



DU PAGE COUNTY

Technology Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, October 1, 2024

11:00 AM

Room 3500B

1. CALL TO ORDER

11:00 AM meeting was called to order by Chair Yoo at 11:00 AM.

2. ROLL CALL

PRESENT	Berlin, Carrier, Eckhoff, Kaczmarek, Rutledge, White, and Yoo
ABSENT	Cronin Cahill, Galassi, Gustin, and Jorgensen
LATE	Henry

3. CHAIRWOMAN'S REMARKS - CHAIR YOO

Chair Yoo welcomed Roy Clancy, the new IT ERP Manager, to the IT team.

Next, Chair Yoo reminded members and staff that KnowBe4 training has begun and is required for all staff.

Lastly, she advised that Anthony McPhearson will be providing an update on the Dayforce ERP implementation, which has been delayed until early 2025.

Chair Yoo welcomed Roy Clancy, the new IT ERP Manager, to the IT team.

Next, Chair Yoo reminded members and staff that KnowBe4 training has begun and is required for all staff.

Lastly, she advised that Anthony McPhearson will be providing an update on the Dayforce ERP implementation, which has been delayed until early 2025.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [24-2599](#)

Approval of Minutes for the Technology Committee - Regular Meeting - Tuesday, September 3, 2024

Attachments: [2024-09-03 Technology Minutes](#)

RESULT:	APPROVED
MOVER:	Sheila Rutledge
SECONDER:	Bill White

AYES:	Berlin, Eckhoff, Kaczmarek, Rutledge, White, and Yoo
ABSENT:	Cronin Cahill, Galassi, Gustin, Henry, and Jorgensen
ABSTAIN:	Carrier

6. PROCUREMENT REQUISITIONS

6.A. [TE-P-0015-24](#)

Recommendation for the approval of a contract purchase order to SHI International Corp, for the procurement of laptops, docks, and monitors, for Information Technology, for the period of October 8, 2024 through November 30, 2024, for a contract total amount of \$229,123, per Cooperative Purchasing Agreement Pricing, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" - Sourcewell Contract #121923-SHI.

Member Carrier asked if there is a reason we are purchasing 50 more monitors than everything else in this order. Mr. McPhearson said in some cases, we need to replace monitors for other devices, such as desktops, which are not part of this order. He said monitors may be distributed more than other devices. Member Rutledge asked if there are some positions that require dual monitors, to which Mr. McPhearson responded yes. Chair Yoo asked which departments will be covered by this contract. Mr. McPhearson said there are 21 departments receiving equipment from this order.

Attachments: [SHI \(Equip\) - PRCC](#)
 [SHI \(Equip\) - Quote #25317013](#)
 [SHI \(Equip\) - VED](#)

Member Carrier asked if there is a reason we are purchasing 50 more monitors than everything else in this order. Mr. McPhearson said in some cases, we need to replace monitors for other devices, such as desktops, which are not part of this order. He said monitors may be distributed more than other devices. Member Rutledge asked if there are some positions that require dual monitors, to which Mr. McPhearson responded yes. Chair Yoo asked which departments will be covered by this contract. Mr. McPhearson said there are 21 departments receiving equipment from this order.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Sheila Rutledge
SECONDER:	Kathleen Carrier

6.B. [TE-P-0016-24](#)

Recommendation for the approval of a contract purchase order to Infor (US) Inc., for ERP software maintenance and support, for Information Technology, for the period of November 13, 2024 through November 30, 2025, for a contract total amount of \$247,856.83. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - this is proprietary software that must be maintained by the vendor, Infor (US) Inc.)

Attachments: [Infor \(Annual Mtc\) - PRCC](#)
[Infor \(Annual Mtc\) - Renewal Form](#)
[Infor \(Annual Mtc\) - Sole Source Letter](#)
[Infor \(Annual Mtc\) - VED](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Sheila Rutledge
SECONDER:	Kathleen Carrier

6.C. [**24-2319**](#)

Recommendation for the approval of a contract purchase order to Emphasys Computer Solutions, for the annual maintenance and support of Sympro Treasury Management software for the Treasurer's Office, paid for by Information Technology, for the period of December 1, 2024 through November 30, 2025, for a contract total amount of \$29,049.79. Exempt from bidding per 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under \$35,000.

