



# DU PAGE COUNTY

## Judicial and Public Safety Committee

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

---

**Tuesday, October 7, 2025**

**8:00 AM**

**County Board Room**

---

**1. CALL TO ORDER**

8:00 AM meeting was called to order by Chair Lucy Evans at 8:00 AM.

**2. ROLL CALL**

Member Garcia was present at committee

<b>PRESENT</b>	Childress, Eckhoff, Evans, Honig, Haider, Krajewski, Ozog, Schwarze, Tornatore, Zay, and Yoo
<b>REMOTE</b>	DeSart

**MOTION TO ALLOW REMOTE PARTICIPATION**

Member Haider moved and Member Childress seconded a motion to allow the members of the County Board to conduct the meeting via teleconference/remotely.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Saba Haider
<b>SECONDER:</b>	Michael Childress

**3. PUBLIC COMMENT**

The following individual made public comment: Jesse Gutierrez questioned the prices of the Chevrolet Silverados being purchased for the Sheriff's Office.

All online submissions for public comment from the October 7th, 2025 Judicial and Public Safety Committee Meeting are included for the record in their entirety. They are found in the minutes packet and the link below.

[25-2470](#)

Online Public Comment

**4. CHAIRWOMAN'S REMARKS - CHAIR EVANS**

Chair Evans stated she had no remarks and just wanted everyone to be careful driving in the rain today.

**5. APPROVAL OF MINUTES:**

5.A. [25-2429](#)

Judicial and Public Safety Committee - Regular Meeting Minutes - Tuesday, September 16, 2025.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Saba Haider

## 6. PROCUREMENT REQUISITIONS

### 6.A. [JPS-P-0039-25](#)

Recommendation for the approval of a contract purchase order to Waters, for the purchase of a Waters RADIAN ASAP System, for the Sheriff's Office, for the period of October 15, 2025 through October 14, 2026, for a contract total amount not to exceed \$120,486.99. Exempt from bidding per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - Waters is the sole manufacture of this technology) (Sheriff's Office)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Jim Zay
<b>SECONDER:</b>	Michael Childress

### 6.B. [JPS-P-0040-25](#)

Recommendation for the approval of a contract purchase order to Public Safety Direct, Inc., for upfitting, repairs and monthly maintenance of Sheriff's Office vehicles, for the period of October 31, 2025 to October 30, 2026, for a contract total amount not to exceed \$522,215; per most qualified offer per RFP #23-055-SHF, second of three options to renew(Sheriff's Office)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Jim Zay

### 6.C. [JPS-P-0041-25](#)

Recommendation for the approval of a contract purchase order to B&H Photo-Video, for the purchase of IT equipment and supplies, for the Sheriff's Office, for the period of October 21, 2025 through November 30, 2026, for a contract total not to exceed \$72,458.90. Contract pursuant to the Intergovernmental Cooperation Act (Omnia Contract #R201202). (Sheriff's Office)

Member Yoo asked a question and the Sheriff's Office responded.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Jim Zay
<b>SECONDER:</b>	Michael Childress

6.D. [JPS-P-0042-25](#)

Recommendation for the approval of a contract purchase order to CDW-G, for the purchase of IT equipment and supplies, for the Sheriff's Office, for the period of October 27, 2025 through November 30, 2026, for a contract total not to exceed \$43,579.74. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract 121923-CDW). (Sheriff's Office)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Jim Zay

6.E. [JPS-P-0043-25](#)

Recommendation for the approval of a contract purchase order to Henricksen, for the purchase of office furniture and supplies, for the Sheriff's Office, for the period of October 14, 2025 through October 13, 2026, for a contract total not to exceed \$57,574.54. Contract pursuant to the Intergovernmental Cooperation Act (Omnia #953106). (Sheriff's Office)

Member Zay asked a question and the Sheriff's Office responded.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Jim Zay
<b>SECONDER:</b>	Michael Childress

6.F. [JPS-P-0044-25](#)

Recommendation for the approval of a contract purchase order to Currie Motors Fleet, for the purchase of two (2) 2025 Ford Interceptors, for the Sheriff's Office, for the period of October 15, 2025 through October 14, 2026, for a contract total not to exceed \$90,690. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Suburban Purchasing Cooperative Contract #204). (Sheriff's Office)

Member Zay asked a question and Sheriff's Office responded.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Jim Zay
<b>SECONDER:</b>	Michael Childress

6.G. [JPS-P-0045-25](#)

Recommendation for the approval of a contract purchase order to Berger Chevrolet, for the purchase of three (3) 2024 Chevrolet Silverado 1500 Crew Cab, for the Sheriff's Office, for the period of October 15, 2025 through October 14, 2026, for a contract total

not to exceed \$151,782. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Michigan State Vehicle Purchasing MA240000001191). (Sheriff's Office)

Member Zay had a question and Sheriff's Office responded.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Brian Krajewski
<b>SECONDER:</b>	Michael Childress

6.H. [25-2430](#)

Recommendation for the approval of a contract purchase order to Scanna MSC, Inc., for the purchase of a ScanX Scout X-Ray System, for the Sheriff's Office, for the period of October 15, 2025 through October 14, 2026, for a contract total not to exceed \$26,671.20. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - They are the only provider of this unit.) (Sheriff's Office)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Jim Zay

7. RESOLUTIONS

7.A. [FI-R-0153-25](#)

Acceptance of an extension of time for the Illinois Court Commission on Access to Justice Grant PY25, Company 5000 - Accounting Unit 5925. (18th Judicial Circuit Court)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Saba Haider
<b>SECONDER:</b>	Yeena Yoo

7.B. [FI-R-0159-25](#)

Acceptance of an extension of time for the Illinois Court Commission on Access to Justice Grant PY24, Company 5000 - Accounting Unit 5925. (Law Library-18th Judicial Circuit Court)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Yeena Yoo
<b>SECONDER:</b>	Saba Haider

8. BUDGET TRANSFERS



8.A. [25-2431](#)

Transfer of funds from account number 5000-4520-52000 (furniture/machinery/equipment small value) to 5000-4520-54110 (equipment and machinery) in the amount of \$108. Budget transfer necessary due to changes in pricing as the quote was obtained and used during grant application and program development. (Sheriff's Office)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Jim Zay

8.B. [25-2432](#)

Transfer of funds from various Sheriff personnel accounts to various Sheriff Regular Salaries and Township Contract accounts to cover projected shortage due to Collective Bargaining Agreement salary increases ratified during FY2025 in the amount of \$1,059,000. (Sheriff's Office)

Member Krajewski asked a question and Sheriff's Office answered.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Greg Schwarze
<b>SECONDER:</b>	Michael Childress

8.C. [25-2433](#)

Transfer of funds from various Sheriff personnel accounts to various Sheriff Regular Salaries accounts to cover projected shortage due to Collective Bargaining Agreement salary increases ratified during FY2025 in the amount of \$259,000. (Sheriff's Office)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Greg Schwarze
<b>SECONDER:</b>	Jim Zay

8.D. [25-2434](#)

Transfer of funds from account 1000-1180-53828 (contingencies) to account 1000-1180-57060 (transfer out county infrastructure) in the amount of \$1,387,769 for the purchase of four (4) x-ray machines and cameras for the Circuit Court. (18th Judicial Circuit Court)

Member Zay asked a question and the Sheriff's Office and Nick Kottmeyer responded.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Saba Haider

<b>SECONDER:</b> Jim Zay
--------------------------

8.E. [25-2435](#)

Transfer of funds from account 6000-1195-53828 (contingencies) to account 6000-1161-54120 (automotive equipment-Sheriff) in the amount of \$242,472 for the purchase of three (3) Chevrolet Silverado 1500 Crew Cabs and two (2) 2025 Ford Explorer Police Interceptors to replace vehicles that are being taken out of service by the Division of Transportation. (Sheriff's Office)

<b>RESULT:</b> APPROVED
<b>MOVER:</b> Michael Childress
<b>SECONDER:</b> Yeena Yoo

## 9. ACTION ITEMS

9.A. [25-2436](#)

County Contract 6471-0001 SERV, issued to Ray O'Herron, to decrease the contract amount by \$87,871.00 and close due to expiration of the contract. (Sheriff's Office)

<b>RESULT:</b> APPROVED AND SENT TO FINANCE
<b>MOVER:</b> Michael Childress
<b>SECONDER:</b> Jim Zay

9.B. [25-2437](#)

County Contract 6828-0001 SERV, issued to Public Safety Direct, to decrease the contract amount by \$171,628.03 and close due to expiration of the contract. (Sheriff's Office)

<b>RESULT:</b> APPROVED AND SENT TO FINANCE
<b>MOVER:</b> Greg Schwarze
<b>SECONDER:</b> Michael Childress

## 10. GRANTS

10.A. [25-2438](#)

GPN 023-25: FY25 Formula DNA Capacity Enhancement for Backlog Reduction (CEBR) Program - US Dept. of Justice - Bureau of Justice Assistance - \$317,583. (Sheriff's Office)

<b>RESULT:</b> APPROVED AND SENT TO FINANCE
<b>MOVER:</b> Jim Zay

<b>SECONDER:</b> Saba Haider
------------------------------

**11. OLD BUSINESS**

Member Krajewski had questions and the Sheriff's Office answered them.

Member Eckhoff had advice about an item and the Sheriff's Office responded.

**12. NEW BUSINESS**

No new business was discussed.

**13. ADJOURNMENT**

With no further business, the meeting was adjourned.



## Informational

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 25-2470

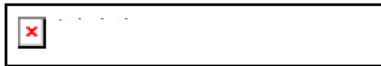
**Agenda Date:** 10/7/2025

**Agenda #:**

---

**From:** noreply@formstack.com  
**Sent:** Monday, September 22, 2025 9:29 PM  
**To:** Web Master; County Board Public Comment  
**Subject:** PublicComment

[Caution: This email originated outside Dupagecounty.gov. Do not click links or open attachments unless you recognize the sender and know the content is safe.]



## Formstack Submission For: **PublicComment**

Submitted at 09/22/25 9:28 PM

**Meeting Date:** 09/22/25

**Meeting:** Judicial and Public Safety Committee

**Name:**

[REDACTED]

**Organization:**

**Address:**

[REDACTED]

**Daytime  
Phone:**

[REDACTED]

**Subject:** Supporting community members with ICE presence

**Comment:**

I am asking the members of DuPage County board to please use any and all resources to support members of our community who are feeling scared, anxious and afraid to step out into public spaces now that ICE raids are intensifying . There is a growing fear across DuPage County and I personally want to see more from our elected leaders about how they will support those who are being racially profiled and scared to even go to work. Please collaborate with community leaders across DuPage County to stand up to ICE.

Copyright © 2025 Formstack, LLC. All rights reserved. This is a customer service email.

Formstack, 11671 Lantern Road, Suite 300, Fishers, IN 46038



## Minutes

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 25-2429

**Agenda Date:** 10/7/2025

**Agenda #:** 5.A.

---



# DU PAGE COUNTY

## Judicial and Public Safety Committee

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

**Tuesday, September 16, 2025**

**8:00 AM**

**County Board Room**

**1. CALL TO ORDER**

8:01 AM meeting was called to order by Chair Lucy Evans.

**2. ROLL CALL**

Other Board Members Present: Member Melissa Martinez.

Member Haider arrived at 8:04am.

<b>PRESENT</b>	Childress, Eckhoff, Evans, Honig, Krajewski, Ozog, Schwarze, and Yoo
<b>ABSENT</b>	Tornatore
<b>REMOTE</b>	DeSart, and Zay
<b>LATE</b>	Haider

**3. MOTION TO ALLOW REMOTE PARTICIPATION**

Chair Evans motioned to allow 2 remote participants. Members Zay and DeSart.

Member Childress moved and Member Krajewski seconded a motion to allow the members of the County Board to conduct the meeting via teleconference/remotely.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Brian Krajewski

**4. PUBLIC COMMENT**

No public comment given.

**5. CHAIRWOMAN'S REMARKS - CHAIR EVANS**

Chair Evans said she "Hoped everyone had a great weekend."

**6. APPROVAL OF MINUTES:**

**6.A. [25-2214](#)**

Judicial and Public Safety Committee - Regular Meeting Minutes - Tuesday, September 2, 2025.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Brian Krajewski



<b>SECONDER:</b> Yeena Yoo
----------------------------

**7. PROCUREMENT REQUISITIONS****7.A. [JPS-P-0035-25](#)**

Recommendation for the approval of a contract purchase order to Microgenics Corporation, to provide court-ordered drug testing and supplies with an AU480 analyzer for a four (4) year lease, for the Probation Department, for the period of October 1, 2025 through September 30, 2029, for a contract total amount not to exceed \$284,211, per bid #25-066-PROB. (Probation & Court Services)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Yeena Yoo
<b>SECONDER:</b>	Brian Krajewski

**7.B. [JPS-P-0037-25](#)**

Recommendation for the approval of a contract with Terri Albright, for crisis counselor services and as a handler of a comfort dog to assist in therapeutic support for court users and court staff, for the period of October 6, 2025 through October 5, 2026, for an amount not to exceed \$48,000. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b). (18th Judicial Circuit Court)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Yeena Yoo

**7.C. [JPS-P-0038-25](#)**

Recommendation for the approval of a contract to Smigo Management Group, Inc., DBA Hoffman House Catering, to provide frozen packaged meals for the Seniors' Drive-Thru Meal Pilot Program, for the Sheriff's Office, for the period of October 1, 2025 to September 30, 2027, for a total contract amount not to exceed \$142,000; per lowest responsible bid #25-082-SHF. (Sheriff's Office)

Member Yoo asked if this was a new program or additional vendor, Sheriff's office responded.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Brian Krajewski

**7.D. [JPS-CO-0007-25](#)**

Amendment to Purchase Order 7292-0001 SERV, issued to Real Time Networks, to

extend the contract to December 31, 2025 and increase the contract encumbrance in the amount of \$22,576, for a new contract total not to exceed \$116,100. (Sheriff's Office)

Member Yoo asked why this was extended and about the amount, Sheriff's office answered.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Saba Haider
<b>SECONDER:</b>	Yeena Yoo

7.E. [25-2215](#)

Recommendation for the approval of a contract purchase order to Aramark Correctional Services, LLC, to provide inmate commissary services, credit card processing and debit cards, for the Sheriff's Office, for the period of September 24, 2025 through January 2, 2028, for a contract total amount of \$0; per RFP #25-037-SHF. (Sheriff's Office)

Member Yoo asked if we have 2 vendors, Sheriff's office answered.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Andrew Honig

8. RESOLUTIONS

8.A. [FI-R-0149-25](#)

Acceptance and appropriation of the Tobacco Enforcement Program Grant PY26 Intergovernmental Agreement No. 43CEZ03636, Company 5000 - Accounting Unit 4495, in the amount of \$7,172. (Sheriff's Office)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Andrew Honig
<b>SECONDER:</b>	Michael Childress

9. BUDGET TRANSFERS

9.A. [25-2238](#)

Transfer of funds from account no. 1000-5900-50040 (Part Time Help) to account no. 1000-5900-53040 (Interpreter Services) for costs for interpreting the court in the amount of \$35,000. (18th Judicial Circuit Court)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Saba Haider
<b>SECONDER:</b>	Yeena Yoo

**10. INFORMATIONAL**10.A. [25-2216](#)

Safe Harbor Monthly Report - August 2025

<b>RESULT:</b>	ACCEPTED AND PLACED ON FILE
<b>MOVER:</b>	Greg Schwarze
<b>SECONDER:</b>	Yeena Yoo

10.B. [25-2217](#)

Public Defender's Office August 2025 Monthly Statistical Report (Public Defender's Office)

<b>RESULT:</b>	ACCEPTED AND PLACED ON FILE
<b>MOVER:</b>	Yeena Yoo
<b>SECONDER:</b>	Michael Childress

**11. OLD BUSINESS**

No old business was discussed.

**12. NEW BUSINESS**

Member Martinez, Member Schwarze, Member Eckhoff, Undersheriff Moore, Member Haider, Member Krajewski, Member Honig, Member Ozog, Member Childress and Member Zay discussed events that transpired in DuPage County this week and the effects on the community.

Member DeSart mentioned Senate Bill 1953 that was passed and asked if the Sheriff's Department could provide a report on how they are handling the implementation of this new bill.

**13. ADJOURNMENT**

With no further business, the meeting was adjourned.



## Judicial/Public Safety Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

---

**File #:** JPS-P-0039-25

**Agenda Date:** 10/7/2025

**Agenda #:** 6.A.

---

AWARDING RESOLUTION ISSUED TO WATERS  
TO PROVIDE A RADIANT ASAP SYSTEM  
FOR THE SHERIFF'S OFFICE  
(CONTRACT TOTAL NOT TO EXCEED \$120,486.99)

WHEREAS, a sole source quotation has been obtained in accordance with 55 ILCS 5/5-1022 and County Board policy; and

WHEREAS, the County is authorized to enter into a Sole Source Agreement pursuant to Section 2-350 of the DuPage County Procurement Ordinance; and

WHEREAS, based upon supporting documentation provided by the using Department, the Chief Procurement Officer has determined that it is not feasible to secure bids or that there is only one source for the required goods or services, and/or has determined that it is in the best interests of the County to consider only one supplier who has previous expertise relative to the subject procurement; and

WHEREAS, in accordance with the Chief Procurement Officer's determination, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Waters, to provide a RADIANT ASAP System, for the period of October 15, 2025 through October 14, 2026, for the Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, to provide a RADIANT ASAP System, for the period of October 15, 2025 through October 14, 2026 for the Sheriff's Office, be, and it is hereby approved for issuance of a contract by the Procurement Division to, Waters, 34 Maple St. Milford, MA 01757, for a contract total amount not to exceed \$120,486.99. Pursuant to 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Waters is the sole manufacturer of this product.)

Enacted and approved this 14<sup>th</sup> day of October, 2025, at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_  
JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 25-2304	RFP, BID, QUOTE OR RENEWAL #: 24181016	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$120,486.99
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 10/07/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS:
	CURRENT TERM TOTAL COST: \$120,486.99	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD:
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Waters	VENDOR #:	DEPT: Sheriff's Office, Crime Lab	DEPT CONTACT NAME: Jillian Baker
VENDOR CONTACT: Justin Carder	VENDOR CONTACT PHONE: 800-252-4752	DEPT CONTACT PHONE #: 630-407-2103	DEPT CONTACT EMAIL: jillian.baker@dupagesheriff.org
VENDOR CONTACT EMAIL: justin_carder@waters.com	VENDOR WEBSITE: www.waters.com	DEPT REQ #:	

#### Overview

**DESCRIPTION** Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Purchase of a Waters Radian ASAP-Mass Spectrometer (ASAP-MS) system along with necessary and compatible, supplies, software, equipment, installation, training & maintenance (to ensure functionality as lab staff become familiar with technology) to include: PC & monitor, MassLynx Micro Workstation, liveID, uninterrupted power supply, gas regulator, and nitrogen generator. Total cost is \$114,786.99 with quote (#24181016) from manufacturer (sole source). Will use 2024 Coverdell Grant Funds for purchase.

**JUSTIFICATION** Summarize why this procurement is necessary and what objectives will be accomplished  
The Waters Radian ASAP-Mass Spectrometer (ASAP-MS) is a newer technology that the chemistry section of the Sheriff's Office Crime Laboratory will incorporate in the analysis of seized drug evidence for the presence of controlled substances. The Waters Radian ASAP-MS technology provides rapid screening of seized drug evidence with minimal sample preparation and limited samples such as residue items. The data generated is more selective than other screening methods employed by the laboratory (e.g., color tests, Ultraviolet-Visible Spectrophotometry (UV-Vis)) and provides results faster than running general screening methods on the laboratory's Gas Chromatograph-Mass Spectrometers (GC-MS) (e.g., seconds vs. ~15 minutes). ASAP-MS will assist analysts distinguish between isomers (e.g., LSD/LAMPA), rapidly detect Novel Psychoactive Substances (NPS) (e.g., designer benzodiazepines, nitazenes), and screen residue items for the presence of fentanyl and other opioids.

### SECTION 2: DECISION MEMO REQUIREMENTS

**DECISION MEMO NOT REQUIRED** Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.  
SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4)

**DECISION MEMO REQUIRED** Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

### SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	<p>Select an item from the following dropdown menu to justify why this is a sole source procurement.</p> <p>MANUFACTURER</p>
NECESSITY AND UNIQUE FEATURES	<p>Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.</p> <p>1. Unique Features The RADIANT ASAP incorporates several proprietary design elements and capabilities not available in other commercially available systems:</p> <ul style="list-style-type: none"> <li>• Integrated ASAP Ion Source – Horizontal loading, pre-optimized probe design prevents contamination and enables rapid, reproducible sampling.</li> <li>• Real-Time Data Analysis – Waters' LiveID software uniquely enables real-time library matching and statistical classification during acquisition.</li> <li>• Advanced Temperature Control – Supports user-defined profiles up to 600°C, providing unmatched flexibility.</li> <li>• Long-Life Detector – Photomultiplier tube with its own vacuum envelope ensures stable performance over the instrument lifetime.</li> <li>• Compact, Lightweight Footprint – The smallest and lightest system in its class, enabling deployment in constrained laboratory environments.</li> </ul> <p>2. Vendor Exclusivity Waters Corporation is the sole manufacturer of the RADIANT ASAP system. The ASAP ion source design, LiveID software integration, and detector configuration are proprietary. Waters has provided a manufacturer's letter confirming sole source status.</p> <p>3. Operational Necessity The RADIANT ASAP directly supports our laboratory's mission-critical work in forensic drug identification. Comparable mass spectrometry systems do not provide the same combination of portability, speed, and real-time decision-making features.</p> <p>4. Supporting Documentation</p> <ul style="list-style-type: none"> <li>• The manufacturer's sole source justification letter from Waters,</li> <li>• Technical specification sheets highlighting the unique features of the RADIANT ASAP,</li> </ul>
MARKET TESTING	<p>List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.</p> <p>Laboratory staff attend national and regional forensic science conferences. Recently attended conferences include the American Society of Crime Laboratory Directors (April 2025) and Midwestern Association of Forensic Scientists (August 2025). Waters is the only company providing ASAP-MS technology tailored for the forensic science community, specifically seized drug analysis not just cannabis/hemp analysis. Other crime laboratories have implemented Waters Radian ASAP technology and have presented on its validity for use in seized drug analysis.</p>
AVAILABILITY	<p>Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.</p> <p>Recent Internet searches found at least one other company (Advion Interchim Scientific) with ASAP-MS technology; however their applications and capabilities have not been tested by the forensic community and is without the LiveID real time library matching software available with the Waters Radian ASAP.</p>

SECTION 5: Purchase Requisition Information			
<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Waters	Vendor#:	Dept: Sheriff's Office	Division: Budget Support
Attn: Justin Carder	Email: waters_quotes@waters.com	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org
Address: 34 Maple St.	City: Milford	Address: 501 N. County Farm Rd	City: Wheaton
State: MA	Zip: 01757	State: IL	Zip: 60187
Phone: 800-252-4752	Fax:	Phone: 630-407-2122	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Waters	Vendor#:	Dept: Sheriff's Office	Division: Crime Lab
Attn:	Email:	Attn: Jillian Baker	Email: jillian.baker@dupagesheriff.org
Address: 34 Maple St.	City: Milford	Address: 501 N. County Farm Rd	City: Wheaton
State: MA	Zip: 01757	State: IL	Zip: 60187
Phone: 800-252-4752	Fax:	Phone: 630-407-2103	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Oct 15, 2025	Contract End Date (PO25): Oct 14, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA	176850056	RADIAN SYSTEM	FY25	5000	4520	54110	724503	74,568.41	74,568.41
2	1	EA	740002549	Maint MassLynx SW 2nd Yr	FY25	5000	4520	53807	724503	1,853.10	1,853.10
3	1	EA	725000473	Power Supply Unintrrptbl 5.2KV	FY25	5000	4520	54110	724503	9,579.00	9,579.00
4	1	EA	700013158	Gas Reg 2 Stg 0-250PSIG Outlet	FY25	5000	4520	52000	724503	1,177.50	1,177.50
5	1	EA	186009337	Nitrogen Generator Genius SQ24	FY25	5000	4520	54110	724503	14,214.00	14,214.00
6	1	EA	176600010	FLEXCHOICE COVG FOR RADIAN	FY25	5000	4520	53370	724503	5,621.00	5,621.00
7	1	EA	176003966	LivID First User License	FY25	5000	4520	53806	724503	7,668.00	7,668.00
8	1	EA	700005025	Glass Capillary 1.9x100mm (100PK)	FY25	5000	4520	52200	724503	105.98	105.98
9	1	EA		Freight Estimate for Radian	FY25	1000	4403	53804		5,700.00	5,700.00
<b>FY is required, ensure the correct FY is selected.</b>										Requisition Total	\$ 120,486.99

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Reference Quote Number 24181016 when Purchase Order is issued.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. If not approved by Quote Expiration date (9/29/2025), Department Contact Jillian Baker can contact sales representative for quote extension.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.





