



# **DU PAGE COUNTY**

## **ETSB - Emergency Telephone System Board**

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

### **Final Summary**

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**Wednesday, May 14, 2025**

**9:00 AM**

**Room 3500B**

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#### **Join Zoom Meeting**

**<https://us02web.zoom.us/j/88435220535?pwd=XVd8IMJepaOOwk98xregqCbaLEG1IQ.1>**

**Meeting ID: 884 3522 0535**

**Passcode: 189741**

#### **1. CALL TO ORDER**

9:00 AM meeting was called to order by Chair Schwarze at 9:00 AM.

#### **2. ROLL CALL**

##### **ETSB STAFF:**

Linda Zerwin

Gregg Taormina

Eve Kraus

Andres Gonzalez

Prithvi Bhatt (Remote)

##### **COUNTY CLERK:**

Adam Johnson, Chief Deputy Clerk

##### **STATE'S ATTORNEY:**

Mark Winistorfer

##### **ATTENDEES:**

Gwen Henry, County Treasurer, Member Ex-Officio

Jan Barbeau, State's Attorney's Office

Tyler Benjamin, DU-COMM

Eric Burmeister, ACDC

Chris Clark, Glen Ellyn Fire

Don Ehrenhaft, County IT

Colin Fleury, West Chicago PD

Nick Kottmeyer, County Board Office

Anthony McPhearson, County CIO

Mike Sampey, Village of Addison

Roy Selvik, Addison PD

Matt Theusch, RapidSOS

Rich Cassady, Glenside Fire (Remote)

Rachel Bata, Roselle PD (Remote)

Ted Crawford, Hanover Park PD (Remote)  
Kevin Fleege, Oak Brook Fire (Remote)  
Craig Gomorczak, Lisle PD (Remote)  
Jim McGreal, Downers Grove PD (Remote)  
Alison Murphy, DMMC (Remote)  
Bob Murr, COD (Remote)  
Michael Rodriguez, Lisle PD (Remote)  
Richard Sanborn, Jr, York Center Fire (Remote)

On roll call, Members Schwarze, Franz (9:05am), Eckhoff, Hernandez, Honig, Maranowicz, Markay, McCarthy, Robb, Schar, and Wolber were present. Member Johl was absent.

|                |                                                                                            |
|----------------|--------------------------------------------------------------------------------------------|
| <b>PRESENT</b> | Schwarze, Eckhoff, Hernandez, Honig, Maranowicz, Markay, McCarthy, Robb, Schar, and Wolber |
| <b>ABSENT</b>  | Johl                                                                                       |
| <b>LATE</b>    | Franz                                                                                      |

**3. PUBLIC COMMENT**

There was no public comment.

**4. CHAIR'S REMARKS - CHAIR SCHWARZE**

Chair Schwarze congratulated DU-COMM for announcing their new tornado siren program and to Deputy Director Tyler Benjamin, who did a great job explaining and talking about it with NBC News. Chair Schwarze asked Mr. Benjamin if he would like to share his thoughts. Mr. Benjamin said NBC approached DU-COMM after they put out the press release about their automatic activation tornado siren system that Scott Klein, of DU-COMM MIS, configured. Mr. Benjamin said it takes some of the human element out of interpreting National Weather Service alerts and links the tornado sirens directly to the service alerts so that they can activate faster. He said one of the points that he made to NBC was that a lot of times when tornado warnings come out, it is when the tornado has already been detected, so every second that can be shaved off counts for people to take shelter.

Chair Schwarze then said, during TC Week, ACDC collected over 500 toiletry items, including diapers and baby wipes for Lazarus House, an organization that helps people in need find shelter, food and other supports. There are a couple pictures in the monthly report of ACDC Manager David Dobey helping with the delivery.

**5. MEMBERS' REMARKS**

There were no Members' remarks.

**6. CONSENT AGENDA**

Chairman Schwarze asked for a motion to combine Consent Agenda Items A/Monthly Report for May 14; B/Revenue Report for May 14; C/Minutes Approval Policy Advisory Committee for April 7; D/Minutes Approval ETS Board for April 9. Member Maranowicz motioned, seconded by Member Robb. On voice vote, all Members voted "Aye", motion carried.

