



DU PAGE COUNTY

Technology Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, February 4, 2025

11:00 AM

Room 3500B

1. **CALL TO ORDER**

11:00 AM meeting was called to order by Chair Covert at 11:00 AM.

2. **ROLL CALL**

PRESENT	Berlin, Chaplin, Childress, Covert, Eckhoff, Galassi, Henry, Kaczmarek, Rutledge, White, and Yoo
ABSENT	Lukas

3. **CHAIRWOMAN'S REMARKS - CHAIR COVERT**

Chair Covert offered the following remarks:

Following our last Technology Committee meeting on January 20, I met with our legal advisor, Conor McCarthy (State's Attorney's Office); Jason Blumenthal (County Board Office, Policy & Program Manager); Anthony McPhearson (Chief Information Officer); Richard Burnson (Deputy CIO); and Sarah Godzicki (Committee Secretary) to review key committee and procurement policies, procedures, and best practices. Our goal was to ensure a smooth transition into my role as Chair and set the stage for a productive year.

During our discussion, we covered the following topics:

- **Committee Overview:** Staff provided an overview of the Technology Committee, including its official definition outlined in Section V of the DuPage County Board Rules.
- **Recurring Agenda Items:** We identified standard items and procedures that will appear on our agendas moving forward.
- **Agenda Finalization & Expectations:** We established deadlines for finalizing agendas and discussed my expectations for staff coordination.
- **Monetary Thresholds & Board Approvals:** We reviewed the financial thresholds requiring board approval to ensure clarity and compliance.
- **Committee Discharge Process:** We examined the discharge process and guidelines for its appropriate use.
- **Vendor Referrals & Procurement Policies:** We discussed vendor referrals, procurement procedures, and the ethical considerations governing vendor interactions.
- **Additional Key Information:** Staff shared other pertinent details essential to my role as the new Chair of the Technology Committee.

I believe we are off to a strong start, and I look forward to working with all of you to lead our technology initiatives effectively.

4. **PUBLIC COMMENT**

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [25-0343](#)

Approval of Minutes for the Technology Committee - Regular Meeting - Tuesday, January 21, 2025

Attachments: [2025-01-21 Technology Minutes](#)

RESULT:	APPROVED
MOVER:	Sheila Rutledge
SECONDER:	Kari Galassi

6. PROCUREMENT REQUISITIONS

6.A. [TE-P-0002-25](#)

Recommendation for the approval of a contract purchase order to Environmental Systems Research Institute, Inc. (ESRI), to provide maintenance and technical support for the County's enterprise GIS software, for Information Technology - GIS Division, for the period of March 9, 2025 through March 8, 2026, for a total contract amount of \$212,829; per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - this product and service is only available from the provider, ESRI, Inc.)

Attachments: [ESRI \(Annual Mtc\) - PRCC](#)
[ESRI \(Annual Mtc\) - Quote #26255903_IT_GIS](#)
[ESRI \(Annual Mtc\) - Quote #26255904_SW](#)
[ESRI \(Annual Mtc\) - Quote #26255902_PW](#)
[ESRI \(Annual Mtc\) - Sole Source Letter](#)
[ESRI \(Annual Mtc\) - VED](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Yeena Yoo

6.B. [TE-P-0003-25](#)

Recommendation for the approval of a contract purchase order to Accela, Inc., for Managed Application Services to provide support with permitting software for the Building & Zoning, Transportation, Stormwater, and Public Works departments, for the period of February 21, 2025 through February 20, 2026, for a contract total not to exceed \$203,674.38. Exempt from bidding per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - Proprietary Software Maintenance and Support)

Attachments: [Accela \(MAS\) - PRCC](#)
 [Accela \(MAS\) - Quote #Q-32379](#)
 [Accela \(MAS\) - Sole Source Letter](#)
 [Accela \(MAS\) - VED](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Yeena Yoo
SECONDER:	Kari Galassi

6.C. [TE-P-0004-25](#)

Recommendation for the approval of a contract purchase order to BMC Software, Inc., for annual software licensing and maintenance for MainView zEnterprise Automation and VSAM file management software, for Information Technology, for the period of March 1, 2025 through February 28, 2026, for a total contract amount of \$51,130.16. Exempt from bidding per 55 ILCS 5/5-1022 (c) not suitable for competitive bids - Sole Source. BMC is the owner of the proprietary source code for this software.

