

## ATTACHMENT II



**Polling Place  
Accessibility Grant  
FY 2025 (CFDA 90.404)**

Abby Beaty, Grants Program Manager  
Desk: (217) 782-1557 | Cell: (217) 670-9755  
[ABeaty@elections.il.gov](mailto:ABeaty@elections.il.gov)

**Overview**

These funds are to address areas of inaccessibility in Illinois' polling places. Funding is prioritized to correct barriers to accessing polling places – working toward the goal that all Illinois voters are able to exercise their right to vote privately and independently.

Funding is allocated based on quotes and narratives provided from jurisdictions who applied for the Polling Place Accessibility Grant, and is prioritized based on funding need.

**Dates & Deadlines**

Grant Period	July 1, 2024 – June 30, 2025
Agreement Submission Deadline	November 1, 2024
Grant Reimbursement Deadline	May 30, 2025 ( <i>June 20, 2025, for June expenditures only</i> )

**Your allowable expenditures include:**

- Parking lot improvements (per the quotes included below)
- Signs (per the quotes included below)

**Your allowable expenditures *do not* include (but are not limited too):**

- Barricades

*Your funding is exclusively for the items listed above and the awarded amount is based on the quotes provided in your application therefor. This grant funding should not be used to purchase and/or fund other projects, but should be used to fund the projects approved in your submitted application.*

All expenditures should be submitted through the eGrants site, through IVRS. See the eGrants Instruction Guide for assistance on this process. **No grants will be accepted via email or via mail unless otherwise directed by the Grants Program Manager.**



**Illinois State Board of Elections**  
**Polling Place Accessibility Federal Grant**  
**Fiscal Year 2025 Grant Agreement**



The purpose of this grant is to make improvements to Illinois polling places for voters with disabilities, pursuant to Section 101 of the Help America Vote Act of 2002, ("HAVA") (52 USC 20901) (CFDA 90.404). The recipient, also herein referred to as the election authority, is an eligible recipient of this grant. The election authority, **DuPage County**, is eligible to be reimbursed for an amount of **\$675,233.88**. If your expenses exceed this amount and funding is available, a second round of reimbursements may be possible.

The State Board of Elections, herein referred to as the grantor, and the election authority have responsibilities under HAVA both as to spending the grant monies for the intended purposes of this grant, and tracking grant expenditures in accordance with applicable State and Federal laws and regulations. **By accepting this grant, the election authority agrees to document all expenditures for audit purposes in accordance with generally accepted auditing standards, Federal Single Audit requirements, and any specific additional provisions contained in HAVA and uniform guidance, 2 CFR 200. Funds may not be reimbursable otherwise.** *It is important to note that only documented expenditures and/or obligations to expend are eligible for reimbursement, meaning invoices and proof of payment must be provided per the approval of the grantor to receive payment.* Furthermore, the election authority agrees to provide all documentation (i.e., receipts, invoices, copies of checks, etc.) applicable to activity under this grant program to the State Board of Elections or other auditing entity upon request.

Under no circumstances is this grant money to be supplanted into the county's election budget by the County Board or the Board of Election Commissioners. These grant funds must be kept separate and segregated. These funds may not be used in any way in a private residence. For example, they may not be used to make permanent improvements to the building(s) or property of a private residence. These grant funds may be used only to make improvements to publicly owned buildings and/or property. Furthermore, purchases made with this grant shall become the responsibility and property of the election authority, or to whom the assignment of any permanent property is made by the election authority, not the State Board of Elections. All property control and custody responsibilities will be assumed by the election authority. The election authority must follow the federal equipment management requirements included in 41 CFR 105-71.132 and maintain adequate records of equipment purchased with HAVA funds. Likewise, the election authority agrees that all future costs related to maintenance, repairs, and upgrades to equipment or property purchased with these grant funds shall be the sole responsibility of the Election Authority, not the State Board of Elections.

As a condition of a recipient of this grant, the election authority agrees to comply with the provisions of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/) and the equal employment practices of the Illinois Human Rights Act (775 ILCS 5/2-105).

The election authority agrees to indemnify and hold the State Board of Elections harmless against any claims brought against it by the Comptroller General or other agency of the federal government, for reimbursement of the grant funds in the event that the Election Authority is found liable for misapplication, misuse, or misappropriation of funds.