August 29, 2025

Jillian Baker  
Chemistry Supervisor & Drug Chemistry Technical Leader  
DuPage County Forensic Science Center  
501 N. County Farm Road  
Wheaton, IL 60187

Re: Waters RADIANT ASAP System

Dear Jillian,

Waters Corporation respectfully submits this letter documenting unique features for the Waters RADIANT™ ASAP System. As the sole manufacturer of this technology, Waters affirms that the RADIANT™ ASAP provides unique capabilities not available from any other vendor. Key differentiating features include:

- Integrated ASAP Ion Source – A horizontal loading, pre-optimized Atmospheric Solids Analysis Probe (ASAP) ion source requiring no user adjustment. This design enables rapid sampling, minimizes sample loss, and prevents accidental contamination.
- Real-Time Library Matching – Through Waters' LiveID software, the RADIANT ASAP provides real-time spectral library matching during sample analysis and post-acquisition review.
- Real-Time Statistical Classification – The system uniquely supports sample classification against pre-built statistical models, delivering actionable results in real-time.
- Advanced Temperature Control – User-defined isothermal, ballistic ramp, or stepped temperature profiles up to 600°C provide flexibility for diverse applications.
- Long-Life Detector – A photomultiplier tube (PMT) detector housed within its own vacuum envelope ensures stable long-term performance without frequent adjustment.
- Compact, Lightweight Design – With a footprint of less than 35 cm x 28 cm x 85 cm and weighing under 35 kg, the RADIANT ASAP offers unmatched portability and ease of integration into laboratory environments.

Waters is committed to supporting your laboratory with world-class instrumentation, applications expertise, and technical support. Please do not hesitate to contact me should you require additional information.

Sincerely,



Justin Carder  
Waters Clinical Business Unit Account Manager



## Unique Features

Last modified 02<sup>nd</sup> February 2024

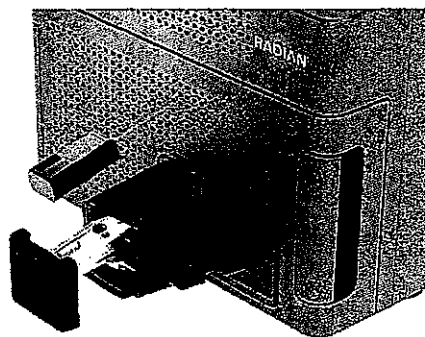


COMPANY CONFIDENTIAL - INTERNAL USE ONLY

## 1. Integrated ASAP Ion Source

A horizontal loading, preoptimized Atmospheric pressure Solids Analysis Probe (ASAP) ion source which requires no user adjustment.

*Link:* Stated in [spec sheet](#), horizontal loading mechanism shown in product videos and product photos such as the one displayed to the right.



The horizontal loading source geometry developed for RADIAN ASAP was found to be best to enable rapid sampling and transference into the ionization region, reducing the loss of volatile sample components. The RADIAN ASAP source design ensures no accidental source contamination from excess sample on the glass capillary, and the sample loading mechanism allows the sample to be transported to the optimum location for ionisation quickly, simply and repeatably.

## 2. Support for real-time library matching results

The system must be able to provide library matching results to the user in real-time, during the sample analysis and as a post-acquisition processing step.

*Link:* Stated in [spec sheet](#), LiveID supports real time library matching on RADIAN ASAP.

## 3. Support for real-time sample classification against a statistical model

The system must be able to carry out sample classification against a pre-built statistical model and present the results to the user in real-time, during the sample analysis and as a post-acquisition processing step.

*Link:* Stated in [spec sheet](#), LiveID supports real time sample classification against a pre-built statistical model on RADIAN ASAP.

## 4. Temperature control

The system must be capable of performing ASAP analyses with user defined isothermal, ballistic ramp or stepped temperature profiles up to a maximum temperature of 600°C.

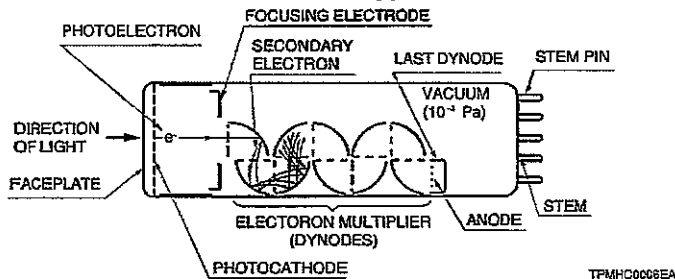
*Link:* Stated in [spec sheet](#)

### 5. Detector

The ion detection system must be within its own vacuum envelope for long life. The detector should typically last for the lifetime of the instrument, not require regular gain adjustment and operate in both positive and negative ion modes.

*Link:* We use a photomultiplier tube (PMT) as stated in the spec sheet. Hamamatsu manufacture these PMT products and their document "Photomultiplier tubes and related products" (p5 left hand side) shows a diagram of a PMT with its own vacuum envelope at  $10^{-4}$  Pa, reproduced below:

Figure 1: Cross-section of head-on type PMT



The full Hamamatsu document can be downloaded from [this link](#).

### 6. Size

The instrument footprint (not including external accessories) must be less than 35cm wide, 28cm tall and 85cm deep.

*Link:* Stated in spec sheet, dimensions of the two RADIAN ASAP instruments are as below for reference.

	Width	Height	Depth
RADIAN ASAP Standard	34.4 cm (11.5 inches)	27.1 cm (10.7 inches)	84.5 cm (33.3 inches)
RADIAN ASAP Performance	34.4 cm (11.5 inches)	27.1 cm (10.7 inches)	73.0 cm (28.7 inches)

### 7. Weight

The instrument weight (not including external accessories) must be less than 35kg (77lbs).

*Link:* Stated in spec sheet, weights of the two RADIAN ASAP instruments are below for reference:

	Weight
RADIAN ASAP Standard	34 kg (75lbs)
RADIAN ASAP Performance	29 kg (64lbs)



THE SCIENCE OF WHAT'S POSSIBLE.®

Jillian Baker  
Dupage County Sheriffs Office  
501 N County Farm Rd  
Wheaton,IL,60187-3986  
US

Telephone : 630 407 2103  
Email : jillian.baker@dupagesheriff.org

Sales Proposal

Please reference this Quotation when Purchase Order is issued

**Quotation No: 24181016 - Expiration Date: 09/29/2025**

Dear Jillian Baker

Thank you for your interest in Waters! Please find the enclosed Sales Quotation for the products you inquired about. We look forward to working with you and your team for all of your laboratory needs.

To place an order for products and services on this quotation, you may send your hard copy purchase order via email to [waters\\_quotes@waters.com](mailto:waters_quotes@waters.com)

You may also contact Waters Sales Support to place your order via telephone at 800-252-4752 Ext.8023, fax your purchase order to 508-482-8532 or 508-482-8834.

If you have any questions regarding this quotation, please contact your local Account Representative: Justin Carder. Justin may be reached by telephone at 800-252-4752, or via Email at [JUSTIN\\_CARDER@WATERS.COM](mailto:JUSTIN_CARDER@WATERS.COM), or visit us online at [www.waters.com](http://www.waters.com).

Waters Sales Support  
Tel: 800-252-4752 Ext.8023  
Email: [waters\\_quotes@waters.com](mailto:waters_quotes@waters.com)

FOR

Waters Technologies Corporation dba Waters Corporation, 34 Maple St, Milford MA 01757 800 252 4752

This quotation is expressly conditioned upon, and subject to all terms and conditions set forth within

Page: 1 / 7

**Sales Proposal**  
Please reference this Quotation when Purchase Order is issued.

Item	Product#	Qty	Description	Unit Price	Discount/ Surcharge	Net Price
1	<b>176850056</b>	1	<b>RADIAN™ System</b> □ Tariff Surcharge □ <i>With the following configuration:</i>	101,051.00	- 29,304.79 2,822.20	74,568.41
	176004666	1	RADIAN™ ASAP Standard			
	186009730	1	RADIAN ASAP Chemical kit			
	176005388	1	MassLynx Micro Workstation			
	668000419	1	Monitor, 27"			
			<b>Installation, Training and Plans</b>			
	741000519	1	RADIAN ASAP Installation Certificate			
	750000487	1	NA – Professional Srv Training – 2 Days			
			<b>Extended Warranty</b>			
	740002549	1	Maint: MassLynx S/W 2nd Yr	2,610.00	- 756.90	1,853.10
	176600010	1	FlexCHOICE™ Coverage for RADIAN™ System coverage for 24 months See detail description pages for more information □ Tariff Surcharge □	7,300.00	- 2,117.00 438.00	5,621.00
2	700005025	1	GLASS CAPILLARY 1.9 x 100mm (100PK) □ Tariff Surcharge □	135.00	- 39.15 10.13	105.98
3	725000473	1	Power Supply, Uninterruptable 5.2KV □ Tariff Surcharge □	12,772.00	- 3,703.88 510.88	9,579.00
4	700013158	1	Gas Regulator, 2 Stage 0-250 PSIG Outlet □ Tariff Surcharge □	1,500.00	- 435.00 112.50	1,177.50
5	186009337	1	Nitrogen Generator, Genius SQ24, 120V □ Tariff Surcharge □	18,952.00	- 5,496.08 758.08	14,214.00
6	176003966 *	1	liveID First User License	10,800.00	- 3,132.00	7,668.00

Part numbers with suffix DD or ending with \* will be delivered digitally through the Waters Digital Software Delivery and Licensing Platform.

Total Quotation in USD	<b>114,786.99</b>
(Excludes Taxes & Shipping)	

**Sales Proposal**  
Please reference this Quotation when Purchase Order is issued

## Waters Standard Terms and Conditions

Delivery: 30 Days  
Freight Terms: FOB Shipping Point  
Payment Terms: NET 30 DAYS  
Payment Terms Subject to Credit Review

### Additional Notes:

A training certificate will be shipped and invoiced at the same time your instrument ships. The certificate will be valid for one year.

For Finance and Leasing Options, please contact our Waters Leasing Account Manager, Jonathan Bennett at 508-422-6301.

Waters™ FlexCHOICE™: mySystem Coverage Waters™ FlexCHOICE™ personalized, flexible support, maintenance, and service options to meet the unique requirements of your laboratory.

- Performance Maintenance (PM) is a proactive maintenance that keeps your system operating at peak performance. One or more PM visits may be included as specified within the quote. A PM visit is a combination of Waters Quality Parts, including documented standardized protocols, delivered by a Waters Certified Field Service Specialist.
- A more detailed description of coverage and additional options are available in our Statement of Coverage, available upon request.
- Taxes may be applied at time of invoicing where applicable.
- All pricing on this quotation is subject to change, unless otherwise noted in a signed agreement. Pricing on this quotation is valid through date stated as "Quotation Valid Until". Payment Terms are subject to Credit Review.
- Please reference this quotation number when issuing your purchase order. Thank you for choosing Waters FlexCHOICE mySystem coverage to protect your investment. We look forward to providing the customized level of service and support that's right for your laboratory, while maintaining the performance you have come to trust with Waters

Sales Proposal

Please reference this Quotation when Purchase Order is issued

**Detail Product Description(s)**

**Product# Description**

**176004666 RADIANT™ ASAP Standard**

RADIANT™ ASAP is a compact, standalone detector which provides easy access to the sensitivity and specificity of mass spectrometry, with the speed and simplicity of the Atmospheric pressure Solids Analysis Probe (ASAP). Designed using proven technologies and utilising advanced software, RADIANT ASAP can take you from point of sampling to result in under a minute.

RADIANT ASAP includes a dedicated and fully optimised, front loading ASAP source, designed specifically to be intuitive and easy to use. RADIANT ASAP requires minimal sample preparation, enabling the direct sampling of solid and liquid samples, either directly, or after easy dilution steps. Sampling using standard sized glass capillaries ensures a low cost per sample analysis, accessible to users with all levels of expertise. Minimal training requirements, automated set-up and streamlined workflows help new users get up and running quickly and efficiently.

The standard system has an integrated diaphragm backing pump and is best for analysis of solids or high concentration materials.

MassLynx™ brings a powerful and robust mass spectrometry data analysis toolkit whether you want to manually inspect the data from your analysis, automatically find and report specific masses of interest with OpenLynx™ processing capabilities or determine semi-quantitative levels or ratios of species of interest with IonLynx™.

LiveID™ Software enables the real-time classification of samples using RADIANT ASAP. Information is provided to the user immediately at the time of analysis enabling informed, real-time decision making and removing doubt from sample identity. LiveID uses a statistical modelling workflow for applications such as authenticity confirmation, adulteration, counterfeit identification, or material QC. First, authentic or verified samples are used to create and validate a statistical model. The validated model can then be used with test samples and generate live classifications. The output is a simple to interpret yes/no answer.

LiveID is also capable of real time library matching workflows, where the software matches all compounds in the library against each sample analysed, giving a score out of 1000, where values close to 1000 indicate it is likely the compound of interest is in the sample; lower scores indicate it is unlikely to be present in the sample.

IonLynx provides a user-friendly methodology to determine semi-quantitative levels or relative ratios of analytes of interest in mixtures. It gives options to automatically process and report results from non-chromatographic data with the option to only highlight abnormal samples allowing quick browsing of results. This can be configured to display results in an interactive browser format, or an electronic, or printed report.

Please Note: IonLynx and LiveID must be ordered separately if required.

**668000419 Monitor, 27"**

27" MONITOR, Dell flat panel display

**740002549 Maint: MassLynx S/W 2nd Yr**

Masslynx Software 2 Year Plan

MassLynx Software Maintenance Contract - Valid for 2 Years - Includes coverage according to the Waters Informatics Maintenance Plan.



Sales Proposal

Please reference this Quotation when Purchase Order is issued

**Detail Product Description(s)**

**Product# Description**

**176600010 FlexCHOICE™ Coverage for RADIANT™ System**

Seamless coverage for the 24 months  
No. of Performance Maintenance Visits: 1  
Service Level: Standard  
Response Time: Standard

Covered Modules:  
RADIANT - RADIANT ASAP

**700005025 GLASS CAPILLARY 1.9 x 100mm (100PK)**

GLASS CAPILLARY 1.9 x 100mm (100PK)

**725000473 Power Supply, Uninterruptable 5.2KV**

Power Supply, uninterruptible 5.2kVA  
(This unit is modified from the standard to allow an overload capacity on Instrument Start-up)  
Please Note that this requires an L6-30 wall socket

**186009337 Nitrogen Generator, Genius SQ24, 120V**

Peak Scientific Genius SQ 24 (110V)

Account : Dupage County Sheriffs Office  
 Quotation number : 24181016  
 Creation date : 08/29/2025  
 Expiration date : 09/29/2025

## Sales Proposal

Please reference this Quotation when Purchase Order is issued

## Waters General Sales Terms and Conditions

### THIS TRANSACTION IS EXPRESSLY CONDITIONED UPON AND SUBJECT TO ALL OF THE FOLLOWING TERMS AND CONDITIONS:

1. Acceptance - Buyer's acceptance of the offer to purchase the products and/or services set forth on the front page made by Waters Technologies Corporation d/b/a Waters Corporation (Waters) of this quotation shall create a contract subject to and expressly limited by the terms and conditions contained on this form. Acceptance of this quotation may only be made on the exact terms and conditions set forth on this quotation; if additional or different terms are proposed by Buyer, such additional or different terms shall not become a part of the contract formed by Buyer's acceptance of the quotation. Receipt of the products sold hereunder or commencement of the services provided hereunder shall be deemed acceptance of the terms and conditions of this quotation.
2. Taxes and Payment - Any tax, duty, custom or other fee of any nature imposed upon this transaction by any federal, state or local governmental authority shall be paid by Buyer in addition to the price quoted. In the event Waters is required to prepay any such tax or fee, Buyer will reimburse Waters. Payment terms shall be net thirty (30) days after shipment and are subject to credit approval. An interest charge equal to 1 1/2% per month (18% per year) will be added to quotations outstanding beyond 30 days after shipment. In addition, Waters reserves the right, in its sole discretion, to require C.O.D. payment terms from any Buyer. Waters may also refuse to sell to any person until all prior overdue accounts are paid in full.
3. Delivery and Shipment - Delivery terms shall be F.O.B. Waters shipping point; identification of the products shall occur when they leave Waters shipping point at which time title and risk of loss shall pass to Buyer. All shipment costs shall be paid by Buyer and if prepaid by Waters the amount thereof shall be reimbursed to Waters. Waters will make reasonable commercial efforts to ship the products or provide the services hereunder in accordance with the delivery date set forth on the reverse side hereof provided, that Waters accepts no liability for any losses or for general, indirect special or consequential damages arising out of delays in delivery.
4. Warranty - The products and/or services shall be covered by the applicable Waters standard warranty, a copy of which is supplied with the products and/or services or upon request. NO OTHER WARRANTY, WHETHER EXPRESS OR IMPLIED, IS MADE WITH RESPECT TO THE PRODUCTS AND/OR SERVICES. WATERS EXPRESSLY EXCLUDES THE IMPLIED WARRANTIES OF MERCHANTABILITY AND OF FITNESS FOR A PARTICULAR PURPOSE. Any model or sample furnished to the Buyer is merely illustrative of the general types and quality of goods and does not represent that the products will conform to the model or sample. Buyer's remedies under Waters warranty shall be limited to repair or replacement of the product or component which failed to conform to Waters applicable standard warranty. WATERS SHALL NOT BE LIABLE FOR CONSEQUENTIAL, INCIDENTAL, SPECIAL OR ANY OTHER INDIRECT DAMAGES RESULTING FROM ECONOMIC LOSS OR PROPERTY DAMAGE SUSTAINED BY BUYER FROM THE USE OF ITS PRODUCTS OR SERVICES.
5. Returned Goods - Waters may, in its sole discretion, authorize product returns in appropriate circumstances, subject to such conditions as Waters may specify. Any such return shall be subject to the express prior authorization of Waters and payment by Buyer of a restocking charge. No returns will be authorized after one hundred twenty (120) days following shipment to Buyer.
6. Technical Advice - Waters may, at Buyer's request furnish technical assistance, advice and information with respect to the products if and to the extent that such advice, assistance and information is conveniently available. It is expressly agreed that there is no obligation to provide such information, which is provided without charge at the Buyer's risk, and which is PROVIDED WITHOUT WARRANTY OF ANY KIND AND IS SUBJECT TO THE WARRANTY DISCLAIMERS AND LIMITATION OF LIABILITY SET FORTH IN PARAGRAPH 4.
7. Waters Right of Possession, etc. - Buyer hereby grants Waters a purchase money security interest in the goods offered by this quotation to secure the due and punctual payment of the purchase price specified in this quotation. In the event of default by Buyer in any payment due Waters, Waters shall have the right, in addition to any other remedies it may have at law or in equity, to withhold shipment, to recall goods in transit and retake the same, to repossess any goods which may be stored with Waters for Buyer's account without the necessity of Waters initiating any other proceedings. In addition, Waters shall have all of the rights and remedies of a secured party under the Massachusetts Uniform Commercial Code and may exercise all such rights and remedies in accordance therewith. Buyer shall execute such documents as Waters may request to effectuate the foregoing security interest.
8. Agents, etc. - No agent, employee or other representative has the right to modify or expand Waters standard warranty applicable to the products and/or services or to make any representations as to the products other than those set forth in the applicable user or operator's guide delivered with the products, and any such affirmation, representation or warranty, if made, should not be relied upon by Buyer and shall not form a part of contract between Waters and Buyer for the purchase of the products or services.
9. Fair Labor Standards - The products or services provided hereunder were produced and/or performed in compliance with the requirements of all sections of the Fair Labor Standards Act of 1938 as amended.
10. Equal Employment - Waters is an Equal Opportunity Employer. It does not discriminate in any phase of the employment process against any person because of race, color, creed, religion, national origin, sex, age, veteran or handicapped status.
11. Modifications, Waiver, Termination - The contract formed by Buyer's acceptance of this quotation may be modified and any breach thereunder may be waived only by a written and signed document by the party against whom enforcement thereof is sought.
12. Governing Law - The contract formed by Buyer's acceptance of this quotation shall be governed by and construed in accordance with the laws of the Commonwealth of Massachusetts, U.S.A.
13. Compliance with Laws - Buyer shall at all times comply with all applicable federal, state and local laws and regulations, including, without limitation, the provisions of the United States Export Control Laws as may be in effect for any of the products or services, and, if products or services hereunder are used in clinical applications, all applicable rules and regulations of the United States Food and Drug Administration and/or other domestic or international agencies with respect to the application of, as the case may be, Good Clinical Practices ("GCP"), Good Laboratory Practices ("GLP") or good Manufacturing Practices ("GMP").
14. Additional Terms and Conditions - This quotation is also subject to any Waters Special Terms and Conditions applicable to the products or services offered by this quotation, which appear on the front of this quotation. Any variance from the terms and conditions of this quotation in any order or other written notification from Buyer, will be of no effect. Should Buyer order products or services through a Waters office located outside of the United States, the terms and conditions of the quotation issued by the office outside of the United States shall govern such order.
15. Arbitration - Any and all disputes or controversies arising in connection with the contract formed by Buyer's acceptance of this quotation or the sale of products and/or performance of the services shall be resolved by final and binding arbitration in Boston, Massachusetts, under the rules of the American Arbitration Association then obtaining. The arbitrators shall have no power to add to, subtract from or modify any of these terms or conditions of this contract. Any award rendered in such arbitration may be enforced by either party in either the courts of the Commonwealth of Massachusetts or in the United States District Court for the District of Massachusetts, to whose jurisdiction for such purposes Waters and Buyer each hereby irrevocably consents and submits.
16. Software - To the extent there is any software included with the products, the software is being licensed, not sold and all rights, title and interest therein shall remain with Waters. Use of the software shall be in accordance with the applicable software license delivered with the products. U.S. Government Restricted Rights - RESTRICTED RIGHTS LEGEND. Use, duplication or disclosure by the Government is subject to restrictions as set forth in subparagraph (c)(1)(ii) of the Rights in Technical Data and Computer Software clause at DFARS 252.227-7013 or subparagraphs (c)(1) and (2) of the Commercial Computer Software - Restricted Rights clause at 48 CFR 52.227-19, as applicable.
17. Force Majeure - Waters shall have no liability for failure to perform, or delay in performance, in the delivery of any and all equipment manufactured or sold by Waters including instruments, supplies, components, systems, chemistry, accessories, replacement spare parts, or any and all services provided by Waters, caused by circumstances beyond its reasonable control including, but not limited to, acts of God, acts of nature, floods, fire, explosions, war or military mobilization, United States governmental action or inaction, request of governmental authority, delays of any kind in transportation or inability to obtain material or equipment, acts of other governments, strikes, or labor disturbances.
18. Diagnostic Products - Buyer acknowledges and agrees that only those products which are labeled and identified as in vitro diagnostic ("IVD")

Waters Technologies Corporation dba Waters Corporation, 34 Maple St, Milford MA 01757 800 252 4752

This quotation is expressly conditioned upon, and subject to all terms and conditions set forth within

Account : Dupage County Sheriffs Office  
Quotation number : 24181016  
Creation date : 08/29/2025  
Expiration date : 09/29/2025

**Sales Proposal**

Please reference this Quotation when Purchase Order is issued

**Waters General Sales Terms and Conditions**

devices are intended to be used for IVD purposes. Buyer acknowledges and agrees that any products that are not labeled and identified as IVDs are general laboratory products intended for research and other general scientific uses and are not for use in IVD procedures.

