

**DuPage County, Illinois
BUDGET ADJUSTMENT
Effective October 12, 2023**

From: 1100
Company #

RECORDER DOCUMENT STORAGE
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4310	50040		PART TIME HELP	\$ 10,000.00	10,000.00	0	11/2/23
4310	50080		SALARY & WAGE ADJUSTMENTS	\$ 22,734.00	27,215.00	4,481.00	11/2/23
Total				\$ 32,734.00			

To: 1100
Company #

RECORDER DOCUMENT STORAGE
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4310	50000		REGULAR SALARIES	\$ 32,708.00	7,133.12	39,841.12	11/2/23
4310	51000		BENEFIT PAYMENTS	\$ 26.00	(25.49)	0.51	11/2/23
Total				\$ 32,734.00			

Reason for Request:

To cover salaries for the remainder of the year and shortage in benefit payments account. FY23

Department Head

Chief Financial Officer

Activity

(optional)

****Please sign in blue ink on the original form****

Date

Date

Finance Department Use Only			
Fiscal Year <u>23</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

FIN-11/14/23
CB-11/14/23