The election authority agrees that it will not purchase goods/services with HAVA funds with any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549.

The election authority will follow the Lobbying certification as required by Section 1352, Title 31 of the U.S. Code. The recipient certifies that: (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement; and (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of

Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, "Disclosure of Lobbying Activities."

By signing this document, the election authority certifies to use the grant funds provided for the purposes articulated above and understands and agrees to the record keeping and documentation requirements set forth above. Further, you certify that you will return to the SBE any of the unspent funds remaining within thirty days after receipt of such funds as noted above. For purposes of this paragraph, the unspent funds shall be considered timely returned if it is actually received in either of the SBE offices (Chicago or Springfield) within 30 days of receipt or, if received beyond such 30-day period, the envelope containing the unspent funds is postmarked within such 30-day period. If the postmark on the envelope containing the unspent funds is missing or illegible, the return of the unspent funds will be considered timely if such envelope is received by the SBE no later than 5 business days following the end of such 30-day period.

In addition, you understand and accept that no additional HAVA related funds will be forthcoming, or in the alternative, that additional grant funds may be reduced by the amount of any outstanding funds owed to the State Board of Elections, until the terms of those agreements are satisfied and any unspent or unaccounted for funds are returned with interest as indicated above.

If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes recipient will not use the funds during the term, (ii) Grantor believes recipient has used Grant Funds in a manner that was not authorized by this Agreement, or (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or federal funding source. Recipient will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by recipient under [appropriate section] may be reduced accordingly. Grantor must pay recipient for work satisfactorily performed prior to the date of the notice regarding adjustment. (2 CFR 200.308)

Furthermore, the election authority certifies that the Polling Place Accessibility grant funds this election authority receives will only be used as authorized by the terms of the Illinois State Board of Elections and/or other grantor. Such terms may be found in, but are not limited to, the Polling Place Accessibility Grant Acceptance Agreement this election authority enters into with the State Board of Elections. I agree to provide, upon the request of the Illinois State Board of Elections and/or other grantor, any and all receipts and records of expenditures for the Polling Place Accessibility grant funds.

Any violations of this agreement may be reported to appropriate legal authorities for review and appropriate action.

The undersigned (*election authority or authorized agent*) has the authority to enter into this agreement or has sought approval to enter into this agreement, if applicable, and agrees to the above in its entirety.

**Election Authority or Authorized Agent**

Signature: \_\_\_\_\_

Printed Name: Jean Kaczmarek

Title: County Clerk

Date: 10/17/2024

**Illinois State Board of Elections**

Signature: \_\_\_\_\_

Printed Name: Abby A. Beaty

Title: Grants Program Manager

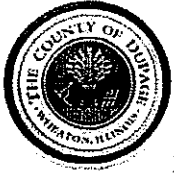
Date: 09/25/2024

Signature: \_\_\_\_\_

Printed Name: Bernadette M. Matthews

Title: Executive Director

Date: 09/25/2024


**DuPage County Division of Transportation**

 421 N. County Farm Road  
 Wheaton, IL 60187

 Main Phone: (630) 407-6900  
 Fax: (630) 407-6902  
 DOTfinance@dupagecounty.gov

**Invoice**

Date	Invoice #
9/6/2024	5543

<b>Bill To</b>
DuPage County Election Commission 421 N. County Farm Rd. Wheaton, IL 60187

P.O. No.	Due Date	Project No.
	10/6/2024	

Date	Description	Qty	Amount
8/30/2024	Fabrication of (92) 24x30 signs  See Itemized Project backup for details  <div style="border: 1px solid black; padding: 10px; margin: 10px 0;">           Process: 100             Acct: 1000-4220-53090      \$3,144.07             Description: Sign Fabrication Project             Date: September 9, 2024         </div>		3,144.07

**PLEASE MAKE CHECK PAYABLE TO:**

DuPage County Division of Transportation

**MAIL TO:** DuPage County Division of Transportation  
 421 N. County Farm Road  
 Wheaton, IL 60187

<b>Total</b>	\$3,144.07
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$3,144.07



MATERIALS				
MATERIAL TYPE	QUANTIT Y	UNIT PRICE		TOTAL COST
SS 24X30 - COMPLETED H.I.	92	\$18.87	EACH	\$1,736.04
TOTAL OTHER MATERIAL CHARGES				\$ 1,736.04
AMOUNT TO BE INVOICED				\$3,144.07