19. Software as a Service (SaaS) - Notwithstanding any other term of this quotation to the contrary, all purchases of and access to Waters' SaaS offerings contained within this quotation are governed solely by the terms and conditions of the Software as a Service (SaaS) Agreement located at: <https://waters.policytech.com/dotNet/documents/?docid=1178&public=true>.

The terms and conditions of the Software as a Service (SaaS) Agreement are hereby incorporated into this quotation by reference. No other terms or conditions (including, without limitation, the other Waters General Sales Terms and Conditions in this quotation above, any terms in Buyer's purchase order, nor any license agreement) will apply to your order of Waters' SaaS offerings, unless expressly stated otherwise in the Software as a Service (SaaS) Agreement. By issuing a purchase order in response to this quotation or otherwise receiving, accessing, or using any of Waters' SaaS offerings, you confirm acceptance of the Software as a Service (SaaS) Agreement as the exclusive document governing your access and use of the Waters SaaS offering and the parties' relationship with regard to the same, without modification. Additional or different terms contained in Buyer's purchase order, any other Buyer document, or Waters' invoice will not be binding on the parties, are void and of no force or effect, and the parties hereby reject such additional or different terms. These conditions form part of the contract to the exclusion of all other terms and conditions (including any terms or conditions which Buyer purports to apply under any purchase order, confirmation of order, specification or other document) unless expressly stated otherwise in the Software as a Service (SaaS) Agreement.



DuPage County  
Finance Department  
Procurement Division  
421 North County Farm Road  
Room 3-400  
Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	<i>Waters</i>
CONTACT PERSON:	<i>Justin Carder</i>
CONTACT EMAIL:	<i>justin_carder@waters.com</i>

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

### **Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

### **Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Justin Carder

Signature: 

Title: Account Manager

Date: September 11, 2025



## Judicial/Public Safety Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

---

**File #:** JPS-P-0040-25

**Agenda Date:** 10/7/2025

**Agenda #:** 6.B.

---

AWARDING RESOLUTION ISSUED TO  
PUBLIC SAFETY DIRECT  
FOR REPAIRS, UPFITTING AND MONTHLY MAINTENANCE OF SHERIFF'S VEHICLES  
FOR SHERIFF'S OFFICE  
(CONTRACT TOTAL AMOUNT \$522,215)

WHEREAS, proposals have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Public Safety Direct, to provide repairs, upfitting and monthly maintenance of Sheriff's vehicles, for the period of October 31, 2025 through October 30, 2026, for the Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED, that said contract is to provide repairs, upfitting and monthly maintenance of Sheriff's vehicles, for the period of October 31, 2025 through October 30, 2026 for the Sheriff's Office per RFP #23-055-SHF, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Public Safety Direct, 4614 W. 137th Crestwood, IL 60418, for a contract total amount of \$522,215, second of three options to renew.

Enacted and approved this 14th day of October, 2025 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 25-2305	RFP, BID, QUOTE OR RENEWAL #: 23-055-SHF	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$522,215.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 10/07/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$2,088,860.00
	CURRENT TERM TOTAL COST: \$522,215.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: SECOND RENEWAL
Vendor Information		Department Information	
VENDOR: Public Safety Direct	VENDOR #: 14308	DEPT: Sheriff's Office	DEPT CONTACT NAME: Dan Bilodeau
VENDOR CONTACT: Mark Kozeluh	VENDOR CONTACT PHONE: 708-398-1896	DEPT CONTACT PHONE #: 630-407-2402	DEPT CONTACT EMAIL: dan.bilodeau@dupagesheriff.org
VENDOR CONTACT EMAIL: mark@publicsafetydirect.com	VENDOR WEBSITE:	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Purchase, install, and maintain all emergency equipment for police vehicles. Procurement type- RFP			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Purchase, install, and maintain all emergency equipment for police vehicles.			

### SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
RENEWAL OF RFP	

### SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. This is our current contracted vendor and they are the only vendor to bid for this contract when it was posted
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). Renew this contract to keep status quo otherwise the contract will drop and we will have no vendor.

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Public Safety Direct, Inc	Vendor#: 14308	Dept: Sheriff's Office	Division: Budget
Attn: Mark Kozeluh	Email: mark@publicsafetydirect.com	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org
Address: 4614 W 137th	City: Crestwood	Address: 501 N County Farm Road	City: Wheaton
State: IL	Zip: 60418	State: IL	Zip: 60187
Phone: 708-389-1896	Fax:	Phone: 630-407-2122	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Public Safety Direct, Inc	Vendor#: 14308	Dept: Sheriff's Office	Division: Admin
Attn: Mark Kozeluh	Email: mark@publicsafetydirect.com	Attn: Dan Bilodeau	Email: dan.bilodeau@dupagesheriff.org
Address: 4614 W 137th	City: Crestwood	Address: 501 N County Farm Road	City: Wheaton
State: IL	Zip: 60418	State: IL	Zip: 60187
Phone: 708-389-1896	Fax:	Phone: 630-407-2402	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Oct 31, 2025	Contract End Date (PO25): Oct 30, 2026



Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		1 month of services As needed service calls, upfitting of new vehicles and monthly maintenance fee	FY25	1000	4400	53380		45,000.00	45,000.00
2	1	EA		11 month of services As needed service calls and upfitting of new vehicles and monthly maintenance fee	FY26	1000	4400	53380		477,215.00	477,215.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 522,215.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



**THE COUNTY OF DUPAGE  
FINANCE - PROCUREMENT  
UPFIT AND MAINTENANCE OF EMERGENCY  
EQUIPMENT & ACCESSORIES 23-055-SHF  
BID TABULATION**

✓

<b>Criteria</b>	<b>Available Points</b>	<b>PUBLIC SAFETY DIRECT, INC</b>
Firm Qualifications	20	<b>17</b>
Key Qualifications	30	<b>27</b>
Project Understanding	30	<b>27</b>
Price	20	<b>20</b>
Total	100	<b>91</b>

Fee and Rate Proposal	<b>\$ 522,215.00</b>
Percentage of points	100%
Points awarded (wtd against lowest price)	<b>20</b>

NOTES
-------

RFP Posted on 12/14/2022 Bid Opened On 5/24/2023, 2:30 PM CST by	NE, NF
Invitations Sent	37
Total Requesting Documents	0
Total Bid Responses Received	1



The County of DuPage  
Finance Department  
Procurement Division, Room 3-400  
421 North County Farm Road  
Wheaton, Illinois 60187

### CONTRACT RENEWAL AGREEMENT

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Public Safety Direct, Inc. located at 4614 W 137th Street, Crestwood, IL 60418, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #23-055-SHF which became effective on 10/29/2023 and which will expire 10/30/2025. The contract is subject to the second of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 10/30/2026.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

#### THE COUNTY OF DUPAGE

\_\_\_\_\_  
SIGNATURE

Henry Kocker

\_\_\_\_\_  
PRINTED NAME

Buyer I

\_\_\_\_\_  
PRINTED TITLE

\_\_\_\_\_  
DATE

#### CONTRACTOR

\_\_\_\_\_  
SIGNATURE

Mark D. Kozeluh

\_\_\_\_\_  
PRINTED NAME

President

\_\_\_\_\_  
PRINTED TITLE

\_\_\_\_\_  
DATE

9/17/25

**SECTION 9 - PROPOSAL FORM**  
**UPFIT AND MAINTENANCE OF EMERGENCY EQUIPMENT & ACCESSORIES 23-055-SHF**  
(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Offeror	Public Safety Direct, Inc
Main Business Address	4614 w 137th St
City, State, Zip Code	Crestwood, IL 60418
Telephone Number	708.389.1896
Fax Number	
Proposal Contact Person	Mark Kozeluh
Email Address	mark@publicsafetydirect.com

The undersigned certifies that he is:  
☐ the Owner/Sole Proprietor      ☐ a Member of the Partnership      ☒ an Officer of the Corporation      ☐ a Member of the Joint Venture

herein after called the Offeror and that the members of the Partnership or Officers of the Corporation are as follows:

[REDACTED]

\_\_\_\_\_  
(President or Partner)

\_\_\_\_\_  
(Vice-President or Partner)

\_\_\_\_\_  
(Secretary or Partner)

\_\_\_\_\_  
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Manager, DuPage Center, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ issued thereto;

Further, the undersigned proposes and agrees, if this Proposal is accepted, to provide all necessary machinery, tools, apparatus and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Offeror and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Offeror and is true and accurate.

Further, the undersigned certifies that the Offeror is not barred from proposing on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33E-4, proposal rigging or proposal-rotating or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this proposal and has checked the same in detail before submitting this proposal, and that the statements contained herein are true and correct.

If a Corporation, the undersigned further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed, nor modified and that the same remain in full force and effect. (Offeror may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority

to do so.)

Further, the offeror certifies that he has provided services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the offeror, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the cost schedule.

**PROPOSAL AWARD CRITERIA**

This proposal will be awarded to the most responsive, responsible vendor meeting specifications based upon the highest score compiled during evaluation of the proposals outlined in the selection process.

The Contractor agrees to provide the service described above and in the contract specifications under the conditions outlined in attached documents for the amount stated.

X   
(Signature and Title)

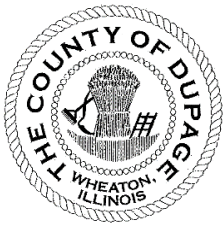
CORPORATE SEAL  
(If available)

**PROPOSAL MUST BE SIGNED FOR CONSIDERATION**

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ AD, 2023

\_\_\_\_\_

My Commission Expires: \_\_\_\_\_  
(Notary Public)



## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### **Section I: Contact Information**

Please complete the contact information below.

BID NUMBER:	23-055-SHF
COMPANY NAME:	Public Safety Direct, Inc.
CONTACT PERSON:	Mark D. Kozeluh
CONTACT EMAIL:	Mark@publicsafetydirect.com

### **Section II: Procurement Ordinance Requirements**

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

### **Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co, IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

### **Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Mark D. Kozeluh

Signature: 

Title: President

Date: 9/17/2025

## SECTION 8 - BID FORM PRICING

All quantities listed are estimates of anticipated yearly upfitting needs.

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
<b>SECTION 1</b>					
FLAT RATE CHARGES FOR REMOVAL AND INSTALLATION OF VEHICLE EQUIPMENT					
MARKED POLICE INTERCEPTOR SQUAD CARS					
1	New Equipment Installation	EA	30	\$ 2995	\$ 89850.00
2	Equipment Removal	EA	30	\$ 750	\$ 22500.00
3	Equipment Re-Installation	EA	30	\$ 2995	\$ 89850.00
4	Concealed Hatch Installation	EA	30	\$ 95	\$ 2850.00
5	Concealed Hatch Removal	EA	30	\$ 95	\$ 2850.00
6	Lightbar Installation	EA	30	\$ 350	\$ 10500.00
7	Lightbar Removal	EA	30	\$ 200	\$ 6000.00
8	Siren Installation	EA	30	\$ 250	\$ 7500.00
9	Grill Light Installation	EA	30	\$ 130	\$ 3900.00
10	Rear Seat OR Cage Installation	EA	30	\$ 350	\$ 10500.00
11	Rear Seat Restraints Installation	EA	30	\$ N/A	\$ N/A
MARKED TAHOE SUPERVISOR SQUAD CARS					
12	New Equipment Installation	EA	10	\$ 2295	\$ 22950.00
13	Equipment Removal	EA	10	\$ 750	\$ 7500.00
14	Equipment Re-Installation	EA	10	\$ 2295	\$ 22950.00
15	Concealed Hatch Installation	EA	10	\$ 95	\$ 950.00
16	Concealed Hatch Removal	EA	10	\$ 95	\$ 950.00
17	Lightbar Installation	EA	10	\$ 350	\$ 3500.00
18	Lightbar Removal	EA	10	\$ 200	\$ 2000.00
19	Siren Installation	EA	10	\$ 250	\$ 2500.00
20	Grill Light Installation	EA	10	\$ 130	\$ 1300.00
21	Rear Seat Cage Installation	EA	10	\$ 350	\$ 3500.00



NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
22	Rear Seat Restraints Installation	EA	10	\$ N/A	\$ N/A
INVESTIGATOR VEHICLES					
23	New Equipment Installation	EA	5	\$ 1950	\$ 9750.00
24	Equipment Removal	EA	5	\$ 500	\$ 2500.00
25	Equipment Re-Installation	EA	5	\$ 1950	\$ 9750.00
MARKED SUPERVISOR INTERCEPTOR VEHICLES					
26	New Equipment Installation	EA	8	\$ 1950	\$ 15600.00
27	Equipment Removal	EA	8	\$ 500	\$ 4000
28	Equipment Re-Installation	EA	8	\$ 1950	\$ 15600.00
K-9 UNIT VEHICLES					
29	New Equipment Installation	EA	7	\$ 3200	\$ 22400.00
30	Equipment Removal	EA	7	\$ 1195	\$ 8365.00
31	Equipment Re-Installation	EA	7	\$ 3200	\$ 22400.00
PRISONER TRANSPORT AND SWAP VEHICLES					
32	New Equipment Installation	EA	3	\$ 6500	\$ 19500.00
33	Equipment Removal	EA	3	\$ 2500	\$ 7500.00
34	Equipment Re-Installation	EA	3	\$ 6500	\$ 19500.00
UNMARKED/ADMIN VEHICLES					
35	New Equipment Installation	EA	5	\$ 1950	\$ 9750.00
36	Equipment Removal	EA	5	\$ 650	\$ 3250.00
37	Equipment Re-Installation	EA	5	\$ 1950	\$ 9750.00
<b>GRAND TOTAL</b>					<b>\$ 494015.00</b>

**SECTION 2****EQUIPMENT REPAIR – “AS NEEDED” TIME AND MATERIAL REPAIR SERVICE****LABOR RATE**

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Normal Work Hours 8:00 A.M. - 4:00 P.M.	HR	40	\$ 130	\$ 5200.00
2	After Normal Work Hours	HR	40	\$ 350	\$ 14000.00
NO.	ITEM	ESTIMATED EXPENDITURE		% OF ADJUSTMENT (-, +)	EXTENDED PRICE
MARK-UP / DISCOUNT ON PARTS					
3	PARTS MARKUP Parts Markup from Contractors Cost: \$5000.00 X 20% of Markup = (The Contractor must provide OEM/Part source invoices). Example: \$5,000.00 x 10% Markup = \$5,500.00	\$10,000.00		-10 %	\$ 9000.00
GRAND TOTAL					\$ 28200.00

**SECTION 3 – PART AND INSTALLATION PRICING**

If listed parts are not available due to limited supply by the manufacturer a substitution of another make/model can be made with written approval from the County.

**MARKED POLICE INTERCEPTOR SQUAD CARS**

NO.	ITEM	PART COST	INSTALLATION COST
1	Ignition Override System	\$ 299	\$ 260
2	Power Distribution Unit panel with all fuses clearly marked in typed decal with no hand writing. Power Distribution Unit and siren control box should be easily accessible for service, but not located in the console.	Type text here \$ 450	Type text here \$ 130.00
3	12V Timer for all vehicle computers, chargers, radios, lights, sirens and any other after-market equipment with built in 12V Voltage Monitoring 120Amp Capacity	\$ 120	\$ 130.00
4	STI-CO Flexi-Whip Antenna(s)	\$ 75	\$ 75.00
5	¾" NMP Brass Hole Mount Antenna Cable	\$ 55	\$ 75.00
6	Havis Console for 2020 Interceptor Utility (C-VS-1012-INUT) with Armrest (C-ARM-103) with Self Adjusting Cup Holder (CUP2-1001)	\$ 750	\$ 260
7	Havis Floor Post Premium Computer Mount PKG-PSM-3006	\$ 749	\$ 130
8	Federal Signal Pathfinder PF200R Siren and Light Controller	\$ 1050	\$ 390
9	Federal Signal 100W Siren Speaker & Bracket	\$ 249	\$ 130
10	Federal Signal Integrity 51" Complete Dual Color Lightbar 360 Red LED with White front flood and Blue Arrow.	\$ 1800	\$ 260
11	Sound Off Signal Solid State Plug In Headlight Flasher	\$ 99	\$ 130
12	Sound Off Signal Solid State Plug In Tail Flasher	\$ 149	\$ 130
13	Federal Signal PBX Push Bumper	\$ 550	\$ 390
14	Pair of Federal Signal Micro pulse Push bumper or grille mounted lights with brackets	\$ 300	\$ 130
15	Federal Signal 8 head rear warning bar	\$ 399	\$ 130
16	Pair of Federal Signal Micro pulse Surface mount light mounted on each side of Push Bumper	\$ 300	\$ 130
17	Pair of Federal Signal Dual Color Cargo Window Lights	\$ 300	\$ 130

NO.	ITEM	PART COST	INSTALLATION COST
18	ProGard Center Sliding Poly Window Full Prisoner Partition with recessed panel and lower extension panels.	\$ 1100	\$ 390
19	Santa Cruz Single Vertical Rifle Lock mounted in recessed panel on front partition	\$ 350	\$ 130
20	Maglite MagCharger LED Rechargeable Flashlight mounted in recessed panel on front partition	\$ 159	\$ 60
21	Gun lock timer	\$ NA	\$
22	Pro-Gard Pair of Steel Window Bars in prisoner compartment (for use with O.E.M. door panels only)	\$ 310	\$ 60
23	Pro-Gard Rear Polymer Transport Seat w/ 7 Ga. Steel Screen Window Cargo Barrier and Outboard Seat Belts	\$ 2100	\$ 390
24	Pro-Gard Set of Three rear cargo and rear side window guards	\$ 492	\$ 390
25	Ford Interceptor Utility Subframe with Electronics Panel Mount	\$ 450	\$ 130
26	Mobile VHF Two-Way Radio	\$ 799	\$ 260
27	Customer Supplied tablet/computer and keyboard	\$ N/A	\$ 75.00
28	Zebra ZQ500 Series ZQ520	\$ 899	\$ 260
29	Zebra Power adapter	\$ 205	\$ 60
30	Zebra USB cable - 5 pin Micro-USB Type B (P) - to - USB (M) - 6 ft. - for ZQ500 Series	\$ 35	\$ 60
32	3M Traffic Preemption Emitter	\$ 350	\$ 130
33	Customer provided In Car Camera System	\$ N/A	\$ 1040
K9 UNITS			
34	Havis 2020 Interceptor Utility Black K9 Kennel	\$ 4968.00	\$ 1000.00
35	Havis Window guard kit	\$108	\$ 60
36	ACE K9 Heat Alarm Pro	\$ 1000	\$ 350
37	ACE K9 Engine Stall Sensor	\$ 145	\$ 150
38	ACE K9 10" Fan Kit	\$ 240	\$ 130
39	ACE K9 Carbon Monoxide Alarm with interface module	\$ N/A	\$ 60

NO.	ITEM	PART COST	INSTALLATION COST
40	ACE K9 Remote pager system	\$ 375	\$ 100
MARKED SUPERVISOR INTERCEPTOR VEHICLES			
41	Mobile UHF radio	\$ Customer Supplied	\$ 100
42	Mobile VHF Radio	\$ Customer Supplied	\$ 100
43	800mhz/VHF/UHF Antennas	\$ 105	\$ 60
44	Pro-Gard Steel Cargo Barrier with filler panels	\$ 603	\$ 390
45	Pro-Gard Set of Three rear cargo and rear side window guards	\$ 492	\$ 390
INVESTIGATOR VEHICLES			
46	Power Distribution Unit panel with all fuses clearly marked in typed decal with no hand writing. Power Distribution Unit and siren control box should be easily accessible for service, but not located in the console.	\$ 450	\$ 130
47	Federal Signal Pathfinder PF200H Siren and Light Controller	\$ 1050	\$ 390
48	Federal Signal 100W Siren Speaker & Bracket	\$ 249	\$ 130
49	Sound Off Signal Solid State Headlight Flasher	\$ 99	\$ 130
50	Sound Off Signal Solid State Taillight Flasher	\$ 149	\$ 130
51	One pair of Federal Signal MPS600U 1R 1B grille mounted lights with brackets	\$ 300	\$ 130
52	Two Federal Signal XStream Dual Head Tri Color Warning Lights mounted on front visor	\$ 598	\$ 130
53	Two Federal Signal XStream Dual Head Tri Color Warning Lights mounted on rear deck	\$ 598	\$ 130
54	Two Federal Signal XStream Single Head Tri Color Warning Lights mounted for side warning	\$ 499	\$ 130
VARIOUS PARTS			
55	Accessories Outlet (3)	\$ 42	\$ 60.00
56	Antenna Couplers	\$ 15	\$ 60.00
57	Antenna (on glass)	\$ 100	\$ 100.00
58	Antenna (only)	\$ 75	\$ 60.00
59	Antenna (dual band disguise)	\$ 500	\$ 250.00

NO.	ITEM	PART COST	INSTALLATION COST
60	Antenna (single band disguise)	\$ 500	\$ 175
61	Arrowstick	\$ 495	\$ 100
62	Arrowstick (split)	\$ N/A	\$ 130
63	Beacons (interior)	\$ N/A	\$ 130
64	Canine Container Havis K9 Kennel with Havis Window Guard Kit K9-F28-1-B	\$ 4900.00	\$ 1000
65	Canine Monitoring System (Must include all parts) ACE K9 Heat Alarm Pro ACE K9 Engine Stall Sensor ACE K9 10" Fan Kit ACE K9 Carbon Monoxide Alarm with interface module ACE K9 Remote pager system	\$ 1760	\$ 790
66	Circuit Breakers	\$ 75	\$ 60
67	Havis 2020 Interceptor Utility Console C-VS-1012-INUT	\$ 602	\$ 260
68	Deck Lights	\$ 300	\$ 260
69	Diodes	\$ 20	\$ 30
70	Maglite MagCharger Rechargeable LED Flashlight System	\$ 159	\$ 60
71	Federal Signal Micro Pulse Ultra 600 Series Pathfinder Compatible Steady Burn Grille Lights	\$ 300	\$ 130
72	Sound Off Signal Solid State Headlight Flasher	\$ 99	\$ 130
73	Ignition Overrides	\$ 299	\$ 260
74	LED Lights	\$ 300	\$ 130
75	Light Bar (mini)	\$ 299	\$ 390
76	Map Light System	\$ 149	\$ 130
77	Mic Clip	\$ 14	\$ 30
78	Power Distribution Unit panel with all fuses clearly marked in typed decal with no hand writing	\$ 450	\$ 130
79	Relays	\$ 15	\$ 30
80	Pro-Gard Space Saver Center Sliding Poly Window Full Prisoner Partition with recessed panel and lower extension panels.	\$ 1100	\$ 390
81	Santa Cruz Single Adjustable Rifle Rack	\$ 350	\$ 130

NO.	ITEM	PART COST	INSTALLATION COST
82	Santa Cruz Universal Timer	\$ NA	\$
83	Federal Signal Pathfinder PF200R Siren and Light Controller	\$ 1050	\$ 390
84	Federal Signal Pathfinder PF200H Siren and Light Controller	\$ 1050	\$ 390
85	Federal Signal ES100C & ESB-U	\$ 249	\$ 130
86	Spotlight	\$ 650	\$ 260
87	Spotlight Bulb	\$ 159	\$ 60
88	Spotlight Handle	\$ 85	\$ 60
89	LED (interior dash) - LED Preemption Unit	\$ 1750	\$ 130
90	LED (interior side) - Federal Signal XStream Dual Head Tri Color Warning Lights XSM2-BRW	\$ 299	\$ 130
91	LED (interior side halogen light) - Federal Signal XStream Dual Head Tri Color Warning Lights XSM2-BRW	\$ 299	\$ 130
92	LED (mirror) - Federal Signal Micro Pulse Wide Series Pathfinder Compatible Steady Burn Mirror Lights	\$ 185	\$ 130
94	Switchbox	\$ 299	\$ 130
95	Sound Off Signal Solid State Tail flasher	\$ 149	\$ 130
96	Terminal Block	\$ 10	\$ 25
97	Terminals	\$ N/C	\$ N/C
98	Wire Loom	\$ N/C	\$ N/C
99	Federal Signal Integrity 51" Complete Dual Color Lightbar 360 degrees of Red LEDs with White full front flood and dual color Blue Arrow rear	\$ 1800	\$ 260
100	Pro-Gard Set of Three rear cargo and rear side window guards	\$ 492	\$ 390
101	VHF, 128 Channel, 50 WATT Mobile Radio with Alphanumeric display	\$ 799	\$ 260
102	Vertex super LED split Red/Blue	\$ 142	\$ 130
103	Vertex White	\$ 142	\$ 130
104	Momentary Switch	\$ 19	\$ 30
105	Red/White LED - Federal Signal MPS620UX-RW	\$ 150	\$ 60
106	Blue/White LED - Federal Signal MPS620UX-RW	\$ 150	\$ 60