Attachments: [Emphasys \(Sympro\) - PRCC](#)
[Emphasys \(Sympro\) - Quote](#)
[Emphasys \(Sympro\) - VED](#)

RESULT:	APPROVED
MOVER:	Kathleen Carrier
SECONDER:	Sheila Rutledge

6.D. [**24-2533**](#)

Recommendation for the approval of a contract purchase order to Granicus LLC, for an annual subscription to the GovDelivery software platform used by the County Board to send out the County's e-newsletters, paid for by Information Technology, for the period of October 26, 2024 to October 25, 2025, for Information Technology, for a contract total amount of \$29,900.09. Exempt from bidding per 55 ILCS 5/5-1022 "Competitive Bids" (d) IT/Telecom purchases under \$35,000.00.

Mr. McPhearson said he and Joan Olson worked with the vendor to negotiate a lower price on this contract for the upcoming year, saving about \$3,000.

Attachments: [Granicus \(GovDelivery\) - PRCC](#)
[Granicus \(GovDelivery\) - Q-367364](#)
[Granicus \(GovDelivery\) - VED](#)

Mr. McPhearson said he and Joan Olson worked with the vendor to negotiate a lower price on this contract for the upcoming year, saving about \$3,000.

RESULT:	APPROVED
----------------	----------

MOVER:	Sheila Rutledge
SECONDER:	Kathleen Carrier

7. INFORMATIONAL ITEMS

Chair Yoo moved, seconded by Member Rutledge, to combine items 7A through 7F. All ayes. Motion carried.

Mr. McPhearson commended the Sheriff's office and JPS committee chair and staff for sharing these informational items. He said this is exactly what we are looking for from other County agencies and elected official offices, to let us know what technology is in use so we are able to check and make sure they are using the right contracts with the right pricing.

7.A. [JPS-P-0028-24](#)

Recommendation for the approval of a contract purchase order to AT&T Mobility, to provide wireless service, for the Sheriff's Office, for the period of August 15, 2024 to July 24, 2027, for a contract total not to exceed \$404,000, per NASPO Master Agreement #MA149. (Sheriff's Office)

Attachments: [AT&T Mobility - PRCC.pdf](#)
 [AT&T Mobility-Contract](#)
 [AT&T-Vendor Ethics_Redacted](#)

RESULT:	INFORMATION RECEIVED AND PLACED ON FILE
MOVER:	Kathleen Carrier
SECONDER:	Sheila Rutledge

7.B. [JPS-P-0029-24](#)

Recommendation for the approval of a contract purchase order to AT&T to provide wired service for the Sheriff's Office for the period of September 1, 2024 to February 16, 2026, for a contract total not to exceed \$292,200, per lowest responsible bid #21-104-IT. (Sheriff's Office)

Attachments: [AT&T - PRCC.pdf](#)
 [AT&T-Bid 21-104-IT](#)
 [AT&T-Vendor Ethics_Redacted](#)

RESULT:	INFORMATION RECEIVED AND PLACED ON FILE
MOVER:	Kathleen Carrier
SECONDER:	Sheila Rutledge

7.C. [JPS-P-0030-24](#)

Recommendation for the approval of a contract purchase order to Comcast Business to provide ethernet service or the Sheriff's Office for the period of September 1, 2024 to

March 31, 2027, for a contract total not to exceed \$162,240, per lowest responsible bid #21-104-IT. (Sheriff's Office)

Attachments: [Comcast - PRCC.pdf](#)
 [COMCAST 21-104-IT](#)
 [Vendor Ethics Placeholder.pdf](#)

RESULT:	INFORMATION RECEIVED AND PLACED ON FILE
MOVER:	Kathleen Carrier
SECONDER:	Sheila Rutledge

