



# DU PAGE COUNTY

## ETSB - Policy Advisory Committee

### Draft Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Monday, May 5, 2025**

**8:15 AM**

**Room 3500A**

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#### Join Zoom Meeting

<https://us02web.zoom.us/j/84609997644?pwd=60lHXrEpLrA9uaX1orMufZVKSRh8lY.1>

**Meeting ID: 846 0999 7644**

**Passcode: 924933**

#### 1. CALL TO ORDER

8:15 AM meeting was called to order by Chair Selvik at 8:15 AM.

#### 2. ROLL CALL

##### Attendees:

Linda Zerwin, DuPage Emergency Telephone System Board, non-voting Member  
Gregg Taormina, DuPage Emergency Telephone System Board (Remote)  
Eve Kraus, DuPage Emergency Telephone System Board  
Andres Gonzalez, DuPage Emergency Telephone System Board  
Jesse Gutierrez, Citizen  
Jan Barbeau, State's Attorney's Office (Remote)  
Jim Connolly, Village of Addison (Remote)  
Marilu Hernandez, ACDC (Remote)  
Erik Maplethorpe, DU-COMM (Remote)  
Jim McGreal, Downers Grove PD (Remote)  
Alison Murphy, DMMC (Remote)  
Bob Murr, COD (Remote)

On roll call, Members Benjamin, Burmeister, Clark, Jansen and Selvik were present, which constituted a quorum.

<b>PRESENT</b>	Selvik, Benjamin, Burmeister, Clark, and Jansen
<b>ABSENT</b>	Fleury

#### 3. PUBLIC COMMENT

There was no public comment.

#### 4. CHAIR'S REMARKS - CHAIR SELVIK

There were no remarks from Chair Selvik.

#### 5. MEMBERS' REMARKS

There were no Members' remarks.

**6. CONSENT ITEMS****6.A. [25-1178](#)**

DEDIR System April Maintainer Report

On voice vote, all Members voted “Aye”, motion carried.

**Attachments:**     [Motorola System Manager Report April 2025.pdf](#)

<b>RESULT:</b>	ACCEPTED AND PLACED ON FILE
<b>MOVER:</b>	Eric Burmeister
<b>SECONDER:</b>	Craig Jansen

**6.B. [25-1179](#)**

ETSB PAC Minutes - Regular Meeting - Monday, April 7, 2025

On voice vote, all Members voted “Aye”, motion carried.

**Attachments:**     [2025-04-07 PAC Minutes Summary.pdf](#)

<b>RESULT:</b>	ETSB RECEIVED AND PLACED ON FILE
<b>MOVER:</b>	Chris Clark
<b>SECONDER:</b>	Eric Burmeister

**7. PARENT COMMITTEE APPROVAL REQUIRED****7.A. [ETS-R-0020-25](#)**

Resolution to amend and approve Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System). (PAC Recommendation to approve as amended: 4 Ayes, 1 Nays, 1 Absent)

Member Burmeister made a motion to recommend approval to the ETS Board, seconded by Member Jansen. Chair Selvik opened the item for discussion.

Vice Chair Clark asked how the list of talk groups would serve as guidance and who would use it. Ms. Zerwin explained that the policy changes were based on recommendations from focus groups to allow more talk groups to be accessible outside the system. She said the chart would provide guidance for everyone, including the PAC, agencies, and users putting together static 205s. She confirmed that the process for outside agencies requesting access would remain the same, with PAC reviewing requests and making recommendations to the Board. She added that the policy would allow the ETSB Executive Director to authorize use of a talk group in urgent situations, which would later be affirmed through PAC and the ETS Board. Chair Selvik said he agreed, especially from the police side, that it made sense not to wait for the next PAC meeting for urgent operational decisions.

Vice Chair Clark said there was a section about equipment that was unclear. He said many outside agencies already used Starcom equipment and asked if the policy required Time Division Multiple Access (TDMA) radios. Ms. Zerwin said the application asks if radios are TDMA and have Advanced Encryption Standard (AES) encryption, and said agencies need to show Starcom membership. She said not all Starcom members have TDMA radios. Vice Chair Clark said it was important to have fewer Frequency Division Multiple Access (FDMA) units to avoid clogging up the system. Ms. Zerwin said some radios, like DEDIR System fire radios, were not TDMA yet.

Member Benjamin asked whether the language of the actual policy was brought to focus groups. Ms. Zerwin said they did not directly discuss policy in focus groups preferring to discuss concepts instead and incorporate feedback at the PAC level. Member Benjamin said he was concerned about not being an expert on how the policies interact with technology and had counted on focus groups for that input.

Vice Chair Clark asked if they needed to approve the policy soon or incorporate changes first. Chair Selvik said sooner would be better since focus groups were not the right setting for reviewing policies. He added that they could always bring it back and fix issues later.