NO.	ITEM	PART COST	INSTALLATION COST
107	Havis Floor Post Premium Computer Mount PKG-PSM-3006	\$ 749	\$ 130
108	Install Material	\$ N/C	\$
109	Switch 7-Control w/Slide switch	\$ 299	\$ 130
110	Power Cable	\$ Not enough Info	\$
111	10 Terminal Cinch Block	\$ 15	\$ 25
112	4 Terminal Strip	\$ 15	\$ 25
113	Universal Speaker with Bracket	\$ 249	\$ 130
114	Waterproof ATC Fuse Holder	\$ 15	\$ 30
115	Dual Head Led Light head Red/Blue 7"	\$ 299	\$ 60
116	Eight Light head Led Light Stick Red/Blue 28" Length - Federal Signal CN Signal Master CNSM8RS-RAB2	\$ 475	\$ 130
117	Sliding Window Partition	\$ 1100	\$ 390
118	Pro-Gard Rear Polymer Transport Seat w/ 7 Ga. Steel Screen Window Cargo Barrier and Outboard Seat Belts	\$ 2100	\$ 390
119	Pro-Gard Pair of Steel Window Bars in prisoner compartment (for use with O.E.M. door panels only)	\$ 310	\$ 60
120	Vehicular Charger	\$ 499	\$ 130
121	VHF, 50 Watt Narrowband Capable Ispern Radio System	\$ 799	\$ 260
122	Havis Floor Post Premium Computer Mount PKG-PSM-3006	\$ 749	\$ 130
123	1/4 Wave VHF Antenna with Mount	\$ 130	\$ 130
124	806-866 QW8063 MBDN - Complete Antenna Kit	\$ 55	\$ 60
125	High Current Breakers 100 AMPS	\$ 75	\$ 60
126	Federal Signal PA300 100W Siren	\$ 350	\$ 130
127	Power Cable for Utility Interceptor	\$ Not enough info	\$
128	Ignition Override for FORD Sedan & SUV Interceptors	\$ 299	\$ 260





## Judicial/Public Safety Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

**File #:** JPS-P-0041-25

**Agenda Date:** 10/7/2025

**Agenda #:** 6.C.

AWARDING RESOLUTION ISSUED TO  
B&H PHOTO-VIDEO  
FOR THE PURCHASE OF IT EQUIPMENT AND SUPPLIES  
FOR THE SHERIFF'S OFFICE  
(CONTRACT TOTAL AMOUNT \$72,458.90)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 *et seq.*) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement for the purchase of IT equipment and supplies; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the Omnia Contract R201202, the County of DuPage will contract with B&H Photo-Video; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to B&H Photo-Video, FOR the purchase of IT equipment and supplies, for the period of October 21, 2025 through November 30, 2026, for the Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said for the purchase of IT equipment and supplies, for the period of October 21, 2025 through November 30, 2026, for the Sheriff's Office, be, and it is hereby approved for issuance of a contract by the Procurement Division to B&H Photo-Video, 420 Ninth Avenue New York, NY 10001, for a contract total amount not to exceed \$72,458.90, per contract pursuant to the Omnia Contract # R201202.

Enacted and approved this 14th day of October, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



# Procurement Review Comprehensive Checklist

## Procurement Services Division

This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 25-2359	RFP, BID, QUOTE OR RENEWAL #: 912639164	INITIAL TERM WITH RENEWALS: 1 YR + 1 X 1 YR TERM PERIOD	INITIAL TERM TOTAL COST: \$72,458.90
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 10/07/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$72,458.90
	CURRENT TERM TOTAL COST: \$72,458.90	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: B&H	VENDOR #: 19422	DEPT: DuPage County Sheriff's Office	DEPT CONTACT NAME: Jason Snow
VENDOR CONTACT: Zeljko Cvijanovic	VENDOR CONTACT PHONE: 212.239-7500 x 2493	DEPT CONTACT PHONE #: 630-407-2072	DEPT CONTACT EMAIL: jason.snow@dupagesheriff.org
VENDOR CONTACT EMAIL: zeljko@bhphoto.com	VENDOR WEBSITE: http://www.bandh.com/b2b	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). We are updating our two training rooms and roll call room. All the rooms have outdated audio and video equipment. The Illinois Correctional Academy utilizes the training rooms for the academy. We host recruits from other agencies for training and certification. The other classroom is used for internal and external training. This can also host other agency personnel for combined training. This vendor is on the OMNIA Contract : R201202. This is a portion of a group asset purchase of IT equipment for the IT upgrade of these training rooms.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished The technology needs to be replaced as the current system is not compatible with modern computer programs and quality.			

### SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

### SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. B&H is a leading distributor of AV equipment and they are on the OMNIA Contract.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). We are doing most of the installation work in-house. If we went to a vendor, this would cost more. If we do not perform the upgrades, we will still be using outdated equipment limiting our training capabilities

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: B&H	Vendor#: 19422	Dept: DuPage County Sheriff's Office	Division:
Attn: Zeljko Cvijanovic	Email: zeljkoc@bhphoto.com	Attn: Colleen Zbilski	Email: colleen.zbilski@DuPageSheriff.org
Address: 440 9th Ave	City: New York	Address: 501 N. County Farm Road	City: Wheaton
State: NY	Zip: 10001	State: IL	Zip: 60187
Phone: 212.239-7500 x 2493	Fax:	Phone: 630-407-2122	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: B&H	Vendor#: 19422	Dept: DuPage County Sheriff's Office	Division: IT
Attn: Zeljko Cvijanovic	Email: biddept@bhphoto.com	Attn: Jason Snow	Email: Jason.Snow@dupagesheriff.org
Address: 420 Ninth Avenue	City: New York	Address: 501 N. County Farm Road	City: Wheaton
State: NY	Zip: 10001	State: IL	Zip: 60187
Phone: 18009478003	Fax: 8008585517	Phone: 630-407-2072	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Oct 21, 2025	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		IT Equipment & Supplies	FY25	1000	4404	54100		72,458.90	72,458.90
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 72,458.90

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003  
212-239-7503

Fax: 800-858-5517  
212-239-7759

Email: Education: emailbids@bhphoto.com  
Corporate: corporatesales@bhphoto.com

Fed Gov: federsales@bhphoto.com  
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Prices Are Valid Until:

10/26/25

Quote No.: 912639164

Reference No.: R201202

Sold To: Jason Snow  
Dupage County  
501 N County Farm Rd  
Attn: Jason Snow  
WHEATON, IL 60187

Bill Phone: (630)407-2072

Date		Customer Code	Terms	Salesperson	Ship Via	
07/23/25		B7167446	N/A	D3E	MULTIPLE	
Line No	Qty Ord	Item Description	SKU# MFR#	Item Price	Amount	
4	2	VIEWSONIC IFP105UW 105" VIEWBRD 5K FLT PANL DISP/REG Country of Origin: CHINA  <i>This Is A Special Order Item, And Is Not Returnable.</i>  Special Order. 7-10 Business Days  <i>Please be aware that this is an 'All-or-None' Bid.</i> <i>Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.</i>	VIFP105UW (IFP105UW)	13,224.49 Retail: 13,599.00 Savings: 374.51	26,448.98 Retail: 27,198.00 Savings: 749.02	
6	2	KRAMER 4x1 USB SWITCHER/REG Country of Origin: UKRAINE  Special Order. 2-4 Weeks  <i>Please be aware that this is an 'All-or-None' Bid.</i> <i>Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be</i>	KRSWT341U (SWT3-41-U)	590.00 Retail: 884.00 Savings: 294.00	1,180.00 Retail: 1,768.00 Savings: 588.00	

Continued on Next Page ...



# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003  
212-239-7503

Fax: 800-858-5517  
212-239-7759

Email: Education: emailbids@bhphoto.com  
Corporate: corporatesales@bhphoto.com

Fed Gov: federsales@bhphoto.com  
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Quote No.: 912639164

Date		Customer Code	Terms	Salesperson	Ship Via	
07/23/25		B7167446	N/A	Slsm	MULTIPLE	
Line No	Qty Ord	Item Description	SKU# MFR#	Item Price	Amount	
7	4	LENOVO M70q G5/i7-14700T/16GB/256GB SSD/W11P/REG Country of Origin: CHINA  Special Order. 7-14 Business Days  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	LE12TD001NUS (12TD001NUS)	Retail: 1,153.21 Savings: 1,159.00 5.79	Retail: 4,612.84 Savings: 4,636.00 23.16	
8	6	JBL CEILING SPEAKER w/8" DRIVER (PAIR)/REG Country of Origin: CHINA  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	JBLCT81CT (LCT 81C/T)	Retail: 215.00 Savings: 276.00 61.00	Retail: 1,290.00 Savings: 1,656.00 366.00	
9	1	JBL CSA 2300Z AMPLIFIER X 300W/REG Country of Origin: CHINA  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	JBCSA2300Z (CSA2300Z)	Retail: 599.00 Savings: 810.00 211.00	Retail: 599.00 Savings: 810.00 211.00	



# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003  
212-239-7503

Fax: 800-858-5517  
212-239-7759

Email: Education: emailbids@bhphoto.com  
Corporate: corporatesales@bhphoto.com

Fed Gov: federsales@bhphoto.com  
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Quote No.: 912639164

Date		Customer Code	Terms	Salesperson	Ship Via	
07/23/25		B7167446	N/A	Slsm	MULTIPLE	
Line No	Qty Ord	Item Description	SKU# MFR#	Item Price	Amount	
10	2	KRAMER HDMI/USBC HDBT TRANSMITTER SWITCHER WP/REG Country of Origin: ISRAEL  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	KRWP2CTUSDWB (WP-20CT/US-D(W/B))	585.00 Retail: 876.00 Savings: 291.00	1,170.00 Retail: 1,752.00 Savings: 582.00	
11	2	MIDDLE-ATLANTIC 16-OUTLET/15-AMP POWER STRIP w/CO/REG Country of Origin: MEXICO  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	MIPDT1615CNS (PDT-1615C-NS)	175.00 Retail: 277.83 Savings: 102.83	350.00 Retail: 555.66 Savings: 205.66	
12	2	APC SMRT-UPS LI-ION SH.DPTH 1500VA/120V/SC/REG Country of Origin: UNITED STATES  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	APTL1500RM3U (SMTL1500RM3UC)	1,999.00 Retail: 2,041.99 Savings: 42.99	3,998.00 Retail: 4,083.98 Savings: 85.98	



# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003  
212-239-7503

Fax: 800-858-5517  
212-239-7759

Email: Education: emailbids@bhphoto.com  
Corporate: corporatesales@bhphoto.com

Fed Gov: federsales@bhphoto.com  
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Quote No.: 912639164

Date		Customer Code	Terms	Salesperson	Ship Via		
07/23/25		B7167446	N/A	Slsm	MULTIPLE		
Line No	Qty Ord	Item Description			SKU# MFR#	Item Price	Amount
13	2	<div>VIEWSONIC FIXED WALL MOUNT f/VIEWBOARD 55-105"/REG</div> <div>Country of Origin: CHINA</div> <div>In Stock - while supplies last.</div> <div>Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.</div>			VIVBWMK003 (VB-WMK-003)	<div>88.56</div> <div>Retail: 89.00</div> <div>Savings: .44</div>	<div>177.12</div> <div>Retail: 178.00</div> <div>Savings: .88</div>
14	8	<div>KANEXPRO 4K HDMI 2-PORT SLIM SPLITTER/REG</div> <div>Country of Origin: CHINA</div> <div>In Stock - while supplies last.</div> <div>Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.</div>			KASPHD1X24K (SP-HD1X24K)	<div>29.00</div> <div>Retail: 52.45</div> <div>Savings: 23.45</div>	<div>232.00</div> <div>Retail: 419.60</div> <div>Savings: 187.60</div>
15	2	<div>KRAMER 11x4:2 PRESENTATION ROUTER/SCALER SYST/REG</div> <div>Country of Origin: TAIWAN</div> <div>Special Order. 2-4 Weeks</div> <div>Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.</div>			KRVP554X (VP-554X)	<div>4,799.00</div> <div>Retail: 7,212.00</div> <div>Savings: 2,413.00</div>	<div>9,598.00</div> <div>Retail: 14,424.00</div> <div>Savings: 4,826.00</div>
					</		





# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003  
212-239-7503

Fax: 800-858-5517  
212-239-7759

Email: Education: emailbids@bhphoto.com  
Corporate: corporatesales@bhphoto.com

Fed Gov: federsales@bhphoto.com  
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Quote No.: 912639164

Date		Customer Code	Terms	Salesperson	Ship Via	
07/23/25		B7167446	N/A	Slsm	MULTIPLE	
Line No	Qty Ord	Item Description	SKU# MFR#	Item Price	Amount	
16	2	KRAMER 4K HDR HDMI OVER EXTENDED HDBASET RCVR/REG Country of Origin: UKRAINE  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	KRTP583RXR (TP-583RXR)	297.00 Retail: 436.00 Savings: 139.00	594.00 Retail: 872.00 Savings: 278.00	
17	2	EPSON DC-21 DOCUMENT CAMERA/REG Country of Origin: PHILIPPINES  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	EPDC21 (V12H758020)	519.00	1,038.00	
18	2	MOUNT-IT! ULTWD HD MNTR TLT ADJST TV DSK MNT-42"/REG Country of Origin: CHINA  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	MOMI709 (MI-709)	29.99 Retail: 37.99 Savings: 8.00	59.98 Retail: 75.98 Savings: 16.00	
</						



# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003  
212-239-7503

Fax: 800-858-5517  
212-239-7759

Email: Education: emailbids@bhphoto.com  
Corporate: corporatesales@bhphoto.com

Fed Gov: federsales@bhphoto.com  
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Quote No.: 912639164

Date		Customer Code	Terms	Salesperson	Ship Via	
07/23/25		B7167446	N/A	Slsm	MULTIPLE	
Line No	Qty Ord	Item Description	SKU# MFR#	Item Price	Amount	
19	2	KRAMER 2 HDMI OVER HDBT WP SWITCHER/WHT/BLK/REG Country of Origin: ISRAEL  Special Order. 2-4 Weeks  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	KRWP211TUSWB (WP-211T/US(W/B))	Retail: 382.00 Savings: 572.00 190.00	Retail: 764.00 Savings: 1,144.00 380.00	
20	3	KRAMER HDMI/XGA/ETHERNET/RS232 WALL PLATE-WHT/REG Country of Origin: UNITED KINGDOM  Special Order. 2-4 Weeks  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	KRWP20W (WP-20(W))	Retail: 599.00 Savings: 900.00 301.00	Retail: 1,797.00 Savings: 2,700.00 903.00	
21	3	KRAMER HDMI OVER DIGIKAT TWISTED PAIR RCVR-WT/REG Country of Origin: ISRAEL  Special Order. 2-4 Weeks  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	KRWP572W (WP-572(W))	Retail: 147.00 Savings: 216.00 69.00	Retail: 441.00 Savings: 648.00 207.00	



# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003  
212-239-7503

Fax: 800-858-5517  
212-239-7759

Email: Education: emailbids@bhphoto.com  
Corporate: corporatesales@bhphoto.com

Fed Gov: federsales@bhphoto.com  
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Quote No.: 912639164

Date		Customer Code	Terms	Salesperson	Ship Via	
07/23/25		B7167446	N/A	Slsm	MULTIPLE	
Line No	Qty Ord	Item Description	SKU# MFR#	Item Price	Amount	
22	4	NTW CAT6 F/F SHIELDED KEYSTONE COUPLER/REG Country of Origin: CHINA  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	NT3KYFFCAT6F (3KY-FF/CAT6-FS)	Retail: 4.27 Savings: 5.46 1.19	Retail: 17.08 Savings: 21.84 4.76	
23	4	NTW USB A/B KEYSTONE COUPLER JACK - WHITE/REG Country of Origin: TAIWAN  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	NTNKYFFU2ABW (NKY-FF/U2AB-WHT)	Retail: 8.95 Savings: 8.99 .04	Retail: 35.80 Savings: 35.96 .16	
24	2	KRAMER USB-A to USB-B INSERT/REG Country of Origin: CHINA  Special Order. 2-4 Weeks  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	KRWUAB (WU-AB(B))	Retail: 14.97 Savings: 22.40 7.43	Retail: 29.94 Savings: 44.80 14.86	



# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003  
212-239-7503

Fax: 800-858-5517  
212-239-7759

Email: Education: emailbids@bhphoto.com  
Corporate: corporatesales@bhphoto.com

Fed Gov: federsales@bhphoto.com  
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Quote No.: 912639164

Date		Customer Code	Terms	Salesperson	Ship Via	
07/23/25		B7167446	N/A	Slsm	MULTIPLE	
Line No	Qty Ord	Item Description	SKU# MFR#	Item Price	Amount	
25	2	KRAMER 10.1" TABLE MOUNT POE TOUCH PANEL/BLK/REG Country of Origin: TAIWAN  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	KRKT2010 (KT-2010)	1,109.00 Retail: 1,660.00 Savings: 551.00	2,218.00 Retail: 3,320.00 Savings: 1,102.00	
26	3	KRAMER VGA/M to HDMI/F ADAPTR w/USB AUDIO/PWR/REG Country of Origin: CHINA  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	KRADCGMHF (ADC-GM/HF)	21.00 Retail: 28.00 Savings: 7.00	63.00 Retail: 84.00 Savings: 21.00	
27	3	KRAMER RS-232, D9(F) TO BARE WIRES CABLE-3'/REG Country of Origin: CHINA  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	KRCD9FOPEN3 (C-D9F/OPEN-3)	3.00 Retail: 4.00 Savings: 1.00	9.00 Retail: 12.00 Savings: 3.00	



# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003  
212-239-7503

Fax: 800-858-5517  
212-239-7759

Email: Education: emailbids@bhphoto.com  
Corporate: corporatesales@bhphoto.com

Fed Gov: federsales@bhphoto.com  
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Quote No.: 912639164

Date		Customer Code	Terms	Salesperson	Ship Via	
07/23/25		B7167446	N/A	Slsm	MULTIPLE	
Line No	Qty Ord	Item Description	SKU# MFR#	Item Price	Amount	
29	4	FSR RECESSED 3-GANG MOUNTING PLATE/REG Country of Origin: UNITED STATES  Special Order. 7-10 Business Days  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	FSWBR3G (WB-R3G)	Retail: 77.76 Savings: 93.50 15.74	Retail: 311.04 Savings: 374.00 62.96	
30	2	TRIPP-LITE 4-PORT DECORA CENTER PLATE INSERT/WHT/REG Country of Origin: CHINA  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	TRN42D004VWH (N042D-004V-WH)	Retail: 1.19 Savings: 1.64 .45	Retail: 2.38 Savings: 3.28 .90	
31	1	MIDDLE-ATLANTIC PHILLIPS 10-32 SCREWS/WASH 25-PC/REG Country of Origin: UNITED STATES  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	MIHPS (HPS)	Retail: 7.99 Savings: 9.99 2.00	Retail: 7.99 Savings: 9.99 2.00	



# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003  
212-239-7503

Fax: 800-858-5517  
212-239-7759

Email: Education: emailbids@bhphoto.com  
Corporate: corporatesales@bhphoto.com

Fed Gov: federsales@bhphoto.com  
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Quote No.: 912639164

Date		Customer Code	Terms	Salesperson	Ship Via	
07/23/25		B7167446	N/A	Slsm	MULTIPLE	
Line No	Qty Ord	Item Description	SKU# MFR#	Item Price	Amount	
32	1	MIDDLE-ATLANTIC D2 2SP RACK DRAWER - BLACK BRUSHE/REG Country of Origin: MEXICO  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	MID2 (D2)	139.08 Retail: 175.50 Savings: 36.42	139.08 Retail: 175.50 Savings: 36.42	
33	4	CABLETRONIX 2-SPACE SLOTTED RACK SHELF (2 RU)/REG Country of Origin: CHINA  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	CASHELFSLT (SHELF-SLT)	28.08 Retail: 35.99 Savings: 7.91	112.32 Retail: 143.96 Savings: 31.64	
34	4	AURAY RACK SHELF 2U/REG Country of Origin: CHINA  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	AURS2U (RS-2U)	15.00 Retail: 24.99 Savings: 9.99	60.00 Retail: 99.96 Savings: 39.96	



# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003  
212-239-7503

Fax: 800-858-5517  
212-239-7759

Email: Education: emailbids@bhphoto.com  
Corporate: corporatesales@bhphoto.com

Fed Gov: federsales@bhphoto.com  
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Quote No.: 912639164

Date		Customer Code	Terms	Salesperson	Ship Via	
07/23/25		B7167446	N/A	Slsm	MULTIPLE	
Line No	Qty Ord	Item Description	SKU# MFR#	Item Price	Amount	
35	2	LOGITECH RALLY CAMERA/REG Country of Origin: CHINA  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	LORALLY (960-001226)	1,208.74 Retail: 1,293.99 Savings: 85.25	2,417.48 Retail: 2,587.98 Savings: 170.50	
36	2	LOGITECH RALLY MOUNTING KIT/REG Country of Origin: CHINA  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	LORALLYMTKIT (939-001644)	155.51 Retail: 172.99 Savings: 17.48	311.02 Retail: 345.98 Savings: 34.96	
37	1	KRAMER BALANCED STEREO AUDIO/CONTROL CBL-984'/REG Country of Origin: CHINA  Special Order. 2-4 Weeks  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	KRBC2T300M (BC-2T-300M)	408.00 Retail: 544.00 Savings: 136.00	408.00 Retail: 544.00 Savings: 136.00	



# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003  
212-239-7503

Fax: 800-858-5517  
212-239-7759

Email: Education: emailbids@bhphoto.com  
Corporate: corporatesales@bhphoto.com

Fed Gov: federsales@bhphoto.com  
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Quote No.: 912639164

Date	Customer Code	Terms	Salesperson	Ship Via	
07/23/25	B7167446	N/A	Slsm	MULTIPLE	
Line No	Qty Ord	Item Description	SKU# MFR#	Item Price	Amount
38	6	PEARSTONE STND SERS CABLE/ HDMI to HDMI - 6'/REG Country of Origin: CHINA  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	PEHDA106 (HDA-106)	Retail: 3.99 Savings: 5.99 2.00	Retail: 23.94 Savings: 35.94 12.00
39	3	STARTECH 30' USB 2.0 A TO B CABLE - M/M/REG Country of Origin: CHINA  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	STUSB2HAB30A (USB2HAB30AC)	Retail: 23.50 Savings: 30.36 6.86	Retail: 70.50 Savings: 91.08 20.58
40	1	CABLES 35' CAT6 SNAGLESS STP CABLE- BLUE/REG Country of Origin: VIETNAM  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	CA00807 (00807)	Retail: 20.75 Savings: 20.98 .23	Retail: 20.75 Savings: 20.98 .23





# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003  
212-239-7503

Fax: 800-858-5517  
212-239-7759

Email: Education: emailbids@bhphoto.com  
Corporate: corporatesales@bhphoto.com

Fed Gov: federsales@bhphoto.com  
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Quote No.: 912639164

Date		Customer Code	Terms	Salesperson	Ship Via	
07/23/25		B7167446	N/A	Slsm	MULTIPLE	
Line No	Qty Ord	Item Description	SKU# MFR#	Item Price	Amount	
42	2	DELL PREM.MULTI-DVC WIRELESS KYBRD&MOUSE-GY/REG Country of Origin: CHINA  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	DEKM7321WGY (KM7321WGY-US)	83.11 Retail: 94.99 Savings: 11.88	166.22 Retail: 189.98 Savings: 23.76	
43	3	ATEN USB 3.2 GEN1 EXTENDER CABLE/65.6'/REG Country of Origin: TAIWAN  Special Order. 2-4 Weeks  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	ATUE332C (UE332C)	137.00 Retail: 212.95 Savings: 75.95	411.00 Retail: 638.85 Savings: 227.85	
44	4	STARTECH ACTV USB 2./A-B M/M - USB CBL - 65'/REG Country of Origin: CHINA  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	STAU2ABM65 (USB2HAB65AC)	44.70 Retail: 46.95 Savings: 2.25	178.80 Retail: 187.80 Savings: 9.00	



# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003  
212-239-7503

Fax: 800-858-5517  
212-239-7759

Email: Education: emailbids@bhphoto.com  
Corporate: corporatesales@bhphoto.com

Fed Gov: federsales@bhphoto.com  
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Quote No.: 912639164

Date		Customer Code	Terms	Salesperson	Ship Via	
07/23/25		B7167446	N/A	Slsm	MULTIPLE	
Line No	Qty Ord	Item Description	SKU# MFR#	Item Price	Amount	
45	3	KRAMER F/O PLEN.HIGH-SPEED HDMI CABLE - 98'/REG Country of Origin: CHINA  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	KRCPAH60F98 (CP-AOCH/60F-98)	Retail: 180.00 Savings: 240.00 60.00	Retail: 540.00 Savings: 720.00 180.00	
46	4	LEVITON BRUSH PASS-THROUGH INSERT/WHITE/REG Country of Origin: UNITED STATES  In Stock - while supplies last.  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	LE41075DBW (41075-DBW)	Retail: 6.25 Savings: 8.33 2.08	Retail: 25.00 Savings: 33.32 8.32	
47	1	MIDDLE-ATLANTIC 42SP(73.25")CONFG RD RACK SYS 24"D/REG Country of Origin: UNITED STATES  Special Order. 7-14 Business Days  Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.	MIRCS4224 (RCS-4224)	Retail: 1,349.00 Savings: 2,125.44 776.44	Retail: 1,349.00 Savings: 2,125.44 776.44	



# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003  
212-239-7503

Fax: 800-858-5517  
212-239-7759

Email: Education: emailbids@bhphoto.com  
Corporate: corporatesales@bhphoto.com

Fed Gov: federsales@bhphoto.com  
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Quote No.: 912639164

Date		Customer Code	Terms	Salesperson	Ship Via		
07/23/25		B7167446	N/A	Slsm	MULTIPLE		
Line No	Qty Ord	Item Description			SKU# MFR#	Item Price	Amount
48	2	<div>SHURE AUDIO CONFERENCING KIT/REG</div> <div>Country of Origin: MEXICO</div> <div>Special Order. 2-4 Weeks</div> <div>Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.</div>			<div>SHMX902WS60U</div> <div>(MXA902W-S-60CM-USB)</div>	<div>3,382.00</div> <div>Retail: 4,729.00</div> <div>Savings: 1,347.00</div>	<div>6,764.00</div> <div>Retail: 9,458.00</div> <div>Savings: 2,694.00</div>
49	2	<div>TASCAM BLU-RAY AND MEDIA PLAYER/REG</div> <div>Country of Origin: CHINA</div> <div>Temporarily Out of Stock. More on the Way</div> <div>Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.</div>			<div>TABDMP1MKII</div> <div>(BD-MP1MKII)</div>	<div>436.81</div> <div>Retail: 439.00</div> <div>Savings: 2.19</div>	<div>873.62</div> <div>Retail: 878.00</div> <div>Savings: 4.38</div>
50	1	<div>FEELWORLD T51 + DL 5"3 RU 4K HDMI/SDI RKMNT MNTR/REG</div> <div>Country of Origin: CHINA</div> <div>In Stock - while supplies last.</div> <div>Please be aware that this is an 'All-or-None' Bid. Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.</div>			<div>FET51PLUS</div> <div>(T51 PLUS)</div>	<div>489.00</div> <div>Retail: 669.00</div> <div>Savings: 180.00</div>	<div>489.00</div> <div>Retail: 669.00</div> <div>Savings: 180.00</div>
					</		



# Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003  
212-239-7503

Fax: 800-858-5517  
212-239-7759

Email: Education: emailbids@bhphoto.com  
Corporate: corporatesales@bhphoto.com

Fed Gov: federsales@bhphoto.com  
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Quote No.: 912639164

Date		Customer Code	Terms	Salesperson	Ship Via		
07/23/25		B7167446	N/A	Slsm	MULTIPLE		
Line No	Qty Ord	Item Description			SKU# MFR#	Item Price	Amount
52	4	<div>SABRENT 60W 7-PORT USB3 HUB/3 SMART CHRG PORTS/REG</div> <div>Country of Origin: CHINA</div> <div>In Stock - while supplies last.</div> <div>Please be aware that this is an 'All-or-None' Bid.</div> <div>Bid Pricing will only be valid if all of the items are purchased at one time. Any returns will be factored into the total bid pricing.</div>			SAHBB7C3 (HB-B7C3)	<div>38.88</div> <div>Retail: 49.99</div> <div>Savings: 11.11</div>	<div>155.52</div> <div>Retail: 199.96</div> <div>Savings: 44.44</div>
PLEASE NOTE: -----							
**** Please reference your quote number on all PO's ****							
**** ALL PRICES ARE LISTED IN USD ****							
PLEASE NOTE: B&H will be closed Wednesday October 1 - Thursday October 2 for Yom Kippur and Monday 1pm October 6th - October 15th for Sukkot.							
Payment Type - NO PAYMENT TYPE SELECTED					- Amount	Sub-Total: 71,559.40	
						Total Savings: 15,451.42	
						Shipping: 899.50	
						Total: 72,458.90	

Customer Copy

Page 16 of 16

72

An updated Vendor Ethics Disclosure form has been requested.



November 1, 2024

Israel Mamann  
Manager – B2B Contracts  
B&H Foto and Electronics DBA B&H  
420 Ninth Ave.  
New York, NY 10001  
Email: [israelm@bhphoto.com](mailto:israelm@bhphoto.com)

Re: Renewal Award of Contract #R201202

Dear Mr. Mamann:

Per official action taken by the Board of Directors of Region 4 Education Service Center on October 29, 2024, Region 4 ESC is pleased to announce that B&H Foto and Electronics DBA B&H has been awarded an annual contract renewal for the following, based on the sealed proposal submitted to Region 4 on December 15, 2020, and subsequent performance thereafter:

**Contract**

Audio Visual Equipment, Accessories & Services

The contract will expire on March 31, 2026, completing the fifth year of a five-year term contract. The contract is available through OMNIA Partners, Public Sector. Your designated OMNIA Partners, Public Sector contact is Deborah Bushnell, at (713) 554-7348 or [deborah.bushnell@omniapartners.com](mailto:deborah.bushnell@omniapartners.com).

The partnership between B&H Foto and Electronics DBA B&H, Region 4 and OMNIA Partners, Public Sector can be of great help to participating agencies. Please provide copies of this letter to your sales representative(s) to assist in their daily course of business.

Sincerely,



Adam Tabor, MBA, RTSBA  
Director, Procurement

DS  
A blue ink handwritten signature, appearing to be "AT", enclosed within a blue rectangular box.



---

**File #:** JPS-P-0042-25

**Agenda Date:** 10/7/2025

**Agenda #:** 6.D.

---

AWARDING RESOLUTION ISSUED TO  
CDW-G  
FOR THE PURCHASE OF IT EQUIPMENT AND SUPPLIES  
FOR THE SHERIFF'S OFFICE  
(CONTRACT TOTAL AMOUNT \$43,579.74)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 *et seq.*) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement for IT equipment and supplies; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the Sourcewell Contract 121923-CDW, the County of DuPage will contract with CDW-G; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to CDW-G, FOR the purchase of IT equipment and supplies, for the period of October 27, 2025 through November 30, 2026, for the Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said for the purchase of IT equipment and supplies, for the period of October 27, 2025 through November 30, 2026, for the Sheriff's Office, be, and it is hereby approved for issuance of a contract by the Procurement Division to CDW-G, 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515, for a contract total amount not to exceed \$43,579.74, per contract pursuant to the Sourcewell Contract 121923-CDW.

Enacted and approved this 14th day of October, 2025 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 25-2362	RFP, BID, QUOTE OR RENEWAL #: PPXK244	INITIAL TERM WITH RENEWALS: 1 YR + 1 X 1 YR TERM PERIOD	INITIAL TERM TOTAL COST: \$43,579.74
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 10/07/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$43,579.74
	CURRENT TERM TOTAL COST: \$43,579.74	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: CDW-G	VENDOR #: 10667	DEPT: DuPage County Sheriff's Office	DEPT CONTACT NAME: Jason Snow
VENDOR CONTACT: Meagan McKone	VENDOR CONTACT PHONE: (866) 245-8102	DEPT CONTACT PHONE #: 630-407-2072	DEPT CONTACT EMAIL: jason.snow@dupagesheriff.org
VENDOR CONTACT EMAIL: meaganm@cdwg.com	VENDOR WEBSITE:	DEPT REQ #:	
<b>Overview</b>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). We are replacing the laptops used by the Illinois Correctional Academy. The current laptops are failing and not consistent for the requirements needed for the academy. We are also getting a cabinet to store the laptops when they are not in use, ensuring they are kept securely. CDW-G is using the Sourcewell 121923-CDWG Tech Catalog (121923) contract. This is a portion of a group asset purchase of IT equipment for the IT upgrade of these training rooms.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished The current systems are five years old, and the internal systems are failing. We need laptops for our academic classes. CDW-G is on the Sourcewell contract.			

### SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

### SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. CDW-G is a local distributor of the computer systems we use, and they are on the Sourcewell contract.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). The academy and most of the training is now electronic. Providing new equipment enhances overall training. There should be limited distraction for training, and failing equipment should not be one. In addition, ILETSB is requiring the use of computers for academy programs. If we maintain the status quo, the system would remain the same.



## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: CDW-G	Vendor#: 10677	Dept: DuPage County Sheriff's Office	Division:
Attn: Meagan McKone	Email: meaganm@cdwg.com	Attn: Colleen Zbilski	Email: colleen.zbilski@DuPageSheriff.org
Address: 75 Remittance Drive Suite 1515	City: Chicago	Address: 501 N. County Farm Road	City: Wheaton
State: IL	Zip: 60675-1515	State: IL	Zip: 60187
Phone: (866) 245-8102	Fax:	Phone: 630-407-2122	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: CDW-G	Vendor#: 10677	Dept: DuPage County Sheriff's Office	Division:
Attn: Meagan McKone	Email: meaganm@cdwg.com	Attn: Jason Snow	Email: Jason.snow@dupagesheriff.org
Address: 75 Remittance Drive Suite 1515	City: Chicago	Address: 501 N. County Farm Road	City: Wheaton
State: IL	Zip: 60675-1515	State: IL	Zip: 60187
Phone: (866) 245-8102	Fax:	Phone: 630-407-2072	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Oct 27, 2025	Contract End Date (PO25): Nov 30, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		IT Equipment & Supplies	FY25	1000	4404	54100		43,579.74	43,579.74
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 43,579.74

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

**Solicitation Number: RFP #121923****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and CDW Government LLC, 230 N. Milwaukee Avenue, Vernon Hills, IL 60061 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Technology Products and Services with Related Solutions from which Supplier was awarded a contract in Category 1.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

**1. TERM OF CONTRACT**

A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.

**EXPIRATION DATE AND EXTENSION.** This Contract expires February 27, 2028, unless it is cancelled sooner pursuant to Article 22. This Contract allows up to three additional one-year extensions upon the request of Sourcewell and written agreement by Supplier. Sourcewell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

B. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

## 2. EQUIPMENT, PRODUCTS, OR SERVICES

A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

### B. WARRANTY.

1. *Product Warranty.* Supplier is not the manufacturer of the Products purchased by Participating Entities hereunder and the only warranties offered are those of the manufacturer, not Supplier or its Affiliates. In purchasing the Products, the Participating Entity relies on the manufacturer's specifications only and not on any statements or images that may be provided by Supplier or its Affiliates. SUPPLIER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES EITHER EXPRESS OR IMPLIED RELATED TO PRODUCTS, INCLUDING BUT NOT LIMITED TO ANY WARRANTY OF TITLE ACCURACY, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE, WARRANTY OF NONINFRINGEMENT, OR ANY WARRANTY RELATING TO THIRD PARTY SERVICES. THE DISCLAIMER CONTAINED IN THIS PARAGRAPH DOES NOT AFFECT THE TERMS OF ANY MANUFACTURER'S WARRANTY. Supplier, and its dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer.

2. *Services Warranty.* Supplier warrants that the Services will be performed in a good and workmanlike manner. Participating Entity's sole and exclusive remedy with respect to this warranty will be at the sole option of Supplier to either (a) use its reasonable commercial efforts to reperform any Services not in substantial compliance with this warranty or (b) refund amounts paid by the Participating Entity related to the portion of the Services not in substantial compliance; provided in each case Participating Entity notifies Supplier in writing within thirty (30) business days after performance of the applicable Services. This warranty is voided if the Services are altered by anyone other than Supplier or any of its affiliates or its or their personnel. Participating Entity shall be solely responsible for reconstructing data (including but not limited to data located on disk files and memories) and software that may be lost or damaged or corrupted during the performance of Services.

3. *Third-Party Services.* Certain services, such as extended warranty service by manufacturers, are sold by Supplier as a distributor or sales agent ("Third Party Services"). In the case of Third-Party Services, the third party will be the party responsible for providing the services to the Participating Entity and the Participating Entity will look solely to the third party for any loss,

claims or damages arising from or related to the provision of such Third-Party Services. Any amounts, including, but not limited to, taxes, associated with Third-Party Services which may be collected by Supplier will be collected solely in the capacity as an independent sales agent.

4. *Cloud Services*. It is acknowledged that Participating Entities are receiving the Cloud Services directly from the Cloud Service Provider pursuant to the Cloud Service Provider's standard terms and conditions, or such other terms as agreed upon by Participating Entities and the Cloud Service Provider ("Cloud Services Terms and Conditions"). Accordingly, it shall consider the Cloud Service Provider to be the contracting party and the Cloud Service Provider shall be the party responsible for providing the Cloud Services to Participating Entities and shall look solely to the Cloud Service Provider for any loss, claims, or damages arising from or related to the provision of such Cloud Services.

C. DEALERS, AND DISTRIBUTORS. Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, or distributors relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

### 3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. SHIPPING AND SHIPPING COSTS. All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Participating Entities in accordance with Supplier's Return Policy, which is available at: <https://webobjects2.cdw.com/is/content/CDW/cdw/on-domain-ca/help-centre/cdw-global-returns-policy.pdf>. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and

Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcwell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. SALES TAX. Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcwell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcwell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

#### **4. PRODUCT AND PRICING CHANGE REQUESTS**

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcwell Price and Product Change Request Form to the assigned Sourcwell Supplier Development Administrator. This approved form is available from the assigned Sourcwell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcwell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;
- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Contract and will be incorporated by reference.

## **5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS**

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

## **6. PARTICIPATING ENTITY USE AND PURCHASING**

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. **ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM.** Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum, the terms of which will be negotiated directly between the Participating Entity and the Supplier or its authorized dealers, distributors, or resellers, as applicable. Any negotiated additional commercial terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. **SPECIALIZED SERVICE REQUIREMENTS.** In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. **TERMINATION OF ORDERS.** Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. **GOVERNING LAW AND VENUE.** The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

## **7. CUSTOMER SERVICE**

A. **PRIMARY ACCOUNT REPRESENTATIVE.** Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;



- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, performance issues, supply issues, customer issues, and any other necessary information.

## **8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT**

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities as indicated in Question #70 of its Proposal. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in Question #70 of the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased by Participating Entities under this Contract during each calendar quarter.

Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

## **9. AUTHORIZED REPRESENTATIVE**

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

## **10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE**

A. **AUDIT.** Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. Sourcewell may not conduct such an audit more than one time per twelve month period during the term, and will provide thirty day advance written notice of the audit to Supplier. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. **ASSIGNMENT.** Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. **AMENDMENTS.** Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. **WAIVER.** Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the

circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. **CONTRACT COMPLETE.** This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. **RELATIONSHIP OF THE PARTIES.** The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

### **11. INDEMNITY AND HOLD HARMLESS; LIMITATION OF LIABILITY**

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any third-party claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees which results in (i) injury or death to person(s) or tangible personal property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

Supplier shall pass through to the Participating Entity all end user indemnity protections provided by the Equipment and/or Product manufacturer.

EXCEPT FOR INSTANCES OF GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, UNDER NO CIRCUMSTANCES, AND NOTWITHSTANDING THE FAILURE OF ESSENTIAL PURPOSE OF ANY REMEDY SET FORTH HEREIN, WILL SUPPLIER, ITS AFFILIATES OR ITS SUPPLIERS, SUBCONTRACTORS OR AGENDT BE LIABLE FOR ANY INCIDENTAL, INDIRECT, SPECIAL, OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS, BUSINESS REVENUES OR SAVINGS AND LOSS, DAMAGE OR CORRUPTION OF DATA OR SOFTWARE, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITIES OF SUCH DAMAGES OR IF SUCH DAMAGES ARE OTHERWISE FORESEEABLE. EXCEPT IN THE EVENT OF GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, SUPPLIER'S AGGREGATE LIALITY HEREUNDER WILL NOT EXCEED THE TOTAL DOLLAR AMOUNT PAID BY SUPPLIER TO SOURCEWELL IN ADMINISTRATIVE FEES UNDER THIS CONTRACT DURING THE PRECEDING TWENTY-FOUR (24) MONTH PERIOD.

## 12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, maintained, or disseminated by the Supplier under this Contract.

## 13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

### A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:
  - a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.
  - b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.
2. *Limited Right of Sublicense.* The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.
3. *Use; Quality Control.*
  - a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.
  - b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.
4. *Termination.* Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.
5. *License to Software.* All rights in software resold pursuant to this Contract will remain with the applicable licensor. Participating Entity's rights to use such

software are contained in the applicable license agreement between the Participating Entity and the licensor.

6. *License to Work Product.* Participating Entity's rights to Work Product (meaning materials and other deliverables to be provided or created individually or jointly in connection with the Services, including but not limited to all inventions, discoveries, methods, processes, formulae, ideas, concepts, techniques, know-how, data, designs, models, prototypes, works of authorship, computer programs, proprietary tools, methods of analysis, and other information whether or not capable of protection by patent, copyright, trade secret, confidentiality, or other proprietary rights, or discovered in the course of performance of this Contract, that are embodied in such work or materials) will be upon payment in full a non-transferable, non-exclusive, royalty-free license to use such Work Product solely for Participating Entity's internal use. Participating Entity obtains no ownership or other property rights thereto. Participating Entity agrees that Supplier may incorporate intellectual property created by third parties into the Work Product and that Participating Entity's right to use such Work Product may be subject to the rights of and limited by agreements with such third parties.

B. **PUBLICITY.** Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. **MARKETING.** Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. **ENDORSEMENT.** The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

#### **14. GOVERNING LAW, JURISDICTION, AND VENUE**

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

#### **15. FORCE MAJEURE**

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

## 16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

## 17. PERFORMANCE, DEFAULT, AND REMEDIES

A. **PERFORMANCE.** During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending.* Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. **DEFAULT AND REMEDIES.** Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

## 18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*

Workers' Compensation: As required by any applicable law or regulation.

Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:

\$500,000 each accident for bodily injury by accident

\$500,000 policy limit for bodily injury by disease

\$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:

\$1,000,000 each occurrence Bodily Injury and Property Damage

\$1,000,000 Personal and Advertising Injury

\$2,000,000 aggregate for products liability-completed operations

\$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:

\$1,000,000 each accident, combined single limit

4. *Umbrella Insurance.* During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:

\$2,000,000



5. *Professional/Technical, Errors and Omissions, and/or Miscellaneous Professional Liability.* During the term of this Contract, Supplier will maintain coverage for all claims the Supplier may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to Supplier's professional services required under this Contract.

Minimum Limits:

\$2,000,000 per claim or event

\$2,000,000 – annual aggregate

6. *Network Security and Privacy Liability Insurance.* During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on, or included in, another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:

\$2,000,000 per occurrence

\$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to include Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.



D. **WAIVER OF SUBROGATION.** Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. **UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION.** The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

## **19. COMPLIANCE**

A. **LAWS AND REGULATIONS.** All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. **LICENSES.** Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

## **20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION**

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

## **21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS**

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the

procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to “federal” should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier’s Equipment, Products, or Services with United States federal funds.

A. **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 C.F.R. § 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” The equal opportunity clause is incorporated herein by reference.

B. **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. **CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708).** Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5).

Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring

solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.


T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

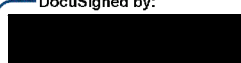
## **22. CANCELLATION**

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days’ written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier’s Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

CDW Government LLC

DocuSigned by:  
  
C0FD2A139D06489...  
By: \_\_\_\_\_  
Jeremy Schwartz  
Title: Chief Procurement Officer  
Date: 3/13/2024 | 9:46 PM CDT

DocuSigned by:  
  
7E5503A3787848D...  
By: \_\_\_\_\_  
Dario Bertocchi  
Title: Vice President Contract Operations  
Date: 3/13/2024 | 2:12 PM PDT



# Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 9-10-2025

Bid/Contract/PO #: IT Equipment

Company Name: CDW Government LLC	Company Contact: Meagan McKone, Executive Account Manager
Contact Phone: (866) 339-7925	Contact Email: meaganm@cdwg.com

## The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions

☒ **NONE (check here) - If no contributions have been made**

Add Line X	Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Add Line X	Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Printed Name

Matt Flood

Title

Proposals Supervisor

Date

September 10, 2025

Attach additional sheets if necessary. Sign each sheet and number each page. Page \_\_\_\_\_ of \_\_\_\_\_ (total number of pages)





## Judicial/Public Safety Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

---

**File #:** JPS-P-0043-25

**Agenda Date:** 10/7/2025

**Agenda #:** 6.E.

---

AWARDING RESOLUTION ISSUED TO HENRICKSON  
FOR THE PURCHASE OF OFFICE FURNITURE AND SUPPLIES  
FOR THE SHERIFF'S OFFICE  
(CONTRACT TOTAL AMOUNT \$57,574.54)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 *et seq.*) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement for office furniture and supplies; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the Omnia #953106, the County of DuPage will contract with Henricksen; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Henricksen, for the purchase of office furniture and supplies, for the period of October 14, 2025 through October 13, 2026, for the Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said for office furniture and supplies, for the period of October 14, 2025 through October 13, 2026, for the Sheriff's Office, be, and it is hereby approved for issuance of a contract by the Procurement Division to Henricksen, 1101 W. Thorndale Ave Itasca, IL 60143, for a contract total amount not to exceed \$57,574.54, per contract pursuant to the Omnia #953106.

Enacted and approved this 14th day of October 2025 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK





Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 25-2367	RFP, BID, QUOTE OR RENEWAL #: 25092217	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$57,574.54
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 10/07/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$57,574.54
	CURRENT TERM TOTAL COST: \$57,574.54	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: Henricksen	VENDOR #:	DEPT: Sheriff's Office	DEPT CONTACT NAME: Joseph Prosser
VENDOR CONTACT: Phil Wolverton	VENDOR CONTACT PHONE: 630-416-2401	DEPT CONTACT PHONE #: x2043	DEPT CONTACT EMAIL: joe.prosser@dupagesheriff.org
VENDOR CONTACT EMAIL: p.wolverton@henricksen.com	VENDOR WEBSITE: www.henricksen.com	DEPT REQ #:	
<b>Overview</b>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Replacement of tables and chairs for two training rooms. Training room 1019 and 1014 are both used for the Basic Correctional Officer's Academy. Purchase includes tables and chairs for both rooms as well as the ability to link the tables together with power outlets. Total cost \$57,574.54. Purchase will be through OMNIA contract pricing.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished This is necessary to allow use of computers at each student's work area for class curriculum, weekly exams, and the state exam. This will also allow for a modernization of the training area. Many agencies come to the DuPage County Sheriff's Office to receive their training, and this will allow for more modern instruction and a greater learning environment.			

### SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

### SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. Cooperative Agreement OMNIA #953106
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). A cooperative that has been competitively bid, do not purchase, go to bid and pay higher price.

