



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Finance Committee

Final Regular Meeting Agenda

Tuesday, August 13, 2024

8:00 AM

County Board Room

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PUBLIC COMMENT**

4. **CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN**

5. **PRESENTATION**

5.A. Baker Tilly FY2024 Audit Presentation

6. **APPROVAL OF MINUTES**

6.A. [24-1982](#)

Finance Committee - Regular Meeting - Tuesday, July 9, 2024

7. **BUDGET TRANSFERS**

7.A. [24-2154](#)

Transfer of funds from 1000-1150-53000 (auditing & accounting services) to 1000-1150-54107 (software), in the amount of \$9,946, to cover a pre-paid expense for 4.5 months of OpenGov Proposal Evaluation costs for FY24.

7.B. [24-2155](#)

Transfer of funds from 1000-1800-53090 (other professional services) to 1000-1800-50010 (overtime), in the amount of \$25,000, to cover overtime costs due to a backlog of processing documents. (Supervisor of Assessments)

7.C. [24-2156](#)

Budget Transfers 08-13-2024 - Various Companies and Accounting Units

8. **PROCUREMENT REQUISITIONS**

A. **Finance - Chaplin**

8.A.1. [24-2139](#)

Recommendation for the approval of a contract purchase order issued to Printing Supplies USA, LLC, to supply various re-manufactured and OEM toner cartridges to various County departments, for the period of August 14, 2024 through November 30, 2025, for a contract total amount not to exceed \$18,000; per low quote #24-088-FIN.

B. Development - Tornatore8.B.1. [DC-P-0002-24](#)

Intergovernmental Agreement between the Village of Roselle and the County of DuPage with regards to the removal of hazardous materials from a dangerous and unsafe building within the Village of Roselle with funds from the Neighborhood Revitalization Fund not to exceed \$50,000.

Development Committee VOTE (to Approve): 5 Ayes, 0 Nays, 1 Absent

C. ETSB - Schwarze8.C.1. [ETS-R-0059-24](#)

Resolution approving a mutual termination agreement between the County of DuPage, on behalf of the Emergency Telephone System Board of DuPage County, and the Village of Addison. (Pending Parent Committee Approval)

D. Human Services - Schwarze8.D.1. [HS-P-0028-24](#)

Recommendation for the approval of a contract purchase order issued to Cook's Direct, Inc., for replacement ice and water dispensers, for the DuPage Care Center, for the period August 14, 2024 through November 30, 2024, for a contract total not to exceed \$51,845.52, per Intergovernmental Cooperation Act Sourcewell Cooperative Contract #063022.

8.D.2. [HS-P-0029-24](#)

Recommendation for the approval of a contract purchase order issued to Lakeshore Dairy, Inc., for fluid dairy, for the DuPage Care residents, cafeteria and cafes on County Campus, for the period September 1, 2024 through August 31, 2025, for a contract total amount not to exceed \$83,000; under bid renewal #22-062-DCC, second of three one-year optional renewals.

8.D.3. [HS-P-0030-24](#)

Recommendation for the approval of a contract purchase order issued to Warehouse Direct, for hand soap and personal care items, for the DuPage Care Center, for the period of September 1, 2024 through August 31, 2026, for a contract total amount not to exceed \$61,420; per bid #24-061-DCC.

E. Judicial and Public Safety - Evans8.E.1. [JPS-CO-0008-24](#)

Amendment to Purchase Order 6879-0001 SERV, issued to Monterrey Security, to increase contract in the amount of \$150,000 for increased security services at the DuPage County Health Department, for a new contract total amount of \$1,518,375, an increase of 10.96%. (Office of Homeland Security and Emergency Management)

8.E.2. [JPS-P-0021-24](#)

Recommendation for the approval of a contract purchase order to National Association of State Head Injury Administrators, for developing and implementing an online, on demand, brain injury training designed to provide education to the DuPage VTC team, for the period of July 1, 2024 through June 30, 2027, for a total contract amount not to exceed \$52,250. Sole Source per DuPage Ordinance, Section 2-350. (Grant-Funded) (Probation and Court Services)