Member Benjamin asked about the purpose of focus groups if they could not discuss policy. Chair Selvik said they were operational, focused on talk groups, templates, and encryption. Member Benjamin questioned how deciding who gets keys was not a policy decision. Ms. Zerwin and Chair Selvik said it was operational. Vice Chair Clark said focus groups provide operational guidance for policy but do not make it. During the discussion, Chair Selvik suggested Member Benjamin ask Eric Maplethorpe to weigh in. Mr. Maplethorpe said he did not want to comment at that time and recommended talking to Member Benjamin privately about the operational aspects for PSAP personnel.

Member Benjamin said his agency does not monitor the DUCALL talk group and their room is too busy during major incidents to expect telecommunicators to monitor and patch themselves. Ms. Zerwin said the DUCALL language had been in the policy since December 2023, she said it was concerning that a policy in place since December 2023 had been ignored. Ms. Zerwin said tabling the policy would not remove the DUCALL language from the current policy. Vice Chair Clark said he preferred to move forward with the changes they had discussed and address additional amendments later, rather than holding up improvements to sharing talk groups. Member Benjamin maintained his motion to table because he had not had time to review thoroughly.

Chair Selvik called for a roll call vote on the motion to recommend approval to the ETS Board as discussed and amended. On roll call with four "Ayes" and one "Nay" to recommend approval to the ETS Board, motion carried. Member Benjamin expressed appreciation for the discussion, and Chair Selvik thanked everyone for their comments and indicated willingness to entertain further concerns in the future.

**Attachments:**     [911-005.2 Access to the DuPage Emergency Dispatch Interoperable Radio System May 14 2025 draft PAC.pdf](#)  
[911-005.2 DEDIRS Application and Confidentiality Agreement Fillable Form draft.pdf](#)  
[Outside Agency CKR MOU May 14 2025.pdf](#)  
[DEDIRS TG Recommendations for Outside PD & FD Agencies 050125.pdf](#)

<b>RESULT:</b>	APPROVED AS AMENDED
<b>MOVER:</b>	Eric Burmeister
<b>SECONDER:</b>	Craig Jansen
<b>AYES:</b>	Selvik, Burmeister, Clark, and Jansen
<b>NAY:</b>	Benjamin
<b>ABSENT:</b>	Fleury

7.B.     [ETS-R-0021-25](#)

Resolution to repeal Policy 911-005.3: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System) Encrypted Talk Groups. (PAC Recommendation to repeal: 5 Ayes, 0 Nays, 1 Absent)

Member Benjamin made a motion to recommend approval to the ETS Board, seconded by Vice Chair Clark. Chair Selvik opened the item for discussion.

Ms. Zerwin said repealing this policy was necessary because encryption was now incorporated into Policy 911-005.2.

On voice vote, all Members voted “Aye” to recommend approval to the ETS Board, motion carried.

**Attachments:**     [911-005.3 Access to the DEDIRS Encrypted Talk Groups ETS-R-0014-18 executed\\_Redacted.pdf](#)

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Tyler Benjamin
<b>SECONDER:</b>	Chris Clark

7.C.     [ETS-R-0022-25](#)

Resolution to amend and approve Policy 911-005.9: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System) Non-Public Safety Schools. (PAC Recommendation to approve as amended: 5 Ayes, 0 Nays, 1 Absent)

Member Burmeister made a motion to recommend approval to the ETS Board, seconded by Member Benjamin. Chair Selvik opened the item for discussion.

Vice Chair Clark said there were concerns about the language encouraging schools to hire retired police officers for security. He said he was unsure if the ETS Board should be involved in employment decisions and said that recommendation seemed outside their role. Chair Selvik said there could be value in having radio users familiar with proper etiquette to avoid unnecessary radio traffic, but he agreed they should not dictate employment choices. He said it might be better to require some level of radio understanding instead.

Vice Chair Clark said that the required training should cover radio use and said it seemed odd to imply only retired police officers had that knowledge. He said the training was simple and questioned why the policy focused on this point. He also said there were concerns about language recommending schools install a BDA (Bi-Directional Antenna) for building coverage, saying it was a complex technical issue and questioned if the ETS Board should regulate it. Chair Selvik said they could amend the language to make clear that providing coverage was the school's responsibility, not ETS Board's. Ms. Zerwin said the policy already stated the ETS Board was not responsible for coverage issues. Vice Chair Clark said that language might be enough, and Ms. Zerwin said the policy was written to help schools understand coverage limitations and possible solutions, like using FirstNet for LTE coverage.

Ms. Zerwin said another issue was whether to update the policy to define a retired police officer as someone with 10 or 15 years of service. Member Benjamin said that current law used 10 years, and Chair Selvik agreed that was correct and supported changing the policy language to 10 years. Chief Selvik said the motion should be to recommend approval to the ETS Board as amended. Vice Chair Clark said yes.

On voice vote, all Members voted "Aye" to recommend approval to the ETS Board as amended, motion carried.

