



# DU PAGE COUNTY

## ETSB - Policy Advisory Committee

### Draft Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Monday, November 3, 2025**

**8:15 AM**

**Room 3500A**

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#### Join Zoom Meeting

<https://us02web.zoom.us/j/85666096804?pwd=fsE69v6cj5xqwqSbgVlbH0ArsrsTNY.1>

**Meeting ID: 856 6609 6804**

**Passcode: 978502**

#### 1. CALL TO ORDER

8:15 AM meeting was called to order by Chair Selvik at 8:15 AM.

#### 2. ROLL CALL

##### Attendees:

Linda Zerwin, DuPage Emergency Telephone System Board, non-voting Member  
Eve Kraus, DuPage Emergency Telephone System Board (Remote)  
Gregg Taormina, DuPage Emergency Telephone System Board (Remote)  
Andres Gonzalez, DuPage Emergency Telephone System Board  
Jim Connolly, Village of Addison (Remote)  
Lou Hayes Jr., Hinsdale PD (Remote)  
Marilu Hernandez, ACDC (Remote)  
Jennifer Jager, Motorola (Remote)  
Nick Kottmeyer, County Board Office  
Erik Maplethorpe, DU-COMM (Remote)  
James McGreal, Downers Grove PD (Remote)  
John Nebl, OHSEM (Remote)  
Michael Walker, Itasca PD (Remote)

On roll call, Members Burmeister, Clark, Fleury, and Selvik were present, which constituted a quorum.

|                |                                       |
|----------------|---------------------------------------|
| <b>PRESENT</b> | Selvik, Burmeister, Clark, and Fleury |
| <b>ABSENT</b>  | Benjamin, and Jansen                  |

#### 3. PUBLIC COMMENT

There was no public comment.

#### 4. CHAIR'S REMARKS - CHAIR SELVIK

There were no remarks from Chair Selvik.

## 5. MEMBERS' REMARKS

There were no Members' remarks.

## 6. CONSENT ITEMS

### 6.A. [25-2639](#)

#### DEDIR System October Maintainer Report

Executive Director Zerwin said the maintainer report included information about an upcoming firmware release and said that Radio System Manager Jennifer Jager was available to review the updates before police encryption work began. She said fire still had a few items to update and said they hoped to release the firmware beforehand. Ms. Jager said the plan was to move from 6.04 firmware to 9.40 and the update included fixes for rare errors listed at the top of the document that a few users had reported and opened tickets.

Ms. Jager said the new features included the impact zone cloning tool, which was important for fire because it sped up deployment of changes, and said it required the front panel programming option. She said a new APX trunking affiliation tone was available and said it could be enabled through the quick flip if desired. Ms. Jager said the update added location format enhancements so the device could show coordinates, and there was an adjustable power level feature mainly for marine use. She said multiple code plug programming was a major addition, allowing up to ten code plugs that users could switch between if the feature was purchased.

Ms. Jager said device based login was now an option but said it would only identify the radio and not the user. She said the number of available voice announcements increased to more than 2,000, and an application session lock feature would require a pin to reenter certain apps after inactivity. She said several parity features were also added from APX standard radios. She said the next release, numbered 3703, would change the version format to match APX standards and said it would support a new video speaker mic with an integrated camera.

Executive Director Zerwin said some of the features would be reviewed through the focus groups. She said a Motorola change order was coming and said the multiple code plug feature might help with issues raised by Member Fleury, so they would consider including that cost in the change order and that a printed list of the update information would be provided and added to the minutes.

**Attachments:**     [Motorola System Manager Report October](#)

|                  |                             |
|------------------|-----------------------------|
| <b>RESULT:</b>   | ACCEPTED AND PLACED ON FILE |
| <b>MOVER:</b>    | Eric Burmeister             |
| <b>SECONDER:</b> | Chris Clark                 |

6.B. [25-2640](#)

ETSB PAC Minutes - Regular Meeting - Monday, October 6, 2025

On voice vote, all Members voted “Aye”, motion carried.