Chairman Schwarze asked for a motion to combine Consent Agenda Items A/Monthly Report for May 14; B/Revenue Report for May 14; C/Minutes Approval Policy Advisory Committee for April 7; D/Minutes Approval ETS Board for April 9. Member Wolber motioned, seconded by Member Hernandez. On voice vote, all Members voted "Aye", motion carried.

**6.A. Monthly Staff Report**

6.A.1. [25-1196](#)

Monthly Report for May 14 Regular Meeting

**Attachments:**     [May Meeting Monthly Report.pdf](#)

**6.B. Revenue Report 911 Surcharge Funds**

6.B.1. [25-1198](#)

ETSB Revenue Report for May 14 Regular Meeting for Fund 5820/Equalization

**Attachments:**     [Revenue Report Regular Meeting 5.14.25 Fiscal Year.pdf](#)  
                              [Revenue Report Regular Meeting 5.14.25 History.pdf](#)

**6.C. Minutes Approval Policy Advisory Committee**

6.C.1. [25-1179](#)

ETSB PAC Minutes - Regular Meeting - Monday, April 7, 2025

**Attachments:**     [2025-04-07 PAC Minutes Summary.pdf](#)

**6.D. Minutes Approval ETS Board**

6.D.1. [25-1195](#)

ETSB Minutes - Regular Meeting - Monday, April 9, 2025

**Attachments:**     [2025-04-09 ETSB Minutes Summary.pdf](#)

|                  |                                                                                            |
|------------------|--------------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | APPROVED THE CONSENT AGENDA                                                                |
| <b>MOVER:</b>    | Kyle Wolber                                                                                |
| <b>SECONDER:</b> | Marilu Hernandez                                                                           |
| <b>AYES:</b>     | Schwarze, Eckhoff, Hernandez, Honig, Maranowicz, Markay, McCarthy, Robb, Schar, and Wolber |
| <b>ABSENT:</b>   | Johl                                                                                       |
| <b>LATE:</b>     | Franz                                                                                      |

## 7. VOTE REQUIRED BY ETS BOARD

### 7.A. Budget Transfers

#### 7.A.1. [ETS-R-0026-25](#)

Transfer of funds for FY25 from 4000-5820-54199 (Capital Contingencies) to 4000-5820-54110 (Capital Equipment and Machinery) for the second order of radio equipment on Motorola PO 921054/5522-1 Change Order #2, in the amount of \$2,478,019.

**Attachments:** [BT 54199 to 54110 Motorola CO2 5522-1.pdf](#)

|                  |                                                                                            |
|------------------|--------------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | APPROVED                                                                                   |
| <b>MOVER:</b>    | David Schar                                                                                |
| <b>SECONDER:</b> | Joseph Maranowicz                                                                          |
| <b>AYES:</b>     | Schwarze, Eckhoff, Hernandez, Honig, Maranowicz, Markay, McCarthy, Robb, Schar, and Wolber |
| <b>ABSENT:</b>   | Franz, and Johl                                                                            |

#### 7.A.2. [ETS-R-0027-25](#)

Transfer of funds for FY25 from 4000-5820-54199 (Capital Contingencies) to 4000-5820-54110 (Capital Equipment and Machinery) for the upgrade of the Customer Premise Equipment to NG911 per AT&T PO 922020/5866-1, in the amount of \$2,309,879.00.

Vice Chair Franz entered the meeting at 9:05am.

**Attachments:** [BT 54199 to 54110 ATT NG911 5866-1.pdf](#)

|                  |                                                                                                   |
|------------------|---------------------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | APPROVED                                                                                          |
| <b>MOVER:</b>    | Joseph Maranowicz                                                                                 |
| <b>SECONDER:</b> | Kyle Wolber                                                                                       |
| <b>AYES:</b>     | Schwarze, Franz, Eckhoff, Hernandez, Honig, Maranowicz, Markay, McCarthy, Robb, Schar, and Wolber |
| <b>ABSENT:</b>   | Johl                                                                                              |

### 7.B. Payment of Claims

#### 7.B.1. [25-1197](#)

Payment of Claims for May 14, 2025 for FY25 - Total for 4000-5820 (Equalization): \$618,227.41.

