



# DU PAGE COUNTY

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

## Finance Committee

### Summary

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**Tuesday, March 28, 2023**

**8:00 AM**

**County Board Room**

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**1. CALL TO ORDER**

8:00 AM meeting was called to order by Chair Chaplin at 8:00 AM.

A motion was made by Member Schwarze and seconded by Member Cahill to allow for remote participation. Upon a voice vote, the motion passed.

**2. ROLL CALL**

<b>PRESENT</b>	Chaplin, Covert, Cronin Cahill, Eckhoff, Evans, Garcia, Gustin, Krajewski, Ozog, Rutledge, Schwarze, Tornatore, and Zay
<b>ABSENT</b>	Childress, DeSart, Galassi, LaPlante, and Yoo

**3. PUBLIC COMMENT**

No public comments were offered.

**4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN**

Member Evans welcomed students from Hinsdale Central High School to the meeting.

**5. APPROVAL OF MINUTES**

5.A. [23-1226](#)

Finance Committee - Regular Meeting - Tuesday, March 14, 2023

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Sadia Covert

**6. BUDGET TRANSFERS**

6.A. [FI-R-0100-23](#)

Budget Transfers 03-28-2023 - Various Companies and Accounting Units

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Patty Gustin
<b>SECONDER:</b>	Mary Ozog

**7. PROCUREMENT REQUISITIONS**

**A. Finance - Chaplin**

7.A.1. [23-1253](#)

Wex Health, Inc. - Decrease and Close PO 5501-0001 SERV.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Brian Krajewski
<b>SECONDER:</b>	Jim Zay

7.A.2. [FI-P-0002-23](#)

Recommendation for the approval of a contract to ODP Business Solutions, for the purchase of office supplies, for various County departments, for the period of April 12, 2023 through April 11, 2024, for a contract total amount not to exceed \$292,000; per Omnia Partners Contract #19-12R.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Brian Krajewski
<b>SECONDER:</b>	Jim Zay

7.A.3. [FI-P-0003-23](#)

Recommendation for the approval of a contract purchase order to Storino, Ramello & Durkin, to provide professional assistance in collective bargaining for the County Board, for the period of May 1, 2023 through April 30, 2024, for a contract total amount not to exceed \$150,000; second optional contract renewal. Other professional services not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-353(1)(b).

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Brian Krajewski
<b>SECONDER:</b>	Jim Zay

**B. Animal Services - Krajewski**

7.B.1. [AS-P-0048-23](#)

Recommendation for the approval of a contract purchase order to Nicor Gas, to provide natural gas distribution services, as needed for Animal Services, for the four-year period of April 1, 2023 through March 31, 2027, for a contract total not to exceed \$100,000. (Public Utility)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Brian Krajewski
<b>SECONDER:</b>	Sadia Covert

## C. Human Services - Schwarze

7.C.1. [23-1198](#)

HHS-P-0130A-22 Amendment to Resolution HHS-P-0130-22, issued to Brightstar Care of Central DuPage, for Supplemental Nursing Staffing, for the DuPage Care Center, for the period April 13, 2022 through April 12, 2023, to increase encumbrance in the amount of \$44,760, an 11.36% increase. (5756-0001 SERV)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Greg Schwarze
<b>SECONDER:</b>	Paula Garcia

7.C.2. [23-1199](#)

HHS-P-0128A-22 Amendment to HHS-P-0128-22, contract purchase order 5758-0001 SERV, issued to Novastaff Healthcare Services, for supplemental Nursing staffing, for the period April 13, 2022 through April 12, 2023, to increase encumbrance in the amount of \$50,000, resulting in a new contract total of \$964,000, a 5.47% increase. (ARPA ITEM)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Greg Schwarze
<b>SECONDER:</b>	Cynthia Cronin Cahill

7.C.3. [HS-P-0052-23](#)

