



# DU PAGE COUNTY

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

## Finance Committee

### Final Regular Meeting Agenda

---

Tuesday, January 28, 2025

8:00 AM

County Board Room

---

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. CHAIRWOMAN'S REMARKS - CHAIR GARCIA

5. APPROVAL OF MINUTES

5.A. [25-0295](#)

Finance Committee - Regular Meeting - Tuesday, January 14, 2025

6. BUDGET TRANSFERS

6.A. [25-0351](#)

Transfer of funds from 1100-1212-50080 (salary & wage adjustments) to 1100-1212-51000 (benefit payments), in the amount of \$4,669, to move funds into benefit payments to cover vacation payout for FY2024. (Finance - Tort Liability)

6.B. [25-0352](#)

Transfer of funds from 1000-1180-50080 (salary & wage adjustments) and 1000-1180-51010 (employer share I.M.R.F.) to 1000-6100-50000 (regular salaries) and 1000-6500-51010 (employer share I.M.R.F.), in the amount of \$8,050, to cover the remaining shortages in personnel lines for Probation Services and the State's Attorney's Office for FY2024.

6.C. [25-0353](#)

Transfer of funds from 1000-5700-53806 (software & maintenance) to 1000-5700-54100-0700 (IT equipment - capital lease), in the amount of \$87, to cover the negative line balance from FY2024. (Regional Office of Education)

6.D. [25-0360](#)

Transfer of funds from 1000-5700-53806 (software & maintenance) to 1000-5700-50040 (part time help), in the amount of \$1,815, to cover final payroll from FY2024. (Regional Office of Education)

6.E. [25-0365](#)

Transfer of funds from 1000-5700-53090 (other professional services) to 1000-5700-50000 (regular salaries), 1000-5700-51010 (employer share I.M.R.F.) and 1000-5700-51030 (employer share social security), in the amount of \$23,174, to cover the pay increase for the administrative assistant for FY2025. (Regional Office of Education)

6.F. [25-0350](#)

Budget Transfers 01-28-2025 - Various Companies and Accounting Units

**7. PROCUREMENT REQUISITIONS****A. Animal Services - Krajewski**7.A.1. [AS-P-0002-25](#)

Recommendation for the approval of a contract to Midwest Veterinary Supply, Inc., for the purchase of a Cold Laser Therapy System, for Animal Services, for the period of January 29, 2025 through January 28, 2026, for a contract total amount not to exceed \$33,919.42; per lowest responsible quote #24-104-ANS.

**B. Economic Development - Yoo**7.B.1. [25-0356](#)

Transfer of funds from 5000-2840-50000 (regular salaries) to 5000-2840-51000 (benefit payments), in the amount of \$6,149, to provide funds to cover benefit payments (vacation & sick time payouts) to specific employees and to cover compensated absence accruals for FY24.

**C. Human Services - Schwarze**7.C.1. [HS-R-0003-25](#)

Recommendation of approval of a first modification to Community Development Block Grant (CDBG) Agreement with Bridge Communities, Inc., Stability Program for Families Experiencing Homelessness, Project Number CD24-05, adding eligible reimbursement of costs for two additional direct service staff to the project scope. (Community Services)

7.C.2. [HS-R-0004-25](#)

2025-2029 Consolidated Plan and 2025 Annual Action Plan element of the Consolidated Plan, DuPage County Consortium – FIRST READING - Acceptance of the 2025-2029 Consolidated Plan and 2025 Annual Action Plan element of the 2025-2029 Consolidated Plan (Public Comment Period) for Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) programs to qualify and receive the Department of Housing and Urban Development (HUD) grant funds.

**D. Judicial and Public Safety - Evans****7.D.1. [JPS-P-0011-25](#)**

Recommendation for the approval of a contract purchase order to the DuPage County Health Department, to provide a court navigator for court participants in the 18th Judicial Circuit, for the period of February 1, 2025 through November 30, 2025, for a contract total amount not to exceed \$48,000. (18th Judicial Circuit Court)

**7.D.2. [JPS-CO-0001-25](#)**

Amendment to Purchase Order 7032-0001 SERV, issued to Trinity Services Group, to increase the contract encumbrance in the amount of \$100,345, for a new contract total not to exceed \$1,325,376, an increase of 8.19%. (Sheriff's Office)

**7.D.3. [JPS-P-0007-25](#)**

Recommendation for the approval of a contract purchase order to Axon Enterprise, Inc., for the purchase of an interview recording system, for the Sheriff's Office, for the period of February 1, 2025 through November 30, 2028, for a contract total amount not to exceed \$172,633.19. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #101223-AXN). (Sheriff's Office)

**E. Legislative - DeSart****7.E.1. [LEG-P-0001-25](#)**

Recommendation for the approval of a County Contract to McGuireWoods Consulting LLC, to provide Consulting Services as Lobbyists representing DuPage County before the U.S. Congress and the Federal Executive Branch for DuPage County's Division of Transportation, Public Works, Stormwater Management and all other County departments and agencies, for the period of February 1, 2025 through January 31, 2026, for the County Board, for a contract total amount not to exceed \$96,000. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

**F. Public Works - Childress****7.F.1. [FM-P-0001-25](#)**

Recommendation for the approval of a contract to Red Wing Brands of America, Inc., to furnish safety shoes and work boots, as needed for Facilities Management, Public Works, Stormwater, Care Center, and the Division of Transportation, for the period February 23, 2025 through February 22, 2026, for a contract total not to exceed \$46,400 (Facilities Management \$11,400, Public Works \$10,000, Stormwater \$4,500, Care Center \$3,500, and Division of Transportation \$17,000); per RFP #21-096-FM, third and final option to renew.

