



July 11, 2024

DuPage Workforce Board  
Ms. Lisa Schvach, Executive Director  
2525 Cabot Drive, #302  
Lisle, IL 60532

Dear Ms. Schvach,

Attached, you will find Chamber630's bid for the One Stop Operator position. We respectfully request your consideration for the role. As per the criteria outlined in the Notice to Bidders, we are in receipt of all addendums.

Chamber630 has been in existence since 1951 and we have a strong record of working with and advocating for employers all over the region. We believe there is a career path for everyone and have consistently provided programming and pathways that help build and enhance our workforce. One only needs to look at our Attainable Futures program where we partner with local high school students and member businesses to provide opportunities for exposure to different industries, learning, networking and, in some cases, internships.

Our approach to the One Stop Operator position will be the same approach we take with our members, students, community leaders and elected officials. We pride ourselves on our response time and quality of work.

I thank you for your consideration and hope you won't hesitate to reach out if you have any questions.

Best,  
Beth C. Goncher  
President & CEO  
Chamber630

5117B Main Street, Office #2  
Downers Grove, IL 60515  
(630) 968-4050



**ONE STOP OPERATOR 24-053-WIOA  
Bid Document  
Chamber630**

Chamber Contact:  
Beth Goncher, President & CEO

Submitted July 10, 2024



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## **Executive Summary**

Chamber630 is a 501(c)(6) non-for-profit organization serving hundreds of businesses and non-for-profit organizations throughout the region. We have been in existence since 1951 and have become one of the largest business organizations in DuPage County providing resources and opportunities to our member businesses. We advocate on behalf of our members, supporting policies and initiatives that encourage economic growth. We also serve to grow and develop our workforce and future workforce.

The One Stop Operator works well with our goals in ensuring that our workforce gets the appropriate help when they need it the most as well as access to assistance and opportunities that can help develop careers for residents in DuPage County. When we have a qualified, skilled workforce- we all succeed.



## **Information On Proposer**

Chamber630 has a current staff of two full-time employees as well as 3 part-time employees. The President & CEO has a career working in Human Resources and at the local, state and federal levels of Government. Our Director of Membership & Programming is a former teacher who made a career change to marketing and communications. Both work closely with member businesses all over the region to stay on top of current trends, challenges, and successes. We are the link among our member businesses to help them grow and prosper.



## **Narrative Description**

Chamber630 has an all-new staff after a series of retirements. We are in a period of growth which has given us the chance to evaluate what programs and services work best for the members we represent. Members who come from a variety of different industries. In addition to the many networking opportunities we provide, we have added professional and personal development programs to our lineup. We have also reevaluated our signature events and adjusted course as necessary.

Both full time employees have a strong background in identifying the needs of an individual, a business and/or a non for profit. We are experienced decision makers and understand the importance of timely, accurate documentation and follow-through. With this bid, our end goal is to ensure that individuals are connected to and linked with the appropriate agencies or organizations that will help shape careers and follow up whenever and wherever needed. We understand and are committed to strengthening the over-all economic and workforce development in the region while providing the opportunity for skills and career growth for the individual.

We have the staff necessary and can devote the time and resources to ensuring quality work and timely service.



## References

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(630) 881-6260



## **Budget**

**Proposed project budget:** We estimate spending 20 hours per month dedicated to the project. Our bid for all work is \$20,000/per year or \$40,000 over a two-year period.