



Decision Memo
Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Sep 25, 2023

MinuteTraq (IQM2) ID #: 18768

Department Requisition #: _____

Requesting Department: Circuit Court Clerk	Department Contact: Julie Ellefsen
Contact Email: Julie.Ellefsen@18thjudicial.org	Contact Phone: EXT 8590
Vendor Name: Logicalis	Vendor #: 12232

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

To increase contract expiration Date

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

Replacement of iSeries Power 9 was approved 12/8/2020, which included 3 years of managed services at \$3,250 per month. Actual implementation date of April, 2021, delayed the start of managed services from February 2021 to April 2021, two months later than the original PO start date.

Strategic Impact

Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

Vendor provided managed services is critical to monitor and provide issue resolution of our on-premises and offsite/DR hardware and data replication environments.

Source Selection/Vetting Information - Describe method used to select source.

RFP20-116-CRCT

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1) Move the \$600 from line 3 and \$5,900 from line 4 to line 7 and extend the contract from 1/31/24 to 4/30/24.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

Original Contract amount \$554,111.99 - no increase to total contract - paid out of Court Automation 1400-6720
 FY2021 - \$463,111.99
 FY2022 - \$39,000
 FY2023 - \$39,000
 FY2024 - \$13,000