



Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

|   |   |  |   |
|---|---|--|---|
| <i>General Tracking</i>   |   | <i>Contract Terms</i>                        |   |
| FILE ID#:<br>23-1243  | RFP, BID, QUOTE OR RENEWAL #:<br>Q-465959-44993.890JB | INITIAL TERM WITH RENEWALS:<br>OTHER         | INITIAL TERM TOTAL COST:<br>\$95,000.00               |
| COMMITTEE:<br>JUDICIAL AND PUBLIC SAFETY  | TARGET COMMITTEE DATE:<br>04/04/2023                  | PROMPT FOR RENEWAL:<br>6 MONTHS              | CONTRACT TOTAL COST WITH ALL RENEWALS:<br>\$95,000.00 |
|   | CURRENT TERM TOTAL COST:<br>\$19,000.04               | MAX LENGTH WITH ALL RENEWALS:<br>FIVE YEARS* | CURRENT TERM PERIOD:<br>INITIAL TERM                  |
| <i>Vendor Information</i>   |   | <i>Department Information</i>                |   |
| VENDOR:<br>Axon Enterprise Inc  | VENDOR #:   | DEPT:<br>Sheriff                             | DEPT CONTACT NAME:<br>Dan Bilodeau                    |
| VENDOR CONTACT:<br>Julie Bosack   | VENDOR CONTACT PHONE:<br>312-576-2829                 | DEPT CONTACT PHONE #:<br>630-407-2402        | DEPT CONTACT EMAIL:<br>dan.bilodeau@dupagesheriff.org |
| VENDOR CONTACT EMAIL:<br>jbosack@axon.com   | VENDOR WEBSITE:<br>axon.com                           | DEPT REQ #:                                  |   |
| <i>Overview</i>   |   |  |   |
| DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Initial purchase of 6 Axon Fleet in-car camera system for a total of \$95,000 over a 5 yr period. This is being purchased in compliance with with county's Sourcwell purchasing agreement.             |   |  |   |
| JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished<br>Initial trial of 6 Axon Fleet Camera systems for possible replacement of the current Watchguard system. Axon Fleet works seamlessly with the Axon BWCs and Taser 7 Devices. All evidence will be uploaded from these devices together to evidence.com |   |  |   |

### SECTION 2: DECISION MEMO REQUIREMENTS

|                            |   |
|----------------------------|---|
| DECISION MEMO NOT REQUIRED | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.  |
| DECISION MEMO REQUIRED     | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.<br>COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING |

### SECTION 3: DECISION MEMO

|                                     |  |
|-------------------------------------|--|
| STRATEGIC IMPACT                    | Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.<br>QUALITY OF LIFE   |
| SOURCE SELECTION                    | Describe method used to select source.<br>Axon Fleet was selected as a replacement in car camera system due to the compatibility with the current use of Axon Body Worn Cameras, Axon Taser 7 devices, and Axon's evidence.com evidence storage systems. All of these units work seamlessly with each other for activation and evidence collection.  |
| RECOMMENDATION AND TWO ALTERNATIVES | Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).<br>Current camera systems are becoming dated and will need repair/replacement. This replacement option, purchased under Joint Purchasing, allows for seamless integration with current systems and allows for storage of video and audio evidence to be housed in one secure location. There are no other in-car systems that work with evidence.com, our current Body Worn Camera's or the Taser 7 device. |

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

|                                      |   |
|--------------------------------------|---|
| <b>JUSTIFICATION</b>                 | Select an item from the following dropdown menu to justify why this is a sole source procurement.   |
| <b>NECESSITY AND UNIQUE FEATURES</b> | Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. |
| <b>MARKET TESTING</b>                | List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.   |
| <b>AVAILABILITY</b>                  | Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.               |