**Attachments:**     [911-005.9 Access to DEDIRS Schools May 14 2025 draft PAC.pdf](#)  
[911-005.9 Attachment A School Data Sheet Fillable Form draft.pdf](#)

<b>RESULT:</b>	APPROVED AS AMENDED
<b>MOVER:</b>	Eric Burmeister
<b>SECONDER:</b>	Tyler Benjamin

7.D.     [ETS-R-0023-25](#)

Resolution to amend and approve Policy 911-005.10: Metropolitan Emergency Response and Investigation Team (MERIT) Designated Talk Groups. (PAC Recommendation to approve as amended: 5 Ayes, 0 Nays, 1 Absent)

Vice Chair Clark made a motion to recommend approval to the ETS Board, seconded by Member Burmeister. Chief Selvik opened the item for discussion.

Ms. Zerwin said the changes were mostly cleanup, like updating naming conventions and

removing things not relevant to the statute. She said they could also consider removing references to interoperability if needed. Member Benjamin said he did not have a strong opinion about interoperability but said he was concerned about patching higher encryption to lower and said he preferred to remove the DUCALL line from the policy. Ms. Zerwin said DUCALL was related to hailing channels but agreed it could be removed since it did not really affect the merit policy. Chief Selvik said he agreed. Member Benjamin said just to remove the DUCALL line. Chief Selvik confirmed and asked if there was any further discussion. Ms. Zerwin confirmed Vice Chair Clark had made the motion, and Chief Selvik said they were good to go. Vice Chair Clark said yes.

On voice vote, all Members voted “Aye” to recommend approval to the ETS Board as amended, motion carried.

**Attachments:**     [911-005.10 MERIT Talk Groups amended May 14 2025 draft PAC.pdf](#)

<b>RESULT:</b>	APPROVED AS AMENDED
<b>MOVER:</b>	Chris Clark
<b>SECONDER:</b>	Eric Burmeister

7.E.     [ETS-R-0024-25](#)

Resolution to amend and approve Policy 911-005.12: Flash Message Talk Group. (PAC Recommendation to approve as amended: 5 Ayes, 0 Nays, 1 Absent)

Member Burmeister made a motion to recommend approval to the ETS Board, seconded by Member Jansen. Chief Selvik opened the item for discussion.

Ms. Zerwin said this change was just a little bit of cleanup, adding the new naming convention and adjacent agencies for flash. Chief Selvik said it seemed to make sense and asked if there were any questions.

On voice vote, all Members voted “Aye” to recommend approval to the ETS Board, motion carried.

**Attachments:**     [911-005.12 Flash Channel Talk Group draft.pdf](#)

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Eric Burmeister
<b>SECONDER:</b>	Craig Jansen

7.F.     [ETS-R-0025-25](#)

Resolution to approve access to the DuPage Emergency Dispatch Interoperable Radio System talk groups pursuant to Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System), and 911-005.9: Access to DEDIR System Non-Public Safety / School Security, as requested by Lake Park High

School District 108. (PAC Recommendation to approve: 5 Ayes, 0 Nays, 1 Absent)

Member Benjamin made a motion to recommend approval to the ETS Board, seconded by Member Burmeister. Chief Selvik opened the item for discussion.

Vice Chair Clark said the policy should reference Policy 911-005.9 since it involved a school. Ms. Zerwin said the initial Policy 911-005.2 was the parent policy and they could amend the resolution. She explained the district had completed paperwork for both current and amended policies. She said the school had done both forms and needed both for compliance.

On voice vote, all Members voted “Aye” to recommend approval to the ETS Board, motion carried.

**Attachments:**     [Cover Letter\\_Redacted.pdf](#)  
                              [DEDIRS Access Request Lake Park HS 108\\_Redacted.pdf](#)  
                              [Letters of Support\\_Redacted.pdf](#)

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Tyler Benjamin
<b>SECONDER:</b>	Eric Burmeister

## 8. DEDIR SYSTEM

### 8.A. [25-1225](#)

May DEDIR System Update

Ms. Zerwin said they were down to three radios left for firmware update, naming Bensenville PD, Lombard PD, and Bartlett PD. Ms. Zerwin said she was down to four encryption keys. She said most agencies had filled out the new MOU forms and said most would just re-execute. Chief Selvik said the Police Focus Group met, updated all the templates, and took care of any pending issues. Vice Chair Clark said the Fire Focus Group met and said they pushed out the proposed template to some test radios. He said members were testing the template, especially for outside agencies, to ensure everything worked.

**Attachments:**     [DEDIR System Update - 05 2025.pdf](#)

### 8.B. Police

### 8.C. Fire

## 9. OLD BUSINESS

There was no old business.

## 10. NEW BUSINESS

There was no new business.

**11. ADJOURNMENT****11.A. Next Meeting: Monday, June 2 at 8:15am in Room 3-500A**

Vice Chair Clark made a motion to adjourn the meeting at 9:32am, seconded by Member Burmeister. On voice vote, motion carried.

Respectfully submitted,

Andres Gonzalez