

AGREEMENT
BETWEEN THE COUNTY OF DUPAGE, ILLINOIS
AND d'ESCOTO, INC.
PROFESSIONAL PRELIMINARY (PHASE I) ENGINEERING SERVICES
FOR 91st STREET SIDEWALK ENHANCEMENTS
Section No. 24-WCCPM-01-SW

This professional services agreement (hereinafter referred to as the AGREEMENT), made this _____ day of _____, 2024 between the County of DuPage, a body corporate and politic, with offices at 421 North County Farm Road, Wheaton, Illinois (hereinafter referred to as the COUNTY) and d'Escoto, Inc., licensed to do business in the State of Illinois, with offices at 1200 N. Ashland Avenue, Suite 600, Chicago, Illinois 60622; (hereinafter referred to as the CONSULTANT). The COUNTY and the CONSULTANT are hereinafter sometimes individually referred to as a "party" or together as the "parties."

RECITALS

WHEREAS, the COUNTY by virtue of its power set forth in "Counties Code" (55 ILCS 5/5-1001 *et seq.*) and "Illinois Highway Code" (605 ILCS 5/5-101 *et seq.*) is authorized to enter into this AGREEMENT; and

WHEREAS, the COUNTY requires professional preliminary engineering services for 91st Street Sidewalk Enhancements, Section: 24-WCCPM-01-SW (hereinafter referred to as PROJECT); and

WHEREAS, the CONSULTANT has experience and expertise in this area and is in the business of providing such professional services and is willing to perform the required services for an amount not to exceed \$292,448.90; and

WHEREAS, the CONSULTANT acknowledges that it is pre-qualified with the Illinois Department of Transportation (IDOT) to perform the services covered by this AGREEMENT and is in good standing and has not been barred from performing professional services; and

WHEREAS, the COUNTY has adopted a Stormwater Ordinance. The CONSULTANT acknowledges the necessary oversight to ensure compliance with the Stormwater Ordinance in the event the PROJECT necessitates this scope of work.

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

1.0 INCORPORATION AND CONSTRUCTION

- 1.1 All recitals set forth above are incorporated herein and made part thereof, the same constituting the factual basis for this AGREEMENT.
- 1.2 The headings of the paragraphs and subparagraphs of this AGREEMENT are inserted for convenience of reference only and shall not be deemed to constitute part of this AGREEMENT or to affect the construction hereof.
- 1.3 The exhibits referenced in this AGREEMENT shall be deemed incorporated herein and made a part hereof.

2.0 SCOPE OF SERVICES

- 2.1 Services are to be provided by the CONSULTANT according to the Scope of Work, specified as Exhibit A, attached hereto. The CONSULTANT shall complete all the services set forth in said exhibit for the compensation set forth in Section 7.0, below, unless otherwise modified as provided herein. The CONSULTANT agrees to obtain all necessary permits requested by the COUNTY when required to do so.
- 2.2 The CONSULTANT shall prepare and distribute meeting minutes within seven (7) days following meetings between the COUNTY or other group and the CONSULTANT concerning the PROJECT.
- 2.3 The COUNTY may, from time to time, request changes in the Scope of Work in this AGREEMENT. Any such changes, including any increase or decrease in the CONSULTANT'S compensation and Scope of Work, shall be documented by an amendment to this AGREEMENT in accordance with Section 14.0 of this AGREEMENT, except as allowed in Paragraph 15.3, below.
- 2.4 The relationship of the CONSULTANT to the COUNTY is that of independent contractor, and nothing in this AGREEMENT is intended nor shall it be construed to create an agency, employment, joint venture relationship, or any other relationship allowing the COUNTY to exercise control or direction over the manner or method by which the CONSULTANT or its sub-contractors/sub-consultants provide services hereunder. Neither the CONSULTANT nor the CONSULTANT'S employees shall be entitled to receive any COUNTY benefits. The CONSULTANT shall be solely responsible for the payment of all taxes and withholdings required by law which may become due with regard to any compensation paid by the COUNTY to the CONSULTANT.

- 2.5 Services deemed to be a professional service under this AGREEMENT shall be performed and/or supervised by individuals licensed to practice by the State of Illinois in the applicable professional discipline.
- 2.6 Neither the CONSULTANT, nor the CONSULTANT'S employees, shall be retained as expert witnesses by the COUNTY except as by separate agreement.

3.0 NOTICE TO PROCEED

- 3.1 Authorization to proceed shall be given on behalf of the COUNTY by the Director of Transportation (hereinafter referred to as the "Director"), in the form of a written Notice to Proceed following execution of the AGREEMENT by County Board Chair.

Authorization to proceed with various tasks described in Exhibit A will be given to the CONSULTANT by representatives of the Division of Transportation.

- 3.2 In addition to the Notice to Proceed, the Director, or his/her designee, may, on behalf of the COUNTY, receive, deny, approve, accept or reject any submission, notices or invoices from or by the CONSULTANT, as provided for in this AGREEMENT, including but limited to, acts performed in accordance with Paragraphs 3.3, 4.1, 5.2, 6.1, 7.3, 7.4, 8.2, 8.3, 15.3 and 21.2, as well as any requirements contained in Exhibits A and C attached hereto.
- 3.3 The CONSULTANT shall not perform additional work related to a submittal until the COUNTY has completed its review of the submittal, unless otherwise directed in writing by the Director or his designee. The CONSULTANT may continue to work on items unrelated to the submittal under review by the COUNTY.

4.0 TECHNICAL SUBCONSULTANTS

- 4.1 The prior written approval of the COUNTY shall be required before the CONSULTANT hires any sub-consultant(s) to complete COUNTY-ordered technical or professional tasks or services under the terms of this AGREEMENT. COUNTY approval of sub-consultant(s) includes approval of any new and/or modified employee rates (Exhibit C) and/or fee schedules if permitted in Paragraph 7.3.

- 4.2 The CONSULTANT shall supervise any sub-consultant(s) hired by the CONSULTANT and the CONSULTANT shall be solely responsible for any and all work performed by said sub-consultant, or sub-consultants, in the same manner and with the same liability as if performed by the CONSULTANT.
- 4.3 The CONSULTANT shall require any sub-consultant hired for the performance of any work or activity in connection to this AGREEMENT to agree and covenant that the sub-consultant also meets the terms of Sections 8.0 and 13.0 and Paragraph 26.4 of this AGREEMENT and shall fully comply therewith while engaged by the CONSULTANT in services for the COUNTY on the PROJECT.

5.0 TIME FOR PERFORMANCE

- 5.1 The CONSULTANT shall commence work to meet the requirements for professional services on the PROJECT after the COUNTY issues its written Notice to Proceed. The COUNTY is not liable and will not pay the CONSULTANT for any work performed before the date of the Notice to Proceed.
- 5.2 Unless otherwise defined in Exhibit A the CONSULTANT shall submit a schedule for completion of the PROJECT within ten (10) days of the written Notice to Proceed. The schedule is subject to approval by the COUNTY. All of the services required hereunder shall be completed by October 31, 2026, unless the term of this AGREEMENT is extended in conformity with Article 14 below.
- 5.3 If the CONSULTANT is delayed at any time in the progress of the PROJECT by any act or neglect of the COUNTY or by any employee of the COUNTY or by changes ordered by the COUNTY, or any other causes beyond the CONSULTANT'S control, the sole remedy and allowance shall be an extension of time for completion. Such extension shall be that which is determined reasonable by the COUNTY upon consultation with the CONSULTANT. The CONSULTANT shall accept and bear all other costs, expenses and liabilities that may result from such delay.

6.0 DELIVERABLES

- 6.1 The CONSULTANT shall provide the COUNTY on or before the expiration of this AGREEMENT, or promptly after notice of termination or when the Director directs, the deliverables specified in Exhibit A, or as otherwise agreed to by the COUNTY and CONSULTANT.

7.0 COMPENSATION

- 7.1. The COUNTY shall pay the CONSULTANT for services rendered and shall only pay in accordance with the provisions of this AGREEMENT. The COUNTY shall not be obligated to pay for any services not in compliance with this AGREEMENT.
- 7.2. Total payments to the CONSULTANT under the terms of this AGREEMENT shall not under any circumstances exceed \$292,448.90. This amount is a "not to exceed" amount. In the event the COUNTY directs the CONSULTANT to perform services which would cause the stated amount to be exceeded, the CONSULTANT shall not be responsible for such services until this AGREEMENT is modified pursuant to Article 14.0.
- 7.3 For services performed, the COUNTY will pay the CONSULTANT at a 2.8 direct labor multiplier applied to the actual hourly rates of staff and/or the fee schedule(s) as incorporated herein. The multiplier shall include the cost of overhead and profit. A chart listing the hourly rate ranges for the CONSULTANT'S staff and approved sub-consultant's staff, identified by classification, is attached and incorporated hereto as Exhibit C. The CONSULTANT may request adjustments to the hourly rate ranges and additions or deletions to the position classifications to/from Exhibit C which will be subject to approval by the COUNTY provided the adjustment(s) do not exceed the total compensation as stated herein and subject to the terms in 7.3(a) below.

The COUNTY retains the authority to limit the maximum rate per classification on Exhibit C and as such the maximum rate allowed (per Exhibit C) shall not increase for the duration of this AGREEMENT.

It is the sole responsibility of the CONSULTANT to provide the COUNTY with a current Exhibit C (including Exhibit C for approved sub-consultant(s)) when invoices are submitted for the PROJECT.

- 7.3.a If this AGREEMENT or a modification thereto authorizes the CONSULTANT to alter its fees, such fee changes shall be subject to the following unless otherwise provided in the AGREEMENT:
- i) The CONSULTANT may only change the fees stated in Exhibit C once per calendar year;
 - ii) fees may not be changed prior to one hundred twenty (120) days from the date of execution of this AGREEMENT or from the date of any previous fee change;

iii) the CONSULTANT shall provide the COUNTY with forty-five (45) days' notice of any proposed fee change. The CONSULTANT shall not invoice the COUNTY at an increased fee without compliance to the notice requirements listed above.

- 7.4 Direct costs are expenses for supplies and materials to be paid for by the COUNTY for completion of all services that is the subject of this AGREEMENT as referenced on the attached Direct Costs Check Sheet made a part hereof and incorporated herein by reference. The COUNTY shall pay direct costs referenced on the Direct Costs Check Sheet without any markups added and the CONSULTANT shall include copies of receipts for all direct expenses more than \$25 from suppliers for expendable materials with its invoice to the COUNTY.
- 7.5 If the scope of work for this AGREEMENT includes the use of job classifications covered by the prevailing rate of wages, the prevailing rate must be reflected in the cost estimate for this AGREEMENT. The rates have been ascertained and certified by the Illinois Department of Labor for the locality in which work is to be performed. If the Illinois Department of Labor revises the prevailing rates of wages to be paid, as listed in the specification of rates, the CONSULTANT may not pay less than the revised rates of wages. Current wage rate information shall be obtained by visiting the web site at <http://www.state.il.us/agency/idol/> or calling the Illinois Department of Labor at 312-793-2814. It is the responsibility of the CONSULTANT to review the rates applicable to the work in this AGREEMENT, at regular intervals, in order to ensure the timely payment of current rates. Provision of this information to the CONSULTANT, by means of the Illinois Department of Labor web site, satisfies the notification of revisions by the COUNTY to the CONSULTANT pursuant to the Act, and the CONSULTANT agrees that no additional notice is required. The CONSULTANT shall notify each of its sub-consultants of the revised rates of wages.
- 7.6 The CONSULTANT shall submit invoices, for services rendered including any allowable expenses, to the COUNTY. All invoices shall include a remittance address. The COUNTY shall not be required to pay the CONSULTANT more often than monthly. Each invoice shall be submitted in a format agreed to in advance by the COUNTY. Each invoice shall also include a progress report that describes work completed for the invoice period, anticipated work for the next invoice period, outstanding issues or items that require a response, whether the work is progressing according to the approved schedule, and a discussion of the budget status. The CONSULTANT shall be required to submit a monthly progress report to the COUNTY even if a monthly invoice is not submitted to the COUNTY.

The CONSULTANT shall provide the COUNTY with a valid taxpayer identification number prior to making any request for compensation. Payment will not be made for services completed or expenses incurred more than six-months (180 days) prior to submission of any invoice and any statute of limitations to the contrary is hereby waived. When requested by the COUNTY, the CONSULTANT shall submit certified time sheets as additional documentation for the invoiced services.

- 7.7 Upon approval of properly documented invoices, the COUNTY shall reimburse the CONSULTANT the amount invoiced for services completed in accordance with this AGREEMENT, provided that the amount invoiced together with the amounts of previous partial payments do not exceed the total compensation specified in this AGREEMENT. The COUNTY may not deny a properly documented claim for compensation, in whole or in part, without cause. The COUNTY shall pay all invoices pursuant to 50 ILCS 505, "Local Government Prompt Payment Act."
- 7.8 In the event of any overcharge by the CONSULTANT, the CONSULTANT shall refund the COUNTY within thirty (30) days of discovery of said overcharge by the CONSULTANT or notice to the CONSULTANT by the COUNTY. The COUNTY reserves the right to offset any overcharges against any amounts due and owing the CONSULTANT under this or any other AGREEMENT between the parties. The COUNTY shall be entitled to the statutory interest rate for judgments under Illinois law for any overcharges not timely refunded (or credited) in accord with this provision, which interest shall be in addition to any other remedies the COUNTY may have under the law or this AGREEMENT.
- 7.9 Upon acceptance of all deliverables specified in Exhibit A of this AGREEMENT), final payment shall be made to the CONSULTANT, including any retainage.

8.0 CONSULTANT'S INSURANCE

- 8.1 The CONSULTANT shall maintain, at its sole expense, insurance coverage including:
- 8.1.a **Worker's Compensation Insurance** in statutory amounts.
 - 8.1.b **Employer's Liability Insurance** in an amount not less than one million dollars (\$1,000,000.00) each accident/injury and one million (\$1,000,000.00) dollars each employee/disease.

8.1.c **Commercial (Comprehensive) General Liability Insurance**, (including contractual liability) with a limit of not less than three million dollars (\$3,000,000.00) aggregate; including limits of not less than two million dollars (\$2,000,000.00) per occurrence, and one million dollars (\$1,000,000.00) excess liability. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**

8.1.d **Commercial (Comprehensive) Automobile Liability Insurance** with minimum limits of at least one million dollars (\$1,000,000.00) for any one person and one million dollars (\$1,000,000.00) for any one occurrence of death, bodily injury or property damage in the aggregate annually. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**

8.1.e **Professional Liability Insurance (Errors and Omissions)** shall be provided with minimum limits of at least one million dollars (\$1,000,000.00) per incident/two million dollars (\$2,000,000.00) aggregate during the term of this AGREEMENT and shall be maintained in the form of an additional endorsement for a period of four (4) years after the date of the final payment for this AGREEMENT. The CONSULTANT shall provide the COUNTY endorsements at the beginning of each year evidencing same or a new carrier policy that has a retroactive date prior to the date of this AGREEMENT.

8.2 It shall be the duty of the CONSULTANT to provide to the COUNTY copies of the CONSULTANT'S Certificates of Insurance, as well as all applicable coverage and cancellation endorsements before issuance of a Notice to Proceed. It is the further duty of the CONSULTANT to immediately notify the COUNTY if any insurance required under this AGREEMENT has been cancelled, materially changed, or renewal has been refused, and the CONSULTANT shall immediately suspend all work in progress and take the necessary steps to purchase,

maintain and provide the required insurance coverage. If a suspension of work should occur due to insurance requirements, upon verification by the COUNTY of the CONSULTANT curing any breach of its required insurance coverage, the COUNTY shall notify the CONSULTANT that the CONSULTANT can resume work under this AGREEMENT. The CONSULTANT shall accept and bear all costs that may result from the cancellation of this AGREEMENT due to CONSULTANT'S failure to provide and maintain the required insurance.

8.3 The coverage limits required under subparagraphs 8.1.c and 8.1.d above may be satisfied through a combination of primary and excess coverage. The insurance required to be purchased and maintained by the CONSULTANT shall be provided by an insurance company acceptable to the COUNTY, and except for the insurance required in subparagraph 8.1.e licensed to do business in the State of Illinois; and shall include at least the specific coverage and be written for not less than the limits of the liability specified herein or required by law or regulation whichever is greater; and shall be so endorsed that the coverage afforded will not be canceled or materially changed until at least thirty (30) days prior written notice has been given to the COUNTY except for cancellation due to non-payment of premium for which at least fifteen (15) days prior written notice (five days allowed for mailing time) has been given to the COUNTY. If the CONSULTANT is satisfying insurance required through a combination of primary and excess coverage, the CONSULTANT shall require that said excess/umbrella liability policy include in the "Who is Insured" pages of the excess/umbrella policy wording such as "Any other person or organization you have agreed in a written contract to provide additional insurance" or wording to that effect. The CONSULTANT shall provide a copy of said section of the excess/umbrella liability policy upon request by the COUNTY.

8.4 The CONSULTANT shall require all approved sub-consultants, anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable under this AGREEMENT to maintain the same insurance required of the CONSULTANT, including naming the COUNTY as an additional insured in the same coverage types and amounts as the CONSULTANT, per Section 8.0. The COUNTY retains the right to obtain evidence of sub-consultants insurance coverage at any time.

9.0 INDEMNIFICATION

9.1 The CONSULTANT shall indemnify, hold harmless and defend the COUNTY, its officials, officers, agents, and employees from and against all liability, claims, suits, demands,

proceedings and actions, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the CONSULTANT'S negligent or willful acts, errors or omissions in its performance under this AGREEMENT.