## SECTION 5: Purchase Requisition Information

|                                     |                            |  |   |
|-------------------------------------|----------------------------|--|---|
| <i>Send Purchase Order To:</i>      |                            | <i>Send Invoices To:</i>                   |   |
| Vendor:<br>Axon Enterprises Inc     | Vendor#:                   | Dept:<br>Sheriff                           | Division:<br>Budget                         |
| Attn:<br>Julie Bosack               | Email:<br>jbosack@axon.com | Attn:<br>Colleen Zbilski                   | Email:<br>colleen.zbilski@dupagesheriff.org |
| Address:<br>17800 N 85th St         | City:<br>Scottsdale        | Address:<br>501 N County Farm              | City:<br>Wheaton                            |
| State:<br>AZ                        | Zip:<br>85255              | State:<br>IL                               | Zip:<br>60187                               |
| Phone:<br>800-978-2737              | Fax:                       | Phone:<br>630-407-2122                     | Fax:  |
| <i>Send Payments To:</i>            |                            | <i>Ship to:</i>                            |   |
| Vendor:<br>Axon Enterprises, Inc    | Vendor#:                   | Dept:<br>Sheriff                           | Division:<br>Admin                          |
| Attn:<br>Julie Bosack               | Email:<br>jbosack@axon.com | Attn:<br>Daniel Bilodeau                   | Email:<br>dan.bilodeau@dupagesheriff.org    |
| Address:<br>17800 N 85th St         | City:<br>Scottsdale        | Address:<br>501 N County Farm Rd           | City:<br>Wheaton                            |
| State:<br>AZ                        | Zip:<br>85255              | State:<br>IL                               | Zip:<br>60187                               |
| Phone:<br>800-978-2737              | Fax:                       | Phone:<br>630-407-2402                     | Fax:  |
| <b>Shipping</b>                     |                            | <b>Contract Dates</b>                      |   |
| Payment Terms:<br>PER 50 ILCS 505/1 | FOB:<br>Destination        | Contract Start Date (PO25):<br>May 1, 2023 | Contract End Date (PO25):<br>Apr 30, 2028   |
| Contract Administrator (PO25):      |                            |  |   |

| Purchase Requisition Line Details                         |     |     |                            |   |      |         |      |           |                             |                   |              |
|---|-----|-----|----------------------------|---|------|---------|------|-----------|-----------------------------|-------------------|--------------|
| LN  | Qty | UOM | Item Detail<br>(Product #) | Description   | FY   | Company | AU   | Acct Code | Sub-Accts/<br>Activity Code | Unit Price        | Extension    |
| 1   | 1   | EA  |                            | 6-Fleet 3 Advanced, Fleet Ant, Airgain 7-n-1, Cradle point +5yr net cloud | FY23 | 1000    | 4400 | 54200     |                             | 19,000.04         | 19,000.04    |
| 2   | 1   | EA  |                            | 6-Fleet 3 Advanced, Fleet Ant, Airgain 7-n-1, Cradle point +5yr net cloud | FY24 | 1000    | 4400 | 54200     |                             | 18,999.99         | 18,999.99    |
| 3   | 1   | EA  |                            | 6-Fleet 3 Advanced, Fleet Ant, Airgain 7-n-1, Cradle point +5yr net cloud | FY25 | 1000    | 4400 | 54200     |                             | 18,999.99         | 18,999.99    |
| 4   | 1   | EA  |                            | 6-Fleet 3 Advanced, Fleet Ant, Airgain 7-n-1, Cradle point +5yr net cloud | FY26 | 1000    | 4400 | 54200     |                             | 18,999.99         | 18,999.99    |
| 5   | 1   | EA  |                            | 6-Fleet 3 Advanced, Fleet Ant, Airgain 7-n-1, Cradle point +5yr net cloud | FY27 | 1000    | 4400 | 54200     |                             | 18,999.99         | 18,999.99    |
| <b>FY is required, assure the correct FY is selected.</b> |     |     |                            |   |      |         |      |           |                             | Requisition Total | \$ 95,000.00 |

| Comments             |  |
|----------------------|--|
| HEADER COMMENTS      | Provide comments for P020 and P025.  |
| SPECIAL INSTRUCTIONS | Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.            |
| INTERNAL NOTES       | Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.      |
| APPROVALS            | Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB. |

The following documents have been attached: ☒ W-9 ☒ Vendor Ethics Disclosure Statement