document Self-Service Electronic W-2 Web Delivery with User Options - 2,000 Employees - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-DSSPRWEBDE2K Document Self-Service Payroll Web Delivery - 2,000 Employees - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-DEW2PDF DE W-2 PDF/TIF Creation add-on - Renewal Mnt	11/30/2024-11/30/2025	T	Included

Check Payments:
 MHC Software Holdings &
 Subsidiaries
 P.O. Box 772854
 Detroit, MI 48277-2854

Credit Card Payments:
[Pay Now by Credit Card](#)

US ACH Payments:
 JP Morgan Chase
 In Favor of MHC Software, Inc.
 ABA# 124001545
 Account# 779970265

Wire Payments:
 NOTE: Should be submitted in USD
 JP Morgan Chase
 ABA# 021000021
 Swift Code: CHASUS33
 Beneficiary: MHC Software
 Beneficiary Account #779970265

Please send remittances for Wire and ACH payments to accounting@mhcautomation.com



MHC Software
 12000 Portland Ave S, Suite 230
 Burnsville MN 55337
 Tel: (800) 588-3676
 Tax ID: 84-2954086

Invoice #: INVMH7199
 Invoice Date: 9/12/2024

Item	Term Start/End Date	Taxable	Amount
RNL-MHC-DSS1095C Document Self-Service Electronic 1095-C Web Delivery with User Options - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-DSSMHCKBA mhckBA - Authentication - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-IXEXTERNAL External Image Drill Enablement - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-DECFINTFCE Custom Forms Interface (Import Routine) - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-IXAPCAPTUR AP Capture Interface - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-IXWFAPAUTO Workflow - AP Invoice Automation GL/AP20/MA540 Integration - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-IXLOADCOPY IX Load Copies Interface(s) - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-DEBCINTFCE Forms Interface (Import Routine) - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-IXIMAGEEXP MHC Image Express - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-IXAPCAPTUR AP Capture Interface - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-DE1099 1099 Module - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-DE1099NEC Document Express 1099-NEC Module - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-DEAP DE Accounts Payable Module - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-DEAPACH AP ACH Module - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-DEAPBKREC AP Bank Reconciliation per Bank - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-DEAPINTFCE AP Interface (Import Routine) - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-DEAPPOSPTN AP Positive Pay Module with Transmission - Renewal Mnt	11/30/2024-11/30/2025	T	Included
RNL-MHC-DEBCFRMDSN Forms Design (Print Routine) - Renewal Mnt	11/30/2024-11/30/2025	T	Included

Check Payments:
 MHC Software Holdings &
 Subsidiaries
 P.O. Box 772854
 Detroit, MI 48277-2854

Credit Card Payments:
[Pay Now by Credit Card](#)

US ACH Payments:
 JP Morgan Chase
 In Favor of MHC Software, Inc.
 ABA# 124001545
 Account# 779970265

Wire Payments:
 NOTE: Should be submitted in USD
 JP Morgan Chase
 ABA# 021000021
 Swift Code: CHASUS33
 Beneficiary: MHC Software
 Beneficiary Account #779970265

Please send remittances for Wire and ACH payments to accounting@mhcautomation.com



MHC Software
 12000 Portland Ave S, Suite 230
 Burnsville MN 55337
 Tel: (800) 588-3676
 Tax ID: 84-2954086

Invoice #: INVMH7199
 Invoice Date: 9/12/2024

FINANCE CHARGES WILL ACCRUE ON ACCOUNTS OVER 60 DAYS

Subtotal	\$85,926.97
Shipping Cost	0.00
Tax Total (%)	\$0.00
Total	\$85,926.97

Check Payments:
 MHC Software Holdings &
 Subsidiaries
 P.O. Box 772854
 Detroit, MI 48277-2854

Credit Card Payments:
[Pay Now by Credit Card](#)

US ACH Payments:
 JP Morgan Chase
 In Favor of MHC Software, Inc.
 ABA# 124001545
 Account# 779970265

Wire Payments:
 NOTE: Should be submitted in USD
 JP Morgan Chase
 ABA# 021000021
 Swift Code: CHASUS33
 Beneficiary: MHC Software
 Beneficiary Account #779970265

Please send remittances for Wire and ACH payments to accounting@mhcautomation.com



October 17, 2024

DuPage County
421 N. County Farm Road
Wheaton, IL 60187

Dear MS. Sarah Godzicki:

This letter serves as a Sole Source Letter for DuPage County:

Document Express™, Document Self-Service™ and Image Express™ are proprietary software products of MHC Software and they are solely supported by MHC Software.

Thank you for your continued business.

Best Regards,

Signature on File

Zachary Bloss
MHC Software
12000 Portland Ave South, Suite 230
Burnsville, MN 55337





Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: Oct 14, 2024

Bid/Contract/PO #: _____

Company Name: MHC Software Holdings, Inc	Company Contact: Accounting
Contact Phone: 800.588.3676	Contact Email: accounting@mhcautomation.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on File

Printed Name Zachary Bloss

Title Corporate Controller

Date Oct 14, 2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



Technology Requisition \$30,000 and Over

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: TE-P-0021-24

Agenda Date: 11/5/2024

Agenda #: 6.E.

AWARDING RESOLUTION ISSUED TO
INSIGHT PUBLIC SECTOR
FOR THE PROCUREMENT OF DESKTOP COMPUTERS
FOR INFORMATION TECHNOLOGY AND PROBATION
(CONTRACT TOTAL AMOUNT \$57,720.00)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 et. seq.) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement for the procurement of desktop computers; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the Omnia Partners Contract #23-6692-03, the County of DuPage will contract with Insight Public Sector; and

WHEREAS the Technology Committee recommends County Board approval for the issuance of a contract to Insight Public Sector, for the procurement of desktop computers, for the period of November 12, 2024 through November 11, 2025, for Information Technology and Probation.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said for the procurement of desktop computers, for the period of November 12, 2024 through November 11, 2025 for Information Technology and Probation, be, and it is hereby approved for issuance of a contract by the Procurement Division to Insight Public Sector, 2701 E. Insight Way, Chandler, AZ 85286, for a contract total amount not to exceed \$57,720.00, per contract pursuant to the Omnia Partners Contract #23-6692-03.

Enacted and approved this 12th day of November, 2024, at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
General Tracking		Contract Terms	
FILE ID#: 24-2888	RFP, BID, QUOTE OR RENEWAL #: Quotation # 0227882871	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$57,720.00
COMMITTEE: TECHNOLOGY	TARGET COMMITTEE DATE: 11/05/2024	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$57,720.00
	CURRENT TERM TOTAL COST: \$57,720.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: Insight Public Sector	VENDOR #: 10809	DEPT: Information Technology	DEPT CONTACT NAME: Shanita Thompson
VENDOR CONTACT: Bob Erwin	VENDOR CONTACT PHONE: 480-366-7058	DEPT CONTACT PHONE #: 630-407-5023	DEPT CONTACT EMAIL: Shanita.Thompson@dupagecounty.gov
VENDOR CONTACT EMAIL: bob.erwin@insight.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview
<p>DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Purchase of desktops to replace current equipment that is reaching end of life. Equipment being purchased off of Cooperative Contract OMNIA PARTNERS #23-6692-03 (COBB COUNTY) IT Products and Services. . Total cost of \$57,720.00.</p> <p>JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Replacement of older desktops to improve performance and remove outdated, failing equipment for across County Departments. Many items have become out of warranty and have become harder to maintain. County Clerk: 20 Credit Union: 5 Facilities/PowerPlant: 8 Mailroom: 4 Probation: 6 (they are paying for theirs) Public Defender: 4 Security: 13 Total: 60</p>