- 9.2 Nothing contained herein shall be construed as prohibiting the COUNTY, its officials, directors, officer and employees from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Pursuant to Illinois law, any attorney representing the COUNTY, under this paragraph or paragraph 9.1, who is not already an Assistant State's Attorney, is to be appointed a Special Assistant State's Attorney, in accordance with the applicable law. The COUNTY'S participation in its defense shall not remove the CONSULTANT'S duty to indemnify, defend, and hold the COUNTY harmless, as set forth above.
- 9.3 Any indemnity as provided in this AGREEMENT shall not be limited by reason of the enumeration of any insurance coverage herein provided. The CONSULTANT'S indemnification of the COUNTY shall survive the termination, or expiration, of this AGREEMENT.
- 9.4 The COUNTY does not waive, by these indemnity requirements, any defenses or protections under the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1 *et seq.*) or otherwise available to it, or to the CONSULTANT, under the law.

10.0 SATISFACTORY PERFORMANCE

- 10.1 The COUNTY is entering into an AGREEMENT with this CONSULTANT because the CONSULTANT professes to the COUNTY that it will employ the standard of care within its profession in the performance of the services herein contracted. Accordingly, the CONSULTANT'S and sub-consultant(s) standard of performance under the terms of this AGREEMENT shall be that which is to the satisfaction of the COUNTY and meets the quality and standards commonly provided by similar professional engineering firms practicing in the COUNTY and the State of Illinois.
- 10.2 In the event there are no similar professional firms practicing in DuPage County, Illinois, with respect to the type of work for which this CONSULTANT has been engaged, the CONSULTANT'S services shall be performed in a manner consistent with the customary skill and care of its profession.

- 10.3 If any errors, omissions, or acts, intentional or negligent, are made by the CONSULTANT, or its' sub-consultant(s), in any phase of the work, the correction of which requires additional field or office work, the CONSULTANT shall be required to perform such additional work as may be necessary to remedy same without undue delay and without charge to the COUNTY. In the event any errors or omissions are detected after the expiration or termination of the AGREEMENT, the CONSULTANT may at the COUNTY'S option have the responsibility to cure same under this provision.
- 10.4 Acceptance of the work shall not relieve the CONSULTANT of the responsibility for the quality of its work, nor its liability for loss or damage resulting from any errors, omissions, or negligent or willful acts by the CONSULTANT or its sub-consultants.

11.0 BREACH OF CONTRACT

- 11.1 In the event of any breach of this AGREEMENT, the non-breaching party shall give notice to the breaching party stating with particularity the nature of the alleged breach, and the breaching party shall be allowed a reasonable opportunity to cure said breach. Either party's failure to timely cure any breach of this AGREEMENT shall relieve the other party of the requirement to give thirty (30) days' notice for termination of this AGREEMENT in accordance with Paragraph 16.1, below, and in such a case, ten (10) days' written notice to the breaching party is sufficient notice. Notwithstanding the above term, the CONSULTANT'S failure to maintain insurance in accordance with Section 8.0, above, or in the event of any of the contingencies described in Paragraph 16.1 below, shall be grounds for the COUNTY'S immediate termination of this AGREEMENT. Any breach of any covenant or term of this AGREEMENT by one or more of the CONSULTANT'S sub-consultants shall be deemed a breach by CONSULTANT subject to the terms of this AGREEMENT.

12.0 OWNERSHIP OF DOCUMENTS

- 12.1 The CONSULTANT agrees that any and all deliverables prepared for the COUNTY under the terms of this AGREEMENT shall be properly arranged, indexed and delivered to the COUNTY as provided in paragraph 6.1. An electronic copy of all applicable deliverables, in a format designated by the COUNTY'S representative, shall be provided to the COUNTY.

12.2 The documents and materials made or maintained under this AGREEMENT shall be and will remain the property of the COUNTY which shall have the right to use same without restriction or limitation and without compensation to the CONSULTANT other than as provided in this AGREEMENT. The CONSULTANT waives any copyright interest in said deliverables.

12.3 The COUNTY acknowledges that the use of information that becomes the property of the COUNTY pursuant to Paragraph 12.2, for purposes other than those contemplated in this AGREEMENT, shall be at the COUNTY'S sole risk.

12.4 The CONSULTANT may, at its sole expense, reproduce and maintain copies of deliverables provided to the COUNTY.

13.0 COMPLIANCE WITH THE LAW AND OTHER AUTHORITIES

13.1 The CONSULTANT, and sub-consultant(s), shall comply with Federal, State and Local statutes, ordinances and regulations and obtain permits, licenses, or other mandated approvals, whenever applicable.

13.2 The CONSULTANT, and sub-consultant(s), shall not discriminate against any worker, job applicant, employee or any member of the public, because of race, creed, color, sex, age, handicap, or national origin, or otherwise commit an unfair employment practice. The CONSULTANT, and sub-consultant(s), shall comply with the provisions of the Illinois Human Rights Act, as amended, 775 ILCS 5/-101, *et seq.*, and with all rules and regulations established by the Department of Human Rights.

13.3 The CONSULTANT, by its signature on this AGREEMENT, certifies that it has not been barred from being awarded a contract or subcontract under the Illinois Procurement Code, 30 ILCS 500/1-1, *et seq.*; and further certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Illinois Criminal Code (Illinois Compiled Statutes, Chapter 720, paragraph 5/33E-3).

13.4 The CONSULTANT, by its signature on this AGREEMENT, certifies that no payment, gratuity or offer of employment, except as permitted by the Illinois State Gift Ban Act and the County of DuPage Ethics Ordinance, was made by or to the CONSULTANT, or CONSULTANT'S personnel, in relation to this AGREEMENT. The CONSULTANT has also executed the attached Ethics Disclosure Statement that is made a part hereof and agrees to update contribution information on an ongoing basis during the life of the AGREEMENT as required by said Ordinance.

- 13.5 The CONSULTANT covenants that it has no conflicting public or private interest and shall not acquire directly or indirectly any such interest which would conflict in any manner with the performance of the CONSULTANT'S services under this AGREEMENT.
- 13.6 **In accordance with the Vendor Information Reporting Act (35 ILCS 200/18-50.2)**, the COUNTY is required to collect and electronically publish data from all consultants and subconsultants as to: (1) whether they are a minority-owned, women-owned or veteran-owned business as defined by the Business Enterprise for Minorities, Women and Persons with Disabilities Act (30 ILCS 575/.01 *et seq.*); and (2) whether the consultant or any subconsultants are self-certifying or whether they hold certifications for those above-referenced categories. If self-certifying, the consultants and subconsultants shall disclose whether they qualify as a small business under federal Small Business Administration standards. **In compliance with the Vendor Information Reporting Act, within 60 calendar days of the COUNTY'S award of the contract for work covered under this AGREEMENT, the awarded consultant, and each subconsultant, must complete the Awarded Vendor Questionnaire <https://mwv.dupagecounty.gov>.**
- 13.7 The CONSULTANT acknowledges knowledge of the COUNTY'S Procurement Ordinance, which is hereby incorporated in this AGREEMENT, and has had an opportunity to review it. The CONSULTANT agrees to submit changes for Scope of Work or compensation in accordance with said Ordinance.

14.0 MODIFICATION OR AMENDMENT

- 14.1 The parties may modify or amend terms of this AGREEMENT only by a written document duly approved and executed by both parties.
- 14.2 The CONSULTANT agrees to submit changes for Scope of Work or compensation on a COUNTY designated form.

15.0 TERM OF THIS AGREEMENT

- 15.1 The term of this AGREEMENT shall begin on the date the AGREEMENT is fully executed, and shall continue in full force and effect until the earlier of the following occurs:
- (a) The termination of this AGREEMENT in accordance with the terms of Section 16.0, or

- (b) The expiration of this AGREEMENT on October 31, 2026, or to a new date agreed upon by the parties, or
- (c) The completion by the CONSULTANT and the COUNTY of their respective obligations under this AGREEMENT, in the event such completion occurs before October 31, 2026.

15.2 The CONSULTANT shall not perform any work under this AGREEMENT after the expiration date set forth in Paragraph 15.1(b), above or after the early termination of this AGREEMENT. The COUNTY is not liable and will not reimburse the CONSULTANT for any work performed after the expiration or termination date of the AGREEMENT. However, nothing herein shall be construed so as to relieve the COUNTY of its obligation to pay the CONSULTANT for work satisfactorily performed prior to expiration or termination of the AGREEMENT and delivered in accordance with Paragraph 6.1, above.

15.3 The term for performing this AGREEMENT may be amended by a Change Order, or other COUNTY designated form, signed by both parties without formal amendment pursuant to paragraph 14.1 above.

16.0 TERMINATION

16.1 Except as otherwise set forth in this AGREEMENT, either party shall have the right to terminate this AGREEMENT for any cause or without cause thirty (30) days after having served written notice upon the other party, except in the event of CONSULTANT'S failure to maintain suitable insurance at the requisite coverage amounts, insolvency, bankruptcy or receivership, or if the CONSULTANT is barred from contracting with any unit of government, or is subsequently convicted or charged with a violation of any of the statutes or ordinances identified in Section 13.0, above, in which case termination shall be effective immediately upon receipt of notice from COUNTY at COUNTY'S election.

16.2 Upon such termination, the liabilities of the parties to this AGREEMENT shall cease, but they shall not be relieved of the duty to perform their obligations up to the date of termination, or to pay for services rendered prior to termination. There shall be no termination expenses.

16.3 Upon termination of the AGREEMENT, all data, work products, reports and documents produced because of this AGREEMENT shall become the property of the COUNTY. Further, the CONSULTANT shall provide all deliverables within fourteen (14) days of termination of this AGREEMENT in accordance with the other provisions of this AGREEMENT.

17.0 ENTIRE AGREEMENT

- 17.1 This AGREEMENT, including matters incorporated herein, contains the entire agreement between the parties.
- 17.2 There are no other covenants, warranties, representations, promises, conditions or understandings; either oral or written, other than those contained herein.
- 17.3 This AGREEMENT may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original and all of which shall constitute the same instrument.
- 17.4 In event of a conflict between the terms or conditions of this AGREEMENT and any term or condition found in any exhibit or attachment, the terms and conditions of this AGREEMENT shall prevail.

18.0 ASSIGNMENT

- 18.1 Either party may assign this AGREEMENT provided, however, the other party shall first approve such assignment, in writing.

19.0 SEVERABILITY

- 19.1 In the event any provision of this AGREEMENT is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the AGREEMENT. The remainder of this AGREEMENT shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.
- 19.2 In the event of the contingency described in Paragraph 19.1, above, the parties shall make a good faith effort to amend this AGREEMENT pursuant to Paragraph 14.1, above, in order to remedy and, or, replace any provision declared unenforceable or invalid.

20.0 GOVERNING LAW

- 20.1 The laws of the State of Illinois shall govern this AGREEMENT as to both interpretation and performance.
- 20.2 The venue for resolving any disputes concerning the parties' respective performance under this AGREEMENT shall be the Judicial Circuit Court for DuPage County.

21.0 NOTICES

21.1 Any required notice shall be sent to the following addresses and parties:

D'Escoto, Inc.

1200 N. Ashland Ave, Suite 600
Chicago, IL 60622

ATTN: Frederick d'Escoto
Corporate Vice President

PHONE: 312.787.4017

EMAIL: fcdescoto@descotoinc.com

DuPage County Division of Transportation

421 N. County Farm Road
Wheaton, IL 60187

ATTN: Stephen M. Travia, P.E.
Director of Transportation

Phone: 630.407.6900

Email: stephen.travia@dupagecounty.gov

21.2 All notices required to be given under the terms of this AGREEMENT shall be in writing and either (a) served personally during regular business hours; (8:00a.m.-4:30p.m. CST or CDT Monday-Friday); (b) served by certified or registered mail, return receipt requested, properly addressed with postage prepaid; or (d) served by email transmission during regular business hours (8:00 a.m. - 4:30 p.m. CST or CDT Monday-Friday), return receipt requested. Notices served personally, by email transmission shall be effective upon receipt, and notices served by mail shall be effective upon receipt as verified by the United States Postal Service. Each party may designate a new location for service of notices by serving notice thereof in accordance with the requirements of this Paragraph, and without compliance to the amendment procedures set forth in Paragraph 14.1, above.

22.0 WAIVER OF/FAILURE TO ENFORCE BREACH

22.1 The parties agree that the waiver of, or failure to enforce, any breach of this AGREEMENT shall not be construed, or otherwise operate, as a waiver of any future breach of this AGREEMENT and shall not prevent the remaining party from enforcing this AGREEMENT with respect to a different breach.

23.0 FORCE MAJEURE

23.1 Neither party shall be liable for any delay or non-performance of their obligations caused by any contingency beyond their control including but not limited to Acts of God, war, civil unrest, strikes, walkouts, fires or natural disasters.

24.0 ACCESS TO PROPERTY

24.1 The CONSULTANT shall make a reasonable effort to obtain access to property of a third party necessary for the performance of its obligations under this AGREEMENT. If the CONSULTANT is unable to obtain access to the property, the COUNTY shall be responsible for securing access for the CONSULTANT. In the event the COUNTY cannot secure access for the CONSULTANT, the COUNTY shall excuse the CONSULTANT from the performance of any work that necessitated such access. The CONSULTANT shall have no claim to compensation for any work excused under this provision. The COUNTY shall provide the CONSULTANT, upon the CONSULTANT'S request, proof of the COUNTY'S permission, or legal authority, to enter onto the property of a third party.

24.2 In the event of the following: a) it is necessary for the CONSULTANT to access the property of a third party in order for the CONSULTANT to perform its obligations under this AGREEMENT, and b) the COUNTY has obtained an easement, license or other grant of authority allowing the CONSULTANT to access such property; the CONSULTANT shall fully abide by and comply with the terms and conditions of said authorizing instrument as though the CONSULTANT were a signatory thereto.

25.0 DISPOSAL OF SAMPLES AND HAZARDOUS SUBSTANCES

25.1 All non-hazardous samples and by-products from sampling processes performed in connection with the services provided under this AGREEMENT shall be disposed of by the CONSULTANT in accordance with applicable law. Any and all materials, including wastes that cannot be introduced back into the environment under existing law without additional treatment shall be deemed hazardous wastes, radioactive wastes, or hazardous substances ("Hazardous Substances") related to the services and the CONSULTANT shall notify the COUNTY if any hazardous substances are found on the project site. The CONSULTANT shall not arrange or otherwise dispose of Hazardous Substances under this AGREEMENT. The CONSULTANT shall not make any determination relating to the selection of a treatment, storage or disposal facility nor subcontract such activities through transporters or others.

26.0 QUALIFICATIONS

- 26.1 The CONSULTANT shall employ only persons duly licensed or registered in the appropriate category in responsible charge of all elements of the work covered under this AGREEMENT, for which Illinois Statutes require license or registration, and further shall employ only well qualified persons in responsible charge of any elements of the work covered under this AGREEMENT, all subject to COUNTY approval.
- 26.2 The CONSULTANT'S key personnel specified in the AGREEMENT (Frederick d'Escoto, Project Manager) shall be considered essential to the work covered under this AGREEMENT. If for any reason, substitution of a key person becomes necessary, the CONSULTANT shall provide advance written notification of the substitution to the COUNTY. Such written notification (Exhibit D) shall include the proposed successor's name and resume of their qualifications. The COUNTY shall have the right to approve or reject the proposed successor.
- 26.3 Failure by the CONSULTANT to properly staff the PROJECT with qualified personnel shall be sufficient cause for the COUNTY to deny payment for services performed by unqualified personnel and will serve as a basis for cancellation of this AGREEMENT.
- 26.4 The CONSULTANT shall require any sub-consultant(s) utilized for the PROJECT to employ qualified persons to be the same extent such qualifications are required of the CONSULTANT'S personnel. The COUNTY shall have the same rights under Paragraph 26.3 above, with respect to the CONSULTANT'S sub-consultant(s) being properly staffed while engaged in the PROJECT.

Remainder of page left intentionally blank)
(Signature page follows)

IN WITNESS OF, the parties set their hands and seals as of the date first written above.

COUNTY OF DuPAGE

d'ESCOTO, INC.

Signature on file

Deborah A. Conroy, Chair
DuPage County Board

Frederick d'Escoto
Corporate Vice President

ATTEST BY:

ATTEST BY:

Signature on file

Jean Kaczmarek, County Clerk

Signature
FEDERICO d'ESCOTO

Print Name
PRESIDENT

Title



91st Street Sidewalk Phase I
Section Number: 24-WCCPM-01-SW
DuPage County Division of Transportation

October 29, 2024

Scope of Work

The DuPage County Division of Transportation (DuDOT) has requested that d’Escoto, Inc. (d’Escoto) to assist in planning (Phase I) pedestrian improvements in the Willowbrook Corners area, in southeastern DuPage County.

Preliminary (Phase I) Engineering Services are required for the sidewalk and lighting improvements along 91st Street between Clarendon Hill Road and IL Route 83.

Project Team Responsibilities	
Team	Responsibilities
d’Escoto, Inc.	<ul style="list-style-type: none"> • Project Management • Sidewalk Plan Preparation • Hydraulic Report Support • Alternative Analysis • Data Collection • Report Development • Public Involvement Support
Christopher B. Burke Engineering, LTD	<ul style="list-style-type: none"> • Hydraulic Analysis Lead and QA/QC • Drainage Design and QA/QC • Environmental Coordination • Lighting • Structural Engineering • Report QA/QC • Drainage and Environmental Data Collection
American Surveying & Engineering	<ul style="list-style-type: none"> • Topographic Survey • Right of Way
Huff & Huff / GZA	<ul style="list-style-type: none"> • Environmental Coordination and Mitigation

Anticipated Work Order Start Date:	November 1, 2024
Anticipated Work Order Duration:	12 months



Project Understanding

The DuPage County Division of Transportation (DuDOT) seeks enhanced pedestrian accommodations which include a sidewalk and lighting improvements along 91st Street between IL 83 and Clarendon Hills Road within the Willowbrook Corners community. Two federal grants will fund part of this project including a Safe Routes to Schools (SRTS) grant. The other grant is a Community Block Development Group (CBDG) grant which would apply for construction funding. Federal guidelines will be followed for this project.

