



DU PAGE COUNTY

Finance Committee

Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, February 27, 2024

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Chaplin at 8:00 AM.

2. ROLL CALL

PRESENT	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT	Covert

Member Tornatore arrived at 8:03 AM, and Member Childress arrived at 8:06 AM.

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN

No remarks were offered.

5. APPROVAL OF MINUTES

5.A. [24-0703](#)

Finance Committee - Regular Meeting - Tuesday, February 13, 2024

RESULT:	APPROVED
MOVER:	Patty Gustin
SECONDER:	Dawn DeSart
AYES:	Chaplin, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Childress, Covert, and Tornatore

6. BUDGET TRANSFERS

6.A. [24-0760](#)

Transfer of funds from 1100-4210-50040 (part time help) to 1100-4210-51030 (employer share social security), in the amount of \$556, to cover FY23 employer share social security costs. (County Clerk)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Patty Gustin
AYES:	Chaplin, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Childress, Covert, and Tornatore

6.B. [24-0761](#)

Budget Transfers 02-27-2024 - Various Companies and Accounting Units

RESULT:	APPROVED
MOVER:	Sheila Rutledge
SECONDER:	Paula Garcia
AYES:	Chaplin, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Childress, Covert, and Tornatore

7. **PROCUREMENT REQUISITIONS**A. **Finance - Chaplin**7.A.1. [FI-CO-0007-24](#)

Recommendation for the approval of an amendment to purchase order 6115-0001 SERV, for a contract issued to Alliant Insurance Services, Inc. (Mesirow), for the purchase of Worker's Compensation insurance, to increase the contract in the amount of \$25,540 due to higher than estimated actuals, resulting in an amended contract total amount not to exceed \$197,861, an increase of 14.82%.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Sheila Rutledge

B. Development - Tornatore7.B.1. [DC-R-0001-24](#)

To approve a resolution to enter into an Intergovernmental Agreement between the Winfield Park District and the County of DuPage, to enable the County to make use of a Minibus from the Winfield Park District for the County's March 20, 2024 field trip, relative to the County's Grounded Solutions Network/Housing Solutions program.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

C. Human Services - Schwarze7.C.1. [24-0785](#)

Budget transfer to reclass an expense paid out of line 1000-1750-53807 when it should have been paid out of line 1000-1750-54110 for Qtrac, LLC invoice, FY23. (Community Services)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Patty Gustin

7.C.2. [HS-CO-0001-24](#)

Recommendation for the approval of an amendment to purchase order 6640-0001 SERV, for a contract issued to Benevate, Inc. D/B/A Neighborly Software, for the purchase of grants management software, to increase the contract in the amount of \$8,000 for the SmartyStreets add-on, resulting in an amended contract total amount not to exceed \$142,000, an increase of 5.97%. (ERA2 Grant-Funded)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Patty Gustin

7.C.3. [HS-P-0013-24](#)

Recommendation for the approval of a contract to Performance FoodService, for secondary food, supplies and chemicals, for the DuPage Care Center, for the period March 1, 2024 through February 28, 2025, for a contract total not to exceed \$63,000; under bid renewal #23-020-DCC, first of three one-year optional renewals.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Dawn DeSart

7.C.4. [HS-P-0014-24](#)

Recommendation for the approval of a contract purchase order to Advacare Systems, for rental of medical equipment - beds and mattresses, for the DuPage Care Center, for the period of March 1, 2024 through February 28, 2025, for a contract total not to exceed \$99,000; under bid renewal #20-142-CARE, third and final optional renewal.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Cynthia Cronin Cahill

D. Judicial and Public Safety - Evans7.D.1. [JPS-R-0004-24](#)

Recommendation for the approval of a contract purchase order to Sentinel Offender Services, LLC, to provide alcohol monitoring services to adult offenders, for the period of April 1, 2024 through March 31, 2026, for a total contract amount not to exceed \$1.00; contract pursuant to the Master Agreement #: 22PSX0021– National Association of State Procurement Officers (NASPO) ValuePoint. (Probation and Court Services)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Jim Zay

E. Public Works - Garcia

7.E.1. [FM-P-0008-24](#)

Recommendation for the approval of a contract to Gehrke Technology Group, Inc., to furnish and deliver water treatment chemicals, as needed, for campus facilities, for Facilities Management, for the period of March 23, 2024 through March 22, 2025, for a contract total amount not to exceed \$50,000, per renewal option under bid award #22-016-FM, second of three options to renew.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

7.E.2. [FM-P-0009-24](#)

Recommendation for the approval of a contract purchase order to Midwest Environmental Consulting Services, Inc., for on-call Professional Environmental Consulting Services and asbestos training, for Facilities Management, for the period of March 1, 2024 through February 28, 2028, for a total contract amount not to exceed \$99,500. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b). This is a highly technical environmental consulting service and not suitable for competitive bid. (Facilities Management)

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Dawn DeSart

7.E.3. [PW-CO-0001-24](#)