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source. Cooperative Contract OMNIA PARTNERS #23-6692-03 (COBB COUNTY) IT Products and Services.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). Staff recommends approving this purchase to avoid equipment going out of warranty and potentially failing and disrupting operations.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Insight Public Sector	Vendor#: 10809	Dept: Information Technology	Division:
Attn: Bob Erwin	Email: Bob.Erwin@insight.com	Attn: Sarah Godzicki	Email: ITAP@dupagecounty.gov
Address: 2701 E. Insight Way	City: Chandler	Address: 421 N. County Farm Road	City: Wheaton
State: AZ	Zip: 85286	State: IL	Zip: 60187
Phone: 480-366-7058	Fax:	Phone: 630-407-5037	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Insight Public Sector	Vendor#: 10809	Dept: Information Technology	Division:
Attn:	Email: ach@insight.com	Attn: Shanita Thompson	Email: Shanita.Thompson@dupagecounty.gov
Address: PO Box 731072	City: Dallas	Address: 421 N. County Farm Road	City: Wheaton
State: TX	Zip: 75373-1072	State: IL	Zip: 60187
Phone: 480-333-3102	Fax:	Phone: 630-407-5023	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Nov 12, 2024	Contract End Date (PO25): Nov 11, 2025

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	54	EA	HP, Inc. - Part#: A12GNUT#ABA	HP Elite 800 G9 - Wolf Pro Security - mini desktop - Core i7-14700T 1.3 GHz - vPro - 16 GB - SSD 512 GB - US - with HP Wolf Pro Security Edition (1 year) OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 1512.99 Discount: 36.417%	FY24	1000	1110	52100		962.00	51,948.00
2	6	EA	HP, Inc. - Part#: A12GNUT#ABA	HP Elite 800 G9 - Wolf Pro Security - mini desktop - Core i7-14700T 1.3 GHz - vPro - 16 GB - SSD 512 GB - US - with HP Wolf Pro Security Edition (1 year) OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 1512.99 Discount: 36.417%	FY24	1400	6120	52100		962.00	5,772.00
										Requisition Total	\$ 57,720.00

FY is required, ensure the correct FY is selected.

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please send PO and correspondences to Sarah Godzicki & Shanita Thompson and copy both when emailing vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

Account name: 10002733

DUPAGE COUNTY
 421 N COUNTY FARM RD
 WHEATON IL 60187-3978

SHIP-TO

DUPAGE COUNTY
 421 N COUNTY FARM RD
 WHEATON IL 60187-3978

Quotation	
Quotation Number	: 0227882871
Document Date	: 23-OCT-2024
PO Number	:
PO Release	:
Sales Rep	: Bob Erwin
Email	: BOB.ERWIN@INSIGHT.COM
Phone	: +14803667058

We deliver according to the following terms:

Payment Terms : Net 90 days
Ship Via : PERIMETER INTERNATIONAL/LTL
Terms of Delivery : FOB DESTINATION
Currency : USD

Material	Material Description	Quantity	Unit Price	Extended Price
A12GNUT#ABA	HP Elite 800 G9 - Wolf Pro Security - mini desktop - Core i7-14700T 1.3 GHz - vPro - 16 GB - SSD 512 GB - US - with HP Wolf Pro Security Edition (1 year) OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 1512.99 Discount: 36.417%	60	962.00	57,720.00

Product Subtotal	57,720.00
TAX	0.00
Total	57,720.00

Thank you for choosing Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

Bob Erwin
 +14803667058
BOB.ERWIN@INSIGHT.COM

To purchase under this contract, your agency must be registered with OMNIA Partners Public Sector.

Insight Global Finance has a wide variety of flexible financing options and technology refresh solutions. Contact your Insight representative for an innovative approach to maximizing your technology and developing a strategy to manage your financial options.

This purchase is subject to Insight's online Terms of Sale unless you have a separate purchase agreement signed by you and Insight, in which case, that separate agreement will govern. Insight's online Terms of Sale can be found at the "terms-and-policies"

link below.

SOFTWARE AND CLOUD SERVICES PURCHASES: If your purchase contains any software or cloud computing offerings ("Software and Cloud Offerings"), each offering will be subject to the applicable supplier's end user license and use terms ("Supplier Terms") made available by the supplier or which can be found at the "terms-and-policies" link below. By ordering, paying for, receiving or using Software and Cloud Offerings, you agree to be bound by and accept the Supplier Terms unless you and the applicable supplier have a separate agreement which governs.
<https://www.insight.com/terms-and-policies>

Cobb County

Contract # 23-6692-03

for

Technology Product Solutions and Related Services

with

Insight Public Sector

Effective: May 1, 2023

The following documents comprise the executed contract between the Cobb County, and Insight Pubic Sector effective May 1, 2023:

- I. Executed Master Agreement
- II. Supplier's Response to the RFP, incorporated by reference

Reference Number	
Reference Depart.	Purchasing Department

Master Agreement

Owner: Cobb County Board of Commissioners
100 Cherokee Street
Marietta, GA 30090

Contractor: Insight Public Sector, Inc.
2701 E. Insight Way
Chandler, AZ 85286

Description: **TECHNOLOGY PRODUCT SOLUTIONS AND RELATED SERVICES:** The undersigned parties understand and agree to comply with and be bound by the entire contents of **Sealed Bid #23-6692** ("the RFP") and the Contractor's Proposal submitted October 13, 2022, which is incorporated herein by reference.

OMNIA PARTNERS, PUBLIC SECTOR: Supplier agrees to extend Goods and/or Services to public agencies (state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit) ("Public Agencies") registered with OMNIA Partners, Public Sector ("Participating Public Agencies") under the terms of this agreement ("Master Agreement").

Governing Law: This Agreement shall be governed by the laws of the State of Georgia. As to any dispute hereunder, venue shall be in the Superior Court of Cobb County, Georgia.

Term: This Agreement shall begin on May 1, 2023, the Effective Date, for a period of thirty-six months, and shall automatically terminate and renew for two (2) additional twelve (12) month periods and shall terminate absolutely on April 30, 2028, unless earlier terminated as provided herein. Pursuant to O.C.G.A. § 36-60-13, this Agreement shall terminate absolutely and without further obligation on the part of the County at the close of the calendar year in which it was executed and at the close of each succeeding calendar for which it may be renewed. The Parties reserve the right to renew, amend or extend the Agreement for additional terms. Either party may terminate this Agreement for convenience and/or due to lack of funding at the end of each annual term.

Price: Prices for services and equipment, if applicable, as stated in the Contractor's proposal

Billing: For purchases made by Cobb County Government, all original invoices shall be submitted directly to the Cobb County Finance Department. Invoices shall bill only for items received during the period covered by the invoice and shall clearly identify such items in accordance with invoicing guidelines in the Sealed Bid Proposal. For purchases made by participating public agencies, the Contractor shall comply with each agency's invoicing and billing requirements outlined on the applicable order.

{SIGNATURES ON NEXT PAGE}

IN WITNESS, WHEREOF, this Agreement has been executed by Owner and accepted by Contractor to be effective as of the date first above written.



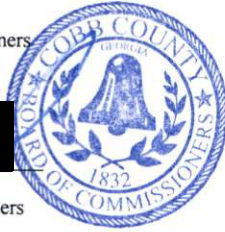
Cobb County... Expect the Best!