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [Payment of Claims 5.14.25 FY25.pdf](#)

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|------------------|-------------------|
| <b>RESULT:</b>   | APPROVED          |
| <b>MOVER:</b>    | Joseph Maranowicz |
| <b>SECONDER:</b> | Marilu Hernandez  |

## 7.C. Change Orders

### 7.C.1. [25-1237](#)

ETS-R-0066D-24 - Amendment to Resolution ETS-R-0066-24, issued to PURVIS Systems Incorporated PO 924025/7298-1, to allow for the purchase of optional Fire Station Alerting (FSA) equipment for a configuration change in the Bloomingdale Fire Protection District Fire Stations 21 and 23 , to increase the funding in the amount of \$13,825, resulting in an amended contract total of \$600,145, and increase of 2.36%.

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [PURVIS 924025 Change Order 4.pdf](#)  
                          [PURVIS 924025 Decision Memo.pdf](#)  
                          [PURVIS 924025 MOU\\_Redacted.pdf](#)  
                          [Bloomingdale FSAS PC2025-184.pdf](#)  
                          [PURVIS 924025 Milestone Schedule.pdf](#)

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|------------------|-------------------|
| <b>RESULT:</b>   | APPROVED          |
| <b>MOVER:</b>    | Sheryl Markay     |
| <b>SECONDER:</b> | Joseph Maranowicz |

## 7.D. Resolutions

### 7.D.1. [ETS-R-0020-25](#)

Resolution to amend and approve Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System). (PAC Recommendation to approve as amended: 4 Ayes, 1 Nays, 1 Absent)

A motion was made by Member Wolber, seconded by Member Hernandez, to approve this item. Chair Schwarze opened the item for discussion.

Member Robb moved that two items of language be removed from this policy prior to approval. She said here is specific operational related language pertaining to PSAP telecommunicators during an event in which interoperability is required that they are able to patch radio channels. That is not a function DU-COMM provides. That is a management function, not a telecommunicator function. Member Robb then said that under the Application Procedure section, pertaining to the DU-CALL hailing channel, that the policy states that the hailing talk group will be monitored by Addison and DU-COMM for requests for interoperability. She said, again, that is an operational

concern and it is not a function that DU-COMM staff can provide. Member Robb continued saying if patching is required by an outside agency, the procedure is the agency pick up the phone and make that request. She said to monitor another channel on top of the workload that they already have is not feasible.

ASA Winistorfer asked Member Robb to clarify her motion and to state the wording location within the policy so they could all follow. Member Robb said on page 2, paragraph 2, she moved to amend the draft to remove the references to the Telecommunicators patching the InterOp talk groups, perhaps changing the language to "PSAP staff". She said that would cover Addison's procedure of using telecommunicators and DU-COMM's use of managers. Member Robb continued on page two, paragraph 3, moving that "and DU-COMM" be stricken from monitoring the hailing talk group when interoperability is required.

Chair Schwarze asked PAC Chair Selvik and PAC Vice Chair Clark their thoughts on this as the policy had gone through the PAC for recommendation. Both Chiefs confirmed that the PAC had focused on what had been brought forward as amendments that were already existing within the policy, but that the language changes being requested today will not change the gist of the policy.

The motion made by Member Robb was seconded by Vice Chair Franz. Chair Schwarze then asked for a motion to approve as amended. A motion was made by Member Honig, seconded by Member Maranowicz, to approval as amended.