This Federally Funded project will require a Project Development Report that will be processed as a Federal Categorical Exclusion.



Tasks

1. **EXISTING CONDITIONS EVALUATION AND COORDINATION**

d'Escoto will complete this task, which includes obtaining all pertinent data required to complete Phase I work. Coordinating agencies include the County and Downers Grove Township, IDOT and all other public and private agencies necessary to obtain base data for the project area, including but not necessarily limited to the following information:

- Record roadway plans, including previous studies/reports, and as-built plans
- Recorded centerline and right-of-way plans
- Soils and geological information

d'Escoto will coordinate with DuDOT to obtain available GIS data for the study area, including aerial photography, LiDAR contour mapping, environmental resources, property lines, roadway names, etc. It is understood that County data is available at <https://gisdata-dupage.opendata.arcgis.com/>. Any additional data that is not publicly available, the team will reach out to the County for assistance.

d'Escoto will determine facility deficiencies based on information gathered and prepare exhibits of the data collected as appropriate for use as part of other project tasks. This task will include a plan-in-hand field review of the project area and contact with key stakeholders within the project area.

Specific work items under this task will include:

- Initial project field review(s). Assume two visits, two staff on each visit.
- Complete a detailed photo log of the site including a detailed inventory of topographic features which may impact or be impacted by the proposed design
- Project data collection including contact and coordination with key project stakeholders
- Coordination to obtain base project mapping data
- Review, analyze, and catalog project data
- Determine facility deficiencies

2. **CRASH ANALYSIS**

The crash analysis data and report will be used to support the Purpose and Need for the project and support the federal funding request. The team will utilize the MS2 Database which is maintained by the County. Any data that is not included in the database will be requested to the County.

d'Escoto will provide the following items included in this task:

- Collection of the most recent 5 years of crash data available from IDOT's online crash portal website. Currently, the most recent 5 years is from 2018 through 2022. As this Phase I Study is expected to last 12 months, the 5 year period will be adjusted accordingly.
- Collision diagrams for pedestrian and bicycle crashes and a crash summary table will be retrieved utilizing the MS2 Database.



3. **ALTERNATIVE GEOMETRIC STUDIES**

d'Escoto will complete the Alternative Geometric Studies task, which includes the development of conceptual alignments of the sidewalk connections for coordination with agencies and stakeholders. The team will develop eight (8) preliminary options which will be refined to two (2) geometric alternatives. The two geometric alternatives will be investigated for the pedestrian improvements along 91st Street between IL Route 83 and Clarendon Hills Road. It is understood that a sidewalk will be built along the south side of This item also includes preliminary design of the preferred alternative to determine impacts and the need for permanent right-of-way acquisition and temporary construction easements. The alternatives will be evaluated based on the following:

Concept Alternatives

- Determine and minimize right-of-way needs.
- Determine and minimize impacts to wetlands and environmental resources.
- Identify the most practical route based on pedestrian counts (with Pedestrian count provided by the County).

The following assumptions are made with respect to the development of alternative alignments:

- Roadway widening will not be considered.
- Both pedestrian and bicycle accommodation will be considered during alternative analysis.
- A closed drainage system (i.e., curb and gutter with storm sewer) will be provided within the limits of the project improvement area to minimize overall right-of-way impacts along 91st Street.
- Stormwater detention, water quality improvements and compensatory storage volume requirements and locations (if required) will be estimated for the preliminary alternatives for comparative purposes and will be finalized as part of the preferred alternative. CBEL to lead drainage design.
- For each preliminary alternative, plan geometry, preliminary profiles, and a rough 3D roadway model will be developed to determine preliminary right-of-way requirements and assessment of impacts. The cross sections will be obtained from the 3D model and will be utilized to determine ROW impacts.
- The IDOT OpenRoads Designer workspace and standards will be followed for all work to be performed.

Two meetings are anticipated with County staff to discuss the alternatives. Meetings under this task will be conducted virtually.

Specific work tasks will include:

- Evaluate impacts of two (2) alternatives
- Comparative analysis of the preliminary alternatives.
- Two Meetings with DuDOT to discuss alternatives and develop meeting minutes and develop meeting minutes documenting selection of preferred alternative

Preferred Alternative

Once the preferred alternative is selected, this item will include more detailed geometrics studies to determine the impacts and limits of permanent right-of-way acquisition and temporary construction easements.



Specific work tasks will include:

- Refine the horizontal plan geometry.
- Develop/refine detailed profile for use in developing cross sections.
- Develop cross sections for use in determining grading limits, impacts, and right-of-way acquisition.
- Prepare plan and profile drawings.
- Determine environmental impacts and prepare a summary table (with support from Christopher B. Burke Engineering).
- Prepare cross sections drawings.
- Prepare and submit Traffic and Geometric submittal package to IDOT and DuDOT. This includes a brief memo summarizing the improvements, impacts, and other pertinent information (with support from Christopher B. Burke Engineering).

4. **UTILITY COORDINATION**

Initial Coordination/Data Collection:

The proposed improvements will require coordination with public and private utilities that have facilities within the project corridor. d'Escoto will coordinate with American Surveying and Engineering and with utility companies found to have facilities located within the vicinity of the project limits through a JULIE Design Stage/Planning Information Request. A request will be made for these utilities to provide any available maps of existing facilities.

Utility Data Base Mapping:

d'Escoto will plot the location of utilities based on the JULIE Design Locate in CAD on the project base maps.

Preliminary Design Coordination Meetings:

d'Escoto will coordinate with utility companies during Phase I Engineering. d'Escoto will send conceptual plans for the preferred alternative to utility companies to verify the locations of their facilities and review conceptual design to determine if there are potential conflicts that need to be reviewed. d'Escoto will also coordinate with the consultant team to develop understanding of the presence of utilities, their type, and possible issues with protecting and/or relocating those utilities.

5. **ADA RAMP PRELIMINARY DESIGN**

This work will involve the preliminary design of ADA ramps at the intersection of 91st Street and Clarendon Hills Road. It is expected that Clarendon Hills Road may require additional evaluation due to ROW concerns. The 4 corners at Clarendon Hills Road will be designed up to 30% during Phase I to determine ROW impacts. ADA detail sheets will be developed during Phase II. For this estimate, we will design the following pedestrian crossings for review at a high level:

- Jamie Lane (crossing towards Anne M. Jeans School)
- The Mecca Center / Echo Lane
- Carrington Circle



At this time, if pedestrian crossings are to be built at the locations listed above, the number of corners is estimated to be the following:

- Along the north side of 91st Street – 8 corners
- Along the south side of 91st Street – 8 corners

ADA Design will take place for the preferred alternative and number of corners designed will vary depending on the preferred alternative.

6. HYDRAULIC REPORT SUPPORT

d'Escoto will develop a Hydraulic Report in collaboration with Christopher B. Burke Engineering, LTD. The Hydraulic Report will be developed for the crossing over Des Plaines Reach No. 7. A summary of all applicable floodplain and floodway permitting requirements for the project. The regulatory model structure will be requested and used as the basis for the study. The functions of the existing structure will be done in accordance with IDOT Local Road requirements. The existing structure is a dual pipe culvert and is not anticipated to be converted to a bridge; therefore, no scour analysis is anticipated. Any compensatory storage will be required to be compensated for in the form of a roadside ditch.

7. PROJECT DEVELOPMENT REPORT (PDR)

The construction of this project will be federally funded. This project will be coordinated through the IDOT District 1 Bureau of Local Roads (IDOT D1 BLR) and the Federal Highway Administration. This project is expected to be processed as a Federal Categorical Exclusion (Federal CE) based on the scope of the work potentially impacting a floodway/floodplain, wetlands and potential property acquisition. A IDOT BLR Form 22210 will be prepared. Specific work tasks will include:

d'Escoto will provide the following items included in this task:

- Prepare report exhibits
- Write, proofread, and edit Draft PDR
- Submit to DuDOT for review
- Submit to IDOT BLR for review
- Prepare and submit design variance forms (BDE 3100 and BLRS 22120).
- Revise based on comments and submit Draft PDR to IDOT for review.
- Revise Draft PDR based on IDOT and DuDOT comments and submit Pre-final PDR to DuDOT and IDOT for review.
- Revise Pre-final PDR and submit to IDOT and DuDOT for Design Approval.

Traffic control will be addressed as a section of the Project Development Report and future developments with regards Traffic Control will be addressed during Phase II.

8. PUBLIC INVOLVEMENT SUPPORT

Christopher B. Burke Engineering, LTD. will lead Public Involvement. d'Escoto to support Christopher B. Burke Engineering, LTDM with exhibits on an as-needed basis and with the organization of the Public Meeting. d'Escoto will attend one Public Involvement meetings.



9. PROJECT COORDINATION MEETINGS

This task includes the organization and attendance at Monthly Project Status / Coordination Meetings throughout the duration of the Phase I project. Team members and DuDOT staff will be requested to attend these meetings to discuss the project tasks, deliverables, schedule, and budget to obtain direction from DuDOT as necessary. A meeting agenda will be prepared prior to each meeting. The preparation of meeting minutes for these coordination meetings is not anticipated. However, an action item list and log will be kept for all team members.

Coordination: Coordination with key stakeholder agencies will be required. Since a section of the project will be within IDOT right-of-way and the project may pursue federal funding, an initial kick-off meeting will be scheduled with the Illinois Department of Transportation Bureau of Local Roads and Streets shortly after authorization to proceed, to introduce the project, review the general project scope of work and overall project development process (including public involvement activities), discuss field survey work anticipated to occur, establish mutual contacts, and to provide an opportunity for early project input. One (1) FHWA / IDOT coordination meeting is included. Agenda, exhibits and meeting minutes will be prepared for each meeting by the Consultant Team.

The assumptions for establishing an estimated level of effort for stakeholder coordination and meetings are as described below:

- One (1) Phase I project kick-off meeting with DuDOT*
- Twelve (12) monthly coordination conference calls with DuDOT. Assume 2 staff attend for one hour each.
- Coordination between d’Escoto and subconsultants as needed via in-person meeting or video conference.
- Two (2) meetings with (assume virtual, 2 staff attend for 1 hour each)
 - 1 BLR&S Kick-off meeting
 - 1 FHWA / IDOT Coordination Meeting
- One meeting with Downers Grove Township, the county sheriff and local emergency responders (Assume 2 staff attend in-person for 1 hour each, plus travel time and meeting preparation)
- One meeting with DuPage County Stormwater Management (Assume in-person, 2 staff attend for 1.5 hours each, plus travel time and meeting preparation)
- One meeting with Community Consolidated School District 180 and Anne M. Jeans Elementary School (Assume in-person, 2 staff attend for 1.5 hours each, plus travel time)

10. PROJECT ADMINISTRATION

Plan, schedule, and control the activities that must be performed to complete the Project including budget, schedule, and scope. Coordinate with the County and project team to achieve the project goals.

11. QUALITY ASSURANCE AND QUALITY CONTROL

Perform QA/QC reviews of all project deliverables prior to submittal to the County in accordance with the Consultant’s Quality Management Plan. Christopher B. Burke Engineering, LTD will perform overall QA/QC of d’Escoto’s deliverables prior to transmittal to the County.

91st Street Sidewalk Phase I - d'Escoto Inc.
Manhour Summary

Number	Task	Civil Design Engineer II	Project Design Engineer II	Project Engineer III	Design Manager	Hours	Assumptions
1	Existing Conditions Evaluation and Coordination						
1.1	Initial Field Visit	8	8			16	2 3 hour field visits, 2 staff at 1 hour travel time
1.1.1	Photo Log	8	8			16	
1.2	Existing Condition Data Collection						
1.2.1	Coordination with Key Stakeholders		20	8		28	
1.2.2	Base Mapping Coordination		15	5		20	
1.3	Data Review and Compilation						
1.3.1	Base Mapping	20	20			40	
1.3.2	Review, analyze and catalog project data	16	24	8		48	
1.3.3	Determine Facility Deficiencies		10	6		16	
	Subtotals for Task 1	52	105	27		184	

Number	Task	Civil Design Engineer II	Project Design Engineer II	Project Engineer III	Design Manager	Hours	Assumptions
2	Crash Analysis						
2.1	Crash Data Collection						
2.1.1	Initial	1		1		2	
2.1.2	Update	1		1		2	
2.2	Crash Data Analysis and Reporting						
2.2.1	Collision Diagrams	7		3		10	
2.2.2	Crash Summary Table	3		1		4	
	Subtotals for Task 2	12		6		18	

Number	Task	Civil Design Engineer II	Project Design Engineer II	Project Engineer III	Design Manager	Hours	Assumptions
3	Alternative Geometric Studies						
3.1	Concept Alternatives						
3.1.1	Prepare Alternatives	50	46	10		106	
3.1.2	Evaluate Impacts	3	3	7		13	
3.1.3	Comparative Analysis	2	1	1		4	
3.1.4	Meetings with DuDOT and IDOT to select preferred alternative			4	2	6	Assumes two 1 hour meetings with DuDOT. Assumes 1 additional hour for meeting preparation and minutes for Project Engineer III.
3.2	Preferred Alternative					0	
3.2.1	Horizontal Geometry	10	5	5		20	
3.2.2	Cross Sections	25	25	8		58	Assumes a cross section every 100 ft and 2 cross sections at the culvert
3.2.3	Plan and Profile	15	15	6		36	Assumes 50 scale drawings, 1000 ft per sheets with a total of 3 sheets
3.2.6	Existing and Proposed Typical	10	10	4		24	Assumes 12 hours for Existing Typical and 12 Hours for Proposed Typical
3.2.7	Discipline Coordination for Submittal	3	4	1		8	
	Subtotals for Task 3	118	109	46	2	275	

2	hour per cross section	29	Cross sections
12	hours per sheet		

Number	Task	Civil Design Engineer II	Project Design Engineer II	Project Engineer III	Design Manager	Hours	Assumptions
4	Utility Coordination						
4.1	Initial Coordination / Data Collection						
4.1.1	Initial Utility Coordination	26		6		32	
4.1.2	Utility Data Base Mapping	32		8		40	
	Subtotals for Task 4	58		14		72	

Number	Task	Civil Design Engineer II	Project Design Engineer II	Project Engineer III	Design Manager	Hours	Assumptions
5	ADA Ramp Preliminary Design						
5.1	ADA Ramp Design	50	20	10		80	5 hours/design per corner for 16 corners (with the understanding that detailed design will only take place at Clerandon Hills Road)
	Subtotals for Task 5	50	20	10		80	

Number	Task	Civil Design Engineer II	Project Design Engineer II	Project Engineer III	Design Manager	Hours	Assumptions
6	Hydraulic Report Support						
6.1	Hydraulic Report	50	26	18			
	Subtotals for Task 6	50	26	18		94	

Number	Task	Civil Design Engineer II	Project Design Engineer II	Project Engineer III	Design Manager	Hours	Assumptions
7	Project Development Report						
7.1	Report Preparation						
7.1.1	Prepare Report Exhibits	8	7	7	2	24	
7.1.2	Write, proofread and edit Draft PDR	12	12	14	2	40	
7.2	Submittal and Revisions						
7.2.1	Revise and submit to DuDOT		5	3		8	
7.2.2	Revise and submit to IDOT BLR (Draft PDR)		10	6		16	
7.2.3	Revise and submit to IDOT BLR (Pre-Final PDR)		4	4		8	
7.2.4	Revise and submit to IDOT BLR (for Design Approval)	5	4	5	2	16	
	Subtotals for Task 6	25	42	39	6	112	

Number	Task	Civil Design Engineer II	Project Design Engineer II	Project Engineer III	Design Manager	Hours	Assumptions
8	Public Involvement Support						
8.1	Prepare Exhibits	8		2		10	
8.2	Attend Public Involvement meetings			4		4	Assume 1 meeting and 1 staff
	Subtotals for Task 7	8		6		14	

Number	Task	Civil Design Engineer II	Project Design Engineer II	Project Engineer III	Design Manager	Hours	Assumptions	Staff	Meeting	Hours
9	Project Coordination Meetings									
9.1	General Agency and Public Coordination									
9.1.1	Kick off meeting with DuDOT			1	1	2	one meeting, 2 staff	2	1	1
9.1.2	Monthly Coordination meeting with DuDOT			12	12	24	Assumes 2 staff for 12 months	2	12	1
9.2	IDOT BLR									
9.2.1	IDOT BLR Kick-off meeting			2	1	3	One additional hour for Project Engineer to prepare for meeting	2	1	1
9.2.2	FHWA/IDOT Coordination Meeting			2	1	3	One additional hour for Project Engineer to prepare for meeting	2	1	1
9.3	Meeting with Downers Grove Township, County Sheriff and Emergency Responders			3	1	4	Two additional hours for Project Engineer to prepare for meeting	2	1	1
9.4	DuPage County Stormwater Management			1		1		1	1	1
9.5	Community Consolidated School District 180			6	6	12		2	1	6
9.6	Internal Coordination			6	6	12	Assumes 2 staff for 24 meetings	2	12	0.5
	Subtotals for Task 8			33	28	61				