Cobb County Board of Commissioners
100 Cherokee Street
Marietta, GA 30090

[Redacted Signature]

Lisa N. Cupid, Chairwoman
Cobb County Board of Commissioners

5/5/23
Date



APPROVED
PER MINUTES OF
COBB COUNTY
BOARD OF COMMISSIONERS

3/14/23

Insight Public Sector, Inc.
2701 E. Insight Way
Chandler, AZ 85286

[Redacted Signature]

Authorized Signature
President

Title
4/4/2023
Date

FEDERAL TAX ID NUMBER

36-3949000

Approved as to form

[Redacted Signature]

County Attorney's Office
April 25, 2023
Date



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 10/24/2024

Bid/Contract/PO #: _____

Company Name: Insight Public Sector, Inc.	Company Contact: Bob Erwin
Contact Phone: 480.366.7058	Contact Email: berwin@insight.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature 

Printed Name Erica Falchetti

Title Director, Public Sector

Date Oct 24, 2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



Technology Requisition under \$30,000

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2820

Agenda Date: 11/5/2024

Agenda #: 6.F.



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 24-2820	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$25,567.20
COMMITTEE: TECHNOLOGY	TARGET COMMITTEE DATE: 11/05/2024	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$25,567.20
	CURRENT TERM TOTAL COST: \$25,567.20	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Infor (US), LLC	VENDOR #: 13553	DEPT: IT	DEPT CONTACT NAME: Roy Clancy
VENDOR CONTACT: Tina Gangel	VENDOR CONTACT PHONE: 628-777-5368	DEPT CONTACT PHONE #: 630-407-5015	DEPT CONTACT EMAIL: Roy.Clancy@dupagecounty.gov
VENDOR CONTACT EMAIL: Tina.Gangel@infor.com	VENDOR WEBSITE:	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Infor year-end patch installation and application support for the HR & Payroll modules for the ERP system in the amount of \$25,567.20.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished This is required to continue to receive support through Infor's Managed Services.			

SECTION 2: DECISION MEMO REQUIREMENTS
DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
OTHER PROFESSIONAL SERVICES (DETAIL SELECTION PROCESS ON DECISION MEMO)

SECTION 3: DECISION MEMO	
SOURCE SELECTION	Describe method used to select source. Infor acquired Ciber, who has provided support for the Infor system since the ERP was implemented in 2013.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). Staff recommends approving this support contract to assist HR and Finance as needed.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Infor (US), LLC	Vendor#: 13553	Dept: IT	Division:
Attn: Tina Gangel	Email: Tina.Gangel@infor.com	Attn: Sarah Godzicki	Email: ITAP@dupagecounty.gov
Address: 13560 Morris Road, Ste. 4100	City: Alpharetta	Address: 421 N. County Farm Road	City: Wheaton
State: GA	Zip: 30004	State: IL	Zip: 60187
Phone: 628-777-5368	Fax:	Phone: 630-407-5037	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Infor (US), LLC	Vendor#: 13553	Dept: IT	Division:
Attn:	Email:	Attn: Roy Clancy	Email: Roy.Clancy@dupagecounty.gov
Address: NW 7418 PO Box 1450	City: Minneapolis	Address: 421 N. County Farm Road	City: Wheaton
State: MN	Zip: 55485-7418	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-5015	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2024	Contract End Date (PO25): Nov 30, 2025

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	80	EA		Infor Service Agreement and Managed Services for Patch Installation	FY25	1000	1110	53020		319.59	25,567.20
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 25,567.20

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please send PO to Sarah Godzicki & Roy Clancy and copy both when emailing PO to vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



Infor Subscription Renewal

Number 534530

County of DuPage
421 N. County Farm Road
Wheaton, IL 60187
Account #100011670
Attn: Roy Clancy
ERP Manager
Information Technology Department

2024-2025 IMS Subscription Fee: \$25,567.20

Subscription Dates: December 1st, 2024, through November 30th, 2025

Quarterly Payments due 30 days upon receipt: \$6,391.80

Details:

<u>Product</u>	<u>Description</u>	<u>Qty</u>	<u>Type</u>
PSO-S3F-CBR-AMS	PSO S3 Application Managed Services (Ciber)	1	IMS



CHANGE ORDER

INTRODUCTION

This Change Order document ("Change Order") is subject to all terms and conditions of the Software Services Agreement dated Oct. 23, 2017 (the "Services Agreement") and Managed Services Order Form dated Nov. 1, 2019 (the "Work Order") between Infor (US), LLC and County of Du Page ("Licensee") and constitutes a change to the Work Order. All terms of the Services Agreement and Work Order are incorporated herein by reference. Capitalized terms not defined in this Change Order are defined in the Services Agreement or Work Order. In the event of a conflict, the terms of this Change Order control over the terms of the Services Agreement and Work Order.

1.0 CHANGE ORDER

Licensee	County of Du Page
Project Name	Infor Managed Services
Project Number	OP-06946387
Product(s)	Infor S3 Financials, Supply Chain, HCM on premise
Change Number	CF-2023-02
Description	Change number of effort hours for upcoming term
Effective Date	Latter of December 1, 2023 or date of the last party's signature
Prepared By	David Saltzsieder
Approved by	Pat Gaston

1.1 Preliminary identification and assessment

Describe the change in detail

By signing this Change Order, the licensee is agreeing to reduce the hours allocation from 30 hours per quarter to 20 hours per quarter.

Reason for the change

Reduce hours allocation per quarter

1.2 Detailed impact analysis

Impact on project plan (including estimated timelines)
None

Who needs to be notified of the change

Impact on project cost
New price for upcoming term.

Service Fee for Services Provided under this Change Order			
Resource/Activity/Task	Fixed One Time Fees	Fixed Quarterly Fees	Total Annual Fees
Provide IMS services for an additional	\$ 0.00	\$ 6,030.00	\$ 24,120.00

Payment and Payment Schedule
PAYMENT: Upon the effective date, Infor will invoice Licensee per the schedule below. Licensee will pay each Infor invoice within thirty (30) days of the date of the invoice.
PAYMENT SCHEDULE: Licensee shall pay the above described fees for IMS Services in advance as per the schedule laid out below: <ul style="list-style-type: none"> • Advance quarterly installments of \$ 6030 per quarter due within thirty (30) days of invoice date.
All payments hereunder are non-refundable.
CHANGE ORDER TERM: This Change Order shall commence as of the Effective Date set forth above and shall continue for an initial term of one (1) year (the "Initial Term"). After the Initial Term, such Work Order shall automatically renew for successive one-year terms, (a "Renewal Term"), unless either party provides written notice to the other party of non-renewal at least ninety (90) days prior to the commencement of the renewal period
After the Initial Term, the annual renewal cap shall be 6% or the then-current year-over-year increase in the Consumer Price Index (CPI-U), whichever is greater and shall apply to future annual renewals.
<u>Travel and living expenses are not included in the rates or estimated fees stated herein. Such travel and living expenses are in addition to such fees.</u>

2.0 CHANGE APPROVAL / PAYMENT



By signing below, Licensee authorizes Infor to proceed with the work set forth in this Change Order and bill Licensee per the payment terms set forth in the original Work Order for any additional Services fees. Please return a signed copy of this Change Order to Infor PSO.

Effective Date: Latter of December 1, 2023 or date of the last party's signature

THE PARTIES have executed this Change Order through the signatures of their respective authorized representatives.

INFOR: Infor (US), LLC	LICENSEE: C
Signature: Signature on File	Signature: Signature on File
Printed Name: Jonathan Toomey	Printed Name: Wendi Wagner
Title:	Title:
Address:	Address:
Address:	Address:
Signature Date: 13 October 2023 15:16:04 EDT	Signature Date: 15 November 2023 11:12:53 EST





Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 10/03/2024

Bid/Contract/PO #: _____

Company Name: Infor (US), LLC	Company Contact: Shawna Wagner
Contact Phone: 470-481-5238	Contact Email: shawna.wagner@infor.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email
Shawna Wagner	470-481-5238	shawna.wagner@infor.com

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge and understand these requirements.