8.E.3. [JPS-P-0022-24](#)

Recommendation for the approval of a contract purchase order issued to Stock Enterprises, LLC, for the purchase of Grappler Police Bumper Kits and training, for the Sheriff's Office, for the period of August 13, 2024 through August 12, 2025, for a contract total not to exceed \$31,000. Pursuant to 55 ILCS 5/5-1022 (c) not suitable for competitive bids - Sole Source. (Sheriff's Office)

8.E.4. [JPS-P-0023-24](#)

Recommendation for the approval of a contract purchase order issued to Untethered Labs, Inc., for the purchase of the GateKeeper System, for the Sheriff's Office, for the period of August 13, 2024 through August 12, 2025, for a contract total amount not to exceed \$61,980. Pursuant to 55 ILCS 5/5-1022(c) - Sole Source. (Sheriff's Office)

F. Public Works - Garcia**8.F.1. [FM-P-0031-24](#)**

Recommendation for the approval of a contract to Wight Construction Services, Inc., to provide Professional Construction Manager as Advisor Services, for the JTK Administration Building HVAC Replacement project, for Facilities Management, for the period August 13, 2024 through December 31, 2026, for a total contract amount not to exceed \$1,588,928. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/.01 et seq. (PARTIAL ARPA ITEM)

8.F.2. [FM-P-0032-24](#)

Recommendation for the approval of a contract to Air Filter Solutions LLC, to furnish and deliver air filters, as needed, for County facilities, for Facilities Management, for the period of September 27, 2024 through September 26, 2025, for a total contract amount not to exceed \$138,100, per renewal option under bid award #23-053-FM. (\$130,000 for Facilities Management, \$4,000 for Animal Services, \$1,100 for Division of Transportation, and \$3,000 for Health Department). First of three options to renew.

8.F.3. [PW-P-0016-24](#)

Recommendation for the approval of a contract to Mohr Oil Company, to furnish and deliver non-highway use #1 and #2 red dyed diesel fuel for the Public Works emergency generators at Woodridge Greene Valley Wastewater Treatment Plant, Knollwood Wastewater Treatment Plant and Nordic Wastewater Treatment Plant, for the period of August 13, 2024 to August 12, 2026, for a total contract amount not to exceed \$100,000; per lowest responsible bid #24-074-FM.

8.F.4. [PW-P-0017-24](#)

Recommendation for the approval of a contract to LAI Ltd., for the purchase of DeZurick, Inc., APCO, Inc., Hilton Brand, and Red Valve representation repair parts, as well as Rotork valve actuators and repair parts, for the Woodridge Greene Valley Wastewater Treatment Facility, Knollwood Wastewater Treatment Facility, and Nordic Wastewater Treatment Facility, for Public Works, for the period of August 13, 2024 to August 12, 2028, for a total contract amount not to exceed \$200,000. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source – Direct replacement of parts and service for valves and actuators.)

8.F.5. [PW-O-0004-24](#)

Acceptance of the Substantive and Technical changes to Chapter 36 of the DuPage County Water Supply, Distribution and Wastewater Treatment Ordinance.

G. Stormwater - Zay**8.G.1. [24-2003](#)**

SM-P-0059A-23- Amendment to Resolution SM-P-0059-23, issued to Hey & Associates, Inc., for Professional Engineering Services to design streambank stabilization projects throughout the County, to increase the contract total amount by \$48,205, resulting in an amended contract total amount not to exceed \$133,205. (Change Order #2)

8.G.2. [SM-P-0020-24](#)

Recommendation for the approval to enter into an Intergovernmental Agreement between the County of DuPage, Illinois and Bloomingdale Township, for Mallard Landing drainage improvements, for an agreement amount not to exceed \$90,000.