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Henricksen	Vendor#:	Dept: Sheriff's Office	Division: Budget Support
Attn: Phil Wolverton	Email: p.wolverton@henricksen.com	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org
Address: 1101 W. Thorndale Ave.	City: Itasca	Address: 501 N. County Farm Road	City: Wheaton
State: IL	Zip: 60143	State: IL	Zip: 60187
Phone: 630-416-2401	Fax:	Phone: 630-407-2122	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Same	Vendor#:	Dept: Sheriff's Office	Division: Training
Attn:	Email:	Attn: Cmdr. Joe Prosser	Email: joe.prosser@dupagesheriff.org
Address:	City:	Address: 501 N. County Farm Rd.	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-2043	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Oct 14, 2025	Contract End Date (PO25): Oct 13, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1			Office Furniture/Equipment	FY25	1300	4460	52000		49,494.54	49,494.54
2	1			Install	FY25	1300	4460	53830		8,080.00	8,080.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 57,574.54

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

Quoted To:

**DUPAGE COUNTY SHERIFF'S OFFICE**  
501 N COUNTY FARM RD

WHEATON, IL 60187

Account Executive:

**P WOLVERTON/M LEWIS(WPLM)**  
P.WOLVERTON@HENRICKSEN.COM  
630.416.2401

Date: 9/23/2025

**Quote # 25091217**

Ship To:

**DUPAGE COUNTY SHERIFF'S OFFICE**

501 N COUNTY FARM RD  
WHEATON, IL 60187

Project Coordinator:

**MWL TEAM**  
MWLTEAM@HENRICKSEN.COM  
630.875.0288

## Large Training Room

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
1	SOI	19	3271.TBT2.TZ2472	Parallon Tabletop, Flip-Top T-Leg, 24"D x 72"W Rectangle	\$186.90	\$3,551.10
			GR1	Grade 1 Laminate		
			TL23	Driftwood		
			TE5	Flat Edge		
			GP08	Rectangular cutout for power module, center		
			BNDL00	No Bundle Pilot Holes		
2	SOI	19	3272.TBT2.TZ2472	Parallon Base, Flip-Top T-Leg, For 24"D x 72"W Tabletop	\$348.18	\$6,615.42
			TE5	Flat Edge		
			BF01	Silver		
			LS19	Casters ( 2 locking / 2 non locking)		
3	SOI	19	3131.PV1.Q1.DL72	Daisy Chain Single Quick Kit (2AC, Dual USB, 2 Data for 72" Table)	\$321.30	\$6,104.70
			PC2	Silver		
4	SOI	5	3131.PV1.IF.TPC72	Daisy Chain Power, Infeed, Conduit, 3-Prong (20 Amp)	\$112.98	\$564.90
5	SOI	5	3279.TBT2.WM07	Parallon Accessories, Vertical Wire Leg Cover, For Flip-Top T-Leg Base	\$26.04	\$130.20
			WMC01	Silver		
6	SOI	15	3159.XGV	Table Accessories, Ganging Bracket Kit (Set of 2)	\$21.00	\$315.00
7	SOI	38	1651.FT4.US.MB.AF	Flyte, Stacking & Nesting Chair, Upholstered Seat, Mesh Back, Armless	\$278.46	\$10,581.48
			FC2	Silver		
			SC27	Fog		
			CS5	Carpet Casters		
			MC21	Nickel Mesh		
			FG2	Fabric Grade 2		
			ELEMENT	Element Standard Color Selection		
			H2O	Element H2O		
			AC	Fully Assembled in Carton		
8	SOI	1	3301.TBT6.TZ3072	Surge Tabletop, 2-Leg 2-Stage T-Leg, 30"D x 72"W Rectangle	\$216.72	\$216.72
			TM3	Laminate Top		
			GR1	Grade 1 Laminate		
			TL23	Driftwood		
			TE5	Flat Edge		
			GP00	No Grommets		

			BNDL00	No Bundle Pilot Holes		
9	SOI	1	3302.TBT6.TZ3072	Surge Base, 2-Leg 2-Stage T-Leg, For 30"D x 72"W Rectangle Tabletop	\$349.44	\$349.44
			BF01	Silver		
			HC02	Programmable Controller		
			LS18	Glides		
10	SOI	1	3210.MAT31.MAA00	Mobio, Dual Pole Mount (Dual USB-A Passthrough), No Accessories	\$318.78	\$318.78
			MAC01	Silver		
11	SOI	2	3156.CPUS1	Storage Band	\$126.42	\$252.84
12	SOI	2	3151.KBTA	U-Brackets for Crossrails	\$50.40	\$100.80
13	SOI	1	3093.MT8DT101.D9	Modesty Screen, Hinged Mount (MT8), Sector Frosted Acrylic, 10"H x 72"W	\$223.86	\$223.86
14	SOI	1	3231.TBT9.TZ3072	Tensor Tabletop, 30"D x 72"W Rectangle	\$216.72	\$216.72
			GR1	Grade 1 Laminate		
			TL23	Driftwood		
			GP00	*** No Grommets ***		
15	SOI	1	3232.TBT9.TZ3072	Tensor Base, For 30"D x 72"W Rectangle Tabletop	\$267.54	\$267.54
			BF01	Silver		
			TH00	Standard Height (29")		

**Group Subtotal: \$29,809.50**

#### Small Training Room

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
16	SOI	12	3271.TBT2.TZ2472	Parallon Tabletop, Flip-Top T-Leg, 24"D x 72"W Rectangle	\$186.90	\$2,242.80
			GR1	Grade 1 Laminate		
			TL23	Driftwood		
			TE5	Flat Edge		
			GP08	Rectangular cutout for power module, center		
			BNDL00	No Bundle Pilot Holes		
17	SOI	12	3272.TBT2.TZ2472	Parallon Base, Flip-Top T-Leg, For 24"D x 72"W Tabletop	\$348.18	\$4,178.16
			TE5	Flat Edge		
			BF01	Silver		
			LS19	Casters ( 2 locking / 2 non locking)		
18	SOI	12	3131.PV1.Q1.DL72	Daisy Chain Single Quick Kit (2AC, Dual USB, 2 Data for 72" Table)	\$321.30	\$3,855.60
			PC2	Silver		
19	SOI	3	3131.PV1.IF.TPC72	Daisy Chain Power, Infeed, Conduit, 3-Prong (20 Amp)	\$112.98	\$338.94
20	SOI	3	3279.TBT2.WM07	Parallon Accessories, Vertical Wire Leg Cover, For Flip-Top T-Leg Base	\$26.04	\$78.12
			WMC01	Silver		
21	SOI	9	3159.XGV	Table Accessories, Ganging Bracket Kit (Set of 2)	\$21.00	\$189.00
22	SOI	24	1651.FT4.US.MB.AF	Flyte, Stacking & Nesting Chair, Upholstered Seat, Mesh Back, Armless	\$278.46	\$6,683.04
			FC2	Silver		
			SC27	Fog		
			CS5	Carpet Casters		
			MC21	Nickel Mesh		
			FG2	Fabric Grade 2		
			ELEMENT	Element Standard Color Selection		
			H2O	Element H2O		
			AC	Fully Assembled in Carton		
23	SOI	1	3301.TBT6.TZ3060	Surge Tabletop, 2-Leg 2-Stage T-Leg, 30"D x 60"W Rectangle	\$181.02	\$181.02
			TM3	Laminate Top		

			GR1	Grade 1 Laminate			
			TL23	Driftwood			
			TE5	Flat Edge			
			GP00	No Grommets			
			BNDL00	No Bundle Pilot Holes			
24	SOI	1	3302.TBT6.TZ3060	Surge Base, 2-Leg 2-Stage T-Leg, For 30"D x 60"W Rectangle Tabletop	\$349.44		\$349.44
			BF01	Silver			
			HC02	Programmable Controller			
			LS18	Glides			
25	SOI	1	3210.MAT30.MAA0	Mobio, Single Pole Mount (Dual USB-A Passthrough), No Accessories	\$177.24		\$177.24
			MAC01	Silver			
26	SOI	1	3156.CPUS1	Storage Band	\$126.42		\$126.42
27	SOI	1	3151.KBTA	U-Brackets for Crossrails	\$50.40		\$50.40
28	SOI	1	3093.MT8DT101.D9	Modesty Screen, Hinged Mount (MT8), Sector Frosted Acrylic, 10"H x 60"W	\$185.22		\$185.22
Group Subtotal:							\$18,635.40

#	MFG	QTY	MODEL	DESCRIPTION	UNIT	EXTENDED
29	SOI	1	FREIGHT	FREIGHT	\$0.00	\$0.00
30	WLTK	1	INSTALL	Wal Tek Installation - Both Training Rooms	\$8,080.00	\$8,080.00
Group Subtotal:						\$8,080.00
SITONIT SURCHARGE					\$1,049.64	\$1,049.64

**Total: \$57,574.54**

50% Down Payment Required Upon Order Placement

We appreciate the opportunity to be of service to your organization. Respectfully submitted by Henricksen.

Due to the potential of tariffs and changes in trade regulations, prices are subject to change. We strive to maintain stable pricing but may need to adjust based on evolving costs not under our control. Thank you for your understanding.

Please sign below accepting Terms & Conditions authorizing Henricksen to proceed with order placement.

Signature:\_\_\_\_\_ Organization:\_\_\_\_\_ Date:\_\_\_\_\_

## Terms + Conditions

The Terms and Conditions of Sale apply to this contract and quotation unless amended or changed in writing and attached hereto.

1. Prices quoted are held for a period of 15 days.
2. Installation pricing is based upon non-union labor rates, unless otherwise specified.
3. Freight, delivery, installation, and taxes are not included in the price of the products and will be added to invoices, if applicable.
4. A 50% deposit shall be provided upon entering of any order. No interest shall accrue against such deposit. The remaining 50% of total will be invoiced upon product being shipped by manufacturer.
5. Terms of sale are net 15 days from date of invoices. Invoices will be tendered in full on all items received or being held at our warehouse. A service charge of 1.5% per month (18% annual percentage rate) will be added to all unpaid invoices beyond 30 days from invoice date. Payment by credit card will result in the additional costs to be passed on to the Customer.
6. Design and product application services are included in product pricing within two revisions. Additional design work is to be billed at an hourly rate.
7. No payment shall be withheld on any invoice beyond the selling price of the specific merchandise not delivered or subject to repair and/or replacement.
8. All sales are final. Orders cannot be cancelled except by mutual consent. Resulting cancellation and/or restocking charges imposed by the manufacturer shall be paid by the Customer.
9. All requests for changes in quantity or specification shall be in writing and are subject to our approval.
10. We will coordinate shipments to arrive just before the scheduled installation date and provide warehousing for merchandise shipped to our warehouse for a period of no greater than 30 days beyond the original installation date, without charge to you. Beyond 30 days, we will provide warehousing at a rate to be agreed upon.
11. Direct power connection to building circuitry to be provided through owner. Some facilities may require union electrician to hardwire building electric to furniture base feed and panel to panel electrical connections. Owner assumes the cost for any electrical permits that need to be pulled and additional labor required. Permit fees incurred for installing the furniture may result in an additional charge to the Customer.
12. In the event that construction delays or other causes not within our control force postponement of the installation, the merchandise will be stored until installation can be resumed and will be considered accepted by you for purpose of payment. In such event, you have the right to withhold 5% of the invoice amount against completion of delivery.
13. On direct shipments, not including installation, the Customer will receive and install. It will be Customer's responsibility to inspect the merchandise and file freight claims. We cannot be held liable for cost of repairs and/or replacement of damaged goods.
14. Delivery and installation will be made during normal working hours of 7:00 - 4:00. Additional labor costs resulting from overtime work performed at your request or after 4:00 and on weekends will be paid by the Customer.
15. Installation is to include merchandise purchased on this order only and does not include moving or handling of existing furnishings, machines, etc.
16. When furnishings are delivered and brought onto the job site, they shall be inspected and conditionally accepted by you. The responsibility for the security and the protection of the delivered goods shall pass to you. Any exceptions shall be reported in writing immediately.
17. The job site shall be clean, clear, and free of debris prior to installation. Exceptional delivery and installation encumbrances will result in extra charges. The job site shall also be free of the interference of all trades in the work areas.
18. Electric current, light, heat, hoisting and/or elevator service and suitable unobstructed dock space and secured staging areas will be furnished by the Customer without charge.
19. If staging / storage areas provided at the job site are inconveniently located, are on another floor from where the work is to be done, or if products must be walked up or down stairs, or if the merchandise must be moved due to the progress of other trades, or at your request or if we are required to move, or handle existing furniture, the additional cost of moving and transporting shall be paid by the Customer.
20. Our ability to erect or assemble furnishings is dependent upon jurisdictional agreements between trade unions at the job site. If trade regulations require employing tradesmen to complete the installation, the additional cost will be paid by the Customer.
21. We agree to completely install the furnishings according to the final floor plan. Any changes to the final plan will be provided prior to the installation date. Once the installation has begun, the Customer agrees to assume any expenses incurred by us due to changes made at your request or for any reason beyond our control. Work will not be completed until there is a signed change order to approve the work.
22. All furnishings will be left clean and in working order. All cartoning and packaging materials will be removed, and the premises will be left broom clean.
23. All furnishings are warranted to be free from defects in materials or workmanship for a period of twelve (12) months from date of delivery. We will arrange for the repair or replacement of defective items or those inadvertently damaged by us during installation. We will act as your agent in the event claims concerning damaged and/or defective materials and/or workmanship made within the warranty periods as stated by the particular manufacturer, supplier, or fabricator. There are no expressed or implied warranties.
24. No liability shall accrue against Henricksen as a result of any breach of these Terms and Conditions resulting from any strike, lockout, work stoppage, accident, act of God or other delays beyond our control. We do not assume any liability for consequential damages or loss of anticipatory profits resulting from the use of the merchandise or delay in its delivery and installation, or for the misuse or abuse by the Customer.
25. There are no express or implied warranties. All warranties (statutory, express or implied), including without limitation any warranty of fitness for a particular purpose, are specifically disclaimed. Any warranties by the manufacturer of the merchandise ("Manufacturer") are hereby assigned to the customer ("Customer") to the extent such warranties can be assigned. Any warranty claims by Customer must be brought against Manufacturer. All sales are final. All requests for changes in quantity or specification shall be in writing and subject to the approval of Manufacturer and/or Henricksen. Any resulting charges imposed by Manufacturer will be paid by Customer.

These Terms and Conditions of Sale supersede any terms and conditions appearing on the Customer's purchase order, or any other documents, and all verbal communications and/or understandings related thereto.





# OMNIA Partners

## Score More with SOI and OMNIA Partners

### 2025 OMNIA Fall Promo

### End User Information Sheet

Promotion Dates: August 1, 2024 – November 30, 2025

**TVR #** 953106

**Price Guides** June 16, 2025 SitOnIt Seating Price Guide

**Products** Task, executive, conference, guest, stacking, nesting, and cafe/task stool seating. Lounge seating, modular seating, benches, ottomans and occasional/cube tables. Benching, protective and privacy screens, dividers, tables, storage units, sit/stand solutions and office furniture ergonomic accessories.

This promotion is available to all Public Sector participants on our competitively solicited and publicly awarded OMNIA Partners, Region IV Cooperative Contracts & City of Charlotte (Lead Agency)

Volume Discount	Tiers I-IV (List Price)	Delivered Tailgate EU Discount	Inside Delivery EU Discount	Delivered & Installed EU Discount
	\$1 - \$50,000	54%	52%	50%
	\$50,001 - \$100,000	56%	54%	52%
	\$100,001 - \$250,000	58%	56%	54%
	\$250,001 and up	Negotiable	Negotiable	Negotiable

**Purchase Order Instructions** Orders must have TVR number to receive this contract's discounting. The name of the registered End User must appear in full (no abbreviations) on the Purchase Order.

**Contract Administration** Derek Cairo; Director of Contracts  
6415 Katella Avenue, Cypress CA 90630  
Ph: 888.274.8664 | Fax: 714.995.4855  
Email: [dcairo@exemplis.com](mailto:dcairo@exemplis.com)

**Sales Contact** Andre Lafleur, Director of Public Sector Sales  
6415 Katella Avenue, Cypress, CA 90630  
Ph: (678) 764-6143  
Fax: (714) 995-4855  
Email: [alafleur@exemplis.com](mailto:alafleur@exemplis.com)

#### Leading Public Sector Cooperative Procurement

OMNIA Partners, Public Sector is the premier purchasing organization for state and local government, K-12 education, colleges and universities. All contracts available have been competitively solicited and publicly awarded by a government entity serving as the lead agency while utilizing industry best practices and processes. With the most experienced team in cooperative procurement and supply chain management, OMNIA Partners, Public Sector has the expertise to help public organizations achieve their strategic goals.

To learn more, visit [omniapartners.com/publicsector](http://omniapartners.com/publicsector)

#### Who is eligible to use OMNIA Partners?

Cities/Municipalities, Counties, State Agencies, K-12, Colleges & Universities, Private Schools, Non-Profits, Special Districts, Government-Education and Healthcare Entities.



**OFFER AND CONTRACT SIGNATURE FORM**

The undersigned hereby offers and, if awarded, agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing.

DS  
[Redacted]

Initial  
[Redacted]

Corrected to include: (SitOnIt Seating)

Company Name Exemplis LLC  
Address 6415 Katella Avenue  
City/State/Zip Cypress, CA 90630  
Telephone No. 714-995-4800  
Email Address dcairo@exemplis.com  
Printed Name Kellie Kang  
Title Controller

Authorized signature [Redacted]

**Accepted by Region 4 ESC:**

Corrected to 12/31/2027

DS  
[Redacted]

Initial  
[Redacted]

Contract No. R240104

Initial Contract Term 12/17/2024 to ~~10/31/2025~~

[Redacted]

Region 4 ESC Authorized Board Member

12/17/2024

Date

Linda Tinnerman

Print Name

[Redacted]

Region 4 ESC Authorized Board Member

12/17/2024

Date

Victor E. White

Print Name



DuPage County  
Finance Department  
Procurement Division  
421 North County Farm Road  
Room 3-400  
Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Henricksen
CONTACT PERSON:	Phil Wolverton
CONTACT EMAIL:	P.Wolverton@henricksen.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

### **Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

### **Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Phil Wolverton

Signature: \_\_\_\_\_

Title: Account Executive

Date: 9/29/2025



---

**File #:** JPS-P-0044-25

**Agenda Date:** 10/7/2025

**Agenda #:** 6.F.

---

AWARDING RESOLUTION ISSUED TO  
CURRIE MOTORS FLEET  
FOR THE PURCHASE OF TWO (2) 2025 FORD INTERCEPTORS  
FOR THE SHERIFF'S OFFICE  
(CONTRACT TOTAL AMOUNT \$90,690)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 *et seq.*) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement for the purchase of two (2) 2025 Ford Interceptors; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the Suburban Purchasing Cooperative Contract #204, the County of DuPage will contract with Currie Motors Fleet; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Currie Motors Fleet, for the purchase of two (2) 2025 Ford Interceptors, for the period of October 15, 2025 through October 14, 2026, for the Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said for purchase of two (2) 2025 Ford Interceptors, for the period of October 15, 2025 through October 14, 2026, for the Sheriff's Office, be, and it is hereby approved for issuance of a contract by the Procurement Division to Currie Motors Fleet, 10125 West Laraway Road Frankfort, IL 60423, for a contract total amount not to exceed \$90,690.00, per contract pursuant to the Suburban Purchasing Cooperative Contract #204.

Enacted and approved this 14th day of October, 2025 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK





Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 25-2379	RFP, BID, QUOTE OR RENEWAL #: 2025-DuP	INITIAL TERM WITH RENEWALS: 1 YR + 1 X 1 YR TERM PERIOD	INITIAL TERM TOTAL COST: \$90,690.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 10/7/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$90,690.00
	CURRENT TERM TOTAL COST: \$90,690.00	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD:
Vendor Information		Department Information	
VENDOR: Currie Motors Fleet	VENDOR #:	DEPT: Sheriff	DEPT CONTACT NAME: Dan Bilodeau
VENDOR CONTACT: Nic Cortellini	VENDOR CONTACT PHONE: 815-464-9200	DEPT CONTACT PHONE #: 630-407-2402	DEPT CONTACT EMAIL: dan.bilodeau@dupagesheriff.org
VENDOR CONTACT EMAIL: ncortellini@curriemotors.com	VENDOR WEBSITE: currieford.com	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Purchase of 2 ford police interceptors to emergency up-fit for patrol. Purchase via joint contract with Illinois joint purchasing co-op. Suburban Purchasing Cooperative "SPC" Contract #204			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Replaces 2 vehicles that were taken out of service by DOT Fleet.			

### SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

### SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. 3 dealerships provided quotes for 2 Ford Interceptors all with the same specs. The lowest quote was accepted
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). DOT Fleet makes the decision to remove vehicles from service and this would be to replace those vehicles.

