



# DU PAGE COUNTY

## Finance Committee

### Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, July 8, 2025**

**8:00 AM**

**County Board Room**

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**1. CALL TO ORDER**

8:00 AM meeting was called to order by Chair Garcia at 8:01 AM.

**MOTION TO ALLOW FOR REMOTE PARTICIPATION**

A motion was made by Member Childress and seconded by Member Evans to allow for remote participation. Upon a voice vote, the motion passed.

**2. ROLL CALL**

<b>PRESENT</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT</b>	Krajewski
<b>REMOTE</b>	Zay

Member LaPlante arrived at 8:23 AM.

**3. PUBLIC COMMENT**

No public comments were offered.

**4. CHAIRWOMAN'S REMARKS - CHAIR GARCIA**

Chair Garcia welcomed Member Haider's guests who were in attendance for today's meeting. Chair Garcia also provided an update on the budget process, noting that budget submissions were due on Friday, June 27th. Departments and elected officials (all but one) have submitted their FY26 budget requests into OpenGov. Chair Conroy, Finance Chair Garcia, and Finance Vice Chair Cahill will begin to meet with individual departments and elected officials soon to discuss budgets. The Clerk provided a budget which they designed themselves. The provided budget had three categories of expenses without any accounts, and no past or actual budget expenditures listed.

**5. APPROVAL OF MINUTES**

5.A. [25-1598](#)

Finance Committee - Regular Meeting - Tuesday, June 24, 2025

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Saba Haider
<b>SECONDER:</b>	Andrew Honig

<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, and LaPlante
<b>REMOTE:</b>	Zay

## 6. BUDGET TRANSFERS

### 6.A. [FI-R-0114-25](#)

Budget Transfers 07-08-2025 - Various Companies and Accounting Units

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Yeena Yoo
<b>SECONDER:</b>	Lucy Evans
<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, and LaPlante
<b>REMOTE:</b>	Zay

## 7. PROCUREMENT REQUISITIONS

### A. Finance - Garcia

#### 7.A.1. [25-1538](#)

Recommendation for the approval of a contract to Edward Hospital d/b/a Edward Occupational Health, to provide health-related services including TB tests, chest x-rays, drug screens, and functional job screens, for Human Resources, for the period of July 18, 2025 through July 17, 2026, for a contract total amount of \$27,983; per bid #24-055-HR, first optional one-year contract renewal. (Human Resources)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Saba Haider
<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, LaPlante, and Ozog
<b>REMOTE:</b>	Zay

7.A.2. [FI-R-0112-25](#)

Amendment to Requisition 25-1538, issued to Edward Hospital d/b/a Edward Occupational Health, to provide health-related services, for Human Resources, for a one-time price increase and an addition to scope. (Human Resources)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Sadia Covert
<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, LaPlante, and Ozog
<b>REMOTE:</b>	Zay

7.A.3. [FI-P-0007-25](#)

Recommendation for the approval of a contract to Mail Services, LLC, for the purchase of assessment mailers to DuPage County taxpayers, for the Supervisor of Assessments, for the period of June 1, 2025 through August 7, 2026, for a contract total amount not to exceed \$130,000; per renewal of Bid 23-077-TRES, first of two optional renewals. (Supervisor of Assessments)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Sadia Covert
<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, and LaPlante
<b>REMOTE:</b>	Zay

**B. Human Services - Schwarze**7.B.1. [25-1645](#)

HS-P-0009A-25 - Amendment to Resolution HS-P-0009-25 issued to DuPage Homeownership Center d/b/a H.O.M.E. DuPage, to increase encumbrance in the amount of \$40,000, for additional grant funding received by the ILDCEO, resulting in an amended contract total not to exceed \$86,888. (7541-0001 SERV) (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Greg Schwarze
<b>SECONDER:</b>	Dawn DeSart

<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, and LaPlante
<b>REMOTE:</b>	Zay

7.B.2. [25-1646](#)

