



DU PAGE COUNTY

Human Services

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, October 1, 2024

9:30 AM

Room 3500A

1. CALL TO ORDER

9:30 AM meeting was called to order by Chair Greg Schwarze at 9:31 AM.

2. ROLL CALL

Other Board members present: Member Yeena Yoo

Staff in attendance: Nick Kottmeyer (Chief Administrative Officer), Renee Zerante (State's Attorney Office), MaryCatherine Wells and Keith Jorstad (Finance), Donna Weidman (Procurement), Julie Hamlin, Joan Fox, Natasha Belli, and Gina Strafford-Ahmed (Community Services), Mary Keating (Director of Community Services), and Janelle Chadwick, (Administrator of the DuPage Care Center), remote.

PRESENT Childress, DeSart, Galassi, Garcia, LaPlante, and Schwarze

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIR REMARKS - CHAIR SCHWARZE

Chair Schwarze stated that on Tuesday, October 10, 2024, the last presentation of our DuPage Community Transformational Grants will be awarded at the County Board meeting at 10:00 a.m., with a 9:30 a.m. meet and greet with attending recipient agencies.

The DuPage Foundation will also make a presentation of the good work that has been done to date.

5. APPROVAL OF MINUTES

5.A. [24-2627](#)

Human Services Committee - Regular Meeting - Tuesday, September 17, 2024

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Kari Galassi

6. COMMUNITY SERVICES - MARY KEATING

6.A. [FI-R-0173-24](#)

Acceptance and appropriation of the DuPage Housing Authority Family Self-Sufficiency Program PY24, Agreement No. FSS24IL, Company 5000 - Accounting Unit 1740, in the amount of \$127,812. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Dawn DeSart
SECONDER:	Michael Childress

6.B. [HS-CO-0002-24](#)

Amendment to County contract 7187-0001 SERV, issued to Carahsoft Technology Corporation, to increase encumbrance in the amount of \$2,630.90, for the addition of five user licenses, resulting in an amended contract total not to exceed \$29,050.90, an increase of 9.96%. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

6.C. [24-2628](#)

Recommendation for the approval of a contract to DuPage Federation on Human Services Reform (LARC), to provide face-to-face and telephonic interpreter services, and translation services, to assist clients in Community Services, primarily for the Senior Services unit, and to provide American Sign Language services, both for the Finance Department and Community Services, for the period of October 11, 2024 through November 30, 2025, for a contract total amount of \$29,999, per RFP #23-072-CS, first of three optional one-year renewals.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Kari Galassi
AYES:	Childress, DeSart, Galassi, Garcia, LaPlante, and Schwarze

7. DUPAGE CARE CENTER - JANELLE CHADWICK

7.A. [HS-P-0034-24](#)

Recommendation for the approval of a contract purchase order issued to Pulmonary Exchange, Ltd., for rental of respiratory care equipment for the DuPage Care Center, for the period of November 20, 2024 through November 19, 2025, for a total contract not to exceed \$40,000; per bid renewal #21-072-CARE, third and final option to renew.

Member DeSart asked why we are renting equipment versus buying. Janelle Chadwick, Administrator for the DuPage Care Center, replied that they do a mix of purchasing and renting. A lot of it has to do with the VME and calibration, and filter changes. The cost may be more reasonable to rent than to purchase and maintain with the calibration and things needed to be done with equipment.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Dawn DeSart
SECONDER:	Kari Galassi

8. BUDGET TRANSFERS

8.A. [24-2629](#)

Transfer of funds from account no. 1200-2075-52000 (furniture, machinery, equipment small value) to account no. 1200-2035-54110 (equipment and machinery) in the amount of \$9,000 to cover the purchase of a floor scrubber that will assist in the cleaning of the new Animal Control Building (DPCC cleans that building daily). (DuPage Care Center)

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Paula Garcia

9. CONSENT ITEMS

9.A. [24-2630](#)

Airdo Werwas, Contract 6280-0001 SERV - This purchase order is decreasing in the amount of \$12,128.26 and closing due to the purchase order has expired.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

9.B. [24-2631](#)

Joerns Healthcare, Contract 6611-0001 SERV - This Purchase order is decreasing in the amount of \$26,292.92 and closing due to purchase order has expired.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Michael Childress

10. **INFORMATIONAL**

10.A. [24-2632](#)

GPN 038-24 Family Self-Sufficiency Program PY24, DuPage Housing Authority, U.S. Department of Housing and Urban Development - \$127,812. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

10.B. [FM-P-0037-24](#)

Recommendation for the approval of a contract purchase order to Nicor Gas, for natural gas utility and distribution services for County facilities, for Facilities Management, for the four-year period of October 1, 2024 through September 30, 2028, for a total contract amount not to exceed \$1,400,046. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids – Public Utility. (Facilities Management portion is \$1,147,656, the DuPage Care Center’s portion is \$188,079 and the Health Department’s portion is \$64,311)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

11. **RESIDENCY WAIVERS - JANELLE CHADWICK**

No residency waivers were offered.

12. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK

The Care Center does not have any units on quarantine, but they are still on outbreak status for a number of days due to the Illinois Department of Public Health (IDPH) requirements.

The Care Center just received the top honor for America’s Best Nursing Home Award for Illinois with a facility having greater than 150 beds, they are ranked number one in Illinois.

An Infection Control Assessment and Responses (ICAR) representative from the IDPH came to the Care Center and did an infection control assessment. It is a collaborative task to look at what we are doing, our processes and ways to improve. Anabel, the Director of Nursing, and her team were very involved in the process. They will take the information and apply it as appropriate.

13. COMMUNITY SERVICES UPDATE - MARY KEATING

Mary Keating, Director of Community Services, stated that Chair Conroy’s 2025 budget proposal includes the full dollar amount Ms. Keating requested for the general fund.

Ms. Keating referred to the Family Self-Sufficiency GPN 038-24 and noted that it is back dated. Ms. Keating explained there was a delay for the Housing Authority in getting the contract from HUD, and then for the Housing Authority to forward it to us. Since we do not stop and start the program, staff charges expenses to the general fund and then funds are charged to the grant via a journal entry.

Ms. Keating introduced the new manager for the Giving DuPage Program, Taylor Stirmell. Taylor came to DuPage County from Make -A-Wish as a Wish Coordinator. Ms. Stirmell had previous experience with some park districts.

Taylor has been learning about some of the Giving DuPage programs, and meeting the Giving DuPage Board. She has visited local nonprofits, some that use the Giving DuPage volunteer portal, as well as big users or fundraisers through the Giving DuPage Days program

14. OLD BUSINESS

No old business was discussed.

15. NEW BUSINESS

No new business was discussed.

16. ADJOURNMENT

With no further business, the meeting was adjourned at 9:43 AM.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Greg Schwarze