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Currie Motors Fleet	Vendor#:	Dept: DOT	Division: Fleet
Attn: Nic Cortellini	Email: ncortellini@curriemotors.com	Attn: Bill Bell	Email: william.bell@dupagecounty.gov
Address: 10125 West Laraway Rd	City: Frankfort	Address: 180	City: Wheaton
State: IL	Zip: 60423	State: IL	Zip: 60187
Phone: 815-464-9200	Fax:	Phone: 630-407-6931	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Currie Motors Fleet	Vendor#:	Dept: DOT	Division: Fleet
Attn: Nic Cortellini	Email: ncortellini@curriemotors.com	Attn: Bill Bell	Email: william.bell@dupagecounty.gov
Address: 10125 West Laraway	City: Frankfort	Address: 501 N County Farm	City: Wheaton
State: IL	Zip: 60423	State: IL	Zip: 60187
Phone: 815-464-9200	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Oct 15, 2025	Contract End Date (PO25): Oct 14, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	2	EA	K8A	2025 Ford Interceptors	FY25	6000	1161	54120	4400	45,345.00	90,690.00
<b>FY is required, ensure the correct FY is selected.</b>										Requisition Total	\$ 90,690.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

Prepared for: , DuPage County

---

## 2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 520

---



### Client Proposal

Prepared by:

Nic Cortellini

Office: 815-464-9200

Email: [ncortellini@curriemotors.com](mailto:ncortellini@curriemotors.com)

Quote ID: 2025-DuP

Date: 09/25/2025



Currie Motors Fleet | 10125 West Laraway Road, Frankfort, IL , 60423

Office: 815-464-9200



2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 520 | Quote ID: 2025-DuP

Warranty

Standard Warranty

<i>Basic Warranty</i>	
Basic warranty .....	36 months/36,000 miles
<i>Powertrain Warranty</i>	
Powertrain warranty .....	60 months/100,000 miles
<i>Corrosion Perforation</i>	
Corrosion perforation warranty .....	60 months/unlimited
<i>Roadside Assistance Warranty</i>	
Roadside warranty .....	60 months/60,000 miles
<i>Hybrid/Electric Components Warranty</i>	
Hybrid/electric components warranty .....	96 months/100,000 miles

## Prepared for:

DuPage County

Prepared by: Nic Cortellini

09/25/2025



Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

## 2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 520 | Quote ID: 2025-DuP

### Major Equipment

(Based on selected options, shown at right)

10-speed automatic

- \* 18 x 8-inch front and rear black steel wheels
- \* P255/60RW18 AS BSW front and rear tires
- \* Lock-up transmission
- \* Alternator Amps: 250A
- \* All-speed ABS and driveline traction control
- \* HD lead acid battery
- \* Steering wheel mounted audio controls
- \* 8 inch primary display
- \* AM/FM
- \* Auxiliary input jack
- \* Vehicle body length: 198.8"
- \* Standard ride suspension
- \* Rear window defroster
- \* Manual folding door mirrors
- \* Deep tinted windows
- \* Speed sensitive wipers
- \* Dual-zone front climate control
- \* Driver front impact airbag
- \* Passenger front impact airbag

Exterior: Agate Black

Interior: Charcoal Black w/Unique HD Cloth  
Front Bucket Seats w/Vinyl Rear

- \* Class III tow rating
- \* Overdrive transmission
- \* Transmission electronic control
- \* Stainless steel dual exhaust
- \* Battery rating: 850CCA
- \* Fuel tank capacity: 21.40 gal.
- \* Bluetooth wireless audio streaming
- \* AM/FM stereo radio
- \* Seek scan
- \* External memory control
- \* Wheelbase: 119.1"
- \* Trip computer
- \* Power door mirrors
- \* LED brake lights
- \* Variable intermittent front windshield wipers
- \* Automatic climate control
- \* Rear under seat climate control ducts
- \* Seat mounted side impact driver airbag
- \* Seat mounted side impact front passenger airbag

### As Configured Vehicle

MSRP

STANDARD VEHICLE PRICE .....	\$49,515.00
Order Code 500A .....	N/C
3.73 Axle Ratio .....	Included
GVWR: 6,840 lbs (3,103 kgs) .....	Included
Tires: 255/60R18 AS BSW .....	Included
Wheels: 18" x 8" 5-Spoke Painted Black Steel .....	Included
Unique HD Cloth Front Bucket Seats w/Vinyl Rear .....	Included
Monotone Paint Application .....	STD
119" Wheelbase .....	STD
Radio: AM/FM/MP3 Capable .....	Included
50-State Emissions System .....	STD
SYNC Phoenix Communication & Entertainment System .....	Included
Agate Black .....	N/C
Charcoal Black w/Unique HD Cloth Front Bucket Seats w/Vinyl Rear .....	N/C
Engine: 3.3L V6 Direct-Injection .....	-\$2,330.00
Transmission: 10-Speed Automatic (44U) .....	N/C
Front License Plate Bracket .....	N/C
Front & Rear Police Wire Harness Connector Kit .....	\$200.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

## Prepared for:

DuPage County

Prepared by: Nic Cortellini

09/25/2025



Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

## 2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 520 | Quote ID: 2025-DuP

### Major Equipment

- |  |  |
|--|--|
| * Airbag occupancy sensor                                | * 7 airbags                                    |
| * Electronic stability control system with anti-rollover | * Manual rear child safety door locks          |
| * Fixed rear seats                                       | * 35-30-35 folding rear seats                  |
| * Front facing rear seat                                 | * Fold forward rear seatback                   |
| * Height adjustable rear seat head restraints            | * Manual rear seat head restraint control      |
| * 3 rear seat head restraints                            | * Split-bench rear seat                        |
| * Bucket front seats                                     | * Driver seat with 8-way directional controls  |
| * Front passenger seat with 8-way directional controls   | * Height adjustable front seat head restraints |
| * Manual front seat head restraint control               | * Manual reclining driver seat                 |
| * Power height adjustable driver seat                    | * Power driver seat fore/aft control           |
| * Power driver seat cushion tilt                         | * Power reclining passenger seat               |
| * Power height adjustable control passenger seat         | * Power passenger seat fore/aft control        |
| * Cloth front seat upholstery                            | * Vinyl front seatback upholstery              |
| * Driver seat with 2-way power lumbar                    | * Front passenger seat with 2-way power lumbar |
| * 4-wheel disc brakes                                    | * 4-wheel antilock (ABS) brakes                |
| * Brake assist system                                    | * Hill start assist                            |

### As Configured Vehicle

MSRP

Global Lock/Unlock Feature .....	N/C
Rear-Door Controls Inoperable .....	\$80.00
Driver Only LED Bulb Spot Lamp (Unity) .....	\$400.00
<hr/>	
SUBTOTAL .....	\$47,865.00
Destination Charge .....	\$1,595.00
<hr/>	
<b>TOTAL .....</b>	<b>\$49,460.00</b>

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

DuPage County

Prepared by: Nic Cortellini

09/25/2025



Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 520 | Quote ID: 2025-DuP

Fuel Economy

City  
N/A



Hwy  
N/A

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 520 | Quote ID: 2025-DuP

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
K8A	Base Vehicle Price (K8A)	\$49,515.00
Packages		
500A	<div>Order Code 500A</div> <div><i>Includes:</i><ul style="list-style-type: none"><li>- 3.73 Axle Ratio</li><li>- GVWR: 6,840 lbs (3,103 kgs)</li><li>- Tires: 255/60R18 AS BSW</li><li>- Wheels: 18" x 8" 5-Spoke Painted Black Steel</li></ul><i>Includes polished stainless steel hub cover and center caps.</i><ul style="list-style-type: none"><li>- Unique HD Cloth Front Bucket Seats w/Vinyl Rear</li></ul><i>Includes reduced bolsters, 6-way power track driver seat (fore/aft. up/down, tilt with manual recline, 2-way manual lumbar), 8-way power track passenger seat with 2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks.</i><ul style="list-style-type: none"><li>- Radio: AM/FM/MP3 Capable</li></ul><i>Includes 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port and 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem.</i><ul style="list-style-type: none"><li>- SYNC Phoenix Communication &amp; Entertainment System</li></ul><i>Includes hands-free voice command support compatible with most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack.</i></div>	N/C
Powertrain		
99B	<div>Engine: 3.3L V6 Direct-Injection</div> <div><i>(136-MPH top speed). Deletes regenerative braking and lithium-ion battery pack; adds 250-amp alternator and replaces 19-gallon tank with 21.4-gallon tank.</i></div>	-\$2,330.00
44U	<div>Transmission: 10-Speed Automatic (44U)</div>	N/C
STDAX	3.73 Axle Ratio	Included
STDGV	GVWR: 6,840 lbs (3,103 kgs)	Included
Wheels & Tires		
STDTR	Tires: 255/60R18 AS BSW	Included
STDWL	<div>Wheels: 18" x 8" 5-Spoke Painted Black Steel</div> <div><i>Includes polished stainless steel hub cover and center caps.</i></div>	Included
Seats & Seat Trim		
9	Unique HD Cloth Front Bucket Seats w/Vinyl Rear	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 520 | Quote ID: 2025-DuP

As Configured Vehicle (cont'd)

Code	Description	MSRP
	<i>Includes reduced bolsters, 6-way power track driver seat (fore/aft. up/down, tilt with manual recline, 2-way manual lumbar), 8-way power track passenger seat with 2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks.</i>	

Other Options

PAINT	Monotone Paint Application	STD
119WB	119" Wheelbase	STD
STDRD	Radio: AM/FM/MP3 Capable	Included
	Allows data to be provided to support Ford Pro telematics and data services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables optional telematics services through Ford or authorized providers via paid subscription. Subscribe at <a href="https://fordpro.com/en-us/telematics/">https://fordpro.com/en-us/telematics/</a> or call 1-833-811-FORD (3673).	
	<i>Includes 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port and 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem.</i>	
	<i>Includes:</i> - SYNC Phoenix Communication & Entertainment System <i>Includes hands-free voice command support compatible with most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack.</i>	
67V	Front & Rear Police Wire Harness Connector Kit	\$200.00
	<i>For connectivity to Ford PI Package solutions includes front (2) male 4-pin connectors for siren, (5) female 4-pin connectors for lighting/siren/speaker, (1) 4-pin IP connector for speakers, (1) 4-pin IP connector for siren controller connectivity, (1) 8-pin sealed connector, (1) 14-pin IP connector, rear (2) male 4-pin connectors for siren, (5) female 4-pin connectors for lighting/siren/speaker, (1) 4-pin IP connector for speakers, (1) 4-pin IP connector for siren controller connectivity, (1) 8-pin sealed connector and (1) 14-pin IP connector.</i>	
153	Front License Plate Bracket	N/C
51R	Driver Only LED Bulb Spot Lamp (Unity)	\$400.00
68G	Rear-Door Controls Inoperable	\$80.00
	<i>Locks, handles and windows. Can manually remove window or door disable plate with special tool. Locks/windows operable from driver's door switches.</i>	
18D	Global Lock/Unlock Feature	N/C
	<i>Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the 45-second liftgate lock release + paitro timer. Overhead liftgate button and blue liftgate release button on key fob will not have any function when pressed with this option.</i>	

Emissions

425	50-State Emissions System	STD
-----	---------------------------	-----

Prepared for:  
DuPage County  
Prepared by: Nic Cortellini  
09/25/2025



Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 520 | Quote ID: 2025-DuP

As Configured Vehicle (cont'd)

Code	Description	MSRP
	Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.	
Exterior Color		
UM_01	Agate Black	N/C
Interior Color		
9W_01	Charcoal Black w/Unique HD Cloth Front Bucket Seats w/Vinyl Rear	N/C
Upfit Options		
01	License and Title (MP-Plates)	\$203.00
SUBTOTAL		\$48,068.00
Destination Charge		\$1,595.00
TOTAL		\$49,663.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:  
DuPage County  
Prepared by: Nic Cortellini  
09/25/2025



Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 520 | Quote ID: 2025-DuP

Pricing Summary - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$49,515.00
Options	-\$1,650.00
Colors	\$0.00
Upfitting	\$203.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,595.00
<b>Subtotal</b>	<b>\$49,663.00</b>
<i>Discount Adjustments</i>	
Discount Adjustments	-\$4,318.00
<b>Total</b>	<b>\$45,345.00</b>

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared for:  
DuPage County  
Prepared by: Nic Cortellini  
09/25/2025



Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 520 | Quote ID: 2025-DuP

Pricing Summary - Multiple Vehicles

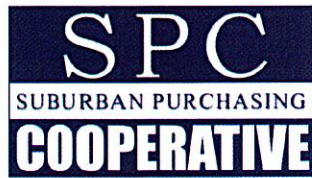
Vehicle Quantity: 2

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$99,030.00
Options	-\$3,300.00
Colors	\$0.00
Upfitting	\$406.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$3,190.00
<b>Subtotal</b>	<b>\$99,326.00</b>
<i>Discount Adjustments</i>	
Discount Adjustments	-\$8,636.00
<b>Total</b>	<b>\$90,690.00</b>

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



## *A Joint Purchasing Program For Local Government Agencies*

October 24, 2024

Mr. Thomas Sullivan  
Currie Motors  
10125 W. Laraway Road  
Frankfort, IL 60423

Dear Mr. Sullivan,

This is to request vehicle year roll-overs and the second of three possible, one-year contract extensions on the following SPC contracts:

Ford Interceptor Utility Contract #204 with all standard equipment, conventional gas, and optional hybrid

Ford Transit Full Size Van Contract #207, standard equipment, standard wheelbase and electric 1-ton van

Ford Escape Contract #206

The SPC reserves the right to extend these contracts for one additional one-year terms upon mutual agreement of both the vendor and the SPC on a negotiated basis. With acceptance of these contracts, Currie Motors agrees to all terms and conditions set forth in the specifications contained within the Requests for Proposals to which you responded. Currie Motors will handle all billing. Each vehicle purchased will be assessed a **\$150.00** administrative fee per vehicle which shall be paid directly by the vendor to the SPC on a quarterly basis.

The SPC looks forward to a productive year working with Currie Motors. Please sign and date this agreement below, retaining copies for your files and returning the original to my attention.

Sincerely,

Ellen Dayan, CPPB  
Purchasing Director  
Northwest Municipal Conference

10/24/2024

Name: Ellen Dayan  
Northwest Municipal Conference

Date

Name: Tom Sullivan  
Currie Motors

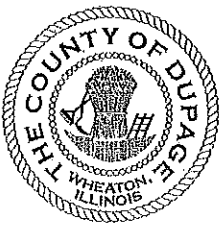
Date

*DuPage Mayors &  
Managers Conference  
1220 Oak Brook Road  
Oak Brook, IL 60523  
Suzette Quintell  
Phone: (630) 571-0480  
Fax: (630) 571-0484*

*Northwest Municipal  
Conference  
1600 East Golf Rd., Suite 0700  
Des Plaines, IL 60016  
Ellen Dayan, CPPB  
Phone: (847) 296-9200  
Fax: (847) 296-9207*

*South Suburban Mayors  
And Managers Association  
1904 West 174<sup>th</sup> Street  
East Hazel Crest, IL 60429  
Kristi DeLaurentiis  
Phone: (708) 206-1155  
Fax: (708) 206-1133*

*Will County  
Governmental League  
15905 S. Frederick Street  
Suite 107  
Plainfield, IL 60586  
Cherie Belom  
Phone: (815) 254-7700*



DuPage County  
Finance Department  
Procurement Division  
421 North County Farm Road  
Room 3-400  
Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Currie Motors Commercial
CONTACT PERSON:	Nic Cortellini
CONTACT EMAIL:	ncortellini@curriemotors.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

### **Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics](http://www.dupagecounty.gov/government/county_board/ethics) at the county/

The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

### **Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Nic Cortellini

Signature: 

Title: Commercial Accounts Manager

Date: 09/30/2025



## Judicial/Public Safety Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

**File #:** JPS-P-0045-25

**Agenda Date:** 10/7/2025

**Agenda #:** 6.G.

AWARDING RESOLUTION ISSUED TO  
BERGER CHEVROLET  
FOR THE PURCHASE OF THREE (3) 2024 CHEVY SILVERADO 1500 CREW CABS  
FOR THE SHERIFF'S OFFICE  
(CONTRACT TOTAL AMOUNT \$151,782.)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 *et seq.*) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement for the purchase of three (3) 2024 Chevy Silverado 1500 Crew Cabs; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the Michigan State Vehicle Purchasing MA240000001191, the County of DuPage will contract with Berger Chevrolet; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Berger Chevrolet, FOR the purchase of three (3) 2024 Chevy Silverado 1500 Crew Cabs, for the period of October 15, 2025 through October 14, 2026, for the Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said for the purchase of three (3) 2024 Chevy Silverado 1500 Crew Cabs, for the period of October 15, 2025 through October 14, 2025, for the Sheriff's Office, be, and it is hereby approved for issuance of a contract by the Procurement Division to Berger Chevrolet, 2525 28<sup>th</sup> S E Grand Rapids, MI 49512, for a contract total amount not to exceed \$151,782, per contract pursuant to the Michigan State Vehicle Purchasing MA240000001191.

Enacted and approved this 14<sup>th</sup> day of October, 2025 at Wheaton, Illinois.

\_\_\_\_\_  
DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 25-2383	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: 1 YR + 1 X 1 YR TERM PERIOD	INITIAL TERM TOTAL COST: \$151,782.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 10/7/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$151,782.00
	CURRENT TERM TOTAL COST: \$151,782.00	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD:
Vendor Information		Department Information	
VENDOR: Berger Chevrolet	VENDOR #:	DEPT: Sheriff	DEPT CONTACT NAME: Dan Bilodeau
VENDOR CONTACT: Dale Kramer	VENDOR CONTACT PHONE: 616-949-5200	DEPT CONTACT PHONE #: 630-407-2402	DEPT CONTACT EMAIL: dan.bilodeau@dupagesheriff.org
VENDOR CONTACT EMAIL: dkramer@bergerchevy.com	VENDOR WEBSITE: bergerfleet.com	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Purchase of 3 Chevrolet Silverado 1500 Crew Cabs to emergency up-fit for patrol supervisors. Purchase via joint contract with Michigan State Vehicle Purchasing MA240000001191			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Replaces 3 vehicles that were taken out of service by DOT Fleet.			

### SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

### SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. Previously purchased 4 of the same vehicles from this vendor. This vendor also had the same vehicles and available with no wait time
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). DOT Fleet makes the decision to remove vehicles from service and this would be to replace those vehicles.

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Berger Chevrolet Inc	Vendor#:	Dept: DOT	Division: Fleet
Attn: Dale Kramer	Email: dkramer@bergerchevy.com	Attn: Bill Bell	Email: william.bell@dupagecounty.gov
Address: 2525 28th S E	City: Grand Rapids	Address: 180	City: Wheaton
State: MI	Zip: 49512	State: IL	Zip: 60187
Phone: 616-949-5200	Fax: 616-988-9178	Phone: 630-407-6931	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Berger Chevrolet	Vendor#:	Dept: DOT	Division: Fleet
Attn: Dale Kramer	Email: dkramer@bergerchevy.com	Attn: Bill Bell	Email: william.bell@dupagecounty.gov
Address: 2525 28th SE	City: Grand Rapids	Address: 501 N County Farm	City: Wheaton
State: MI	Zip: 49512	State: IL	Zip: 60187
Phone: 616-949-5200	Fax: 616-988-9179	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Oct 15, 2025	Contract End Date (PO25): Oct 14, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	3	EA	1WT9C1PPV	2024 Chevy Silverado 1500	FY25	6000	1161	54120	4400	50,594.00	151,782.00
<b>FY is required, ensure the correct FY is selected.</b>										Requisition Total	\$ 151,782.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



## QUOTE PER ENCLOSED SPECIFICATIONS

MUNICIPAL SALE  
ORDER UNDER MI STATE CONTRACT FOR LAW ENFORCEMENT  
PRICING BASED ON MUNICIPAL SALE IN STATE OF IL

Tax Exempt CK10543 PPV

Law Enforcement

DuPage PD

Black GBA

Cost per vehicle	\$50,584.00	*
State Procesing	\$10	
Total 1 Unit	\$50,594.00	
<b>Total 3 Units</b>	<b>\$151,782</b>	

Vendor:

Berger Chevrolet Inc.

Address 2525 28th Street S.E.

Grand Rapids, MI 49512

Phone (616) 949-5200

Direct (616) 575-9627

Fax (616) 988-9178

In Stock  
Vehicle Description  
Year 2024  
Make Chevrolet  
Model Silverado 1500 Crew Ca  
Package 1WT 9C1 PPV  
Engine L84 5.3L  
Tansmission M12-10Speed  
Drive 4X4  
Box Size 5'8"  
Suspension Z71 w Z7X 2" Lift  
Spots 7X7 DUAL LED  
Shipped Car Hauler Included  
Dealer Adds  
LED Spot Light Upgrade Included  
7" rectangular No Slip Work Step Included  
Spray in Bed Liner Included  
Rust Proof and Undercoating Included

Signature \_\_\_\_\_

\* After Rebates Exp9/30/25

Printed Signature DALE R. KRAMER

Date 9/25/2025

**Quote accepted to order**



## STATE OF MICHIGAN PROCUREMENT

Department Technology, Management and Budget  
Central Procurement Services

320 S Walnut Street Lansing, MI 48933  
P.O. Box 30026, Lansing, MI 48909

### CONTRACT CHANGE NOTICE

Change Notice Number 2

to

Contract Number MA240000001191

CONTRACTOR	BERGER CHEVROLET
	2525 28th Street, SE
	Grand Rapids MI 49512
	Bob Evans
	(616) 575-9629
	bevans@bergerchevy.com
	CV0027890

STATE	Program Manager	Erin Reincke	MDOT
		517-855-1986	
		ReinckeE@michigan.gov	
	Contract Administrator	Patrick Turcotte	DTMB
		5177308798	
		turcottep@michigan.gov	

CONTRACT SUMMARY				
Domestic Vehicle Dealers – Patrol, Passenger, Trucks, and Vans Prequalification.				
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE	
September 1, 2024	August 31, 2029	2 - 1 Year	August 31, 2029	
PAYMENT TERMS		DELIVERY TIMEFRAME		
45 days				
ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING	
<input type="checkbox"/> P-Card <input type="checkbox"/> Direct Voucher (PRC) <input type="checkbox"/> Other			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
MINIMUM DELIVERY REQUIREMENTS				
F.O.B. Destination				
DESCRIPTION OF CHANGE NOTICE				
OPTION	LENGTH OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE
<input type="checkbox"/>		<input type="checkbox"/>	0 Years	
CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE		
\$2,100,000.00	\$0.00	\$2,100,000.00		
DESCRIPTION				
Effective 9/25/2025, please note the Contract Administrator has been changed to Patrick Turcotte.				
All other terms, conditions, specifications and pricing remain the same. Per contractor and agency agreement, and DTMB Central Procurement approval.				



DuPage County  
Finance Department  
Procurement Division  
421 North County Farm Road  
Room 3-400  
Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Berger Chevrolet Inc
CONTACT PERSON:	DALE Kramer
CONTACT EMAIL:	dkramer@bergerchevy.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

### **Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

### **Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to

**BERGER CHEVROLET INC.**

**FLEET SALES DEPT.**

Printed Name: DALE KRAMER

**2525 28TH ST SE**

**GRAND RAPIDS, MI 49512**

Title: Fleet act mgr

Signature

Date:

9-30-2025



## Judicial/Public Safety Requisition under \$30,000

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 25-2430

**Agenda Date:** 10/7/2025

**Agenda #:** 6.H.

---



Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 25-2363	RFP, BID, QUOTE OR RENEWAL #: 092925	INITIAL TERM WITH RENEWALS: 1 YR + 1 X 1 YR TERM PERIOD	INITIAL TERM TOTAL COST: \$26,671.20
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 10/07/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$26,671.20
	CURRENT TERM TOTAL COST: \$26,671.20	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: SCANNA MSC INC	VENDOR #:	DEPT: HDU	DEPT CONTACT NAME: Andy Barnish
VENDOR CONTACT: Henry Turtle	VENDOR CONTACT PHONE: 9419259730	DEPT CONTACT PHONE #: 630-514-5257	DEPT CONTACT EMAIL: andrew.barnish@dupagesheriff.org
VENDOR CONTACT EMAIL: scanna@comcast.net	VENDOR WEBSITE: www.scanna-msc.com	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). The Hazardous Devices Unit (HDU) is currently using an outdated X-ray system for the inspection of suspicious packages and devices. This can result in blurred or distorted images and potentially endanger the HDU member or the community. This is the most current X-ray system with the most recent technology to rectify this safety issue.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Updating the X-ray system allows for better image quality and efficiency in response. This will also greatly increase safety for both the HDU member(s) and the community when the HDU responds to a suspicious or hazardous device.			

### SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.  
SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4)

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

### SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).



SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement. SOLE PROVIDER OF A LICENSED OR PATENTED GOOD OR SERVICE
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.  This is the only provider of the x-ray machine that is the industry standard for the hazardous device unit.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. The HDU Commander searched the market and this is the only available product. The only other competitor went out of business
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.  There is no other manufacturer of this product according to the specifications indicated by the HDU Commander.

SECTION 5: Purchase Requisition Information			
<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: SCANNA MSC Inc	Vendor#:	Dept: Sheriff	Division: Budget
Attn: Henry Turtle	Email: scanna@comcast.net	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org
Address: 2910 Hyde Park St	City: Sarasota	Address: 501 N County Farm Rd	City: Wheaton
State: FL	Zip: 34239	State: IL	Zip: 60187
Phone: 941-925-9730	Fax: 941-925-1548	Phone: 630-407-2212	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Same As Above	Vendor#:	Dept: Sheriff	Division: HDU
Attn:	Email:	Attn: Andy Barnish	Email: andrew.barnish@dupagesheriff.org
Address:	City:	Address: 501 N County Farm Rd	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-514-5257	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Oct 15, 2025	Contract End Date (PO25): Oct 14, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA	D5000-SBSVS	ScanX Scout CR X-ray System	FY25	1000	4400	52000		21,065.00	21,065.00
2	4	EA	73578-14	PSP Plate 14" x 17"	FY25	1000	4400	52000		783.80	3,135.20
3	4	EA	B2160-14	PSP Plate 14" x 17" Plate Protector	FY25	1000	4400	52000		24.00	96.00
4	1	EA	FRK 2X2	Flex Ray Kit 2X2	FY25	1000	4400	52000		2,150.00	2,150.00
5	1	EA		Shipping	FY25	1000	4400	52000		225.00	225.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 26,671.20

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



QUOTATION. September 29 , 2025 Quote # 092925

Sgt. Barnish #377

Andrew Barnish

[andrew.barnish@dupagesheriff.org](mailto:andrew.barnish@dupagesheriff.org)

DuPage County Sheriff's Office  
Investigations/Hazardous Devices Unit  
501 North County Farm Road  
Wheaton, IL 60187  
Desk (630) 407-2345  
Cell (630) 940-3105  
Fax (630) 407-2346

GSA. 47QSWA18D0062

Item	Description	Qty	Unit Price USD	TOTAL USD
01 D5000- SB SVS	ScanX Scout with battery Model D5000 Processes Phosphor Storage Plates, sizes: 8"x10", 10"x12" and 14" by any practical length. (Accessory Pack includes: USB, Powercord, 2 Plate Wipes, 2 Cleaning Sheets 1 Brush, Driver Disk) Scout comes with complimentary Scanview imaging software Totally compatible with XTK	01	\$ 21,065.00	\$ 21,065.00
02 73578-14	PSP Plate 14"x17" (35 x 43 cm)	04	\$ 783.80	\$ 3,135.20
03 B2160-14	Plate Protector 14" x17"	04	\$ 24.00	\$ 96.00
	<b>Sub Total</b>			<b>\$ 24,296.20</b>
	Order level Materials. 84 500. (Options Non GSA )			
04 Frk2x2	<b>Flex Ray Kit 2 x 2 FRK 2x2 BLACK</b> (1) Carry Bag (4)14"x17" FleX-ray Cassettes Complete (8) 12" Sticky Sticks (12) 24" Sticky Sticks (4) 1" Steel Reference Ball 1-4 Lead numbers (16) Grommet Tab (5) Flat Rings (1) Suction Cup Hook (1) Figure 9 Hook and Line 4) Wrap straps 4) Lead Arrows	01	\$ 2,150.00	\$ 2,150.00
	<b>Sub Total</b>			<b>\$ 26,446.20</b>
	Shipping	01		\$ 225.00
	<b>TOTAL</b>			<b>\$ 26,671.20</b>

**Terms and Conditions:**

PRICES: Prices are quoted in USD

VALIDITY: This quotation is valid for 90 days

PAYMENT: Net 60

WARRANTY: 2 year back-to-base warranty on parts against faulty materials and workmanship.