Subtotals for all disciplines without Administration and QA/QC	910
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Number	Task	Civil Design Engineer II	Project Design Engineer II	Project Engineer III	Design Manager	Hours	Assumptions
10	Project Administration						
10.1	Project Administration Tasks (6% of total hours)			20	4	24	

Number	Task	Civil Design Engineer II	Project Design Engineer II	Project Engineer III	Design Manager	Hours	Assumptions
11	Quality Assurance and Quality Control						
11.1	QA/QC Reviews (4% of total hours)			24	4	28	

Total Hours	962
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Payroll Escalation Table
Fixed Raises
DLM 2.80

FIRM NAME d'Escoto, Inc.
PRIME/SUPPLEMENT Prime

DATE 10/29/24
PTB NO. _____

CONTRACT TERM 12 MONTHS
START DATE 10/1/2024
RAISE DATE 1/1/2025

OVERHEAD RATE _____
COMPLEXITY FACTOR _____
% OF RAISE 3.00%

ESCALATION PER YEAR

10/1/2024 - 1/1/2025

1/2/2025 - 10/1/2025

$\frac{3}{12}$

$\frac{9}{12}$

= 25.00%
= 1.0225

77.25%

The total escalation for this project would be:

2.25%



Payroll Rates

FIRM NAME d'Escoto, Inc. DATE 10/29/24
PRIME/SUPPLEMENT Prime
PTB NO. _____

ESCALATION FACTOR 2.25%

CLASSIFICATION	CURRENT RATE	ESCALATED RATE
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Civil Design Engineer II	\$39.03	\$39.91
Project Design Engineer II	\$50.00	\$51.13
Project Engineer III	\$64.71	\$66.17
Design Manager	\$82.06	\$83.91
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
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**Cost Estimate of
Consultant Services**
(Direct Labor Multiple)

Firm	d'Escoto, Inc.
Route	
Section	
County	
Job No.	
PTB & Item	

Date	10/29/24
Overhead Rate	0.00%
Complexity Factor	0

ITEM	MANHOURS (A)	PAYROLL (B)	(2.80+R) TIMES PAYROLL (C)	DIRECT COSTS (D)	SERVICES BY OTHERS (E)	DBE TOTAL (C+D+E)	TOTAL (C+D+E)	% OF GRAND TOTAL
1. Existing Conditions Evaluation a	184	9,229.83	25,843.53	791.00		26,634.53	26,634.53	9.11%
2. Crash Analysis	18	875.89	2,452.50			2,452.50	2,452.50	0.84%
3. Alternative Geometric Studies	275	13,493.24	37,781.06			37,781.06	37,781.06	12.92%
4. Utility Coordination	72	3,241.00	9,074.79			9,074.79	9,074.79	3.10%
5. ADA Preliminary Design	80	3,679.57	10,302.79			10,302.79	10,302.79	3.52%
6. Hydraulic Report Support	94	4,515.65	12,643.81			12,643.81	12,643.81	4.32%
7. Project Development Report	112	6,228.87	17,440.82			17,440.82	17,440.82	5.96%
8. Public Involvement Support	14	716.26	2,005.53			2,005.53	2,005.53	0.69%
9. Project Coordination Meetings	61	4,532.85	12,691.99			12,691.99	12,691.99	4.34%
10. Project Administration	24	1,658.94	4,645.05			4,645.05	4,645.05	1.59%
11. QC/QA	28	1,923.61	5,386.10			5,386.10	5,386.10	1.84%
American Surveying & Engineering					43,421.06	43,421.06	43,421.06	14.85%
Christopher B. Burke Engineering					101,781.25		101,781.25	34.80%
Huff & Huff, Inc.					6,187.60		6,187.60	2.12%
TOTALS	962	50,095.71	140,267.99	791.00	151,389.91	184,480.05	292,448.90	100.00%

Average Hourly Project Rates

 Route _____
 Section _____
 County _____
 Job No. _____
 PTB/Item _____

 Consultant d'Escoto, Inc.

 Date 10/29/24

 Sheet 1 OF 2

Payroll Classification	Avg Hourly Rates	Total Project Rates			1. Existing Conditions Evaluat			2. Crash Analysis			3. Alternative Geometric Studie			4. Utility Coordination			5. ADA Preliminary Design		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Civil Design Engineer II	\$39.91	373	38.77%	15.47	52	28.26%	11.28	12	66.67%	26.61	118	42.91%	17.12	58	80.56%	32.15	50	62.50%	24.94
Project Design Engineer II	\$51.13	302	31.39%	16.05	105	57.07%	29.17				109	39.64%	20.26				20	25.00%	12.78
Project Engineer III	\$66.17	243	25.26%	16.71	27	14.67%	9.71	6	33.33%	22.06	46	16.73%	11.07	14	19.44%	12.87	10	12.50%	8.27
Design Manager	\$83.91	44	4.57%	3.84							2	0.73%	0.61						
TOTALS		962	100%	\$52.07	184	100%	\$50.16	18	100%	\$48.66	275	100%	\$49.07	72	100%	\$45.01	80	100%	\$45.99

Average Hourly Project Rates

Route _____
 Section _____
 County _____
 Job No. _____
 PTB/Item _____

Consultant d'Escoto, Inc.

Date 10/29/24

Sheet 2 OF 2

Payroll Classification	Avg Hourly Rates	6. Hydraulic Report Support			7. Project Development Report			8. Public Involvement Support			9. Project Coordination Meeting			10. Project Administration			11. QC/QA		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Civil Design Engineer II	\$39.91	50	53.19%	21.23	25	22.32%	8.91	8	57.14%	22.80									
Project Design Engineer II	\$51.13	26	27.66%	14.14	42	37.50%	19.17												
Project Engineer III	\$66.17	18	19.15%	12.67	39	34.82%	23.04	6	42.86%	28.36	33	54.10%	35.79	20	83.33%	55.14	24	85.71%	56.71
Design Manager	\$83.91				6	5.36%	4.49				28	45.90%	38.51	4	16.67%	13.98	4	14.29%	11.99
TOTALS		94	100%	\$48.04	112	100%	\$55.61	14	100%	\$51.16	61	100%	\$74.31	24	100%	\$69.12	28	100%	\$68.70

Scope of Work



PROJECT SUMMARY

Project Name 91st Street Sidewalk (Phase I)

ASE Proposal No. 224078

Owner DuPage County

Date July 31, 2024

Agent D'Escoto

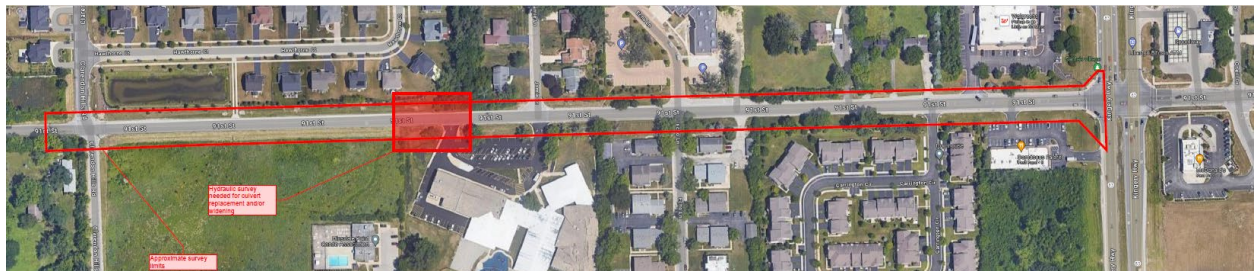
Revision Date **September 12, 2024**

October 7, 2024; October 28, 2024

Project Description – ASE will provide professional services including topographic survey, locating the existing Right-of-Way (ROW), and hydraulic survey for planning (Phase I) pedestrian improvements.

Project Location – Willowbrook Corners area, southeastern DuPage County.

Project Limits – The survey limits are on 91st from Clarendon Hills Road to the west ROW line of IL Route 83, including the northwest and southwest corners. The lateral limits of the survey will extend 20 feet beyond the existing ROW. The hydraulic survey limits include surveying upstream and downstream face of the structure (located at red highlighted area below), cross sections at 50' and 100' both U/S and D/S, and profile of the stream bed at 100' intervals for 500' in both directions.



GENERAL CONDITIONS AND SCOPE ASSUMPTIONS

1. All professional services will be performed to appropriate Minimum Standards of practice and Section 1270.56, Minimum Standards of Practice for surveys in Illinois.
2. Subsurface Utility Engineering (SUE) standards referred to within this scope of work are in accordance with the CI/ASCE 38-22 Standard Guideline for Investigating and Documenting Existing Utilities.
3. Horizontal Control will use NAD 83 (2011) IL East Zone State Plane Coordinates. Vertical Control will use GPS-derived NAVD88 values.
4. All previous and relevant survey information such as pertinent site information including, but not limited to previous horizontal and vertical survey control survey information, existing aerial photography, Right-of-Way plans, centerline alignment, construction plans and plats of highway will be furnished to ASE, at no cost to ASE, prior to commencement of field operations.
5. Owner/Agent will provide a Letter of Introduction to facilitate field operations.

6. American Surveying & Engineering shall not be responsible for any erroneous or missing information provided by underground utility providers.
7. Hazardous Waste sites designated as requiring protective equipment of "Class D" or greater will not be entered unless provided for otherwise in the Scope of Work Tasks.
8. American Surveying & Engineering is not signatory to any organized labor agreements. We will not provide services in any capacity where labor disputes may exist. We will not be responsible for costs or delays associated with labor disputes relevant to work on this project.
9. Field work performed on this project is subject to the vagaries of weather. In the event weather impairs our ability to perform any specified professional services, we will contact the Owner/Agent to determine changes in schedule or cost. No additional work will be performed until the owner/agent has reviewed and approved a revised cost or schedule.
10. This proposal assumes the flowlines of project drainage structures (culverts, manholes, inlets, etc.) will be surveyed as existing conditions. ASE will not clean, excavate, pump or otherwise remove debris, silt, trash or other material from project structures.
11. This proposal assumed no permitting cost for Willowbrook. If additional permit fees are required for access, we will contact the agent before proceeding.
12. ASE will not perform any Subsurface Utility Engineering for this project.
13. ASE will begin work after Notice to Proceed at a mutually agreed upon date.
14. Existing Right-of-Way will be established based on using existing recorded documents from the DuPage County Recorder's Office. No title commitments will be ordered.
15. Access and introduction letters to various private properties will be arranged and provided to ASE prior to commencement of survey.
16. This SOW shall become part of the contract between Owner/Agent and ASE.

PROPOSED TASKS

1. Administration
 - 1.1. Meetings with Owner or Agent, including in-house meetings. Progress Reports, scheduling, invoicing, and other project administrative tasks.
 - 1.2. Technical direction of staff.
 - 1.3. Project Management, resource coordination.
2. Document Compilation
 - 2.1. Obtain relevant project documents from Owner/Agent.
 - 2.2. Compile, review, and index information.
 - 2.3. Prepare compiled information for field and office tasks.
3. Horizontal and Vertical Control
 - 3.1. Search and reconnaissance for record control points. Recover and verify previous control points.
 - 3.2. Set additional control points for Data Collection and provide swing tie sketches as required in field book format.
 - 3.3. Traverse/GPS/level through found monuments to establish primary control.
Traverse/GPS/level through secondary control to densify control.
 - 3.4. Office calculations, adjustment, tabulations of coordinates, and working drawings.

4. 3D Topographic Survey
 - 4.1. Locate the following visible, marked, or available from record man-made topographic features within the survey limits: Point(s) of access to property(ies), sewers, culverts, and discharge pipes (including size and invert elevation), catch basins, inlets, drainage structures, fire hydrants, manholes, hand holes, traffic signals, wells, guardrails, retaining walls, large and/or overhead signs, railroad tracks, pavement, curbs and other manmade improvements.
 - 4.1.1. Locate Buildings. Dimension buildings with exterior dimensions at ground level.
 - 4.1.2. Locate roadways, driveways, sidewalks, paved paths, and parking lots.
 - 4.1.3. Locate fences and other evidence of occupation.
 - 4.1.4. Locate trees – No individual trees will be located as part of this scope. Dense groups of trees to be located by representation/outline.**
 - 4.2. Conduct elevation surveys at intervals and at locations necessary to create DTM (Note: Shots may be taken on random stationing and locations as required to create a Digital Terrain Model “DTM”). Elevations shall be obtained to provide client with a DTM with an appropriate accuracy to depict existing conditions. Hard surface elevations will be obtained to an equivalent of cross sections at 50-foot intervals. Cross sections will extend to the survey limits on either side (previously described in this scope). Locations may be obtained with terrestrial based, 3-D LiDAR scanning or conventional survey methods.
 - 4.2.1. Site elevations shall be obtained to provide client with a DTM. Provide elevation data at apparent Right-of Way, edge of sidewalks, centerline of driveways, edge of pavement, centerline of pavement, edge of curb, flowline of curb and back of curb, and ground elevations at break points.
 - 4.2.2. Elevations on paved surfaces shall be reported to 0.01 of a foot.
 - 4.2.3. Elevations on other surfaces shall be reported to 0.1 of a foot.
 - 4.3. Detail utility structures (Assume 88 utility structures to be located and detailed)

ASE will complete details for manholes/drainage/utility structures. ASE will collect and record this data using in-house detail sheets. Manholes or other confined spaces (as defined by OSHA) will not be entered, pumped or cleaned. ASE shall not be responsible for underground topographic information not physically locatable or visible at the time of the survey; or any information provided by utility provider.

 - 4.3.1. Detail utility features including: Manholes, handholes, culverts, catch basins, valve vaults or other surface indications of subsurface utilities. Measure inverts, pipe sizes and observed flow direction in manholes and other underground facilities. Pipe size/type details will be created but will be a check on plan information only.

Electric/Communications vaults will be observed if accessible, with the number of observed cables and open or unoccupied conduits included.
 - 4.3.2. Coordinate access to structures, manholes and vaults with utility owners; ASE will not be responsible for opening or accessing large or restricted manhole/utility vault covers.
 - 4.4. Office calculations for data, downloading, and editing.
 - 4.5. CADD drafting and incorporate topographic features into mapping.
5. Existing Right-of-Way Survey
 - 5.1. Perform research at DuPage County Recorder’s office for section corner information, and review Right-of-Way information provided to ASE in the form of Plats-of-Highway, Plats-of-Survey, Design Drawings, and County maps.
 - 5.2. Search and locate Section Corners – Assume two.
 - 5.3. Search and locate property boundary monumentation throughout the survey limits above.
 - 5.4. Calculate Existing Right-of-Way within project location.

- 5.5. Import existing ROW lines into Topographic Drawings as final product; does not include a Plat-of-Highways

6. Hydraulic Survey – limits are as stated above.
 - 6.1. Channel profile survey at 100' intervals for 500' both upstream and downstream of the structure.
 - 6.2. Survey upstream and downstream opening of structure. Cross sections from top of bank to top of bank at 50' and 100' on both sides of the structure. Also a cross section at each face of the structure, and 1 at each face of the structure if the culvert is extended.
 - 6.3. Office calculations for data, downloading, and editing.
 - 6.4. CADD drafting OpenRoads (ORD 2022 R3) 10.12.2.4 in District 1 CADD Standards.

7. QA/QC
 - 7.1. Review contract documents and survey requirements to verify ASE project QA/QC requirements.
 - 7.2. Periodic project review to ensure compliance with policy and contract documents.
 - 7.3. Final review and report of QA/QC compliance.

ASE WILL DELIVER TO CLIENT

- A. Copies of field notes with reductions made.
- B. Electronic versions of drawings in OpenRoads Designer to IDOT District 1 Standards.
- C. Existing Right-of-Way base file.
- D. Field detail drawing sheets of underground structures.

DIRECT COST ITEMS

- A. No direct costs are anticipated with this project.

ITEMS SUPPLIED BY OTHERS

- A. Record plans, including any previous survey information (if available).
- B. All pertinent site information including, but not limited to previous horizontal and vertical survey control information, existing aerial photography, Right-of-Way plans, centerline alignment, construction plans and plats of highway will be furnished to ASE, at no cost to ASE, prior to commencement of field operations.
- C. Permission and access to closed or locked areas requiring access to complete the survey.
- D. Letter of Introduction and written authorization for access to subject property for ASE's services on subject site and within adjacent private properties.

