

Consent
PW 9/1/16
CB 9/23kbc
48**Request for Change Order****Procurement Services Division**

Attach copies of all prior Change Orders

Date: Aug 26, 2025

MinuteTraq (IQM2) ID #: 25-2131

Purchase Order #: 4357-1-SERV	Original Purchase Order Date: Jan 15, 2020	Change Order #: 3	Department: Division of Transportation
Vendor Name: GRAEF-USA Incorporated		Vendor #: 11549	Dept Contact: Kathleen Black Curcio
Background and/or Reason for Change Order Request:	Professional Surveying Services, upon request of the Division of Transportation, Facilities Management and Public Works. Section 19-RSURV-06-EG. Expiration Date: November 30, 2022. Decrease remaining encumbrance and close contract.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

☒ (A) Were not reasonably foreseeable at the time the contract was signed.☐ (B) The change is germane to the original contract as signed.☐ (C) Is in the best interest for the County of DuPage and authorized by law.**INCREASE/DECREASE**

A	Starting contract value	\$95,000.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$95,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$24,516.59)
E	New contract amount (C + D)	\$70,483.41
F	Percent of current contract value this Change Order represents (D / C)	-25.81%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-25.81%

DECISION MEMO NOT REQUIRED☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only☐ Change budget code from: _____ to: _____☐ Increase/Decrease quantity from: _____ to: _____☐ Price shows: _____ should be: _____☒ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance**DECISION MEMO REQUIRED**☐ Increase (greater than 29 days) contract expiration from: _____ to: _____☐ Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount ☐ Funding Source _____☐ OTHER - explain below:

kbc	6892	Aug 26, 2025	<i>[Signature]</i>	8/27/25	6910
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer	Date	Procurement Officer	Date	<i>[Signature]</i> 9/3/2025	
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		