**Attachments:**     [911-005.2 Access to the DuPage Emergency Dispatch Interoperable Radio System May 14 2025 draft PAC.pdf](#)  
[911-005.2 DEDIRS Application and Confidentiality Agreement Fillable Form draft.pdf](#)  
[Outside Agency CKR MOU May 14 2025.pdf](#)  
[DEDIRS TG Recommendations for Outside PD & FD Agencies 050125.pdf](#)

|                  |                     |
|------------------|---------------------|
| <b>RESULT:</b>   | ACCEPTED AS AMENDED |
| <b>MOVER:</b>    | Andrew Honig        |
| <b>SECONDER:</b> | Joseph Maranowicz   |

7.D.2. [ETS-R-0021-25](#)

Resolution to repeal Policy 911-005.3: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System) Encrypted Talk Groups. (PAC Recommendation to repeal: 5 Ayes, 0 Nays, 1 Absent)

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [911-005.3 Access to the DEDIRS Encrypted Talk Groups ETS-R-0014-18 executed\\_Redacted.pdf](#)

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|------------------|-------------------|
| <b>RESULT:</b>   | APPROVED          |
| <b>MOVER:</b>    | Jessica Robb      |
| <b>SECONDER:</b> | Joseph Maranowicz |

7.D.3. [ETS-R-0022-25](#)

Resolution to amend and approve Policy 911-005.9: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System) Non-Public Safety Schools. (PAC Recommendation to approve as amended: 5 Ayes, 0 Nays, 1 Absent)

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [911-005.9 Access to DEDIRS Schools May 14 2025 draft PAC.pdf](#)  
[911-005.9 Attachment A School Data Sheet Fillable Form draft.pdf](#)

|                  |              |
|------------------|--------------|
| <b>RESULT:</b>   | APPROVED     |
| <b>MOVER:</b>    | Kyle Wolber  |
| <b>SECONDER:</b> | Andrew Honig |

7.D.4. [ETS-R-0023-25](#)

Resolution to amend and approve Policy 911-005.10: Metropolitan Emergency Response and Investigation Team (MERIT) Designated Talk Groups. (PAC Recommendation to approve as amended: 5 Ayes, 0 Nays, 1 Absent)

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [911-005.10 MERIT Talk Groups amended May 14 2025 draft PAC.pdf](#)

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| <b>RESULT:</b>   | APPROVED          |
| <b>MOVER:</b>    | David Schar       |
| <b>SECONDER:</b> | Joseph Maranowicz |

7.D.5. [ETS-R-0024-25](#)

Resolution to amend and approve Policy 911-005.12: Flash Message Talk Group. (PAC Recommendation to approve as amended: 5 Ayes, 0 Nays, 1 Absent)

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [911-005.12 Flash Channel Talk Group draft.pdf](#)

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| <b>RESULT:</b>   | APPROVED          |
| <b>MOVER:</b>    | David Schar       |
| <b>SECONDER:</b> | Joseph Maranowicz |

7.D.6. [ETS-R-0025-25](#)

Resolution to approve access to the DuPage Emergency Dispatch Interoperable Radio System talk groups pursuant to Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System), and 911-005.9: Access to DEDIR System Non-Public Safety / School Security, as requested by Lake Park High School District 108. (PAC Recommendation to approve: 5 Ayes, 0 Nays, 1 Absent)

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [Cover Letter\\_Redacted.pdf](#)  
                              [DEDIRS Access Request Lake Park HS 108\\_Redacted.pdf](#)  
                              [Letters of Support\\_Redacted.pdf](#)

|                  |                   |
|------------------|-------------------|
| <b>RESULT:</b>   | APPROVED          |
| <b>MOVER:</b>    | David Schar       |
| <b>SECONDER:</b> | Joseph Maranowicz |

7.D.7. [ETS-R-0028-25](#)

A Resolution approving the execution of a Memorandum of Understanding between the Emergency Telephone System Board of DuPage County and the Village of Downers Grove Police Department for the development of an interface and connection to the Computer Aided Dispatch (CAD) system for an Axon Records Management System (RMS) per DuPage ETSB Policy 911-013.1: Computer Aided Dispatch Interface Access and Fees.