Recommendation for the approval of a contract purchase order to Ecolab, Inc., for Laundry Chemicals, for the DuPage Care Center, for the period April 24, 2023 through April 23, 2024, for a total contract not to exceed \$32,000; per bid #23-028-DCC.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Greg Schwarze
<b>SECONDER:</b>	Sadia Covert

**D. Judicial and Public Safety - Evans**

7.D.1. [JPS-CO-0002-23](#)

Recommendation for the approval of an amendment to Resolution JPS-P-0093-22 for a change order amending Purchase Order 5729-0001 SERV, issued to Trinity Services Group, Inc., to provide inmate and officer meals at the DuPage County Jail, to extend the contract through May 31, 2023 and to increase the contract in the amount of \$135,000, resulting in an amended contract total amount not to exceed \$719,182.50 an increase of 23.11%. (Sheriff's Office)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Lucy Evans
<b>SECONDER:</b>	Jim Zay

7.D.2. [JPS-P-0048-23](#)

Recommendation for the approval of a contract to Peter M. King, of King Holloway, LLC, to provide professional services as a conflict attorney assigned to juvenile cases, for the period May 1, 2023 through April 30, 2024, for a contract total amount not to exceed \$42,000. Other professional services not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code's Professional Services Selection Process for other professional services. Section 2-353(1)(b). (18th Judicial Circuit Court)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Lucy Evans
<b>SECONDER:</b>	Jim Zay

7.D.3. [JPS-P-0049-23](#)

Recommendation for the approval of a contract purchase order to Krueger International, Inc., for the purchase of audience seating for Courtrooms 2000, 2001, 2002, 2011, 3002 and 3003, for the period March 28, 2023 through November 30, 2023, for a total contract amount of \$79,891.50. Per Quote #22TLW-592878A /C. (18th Judicial Circuit Court)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Lucy Evans
<b>SECONDER:</b>	Sadia Covert

7.D.4. [JPS-P-0050-23](#)

Recommendation for the approval of a contract purchase order to CentralSquare for Professional Services and Software for the Electronic Citation Platform for the period April 1, 2023 through March 31, 2026, for a total contract amount of \$1,241,296.88. Exempt from bidding per 55 ILCS 5/5-1022 (c) not suitable for competitive bids – Sole Source. CentralSquare, LLC is the owner of the proprietary source code for this software. (Circuit Court Clerk)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Lucy Evans
<b>SECONDER:</b>	Paula Garcia

7.D.5. [JPS-R-0054-23](#)

Intergovernmental Agreement with Bloomingdale Township for Police Services for a total amount of \$129,940.58, for the period April 1, 2023 through March 31, 2024. (Sheriff's Office)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Lucy Evans
<b>SECONDER:</b>	Cynthia Cronin Cahill

7.D.6. [JPS-R-0055-23](#)

Intergovernmental Agreement with Milton Township for Police Services for a total amount of \$389,821.73 for the period April 1, 2023 through March 31, 2024. (Sheriff's Office)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Lucy Evans
<b>SECONDER:</b>	Paula Garcia

7.D.7. [JPS-R-0059-23](#)

Intergovernmental Agreement with Wayne Township for Police Services for a total amount of \$129,940.58 for the period April 1, 2023 through March 31, 2024. (Sheriff's Office)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Lucy Evans
<b>SECONDER:</b>	Jim Zay

7.D.8. [JPS-R-0057-23](#)

Intergovernmental Agreement with York Township for Police Services for a total amount of \$129,940.58 for the period April 1, 2023 through March 31, 2024. (Sheriff's Office)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Lucy Evans
<b>SECONDER:</b>	Cynthia Cronin Cahill

7.D.9. [JPS-R-0058-23](#)

Intergovernmental Housing Agreement Between DuPage County and Kendall County for the Housing of Prisoners. (Sheriff's Office)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Lucy Evans
<b>SECONDER:</b>	Jim Zay