Mr. McPhearson informed the committee that this item is directly related to the mainframe. He said there is one application remaining - the Sheriff's warrants application - which they hope to complete in the next month or so. He said hopefully we will be off the mainframe and not need to renew this contract next year.

Member Yoo asked if we can get any type of assurance from the Sheriff's office that their system will be off the mainframe soon. Mr. McPhearson said the IT team will reach out, noting that part of the delay is with the State, as LEADS is not moving and working as quickly as we had hoped.

Attachments: [BMC - PRCC](#)
 [BMC - Quote #00823371.0](#)
 [BMC - Sole Source Letter](#)
 [BMC - VED](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Yeena Yoo

6.D. [25-0416](#)

Recommendation for the approval of a contract purchase order to Sergeant Laboratories, Inc., for annual Aristotle Insight Network licensing, for Information Technology, for the period of March 1, 2025 through February 28, 2026, for a contract total of \$25,941.25, per GSA Schedule 70 Contract 47QTCA18D00DN pricing.

Attachments: [Sergeant Labs - PRCC](#)
[Sergeant Labs - Quote #011425-01](#)
[Sergeant Labs - GSA Schedule 70 Contract 47QTCA18D00DN](#)
[Sergeant Labs - VED](#)

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Sheila Rutledge

7. INFORMATIONAL ITEMS

7.A. [JPS-P-0008-25](#)

Recommendation for the approval of a contract purchase order to CDW Government LLC, for the purchase of IT office equipment and supplies, for the Sheriff's Office, for the period of December 1, 2024 through November 30, 2025, for a contract total not to exceed \$300,000. Contract pursuant to the Intergovernmental Cooperation Act (Omnia Contract #2024056-01. (Sheriff's Office)

Attachments: [CDW - PRCC.pdf](#)
[CDW-Omnia Contract](#)
[CDW-Vendor Ethics 1-21_Redacted](#)

RESULT:	INFORMATION RECEIVED AND PLACED ON FILE
MOVER:	Sheila Rutledge
SECONDER:	Kari Galassi

7.B. [JPS-P-0009-25](#)

Recommendation for the approval of a contract purchase order to Heartland Business Systems, for the purchase of IT office equipment and supplies, for the Sheriff's Office, for the period of December 1, 2024 through November 30, 2025, for a contract total not to exceed \$510,000. Contract pursuant to the Intergovernmental Cooperation Act (TIPS Contract #220105). (Sheriff's Office)

Attachments: [HBS - PRCC.pdf](#)
[TIPS contract](#)
[HBS-Vendors Ethics-redacted](#)

RESULT:	INFORMATION RECEIVED AND PLACED ON FILE
MOVER:	Sheila Rutledge
SECONDER:	Kari Galassi

8. OLD BUSINESS

Member Eckhoff noted that he was part of the discussion with Chair Covert and staff that was mentioned in the Chair's remarks.

9. NEW BUSINESS

Member Yoo announced that there is a Municipal Technology Roundtable meeting this Thursday, February 6 at 9:00 AM. Mr. McPhearson added that all 39 DuPage County municipalities are invited to attend to discuss cybersecurity, AI, and other topics that come up. He said this is the first meeting of 2025 and the agenda will include a presentation from Gartner to discuss the change in administration and how it affects IT, discussion regarding the new DOJ ruling, and a discussion with Jason Bowen with the State of Illinois.

10. ADJOURNMENT

With no further business, the meeting was adjourned.