EXHIBIT A

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PROJECT: 91st Street Sidewalk (Phase I)

LOCATION: 91st Street, DuPage County

CLIENT: D'Escoto

PROPOSAL No.: 224078

DATE: 10/28/2024

TASK 1.0 Administration		Man Hours																	TOTAL					
ITEM	Description	PIC	PM	P/S/E 4	P/S/E 3	P/S/E 2	P/S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL	
1.1	Meetings, reports, scheduling, etc.		2		4																	2	0	8
1.2	Technical Direction of Staff		2		2																			4
1.3	Project management & coord.		2		4																			6
1.4																								0
1.5																								0
1.6																								0
1.7																								0
1.8																								0
1.9																								0
TOTAL HOURS		0	6	0	10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	18

TASK 2.0 Data Compilation		Man Hours																	TOTAL					
ITEM	Description	PIC	PM	P/S/E 4	P/S/E 3	P/S/E 2	P/S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL	
2.1	Courthouse & Data Research		2		6																			8
2.2	Compile & Review data		2		4																			6
2.3	Catalog and transfer to field		2		4																			6
2.4																								0
2.5																								0
2.6																								0
2.7																								0
2.8																								0
2.9																								0
TOTAL HOURS		0	6	0	14	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20

TASK 3.0 Horizontal & Vertical Control		Man Hours																	TOTAL					
ITEM	Description	PIC	PM	P/S/E 4	P/S/E 3	P/S/E 2	P/S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL	
3.1	Recon. & locate existing mon's.									3	3													6
3.2	Set Additional Points as needed									2	2													4
3.3	Traverse/GPS									4	4													8
3.4	Office Calcs		2			4																		6
3.5																								0
3.6																								0
3.7																								0
3.8																								0
3.9																								0
TOTAL HOURS		0	2	0	0	4	0	0	0	9	9	0	0	0	0	0	0	0	0	0	0	0	0	24

TASK 4.0 3D Topographic Survey		Man Hours																	TOTAL					
ITEM	Description	PIC	PM	P/S/E 4	P/S/E 3	P/S/E 2	P/S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL	
4.1	Locate Planimetric Features									12	12													24
4.2	Conduct Elevation Surveys									12	12													24
4.3	Detail Utility Structures									12	12													24
4.4	Office Calcs		1			8																		9
4.5	CADD		1					30																31
4.6																								0
4.7																								0
4.8																								0
4.9																								0
TOTAL HOURS		0	2	0	0	8	0	30	0	36	36	0	0	0	0	0	0	0	0	0	0	0	0	112

EXHIBIT A

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PROJECT: 91st Street Sidewalk (Phase I)

LOCATION: 91st Street, DuPage County

CLIENT: D'Escoto

PROPOSAL No. 224078

DATE: 10/28/2024

TASK 5.0 Existing Right of Way Survey		Man Hours																	TOTAL					
ITEM	Description	PIC	PM	P S/E 4	P S/E 3	P S/E 2	P S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL	
5.1	Perform Ownership Research		3			9																		12
5.2	Search and locate Section Corners										8	8												16
5.3	Search and locate monuments										14	14												28
5.4	Calculate existing ROW		1			12																		13
5.5	Import ROW into Drawing		1					10																11
5.6																								0
5.7																								0
5.8																								0
5.9																								0
TOTAL HOURS		0	5	0	21	0	0	10	0	22	22	0	0	0	0	0	0	0	0	0	0	0	0	80

TASK 6.0 Hydraulic Survey		Man Hours																	TOTAL					
ITEM	Description	PIC	PM	P S/E 4	P S/E 3	P S/E 2	P S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL	
6.1	Channel Profile										4	4												8
6.2	Structure survey, cross sections										6	6												12
6.3	Office Calcs		1			3																		4
6.4	CADD							8																8
6.5																								0
6.6																								0
6.7																								0
6.8																								0
6.9																								0
TOTAL HOURS		0	1	0	0	3	0	8	0	10	10	0	0	0	0	0	0	0	0	0	0	0	0	32

TASK 7.0 QA/QC		Man Hours																	TOTAL					
ITEM	Description	PIC	PM	P S/E 4	P S/E 3	P S/E 2	P S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL	
7.1	Review Contract QA/QC		2			4																		6
7.2	Periodic Review		2			4																		6
7.3	Final Review/Report		2			4																		6
7.4																								0
7.5																								0
7.6																								0
7.7																								0
7.8																								0
7.9																								0
TOTAL HOURS		0	6	0	12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18

EXHIBIT A

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PROJECT: 91st Street Sidewalk (Phase I)
 LOCATION: 91st Street, DuPage County
 CLIENT: D'Escoto

PROPOSAL No. 224078
 DATE: 10/28/2024

SUMMARY OF TASKS	MANHOURS																						
TASK	PIC	PM	P/S/E 4	P/S/E 3	P/S/E 2	P/S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW 2	ROW 1	SUE 4	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL	
1.0 Administration	0	6	0	10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	18
2.0 Data Compilation	0	6	0	14	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20
3.0 Horizontal & Vertical Control	0	2	0	0	4	0	0	0	9	9	0	0	0	0	0	0	0	0	0	0	0	0	24
4.0 3D Topographic Survey	0	2	0	0	8	0	30	0	36	36	0	0	0	0	0	0	0	0	0	0	0	0	112
5.0 Existing Right of Way Survey	0	5	0	21	0	0	10	0	22	22	0	0	0	0	0	0	0	0	0	0	0	0	80
6.0 Hydraulic Survey	0	1	0	0	3	0	8	0	10	10	0	0	0	0	0	0	0	0	0	0	0	0	32
7.0 QA/QC	0	6	0	12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Hours	0	28	0	57	15	0	48	0	77	77	0	0	0	0	0	0	0	0	0	0	2	0	304



Payroll Escalation Table
Fixed Raises
DLM 2.80

FIRM NAME American Surveying & Engineering, Ltd.
PRIME/SUPPLEMENT _____

DATE 10/29/24
PTB NO. _____

CONTRACT TERM 12 MONTHS
START DATE 11/1/2024
RAISE DATE 1/1/2025

OVERHEAD RATE 178.20%
COMPLEXITY FACTOR _____
% OF RAISE 3.00%

ESCALATION PER YEAR

11/1/2024 - 1/1/2025

1/2/2025 - 11/1/2025

2
12

10
12

= 16.67%
= 1.0250

85.83%

The total escalation for this project would be:

2.50%



Payroll Rates

FIRM NAME American Surveying & Engineer DATE 10/29/24
 PRIME/SUPPLEMENT _____
 PTB NO. _____

ESCALATION FACTOR 2.50%

CLASSIFICATION	CURRENT RATE	ESCALATED RATE
PRINCIPAL IN CHARGE	\$89.44	\$86.00
PROJECT MANAGER	\$84.45	\$86.00
PROJECT SURVEYOR/ENGINEER 4	\$79.96	\$81.96
PROJECT SURVEYOR/ENGINEER 3	\$67.52	\$69.21
PROJECT SURVEYOR/ENGINEER 2	\$51.46	\$52.75
PROJECT SURVEYOR/ENGINEER 1	\$38.43	\$39.39
CADD TECHNICIANS	\$45.52	\$46.66
ENGINEERING/SURVEY TECH 4	\$67.12	\$68.80
ENGINEERING/SURVEY TECH 3	\$43.72	\$44.81
ENGINEERING/SURVEY TECH 2	\$33.04	\$33.87
ENGINEERING/SURVEY TECH 1	\$21.10	\$21.63
RIGHT-OF-WAY SPECIALIST 4	\$65.04	\$66.67
RIGHT-OF-WAY SPECIALIST 3	\$44.75	\$45.87
RIGHT-OF-WAY SPECIALIST 2	\$35.11	\$35.99
RIGHT-OF-WAY SPECIALIST 1	\$22.50	\$23.06
SUBSURFACE UTILITY ENGINEER 4	\$50.00	\$51.25
SUBSURFACE UTILITY ENGINEER 3	\$44.72	\$45.84
SUBSURFACE UTILITY ENGINEER 2	\$31.04	\$31.82
SUBSURFACE UTILITY ENGINEER 1	\$25.00	\$25.63
ADMINISTRATIVE/CLERICAL 3	\$32.00	\$32.80
ADMINISTRATIVE/CLERICAL 2	\$21.63	\$22.17
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00

EXHIBIT A
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Cost Estimate of
Consultant Services
(Direct Labor Multiple)

Firm American Surveying & Engineering, Ltd.
Route _____
Section _____
County DuPage
Job No. _____
PTB & Item _____

Date 10/29/24
Overhead Rate 178.20%
Complexity Factor 0

ITEM	MANHOURS (A)	PAYROLL (B)	(2.80+R) TIMES PAYROLL (C)	DIRECT COSTS (D)	SERVICES BY OTHERS (E)	DBE TOTAL (C+D+E)	TOTAL (C+D+E)	% OF GRAND TOTAL
1.0 Administration	18	1,273.68	3,566.30			3,566.30	3,566.30	8.21%
2.0 Data Compilation	20	1,484.91	4,157.75			4,157.75	4,157.75	9.58%
3.0 Horizontal & Vertical Control	24	1,091.10	3,055.07			3,055.07	3,055.07	7.04%
4.0 3D Topographic Survey	112	4,826.16	13,513.24			13,513.24	13,513.24	31.12%
5.0 Existing Right of Way Survey	80	4,080.89	11,426.48			11,426.48	11,426.48	26.32%
6.0 Hydraulic Survey	32	1,404.29	3,932.02			3,932.02	3,932.02	9.06%
7.0 QA/QC	18	1,346.50	3,770.19			3,770.19	3,770.19	8.68%
0						0.00		
0								
0								
0								
0								
0								
0								
0								
0								
0								
0								
0								
0								
0								
0								
0								
TOTALS	304	15,507.52	43,421.06	0.00	0.00	43,421.06	43,421.06	100.00%

Route _____
 Section _____
 County DuPage
 Job No. _____
 PTB/Item _____

Consultant American Surveying & Engineering, Ltd.

Date 10/29/24

Sheet 1 OF 1

Payroll Classification	Avg Hourly Rates	Total Project Rates			1.0 Administration			2.0 Data Compilation			3.0 Horizontal & Vertical Cont			4.0 3D Topographic Survey			5.0 Existing Right of Way Surv		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
PRINCIPAL IN CHARGE	\$86.00	0			0			0			0			0			0		
PROJECT MANAGER	\$86.00	28	9.21%	7.92	6	33.33%	28.67	6	30.00%	25.80	2	8.33%	7.17	2	1.79%	1.54	5	6.25%	5.38
PROJECT SURVEYOR/ENGI	\$81.96	0			0			0			0			0			0		
PROJECT SURVEYOR/ENGI	\$69.21	57	18.75%	12.98	10	55.56%	38.45	14	70.00%	48.45	0			0			21	26.25%	18.17
PROJECT SURVEYOR/ENGI	\$52.75	15	4.93%	2.60	0			0			4	16.67%	8.79	8	7.14%	3.77	0		
PROJECT SURVEYOR/ENGI	\$39.39	0			0			0			0			0			0		
CADD TECHNICIANS	\$46.66	48	15.79%	7.37	0			0			0			30	26.79%	12.50	10	12.50%	5.83
ENGINEERING/SURVEY TEC	\$68.80	0			0			0			0			0			0		
ENGINEERING/SURVEY TEC	\$44.81	77	25.33%	11.35	0			0			9	37.50%	16.80	36	32.14%	14.40	22	27.50%	12.32
ENGINEERING/SURVEY TEC	\$33.87	77	25.33%	8.58	0			0			9	37.50%	12.70	36	32.14%	10.89	22	27.50%	9.31
ENGINEERING/SURVEY TEC	\$21.63	0			0			0			0			0			0		
RIGHT-OF-WAY SPECIALIST	\$66.67	0			0			0			0			0			0		
RIGHT-OF-WAY SPECIALIST	\$45.87	0			0			0			0			0			0		
RIGHT-OF-WAY SPECIALIST	\$35.99	0			0			0			0			0			0		
RIGHT-OF-WAY SPECIALIST	\$23.06	0			0			0			0			0			0		
SUBSURFACE UTILITY ENG	\$51.25	0			0			0			0			0			0		
SUBSURFACE UTILITY ENG	\$45.84	0			0			0			0			0			0		
SUBSURFACE UTILITY ENG	\$31.82	0			0			0			0			0			0		
SUBSURFACE UTILITY ENG	\$25.63	0			0			0			0			0			0		
ADMINISTRATIVE/CLERICAL	\$32.80	2	0.66%	0.22	2	11.11%	3.64	0			0			0			0		
ADMINISTRATIVE/CLERICAL	\$22.17	0			0			0			0			0			0		
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
TOTALS		304	100%	\$51.01	18	100%	\$70.76	20	100%	\$74.25	24	100%	\$45.46	112	100%	\$43.09	80	100%	\$51.01

Route _____
 Section _____
 County DuPage
 Job No. _____
 PTB/Item _____

 Consultant American Surveying & Engineering, Ltd.

 Date 10/29/24

 Sheet 2 OF 1

Payroll Classification	Avg Hourly Rates	6.0 Hydraulic Survey			7.0 QA/QC														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg			
PRINCIPAL IN CHARGE	\$86.00	0			0			0			0			0			0		
PROJECT MANAGER	\$86.00	1	3.13%	2.69	6	33.33%	28.67	0			0			0			0		
PROJECT SURVEYOR/ENGI	\$81.96	0			0			0			0			0			0		
PROJECT SURVEYOR/ENGI	\$69.21	0			12	66.67%	46.14	0			0			0			0		
PROJECT SURVEYOR/ENGI	\$52.75	3	9.38%	4.94	0			0			0			0			0		
PROJECT SURVEYOR/ENGI	\$39.39	0			0			0			0			0			0		
CADD TECHNICIANS	\$46.66	8	25.00%	11.66	0			0			0			0			0		
ENGINEERING/SURVEY TEC	\$68.80	0			0			0			0			0			0		
ENGINEERING/SURVEY TEC	\$44.81	10	31.25%	14.00	0			0			0			0			0		
ENGINEERING/SURVEY TEC	\$33.87	10	31.25%	10.58	0			0			0			0			0		
ENGINEERING/SURVEY TEC	\$21.63	0			0			0			0			0			0		
RIGHT-OF-WAY SPECIALIST	\$66.67	0			0			0			0			0			0		
RIGHT-OF-WAY SPECIALIST	\$45.87	0			0			0			0			0			0		
RIGHT-OF-WAY SPECIALIST	\$35.99	0			0			0			0			0			0		
RIGHT-OF-WAY SPECIALIST	\$23.06	0			0			0			0			0			0		
SUBSURFACE UTILITY ENG	\$51.25	0			0			0			0			0			0		
SUBSURFACE UTILITY ENG	\$45.84	0			0			0			0			0			0		
SUBSURFACE UTILITY ENG	\$31.82	0			0			0			0			0			0		
SUBSURFACE UTILITY ENG	\$25.63	0			0			0			0			0			0		
ADMINISTRATIVE/CLERICAL	\$32.80	0			0			0			0			0			0		
ADMINISTRATIVE/CLERICAL	\$22.17	0			0			0			0			0			0		
TOTALS		32	100%	\$43.88	18	100%	\$74.81	0	0%	\$0.00	0	0%	\$0.00	0	0%	\$0.00	0	0%	\$0.00

DUPAGE COUNTY DIVISION OF TRANSPORTATION
WILLOWBROOK CORNERS COMMUNITY PEDESTRIAN AND
MOBILITY ENHANCEMENTS PRELIMINARY ENGINEERING
SUBCONSULTANT TO D'ESCOTO

Project Understanding

This project will be developed in accordance with federal project development procedures due to federal funding being utilized for construction of this project. As such, this project will be coordinated through IDOT-Bureau of Local Roads & Streets (District 1) and the Federal Highway Administration (FHWA) for review and approval. Phase I Engineering will be documented through preparation of a Project Development Report (PDR – IDOT BLR Form 22210), which is anticipated to be a Federal Categorical Exclusion (Federal CE) based on the scope of work potentially affecting a floodway/floodplain, wetlands and property acquisition.

We understand that 91st Street is an existing two-lane roadway with open drainage with no continuous roadway lighting. There are currently no non-motorized facilities along the 91st Street corridor, however, adjacent properties do have some facilities. There are existing ADA compliant sidewalks at the signalized intersection of IL 83 with 91st Street and no existing facilities at the stop-controlled intersection of Clarendon Hills Road with 91st Street. An existing trail system connects to 91st Street within the Water Fall Glenn Forest Preserve approximately 250-feet west of Clarendon Hills Road. There is an existing crossroad culvert conveying Des Plaines River Reach No. 7, which mapped floodway/floodplain with fringe wetlands. There is no existing continuous roadway lighting, however there are spot lighting standards at numerous locations.

The general scope of work includes construction of a new sidewalk along 91st Street from Clarendon Hills Road to IL Route 83, with connections to various existing non-motorized facilities in between the termini. The western limits may extend approximately 250-feet further west to make connection with the existing trail within Water Fall Glenn Forest Preserve under the jurisdiction of DuPage County Forest Preserve District. There is potential for adding new uncontrolled crossings of 91st Street, which may include installation of new lighting. The culvert conveying Des Plaines River Reach No. 7 will need to be extended, and potentially replaced depending on the condition.

Sidewalk crossing options will be evaluated between the terminus and there may be portions of 91st Street that will need sidewalk on both sides to make connections to adjacent properties. No additional roadway lanes will be added along 91st Street, however, the existing open drainage system may need to be closed to construct the sidewalk within existing right-of-way. This would require the installation of storm sewer with curb and gutter at the back of shoulder. It is also assumed that no improvements will be made at the IL 83 intersection, including roadway lighting, and this project will tie into the existing sidewalks on the west leg of the intersection. No retaining walls over 7-feet in height will be needed, requiring geotechnical analysis and T,S&L. The community directly south of 91st Street is an Environmental Justice community for income. No detailed Environmental Justice Analysis is anticipated due to the scope of work.

Based on the above general scope of work, and the IDOT/FHWA project development process including public involvement, it is estimated that this Preliminary Engineering effort will require 12 months to complete after authorization to proceed. CBBEL will assist the d'Escoto team by providing environmental surveys and associated IDOT processing, drainage investigations and design, lighting assessment, structural assessment, public engagement support, project development report support and QA/QC.

Scope of Services

The following represents the anticipated scope of work associated with Preliminary Engineering for non-motorized improvements along 91st Street from Clarendon Hills Road to IL Route 83 within unincorporated DuPage County, and includes the following:

Task 1 – Data Collection & Field Review: This task includes collecting historical files for environmental and drainage related work, examining, reviewing and evaluating records plans and adjacent development plans. Traffic and pedestrian count data will be provided by DuPage County.

This task also includes two site visits, field verification of topographic drainage survey, photo documentation of the site, review of project documents and reports.