HS-P-0005A-25 - Amendment to Resolution HS-P-0005-25, issued to Gardenworks Project, to increase the encumbrance in the amount of \$4,992, for additional grant funding received by the ILDCEO, resulting in an amended contract total not to exceed \$74,992. (7531-0001 SERV) (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Greg Schwarze
<b>SECONDER:</b>	Dawn DeSart
<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, and LaPlante
<b>REMOTE:</b>	Zay

7.B.3. [25-1647](#)

HS-P-0008A-25 - Amendment to Resolution HS-P-0008-25, issued to Outreach Community Services, Inc., to increase encumbrance in the amount of \$15,000, for additional grant funding received by the ILDCEO, resulting in an amended contract total not to exceed \$115,000. (7522-0001 SERV) (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Greg Schwarze
<b>SECONDER:</b>	Dawn DeSart
<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, and LaPlante
<b>REMOTE:</b>	Zay

7.B.4. [HS-P-0028-25](#)

Awarding resolution issued to Arcos Environmental Services, Inc., to provide mechanical (HVAC) and architectural weatherization labor and materials, for the Weatherization Program, for the period of July 1, 2025 through June 30, 2026, for a contract total not to exceed \$135,000; under RFP 24-099-WEX, first and final optional renewal. (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Greg Schwarze
<b>SECONDER:</b>	Sadia Covert
<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, and LaPlante
<b>REMOTE:</b>	Zay

7.B.5. [HS-P-0029-25](#)

Awarding resolution issued to Chicago United Industries, Ltd., to furnish, deliver and install Energy Star Appliances, for the Weatherization Program, for the period of July 1, 2025 through June 30, 2026, for a contract total not to exceed \$238,000; under RFP #22-065-CS, third of three one-year optional renewals. (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Greg Schwarze
<b>SECONDER:</b>	Dawn DeSart
<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, and LaPlante
<b>REMOTE:</b>	Zay

7.B.6. [HS-P-0030-25](#)

Awarding resolution issued to Healthy Air Heating and Air, Inc., to provide mechanical (HVAC) and architectural weatherization labor and materials, for the Weatherization Program, for the period of July 1, 2025 through June 30, 2026 for a contract total not to exceed \$135,000; under RFP #24-099-WEX, first and final optional renewal.  
(Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Greg Schwarze
<b>SECONDER:</b>	Saba Haider
<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, and LaPlante
<b>REMOTE:</b>	Zay

7.B.7. [HS-P-0031-25](#)

Awarding resolution issued to My Green House HVAC, LLC, to provide mechanical (HVAC) and architectural weatherization labor and materials, for the Weatherization Program, for the period of July 1, 2025 through June 30, 2026, for a contract total amount not to exceed \$135,000, under RFP #24-099-WEX, first and final optional renewal.  
(Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Greg Schwarze
<b>SECONDER:</b>	Dawn DeSart
<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, and LaPlante
<b>REMOTE:</b>	Zay

**C. Public Works - Childress**

A motion was made by Member Childress and seconded by Member Evans to discharge the Public Works Committee for item FM-R-0005-25. Upon a voice vote, the motion passed.

7.C.1. [FM-R-0005-25](#)

Resolution to rescind Requisition 25-1186, issued to Sanders Distributing, LLC d/b/a Air Care Services, to provide semi-annual cleaning of the kitchen ducts, hoods, and fans, for the period May 26, 2025 through May 25, 2027, for Facilities Management, for a total contract amount not to exceed \$20,840; per bid #25-043-FM. (PO 7678-0001 SERV)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Saba Haider
<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, and LaPlante
<b>REMOTE:</b>	Zay

7.C.2. [FM-CO-0001-25](#)

Amendment to Purchase Order 6937-0001 SERV, issued to A&P Grease Trappers, Inc., for sanitary, grease trap and storm basin pumping, jetting and cleaning, for Facilities Management, for a change order to increase the contract in the amount of \$15,000, taking the contract amount of \$87,750 and resulting in an amended contract amount not to exceed \$102,750, an increase of 17.09%.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Sadia Covert
<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, and LaPlante
<b>REMOTE:</b>	Zay