8.G.3. [SM-P-0021-24](#)

Recommendation for the approval of contract issued to Copenhaver Construction, Inc., for the St. Joseph Creek Condominium Drainage Improvements - Building C, for the Stormwater Management Department, for the period of August 13, 2024 through May 31, 2026, for a contract total amount not to exceed \$1,720,415; per lowest responsible bid # 24-091-SWM. (FEMA Funded)

8.G.4. [SM-P-0022-24](#)

Recommendation for the approval of contract issued to Copenhaver Construction, Inc., for the St. Joseph Creek Condominium Drainage Improvements - Buildings A & B, for the Stormwater Management Department, for the period of August 13, 2024 through May 31, 2026, for a contract total amount not to exceed \$2,035,871; per lowest responsible bid # 24-084-SWM. (ARPA ITEM)

8.G.5 [SM-R-0003-24](#)

Resolution approving an agreement between the County of DuPage, Illinois and St. Joseph Creek Condominium Association for the St. Joseph Creek Condominium Flood Mitigation Project.

H. Technology - Yoo**8.H.1. [TE-P-0009-24](#)**

Recommendation for the approval of a contract purchase order issued to Insight Public Sector, for the purchase of KnowBe4 software for cybersecurity awareness training and phishing testing, for the Information Technology Department, for the period of October 29, 2024 through October 28, 2025, for a contract total amount not to exceed \$31,296. Contract pursuant to the Intergovernmental Cooperation Act (Omnia Partners Contract #23-6692-03)

8.H.2. [TE-P-0010-24](#)

Recommendation for the approval of a contract purchase order to SHI International Corp, for the procurement of laptops, docks, and monitors, for Information Technology and Probation, for the period of August 20, 2024 through August 19, 2025, for a contract total amount of \$664,623.43, per Cooperative Purchasing Agreement Pricing, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" - Sourcewell Contract #121923-SHI. (ARPA ITEM)

8.H.3. [TE-P-0011-24](#)

Recommendation for the approval of a contract purchase order to Gartner, Inc., for one (1) subscription for CIOs Individual Access and one (1) subscription for Technical Professionals – Advisor Small and Midsize Business Enterprise Access, for Information Technology, for the period of October 1, 2024 through September 30, 2025, for a contract total amount of \$141,685. Contract pursuant to the Intergovernmental Cooperation Act (NASPO Contract #186840 Addendum).

8.H.4. [TE-P-0012-24](#)

Recommendation for the approval of a contract purchase order issued to KARA Company, Inc., for the management of the County GPS CORS sites, to include operating, monitoring and upgrading of software and firmware, for Information Technology - GIS Division, for the period of September 1, 2024 through August 31, 2025, for a contract total amount of \$39,500. Pursuant to 55 ILCS 5/5-1022(c) - Sole source - KARA Company is the only vendor who can maintain system functions and software, has network knowledge, and has the ability to be on-site to correct any problems with the seven individual stations.

8.H.5. [TE-P-0013-24](#)

Recommendation for the approval of a contract purchase order to AT&T Mobility, for the annual licensing and maintenance of AirWatch Mobile Device Management, for Information Technology, for the period of July 1, 2024 through June 30, 2025, for a contract total amount of \$32,040. Exempt from bidding per 55 ILCS 5/5-1022 (d) exempt from bidding - IT/Telecom purchases which do not exceed \$35,000.

8.H.6. [TE-P-0014-24](#)

Recommendation for the approval of a contract to Carahsoft Technology Group, for the procurement of UiPath Robotics Process Automation licensing, for Information Technology, for the period of August 14, 2024 through August 13, 2025, for a contract total amount not to exceed \$31,360. Per 55 ILCS 5/5-1022(d) exempt from bidding - IT/Telecom purchases which do not exceed \$35,000.