Task 2 – Environmental: This work task includes completion of required environmental field review, analysis, and coordination to complete Phase I Engineering in accordance with IDOT and FHWA requirements. Based on a preliminary review of the project corridor and anticipated project limits, this task assumes that Section 4(f) coordination (e.g., impacts to public recreational lands or historic properties) and Environmental Justice analysis will not be required for the proposed improvements. The following work will be completed as part of this task:

Task 2A – ESR Submittal & Coordination: CBEL will prepare and submit an Environmental Survey Request (ESR) for the project to IDOT for processing in accordance with IDOT procedures. The ESR submittal will include the required ESR form, exhibits, a photo log. It is assumed that all structures can be viewed via Google Earth and a historic photo log will not be required by IDOT for structures over 40 years of age.

Except as noted below, it is assumed that any necessary water quality sampling or biological surveys (including threatened and endangered species surveys) will be completed by the State through the ESR process.

Task 2B – Wetland Delineation and Report: An environmental field survey of the project corridor will be completed to determine the limits of any waters of the US/wetlands and to assess wildlife and plant communities. The waters of the US/wetland limits will be field staked and located using a sub-meter accuracy handheld GPS unit for direct inclusion in the project mapping and design files. The delineation will be completed based on the methodology established by the US Army Corps of Engineers (USACE). CBEL will coordinate a jurisdictional determination and wetland boundary confirmation site visit with the appropriate regulatory agencies, as necessary.

The results of the waters of the US/wetland field survey will be summarized in a Wetland Technical Report (WTR) that will include the wetlands' generalized quality ratings (according to the Swink and Wilhelm Methodology (1994)), USACE Routine On-Site Data Forms, and exhibits depicting the approximate waters of the US/wetland and project boundaries, National Wetland Inventory, DuPage County Wetland Inventory, Soil Survey, floodplain, and USGS topography. The wetland delineation will be depicted on an aerial photograph along with all data point locations clearly identified.

Task 2C – Wetland Impact Evaluation: CBBEL will prepare waters of the US/wetland impact evaluation (WIE) forms and exhibits as required by IDOT for all identified waters of the US/wetlands in the project corridor, regardless of level of impact. This task will include a resource review, preparation of supporting documentation, submittal of the WIE form with exhibits, coordination, and follow-up with the reviewer, as necessary. For purposes of this proposal, it is assumed that approximately four (4) independent waters of the US/wetland sites will be identified that will be included in the WIE submittal.

Task 2D – Bridge/Structure Bat Assessment: In accordance with the latest Northern Long-Eared Bat (NLEB) guidance from IDOT, CBBEL will complete a Bridge/Structure Bat Assessment (BBA) at applicable bridges/culverts (e.g., structures with a vertical opening ≥ 48 -inches) within the project corridor.

The IDOT Bridge/Structure Information website does not list any bridges/culverts within the project corridor. However, it is anticipated that a BBA evaluation may be required at the floodplain/wetland crossing approximately 250-ft west of Jamie Lane. This task includes a review of the project corridor and a BBA at one (1) culvert location along the project corridor. This scope includes coordination, fieldwork, photo log, location map, and BBA form(s). Two CBBEL staff will complete the BBA fieldwork.

This scope assumes that the bridge/structure components that need to be viewed as part of the BBA will be accessible/visible. This task does not include equipment rental or shoulder/road closure. This task does not include a bat survey (e.g., mist-netting) or acoustic monitoring.

Task 3 – Drainage Analysis: CBBEL will provide drainage analysis and design for the project.

Task 3A – Location Drainage Technical Memorandum: Project CBBEL will prepare a Local Drainage Study Technical Memorandum (LDTM) for the County as part of Phase I Engineering. The LDTM will include the following.

- Existing Drainage Plan (EDP)- summarizing the existing drainage conditions within the project corridor.
- Concept Drainage Alternatives Assessment
- Proposed Drainage Plan (PDP)- Summarizing the proposed drainage conditions including any storm sewer and ditch sizing and compensatory storage locations.
- Detention Requirements Summary. It is not anticipated that detention will be required since the proposed project is assumed to be under the 25,000-square-foot threshold laid out in the DuPage County Stormwater and Flood Plain Ordinance (County Ordinance). However, runoff reduction options will be explored at sensitive outlets.
- An outfall evaluation will be performed on all existing drainage outfalls to determine sensitivity and suitability for continued use. A key part of the PDP development will be to address any known drainage issues/concerns and design for ease of maintenance and constructability.
- The LDTM narrative will briefly summarize the findings and outline how the project will adhere to the County Ordinance. It is assumed that no modifications to the IL 83 drainage system will be required.

Task 3B – Hydraulic Report: CBBEL will support d’Escoto in their preparation of the Hydraulic Report (HR) for the crossing over Des Plaines Reach No. 7 and a summary of all applicable floodplain and floodway permitting requirements for the project. The regulatory model structure will be requested and used as the basis for the study. The functions of the existing structure will be done in accordance with IDOT Local Road requirements. The existing structure is a dual pipe culvert and is not anticipated to be converted to a bridge; therefore, no scour analysis is anticipated. Any compensatory storage will be required to be compensated for in the form of a roadside ditch. CBBEL’s scope for this sub-task will include review of the following items: survey request, regulatory model conversion, existing conditions model/waterway XS, location map, natural model & Ex/Nat WIT, compiled Hydraulic Report (floodway fill/comp. storage, floodway permit summary form).

Task 4 – Structural Culvert Inspection: It is our understanding that DuPage County is planning to extend or replace the existing twin culverts crossing 91st Street between Clarendon Hills Road and IL Route 83 to accommodate the proposed sidewalk along 91st Street. To assist with the determination to extend or replace the culvert, CBBEL structural staff will perform a visual inspection of the culverts. An inspection report will be prepared summarizing CBBEL’s observations and detailing our recommendations. The report will include photos of the culvert and a discussion of feasible alternatives. The report will be provided to DuPage County DOT for their review and comments.

Task 5 – Lighting Assessment: CBBEL electrical engineering staff will provide an existing conditions lighting assessment. Concept pedestrian lighting design criteria will be provided to the design team for consideration during design development. A concept level lighting plan will be provided (15% level design) along with quantities and costs. No photometrics will be performed.

Task 6 – Phase I Report: Based on the proposed scope of work, it is anticipated IDOT will require preparation of a Federal Categorical Exclusion Project Development Report (PDR). CBBEL will assist with preparation of their respective disciplinary sections of the PDR and preparation of associated attachments. CBBEL will also provide overall QA/QC review. It is anticipated there will be an initial review by DuPage County and IDOT Draft and Pre-Final reviews to obtain Phase I Design Approval.

Task 7 – Public Engagement: CBBEL support DuPage County with public engagement for the project. One Public Information Meeting will be held following IDOT BLRS requirements, and will include:

- Public Information Meeting Planning White Paper
- Open House format anticipated (no formal presentation or hearing)
- Classified Advertisement in the local newspaper (2 runs; 3-7 days & 15 days)
- Exhibit Boards (provided by the County & d’Escoto; printed by CBBEL)
- Sign-in Sheet (provided by the County)
- Comment Form (provided by the County)
- Comment documentation and responses (CBBEL will manage/track with d’Escoto support; 20 comments/responses anticipated)
- Project Fact Sheet (8 ½ x 11; double sided)
- One CBBEL Staff Member to attend
- Public Information Meeting summary

A separate project website is not anticipated for this project.

Task 8 – Project/Agency Coordination: CBBEL will participate in the following meetings, and provide supporting materials as necessary:

- IDOT Kickoff meeting (1 meeting; 1 staff)
- FHWA Coordination meeting (1 meeting; 1 staff)
- DuPage County Stormwater Management meeting (1 meeting; 1 staff)
- Client status meetings (8 meetings; 1 staff)
- Monthly project team coordination meetings (12 meetings; 2 staff)

Task 9 – Project Administration: Project administration and management necessary to oversee and direct all disciplines related to the CBBEL scope of work throughout the Phase I design process.

Task 10 – QA/QC: CBBEL will provide QA/QC for various project development elements, including alternatives development, roadway design, and other project related reports.

DuPage County DOT
Willowbrook Corners Community Pedestrian Mobility Enhancements
Phase I Engineering Workhour Estimate

Task <i>(refer to detailed scope of work document for further explanation)</i>		CBBEL	
		Units	Work Hours
1.	Review and Evaluation		
a	Compile data for drainage and environmental work, review of record roadway and development plans, compile from d'Escoto GIS data for exhibit use.		24
b	Field reconnaissance (project photo log, resolve questions from data collection and review)	2 trips x 2 ppl x 4 hrs (2 hrs photo log)	18
SUBTOTAL:			42
2.	Environmental		
a	ESR Submittal & Coordination		32
b	Wetland Delineation and Report		52
c	Wetland Impact Evaluation		20
d	Bridge/Structure Bat Assessment		16
SUBTOTAL:			120
3	Roadway Drainage		
a	Location Drainage Tech Memo		160
b	Hydraulic Report Review/Support		32
SUBTOTAL:			192
4	Structural Culvert Inspection		
a	Structural Culvert Inspection		32
SUBTOTAL:			32
5	Lighting Assessment		
a	Existing Lighting Assessment		8
b	15% Lighting Concept Design and Cost Estimate		28
SUBTOTAL:			36
6	Project Development Report		
a	Preliminary Project Development Report (BLR 22210).		28
b	Address DuDOT and IDOT review comments for preliminary PDR		16
c	Prepare and submit Final PDR		24
SUBTOTAL:			68
7	Public Engagement		
a	Planning White Paper		8
b	Classified Advertisement (draft/final/newspaper coordination)		1
c	Exhibit Boards		2



DuPage County DOT
Willowbrook Corners Community Pedestrian Mobility Enhancements
Phase I Engineering Workhour Estimate

d	Comment Documentation and Responses	20 Comments & Responses (.25 hr each)	5
e	Project Fact Sheet (8 1/2 x 11 double sided)		12
f	Staff Attendance	1 mgt x 1 ppl x 4 hr	4
g	Public Information Meeting Summary		8
SUBTOTAL:			40
8 Project/Agency Coordination			
a	IDOT Kickoff Meeting	1 mtg x 1 ppl x 2 hr	2
b	FHWA coordination meeting	1 mtg x 1 ppl x 2 hr	2
c	DuPage County Stormwater Management	1 mtg x 1 ppl x 4 hr	4
d	Client Status Meetings	6 mtg x 1 ppl x 1 hr	6
e	Monthly Team coordination meetings	12 mtgs x 2 ppl x 1/2 hr	12
SUBTOTAL:			26
9 Project Administration			
a	Project Management and Administration	1.5 hrs x 12 months	18
SUBTOTAL:			18
10 QA/QC			
a	Quality Assurance Reviews		32
SUBTOTAL:			32

Work Hour Totals: 606





Payroll Escalation Table
Fixed Raises
DLM 2.80

FIRM NAME Christopher B. Burke Engineering, Ltd.
PRIME/SUPPLEMENT d'Escoto, Inc.

DATE 10/28/24
PTB NO. _____

CONTRACT TERM 12 MONTHS
START DATE 10/1/2024
RAISE DATE 1/1/2025

OVERHEAD RATE 132.88%
COMPLEXITY FACTOR _____
% OF RAISE 3.00%

ESCALATION PER YEAR

10/1/2024 - 1/1/2025

1/2/2025 - 10/1/2025

3
12

9
12

= 25.00%
= 1.0225

77.25%

The total escalation for this project would be:

2.25%



Payroll Rates

FIRM NAME Christopher B. Burke Engineerir DATE 10/28/24
 PRIME/SUPPLEMENT d'Escoto, Inc.
 PTB NO. _____

ESCALATION FACTOR 2.25%

CLASSIFICATION	CURRENT RATE	ESCALATED RATE
Engineer VI	\$82.63	\$84.49
Engineer V	\$72.59	\$70.00
Engineer IV	\$59.41	\$60.75
Engineer III	\$46.80	\$47.85
Engineer I/II	\$36.22	\$37.03
Survey V	\$85.04	\$70.00
Survey IV	\$76.25	\$70.00
Survey III	\$66.63	\$68.13
Survey II	\$54.50	\$55.73
Survey I	\$38.75	\$39.62
Engineering Technician V	\$68.90	\$70.00
Engineering Technician IV	\$64.03	\$65.47
Engineering Technician III	\$42.86	\$43.82
Engineering Technician I/II	\$30.00	\$30.68
CAD Manager	\$70.83	\$70.00
CAD Technician II	\$53.29	\$54.49
GIS Specialist III	\$58.00	\$59.31
Landscape Architect	\$65.00	\$66.46
Landscape Designer III	\$40.50	\$41.41
Environmental Resource Sp	\$76.01	\$70.00
Environmental Resource Sp	\$60.78	\$62.15
Environmental Resource Sp	\$52.75	\$53.94
Environmental Resource Sp	\$30.92	\$31.62
Environmental Resource Te	\$45.30	\$46.32
Engineering Intern	\$18.88	\$19.30
Business Operations Depart	\$57.69	\$58.99
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00

EXHIBIT A
Page 36 of 45



**Cost Estimate of
Consultant Services**
(Direct Labor Multiple)

Firm	Christopher B. Burke Engineering, Ltd.
Route	91st Street
Section	
County	DuPage
Job No.	
PTB & Item	

Date	10/28/24
Overhead Rate	132.88%
Complexity Factor	0

ITEM	MANHOURS (A)	PAYROLL (B)	(2.80+R) TIMES PAYROLL (C)	DIRECT COSTS (D)	SERVICES BY OTHERS (E)	DBE TOTAL (C+D+E)	TOTAL (C+D+E)	% OF GRAND TOTAL
1. Data Collection & Field Review	42	2,073.26	5,805.13				5,805.13	5.70%
2. Environmental	120	6,974.99	19,529.97				19,529.97	19.19%
3. Drainage	192	9,866.48	27,626.15				27,626.15	27.14%
4. Structural Culvert Inspection	32	2,003.36	5,609.41				5,609.41	5.51%
5. Lighting Assessment	36	1,923.77	5,386.56				5,386.56	5.29%
6. Phase I Report	68	4,087.40	11,444.72				11,444.72	11.24%
7. Public Engagement	40	2,132.07	5,969.81				5,969.81	5.87%
8. Project/Agency Coordination	26	1,631.60	4,568.48				4,568.48	4.49%
9. Project Administration	18	1,204.48	3,372.54				3,372.54	3.31%
10. QA/QC	32	2,095.89	5,868.50				5,868.50	5.77%
Direct Costs				6,600.00			6,600.00	6.48%
TOTALS	606	33,993.30	95,181.25	6,600.00	0.00	0.00	101,781.25	100.00%



EXHIBIT A
Page 37 of 45

Average Hourly Project Rates

Route 91st Street
 Section _____
 County DuPage
 Job No. _____
 PTB/Item _____

Consultant Christopher B. Burke Engineering, Ltd.

Date 10/28/24

Sheet 1 OF 2

Payroll Classification	Avg Hourly Rates	Total Project Rates			1. Data Collection & Field Review			2. Environmental			3. Drainage			4. Structural Culvert Inspection			5. Lighting Assessment		
		Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg
Engineer VI	\$84.49	6	0.99%	0.84							2	1.04%	0.88						
Engineer V	\$70.00	98	16.17%	11.32	2	4.76%	3.33	4	3.33%	2.33	16	8.33%	5.83	12	37.50%	26.25	6	16.67%	11.67
Engineer IV	\$60.75	116	19.14%	11.63	8	19.05%	11.57	4	3.33%	2.02	28	14.58%	8.86	16	50.00%	30.37	12	33.33%	20.25
Engineer III	\$47.85	120	19.80%	9.48	16	38.10%	18.23	4	3.33%	1.60	48	25.00%	11.96	4	12.50%	5.98	10	27.78%	13.29
Engineer I/II	\$37.03	94	15.51%	5.74	12	28.57%	10.58	8	6.67%	2.47	56	29.17%	10.80				8	22.22%	8.23
Survey V	\$70.00	0																	
Survey IV	\$70.00	0																	
Survey III	\$68.13	0																	
Survey II	\$55.73	0																	
Survey I	\$39.62	0																	
Engineering Technician V	\$70.00	0																	
Engineering Technician IV	\$65.47	0																	
Engineering Technician III	\$43.82	0																	
Engineering Technician I/II	\$30.68	0																	
CAD Manager	\$70.00	14	2.31%	1.62							14	7.29%	5.10						
CAD Technician II	\$54.49	28	4.62%	2.52							28	14.58%	7.95						
GIS Specialist III	\$59.31	42	6.93%	4.11	4	9.52%	5.65	22	18.33%	10.87									
Landscape Architect	\$66.46	0																	
Landscape Designer III	\$41.41	0																	
Environmental Resource Spec	\$70.00	46	7.59%	5.31				36	30.00%	21.00									
Environmental Resource Spec	\$62.15	12	1.98%	1.23				12	10.00%	6.21									
Environmental Resource Spec	\$53.94	16	2.64%	1.42				16	13.33%	7.19									
Environmental Resource Spec	\$31.62	8	1.32%	0.42				8	6.67%	2.11									
Environmental Resource Tech	\$46.32	6	0.99%	0.46				6	5.00%	2.32									
Engineering Intern	\$19.30	0																	
Business Operations Department	\$58.99	0																	
		0																	
		0																	
		0																	
		0																	
TOTALS		606	100%	\$56.09	42	100%	\$49.36	120	100%	\$58.12	192	100%	\$51.39	32	100%	\$62.60	36	100%	\$53.44



EXHIBIT A
Page 38 of 45

Average Hourly Project Rates

Route 91st Street
 Section _____
 County DuPage
 Job No. _____
 PTB/Item _____

Consultant Christopher B. Burke Engineering, Ltd.