Authorized Signature

Signature on File

Printed Name

Title

Manager, Infor Subscription Services

Date

03 October 2024 | 09:56:38 EDT

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)



Authorization to Travel

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2835

Agenda Date: 11/5/2024

Agenda #: 7.A.



DuPage County Employee Overnight Business Travel Expense Reimbursement Request

This expense form is used to request advance approval for County reimbursement of overnight travel expenses. Advance approval is required for County reimbursement for all overnight travel whether in-state or out-of-state. After travel is completed, a separate [Overnight Business Travel Report Form](#) must be completed and submitted to receive reimbursement for travel expenses.

Elected Officials subject to 50 ILCS 150/15 should not use this Overnight Business Travel Request Form. [Applicable form for Elected Officials subject to 50 ILCS 150/15.](#)

Do not use this form for travel that does not include an overnight stay. Advance approval is not required for travel that does not include an overnight stay.

Written documentation is not required for approval prior to travel. However, complete itemized documentation is required for reimbursement after travel.

Please review the [County's Business Travel Expense Policy](#) before completing this form.

The County's Business Travel Expense Policy : ["Yes"]

Employee Name: [REDACTED]

Employee Email Address: [REDACTED]

Department: IT

Supervisor Email: anthony.mcphearson@dupagecounty.gov

Description of the Requested Business Travel

Description of conference, training or other out of town event: Zendesk Relate conference 3/25/2025-3/27/2025 in Las Vegas, NV. As the County's IT Service Management platform, it is important for key staff to attend the conference as a training opportunity as well as ensure the staff is aware of enhancements current and future, especially in the area of artificial intelligence. Registration fees are reduced by \$700 (to \$695) if paid prior to 11/3/2024.

Start date of conference, training or other out of town event: 03-25-2025

End date of conference, training or other out of town event: 03-27-2025

Departure travel date: 03-25-2025

Return travel date: 03-28-2025

If travel dates extend before or after the dates related to the purpose of travel, explain why the additional travel days are necessary: Per the conference agenda, the conference runs late into the evening of 3/27, so return travel in the morning of 3/28 is needed.

Estimate of costs for the requested business travel

Budget Account Code: 1000-1110-53510

Registration fees for conference, training or event: \$695

Form of Payment: Employee reimbursement

Estimated transportation cost to and from location: \$800

Describe methods of transportation to and from location: Airline

Rental Vehicle request:

Provide estimated rental car cost: \$

Describe reason(s) for vehicle rental:

Business Travel Expense Policy - Supplemental Insurance:

Total Estimated Lodging Costs: \$902

Description of lodging needs, including number of nights and cost per night: 3 nights @ \$229/night plus fees and taxes.

Meal Per Diem Policy

See Business Travel Expense Policy Section 6.0 regarding meal per diems. Individual meals, including room service, are not reimbursable and meal receipts are not required or accepted. Tips are included in the per diem and are not reimbursable. Per diems are paid at 100% of applicable GSA CONUS rates for non-travel days and at 75% of applicable GSA CONUS rates for the travel day at the beginning of the trip and the travel day for returning from the trip.

See the per diem rates at <https://www.gsa.gov/travel/plan-book/per-diem-rates>.

Estimate Total Per Diem expenses: \$301

Estimate such additional expenses: \$0

Describe expected additional expenses:

Estimated total cost of the requested Overnight Business Travel: \$2698

Confirmation and Submission

By typing my name below, the employee submitting this request certifies that the information provided herein accurately describes the proposed business travel and the requested travel expenses are my best estimate of the costs and expenses related to that travel. I understand that this request requires advance approval by my Department Head and the Parent Committee Chair (if the total is not more than \$2,500) or the Parent Committee (if the total is more than \$2,500).

Employee Name: XXXXXXXXXX

Instructions for Immediate Supervisor other than Department Head

Please review this Overnight Business Travel Request Form. If you approve the requested travel, please forward the form by email to the Department Head and indicate your approval.

Instructions for Department Head

Please review this Overnight Business Travel Request Form. If you approve the requested travel, please print this form, sign below, scan and email to the Chair of the relevant Parent Committee.

Instructions for Parent Committee Chair

Please review this Overnight Business Travel Request Form. If \$2,500 or less, and you approve the requested travel, please print this form, sign below, scan, and return via email to the Department Head. If more than \$2,500, place this item on the agenda of the relevant Parent Committee. After approval by the Parent Committee, please print this form, sign below, scan, and return via email to the Department Head.

REVIEWED BY AND DATE APPROVED:

Signature on File

Department Head: _____

Date: 10/01/2024 _____

Committee Chair: _____

Date: _____

If the request is over \$2,500 the Committee Chair certifies that the travel was approved by a majority vote at a scheduled meeting of the Parent Committee

Committee Name: Technology Committee _____

Meeting Date: 11/05/2024 _____



Authorization to Travel

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2836

Agenda Date: 11/5/2024

Agenda #: 7.B.



DuPage County Employee Overnight Business Travel Expense Reimbursement Request

This expense form is used to request advance approval for County reimbursement of overnight travel expenses. Advance approval is required for County reimbursement for all overnight travel whether in-state or out-of-state. After travel is completed, a separate [Overnight Business Travel Report Form](#) must be completed and submitted to receive reimbursement for travel expenses.

Elected Officials subject to 50 ILCS 150/15 should not use this Overnight Business Travel Request Form. [Applicable form for Elected Officials subject to 50 ILCS 150/15.](#)

Do not use this form for travel that does not include an overnight stay. Advance approval is not required for travel that does not include an overnight stay.

Written documentation is not required for approval prior to travel. However, complete itemized documentation is required for reimbursement after travel.

Please review the [County's Business Travel Expense Policy](#) before completing this form.

The County's Business Travel Expense Policy : ["Yes"]

Employee Name: [REDACTED]

Employee Email Address: [REDACTED]

Department: Information Technology

Supervisor Email: anthony.mcphearson@dupagecounty.gov

Description of the Requested Business Travel

Description of conference, training or other out of town event: The Zendesk Relate Conference 2025, taking place in Las Vegas, Nevada from March 3–5 2025, is focused on customer service, support innovation, and best practices using Zendesk software. This event will offer training sessions, workshops, and networking opportunities that directly align with our county's recent transition to Zendesk as our intranet platform. We are submitting this early to take advantage of early bird pricing.

Start date of conference, training or other out of town event: 03-25-2025

End date of conference, training or other out of town event: 03-27-2025

Departure travel date: 03-24-2025

Return travel date: 03-27-2025

If travel dates extend before or after the dates related to the purpose of travel, explain why the additional travel days are necessary: Arriving the night before the conference starts.

Estimate of costs for the requested business travel

Budget Account Code:

Registration fees for conference, training or event: \$695

Form of Payment: Invoiced to county

Estimated transportation cost to and from location: \$800

Describe methods of transportation to and from location: Airline and Uber/taxi

Rental Vehicle request:

Provide estimated rental car cost: \$

Describe reason(s) for vehicle rental:

Business Travel Expense Policy - Supplemental Insurance:

Total Estimated Lodging Costs: \$750

Description of lodging needs, including number of nights and cost per night: 3 nights at Aria resort where the conference takes place. \$229 a night

Meal Per Diem Policy

See Business Travel Expense Policy Section 6.0 regarding meal per diems. Individual meals, including room service, are not reimbursable and meal receipts are not required or accepted. Tips are included in the per diem and are not reimbursable. Per diems are paid at 100% of applicable GSA CONUS rates for non-travel days and at 75% of applicable GSA CONUS rates for the travel day at the beginning of the trip and the travel day for returning from the trip.

See the per diem rates at <https://www.gsa.gov/travel/plan-book/per-diem-rates>.