**G. Technology - Covert**7.G.1. [TE-CO-0001-25](#)

Amendment to County Contract 5778-0001-SERV, issued to Revize LLC, for professional services to plan, design, and implement a custom website and to provide annual hosting, support, and maintenance, for Information Technology, to increase the encumbrance by \$16,500, resulting in an amended contract total of \$188,600, an increase of 9.59%.

**H. Transportation - Ozog**7.H.1. [DT-P-0004-25](#)

Recommendation for the approval of a contract to RTA Fleet Success, for fleet management software, for the Division of Transportation, for the period of February 1, 2025 through January 31, 2026, for a contract total not to exceed \$46,317.75. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell contract #020221-RTA).

7.H.2. [DT-P-0006-25](#)

Recommendation for the approval of a contract with Monroe Truck Equipment, Inc., to furnish and install two (2) dump bodies on (2) Ford F-550 chassis, for the Division of Transportation, for the period of January 28, 2025 through November 30, 2025, for a contract total not to exceed \$74,797. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell #062222-AEB).

7.H.3. [DT-P-0005-25](#)

Recommendation for the approval of a contract to Sutton Ford, Inc., to furnish and deliver two (2) Ford F-550 Super Cab Chassis, for the Division of Transportation, for the period of January 28, 2025 through November 30, 2025, for a contract total not to exceed \$144,260. Contract pursuant to ILCS 525/2 "Governmental Joint Purchasing Act" (Suburban Purchasing Cooperative Contract # 227).

**8. FINANCE RESOLUTIONS**8.A. [FI-R-0018-25](#)

Acceptance and appropriation of additional funding for the Aging-Case Coordination Unit for PY25 in the amount of \$10,000, for the period of October 1, 2024 through September 30, 2025, Company 5000 - Accounting Unit 1660. (Community Services)

8.B. [FI-R-0019-25](#)

Acceptance and appropriation of interest earned on investment for the Family Self-Sufficiency Program, Company 5000 - Accounting Unit 1700 in the amount of \$1,365. (Community Services)

8.C. [FI-R-0020-25](#)

Acceptance and appropriation of interest earned on investment for the DuPage Animal Friends Unrestricted PY24 Grant, Company 5000 - Accounting Unit 1310, \$1,428. (Animal Services)

- 8.D. [FI-R-0021-25](#)  
Acceptance and appropriation of the ILDCEO Community Services Block Grant PY25 Inter-Governmental Agreement no. 25-231028, Company 5000 - Accounting Unit 1650, in the amount of \$1,269,609. (Community Services)
- 8.E. [FI-R-0012-25](#)  
Additional appropriation for the Animal Services Fund, Company 1100 - Accounting Unit 1300, \$3,066,910. (Animal Services)
- 8.F. [FI-R-0013-25](#)  
Additional appropriation for the Animal Services Fund, Company 1100 - Accounting Unit 1300, \$87,750. (Animal Services)
- 8.G. [FI-R-0022-25](#)  
Authorizing execution of an Intergovernmental Agreement between Wheaton Park District and DuPage County on behalf of the DuPage County Clerk for polling place accessibility improvements. (County Clerk - Election Division)
- 8.H. [FI-R-0017-25](#)  
Approval of "Round 2" of the Small Agency Grant Program, in the amount of \$1,050,000. (ARPA INTEREST)
- 8.I. [FI-R-0024-25](#)  
Approval of an agreement between the County of DuPage and DuPagePads, for additional sheltering capacity, in the amount of \$200,000. (Housing Solutions Program Fund)

## 9. INFORMATIONAL

### A. Payment of Claims

- 9.A.1. [25-0236](#)  
01-09-2025 Auto Debit Paylist
- 9.A.2. [25-0237](#)  
01-10-2025 Paylist
- 9.A.3. [25-0288](#)  
01-14-2025 Paylist
- 9.A.4. [25-0329](#)  
01-17-2025 Paylist
- 9.A.5. [25-0338](#)  
01-17-2025 Auto Debit Paylist

**B. Wire Transfers**

- 9.B.1. [25-0224](#)  
01-09-2025 Corvel Wire Transfer
- 9.B.2. [25-0246](#)  
01-09-2025 IDOR Wire Transfer

**C. Appointments**

- 9.C.1. [CB-R-0007-25](#)  
Appointment of John Demling to the DuPage County Ethics Commission.
- 9.C.2. [CB-R-0008-25](#)  
Appointment of Andrew Honig to the Emergency Telephone System Board (County Board Member).

**D. Grant Proposal Notifications**

- 9.D.1. [25-0290](#)  
GPN 001-25 PY25 Community Development Block Grant, U.S. Department of Housing and Urban Development, Community Services, \$3,663,504.
- 9.D.2. [25-0291](#)  
GPN 002-25 PY25 HOME Investment Partnerships Program, U.S. Department of Housing and Urban Development , Community Services, \$1,556,110.
- 9.D.3. [25-0292](#)  
GPN 003-25 PY25 Emergency Solutions Grant, U.S. Department of Housing and Urban Development, Community Services, \$286,741.

**10. PRESENTATIONS**

- 10.A. Surplus Presentation
- 10.B. Small Agency Grant Program Presentation

**11. OLD BUSINESS****12. NEW BUSINESS****13. ADJOURNMENT**