7.C.3. [FM-R-0006-25](#)

Amendment to Contract 21-017-FM, issued to A&P Grease Trappers, Inc., for sanitary, grease trap and storm basin pumping, jetting and cleaning, for Facilities Management, to extend the expiration date of the contract term from June 12, 2025 to August 31, 2025. (PO 6937-0001 SERV)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Sheila Rutledge

<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, and LaPlante
<b>REMOTE:</b>	Zay

7.C.4. [FM-P-0033-25](#)

Recommendation for the approval of a contract to Airways Systems, Inc., for semi-annual cleaning of the kitchen ducts, hoods, and fans for the Judicial Office Facility, JTK Administration Building, Jail, and Care Center, for Facilities Management, for the period of July 9, 2025 through July 8, 2027, for a total contract amount not to exceed \$37,525; per lowest responsible bid #25-043-FM.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Saba Haider
<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, and LaPlante
<b>REMOTE:</b>	Zay

7.C.5. [FM-P-0034-25](#)

Recommendation for the approval of a contract to Fox Valley Fire & Safety Company, for preventative maintenance, testing, and repair of the Non-Edwards System Technology Fire Alarm and Life Safety Systems for County facilities, for the period of August 28, 2025 through August 27, 2026, for a total contract amount not to exceed \$117,250; per renewal option under bid award #22-080-FM, third and final option to renew. (\$95,000 for Facilities Management, \$1,250 for Animal Services, \$10,000 for Division of Transportation, \$11,000 for Public Works)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Sadia Covert
<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, and LaPlante
<b>REMOTE:</b>	Zay



7.C.6. [PW-P-0017-25](#)

Recommendation for the approval of a contract to Dynamic Industrial Services, Inc., for the rehabilitation of a 250,000 gallon elevated water storage tank (Greene Road Water Tower), for Public Works, for the period of July 8, 2025 to November 30, 2026, for a total contract amount not to exceed \$390,600; per lowest responsible bid #25-069-PW.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Dawn DeSart
<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, and LaPlante
<b>REMOTE:</b>	Zay

7.C.7. [PW-P-0018-25](#)

Recommendation for the approval of a contract to Mid American Water, for Waterous Pacer Hydrants, for Public Works, for the period of June 26, 2025 to June 25, 2026, for a total contract amount not to exceed \$62,500; per bid #24-078-PW, first of three options to renew.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Dawn DeSart
<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, and LaPlante
<b>REMOTE:</b>	Zay

7.C.8. [PW-P-0019-25](#)

Recommendation for the approval of a contract to Revere Electric Supply Company, to furnish Rockwell Automation Hardware and Software Support, for Public Works and Stormwater Management, for the period of May 29, 2025 to May 28, 2028, for a total contract amount not to exceed \$72,090 (Public Works \$54,067.50 and Stormwater \$18,022.50); per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole provider of Rockwell Automation Hardware and Software Support.)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Saba Haider
<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, and LaPlante
<b>REMOTE:</b>	Zay

**D. Technology - Covert**

A motion was made by Member Covert and seconded by Member Galassi to discharge the Technology Committee for item TE-P-0009-25. Upon a voice vote, the motion passed.

7.D.1. [TE-P-0009-25](#)

Recommendation for the approval of a contract purchase order issued to KARA Company, Inc., for the management of the County GPS CORS sites, to include operating, monitoring and upgrading of software and firmware, for Information Technology - GIS Division, for the period of September 1, 2025 through August 31, 2026, for a contract total amount of \$39,500. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole source - KARA Company is the only vendor who can maintain system functions and software, has network knowledge, and has the ability to be on-site to correct any problems with the seven individual stations.)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Sadia Covert
<b>SECONDER:</b>	Yeena Yoo
<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski, and LaPlante
<b>REMOTE:</b>	Zay

**E. Transportation - Ozog**

A motion was made by Member Ozog and seconded by Member Galassi to discharge the Transportation Committee for items 25-1557 and DT-R-0021-25. Upon a voice vote, the motion passed.

