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[www.DuPageHousing.org](http://www.DuPageHousing.org)

August 3, 2023

**RE: DuPage Housing Authority LARPA Fund Request**

Dear DuPage County Board Members:

The DuPage Housing Authority (DHA) is responsible for the administration of U.S. Department of Housing & Urban Development (HUD) federal funds to provide housing assistance and program options to income eligible families, individuals, veterans, elderly persons, and persons with disabilities.

Our mission is to create strong, sustainable, inclusive communities and quality affordable/workforce homes for all; improve the potential for long-term economic success and a sustained high quality of life in DuPage County, Illinois. DHA is respectfully requesting the award of Local ARPA funds to create a digital lobby board and interactive Zoom conference room to facilitate client service needs and to host public board and committee meetings.

After three years, DHA held its first in-person Board of Commissioners (BOC) meeting on May 18, 2023, at the Office of Homeland Security and Emergency Management's (OHSEM) conference room at the DuPage County campus. We selected the OHSEM venue because our DHA facility is not equipped to display digital notifications or facilitate hybrid in-person Zoom meetings in this post-pandemic era.

DHA is requesting \$33,887.00 in LARPA program funding to complete this project. The cost is based on a qualified contractor estimate received on July 24, 2023. Time estimates received include approximately 12 weeks from the date a contract is signed to delivery and installation of the zoom conference room equipment. DuPage Housing Authority would publicly bid the scope of work for this project to qualified contractors, in accordance with HUD procurement and purchasing ordinances and policies and State of Illinois Statutes. Any cost savings produced because of the bidding process would be returned to the DuPage LARPA program.

Boardroom-Exhibit (1) as depicted in attached pictures:

\$12,644

- Upstairs Board Room hardware w/ single 98" commercial monitor
- Wiring and installation
- X-Large tilt wall mount w/ HDMI wall plate and structural backing

Boardroom Web Conferencing System-Exhibit (2) as depicted in attached picture:

\$12,780

- Conferencing audio processor
- Beamtracking and extension for ceiling array microphone
- Ceiling Speaker, amplifier, and auto-frame fixed lens camera
- Wiring and 4-port USB 3.0 Hub

Lobby-Exhibit (3) as depicted in attached picture:

\$8,463

- 85" Commercial Monitor
- X-Large Tilt Wall Mount
- Wiring and Installation

**Total Project Cost: \$33,887**

Thank you for your consideration. Please, contact me at [ccorbett@dupagehousing.org](mailto:ccorbett@dupagehousing.org) to assist with further explanation or information supporting the DuPage Housing Authority request.

Respectfully,



Cheron Corbett, Executive Director