

DuPage County, Illinois  
 BUDGET ADJUSTMENT  
 Effective October, 2022

SHERIFF ADMINISTRATION

From: 1000  
 Company #

From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4400	52100		I.T. EQUIPMENT-SMALL VALUE	\$ 15,974.00	48,897.96	32,923.96	10/19/23
Total				\$ 15,974.00			

SHERIFF ADMINISTRATION

To: 1000  
 Company #

To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4400	54100		IT EQUIPMENT	\$ 15,974.00	0.47	15,974.47	10/19/23
Total				\$ 15,974.00			

Reason for Request:

For PO#6575 0001-SERV the price of the Fortinet Fortiswitch is above the single item threshold of \$5,000 requiring the expense to be classified as Capital. Budget Transfer needed to move the budget expense from Commodities Account Code 52100 to Capital Outlay Account Code 54100.

Signature on file

Department Head   
 Chief Financial Officer 

10/19/23  
 Date  
 10/30/23  
 Date

Activity \_\_\_\_\_  
 (optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only

Fiscal Year 23 Budget Journal # \_\_\_\_\_ Actg Period \_\_\_\_\_

Entered By/Date \_\_\_\_\_ Released & Posted By/Date \_\_\_\_\_

JPS - 11/7/23  
 FIN/CB - 11/14/23