Vice Chair Franz asked to clarify the request, that this was the first agency approved since amendments were made to the policy, including the incorporation of the costs the agency would be responsible for. Ms. Zerwin indicated that Addison was the first agency approved for the Axon Records Management System (RMS) interface requests, which included the associated costs for ETSB staff time.

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [AXON RMS -DG - ETSB MOU - CAD Interface - 2025-05-07](#)  
                              [Redacted](#)  
                              [AXON RMS Appendix G Interface Request Form\\_Downers](#)  
                              [Grove\\_040125\\_Redacted](#)

|                  |                   |
|------------------|-------------------|
| <b>RESULT:</b>   | APPROVED          |
| <b>MOVER:</b>    | Jessica Robb      |
| <b>SECONDER:</b> | Joseph Maranowicz |

7.E. **Ad Hoc Finance Committee**

7.E.1. [25-1238](#)

Chair Appointments to Ad Hoc Finance Committee

Chair Schwarze said the committee would be made up of myself, Vice Chair Franz,

Treasurer Henry, Member Hernandez, Member Honig, Member Maranowitz, Member Robb, and Member Wolber and thanked them for volunteering. Ms. Zerwin said that per the change in the County ordinance, the ETSB now follows the County budget schedule. She indicated that the County budget schedule was approved yesterday. Staff are finalizing some of the budget input and will distribute to the Ad Hoc Committee members. She said the general consensus last time was to hold Ad Hoc either before or after the ETS Board meetings and asked whether the members would prefer to hold the first meeting after this meeting in June, and set the meetings after? The consensus was in the affirmative.

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|------------------|-------------------|
| <b>RESULT:</b>   | APPROVED          |
| <b>MOVER:</b>    | Andrew Honig      |
| <b>SECONDER:</b> | Joseph Maranowicz |

## 8. DEDIR SYSTEM

### 8.A. Police

PAC Chair Selvik said the Fire and Police Focus Groups met to finalize the use of talk groups in the DEDIR System for interoperability and special circumstances, such as with the schools. He said Motorola has indicated they will provide an encryption plan within a couple of weeks, Chair Selvik said ETSB is finishing up with the MOUs for the Common Key References (CKRs). He said at the last PAC meeting a number of policies were discussed and recommended for review on today's agenda.

### 8.B. Fire

PAC Vice Chair Clark said the templates are being tested on the fire portables which has been an extensive process to ensure communication with the outside agencies and that as mentioned, collection of the necessary encryption keys is nearly finished.

## 9. DU PAGE ETSB 9-1-1 SYSTEM DESIGN

Ms. Zerwin provided an update of House Bill 1866 which relates to the Emergency Telephone System Board (ETSB) from the State 911 Advisory Board is on its second reading in the Senate and that there are no surprise language in the Amendment No 1 of this bill. She said it does not include language for an increase in the surcharge. Ms. Zerwin said that because there was no specific bill for the discussion for 911 Goes to Springfield, it was more of a fact finding and is difficult to move something like this without a bill behind it. Ms. Zerwin said that any bill that did not move into a second reading, the language would go into a shell bill at the last minute or come in as an amendment under this bill. If there is going to be a surcharge change, it would come in at the last minute. Member Honig asked what the amount might be, to which Ms. Zerwin answered, a dollar.

Member Markay asked about House Bill 1697 and whether this was a new mandate for CPR training for telecommunicators. Ms. Zerwin said House Bill 1697 falls under the Health Department but is followed because it will have an impact on the PSAPs, and indirectly on the ETS Board. Ms. Zerwin said the PSAPs are doing this already through their EMD programs. She stated that when telecommunicators are certified for EMD initially they are certified for CPA. They then have to recertify. Ms. Zerwin then deferred to the PSAP Directors asking if

they wanted to add anything. PSAP Directors Members Hernandez and Robb confirmed their current Emergency Medical Dispatch (EMD) certification includes CPR training, fulfilling the requirement.

