

DuPage County, Illinois  
 BUDGET ADJUSTMENT  
 Effective April 1, 2025

From: 5000  
 Company #

COMMUNITY DEV BLOCK GRANTS  
 From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1440	50040		PART TIME HELP	\$ 2,921.00	20,921.00	18,000.00	4/23/26
Total				\$ 2,921.00			

To: 5000  
 Company #

COMMUNITY DEV BLOCK GRANTS  
 To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1440	50010		OVERTIME	\$ 2,921.00	(40.65)	2880.35	4/23/26
Total				\$ 2,921.00			

Reason for Request:

A budget transfer is required to cover unexpected expense in overtime personnell expense account which was not included in the original budget.

Signature on File

Department Head

Signature on File

Chief Financial Officer

4/23/26  
Date

4/27/26  
Date

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only

Fiscal Year 26 Budget Journal # \_\_\_\_\_ Acctg Period \_\_\_\_\_

Entered By/Date \_\_\_\_\_ Released & Posted By/Date \_\_\_\_\_

HS - 5/5/26  
 FIN/LB - 5/12/26