**E. Public Works - Garcia**

7.E.1. [FM-P-0052-23](#)

Recommendation for the approval of a contract to A&P Grease Trappers, Inc., for sanitary, grease trap and storm basin pumping, jetting and cleaning, as needed for the County campus, for Facilities Management, for the period April 14, 2023, through April 13, 2024, for a total contract amount not to exceed \$82,950; per renewal option under bid award #21-017-FM, second option to renew. (\$5,400 for Animal Services, \$17,550 for the Division of Transportation and \$60,000 for Facilities Management)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Jim Zay

7.E.2. [FM-P-0053-23](#)

Recommendation for the approval of a contract to Dynamic Industrial Services, Inc., to provide fuel tank rehab painting at the Power Plant, for Facilities Management, for the period March 29, 2023, through November 30, 2023, for a total contract amount not to exceed \$46,000; per lowest responsible bid 23-039-FM.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Sadia Covert

7.E.3. [FM-P-0054-23](#)

Recommendation for the approval of a contract to Petroleum Traders Corporation, to furnish and deliver off-road diesel fuel, as needed, for the Power Plant and Standby Power Facility, for the period April 1, 2023 through March 31, 2024, for Facilities Management, for a contract total not to exceed \$101,000; per lowest responsible bid #23-011-DOT.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Sadia Covert

7.E.4. [FM-P-0055-23](#)

Recommendation for the approval of a contract to Thompson Electronics Company, for preventive maintenance, testing and repair of the Edwards Systems Technology Fire Panels for the County campus, for Facilities Management, for the two-year period April 14, 2023 through April 13, 2025, for a total contract amount not to exceed \$121,500, per renewal option under bid award #21-012-FM, first and final option to renew.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Sadia Covert

7.E.5. [FM-P-0057-23](#)

Recommendation for the approval of a contract to Metropolitan Industries, Inc., to provide pump repairs, replacement pump parts, and replacement Metropolitan Pumps, as needed, for the County campus, for Facilities Management, for the two-year period April 14, 2023 through April 13, 2025, for a total contract amount not to exceed \$60,000. Per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids – sole provider of items compatible with existing equipment.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Jim Zay

7.E.6. [FM-P-0058-23](#)

Recommendation for the approval of a contract to Hampton, Lenzini and Renwick, Inc., to provide Professional Architectural and Engineering Design Services, for sidewalk repairs on County Campus, for Facilities Management, for the period March 28, 2023, through November 30, 2024, for a total contract amount not to exceed \$121,560. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/ .01 et seq.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Jim Zay

7.E.7. [FM-P-0059-23](#)

Recommendation for the approval of a contract to Facility Gateway Corporation, to provide uninterrupted power supply (UPS) preventive maintenance and on-call emergency repair service as needed, for Facilities Management and the Emergency Telephone System Board (ETSB), for the two-year period April 1, 2023 through March 31, 2025, for a total contract amount not to exceed \$74,773.30, per lowest responsible bid #23-031-FM. (\$33,844.30 for Facilities Management and \$40,929.00 for ETSB)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Patty Gustin

7.E.8. [PW-P-0029-23](#)

Recommendation for the approval of an agreement between the County of DuPage, Illinois and Christopher B. Burke Engineering, LTD., for on-call professional engineering services for water systems and Lake Michigan allocation for various regions around DuPage County, for the period of March 28, 2023, to June 30, 2026, for a total amount not to exceed \$95,000. Professional Services (Architects, Engineers & Land Surveyors), per 50 ILCS 510/0.01 et. Seq.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Sadia Covert



7.E.9. [PW-P-0030-23](#)

Recommendation for the approval of a contract to LMK Technologies, Inc., for lateral lining materials and equipment repair, as needed, for Public Works, for a four (4) year period of March 28, 2023, to March 31, 2027, for a contract total amount not to exceed \$120,000; per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids - Sole Source.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Patty Gustin

