



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Sep 14, 2023

MinuteTraq (IQM2) ID #: _____

Department Requisition #: 6490-1-SERV

Requesting Department: Division of Transportation	Department Contact: Mary Erwin
Contact Email: maryann.erwin@dupageco.org	Contact Phone: 630-407-6888
Vendor Name: Elmhurst Chicago Stone	Vendor #: 10031

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Requesting approval to increase contract 6490-1-SERV to dispose of clean construction demolition debris and uncontaminated soil (South).

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

DuPage County annually contracts with Elmhurst Chicago Stone to dispose of Clean Construction and demolition debris (CCDD) in the south region of DuPage county on an as needed bases. Properly disposing of CCDD (Clean Construction and Demolition Debris) and Uncontaminated soil generated by DOT as a result of normal highway maintenance and construction. This change order is required to properly dispose of remaining stockpiles of tested and confirmed to be CCDD generated by DOT maintenance operations.

Strategic Impact

Quality of Life

Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

The Illinois EPA requires materials to be tested and certified before being properly disposed of at a licensed facility regulated by the State of Illinois. Materials generated by DOT maintenance operations are stockpiled and then tested to determine if they can be disposed of at a CCDD facility or if they are required to be sent to a landfill.

Source Selection/Vetting Information - Describe method used to select source.

Contract was awarded to low bidder #23-047-DOT

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Division of Transportation staff recommends an increase to the contract. The contract was competitively bid and awarded to the lowest responsive bidder for the South Region.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

There is sufficient funds in the FY2023 Budget for this increase