Estimate Total Per Diem expenses: \$357

Estimate such additional expenses: \$0

Describe expected additional expenses:

Estimated total cost of the requested Overnight Business Travel: \$2602

Confirmation and Submission

By typing my name below, the employee submitting this request certifies that the information provided herein accurately describes the proposed business travel and the requested travel expenses are my best estimate of the costs and expenses related to that travel. I understand that this request requires advance approval by my Department Head and the Parent Committee Chair (if the total is not more than \$2,500) or the Parent Committee (if the total is more than \$2,500).

Employee Name: ██████████

Instructions for Immediate Supervisor other than Department Head

Please review this Overnight Business Travel Request Form. If you approve the requested travel, please forward the form by email to the Department Head and indicate your approval.

Instructions for Department Head

Please review this Overnight Business Travel Request Form. If you approve the requested travel, please print this form, sign below, scan and email to the Chair of the relevant Parent Committee.

Instructions for Parent Committee Chair

Please review this Overnight Business Travel Request Form. If \$2,500 or less, and you approve the requested travel, please print this form, sign below, scan, and return via email to the Department Head. If more than \$2,500, place this item on the agenda of the relevant Parent Committee. After approval by the Parent Committee, please print this form, sign below, scan, and return via email to the Department Head.

REVIEWED BY AND DATE APPROVED:

Department Head: **Signature on File** _____

Date: 10/02/2024

Committee Chair: _____

Date: _____

If the request is over \$2,500 the Committee Chair certifies that the travel was approved by a majority vote at a scheduled meeting of the Parent Committee

Committee Name: Technology Committee

Meeting Date: 11/05/2024



Authorization to Travel

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2837

Agenda Date: 11/5/2024

Agenda #: 7.C.



DuPage County Employee Overnight Business Travel Expense Reimbursement Request

This expense form is used to request advance approval for County reimbursement of overnight travel expenses. Advance approval is required for County reimbursement for all overnight travel whether in-state or out-of-state. After travel is completed, a separate [Overnight Business Travel Report Form](#) must be completed and submitted to receive reimbursement for travel expenses.

Elected Officials subject to 50 ILCS 150/15 should not use this Overnight Business Travel Request Form. [Applicable form for Elected Officials subject to 50 ILCS 150/15.](#)

Do not use this form for travel that does not include an overnight stay. Advance approval is not required for travel that does not include an overnight stay.

Written documentation is not required for approval prior to travel. However, complete itemized documentation is required for reimbursement after travel.

Please review the [County's Business Travel Expense Policy](#) before completing this form.

The County's Business Travel Expense Policy : ["Yes"]

Employee Name: [REDACTED]

Employee Email Address: [REDACTED]

Department: Information Technology

Supervisor Email: Richard.Burnson@dupagecounty.gov

Description of the Requested Business Travel

Description of conference, training or other out of town event: The Zendesk Relate Conference 2025, taking place in Las Vegas, Nevada from March 3–5 2025, is focused on customer service, support innovation, and best practices using Zendesk software and AI tools. This event will offer training sessions, workshops, and networking opportunities that align with our county's recent transition to Zendesk as our intranet platform and the Community Services end-user portal launch. We are submitting this early to take advantage of early bird pricing.

Start date of conference, training or other out of town event: 03-25-2025

End date of conference, training or other out of town event: 03-27-2025

Departure travel date: 03-24-2025

Return travel date: 03-27-2025

If travel dates extend before or after the dates related to the purpose of travel, explain why the additional travel days are necessary: Arriving the night before the conference starts.

Estimate of costs for the requested business travel

Budget Account Code:

Registration fees for conference, training or event: \$695

Form of Payment: Invoiced to county

Estimated transportation cost to and from location: \$800

Describe methods of transportation to and from location: Airline and Uber/taxi

Rental Vehicle request:

Provide estimated rental car cost: \$

Describe reason(s) for vehicle rental:

Business Travel Expense Policy - Supplemental Insurance:

Total Estimated Lodging Costs: \$750

Description of lodging needs, including number of nights and cost per night: 3 nights at Aria resort where the conference takes place. \$229 a night

Meal Per Diem Policy

See Business Travel Expense Policy Section 6.0 regarding meal per diems. Individual meals, including room service, are not reimbursable and meal receipts are not required or accepted. Tips are included in the per diem and are not reimbursable. Per diems are paid at 100% of applicable GSA CONUS rates for non-travel days and at 75% of applicable GSA CONUS rates for the travel day at the beginning of the trip and the travel day for returning from the trip.

See the per diem rates at <https://www.gsa.gov/travel/plan-book/per-diem-rates>.

Estimate Total Per Diem expenses: \$357

Estimate such additional expenses: \$0

Describe expected additional expenses:

Estimated total cost of the requested Overnight Business Travel: \$2602

Confirmation and Submission

By typing my name below, the employee submitting this request certifies that the information provided herein accurately describes the proposed business travel and the requested travel expenses are my best estimate of the costs and expenses related to that travel. I understand that this request requires advance approval by my Department Head and the Parent Committee Chair (if the total is not more than \$2,500) or the Parent Committee (if the total is more than \$2,500).

Employee Name: [REDACTED]

Instructions for Immediate Supervisor other than Department Head

Please review this Overnight Business Travel Request Form. If you approve the requested travel, please forward the form by email to the Department Head and indicate your approval.

Instructions for Department Head

Please review this Overnight Business Travel Request Form. If you approve the requested travel, please print this form, sign below, scan and email to the Chair of the relevant Parent Committee.

Instructions for Parent Committee Chair

Please review this Overnight Business Travel Request Form. If \$2,500 or less, and you approve the requested travel, please print this form, sign below, scan, and return via email to the Department Head. If more than \$2,500, place this item on the agenda of the relevant Parent Committee. After approval by the Parent Committee, please print this form, sign below, scan, and return via email to the Department Head.

REVIEWED BY AND DATE APPROVED:

Department Head: **Signature on File** _____

Date: 10/01/2024

Committee Chair: _____

Date: _____

If the request is over \$2,500 the Committee Chair certifies that the travel was approved by a majority vote at a scheduled meeting of the Parent Committee

Committee Name: Technology Committee

Meeting Date: 11/05/2024



Development Change Order with Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DC-CO-0002-24

Agenda Date: 11/5/2024

Agenda #: 10.A.

AMENDMENT TO COUNTY CONTRACT 6693-0001 SERV
ISSUED TO ACCELA, INC.
FOR THE EXTENSION OF SUBSCRIPTION OF VELOSIMO SOFTWARE INTEGRATION AND
INCREASE OF ENCUMBRANCE
FOR BUILDING & ZONING, STORMWATER MANAGEMENT, DIVISION OF TRANSPORTATION AND
PUBLIC WORKS
(EXTEND TO JUNE 22, 2025 AND INCREASE ENCUMBRANCE \$18,526.83, 60.51%)

WHEREAS, County Contract 6693-0001-SERV was approved by the DuPage County Board on December 1, 2023; and

WHEREAS, the Development Committee recommends changes as stated in the Change Order Request to County Contract 6693-0001 SERV, issued to Accela, Inc., for Building & Zoning, Stormwater Management, Division of Transportation and Public Works, to extend the contract to June 22, 2025 and increase the contract in the amount of \$18,526.83, resulting in an amended contract total of \$49,144.83, an increase of 60.51%.

NOW, THEREFORE BE IT RESOLVED, that the County Board adopt the Change Order Notice to County Contract 6693-0001 SERV, issued to Accela, Inc., to extend the contract for the subscription to the Velosimo software to June 22, 2025 and increase the contract in the amount of \$18,526.83, resulting in an amended contract total of \$49,144.83, an increase of 60.51%.