Updated 06/24/2022

**DuPage County Division of Transportation**

421 N. County Farm Road  
Wheaton, IL 60187

Main Phone: (630) 407-6900  
Fax: (630) 407-6902  
DOTfinance@dupagecounty.gov

**Invoice**

Date	Invoice #
9/19/2024	5548

**Bill To**

DuPage County Election Commission  
421 N. County Farm Rd.  
Wheaton, IL 60187

P.O. No.	Due Date	Project No.
	10/19/2024	

Date	Description	Qty	Amount
9/19/2024	Fabrication of (6) 24x30 signs  See Itemized Project backup for details		329.84

**PLEASE MAKE CHECK PAYABLE TO:**

DuPage County Division of Transportation

**MAIL TO:** DuPage County Division of Transportation  
421 N. County Farm Road  
Wheaton, IL 60187

<b>Total</b>	\$329.84
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$329.84





969 N. Farnsworth Ave.  
Aurora, IL 60505  
**630-851-3400**

sales@wallysprinting.com

**Invoice 100176**

**Date: 09/12/24**

**John Meneghini**  
**DuPage County Clerk (Election Division)**  
**421 N. County Farm Road**  
**Wheaton IL 60187**

SHIP TO:

DuPage County Clerk (Election Division)  
421 N. County Farm Road  
Wheaton IL 60187

Acct.No	Ordered By	Phone	Fax	P.O. No	Prepared By	Sales Rep	
2402	John Meneghini	630-407-5697			Mark		
Quantity	Description					Price	
10	<div>Thank you for the order. del 9/13/24</div> <div>Yard Signs (VOTA AQUI)</div> <div>design and print 10 signs 18 x 24 2-side in color coroplast with H stakes</div> <div>@ 27.50 ea.</div> <div>Rec'd 10 SIGNS &amp; 10 H Stakes. 9/13/2024 [REDACTED]</div> <div><div>Process:100</div><div>Acct: 1000-4220-53800      \$275.00</div><div>Description: Signs</div><div>Date: September 13, 2024</div></div>					275.00	
Terms	Subtotal	Shipping	Postage	Tax	Total	Paid	BALANCE
Net 10 Days	275.00	0.00	0.00	0.00	275.00	0.00	275.00