Date 10/28/24

Sheet 2 OF 2

Payroll Classification	Avg Hourly Rates	6. Phase I Report			7. Public Engagement			8. Project/Agency Coordination			9. Project Administration			10. QA/QC			Direct Costs		
		Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg
Engineer VI	\$84.49	4	5.88%	4.97															
Engineer V	\$70.00	12	17.65%	12.35	8	20.00%	14.00	12	46.15%	32.31	12	66.67%	46.67	14	43.75%	30.63			
Engineer IV	\$60.75	22	32.35%	19.65	8	20.00%	12.15	6	23.08%	14.02	6	33.33%	20.25	6	18.75%	11.39			
Engineer III	\$47.85	18	26.47%	12.67	10	25.00%	11.96	6	23.08%	11.04				4	12.50%	5.98			
Engineer I/II	\$37.03				10	25.00%	9.26												
Survey V	\$70.00																		
Survey IV	\$70.00																		
Survey III	\$68.13																		
Survey II	\$55.73																		
Survey I	\$39.62																		
Engineering Technician V	\$70.00																		
Engineering Technician IV	\$65.47																		
Engineering Technician III	\$43.82																		
Engineering Technician I/II	\$30.68																		
CAD Manager	\$70.00																		
CAD Technician II	\$54.49																		
GIS Specialist III	\$59.31	12	17.65%	10.47	4	10.00%	5.93												
Landscape Architect	\$66.46																		
Landscape Designer III	\$41.41																		
Environmental Resource Spec	\$70.00							2	7.69%	5.38				8	25.00%	17.50			
Environmental Resource Spec	\$62.15																		
Environmental Resource Spec	\$53.94																		
Environmental Resource Spec	\$31.62																		
Environmental Resource Tech	\$46.32																		
Engineering Intern	\$19.30																		
Business Operations Departm	\$58.99																		
TOTALS		68	100%	\$60.11	40	100%	\$53.30	26	100%	\$62.75	18	100%	\$66.92	32	100%	\$65.50	0	0%	\$0.00



A Subsidiary of GZA



August 1, 2024 (Revised September 13 and September 27, 2024)

Mr. Brian Castro, PE | Design Manager
D'Escoto, Inc.
1200 N. Ashland Avenue – Suite 600
Chicago, IL 60622

via email: bcastro@descotoinc.com

**Re: Phase I Environmental Services - PESA
Willowbrook Corners Community Pedestrian and Mobility Enhancements
91st Street Sidewalk Phase I, Village of Willowbrook, DuPage County, Illinois
Proposal No. 81.P013076.25 (Revision 2)**

Dear Mr. Castro:

Huff & Huff, Inc., a subsidiary of GZA, Inc. (H&H), is pleased to submit this proposal to d'Escoto, Inc. (Client) to provide Phase I Environmental Services for the 91st Street Sidewalk Phase I Project improvements proposed by the DuPage County Division of Transportation (DuDOT). Specifically, the proposed improvements are for the Willowbrook Corners Community Pedestrian and Mobility Enhancements in the Village of Willowbrook, DuPage County, Illinois (Village). The project limits extend along 91st street from clarendon Hills Road to IL Route 83 (Kingery Highway).

Client has requested environmental services, including completion of a Preliminary Environmental Site Assessment (PESA). This proposal presents our project approach, scope of services, cost, and schedule for completing the project. Project background and understanding is identified in Section 1. The proposed scope to complete Phase I activities is presented in Section 2, the project schedule is included in Section 3 and proposal acceptance information is included in Section 4 with proposed costs attached to this document.

1. PROJECT BACKGROUND

Client has provided H&H with the attached RFP, which shall serve as our basis of understanding to develop this scope and fee. We understand DuPage County Division of Transportation (DuDOT) has proposed intersection improvements in the Willowbrook Corners area, in southeastern DuPage County. The project will include design engineering services for a new sidewalk with lighting along 91st Street between Clarendon Hills Road and IL Route 83 (Kingery Highway). In addition, sketch planning and community outreach services will be completed to establish concepts for future pedestrian and mobility enhancements throughout the broader community, generally bounded by Clarendon Hills Road to the west, Hillside Lane to the north, IL Route 83 to the east, and Nielson Lane to the south.

2. SCOPE OF SERVICES

TASK 1 – Preliminary Environmental Site Assessment (PESA)

A PESA will be completed for local roads portions of the project corridor and the process will follow general protocols contained within:

- A Manual for Conducting Preliminary Environmental Site Assessments for Illinois Department of Transportation (IDOT) Highway Projects (Erdmann et al., 2012).
- ASTM International (ASTM) standard 1527-21.

GEOTECHNICAL
ENVIRONMENTAL
ECOLOGICAL
WATER
CONSTRUCTION
MANAGEMENT

915 Harger Road
Suite 330
Oak Brook, IL 60523
T: 630.684.9100
F: 630.684.9120
www.huffnhuff.com
www.gza.com



- Chapter 27-3 of the IDOT Bureau of Design and Environment (BDE) (December 2019) Manual. The IDOT BDE Manual was published September 2012 and Revised August 2023.
- IDOT Bureau of Local Roads and Streets (BLRS) Manual, Chapter 20-12, Special Waste, July 2013.
- Public Act 96-1416.
- Clean Construction or Demolition Debris Fill Operations (CCDD) and Uncontaminated Soil Fill Operations: Amendments to 35 Illinois Administrative Code 1100. Effective on August 27, 2012.

Sub-Task A. Historical Research

The site's historical land use/ownership record will be developed from standard historical sources. Historic aerial photographs will be reviewed to identify land use over time and potential areas of environmental concern, such as areas of surface disturbance and outside storage.

Sub-Task B. Site Evaluation

Current environmental features and conditions of sites adjacent to the right-of-way/project area will be evaluated. A site walkover of potential right-of-way/project areas designated for excavation and/or acquisition will be conducted for first-hand evaluation of current environmental conditions within the project limits. All of the features and conditions listed above will be investigated and, as appropriate, documented in photographs. The land-use and housekeeping practices of adjacent properties also will be evaluated in accordance with ASTM protocols.

Sub-Task C. Records Review

We propose to obtain a corridor specific database for this project and a records review will be conducted to identify potential environmental concerns within the study area. It will include a search of standard state and federal environmental record databases in accordance with the specifications of ASTM standards. This search is based on the outline of the study area. Specifically, H&H will search each database to identify any potential sources requiring further investigation. As appropriate, Freedom of Information Act (FOIA) requests will be filed with the IEPA to obtain additional data pertaining to identified sites.

Sub-Task D. Report Preparation

One report summarizing the results of the evaluation will be prepared, including the following information:

- a) The project location and description
- b) Historical uses of corridor.
- c) The area geology and hydrology.
- d) The environmental status of sites adjacent to the corridor regarding chemical use and storage, underground and aboveground storage tanks, solid waste, special waste, and hazardous waste, and PCBs.
- e) An analysis of the site inspection.
- f) A summary of the findings regarding environmental concerns. This will include IDOT's BDE Manual Chapter 27-3, Special Waste Procedures, and identification of Potentially Impacted Properties (PIPs) per Subpart F, Section 1100, 35 IAC, related to Clean Construction or Demolition Debris management.

Sub-Task E. QAQC

Time under this task includes QA/QC time for the wetland and PESA reports as described above.

Sub-Task F. Project Administration

Time under this task includes project administration and management activities that include cost and schedule tracking, coordination with Client on authorized activities, memo production and other in-house management activities.



3. LEVEL OF EFFORT AND SCHEDULE

Proposed costs for the identified scope are included on the attached IDOT BDE 3606 CECS worksheets which present proposed costs in DLM 2.8 format and corresponding direct costs on the IDOT BDE 436 form and DuPage County Exhibit C Form. The PESA will commence within two (2) days of the notice to proceed (NTP) and will require six (6) weeks to complete.

4. PROPOSAL ACCEPTANCE

Conditions of Engagement

H&H’s standard Terms and Conditions for Professional Services have been removed per request of DuPage County and we understand the agreement will be based on their terms and conditions. H&H’s report will be prepared on behalf of and for the exclusive use of Client. Client acknowledges and agrees that the report and the findings in the report shall not, in whole or in part, be disseminated or conveyed to any other party, or used or relied upon by any other party, in whole or in part, except for the specific purpose and to the specific parties alluded to above, without the written consent of H&H. H&H would be pleased to discuss the conditions associated with any additional dissemination, use, or reliance by other parties.

Acceptance

This agreement may be accepted by signing in the appropriate space below and returning one complete copy to H&H. This proposal is valid for a period of 30 days from the date of issue.

We appreciate the opportunity to submit this proposal. Please feel free to contact the undersigned at (630) 684-4425 with any questions.

Very truly yours,
H&H, Inc.

Signature on file

Jeremy J. Reynolds, P.G.
Associate Principal / Vice President

Attachments: Cost Sheets (BDE 3606 – DLM 2.80)

This Proposal for Services is hereby accepted and executed by a duly authorized signatory, who by execution hereof, warrants that he/she has full authority to act for, in the name, and on behalf of _____

By: _____

Title: _____

Printed/Typed Name: _____

Date: _____

The Proposal for Services may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by an e-mail delivery of a document in “.pdf” format, each such signature shall create a valid and binding obligation of the party executing the document, or on whose behalf each document is executed, with the same force and effect as if each such facsimile or “.pdf” signature were an original thereof.

EXHIBIT A
Page 42 of 45



Payroll Escalation Table
Fixed Raises
DLM 2.80

FIRM NAME Huff & Huff, Inc., a subsidiary of GZA
PRIME/SUPPLEMENT Prime

DATE 09/27/24
PTB NO. _____

CONTRACT TERM 12 MONTHS
START DATE 10/1/2024
RAISE DATE 3/1/2025

OVERHEAD RATE 190.00%
COMPLEXITY FACTOR 0
% OF RAISE 3.00%

ESCALATION PER YEAR

10/1/2024 - 1/1/2025

1/2/2025 - 10/1/2025

3
12

9
12

= 25.00%

77.25%

= 1.0225

The total escalation for this project would be:

2.25%



Payroll Rates

FIRM NAME Huff & Huff, Inc., a subsidiary of **DATE** 09/27/24
PRIME/SUPPLEMENT Prime
PTB NO. _____

ESCALATION FACTOR **2.25%**

CLASSIFICATION	CURRENT RATE	ESCALATED RATE
Principal	\$85.96	\$86.00
Associate Principal III	\$83.37	\$85.25
Associate Principal II	\$76.01	\$77.72
Associate Principal I	\$70.09	\$71.67
Senior Project Manager III	\$73.19	\$74.84
Senior Project Manager II	\$60.37	\$61.73
Senior Project Manager I	\$56.56	\$57.83
Senior Landscape Architect	\$61.47	\$62.85
Senior Planning PM	\$59.03	\$60.36
Senior Technical Specialist	\$62.64	\$64.05
Senior Technical Specialist	\$56.06	\$57.32
Senior Technical Scientist	\$57.15	\$58.44
Scientist PM II	\$53.34	\$54.54
Scientist PM I	\$46.97	\$48.03
Assistant PM Scientist	\$38.94	\$39.82
Environmental Engineer PM	\$47.00	\$48.06
Geotechnical Engineer PM I	\$50.69	\$51.83
Assistant PM Engineer I	\$38.41	\$39.27
Engineer II	\$31.75	\$32.46
Engineer I	\$35.69	\$36.49
Scientist SI	\$34.29	\$35.06
Scientist SII	\$30.16	\$30.84
Technical Graphics Technic	\$27.73	\$28.35
Administrative Executive	\$52.42	\$53.60
Senior Administrative Assist	\$36.31	\$37.13
Billing Administrator	\$26.00	\$26.59
Environmental Scientist I Int	\$28.00	\$28.63



EXHIBIT A
Page 44 of 45

**Cost Estimate of
Consultant Services**
(Direct Labor Multiple)

Firm Huff & Huff, Inc., a subsidiary of GZA
 Route 91st Street Sidewalk Phase I
 Section 24-WCCPM-01-SW
 County DuPage
 Job No.
 PTB & Item

Date 09/27/24
 Overhead Rate 190.00%
 Complexity Factor 0

ITEM	MANHOURS (A)	PAYROLL (B)	(2.80+R) TIMES PAYROLL (C)	DIRECT COSTS (D)	SERVICES BY OTHERS (E)	DBE TOTAL (C+D+E)	TOTAL (C+D+E)	% OF GRAND TOTAL
PESA	53	2,064.57	5,780.80	406.80			6,187.60	100.00%
TOTALS	53	2,064.57	5,780.80	406.80	0.00	0.00	6,187.60	100.00%



Average Hourly Project Rates

Route 91st Street Sidewalk Phase I
 Section 24-WCCPM-01-SW
 County DuPage
 Job No.
 PTB/Item

Consultant Huff & Huff, Inc., a subsidiary of GZA

Date 09/27/24

Sheet 1 OF 1

Payroll Classification	Avg Hourly Rates	Total Project Rates			PESA														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg			
Principal	\$86.00	0																	
Associate Principal III	\$85.25	0																	
Associate Principal II	\$77.72	2.5	4.72%	3.67	2.5	4.72%	3.67												
Associate Principal I	\$71.67	1.5	2.83%	2.03	1.5	2.83%	2.03												
Senior Project Manager III	\$74.84	0																	
Senior Project Manager II	\$61.73	0																	
Senior Project Manager I	\$57.83	0																	
Senior Landscape Architect	\$62.85	0																	
Senior Planning PM	\$60.36	0																	
Senior Technical Specialist II	\$64.05	0																	
Senior Technical Specialist I	\$57.32	0																	
Senior Technical Scientist	\$58.44	0																	
Scientist PM II	\$54.54	0																	
Scientist PM I	\$48.03	0																	
Assistant PM Scientist	\$39.82	3.5	6.60%	2.63	3.5	6.60%	2.63												
Environmental Engineer PM I	\$48.06	6.5	12.26%	5.89	6.5	12.26%	5.89												
Geotechnical Engineer PM I	\$51.83	0																	
Assistant PM Engineer I	\$39.27	0																	
Engineer II	\$32.46	7	13.21%	4.29	7	13.21%	4.29												
Engineer I	\$36.49	0																	
Scientist SI	\$35.06	25	47.17%	16.54	25	47.17%	16.54												
Scientist SII	\$30.84	0																	
Technical Graphics Technician	\$28.35	6	11.32%	3.21	6	11.32%	3.21												
Administrative Executive	\$53.60	0																	
Senior Administrative Assistan	\$37.13	1	1.89%	0.70	1	1.89%	0.70												
Billing Administrator	\$26.59	0																	
Environmental Scientist I Inter	\$28.63	0																	
		0																	
		0																	
		0																	
TOTALS		53	100%	\$38.95	53	100%	\$38.95	0	0%	\$0.00	0	0%	\$0.00	0	0%	\$0.00	0	0%	\$0.00

EXHIBIT B

DELIVERABLES

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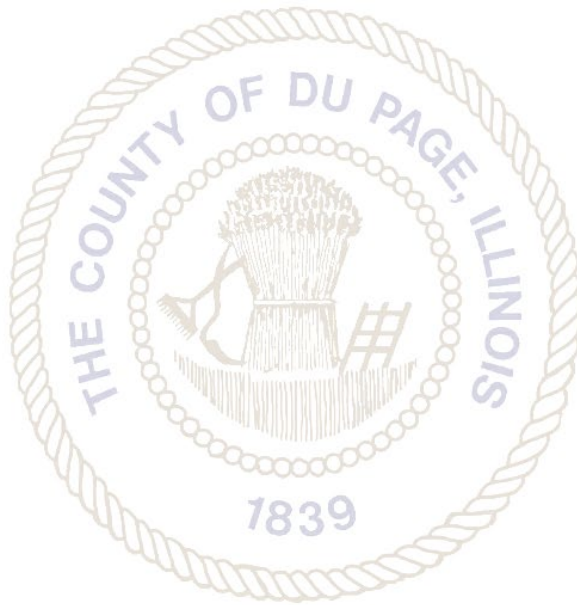


EXHIBIT C

**DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing**

CONSULTANT: d'Escoto, Inc.

PROJECT: 24-WCCPM-01-SW

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Design Manager	\$75.00	\$86.00	
Civil Design Engineer II	\$40.00	\$45.00	
Project Design Engineer I	\$42.00	\$55.00	
Project Design Engineer II	\$50.00	\$65.00	
Project Engineer III	\$60.00	\$86.00	
Intern	\$20.00	\$30.00	

Note: Maximum rate shall not exceed \$86.00 per hour.

Signature of Authorized Agent
for CONSULTANT:

Signature on file

Date: 9/27/2024

Signature

Frederick d'Escoto

Print Name

Approved By COUNTY:

Yifang Lu, Chief Highway Engineer

Date: _____

EXHIBIT C

**DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing**

CONSULTANT: American Surveying & Engineering, Ltd.

PROJECT: Willowbrook Corners Pedestrian Improvements

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
PRINCIPAL	\$86.00	\$86.00	
PROJECT MANAGER	\$83.20	\$86.00	
PROJECT SURVEYOR/ENGINEER 4	\$74.00	\$86.00	
PROJECT SURVEYOR/ENGINEER 3	\$56.34	\$78.49	
PROJECT SURVEYOR/ENGINEER 2	\$46.26	\$60.90	
PROJECT SURVEYOR/ENGINEER 1	\$35.00	\$43.94	
CADD TECHNICIANS	\$41.72	\$51.47	
ENGINEERING/SURVEY TECH 4	\$64.80	\$72.44	
ENGINEERING/SURVEY TECH 3	\$38.63	\$50.40	
ENGINEERING/SURVEY TECH 2	\$32.00	\$36.38	
ENGINEERING/SURVEY TECH 1	\$16.00	\$29.14	
ROW SPECIALIST 4	\$62.00	\$72.44	
ROW SPECIALIST 3	\$42.85	\$48.98	
ROW SPECIALIST 2	\$34.16	\$37.85	
ROW SPECIALIST 1	\$19.50	\$26.78	
SUBSURFACE UTILITY ENGINEER 4	\$50.00	\$52.50	
SUBSURFACE UTILITY ENGINEER 3	\$44.72	\$46.96	
SUBSURFACE UTILITY ENGINEER 2	\$27.48	\$35.49	
SUBSURFACE UTILITY ENGINEER 1	\$24.51	\$26.75	
ADMINISTRATIVE/CLERICAL 3	\$32.00	\$33.60	
ADMINISTRATIVE/CLERICAL 2	\$19.00	\$29.40	

Note: Maximum rate shall not exceed \$86.00 per hour.

