

**DuPage County, Illinois
BUDGET ADJUSTMENT
Effective January 22, 2024**

From: 1000
Company #

FAMILY CENTER
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
1640	50040		PART TIME HELP	\$ 15,800.00	34,443.78	18,643.78	10/1/24	1000-9100
Total				\$ 15,800.00				

To: 1000
Company #

FAMILY CENTER
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance	B/S Fund
					Prior to Transfer	After Transfer		
1640	50000		REGULAR SALARIES	\$ 15,800.00	46,045.52	61,845.52	10/1/24	1000-9100
Total				\$ 15,800.00				

Reason for Request:

Budget transfer to cover the projected shortage in Regular Salaries. The Family Center anticipated more payroll splits than what actually occurred and are projected to be short in Regular Salaries by year end.

Signature on File

Department Head **Signature on File**

Chief Financial Officer

Activity _____
(optional)

10/1/24
Date
10/8/24
Date

****Please sign in blue ink on the original form****

Finance Department Use Only			
Fiscal Year <u>24</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

HS - 10/15/24
FIN/CB - 10/22/24

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