



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Human Services

Final Summary

Tuesday, October 3, 2023

9:30 AM

Room 3500A

1. CALL TO ORDER

9:30 AM meeting was called to order by Chair Greg Schwarze at 9:30 AM.

2. ROLL CALL

Chair Schwarze appointed County Board member Yeena Yoo to the Human Services Committee for the purpose of a quorum.

Other Board members present : Member Liz Chaplin, Member Lucy Evans, and Member Patty Gustin,

Staff in attendance: Joan Olson (Chief Communications Officer), Evan Shields (Public Information Officer), Conor McCarthy, Renee Zerante (State's Attorney Office), Jeffrey Martynowicz (Chief Financial Officer), Katrina Holman (Finance), Donna Weidman (Procurement), Natasha Belli and Gina Strafford-Ahmed (Administrators, Community Services), Mary Keating (Director of Community Services, and Janelle Chadwick via Zoom (Administrator of the DuPage Care Center).

PRESENT	Galassi, LaPlante, Schwarze, and Yoo
ABSENT	Childress, DeSart, and Garcia

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIR REMARKS - CHAIR SCHWARZE

Chair Schwarze stated the township pantries were offered to opt out of the Northern Illinois Food Bank (NIFB) produce program in exchange for a cash settlement. The pantries were given 30 days to reply. Addison, York and Bloomingdale opted out. For other reasons, Bloomingdale Township already had not been receiving food from NIFB. Milton, Lisle, and Wayne Townships are all remaining in the program. Pantries cannot opt back in for the remainder of this current program, which ends at the end of the budget year, November 30, 2023. Mary Keating stated Chair Conroy’s County budget for 2024 includes additional funding for food. A program has not been established. This year the county gave a combination of NIFB grants and direct funding to all food pantries.

Chair Schwarze announced that progress has been made with the Assistant States Attorney and the agreements with the small grant recipients. November 14 is the date set to present the allocations to the agencies. This will be done at the beginning of the County Board meeting at 10:00 AM, with a coffee and donut reception between the Finance Committee meeting and the County Board meeting.

The Ribbon Cutting Ceremony will be held at the Family Center playground today at 1:00 p.m. Chair Schwarze urged all to attend.

5. APPROVAL OF MINUTES

5.A. [23-3191](#)

Human Services Committee - Regular Meeting - Tuesday, September 19, 2023

RESULT:	APPROVED
MOVER:	Lynn LaPlante
SECONDER:	Kari Galassi

6. COMMUNITY SERVICES - MARY KEATING

6.A. [FI-R-0229-23](#)

Acceptance and appropriation of the Illinois Home Weatherization Assistance Program DOE Grant PY24, Inter-Governmental Agreement No. 22-402028, Company 5000 - Accounting Unit 1400, \$595,551. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Yeena Yoo
SECONDER:	Lynn LaPlante

6.B. [FI-R-0230-23](#)

Acceptance and appropriation of additional funding of the Low Income Home Energy Assistance Program (LIHEAP) HHS Supplemental Grant PY23 Inter-Governmental Agreement No. 23-274028, Company 5000 - Accounting Unit 1420, from \$1,118,000 to \$1,949,787 - an increase of \$831,787. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Lynn LaPlante
SECONDER:	Yeena Yoo

6.C. [HS-R-0060-23](#)

Amendment to Purchase Order 6033-0001 SERV, issued to Healthy Air Heating & Air, Inc., to provide architectural weatherization labor and materials for Community Services' Weatherization Program, to increase the contract in the amount of \$192,000, for a new contract amount of \$677,534.70.

Member Yoo inquired about the number of contractors providing the same services to residents as Healthy Air Heating & Air. Mary Keating replied that the state has restricted the Weatherization Program to having only one vendor. Previously, they had multiple contractors getting paid at the same rate, which afforded more diversity and accountability. Gina Strafford-Ahmed has been working through Purchasing to reintroduce the multiple vendors model. Gina Strafford-Ahmed stated a bid was posted by Procurement on Monday for multiple vendors.

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Lynn LaPlante
SECONDER: Yeena Yoo

6.D. [HS-R-0061-23](#)

Approval of Issuance of Payments by DuPage County to Energy Assistance Providers through the Low Income Home Energy Assistance Program (LIHEAP) HHS Supplemental Grant PY23, Inter-Governmental Agreement No. 23-274028 in the amount of \$558,817. (Community Services)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Lynn LaPlante
SECONDER: Kari Galassi

[HS-P-0070-23](#)

Recommendation for the approval a contract purchase order to DuPage Federation On Human Services Reform, to provide telephonic and face-to-face interpretation, American Sign Language (ASL), and translation services to the Community Services Department (ASL for Finance), for the period October 11, 2023 through October 10, 2024, for a total contract amount not to exceed \$38,000; per proposal #23-072-CS.