7.D. **JPS-P-0027-24**

Recommendation for the approval of a contract purchase order to Verizon Wireless, to provide service for tablets, for the Sheriff's Office, for the period of August 15, 2024 to October 2, 2025, for a contract total not to exceed \$98,000; per Joint Purchase Master Contract #CMS793372P. (Sheriff's Office)

Attachments: [Verizon - PRCC.pdf](#)
 [Verizon-Contract](#)
 [Vendor Ethics Placeholder.pdf](#)

RESULT:	INFORMATION RECEIVED AND PLACED ON FILE
MOVER:	Kathleen Carrier
SECONDER:	Sheila Rutledge

7.E. **JPS-P-0026-24**

Recommendation for the approval of a contract purchase order to Real Time Networks, Inc., for the purchase of an AssetTracer Locker Management System, for the Sheriff's Office, for the period of October 9, 2024 through October 8, 2025, for a contract total not to exceed \$93,524. Per Quote #21354646324 / Sourcewell Contract #110923-DBM. (Sheriff's Office)

Attachments: [Real Time - PRCC.pdf](#)
 [Real Time-DeBourgh Contract 110923](#)
 [Real Time - DeBourgh RTN Sourcewell Letter_Redacted.pdf](#)
 [Real Time Network-Quote-Redacted](#)
 [Real Time Networks, Inc. Vendor Ethics_Redacted](#)

RESULT:	INFORMATION RECEIVED AND PLACED ON FILE
MOVER:	Kathleen Carrier
SECONDER:	Sheila Rutledge

7.F. [HS-CO-0002-24](#)

Amendment to County contract 7187-0001 SERV, issued to Carahsoft Technology Corporation, to increase encumbrance in the amount of \$2,630.90, for the addition of five user licenses, resulting in an amended contract total not to exceed \$29,050.90, an increase of 9.96%. (Community Services)

Attachments: [Carahsoft 7187 Change Order 1 Final.pdf](#)
 [Carahsoft Decision Memo Final.pdf](#)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Kathleen Carrier
SECONDER:	Sheila Rutledge

8. **OLD BUSINESS**

Mr. McPhearson said all DuPage County technology users should have received an email notifying them that KnowBe4 training is available and required to complete. He said cybersecurity awareness month is important and training is open through the end of this year. He said IT will send different tips every week throughout this month and they will be pushing out Windows updates to make sure every device is secure and up-to-date. He also reminded everyone that if you find a USB drive, do not plug it in, instead give it to the IT department.

Next, Mr. McPhearson said he sent a memo to the committee with information on Member Galassi's request for FY2024 actual budget numbers. He said the projected remaining balance in FY24 is \$47,984. He said to contact him or Richard Burnson with any questions.

9. **NEW BUSINESS**

Member White said his office has been seeing issues with the stability of MHC and Lawson. He said they are aware of it, but he wanted to make the committee aware. Member Rutledge asked what MHC is used for, to which Mr. McPhearson responded it is the accounting application that supports our financial system. He said while we have had Infor (Lawson) issues in the past, they have been minimal, but MHC has had some instability issues. He said staff did a root cause analysis (RCA) recently, which is a deep-dive assessment to determine what the issue is. He said staff has a solution that we will apply that we believe will fix the issues, including the issues encountered by the Auditor's office. Additionally, he said we will be upgrading MHC to a newer version over the next couple of months, which should stabilize the environment. Finally, Mr. McPhearson noted that we have a new ERP Manager, Roy Clancy, who has some ideas as to how to stabilize the environment. He said the ultimate answer would be to replace the system, but that cannot be done until after the Dayforce system implementation is complete.

Mr. McPhearson then discussed the ongoing Dayforce implementation, noting that it is not going live on October 1st, as originally planned. He said there is a long list of issues that they are working on resolving with the vendor. He said Mr. Kottmeyer gave the vendor until the end of this week to respond to the request. He said they do not want to rush the implementation, but

make sure that everything is done correctly. Member Johnson said he feels it would be helpful to have a presentation clarifying which systems do what and their interlocking pieces.

10. ADJOURNMENT

With no further business, the meeting was adjourned.