## Blanchard Building Parking

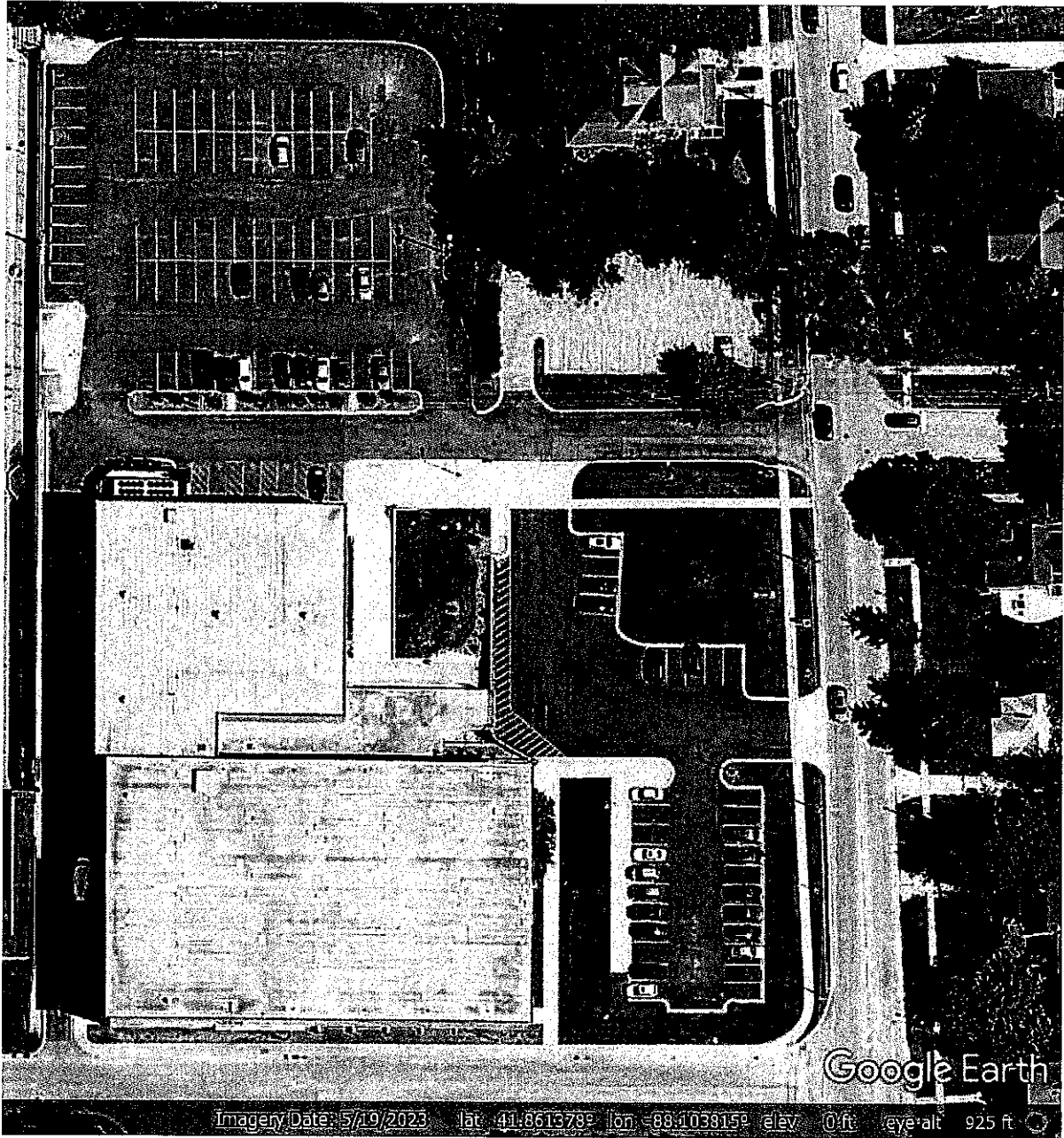
	Grind & Overlay	Partial Depth	Full Depth
30,700 SF	\$ 99,102.58	\$ 136,876.97	\$ 270,730.00

*Wight's 2021 estimates for Community Center parking lot were used and a multiplier was applied. Costs assume no detention work is required and would be an additional cost if it were.*



Central Athletic Complex Parking			
	Grind & Overlay	Partial Depth	Full Depth
45,100 SF	\$ 145,587.17	\$ 201,079.85	\$ 397,717.37

Wight's 2021 estimates for Community Center parking lot were used and a multiplier was applied. Costs assume no detention work is required and would be an additional cost if it were.





COUNTY CLERK - ELECTION DIVISION  
421 N. COUNTY FARM ROAD  
WHEATON, ILLINOIS 60187  
(630) 407-5600

**PURCHASE  
ORDER NO.**

**E-2037**

The above order no. must appear on all packages, invoices, packing lists & B/L's pertaining to this order. A packing slip must accompany each shipment or it is subject to refusal.

**VENDOR NO. 0000011912**

**TAX I.D. #E-9997-4551-07**

**TO:** A RIFKIN CO  
1400 SANS SOUCI PARKWAY  
WILKES-BARRE, PA 18706

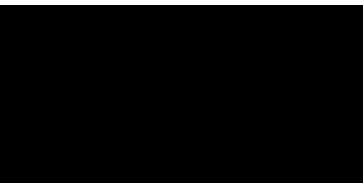
**SHIP TO:** COUNTY CLERK-ELECTION DIVISION  
ATTN: LORI KANTNER  
421 N. COUNTY FARM ROAD  
WHEATON, ILLINOIS 60187