F. Strategic Planning - Covert

7.F.1. [SP-P-0001-23](#)

Approval of a contract purchase order issued to Berry Dunn McNeil & Parker, LLC (BerryDunn), to provide professional consultation services related to the implementation of the DuPage County Strategic Plan, for the period March 28, 2023 through March 28, 2024, for a contract total amount not to exceed \$79,600; per RFP #23-024-CB.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Sadia Covert
<b>SECONDER:</b>	Brian Krajewski

G. Transportation - Ozog

7.G.1. [23-1160](#)

DT-R-0283A-21 – Amendment to Resolution DT-R-0283-21, issued to H&H Electric Company for Traffic Signal Uninterrupted Power Supply (UPS) and Communication Upgrades, Section 21-DCITS-00-TL, to increase the funding in the amount of \$18,559.98, resulting in an amended contract total amount of \$796,228.10, an increase of 2.39%.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Sadia Covert

7.G.2. [23-1161](#)

DT-R-0336A-21 – Amendment to Resolution DT-R-0336-21, issued to Thorne Electric, Inc., for the traffic signal improvements along CH 23/Gary Avenue - St. Charles Road to Geneva Road, Section 21-00237-10-TL, to increase the funding in the amount of \$59,701.76; resulting in an amended contract total amount of \$875,562.33; an increase of 7.32%.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Patty Gustin

7.G.3. [DT-P-0055-23](#)

Recommendation for the approval of a contract purchase order to Al Warren Oil Company, Inc., to furnish and deliver gasoline and diesel fuel, as needed for the Division of Transportation and Public Works, for the period April 1, 2023 through March 31, 2024, for a contract total not to exceed \$1,750,000 (Division of Transportation \$1,000,000 and Public Works \$750,000); per low bid #23-011-DOT, subject to three (3) one-year renewals.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Paula Garcia

7.G.4. [DT-R-0057-23](#)

Awarding Resolution issued to Superior Road Striping, Inc., for the 2023 Pavement Marking Maintenance Program, Section 23-PVMKG-11-GM, for an estimated County cost of \$495,624.95, per low bid.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Paula Garcia

8. FINANCE RESOLUTIONS

8.A. [23-1287](#)

Amendment FI-R-0017-21B - Ratification of Side Letter Agreement Between The County of DuPage, The DuPage County Sheriff and The Metropolitan Alliance of Police, Chapter #126.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Brian Krajewski
<b>SECONDER:</b>	Cynthia Cronin Cahill

8.B. [FI-R-0094-23](#)

Acceptance and Appropriation of Interest Earned on Investment for the DuPage Animal Friends Foundation Coordinator FY22 Grant, Company 5000 - Accounting Unit 1310, \$1,000. (Animal Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Brian Krajewski
<b>SECONDER:</b>	Paula Garcia

A motion was made by Member Krajewski and seconded by Member Zay to combine items 8.C., 8.D., 8.E., 8.F., and 8.G. under Finance Resolutions.

8.C. [FI-R-0095-23](#)

Acceptance and Appropriation of Interest Earned on Investment for the DuPage Animal Friends Phase II Capital Project Grant, Company 5000 - Accounting Unit 1310, \$100,000. (Animal Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Brian Krajewski
<b>SECONDER:</b>	Paula Garcia

8.D. [FI-R-0096-23](#)

Acceptance of an Extension of Time and Appropriation for the DuPage County Health Department Heroin Opioid Prevention and Education (HOPE) First Offender Court Unified for Success (FOCUS) Court Grant FY21 - Company 5000 - Accounting Unit 5905 - \$14,600. (Probation and Court Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Brian Krajewski
<b>SECONDER:</b>	Paula Garcia

8.E. [FI-R-0097-23](#)

Acceptance and Appropriation of the Thirty-Fifth (35th) Year Emergency Solutions Grant FY23, Company 5000 - Accounting Unit 1470, \$288,247. (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Brian Krajewski
<b>SECONDER:</b>	Paula Garcia