Signature of Authorized Agent for CONSULTANT: _____
 Signature
 Coventine Fidis, President/CEO

 Print Name

Signature on file

Date: October 28, 2024

Approved By COUNTY: _____
 Yifang Lu, Chief Highway Engineer

Date: _____

EXHIBIT C

**DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing**

CONSULTANT: Christopher B. Burke Engineering, Ltd. (sub to D'Escoto)
PROJECT: Willowbrook Corners

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Engineer VI	\$70.00	\$86.00	
Engineer V	\$58.00	\$86.00	
Engineer IV	\$53.00	\$86.00	
Engineer III	\$39.00	\$65.00	
Engineer I/II	\$34.00	\$60.00	
Survey V	\$70.00	\$86.00	
Survey IV	\$70.00	\$86.00	
Survey III	\$65.00	\$78.00	
Survey II	\$53.00	\$65.00	
Survey I	\$32.00	\$50.00	
Engineering Technician V	\$63.00	\$86.00	
Engineering Technician IV	\$61.00	\$78.00	
Engineering Technician III	\$30.00	\$60.00	
Engineering Technician I/II	\$30.00	\$60.00	
CAD Manager	\$69.00	\$86.00	
CAD Technician II	\$50.00	\$65.00	
CAD Technician I	\$26.00	\$35.00	
GIS Specialist III	\$58.00	\$70.00	
Landscape Architect	\$65.00	\$75.00	
Landscape Designer III	\$40.00	\$50.00	
Landscape Designer I/II	\$29.00	\$35.00	
Environmental Resource Specialist V	\$61.00	\$86.00	
Environmental Resource Specialist IV	\$59.00	\$78.00	
Environmental Resource Specialist III	\$52.00	\$65.00	
Environmental Resource Spec I/II	\$29.00	\$40.00	
Environmental Resource Technician	\$45.00	\$55.00	
Engineering Intern	\$15.00	\$35.00	
Bus Ops Dept/Administrative	\$57.00	\$65.00	

Note: Maximum rate shall not exceed \$86.00 per hour.

Signature of Authorized Agent
for CONSULTANT:

Signature on file

Date: 8/5/2024

Signature

Sherry Sporina, Director of Marketing

Print Name

Approved By COUNTY:

Yifang Lu, Chief Highway Engineer

Date: _____

EXHIBIT C

**DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing**

CONSULTANT: Huff & Huff, Inc., a subsidiary of GZA, Inc.

PROJECT: Willowbrook Corners Community Pedestrian and Mobility Enhancements

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Principal	\$78.00	\$86.00	
Associate Principal III	\$78.00	\$86.00	
Associate Principal II	\$72.00	\$86.00	
Associate Principal I	\$68.00	\$80.00	
Senior Consultant II	\$75.00	\$86.00	
Senior Project Manager III	\$68.00	\$78.00	
Senior Project Manager II	\$57.00	\$63.00	
Senior Project Manager I	\$53.00	\$63.00	
Senior Landscape Architect	\$59.00	\$67.00	
Senior Planning PM	\$56.00	\$66.00	
Senior Technical Specialist II	\$62.00	\$68.00	
Senior Technical Specialist I	\$55.00	\$61.00	
Senior Scientist PM II	\$57.00	\$70.00	
Senior Technical Scientist	\$54.00	\$65.00	
Scientist PM II	\$49.00	\$58.00	
Scientist PM I	\$46.00	\$50.00	
Assistant PM Scientist	\$37.00	\$42.00	
Environmental Engineer PM I	\$47.00	\$49.00	
Geotechnical Engineer PM I	\$48.00	\$55.00	
Assistant PM Engineer I	\$43.00	\$50.00	
Engineer II	\$31.00	\$34.00	
Engineer I	\$33.00	\$36.00	
Scientist SI	\$33.00	\$38.00	
Scientist SII	\$31.00	\$32.00	
Technical Graphics Technician	\$25.00	\$30.00	
Administrative Executive	\$48.00	\$55.00	
Senior Administrative Assistant	\$34.00	\$41.00	
Lead Word Processor	\$42.00	\$48.00	

Note: Maximum rate shall not exceed \$86.00 per hour.

Signature of Authorized Agent
for CONSULTANT:

Signature on file

Date: 07/25/2024

Signature

Margaret Panatera

Print Name

Approved By COUNTY:

Yifang Lu, Chief Highway Engineer

Date: _____

Exhibit C Notes

1. The Classification represents a position within the CONSULTANT'S operation that is filled by one or more personnel that have similar duties and responsibilities.
2. This Exhibit should include all classifications that *might be* involved with the project. This avoids your resubmittal and the need to go through the approval process again.
3. Minimum rate is the lowest rate being paid to personnel for a particular classification (rounded down to nearest \$ amount).
4. Maximum rate is the top rate being paid to personnel for a particular classification considering employee raises within contract period (minimum rate + 15% usually works, rounded up to nearest dollar amount).
5. Revisions to Exhibit C shall be limited to adjustments requested by the CONSULTANT to the hourly rate ranges and additions or deletions to position classifications approved by the COUNTY provided the adjustment(s) do not exceed the total compensation as stated in the AGREEMENT.

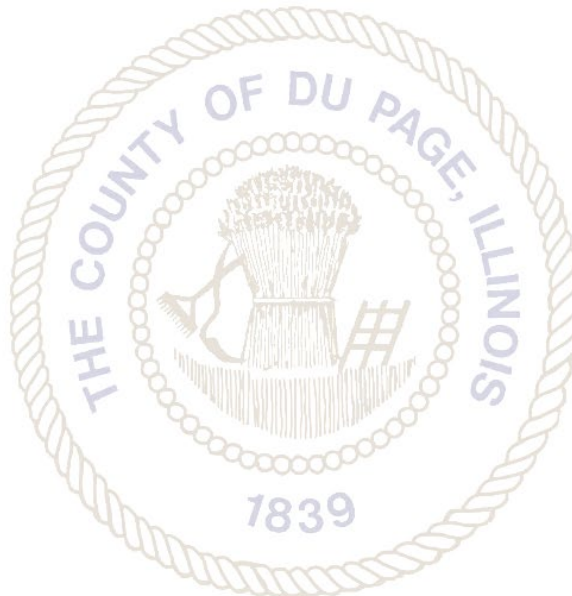


EXHIBIT D

**DU PAGE COUNTY DIVISION OF TRANSPORTATION
CONSULTANT STAFF CHANGE NOTIFICATION**

The Consulting Firm of _____

hereby notifies the COUNTY through the that they need to reassign staff for the

_____ project,

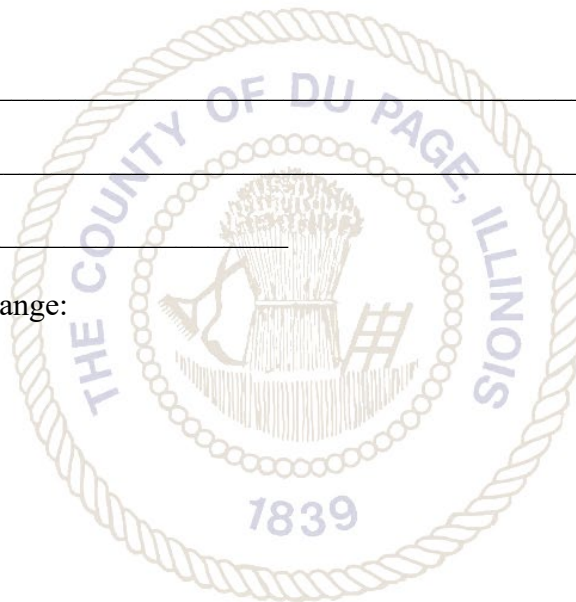
Section No. _____.

Position to be changed: _____

Person to be replaced: _____

Effective date: _____

Reason for requesting change:



Proposed Replacement (Name and Title): _____

(attach resume)

Transition Plan (provide an outline of the steps that the CONSULTANT will take to assure adequate exchange of information and responsibility, including Principal Engineer oversight and requested involvement by COUNTY staff.



Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)
d'Escoto, Inc.		
<input type="checkbox"/> Prime <input type="checkbox"/> Supplement Date _____		

Consultant
 d'Escoto, Inc.

Item	Allowable	Utilize <small>W.O. Only</small>	Quantity <small>J.S. Only</small>	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	<input type="checkbox"/>			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	<input type="checkbox"/>			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	<input type="checkbox"/>			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	<input type="checkbox"/>			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	<input type="checkbox"/>	1,100	\$0.67	\$737.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	<input type="checkbox"/>			
Vehicle Rental	Actual cost (Up to \$55/day)	<input type="checkbox"/>			
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Tolls	Actual cost	<input type="checkbox"/>	30	\$1.80	\$54.00
Parking	Actual cost	<input type="checkbox"/>			
Overtime	Premium portion (Submit supporting documentation)	<input type="checkbox"/>			
Shift Differential	Actual cost (Based on firm's policy)	<input type="checkbox"/>			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Project Specific Insurance	Actual cost	<input type="checkbox"/>			
Monuments (Permanent)	Actual cost	<input type="checkbox"/>			
Photo Processing	Actual cost	<input type="checkbox"/>			
2-Way Radio (Survey or Phase III Only)	Actual cost	<input type="checkbox"/>			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	<input type="checkbox"/>			

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
CADD	Actual cost (Max \$15/hour)	<input type="checkbox"/>			
Website	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Advertisements	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Recording Fees	Actual cost	<input type="checkbox"/>			
Transcriptions (specific to project)	Actual cost	<input type="checkbox"/>			
Courthouse Fees	Actual cost	<input type="checkbox"/>			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	<input type="checkbox"/>			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	<input type="checkbox"/>			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
				Total Direct Cost	\$791.00

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific



Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)
d'Escoto, Inc.		
<input type="checkbox"/> Prime <input type="checkbox"/> Supplement		Date <u>10/28/24</u>

Consultant
 Christopher B. Burke Engineering, Ltd.

Item	Allowable	Utilize <small>W.O. Only</small>	Quantity <small>J.S. Only</small>	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	<input type="checkbox"/>			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	<input type="checkbox"/>			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	<input type="checkbox"/>			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	<input type="checkbox"/>			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	<input type="checkbox"/>	900	\$0.67	\$603.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	<input type="checkbox"/>			
Vehicle Rental	Actual cost (Up to \$55/day)	<input type="checkbox"/>			
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Tolls	Actual cost	<input type="checkbox"/>	30	\$1.80	\$54.00
Parking	Actual cost	<input type="checkbox"/>			
Overtime	Premium portion (Submit supporting documentation)	<input type="checkbox"/>			
Shift Differential	Actual cost (Based on firm's policy)	<input type="checkbox"/>			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Project Specific Insurance	Actual cost	<input type="checkbox"/>			
Monuments (Permanent)	Actual cost	<input type="checkbox"/>			
Photo Processing	Actual cost	<input type="checkbox"/>			
2-Way Radio (Survey or Phase III Only)	Actual cost	<input type="checkbox"/>			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	<input type="checkbox"/>			

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
CADD	Actual cost (Max \$15/hour)	<input type="checkbox"/>			
Website	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Advertisements	Actual cost (Submit supporting documentation)	<input type="checkbox"/>	2	\$400.00	\$800.00
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	<input type="checkbox"/>	1	\$500.00	\$500.00
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	<input type="checkbox"/>	1	\$600.00	\$600.00
Recording Fees	Actual cost	<input type="checkbox"/>			
Transcriptions (specific to project)	Actual cost	<input type="checkbox"/>			
Courthouse Fees	Actual cost	<input type="checkbox"/>			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	<input type="checkbox"/>			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	<input type="checkbox"/>			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	<input type="checkbox"/>			
8.5x11 Color Laser Copies	Actual Cost	<input type="checkbox"/>	300	\$0.57	\$171.00
11x17 Color Laser Copies	Actual Cost	<input type="checkbox"/>	200	\$0.65	\$130.00
Color Inkjet Plots	Actual Cost	<input type="checkbox"/>	260	\$3.25	\$845.00
Mounting on 6/16 Foamcore	Actual Cost	<input type="checkbox"/>	260	\$3.45	\$897.00
Translation Services	Actual Cost	<input type="checkbox"/>	1	\$2,000.00	\$2,000.00
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
Total Direct Cost					\$6,600.00

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific



Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)
d'Escoto, Inc.		
<input type="checkbox"/> Prime <input type="checkbox"/> Supplement		Date <u>09/27/24</u>

Consultant
 Huff & Huff, Inc., a subsidiary of GZA, Inc.

Item	Allowable	Utilize <small>W.O. Only</small>	Quantity <small>J.S. Only</small>	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	<input type="checkbox"/>			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	<input type="checkbox"/>			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	<input type="checkbox"/>			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	<input type="checkbox"/>			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	<input type="checkbox"/>	40	\$0.67	\$26.80
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	<input type="checkbox"/>			
Vehicle Rental	Actual cost (Up to \$55/day)	<input type="checkbox"/>			
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Tolls	Actual cost	<input type="checkbox"/>			
Parking	Actual cost	<input type="checkbox"/>			
Overtime	Premium portion (Submit supporting documentation)	<input type="checkbox"/>			
Shift Differential	Actual cost (Based on firm's policy)	<input type="checkbox"/>			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Project Specific Insurance	Actual cost	<input type="checkbox"/>			
Monuments (Permanent)	Actual cost	<input type="checkbox"/>			
Photo Processing	Actual cost	<input type="checkbox"/>			
2-Way Radio (Survey or Phase III Only)	Actual cost	<input type="checkbox"/>			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	<input type="checkbox"/>			

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
CADD	Actual cost (Max \$15/hour)	<input type="checkbox"/>			
Website	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Advertisements	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	<input type="checkbox"/>			
Recording Fees	Actual cost	<input type="checkbox"/>			
Transcriptions (specific to project)	Actual cost	<input type="checkbox"/>			
Courthouse Fees	Actual cost	<input type="checkbox"/>			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	<input type="checkbox"/>			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	<input type="checkbox"/>			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	<input type="checkbox"/>			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	<input type="checkbox"/>			
ERIS E4 Database Package	Actual Cost - See Attached Price List	<input type="checkbox"/>	1	\$285.00	\$285.00
ERIS Database Add-On Street Directory	Actual Cost - see Attached Price List	<input type="checkbox"/>	1	\$95.00	\$95.00
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
		<input type="checkbox"/>			
Total Direct Cost					\$406.80

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific

ERIS Fee Schedule for GZA PACKAGE OPTIONS



\$85*/
\$120

ERIS REPORT+FIMs



\$205

**ERIS REPORT+FIMs
+CHOOSE 1 (AERs, TOPOs, CD)**



\$260

**ERIS REPORT+FIMs
+CHOOSE 2 (AERs, TOPOs, CD)**



\$285

**ERIS REPORT+FIMs
+AERs+TOPOs+CD**



\$395

**ERIS REPORT+FIMs
+AERs+TOPOs+CD+ELS**



\$590

**ERIS REPORT+FIMs+AERs
+TOPOs+CD+ELS+COT**

CD, if selected in E2–E3 includes **one** street; E4–E6 includes **two** streets.

** Price with no FIM coverage*

*Note: E1 Option – add a PSR for \$125 (no FIM coverage)/\$165 (with FIMs);
Packages E2 and above come with Physical Setting Report (PSR)*

A LA CARTE OPTIONS

Database Report	\$95	Fire Insurance Maps (FIMs)	Call
Database + PSR	\$110	Vapor Screening Tool	\$40/\$135
Environmental Lien Search (ELS)	\$145	Aerial Photo Decade Package	\$95
60-Year Chain of Title (COT)	\$335	City Directory 1 Street	\$95
ELS & COT Bundle	\$345	City Directory 2 Streets	\$115
Physical Setting Report (PSR)	\$90	Historical Topo Maps	\$95

** With E1 to E6 Package / ** with Db Report & ERIS Xplorer*

Please contact Nick Freeman at nfreeman@erisinfo.com or 585-808-7572



Required Vendor Ethics Disclosure Statement (continued)

Recipient	Donor	Description (e.g., cash, type of item, in-kind service, etc.)	Amount/Value	Date Made
Deborah Conroy	Christopher B. Burke Engineering, Ltd.	check	\$2500.00	06/7/24
Jim Zay	Christopher B. Burke Engineering, Ltd.	check	\$2,500.00	01/17/24
Cindy Cronin Cahill	Christopher B. Burke Engineering, Ltd.	check	\$250.00	05/02/24
Lucy Chang Evans	Christopher B. Burke Engineering, Ltd.	check	\$250.00	04/28/24
Sam Tornatore	Christopher B. Burke Engineering, Ltd.	check	\$500.00	05/23/23
Deborah Conroy	Christopher B. Burke Engineering, Ltd.	check	\$1,000.00	03/15/23

Signature on file _____ 11/1/24 _____
Date