**7.E.1. [25-1557](#)**

DT-R-0082A-23 - Amendment to the Intergovernmental Agreement between the County of DuPage and the City of Darien, to replace the existing retaining wall and fencing along the southside right-of-way of CH 31/Plainfield Road; to increase the funding in the amount of \$264, 500, +141.07%; resulting in a final County cost of \$452,000.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Lucy Evans

**7.E.2. [DT-R-0021-25](#)**

Awarding Resolution to Earthwerks Land Improvement & Development Corp., for drainage improvements to Army Trail Road, Section 24-00286-12-DR, for an estimated County cost of \$435,376.10; per lowest responsible bid.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Cynthia Cronin Cahill

**8. FINANCE RESOLUTIONS****8.A. [FI-R-0111-25](#)**

Acceptance and appropriation of additional funding and extension of time for the ILDCEO Community Services Block Grant PY25, Inter-governmental Agreement No. 25-231028, Company 5000 - Accounting Unit 1650, from \$1,269,609 to \$1,401,491 (an increase of \$131,882). (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Yeena Yoo

8.B. [FI-R-0113-25](#)

Approval of Employee Compensation and Job Reclassification Adjustments. (Workforce Development)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Yeena Yoo

8.C. [FI-R-0115-25](#)

Authorization of Contract With International Union of Operating Engineers, Local 150 (Public Works, Stormwater and Facilities Management)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Saba Haider

9. **INFORMATIONAL**

A motion was made by Member Cahill and seconded by Member Haider to receive and place on file: Payment of Claims and County Board Resolutions. Upon a voice vote, the motion passed.

A. **Payment of Claims**9.A.1. [25-1577](#)

06-20-2025 Paylist

9.A.2. [25-1584](#)

06-23-2025 Auto Debit Paylist

9.A.3. [25-1596](#)

06-24-2025 Paylist

9.A.4. [25-1629](#)

06-27-2025 Auto Debit Paylist

9.A.5. [25-1652](#)

06-27-2025 Paylist

9.A.6. [25-1670](#)

07-01-2025 Paylist

B. **County Board Resolutions**9.B.1. [CB-R-0057-25](#)

Resolution Approving Member Initiative Program Agreements.

9.B.2. [CB-R-0058-25](#)

## 2026 County Board Meeting Schedule

<b>RESULT:</b>	APPROVED THE CONSENT AGENDA
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Saba Haider
<b>AYES:</b>	Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Haider, Honig, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, and Yoo
<b>ABSENT:</b>	Krajewski
<b>REMOTE:</b>	Zay

**10. PRESENTATIONS**

## 10.A. DuPage County Recorder FY2026 Budget Presentation

Elizabeth Chaplin, DuPage County Recorder, began her FY26 budget presentation with an introduction of her executive staff and a description of the office's organizational structure. Recorder Chaplin reviewed the office's previous, current, and projected performance measures. She presented her office's 6 month accomplishments, short-term objectives, and long-term goals. The General Fund has projected \$6,565,255 in revenues and \$1,846,453 in expenses. The Document Storage Fund has projected \$1,041,000 in revenues and \$1,849,237 in expenses. The GIS Fund has projected \$136,000 in revenues and \$255,000 in expenses. Members brought up questions related to the increase in the office's FY26 budget request, as well as questions related to headcount within the Document Storage Fund.

## 10.B. DuPage County Supervisor of Assessments FY2026 Budget Presentation

A.J. Croker, Supervisor of Assessments, provided an overview of the Supervisor of Assessments Department and the Board of Tax Review Department. FY26 revenues for the Supervisor of Assessments department are projected to be \$82,500 and expenses are projected to be \$1,609,948. FY26 expenses for the Board of Tax Review are projected to be \$171,645. Mr. Croker stated that the department plans to fill two open headcounts by the end of this fiscal year, while still decreasing overall headcount by one.

**11. OLD BUSINESS**

No old business was discussed.

**12. NEW BUSINESS**

No new business was discussed.

**13. ADJOURNMENT**

The meeting was adjourned at 9:54 AM.