## **10. OLD BUSINESS**

Ms. Zerwin said the first Steering Committee meeting for the CAD RFP is scheduled later that afternoon with DeltaWRX to present and gather feedback. She said DeltaWRX will present a slide presentation to the committee to then discuss feedback and recommendations for moving forward with the CAD RFP process. Options include moving to Phase 2, which involves a detailed scope of work for the RFP, focusing on Hexagon enhancements to allow for configuration changes and improvements without the immediate pressure of transitioning to a new CAD system., or delaying RFP development for a year to provide time to evaluate Hexagon's capabilities and ensure that the next steps align with the evolving needs of the agencies.

## **11. NEW BUSINESS**

Ms. Zerwin referenced an email and memorandum she had disseminated to the Board regarding the resignation of an ETSB technician that has created a second vacancy: an analyst position and a deputy director position. Ms. Zerwin said she and Deputy Director Taormina had been discussing the staffing plan with the ETSB team to address these vacancies and assess operational needs given the lean staffing makeup. Discussion ensued regarding Ms. Zerwin and Chair Schwarze's plan to present an updated staffing proposal that will outline the responsibilities and qualifications for the vacant positions at the June meeting. Potential adjustments to salary lines are being considered to optimize budget allocation and identify gaps in coverage for filling these positions. Vice Chair Franz requested that an Executive Session follow today's meeting to discuss this further. ASA Winistorfer did not believe the discussion was appropriate for an Executive Session. Vice Chair Franz said he had assumed a discussion would happen today before a recommendation from staff is brought forward to the Board. Member Honig said that with the Ad Hoc Finance Committee beginning soon, there was discussion yesterday at the County Board level to look at FY25 actuals in relation to the FY26 forecast and would be a good place to review the plan. Vice Chair Franz's request for an Executive Session was declined by Chair Schwarze who emphasized the importance of having further internal discussions before bringing the topic to the entire Board.

Member Markay asked for an explanation of an email sent from Ms. Zerwin sent the previous afternoon regarding DU-COMM's application on the agenda of the STARCOM21 Ad Sub Committee, of which Ms. Zerwin is a member. Ms. Zerwin said that STARCOM is a Statewide Interoperability Executive Committee (SIEC) and is an advisory sub-committee. She said she was unaware until reviewing the agenda that DU-COMM had submitted an application to become a STARCOM user. Ms. Zerwin said there are issues in the application and that if she were available for the Ad Sub meeting tomorrow, she would be questioning the application and took exception to the statement that ETSB has supplied radios to staff of DU-COMM, which we did not. Ms. Zerwin said that they are asking for 11 radios for their staff. Under the contract, ETSB owns the current radios and had been working with DU-COMM to purchase new radios under the one remaining change order at a 47% discount and would fall under ETSB maintenance and the Motorola System Manager. She said there was no discussion of this application with DU-COMM. Ms. Zerwin also said they are asking for local and countywide

usage whereas the majority of their staff's usage is internal and would fall under the campus rate, which is significantly less airtime cost. Ms. Zerwin said she would amend the application to include these points. Discussion ensued around questions of radio ownership, funding, the Oversight Committee's application/procedure, whether DU-COMM staff need to be talking on a STARCOM channel, and whether DU-COMM's independent radio usage would affect interoperability and communication within the county, and operational impact on ETSB and ACDC. While the STARCOM21 Ad Sub Oversight Committee would be voting on the application the next day, Chair Schwarze felt this item should be reviewed and discussed further by the ETSB.

**12. EXECUTIVE SESSION**

There was no Executive Session.

**12.A. Minutes Review Pursuant to 5 ILCS 120/2 (C) (21)**

**12.B. Personnel Matters Pursuant to 5 ILCS 120/2 (C) (1)**

**12.C. Security Procedures and the Use of Personnel and Equipment Pursuant to 5 ILCS**

**12.D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)**

**13. MATTERS REFERRED FROM EXECUTIVE SESSION**

**14. ADJOURNMENT**

**14.A. Next Meeting: Wednesday, June 11 at 9:00am in 3-500B**

Without objection, the meeting of the ETS Board was adjourned at 9:44am.

Respectfully submitted,

Jean Kaczmarek