I. Transportation - Ozog**8.I.1. [24-2017](#)**

DT-P-0154A-22 – Amendment to Resolution DT-P-0154-22, issued to Knight E/A, Inc., for Professional Phase II Design Engineering Services for improvements along CH 21/Fabyan Parkway, from Illinois Route 38 to the County Line, Section 08-00210-03-FP, to increase the funding in the amount of \$76,405.80, resulting in an amended contract total amount of \$805,354.66, an increase of 10.48%.

8.I.2. [24-2021](#)

DT-R-0070A-23 – Amendment to Resolution DT-R-0070-23, issued to H & H Electric Company for LED traffic signal head replacements at various locations within DuPage County, Section 23-TSUPG-07-GM, to increase the funding in the amount of \$6,340.18, resulting in an amended contract total amount of \$288,325.77, an increase of 2.25%.

8.I.3. [DT-P-0045-24](#)

Recommendation for the approval of a contract renewal to AT&T Corp., to provide analog telecommunication services, as needed for the Division of Transportation to communicate with traffic signals, for the period of August 30, 2024 through March 31, 2026, for a contract total not to exceed \$40,000, per bid # 21-104-IT.

- 8.I.4. [DT-R-0029-24](#)
Awarding Resolution to H&H Electric Company, for LED traffic signal head replacements at various locations within DuPage County, Section 24-TSUPG-08-GM, for an estimated County cost of \$329,999.42; per lowest responsible bid.
- 8.I.5. [DT-R-0030-24](#)
Awarding Resolution issued to Alliance Contractors, Inc., for the 2024 Retaining Wall Repair Program, Section 23-RETWL-04-MS, for an estimated County cost of \$354,804.00, Per lowest responsible bid.

9. FINANCE RESOLUTIONS

- 9.A. [FI-R-0123-24](#)
Acceptance and appropriation of the National Forensic Science Improvement Program Grant PY23 - Inter-Governmental Agreement No. 723503, Company 5000 - Accounting Unit 4520, \$75,000. (Sheriff's Office)
- 9.B. [FI-R-0124-24](#)
Acceptance and appropriation of the Illinois Department of Human Services Homeless Prevention Grant PY25 Inter-Governmental Agreement No. FCSDH00172, Company 5000 - Accounting Unit 1760, \$384,000. (Community Services)
- 9.C. [FI-R-0126-24](#)
Acceptance and appropriation of the Illinois Department of Human Services Rapid Re-housing Program Grant PY25, Inter-governmental Agreement no. FCSDH07854, Company 5000 - Accounting Unit 1760, \$89,920. (Community Services)
- 9.D. [FI-R-0129-24](#)
Acceptance and appropriation of the U.S. Department of Justice - Bureau of Justice Assistance, Veterans Treatment Court Innovations Program, Grant Program PY24, Award Number 2019-VC-BX-K003, Company 5000 - Accounting Unit 6155, \$67,650. (Probation & Court Services)
- 9.E. [FI-R-0127-24](#)
Additional appropriation for the Building, Zoning & Planning Fund, Company 1100, Accounting Unit 2810, \$30,700.
- 9.F. [FI-R-0130-24](#)
Placing Names on Payroll. (Human Resources)
- 9.G. [FI-R-0140-24](#)
Revisions to Personnel Policy Manual - 5.4 Sick Time (Human Resources)
- 9.H. [FI-R-0141-24](#)
Revisions to Personnel Policy Manual - 6.5 Employee Retention (Human Resources)