Amendment to County Contract 5312-0001 SERV, issued to Commonwealth Edison Company, due to the Carbon-Free Energy Resource Adjustment to pay bills through the end of the contract, for Public Works, for a change order to increase the contract in the amount of \$300,000, taking the original contract amount of \$1,168,000 and resulting in an amended contract amount not to exceed \$1,468,000, an increase of 25.68%.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

7.E.4. [PW-P-0005-24](#)

Recommendation for the approval of a contract to SAVECO North America, Inc., to furnish a Septage Receiving Station for the Woodridge Greene Valley Wastewater Treatment Plant, for Public Works, for the period of February 20, 2024 to December 31, 2024, for a total contract amount not to exceed \$197,183, per lowest responsible bid #24-009-PW.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Dawn DeSart

F. Technology - Yoo

A motion was made by Member Yoo and seconded by Member Gustin to discharge the Technology Committee for item TE-P-0005-24. Upon a voice vote, the motion passed.

7.F.1. [TE-P-0005-24](#)

Recommendation for the approval of a contract purchase order to Environmental Systems Research Institute, Inc. (ESRI), to provide maintenance and technical support for the County's enterprise GIS software, for Information Technology - GIS Division, for the period of March 9, 2024 through March 8, 2025, for a total contract amount of \$187,474.82; per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - this product and service is only available from the provider, ESRI, Inc.)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Paula Garcia

G. Transportation - Ozog7.G.1. [24-0675](#)

DT-R-0264A-22 - Amendment to resolution DT-R-0264-22, a Local Public Agency Agreement for Federal Participation with the Illinois Department of Transportation and the County of DuPage for the Central Signal System Expansion #4, to decrease the County share \$680,560 and increase the federal share \$730,000.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

7.G.2. [DT-P-0009-24](#)

Recommendation for the approval of a contract to Vulcan Construction Materials, LLC, to furnish and deliver coarse and fine aggregates, as needed for the Division of Transportation (\$40,000) and Public Works (\$30,000), for the period of April 1, 2024 through March 31, 2025, for a contract total not to exceed \$70,000; per lowest responsible bid # 23-023-DOT, first of three renewals.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.3. [DT-P-0010-24](#)

Recommendation for the approval of a contract to Ozinga Ready Mix Concrete, Inc., to furnish and deliver Portland Cement concrete, as needed for the Division of Transportation (\$50,000) and Public Works (\$25,000), for the period of April 1, 2024 through March 31, 2025, for a contract total not to exceed \$75,000; per lowest responsible bid # 23-023-DOT, first of three renewals.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.4. [DT-P-0011-24](#)

Recommendation for the approval of a contract to K-Five Construction Corporation, to furnish and deliver bituminous paving materials for the southeast region, as needed for the Division of Transportation (\$115,000) and Public Works (\$24,000), for the period April 1, 2024 through March 31, 2025, for a contract total not to exceed \$139,000; Per lowest responsible bid # 23-023-DOT, first of three renewals.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.5. [DT-P-0012-24](#)

Recommendation for the approval of a contract to Plote Construction, Inc., to furnish and deliver bituminous paving materials for the western region, as needed for the Division of Transportation, for the period April 1, 2024 through March 31, 2025, for a contract total not to exceed \$50,000; per lowest responsible bid # 23-023-DOT, first of three renewals.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Sheila Rutledge

7.G.6. [DT-P-0013-24](#)

Recommendation for the approval of a contract to DuKane Asphalt Company, to furnish and deliver bituminous paving materials for the central region, as needed for the Division of Transportation, for the period April 1, 2024 through March 31, 2025, for a contract total not to exceed \$110,000; per lowest responsible bid # 23-023-DOT, first of three renewals.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

7.G.7. [DT-P-0014-24](#)

Recommendation for the approval of a contract to Stantec Consulting Services, Inc., for Professional Structural Engineering Services, for various improvements as needed for the Division of Transportation, Section 24-STENG-06-EG, for the period of February 27, 2024 through June 30, 2026, for a contract total not to exceed \$350,000. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

8. FINANCE RESOLUTIONS

A motion was made by Member Krajewski and seconded by Member Schwarze to combine items 8.A., 8.B., 8.C., and 8.D. under Finance Resolutions. Upon a voice vote, the motion passed.