FUND	DEPT	F.O.B	TERMS	DATE	SHIP TO ARRIVE NO LATER THAN	
1000	4220	WHEATON	PER IL PROMPT PAYMENT ACT	09/06/2024	A.S.A.P.	
ACCOUNT NO.		QUANTITY	DESCRIPTION		UNIT PRICE	TOTAL PRICE
1000-4220-53800		10	QUOTE: 2230457 DOUBLE-SIDED 9' FEATHER FLAG KIT -"VOTE HERE" 1 SIDE ENGLISH -"VOTE HERE" 2 <sup>ND</sup> SIDE ENGLISH 108" PART NO M79520-01		\$277.12	\$2,771.20
		1	FREIGHT SHIPPING CHARGES		\$128.40	\$128.40
		*LEAD TIME 10-12 DAYS FROM RECEIPT OF ORDER*				
"BY ACCEPTANCE OF THIS CONTRACT (ORDER) THE CONTRACTOR (VENDOR) DOES CERTIFY COMPLIANCE WITH DU PAGE COUNTY RESOLUTION NO. F-125-73, WHICH IS IN ACCORD WITH THE ILLINOIS FAIR EMPLOYMENT PRACTICES ACT AND AGREES TO BIND ALL SUB-CONTRACTORS BY THE SAME."					TOTAL	\$2,899.60

**COMMITTEE AUTHORITY**

**DATE**

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.



APPROVED BY (DEPT. HEAD/SUPERVISOR)

DATE

*Sept 16, 2024*

**Kantner, Lori**

---

**From:** mark@wallysprinting.com  
**Sent:** Tuesday, September 17, 2024 10:09 AM  
**To:** Meneghini, John  
**Cc:** Kantner, Lori  
**Subject:** banner  
**Attachments:** 100278 Vote Here banner.pdf

[Caution: This email originated outside Dupagecounty.gov. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

John and Lori

Here is a proof for the banner

Size – 2' x 15'

Full color 1 side white vinyl with grommets along the edge

1 QTY - \$138.00

Please review and reply with OK or any changes

Thanks,

Mark Roskuszka  
**630-851-3400**

**Wally's Printing**  
**969 N. Farnsworth Ave.**  
**Aurora, IL 60505**

**Certificate Of Completion**

Envelope Id: D0F6D0C6D98243DF9BD0E082FA3A6F73

Status: Completed

Subject: DUPAGE FY25 PPA Grant Agreement

Source Envelope:

Document Pages: 13

Signatures: 1

Envelope Originator:

Certificate Pages: 4

Initials: 0

Abby Beaty

AutoNav: Enabled

abeaty@elections.il.gov

EnvelopeId Stamping: Enabled

IP Address: 163.191.231.3

Time Zone: (UTC-06:00) Central Time (US &amp; Canada)

**Record Tracking**

Status: Original

Holder: Abby Beaty

Location: DocuSign

10/7/2024 3:00:50 PM

abeaty@elections.il.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Illinois State Board of Elections

Location: DocuSign

**Signer Events****Signature****Timestamp**

Jean Kaczmarek

Bethany.Mueller@dupageco.org

County Clerk

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.206.250.2

Sent: 10/7/2024 3:02:26 PM

Viewed: 10/17/2024 9:19:12 AM

Signed: 10/17/2024 9:19:32 AM

**Electronic Record and Signature Disclosure:**

Accepted: 8/12/2022 9:25:55 AM

ID: 0cebea16-c15d-4a13-9c22-558f8732cb91

**In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent

Hashed/Encrypted

10/7/2024 3:02:26 PM

Certified Delivered

Security Checked

10/17/2024 9:19:12 AM

Signing Complete

Security Checked

10/17/2024 9:19:32 AM

Completed

Security Checked

10/17/2024 9:19:32 AM

**Payment Events****Status****Timestamps****Electronic Record and Signature Disclosure**

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, Carahsoft OBO Illinois State Board of Elections (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

#### **How to contact Carahsoft OBO Illinois State Board of Elections:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [abeaty@elections.il.gov](mailto:abeaty@elections.il.gov)

#### **To advise Carahsoft OBO Illinois State Board of Elections of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [abeaty@elections.il.gov](mailto:abeaty@elections.il.gov) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

#### **To request paper copies from Carahsoft OBO Illinois State Board of Elections**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [abeaty@elections.il.gov](mailto:abeaty@elections.il.gov) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

#### **To withdraw your consent with Carahsoft OBO Illinois State Board of Elections**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:



- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [abeaty@elections.il.gov](mailto:abeaty@elections.il.gov) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Carahsoft OBO Illinois State Board of Elections as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Carahsoft OBO Illinois State Board of Elections during the course of your relationship with Carahsoft OBO Illinois State Board of Elections.