Full warranty Terms and Conditions available on request

DELIVERY: Units are currently available within 60 days from receipt of written order

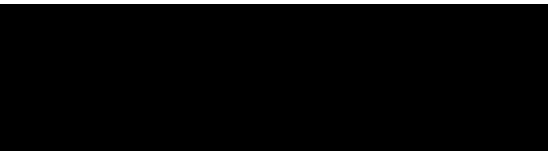
**SCANNA MSC INC**, 2910 Hyde Park Street, Sarasota, FL 34239

Tel: +1 941 925 9730 Fax: 1 941 925 1548 Email: [scanna@comcast.net](mailto:scanna@comcast.net) Web: [www.scanna-msc.com](http://www.scanna-msc.com)

January 1<sup>st</sup>, 2025

To Our Valued Partners:

This letter confirms that Scanna MSC, Inc. is the exclusive global ALLPRO IMAGING distributor of the ScanX Scout for the Security, Defense, and Explosive Ordinance Disposal industries. This global exclusivity letter pertains to Scanna's operations around the world as the sole source provider of the ScanX Scout. The dealer/distributor agreement remains in full force through the end of 2025.



**Rick Paldino**

Product Manager – Medical/ Veterinary/ Security / NDT (ALLPRO IMAGING)

[Email: rick.paldino@airtechniques.com](mailto:rick.paldino@airtechniques.com)

Direct: 1.516.214.5629

Mobile: 1.516.434.0187



DuPage County  
Finance Department  
Procurement Division  
421 North County Farm Road  
Room 3-400  
Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	Quote 082925
COMPANY NAME:	Scanna MSC Inc.
CONTACT PERSON:	Henry Turtle
CONTACT EMAIL:	scanna@comcast.net

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

### **Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

### **Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Henry Turtle

Signature: \_\_\_\_\_

  
✓

Title: General Manager

Date: September 29 2025



## Finance Resolution

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

---

**File #:** FI-R-0153-25

**Agenda Date:** 10/7/2025

**Agenda #:** 7.A.

---

ACCEPTANCE OF AN EXTENSION OF TIME  
FOR THE ILLINOIS COURT COMMISSION ON ACCESS TO JUSTICE GRANT PY25  
COMPANY 5000 - ACCOUNTING UNIT 5925

(Under the administrative direction of  
the DuPage County 18<sup>th</sup> Judicial Circuit Court)

WHEREAS, the County of DuPage, heretofore accepted and appropriated through the DuPage County 18<sup>th</sup> Judicial Circuit Court for the Illinois Court Commission on Access to Justice Grant PY25, Company 5000-Accounting Unit 5925, pursuant to Resolution FI-R-0150-24 for the period August 1, 2024, through July 31, 2025; and

WHEREAS, the County of DuPage, through the DuPage County 18<sup>th</sup> Judicial Circuit Court, has been notified by the Administrative Office of the Illinois Court (AOIC) with grant extension letter (Attachment I) that the grant may be extended to July 30, 2026.

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that the expiration date of this grant be extended until July 30, 2026.

Enacted and approved this 14<sup>th</sup> day of October, 2025 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK

June 6, 2025

Alyssa Fortino  
Mediation Program Coordinator  
Eighteenth Judicial Circuit  
505 N. County Farm Rd. Room 344  
Wheaton, IL 60187

*Re: ATJ Improvement Grant Funds*

Dear Ms. Fortino:

You were awarded ATJ Improvement grant funds for the grant cycle of August 1, 2024 to July 31, 2025. You indicated that you anticipate you will have some unspent funds from that award after July 31. You have requested permission to utilize those funds beyond the grant year.

You are granted permission to use those funds beyond July 31, 2025 on access to justice related services that align with the signed Grant Agreement for the original grant period. Feel free to use the funds to continue to meet the improving access to justice in your Judicial Circuit.

Thank you for your dedication to access to justice in your area.

Sincerely,



Jill E. Roberts  
Deputy Director  
Access to Justice Division  
312-793-2305  
[jroberts@illinoiscourts.gov](mailto:jroberts@illinoiscourts.gov)







## Finance Resolution

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

---

**File #:** FI-R-0159-25

**Agenda Date:** 10/7/2025

**Agenda #:** 7.B.

---

ACCEPTANCE OF AN EXTENSION OF TIME  
FOR THE ILLINOIS COURT COMMISSION ON ACCESS TO JUSTICE GRANT PY24  
COMPANY 5000-ACCOUNTING UNIT 5925

(Under the administrative direction of  
the DuPage County 18<sup>th</sup> Judicial Circuit Court)

WHEREAS, the County of DuPage, heretofore accepted and appropriated through the DuPage County 18<sup>th</sup> Judicial Circuit Court for the Illinois Court Commission on Access to Justice Grant PY24, Company 5000-Accounting Unit 5925, pursuant to Resolution FI-R-0181-23 for the period August 1, 2024, through July 31, 2025; and

WHEREAS, the County of DuPage, through the DuPage County 18<sup>th</sup> Judicial Circuit Court, has been notified by the Administrative Office of the Illinois Courts (AOIC) with grant extension letter (Attachment 1) that the grant may be extended until expended.

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that this grant be extended until expended.

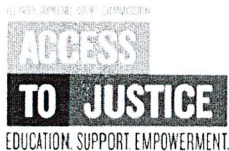
Enacted and approved this 14<sup>th</sup> day of October, 2025 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



222 N. LaSalle St.  
Floor 13  
Chicago, IL 60601

7/23/2024

Kathy Willis  
Eighteenth Judicial Circuit  
DuPage County Courthouse  
505 N. County Farm Rd.  
Wheaton, IL 60187

*Re: ATJ Improvement Grant Funds*

Dear Ms. Willis:

You were awarded ATJ Improvement grant funds for the grant cycle of August 1, 2023 to July 31, 2024. You indicated that you anticipate you will have some unspent funds from that award after July 31. You have requested permission to utilize those funds beyond the grant year.

You are granted permission to use those funds beyond July 31, 2024 on access to justice related services that align with the signed Grant Agreement for the original grant period. Feel free to use the funds to continue to meet the improving accessing to justice in your Judicial Circuit.

Thank you for your dedication to access to justice in your area.

Sincerely,

Signature on file

Jill E. Roberts  
Deputy Director  
Access to Justice Division  
312-793-2305  
[jroberts@illinoiscourts.gov](mailto:jroberts@illinoiscourts.gov)







## Budget Transfer

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 25-2431

**Agenda Date:** 10/7/2025

**Agenda #:** 8.A.

---

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October 1, 2024

From: 5000  
Company #

NAT'L FORENSIC SCI IMPRV GRANT  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4520	52000		FURN/MACH/EQUIP SMALL VALUE	\$ 108.00	18,326.00	18,218.00	9/26/25
Total				\$ 108.00			

To: 5000  
Company #

NAT'L FORENSIC SCI IMPRV GRANT  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4520	54110		EQUIPMENT AND MACHINERY	\$ 108.00	98,254.00	98,362.00	9/26/25
Total				\$ 108.00			

Reason for Request:

Budget transfer necessary due to changes in pricing since quote was obtained and used during grant application and program development

Department Head

9/28/25  
Date  
9/30/25

Activity

724503  
(optional)

Chief Financial Officer

Date

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>25</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

JPS - 10/7/25  
FIN/CB - 10/14/25

8



## Budget Transfer

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 25-2432

**Agenda Date:** 10/7/2025

**Agenda #:** 8.B.

---

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective April 1, 2025

From: 1000  
Company #

JAIL OPERATIONS  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4410	50010	0	OVERTIME	\$ 510,000.00	1,191,136.33	681,136.33	9/25/25
4410	50020	0	HOLIDAY PAY	\$ 250,000.00	757,463.30	507,463.30	9/25/25
4410	50050	0	TEMPORARY SALARIES	\$ 75,000.00	111,670.59	36,670.59	9/25/25
4415	50011	0	SHERIFF-SPECIAL DUTY O/T	\$ 90,000.00	181,943.68	91,943.68	9/25/25
4415	50020	0	HOLIDAY PAY	\$ 70,000.00	254,269.36	184,269.36	9/25/25
4415	50010	0	OVERTIME	\$ 64,000.00	278,276.74	214,276.74	9/25/25
Total				\$ 1,059,000.00			

To: 1000  
Company #

LAW ENFORCEMENT BUREAU  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4415	50000	0	REGULAR SALARIES	\$ 975,000.00	856,408.05	1,831,408.05	9/25/25
4415	50090	0	TOWNSHIP CONTRACTS - SHERIFF	\$ 24,000.00	78,899.22	102,899.22	9/25/25
4400	50000	0	REGULAR SALARIES	\$ 60,000.00	300,454.86	360,454.22	9/25/25
Total				\$ 1,059,000.00			

Reason for Request:

Transfers needed for projected shortages through end of year due to collective bargaining agreement increases ratified during FY2025 and adjustments made to budgets during approval process.

Activity

(optional)

Chief Financial Officer

Date

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>25</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

JPS - 10/7/25  
FIN/CB - 10/14/25



## Budget Transfer

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 25-2433

**Agenda Date:** 10/7/2025

**Agenda #:** 8.C.

---

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective April 1, 2025

From: 1000  
Company #

JAIL OPERATIONS  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4410	50040	0	PART TIME HELP	\$ 173,000.00	363,529.74	190,529.74	9/25/25
4405	50010	0	OVERTIME	\$ 68,000.00	142,732.56	74,732.56	9/25/25
4404	50010	0	OVERTIME	\$ 13,000.00	21,315.99	8,315.99	9/25/25
4403	50010	0	OVERTIME	\$ 5,000.00	8,573.07	3,573.07	9/25/25
		0					
Total				\$ 259,000.00			

To: 1000  
Company #

CRIME LABORATORY-GENERAL FUND  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4403	50000	0	REGULAR SALARIES	\$ 44,000.00	207,261.95	251,261.95	9/25/25
4405	50000	0	REGULAR SALARIES	\$ 50,000.00	1,152,011.22	1,202,011.22	9/25/25
4404	50000	0	REGULAR SALARIES	\$ 165,000.00	28,902.17	193,902.17	9/25/25
Total				\$ 259,000.00			

Reason for Request:

Transfers needed for projected shortages through end of year due to collective bargaining agreement increases ratified during FY2025 and adjustments made to budgets during approval process.

Department Head

Chief Financial Officer

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>25</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

JPS - 10/7/25  
FIN/CB - 10/14/25



## Budget Transfer

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 25-2434

**Agenda Date:** 10/7/2025

**Agenda #:** 8.D.

---

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective April 1, 2025

From: 1000  
Company #

GENERAL FUND SPECIAL ACCOUNTS  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1180	53828		CONTINGENCIES	\$ 1,387,769.00	2,242,792.00	855,023.00	9/30/25
Total				\$ 1,387,769.00			

To: 1000  
Company #

GENERAL FUND SPECIAL ACCOUNTS  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1180	57060	0100	TRANSFER OUT COUNTY INFRASTRUC	\$ 1,387,769.00	1,821,852.00	3,214,621.00	9/30/25
Total				\$ 1,387,769.00			

Reason for Request:

Purchase of 4 x-ray machines and cameras for the Circuit Court.

Activity

(optional)

Chief Financial Officer

Date

Date

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>25</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

SPS - 10/7/25  
FIN/CB - 10/14/25

8





## Budget Transfer

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 25-2435

**Agenda Date:** 10/7/2025

**Agenda #:** 8.E.

---

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective April 1, 2025

From: 6000  
Company #

INFRASTRUCTURE CONTINGENCY  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1195	53828		CONTINGENCIES	\$ 242,472.00	4,540,153.00	4,297,611.00	9/30/25
Total				\$ 242,472.00			

To: 6000  
Company #

VEHICLE REPLACEMENT-GENERAL FUND  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1161	54120	4400	AUTOMOTIVE EQUIPMENT-SHERIFF	\$ 242,472.00	17,308.00	259,780.00	9/30/25
Total				\$ 242,472.00			

Reason for Request:

Purchase of three (3) Chevrolet Silverado 1500 Crew Cabs and two (2) 2025 Ford Explorer Police Interceptors to replace vehicles that are being taken out of service by the Division of Transportation.

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>25</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

JPS-10/7/25  
FIN/CB-10/14/25



## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 25-2436

**Agenda Date:** 10/7/2025

**Agenda #:** 9.A.

---



# REQUEST FOR CHANGE ORDER FORM

Procurement Services Division

Consent  
JPS 10/17  
CB 10/14

Date: Sep 12, 2025

File ID #: 25-2276

Purchase Order #: 6471	Original Purchase Order Date: Jul 1, 2023	Change Order #: 2	Department: SHF
Vendor Name: RAY O'HERRON CO INC		Vendor #: 11145	Dept. Contact: Colleen Zbilski
Action Requested and Reason for Change Order Request: Decrease PO by (\$87,871.00) to \$62,129.00. PO expired on 11/30/2024.			

## IN ACCORDANCE WITH 720 ILCS 5/33E-9

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

## INCREASE/DECREASE

A	Starting Contract Value	\$150,000.00
B	Net \$ Change for Previous Change Order	
C	Current Contract Amount (A + B)	\$150,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$87,871.00)
E	New Contract Amount (C + D)	\$62,129.00
F	Cumulative Change Order Amount (B + D)	(\$87,871.00)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-58.58%

## DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- ☐ Cancel Entire Order ☐ Close Contract ☐ Contract Extension (59 Days) ☐ Consent Only
- ☐ Change Budget Code From: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Increase/Decrease Quantity From: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Price Shows: \_\_\_\_\_ should be: \_\_\_\_\_ ☐ Move Funds Between Lines
- ☒ Decrease Remaining Encumbrance and Close Contract ☐ Increase Encumbrance and Close Contract ☐ Decrease Encumbrance ☐ Increase Encumbrance

## DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- ☐ Increase Contract Expiration Greater Than 59 Days From \_\_\_\_\_ to: \_\_\_\_\_ ☐ Cancel Contract
- ☐ Cumulative Increase Greater Than \$10,000 (Row 'F' Above) ☐ Other - Explain In Summary Explanation Box Below


**Summary Explanation** - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

**Original Source Selection/Vetting Information** - Describe method used to select source; for instance, bid, RFP, sole source, etc.

**Recommendations/Alternatives** - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

**Fiscal Impact/Cost Summary** - Include projected cost for each fiscal year, approved budget amount and account number

**APPROVALS - Initials Only**

SR	6166	Sep 12, 2025	CZ	2122	Sep 17, 2025
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
					
Reviewed by Procurement Officer	Date	9/22/2025	Completed by Buyer		Date



## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 25-2437

**Agenda Date:** 10/7/2025

**Agenda #:** 9.B.

---



# REQUEST FOR CHANGE ORDER FORM

Procurement Services Division

Consent  
JPS 10/17  
CB 10/14

Date: Sep 12, 2025

File ID #: 25-2277

Purchase Order #: 6828	Original Purchase Order Date: Oct 29, 2023	Change Order #: 2	Department: SHF
Vendor Name: PUBLIC SAFETY DIRECT INC		Vendor #: 14308	Dept. Contact: Colleen Zbilski
Action Requested and Reason for Change Order Request: Decrease PO by (\$171,628.03) to \$306,424.84. PO expired on 10/30/2024.			

## IN ACCORDANCE WITH 720 ILCS 5/33E-9

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting Contract Value	\$478,052.87
B	Net \$ Change for Previous Change Order	
C	Current Contract Amount (A + B)	\$478,052.87
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$171,628.03)
E	New Contract Amount (C + D)	\$306,424.84
F	Cumulative Change Order Amount (B + D)	(\$171,628.03)
G	Cumulative Percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-35.90%

## DECISION MEMO NOT REQUIRED - Check Applicable Box(es)

- ☐ Cancel Entire Order ☐ Close Contract ☐ Contract Extension (59 Days) ☐ Consent Only
- ☐ Change Budget Code From: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Increase/Decrease Quantity From: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Price Shows: \_\_\_\_\_ should be: \_\_\_\_\_ ☐ Move Funds Between Lines
- ☒ Decrease Remaining Encumbrance and Close Contract ☐ Increase Encumbrance and Close Contract ☐ Decrease Encumbrance ☐ Increase Encumbrance

## DECISION MEMO REQUIRED - Check Applicable Box(es) and Fill In All Answers Below

- ☐ Increase Contract Expiration Greater Than 59 Days From \_\_\_\_\_ to: \_\_\_\_\_ ☐ Cancel Contract
- ☐ Cumulative Increase Greater Than \$10,000 (Row 'F' Above) ☐ Other - Explain In Summary Explanation Box Below


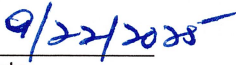
**Summary Explanation** - Provide a summary of the action. Explain why it is necessary and what is to be accomplished.

**Original Source Selection/Vetting Information** - Describe method used to select source; for instance, bid, RFP, sole source, etc.

**Recommendations/Alternatives** - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

**Fiscal Impact/Cost Summary** - Include projected cost for each fiscal year, approved budget amount and account number

**APPROVALS** - *Initials Only*

SR	6166	Sep 12, 2025	CZ	2122	Sep 17, 2025
Prepared By	Phone Ext.	Date	Recommended for Approval	Phone Ext.	Date
					
Reviewed by Procurement Officer	Date		Completed by Buyer	Date	





## Grant Proposal Notifications

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 25-2438

**Agenda Date:** 10/7/2025

**Agenda #:** 10.A.

---



## Grant Proposal Notification

GPN Number: 023-25 Date of Notification: 09/22/2025  
(Completed by Finance Department) (MM/DD/YYYY)

Parent Committee Agenda Date: 10/07/2025 Grant Application Due Date: 10/29/2025  
(Completed by Finance Department) (MM/DD/YYYY) (MM/DD/YYYY)

Name of Grant: FY25 Formula DNA Capacity Enhancement for Backlog Reduction (CEBR) Program

Name of Grantor: US Dept. of Justice - Bureau of Justice Assistance

Originating Entity: \_\_\_\_\_  
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: DuPage County Forensic Science Center

Department Contact: Krysten Holley, Forensic Scientist, X2115  
(Name, Title, and Extension)

Parent Committee: JPS

Grant Amount Requested: \$ 317,583.00

Type of Grant: Formula  
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant: ☐ Yes ☒ No

Source of Grant: ☒ Federal ☐ State ☐ Private ☐ Corporate

If Federal, provide CFDA: 16.741 If State, provide CSFA: \_\_\_\_\_



## Grant Proposal Notification

1. Justify the department's need for this grant.

The DuPage County Sheriff's Office Forensic Science Center has identified challenges in their pursuit to process casework samples for entry into CODIS with a reasonable turnaround time, keeping the backlog low. In order to ensure sustainability of capacity, it is necessary to purchase new equipment and to replace aging equipment. One challenge is securing the funding to do so. Furthermore, without grant funding, the laboratory would not be able to provide supplies to enable analysis of both violent and non-violent cases. Another challenge is keeping the lab adequately staffed. The analysis of casework data, preparing case notes and reports, and technically reviewing completed casework takes a large amount of time. Grant funding can address these challenges and will reduce or eliminate their negative impact on backlog and turnaround time.

2. Based on the County's Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

**Safe Community:** The grant will increase the capacity of the DNA section to conduct more casework and to reduce the backlog so that casework is completed more quickly. This will lead to solving more cases and the prompt resolution of these cases, making the citizens of DuPage safer.

**Fiscal Responsibility:** The grant will utilize federal funding to augment the local funding for DNA analyses.

**Community Well-Being:** The grant will improve access to county services because the DNA section will be able to conduct casework on more cases. For example, the grant allows us to analyze DNA left at property crimes, which typically have lower priority than crimes against people.

3. What is the period covered by the grant?

10/01/2025 to: 09/30/2027  
(MM/DD/YYYY) (MM/DD/YYYY)

3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

3.1.1. \_\_\_\_\_ and \_\_\_\_\_  
(MM/YY) (Duration)

4. Will the County provide "seed" or startup funding to initiate grant project? (Yes or No)

No

4.1. If yes, please identify the Company-Accounting Unit used for the funding

5. If grant is awarded, how is funding received? (select one):

5.1. Prior to expenditure of costs (lump-sum reimbursement upfront) ☐

5.2. After expenditure of costs (reimbursement-based) ☒

## Grant Proposal Notification

6. Does the grant allow for Personnel Costs? (Yes or No) yes

6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.

6.1.1. Total salary \$1,006,824.67 Percentage covered by grant 1.0%

6.1.2. Total fringe benefits \$402,729.87 Percentage covered by grant 0.48%

6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): Yes

6.1.3.1. If yes, which ones are disallowed?

Health insurance for full time employees working overtime utilizing grant funds

6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?

1000-4403

6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): No

6.2.1. If yes, how many new positions will be created?

6.2.1.1. Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Temporary \_\_\_\_\_

6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit?                       
(Yes or No)

6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?

## Grant Proposal Notification

<p>6.3. Does the grant award require the positions to be retained beyond the grant term? (Yes or No)</p>	<p><u>No</u></p>
<p>6.3.1. If yes, please answer the following:</p>	
<p>6.3.1.1. How many years beyond the grant term?</p>	<p>_____</p>
<p>6.3.1.2. What Company-Accounting Unit(s) will be used?</p>	<p>_____</p>
<p>6.3.1.3. Total annual salary</p>	<p>_____</p>
<p>6.3.1.4. Total annual fringe benefits</p>	<p>_____</p>
<p>7. Does the grant allow for direct administrative costs? (Yes or No)</p>	<p><u>Yes</u></p>
<p>7.1. If yes, please answer the following:</p>	
<p>7.1.1. Total estimated direct administrative costs for project (this accounts only for DNA analysts' time and not 421 personnel)</p>	<p><u>\$11,001.12</u></p>
<p>7.1.2. Percentage of direct administrative costs covered by grant</p>	<p><u>4.8%</u></p>
<p>7.1.3. What percentage of the grant total is the portion covered by the grant</p>	<p><u>0.16%</u></p>
<p>8. What percentage of the grant funding is non-personnel cost / non-direct administrative cost?</p>	<p><u>96%</u></p>
<p>9. Are matching funds required? (Yes or No):</p>	<p><u>No</u></p>
<p>9.1. If yes, please answer the following:</p>	
<p>9.1.1. What percentage of match funding is required by granting entity?</p>	<p>_____</p>
<p>9.1.2. What is the dollar amount of the County's match?</p>	<p>_____</p>

## Grant Proposal Notification

---

- 9.1.3. What Company-Accounting Unit(s) will provide the matching requirement? \_\_\_\_\_
10. What amount of funding is already allocated for the project? \$1,180,820.67
- 10.1. If allocated, in what Company-Accounting Unit are the funds located? 1000.4400, 1000.1160, 1300.4440
- 10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No): Yes  
(but at a greatly reduced capacity)
11. What is the total project cost (Grant Award + Match + Other Allocated Funding)? \$1,324,194.67