8.A. [FI-R-0038-24](#)

Acceptance of the DuPage Animal Friends FY24 Unrestricted Grant, Company 5000, Accounting Unit 1310, \$50,000. (Animal Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Covert, and Ozog

8.B. [FI-R-0039-24](#)

Acceptance and Appropriation of Interest Earned on Investment for the DuPage Animal Friends DAFUNR23 Unrestricted FY23 Grant, Company 5000, Accounting Unit 1310, \$1,200. (Animal Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Covert, and Ozog

8.C. [FI-R-0040-24](#)

Acceptance and appropriation of the 211 Illinois Department of Public Health Grant PY24, Company 5000 - Accounting Unit 1765, from January 1, 2023 through June 30, 2024, in the amount of \$102,600. (Community Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Covert, and Ozog

8.D. [FI-R-0041-24](#)

Additional appropriation for the DuPage Care Center Foundation Music Therapy Grant PY22, Company 5000, Accounting Unit 2120, from \$55,332 to \$67,587, an increase of \$12,255. (DuPage Care Center)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Covert, and Ozog

8.E. [FI-R-0042-24](#)

Correction of a Scrivener's Error in Resolution FI-R-0016-24, Illinois Department of Commerce and Economic Opportunity PY24 State Supplemental Funds Grant, Company 5000 – Accounting Unit 2840, referenced in Resolution FI-R-0016-24, be changed to reflect the new Accounting Unit of 2841.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Sheila Rutledge

A motion was made by Member Krajewski and seconded by Member Garcia to combine items 8.F., 8.G., and 8.H. under Finance Resolutions. Upon a voice vote, the motion passed.

8.F. [FI-R-0044-24](#)

Authorization to transfer and appropriate up to, but not to exceed, \$2,500,000 in additional funds from the General Fund to the Housing Solutions Program Fund for Fiscal Year 2023.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

8.G. [FI-R-0045-24](#)

Authorization to transfer and appropriate up to, but not to exceed, \$2,000,000 in additional funds from the General Fund to the Local Gas Tax Fund for Fiscal Year 2023.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

8.H. [FI-R-0046-24](#)

Authorization to transfer and appropriate up to, but not to exceed, \$2,000,000 in additional funds from the General Fund to the Tort Liability Fund for Fiscal Year 2023.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

8.I. [FI-R-0047-24](#)

Creation of the General Fund Accrued Benefits Fund, Company 1100, Accounting Unit 1218.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Jim Zay

8.J. [FI-R-0048-24](#)

Authorization to transfer and appropriate up to, but not to exceed, \$10,800,000 in additional funds from the General Fund to the General Fund Accrued Benefits Fund for Fiscal Year 2023.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Cynthia Cronin Cahill

8.K. [FI-R-0049-24](#)

Authorization to transfer and appropriate up to, but not to exceed, \$10,000,000 in additional funds from the General Fund Accrued Benefits Fund to the General Fund for Fiscal Year 2024.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Cynthia Cronin Cahill

8.L. [FI-R-0050-24](#)

Resolution to approve changes to accounting asset capitalization procedures.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Cynthia Cronin Cahill

9. INFORMATIONAL

A motion was made by Member Krajewski and seconded by Member Garcia to receive and place on file: Payment of Claims, Wire Transfers, Appointments, and Grant Proposal Notifications. Upon a voice vote, the motion passed.

A. Payment of Claims9.A.1. [24-0667](#)

02-09-2024 Paylist

9.A.2. [24-0699](#)

02-13-2024 Paylist

9.A.3. [24-0738](#)

02-15-2024 Auto Debit Paylist

9.A.4. [24-0742](#)

02-16-2024 Paylist

B. Wire Transfers9.B.1. [24-0688](#)

02-13-2024 IDOR Wire Transfer

C. Appointments9.C.1. [CB-R-0011-24](#)

Expanded Board of Review Appointment of 2 Members - List Attached.

9.C.2. [CB-R-0019-24](#)

Appointment of Jenna Fahey Heller - Weed Control Superintendent.

9.C.3. [CB-R-0020-24](#)

Appointment of Mark Franz - Emergency System Board (ETSB) - DMMC Representative.

D. Grant Proposal Notifications9.D.1. [24-0708](#)

GPN 007-24: Violent Crimes Victim Assistance Grant PY25 – Illinois Attorney General's Office - \$40,000. (DuPage County State's Attorney's Office)

9.D.2. [24-0644](#)

GPN 008-24: FY 2025-20029 Surface Transportation Program (STP) -Illinois Department of Transportation-Federal Highway Administration-\$4,413,920 (Division of Transportation). Funding will be used for improvements at the intersection of IL Route 38 (Roosevelt Road) at CH 23 (Naperville Road), including additional and extended turn lanes and replacement of the traffic signals.

9.D.3. [24-0709](#)

GPN 009-24: Sustained Traffic Enforcement Program - Illinois Department of Transportation - U.S. Department of Transportation - \$39,081. (Sheriff's Office)

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Covert

10. OLD BUSINESS

Member Schwarze notified the Committee that, pending Committee approval, an additional \$500,000 will be allocated towards the County's Infrastructure Investment Program. Pending the approval of the additional funds at the March 12th Finance Committee meeting, agencies will have 60 days to submit their applications in the County's online portal. Agencies who were previously awarded are allowed to re-apply for additional funding. Should requests come in at over \$500,000, applications may need to be prioritized and/or additional funds may need to be added to the program.

11. NEW BUSINESS

No new business was discussed.

12. ADJOURNMENT

A motion was made by Member Cahill and seconded by Member Yoo to adjourn at 8:54 AM.
Upon a voice vote, the motion passed.