



Grant Proposal Notification

GPN Number: 020-23
(Completed by Finance Department)

Date of Notification: 03/20/2023
(MM/DD/YYYY)

Parent Committee Agenda Date: 04/04/2023
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 03/24/2023
(MM/DD/YYYY)

Name of Grant: Chicago Region Earmark Urban and Community Forestry Support Grant

Name of Grantor: The Morton Arboretum

Originating Entity: U.S. Forest Service
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: Facilities Management
Nick Jensen, Facilities Manager, 4435

Department Contact: _____
(Name, Title, and Extension)

Parent Committee: Public Works Committee

Grant Amount Requested: \$ 25,000.00

Type of Grant: Project

Is this a new non-recurring Grant: ☒ Yes ☐ No
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Source of Grant: ☒ Federal ☐ State ☐ Private ☐ Corporate

If Federal, provide CFDA: 10.675 If State, provide CSFA: _____



Grant Proposal Notification

1. Justify the department's need for this grant.

The CRTI Priority Map signifies that the DuPage County Campus is within a "High" priority level. This level indicates that the campus is in need of improvements in regards to tree canopy and related benefits. To maintain and improve the campus arboretum, this grant would fund improved forest health and resilience to pests and disease through tree pruning, mulching and watering.

2. Based on the County's Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

Strategic Plan Imperative 1: Quality of Life; 1.3 Protect and enhance our natural resources and infrastructure by coordinating and improving planning, conservation, management and communication efforts. This project will enhance the County campus' natural resources and includes an outreach component for the County to educate the public about tree care, invasive species and the benefits of native vegetation.

3. What is the period covered by the grant?

05/01/2023 to: 08/01/2025
(MM/DD/YYYY) (MM/DD/YYYY)

3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

3.1.1. _____ and _____
(MM/YY) (Duration)

4. Will the County provide "seed" or startup funding to initiate grant project? (Yes or No)

Yes

4.1. If yes, please identify the Company-Accounting Unit used for the funding

5. If grant is awarded, how is funding received? (select one):

5.1. Prior to expenditure of costs (lump-sum reimbursement upfront) ☐

5.2. After expenditure of costs (reimbursement-based) ☒

Grant Proposal Notification

6. Does the grant allow for Personnel Costs? (Yes or No) Yes

6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.

6.1.1. Total salary \$0.00 Percentage covered by grant 0%

6.1.2. Total fringe benefits \$0.00 Percentage covered by grant 0%

6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): No

6.1.3.1. If yes, which ones are disallowed?
N/A

6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?

1000-1100

6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): No

6.2.1. If yes, how many new positions will be created?

6.2.1.1. Full-time N/A Part-time N/A Temporary N/A

6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit? N/A
(Yes or No)

6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?

N/A

Grant Proposal Notification

6.3. Does the grant award require the positions to be retained beyond the grant term? (Yes or No)	<u>No</u>
6.3.1. If yes, please answer the following:	
6.3.1.1. How many years beyond the grant term?	<u>N/A</u>
6.3.1.2. What Company-Accounting Unit(s) will be used?	<u>N/A</u>
6.3.1.3. Total annual salary	<u>\$0.00</u>
6.3.1.4. Total annual fringe benefits	<u>\$0.00</u>
7. Does the grant allow for direct administrative costs? (Yes or No)	<u>Yes</u>
7.1. If yes, please answer the following:	
7.1.1. Total estimated direct administrative costs for project	<u>\$0.00</u>
7.1.2. Percentage of direct administrative costs covered by grant	<u> </u>
7.1.3. What percentage of the grant total is the portion covered by the grant	<u>75%</u>
8. What percentage of the grant funding is non-personnel cost / non-direct administrative cost?	<u> </u>
9. Are matching funds required? (Yes or No):	<u>Yes</u>
9.1. If yes, please answer the following:	
9.1.1. What percentage of match funding is required by granting entity?	<u>25%</u>
9.1.2. What is the dollar amount of the County's match?	<u>\$8,369.00</u>



Grant Proposal Notification

9.1.3. What Company-Accounting Unit(s) will provide the matching requirement?	<u>1000-1102</u>
10. What amount of funding is already allocated for the project?	<u>\$33,369.00</u>
10.1. If allocated, in what Company-Accounting Unit are the funds located?	<u>1000-1102</u>
10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No):	<u>Yes</u>
11. What is the total project cost (Grant Award + Match + Other Allocated Funding)?	<u>\$33,369.00</u>