

10/24/25

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective January 1, 2025

From: 1200
Company #

HOUSEKEEPING
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
2035	52000		FURN/MACH/EQUIP SMALL VALUE	\$ 2,960.00	17,208.00	14,248.00	10/24/25
Total				\$ 2,960.00			

To: 1200
Company #

HOUSEKEEPING
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
2035	54110		EQUIPMENT AND MACHINERY	\$ 2,960.00	3,950.00	6,910.00	10/24/25
Total				\$ 2,960.00			

Reason for Request:

move monies to cover the purchase of a walk behind sweeper that sweeps and mops difficult floors over at the Animal Control, that Environmental Services cleans for (FY25)

Signature on File

Department Head

Signature on File

Chief Financial Officer

Activity

(optional)

****Please sign in blue ink on the original form****

10/24/25
Date
10/28/25
Date

Finance Department Use Only			
Fiscal Year <u>25</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

HS - 11/4/25
FIN/CB - 11/12/25

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