Enacted and approved this 12th day of November, 2024 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Dev 11/5
FI+CB 11/12



Request for Change Order
Procurement Services Division
 Attach copies of all prior Change Orders

Date: Oct 29, 2024

MinuteTraq (IQM2) ID #: _____

Purchase Order #: 6693-0001 SERV	Original Purchase Order Date: Dec 1, 2023	Change Order #: 1	Department: Building & Zoning
Vendor Name: Accela Inc	Vendor #: 23818	Dept Contact: Marla Flynn	
Background and/or Reason for Change Order Request:	To extend the contract expiration date to 6/22/2025 so that it will coincide with all renewals per Vendor's terms and increase the contract in the amount of \$18,526.83 to cover the extension.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$30,618.00
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$30,618.00
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$18,526.83
E	New contract amount (C + D)	\$49,144.83
F	Percent of current contract value this Change Order represents (D / C)	60.51%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	60.51%

DECISION MEMO NOT REQUIRED

Cancel entire order
 Close Contract
 Contract Extension (29 days)
 Consent Only

Change budget code from: _____ to: _____

Increase/Decrease quantity from: _____ to: _____

Price shows: _____ should be: _____

Decrease remaining encumbrance and close contract
 Increase encumbrance and close contract
 Decrease encumbrance
 Increase encumbrance

DECISION MEMO REQUIRED

Increase (greater than 29 days) contract expiration from: Nov 30, 2024 to: Jun 22, 2025

Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount
 Funding Source See "Other" below

OTHER - explain below:

1100-2810-53806 - \$4,631.71, 1600-3000-53806 - \$4,631.71, 1500-3500-53806 - \$4,631.71, 2000-2665-53806 - \$4,631.70

<u>ma</u>	X6789	Oct 29, 2024	<u>[Signature]</u>	26193	10/31/24
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
			<u>[Signature]</u>		10/31/2024
Buyer		Date	Procurement Officer		Date
Chief Financial Officer (Decision Memos Over \$25,000)		Date	Chairman's Office (Decision Memos Over \$25,000)		Date



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Oct 29, 2024

File ID #: _____

Purchase Order #: 6693-0001SERV

Requesting Department: Building & Zoning	Department Contact: Marla Flynn
Contact Email: Marla.Flynn@dupagecounty.gov	Contact Phone: X6789
Vendor Name: Accela Inc	Vendor #: 23818

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

To extend current contract expiration date from 11/30/24 to 6/22/25 and increase the amount \$18,526.83 to cover extension of contract.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

Vendor is requesting all contracts be co-termed with other annual agreements. This change order would put this contract in line with other agreement terms.

Original Source Selection/Vetting Information - Describe method used to select source.

Subscription is necessary for software integration between Accela on-line permitting software and Bluebeam plan review software.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

- 1) Approve change order so that the permitting software and the plan review software can be integrated.
- 2) Don't approve and software cannot be used as an integrated program.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

FY2025:
 1100-2810-53806 - \$4,631.71
 1600-3000-53806 - \$4,631.71
 1500-3500-53806 - \$4,631.71
 2000-2665-53806 - \$4,631.70



Judicial/Public Safety Requisition \$30,000 and Over

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0034-24

Agenda Date: 11/5/2024

Agenda #: 6.B.

AWARDING RESOLUTION ISSUED TO
HEARTLAND BUSINESS SYSTEMS
TO PROVIDE SECURITY UPDATES
FOR THE SHERIFF’S OFFICE
(CONTRACT TOTAL AMOUNT \$196,876.61)

WHEREAS, the County of DuPage, by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 *et seq.*) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement to provide security updates for out-of-date hardware and applications; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the TIPS Contract 220105, the County of DuPage will contract with Heartland Business Systems; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Heartland Business Systems to provide security updates, for the period of October 24, 2024 through December 20, 2025, for the Sheriff’s Office.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said to provide security updates, for the period of October 24, 2024 through December 20, 2025, for the Sheriff’s Office, be, and it is hereby approved for issuance of a contract by the Procurement Division to Heartland Business Systems, 5400 Patton Drive, Suite 48, Lisle, IL 60532, for a contract total amount not to exceed \$196,876.61, per contract pursuant to the TIPS Contract 220105.

Enacted and approved this 12th day of November, 2024 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: JPS-P-0034-24	RFP, BID, QUOTE OR RENEWAL #: 338699 v2	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: \$196,876.61
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 11/05/2024	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$196,876.61
	CURRENT TERM TOTAL COST: \$196,876.61	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD:
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Heatland Business Systems	VENDOR #:	DEPT: DuPage Sheriff's Office	DEPT CONTACT NAME: Jason Snow
VENDOR CONTACT: Mike Carroll	VENDOR CONTACT PHONE: 608-444-7994	DEPT CONTACT PHONE #: 6304052071	DEPT CONTACT EMAIL: jason.snow@dupagesheriff.org
VENDOR CONTACT EMAIL: mcarroll@hbs.net	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). This for our Fortinet Subscription. This subscription provides the Sheriff's office security update to out security hardware and applications. This is on the TIPS Contract #220105			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished This subscription provides the Sheriff's office security update to out security hardware and applications.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. TIPS Contract 220105
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). This is to keep our system running and secure. The agreement provided cyber security updates, support, and warranty on the hardware.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Heatlan Business Systems	Vendor#:	Dept: DuPage County Sheriff's Office	Division: Budget
Attn: Mike Carroll	Email: mcarroll@hbs.net	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org
Address: 5400 Patton Drive Suite 4B	City: Lisle	Address: 501 N County Farm RD	City: Wheaton
State: IL	Zip: 60532	State: IL	Zip: 60187
Phone: 608-444-7994	Fax:	Phone: 630-407-2122	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Heatlan Business Systems	Vendor#:	Dept: DuPage County Sheriff's Office	Division: IT Division
Attn: Mike Carroll	Email: mcarroll@hbs.net	Attn: Jason Snow	Email: jason.snow@dupagesheriff.org
Address: 5400 Patton Drive Suite 4B	City: Lisle	Address: 501 N County Farm RD	City: Wheaton
State: IL	Zip: 60532	State: IL	Zip: 60187
Phone: 608-444-7994	Fax:	Phone: 630-407-2072	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Oct 24, 2024	Contract End Date (PO25): Dec 20, 2025

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Fortinet Renewal	FY24	1000	4400	53807		21,093.93	21,093.93
2	1	EA		Fortinet Renewal	FY25	1000	4400	53807		168,751.44	168,751.44
3	1	EA		Fortinet Renewal	FY26	1000	4400	53807		7,031.24	7,031.24
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 196,876.61

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

2025 Fortinet Renewal

Quote #338699 v2

Prepared For:

DuPage County Sheriff's Office

Jason Snow
501 N. County Farm Road
Wheaton, IL 60187

P: (630) 407-2072

E: jason.snow@DuPageSheriff.org

Prepared By:

Chicago Illinois Office

Mike Carroll
5400 Patton Drive Suite 4B
Lisle, IL 60532

P: 608-444-7994

E: mcarroll@hbs.net

Date Issued:

10.25.2024

Expires:

11.22.2024

2025 Fortinet Renewal		Price	Qty	Ext. Price
TIPS Contract #220105				
FORTICO-TERM FORTINET COTERM - Coverage Dates 10/24/24 to 12/20/25		\$196,876.61	1	\$196,876.61
Serial Number S426EFTF23000650 S426EFTF23000473 S426EFTF23000295 S426EFTF23000275 S426EFTF23000245 S426EFTF23000220 S426EFTF23000190 S426EFTF23000118 S426EFTF23000110 S124ENTQ22011757 S124ENTQ22011696 S124ENTQ22011693 S124ENTQ22011691 Serial Number S124ENTQ22011669 S124ENTQ22011505 S124ENTQ22011491 S124ENTQ22011445 S124ENTQ22011439 S124ENTQ22011437 S124ENTQ22011338 S124ENTQ22011325 S124ENTQ22011321 S124ENTQ22011289 S124ENTQ22011281 PU431FTH22029834 PU431FTH22029822 PU431FTH22029820 PU431FTH22029813 PU431FTH22029789 PU431FTH22029780 PU431FTH22029652 PU431FTH22029601 Serial Number PU431FTH22029565 PU431FTH22029544 PU431FTH22029524 PU431FTH22029413 PU431FTH22029392 PU431FTH22029379 PU431FTH22029341 PU431FTH22028732 PU431FTH22022977 PU431FTH22022938 PU431FTH22021659 FV600ETA22900094 FSA1KFT622000086 FS1E48T422001240				

2025 Fortinet Renewal	Price	Qty	Ext. Price
FS1E48T422000969			
FS1E48T422000027			
FS1E48T421001683			
Serial Number			
FNVMCATM22003155			
FG181FTK22901457			
FG181FTK21902315			
FEVMCLM000232418			
FEDR000000001948			
FCTEMS8822008674			
FCLDPS0000019108			
FAZVMSTM22005849			
FAC-VMTM22007246			
Subtotal			\$196,876.61

Quote Summary	Amount
2025 Fortinet Renewal	\$196,876.61
Total:	\$196,876.61

This quote may not include applicable sales tax, shipping, handling and/or delivery charges. Final applicable sales tax, shipping, handling and/or delivery charges are calculated and applied at invoice. The above prices are for hardware/software only, and do not include delivery, setup or installation by Heartland ("HBS") unless otherwise noted. Installation by HBS is available at our regular hourly rates, or pursuant to a prepaid HBSFlex Agreement. This configuration is presented for convenience only. HBS is not responsible for typographical or other errors/omissions regarding prices or other information. Prices and configurations are subject to change without notice. HBS may modify or cancel this quote if the pricing is impacted by a tariff. A 15% restocking fee will be charged on any returned part. Customer is responsible for all costs associated with return of product and a \$25.00 processing fee. No returns, cancellations or order changes are accepted by HBS without prior written approval. This quote expressly limits acceptance to the terms of this quote, and HBS disclaims any additional terms. Customer may issue a purchase order for administrative purposes only. By providing your "E-Signature," you acknowledge that your electronic signature is the legal equivalent of your manual signature, and you warrant that you have express authority to execute this agreement and legally bind your organization to this proposal and all attached documents. Any purchase that the customer makes from HBS is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at <http://www.hbs.net/standard-terms-and-conditions>, which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2021.v1.0 or later, or the parties have executed a current master services agreement, the signed agreement shall control over any conflicting terms in the version on the website. If a current master services agreement does not cover the purchase of products, the ST&Cs located on the website shall govern the purchase of products. Certain purchases also require customer to be bound by end user terms and conditions. A list of end user terms and conditions related to various manufacturers and vendors is set forth at <https://www.hbs.net/End-User-Agreements>. Any purchase that customer makes is also governed by the applicable end user terms and conditions, which are incorporated herein by reference. If customer has questions about whether end user terms and conditions apply to a purchase, customer shall contact HBS. Any order(s) that exceeds the credit limit assigned by HBS shall require upfront payment from customer in an amount determined by HBS. HBS shall make this determination at the time of the order, unless customer has previously submitted the required onboarding paperwork. In such event, HBS shall make this determination at the time of quoting. Customer shall ensure that all invoices are timely paid as stated in Section 2 of the ST&Cs, regardless of whether Customer has a financing or leasing company or other third-party issue the purchase order. In the event that a third-party issues the purchase order, Customer shall be required to sign this Quote for purposes of approving the order. QT.2024.v1.0

Acceptance		
Chicago Illinois Office	DuPage County Sheriff's Office	
Mike Carroll	_____	_____
Signature / Name	Signature / Name	Initials
10/25/2024	_____	_____
Date	Date	



www.hbs.net

Heartland Business Systems LLC

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM
PO MUST REFERENCE VENDOR'S TIPS CONTRACT NUMBER

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	1700 Stephen Street	NAME Charlie Martin
CITY	Little Chute	PHONE (866) 839-8477
STATE	WI	FAX (866) 839-8472
ZIP	54140	EMAIL tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N

HUB: N

SERVING STATES

AZ | AR | IL | IA | KS | MI | MN | MO | NE | OK | TX | WI

Overview

HBS provides complete, local, end-to-end technology solutions. We assist with any technology need, solve problems, and exceed expectations. At every level of the company, we are committed to providing high-quality services to each of our clients. With multiple locations in the Midwest, HBS serves commercial, public sector and small to medium business with results-driven information technology services. Everything we do is to help clients achieve their full potential. We are committed to developing long-term trusting relationships with clients large or small, across all industries. We help clients achieve their full potential by providing end-to-end customized technology solutions backed by a local team of highly skilled experts.

AWARDED CONTRACTS "View EDGAR Doc" on Website

Contract	Comodity	Exp Date	EDGAR
220105	Technology Solutions Products and Services	05/31/2027	See EDGAR Certification Doc.

CONTACTS BY CONTRACTS

220105

Brad Ellingsworth	General Manager -	(417) 343-0265	bellingsworth@hbs.net
Jennifer Bricker	Solutions Consultant	(870) 530-1444	jbricker@hbs.net



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: _____

Bid/Contract/PO #: _____

Company Name: Heartland Business Systems, LLC	Company Contact: Jonathan Groh, Staff Attorney
Contact Phone: (920) 788-7720	Contact Email: legal@hbs.net

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.


Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature 

Printed Name Jonathan Groh

Title Staff Attorney

Date October 25, 2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)



Judicial/Public Safety Requisition \$30,000 and Over

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0035-24

Agenda Date: 11/5/2024

Agenda #: 6.C.

AWARDING RESOLUTION ISSUED TO
CDW GOVERNMENT, LLC
FOR THE PURCHASE OF EQUIPMENT AND TO PROVIDE
BACK-UP MEDIA AND OFF-LINE BACK UP
FOR THE SHERIFF’S OFFICE
(CONTRACT TOTAL AMOUNT \$51,030.84)

WHEREAS, the County of DuPage, by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 *et seq.*) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement for the purchase of equipment and to provide back-up media and off-line back up; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the National IPA Technology Solutions (2018011), the County of DuPage will contract with CDW Government LLC; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to CDW Government, LLC for the purchase of equipment and to provide back-up media and off line back up, for the period of November 12, 2024 through November 11, 2025, for the Sheriff’s Office.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said for the purchase of equipment and to provide back-up media and off line back up, for the period of November 12, 2024 through November 11, 2025, for the Sheriff’s Office, be, and it is hereby approved for issuance of a contract by the Procurement Division to CDW Government, LLC, 75 Remittance Drive, Suite 1515, Chicago, IL 60675-1515, for a contract total amount not to exceed \$51,030.84, per contract pursuant to the National IPA Technology Solutions (2018011).