8.F. [FI-R-0098-23](#)

Acceptance and Appropriation of the Thirty-Second (32nd) Year Home Investment Partnerships Grant FY23, Company 5000 - Accounting Unit 1450, \$2,095,389. (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Brian Krajewski
<b>SECONDER:</b>	Paula Garcia

8.G. [FI-R-0099-23](#)

Acceptance and Appropriation of the Forty-Ninth (49th) Year Community Development Block Grant FY23, Company 5000 - Accounting Unit 1440, \$3,663,480. (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Brian Krajewski
<b>SECONDER:</b>	Paula Garcia

8.H. [FI-R-0101-23](#)

Additional appropriation for the ARPA Fund, for the Small Agency Grant Program, Company 1100, Accounting Unit 1215, \$1,050,000. (ARPA Interest)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Brian Krajewski
<b>SECONDER:</b>	Patty Gustin

- 8.I. [FI-R-0103-23](#)  
Additional appropriation for the ARPA Fund, for the Regional Office of Education, Company 1100, Accounting Unit 1215, \$62,500. (ARPA ITEM)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Brian Krajewski
<b>SECONDER:</b>	Patty Gustin

## 9. INFORMATIONAL

A motion was made by Member Krajewski and seconded by Member Zay to receive and place on file: Payment of Claims, Wire Transfers and Grant Proposal Notifications.

### A. Payment of Claims

- 9.A.1. [23-1118](#)  
03-09-2023 Auto Debit Paylist
- 9.A.2. [23-1127](#)  
03-10-2023 Paylist
- 9.A.3. [23-1156](#)  
03-14-2023 Paylist
- 9.A.4. [23-1233](#)  
03-17-2023 Paylist
- 9.A.5. [23-1259](#)  
03-21-2023 Paylist

### B. Wire Transfers

- 9.B.1. [23-1114](#)  
03-08-2023 Corvel Wire Transfer
- 9.B.2. [23-1128](#)  
03-10-2023 IDOR Wire Transfer

### C. Grant Proposal Notifications

- 9.C.1. [23-1208](#)  
GPN 016-23: Weatherization Department of Energy (DOE) Bipartisan Infrastructure Law (BIL) Grant FY23 - Illinois Department of Commerce and Economic Opportunity - U.S. Department of Energy - \$1,074,096. (Community Services)
- 9.C.2. [23-1209](#)  
GPN 017-23: LIHEAP HHS Supplemental Grant PY2023 - Illinois Department of Commerce and Economic Opportunity - U.S. Department of Health and Human Services - \$1,118,000. (Community Services)

9.C.3. [23-1162](#)

GPN-018-23: US Community Project Fund - Belmont Road/Finley Road and Cross Street at US Route 34/Ogden Avenue Intersection Improvements - U.S. Department of Transportation - \$1,200,000.00. (Department of Transportation)

9.C.4. [23-1163](#)

GPN-019-23: US Community Project Fund - Naperville Road and Roosevelt Road - Intersection Improvements - U.S. Department of Transportation - \$800,000.00. (Department of Transportation)

<b>RESULT:</b>	APPROVED THE CONSENT AGENDA
<b>MOVER:</b>	Brian Krajewski
<b>SECONDER:</b>	Jim Zay
<b>AYES:</b>	Chaplin, Covert, Cronin Cahill, Eckhoff, Evans, Garcia, Gustin, Krajewski, Ozog, Rutledge, Schwarze, Tornatore, and Zay
<b>ABSENT:</b>	Childress, DeSart, Galassi, LaPlante, and Yoo

**10. OLD BUSINESS**

No old business was discussed.

**11. NEW BUSINESS**

No new business was discussed.

**12. ADJOURNMENT**

A motion was made by Member Schwarze and seconded by Member Tornatore to adjourn at 8:24 AM.