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Kari Galassi
SECONDER: Lynn LaPlante

7. **DUPAGE CARE CENTER - JANELLE CHADWICK**

7.A. [HS-P-0071-23](#)

Recommendation for the approval of a contract purchase order to Medline Industries, Inc., to furnish and deliver surgical face masks for the DuPage Care Center, for the period October 11, 2023 through October 10, 2024, for a contract total not to exceed \$68,830.43. Contract pursuant to the Intergovernmental Cooperation Act OMNIA Partners Cooperative Contract #2021003157. (ARPA ITEM)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Lynn LaPlante
SECONDER:	Kari Galassi

7.B. [23-3192](#)

HHS-P-0327A-22 - Amendment to Resolution HHS-P-0327-22, issued to AirGas USA, LLC, to furnish and deliver portable oxygen for the residents at the DuPage Care Center, for the period December 1, 2022 through November 30, 2023, to increase encumbrance in the amount of \$7,500, an 21.43% increase. (6182-0001 SERV)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Lynn LaPlante
SECONDER:	Kari Galassi

7.C. [23-3193](#)

HS-P-0054A-23 - Amendment to Resolution HS-P-0054-23, issued to Maxim Healthcare Services, to provide supplemental nursing staffing services, for the DuPage Care Center, for the period April 13, 2023 through April 12, 2024, to increase encumbrance in the amount of \$95,410, a 79.51% increase. (6363-0001 SERV)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Yeena Yoo
SECONDER:	Kari Galassi

8. BUDGET TRANSFERS

8.A. [23-3194](#)

Budget Transfer needed to properly record and report HEROPAY paid with grant ARPA230229 funding -\$800.00 - DuPage Care Center.

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Kari Galassi

8.B. [23-3195](#)

Budget Transfer to increase the original automotive expense budget to cover the purchase of an additional vehicle for the Weatherization Program, 5000-1430 - \$2,000. (Community Services)

RESULT:	APPROVED
MOVER:	Lynn LaPlante
SECONDER:	Yeena Yoo

8.C. [23-3196](#)

Budget Transfer to increase the original automotive expense budget to cover the purchase of an additional vehicle for the Weatherization Program, 5000-1490 - \$2,000.00 (Community Services)

RESULT:	APPROVED
MOVER:	Lynn LaPlante
SECONDER:	Kari Galassi

9. CONSENT ITEMS

9.A. [23-3197](#)

Novastaff Healthcare Services 6400-0001 SERV - This purchase order is decreasing in the amount of \$85,000. This decrease is to cover the Maxim Healthcare Services increase through end of contract of 04/12/2024.

RESULT:	APPROVED AT COMMITTEE
MOVER:	Lynn LaPlante
SECONDER:	Kari Galassi

10. RESIDENCY WAIVERS - JANELLE CHADWICK

No residency waivers were offered.

11. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK

Janelle Chadwick, Administrator of the DuPage Care Center, stated the Care Center is having an ongoing covid outbreak, lasting four weeks. The Care Center has re-opened the covid unit, containing the virus to unit 2N. Nine residents have tested positive, and there are five persons under investigation (PUIs), likely they are roommates to covid positive residents. Four staff have tested positive for covid during this outbreak. None of the cases have experienced significant symptoms. Staff that are working with the covid unit are receiving Hero pay.

The Care Center is expecting the Illinois Department of Public Health (IDPH) personnel to arrive at any time for the annual survey. Staff are well prepared.

Newsweek America just came out with a new rating for the best nursing homes. The Care Center moved up to third place from sixth or seventh place in Illinois for units with over 150 beds. The ratings are based on performance data and covid and peer recommendations.

12. COMMUNITY SERVICES UPDATE - MARY KEATING

Mary Keating, Director of Community Services, stated staff are very excited for the Ribbon Cutting Ceremony at the Family Center. The Family Center space was dedicated about ten years ago. Staff have been campaigning for a playground ever since. Staff are thrilled to finally have the playground and families have been using it.

The LIHEAP season started October 1, 2023 serving seniors, persons with disabilities, and families with children under the age of six. The brand-new intake rooms are being utilized and provide more privacy, dignity, and security. Persons outside of the above parameters need to call and make an appointment for December. Staff are currently taking messages and due to the volume of applicants, staff have been offered overtime to return the calls.

13. OLD BUSINESS

No old business was discussed.

14. NEW BUSINESS

Member Yoo stated the District 2 Board members are hosting a donation drive for Family Shelter Services for National Domestic Violence Awareness Month, effective October 1, 2023 through October 31, 2023. There is a donation drop box in the 421 building and four drop boxes at each of the public health centers within the County. Family Shelter Services is the only domestic violence shelter in DuPage County. The shelter recently had a cut in federal funding. They are in need of toiletries, infant items, and cleaning supplies. Specific items are posted on an Amazon wish list. The District 2 Board members will assist with getting the information out with flyers and on social media.

15. ADJOURNMENT

With no further business, the meeting was adjourned at 9:48 AM..

RESULT:	APPROVED
MOVER:	Lynn LaPlante
SECONDER:	Yeena Yoo