Enacted and approved this 12th day of November, 2024 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: JPS-P-0035-24	RFP, BID, QUOTE OR RENEWAL #: PDJV492	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: \$51,030.84
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 11/05/2024	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS:
	CURRENT TERM TOTAL COST: \$51,030.84	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: CDWG	VENDOR #:	DEPT: DuPage Sheriff's Office	DEPT CONTACT NAME: Jason Snow
VENDOR CONTACT: Meagan McKone	VENDOR CONTACT PHONE: (866) 245-8102	DEPT CONTACT PHONE #: 6304057021	DEPT CONTACT EMAIL: jason.snow@dupagesheriff.org
VENDOR CONTACT EMAIL: meaganm@cdwg.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). This is to furnish the Sheriff's office backup plan. This is part of the 3,2,1 backup plan. This is a tape media that provides us the second form of backup media and off-line backup. This is on Contract National IPA Technology Solutions (2018011)			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished This is part of the 3,2,1 backup plan. This is a tape media that provides us the second form of backup media and off-line backup.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. Contract National IPA Technology Solutions (2018011)
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). Quantum Tape Drive is a verified system with our current backup software. They do not sell directly; they utilize resellers to sell their systems. CDWG is on a government pricing contract. Other resellers are higher in cost.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: CDWG	Vendor#:	Dept: DuPage County Sheriff's Office	Division: Budget
Attn: Meagan McKone	Email: meaganm@cdwg.com	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org
Address: 75 Remittance Drive Suite 1515	City: Chicago	Address: 501 N County Farm RD	City: Wheaton
State: IL	Zip: 60675-1515	State: IL	Zip: 60187
Phone: (866) 245-8102	Fax:	Phone: 630-407-2122	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: CDWG	Vendor#:	Dept: DuPage County Sheriff's Office	Division: IT Division
Attn: Meagan McKone	Email: meaganm@cdwg.com	Attn: Jason Snow	Email: jason.snow@dupagesheriff.org
Address: 75 Remittance Drive Suite 1515	City: Chicago	Address: 501 N County Farm RD	City: Wheaton
State: IL	Zip: 60675-1515	State: IL	Zip: 60187
Phone: (866) 245-8102	Fax:	Phone: 630-407-2072	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Nov 12, 2024	Contract End Date (PO25): Nov 11, 2025

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Quantum Scalar i3 Tape Library	FY24	1000	4400	52100		7,787.57	7,787.57
2	2	EA		Quantum Scalar i3 LTO-9 Tape Drive	FY24	1000	4400	52100		9,699.88	19,399.76
3	1	EA		Quantum - power supply - hot-plug redundant	FY24	1000	4400	52100		495.59	495.59
4	2	EA		Quantum SAS external cable - 6.6 ft	FY24	1000	4400	52100		201.79	403.58
5	1	EA		Quantum upgrade license	FY24	1000	4400	53806		3,923.28	3,923.28
6	1	EA		Quantum Scalar i3 Advanced Reporting Option - license	FY24	1000	4400	53806		2,269.50	2,269.50
7	1	EA		Quantum Scalar i3 Active Vault - license - 1 license	FY24	1000	4400	53806		9,461.07	9,461.07
8	1	EA		Quantum StorageCare Bronze Support Plan Zone 1 - extended service agreement	FY24	1000	4400	53806		1,628.68	1,628.68
9	2	EA		Quantum StorageCare Bronze Support Plan Zone 1 - extended service agreement	FY24	1000	4400	53806		1,511.25	3,022.50
10	1	EA		Quantum LTO-9 Data Cartridge	FY24	1000	4400	52100		2,384.86	2,384.86
11	5	EA		Quantum LTO Cleaning Cartridge - Single Pack, Custom Barcode Label	FY24	1000	4400	52100		50.89	254.45
										Requisition Total	\$ 51,030.84

FY is required, ensure the correct FY is selected.

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

City of Mesa, AZ

Contract # 2018011-01

for

Information Technology Solutions and Services

with

CDW Government, LLC

Effective: March 1, 2018

The following documents comprise the executed contract between the City of Meza, AZ and CDW Government, LLC., effective March 1, 2018:

- I. Executed Contract
- II. Mayor and Council Approval
- III. Supplier Response
- IV. Original RFP



COUNCIL MINUTES

February 5, 2018

The City Council of the City of Mesa met in a Regular Council Meeting in the Council Chambers, 57 East 1st Street, on February 5, 2018 at 5:45 p.m.

COUNCIL PRESENT

John Giles
David Luna
Mark Freeman
Christopher Glover
Francisco Heredia
Kevin Thompson
Jeremy Whittaker

COUNCIL ABSENT

None

OFFICERS PRESENT

Christopher Brady
Dee Ann Mickelsen
Jim Smith

Mayor's Welcome.

Invocation by Pastor Ben Diaz with Palabra de Vida (Word of Life).

Pledge of Allegiance was led by Councilmember Thompson.

Awards, Recognitions and Announcements.

There were no awards, recognitions or announcements.

1. Take action on all consent agenda items.

All items listed with an asterisk (*) will be considered as a group by the City Council and will be enacted with one motion. There will be no separate discussion of these items unless a Councilmember or citizen requests, in which event the item will be removed from the consent agenda and considered as a separate item. If a citizen wants an item removed from the consent agenda, a blue card must be completed and given to the City Clerk prior to the Council's vote on the consent agenda.

It was moved by Councilmember Thompson, seconded by Councilmember Glover, that the consent agenda items be approved.

Carried unanimously.

*2. Approval of minutes from previous meetings as written.

Minutes from the January 8, 11, and 22, 2018 Council meetings.

Lindsay Road on the north side of Southern Avenue. 108 RSL-4.5 PAD lots (25± acres).
KB Home Phoenix, Inc., developer; Dan Auxier, EPS Group, engineer.

Items not on the Consent Agenda

10. Items from citizens present.

There were no items from citizens present.

11. Adjournment.

Without objection, the Regular Council Meeting adjourned at 5:57 p.m.

ATTEST:

[Redacted signature]

DEE ANN MICKELSEN, CITY CLERK



[Redacted signature]

JOHN GILES, MAYOR

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Council Meeting of the City Council of Mesa, Arizona, held on the 5th day of February, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

[Redacted signature]

DEE ANN MICKELSEN, CITY CLERK

js

TERM CONTRACT RENEWAL WORKSHEET

Contract #: 2018011 **Contract Title:** Information Technology Solutions

Contractor(s) Name: CDW Government LLC, SHI International Corp

Expiration Date: 3/1/2025 Requested Renewal Term: Six Months

Original Award Amount: \$6,000,000.00 (no new spend required)

Requested Contract Renewal Amount: \$6,000,000.00

Is the vendor willing to renew at last year's prices? Yes

Please identify why you believe renewing is in the City's best interest to do:

- Contracts extended at the request of OMNIA and Government Agencies.
- Contractors continue to meet expectations and requirements.
- Good contractor performance over the term of the agreement.
- Contractor(s) invoicing accurate and timely.
- These contracts continue to be advantageous to the City and it is in the City's best interest to approve the use of the contracts.
- Financial considerations:
 - These contracts are part of OMNIA's cooperative contracts available to all agencies in the US.
 - The City Purchasing Division receives an annual rebate check for all purchases made from all agencies that utilize the contract.
 - Omnia asked if we could renew early to satisfy the requirements of some other agencies who use the contact.



I concur, Procurement Officer 5/29/24 08:52 MST



I concur, Procurement Administrator 5/29/24 09:04 MST

For Administrative Renewals Only



I Approve, Chief Procurement Officer 5/29/24 09:23 MST



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 10-29-2024

Bid/Contract/PO#: IT Equipent

Company Name: CDW Government LLC	Company Contact: Meagan McKone, Executive Account Manager
Contact Phone: (866) 339-7925	Contact Email: meaganm@cdwg.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions

NONE (check here) - If no contributions have been made

Add Line	Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made
X					

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Add Line	Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email
X			

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

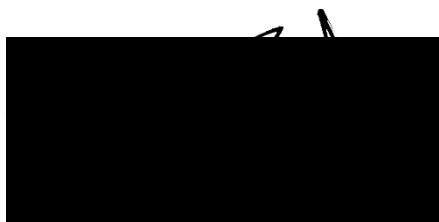
- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature



Printed Name

Matt Flood

Title

Proposals Supervisor

Date

October 29 2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)