- 9.I. [FI-R-0137-24](#)
Approval of an amendment to the Infrastructure Investment Grant Program (Round 2, Part 1), to extend the eligible expense end date in the agreement from August 15, 2024 to October 31, 2024. (ARPA INTEREST)
- 9.J. [FI-R-0128-24](#)
Approval of additional funds for the Infrastructure Investment Grant Program (Round 2, Part 2), to provide funding in the amount of \$355,180.30. (ARPA ITEM)
- 9.K. [FI-R-0131-24](#)
Approval of an amendment to the grant agreement between the County of DuPage and Choose DuPage for participation in the Greater Chicagoland Economic Partnership. (ARPA ITEM)
- 9.L. [FI-R-0132-24](#)
Approval of an amendment to the grant agreement between the County of DuPage and the DuPage Convention & Visitors Bureau for tourism and travel attraction. (ARPA ITEM)
- 9.M. [FI-R-0133-24](#)
Approval of an amendment to the grant agreement between the County of DuPage and the DuPage Convention & Visitors Bureau for the "Visit Chicagoland" co-operative advertising program. (ARPA ITEM)
- 9.N. [FI-R-0134-24](#)
Approval of an amendment to the grant agreement between the County of DuPage and the DuPage Convention & Visitors Bureau for the Hotel Assistance Program. (ARPA ITEM)
- 9.O. [FI-R-0135-24](#)
Approval of an amendment to the grant agreement between the County of DuPage and the DuPage Senior Citizens Council for the drive-thru meals program. (ARPA ITEM)
- 9.P. [FI-R-0138-24](#)
Approval of a grant agreement between the County of DuPage and the McAninch Arts Center, for the use of ARPA interest funds, for the "Hokusai and Ukiyo-E: The Floating World" exhibit, in the amount of \$50,000. (ARPA INTEREST)

10. INFORMATIONAL**A. Payment of Claims**

- 10.A.1. [24-1971](#)
07-05-2024 Paylist
- 10.A.2. [24-1980](#)
07-09-2024 Paylist
- 10.A.3. [24-1996](#)
07-10-2024 Auto Debit Paylist
- 10.A.4. [24-1992](#)
07-12-2024 Paylist
- 10.A.5. [24-1999](#)
07-16-2024 Paylist
- 10.A.6. [24-2007](#)
07-18-2024 Auto Debit Paylist
- 10.A.7. [24-2008](#)
07-19-2024 Paylist
- 10.A.8. [24-2030](#)
07-23-2024 Paylist
- 10.A.9. [24-2034](#)
07-24-2024 Public Works Refunds Paylist
- 10.A.1 [24-2038](#)
0. 07-25-2024 Auto Debit Paylist
- 10.A.1 [24-2045](#)
1. 07-26-2024 Paylist
- 10.A.1 [24-2046](#)
2. 07-26-2024 Auto Debit Paylist
- 10.A.1 [24-2074](#)
3. 07-30-2024 Paylist
- 10.A.1 [24-2098](#)
4. 08-01-2024 Auto Debit Paylist
- 10.A.1 [24-2111](#)
5. 08-02-2024 Paylist

10.A.1 [24-2145](#)

6. 08-06-2024 Paylist

B. Wire Transfers10.B.1. [24-1970](#)

07-05-2024 Corvel Wire Transfer

10.B.2. [24-1997](#)

07-15-2024 IDOR Wire Transfer

C. Appointments10.C.1. [CB-R-0038-24](#)

Appointment of Sam Tornatore to the DuPage County Board of Health.

10.C.2. [CB-R-0039-24](#)

Appointment of Paula Deacon Garcia to the DuPage County Board of Health.

10.C.3. [CB-R-0040-24](#)

Appointment of Dr. Nadeem Hussain to the DuPage County Board of Health.

10.C.4. [CB-R-0041-24](#)

Appointment of Dr. Douglas Chang to the DuPage County Board of Health.

10.C.5. [CB-R-0042-24](#)

Appointment of Melinda Finch to the DuPage County Board of Health.

D. Grant Proposal Notifications10.D.1. [24-2082](#)

GPN 027-24 PY25 Homeless Prevention Program - Illinois Department of Human Services - \$384,000. (Community Services)

10.D.2. [24-2083](#)

GPN 028-24 PY25 IDHS Rapid Rehousing Program - Illinois Department of Human Services - \$89,920. (Community Services)

11. OLD BUSINESS**12. NEW BUSINESS****13. ADJOURNMENT**