**Attachments:** [10-6-2025 PAC Minutes Summary](#)

|                  |                               |
|------------------|-------------------------------|
| <b>RESULT:</b>   | ETSB RECOMMENDED FOR APPROVAL |
| <b>MOVER:</b>    | Chris Clark                   |
| <b>SECONDER:</b> | Eric Burmeister               |

## 7. COMMITTEE APPROVAL REQUIRED

7.A. [25-2619](#)

Approval of a Memorandum of Understanding Modification between the Emergency Telephone System Board of DuPage County and the Metra Police Department pursuant to Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System).

Executive Director Zerwin said that the motion would be pending the 14 day notification period which would conclude on November 5. On voice vote, all Members voted 'Aye', motion carried.

**Attachments:** [Metra PD DEDIR System Access Modification Application Redacted](#)  
[911-005.2 Attachment Outside Agency CKR MOU Metra PD Redacted](#)

|                  |                 |
|------------------|-----------------|
| <b>RESULT:</b>   | APPROVED        |
| <b>MOVER:</b>    | Colin Fleury    |
| <b>SECONDER:</b> | Eric Burmeister |

## 8. PARENT COMMITTEE APPROVAL REQUIRED

8.A. [ETS-R-0061-25](#)

Resolution to approve access to the DuPage Emergency Dispatch Interoperable Radio System talk groups pursuant to Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System) and Policy 911-005.10: Metropolitan Emergency Response and Investigation Team Designated Talk Groups as requested by the Wayne Police Department. PAC Recommended for Approval: 4 Aye, 0 Nay, 2 Absent.

Member Fleury made a motion to recommend approval to the ETS Board, seconded by Vice Chair Clark. Chair Selvik opened the item for discussion.

Executive Director Zerwin said that the motion also would be pending the 14 day notification period which would conclude on November 5. She said that because these were MERIT applications, Chief McLean, who was in charge of MERIT, had been the sponsor for these items and said this allowed several steps to be handled at once. She said

he had already signed off on anything that was MERIT related.

On voice vote, all Members voted "Aye" to recommend approval to the ETS Board, motion carried.

**Attachments:**     [Wayne PD DEDIR System Access New Application\\_Redacted](#)  
[911-005.2 Attachment Outside Agency CKR MOU Wayne](#)  
[PD\\_Redacted](#)

|                  |                               |
|------------------|-------------------------------|
| <b>RESULT:</b>   | ETSB RECOMMENDED FOR APPROVAL |
| <b>MOVER:</b>    | Colin Fleury                  |
| <b>SECONDER:</b> | Chris Clark                   |

8.B. [25-2642](#)

2026 Meeting Calendar - Policy Advisory Committee

Member Burmeister made a motion to recommend approval to the ETS Board, seconded by Member Fleury.

Chair Selvik said the meeting time would be adjusted and the committee would meet at 2:00 pm on Mondays instead of 8:15 am. He confirmed that the change worked for everyone. Executive Director Zerwin said the calendar had one adjustment on September 14 because of Labor Day.

On voice vote, all Members voted 'Aye' to recommend approval to the ETS Board, motion carried.

**Attachments:**     [PAC Meeting Schedule 2026](#)

|                  |                               |
|------------------|-------------------------------|
| <b>RESULT:</b>   | ETSB RECOMMENDED FOR APPROVAL |
| <b>MOVER:</b>    | Eric Burmeister               |
| <b>SECONDER:</b> | Colin Fleury                  |

9. **DEDIR SYSTEM**

9.A. [25-2641](#)

November DEDIR System Update

Executive Director Zerwin said things were moving along with encryption. She said although the information was supposed to be released later an email would go out at the end of the meeting with the podcast notes, because of a freeze on any changes for November 15. She said Mr. Gonzalez would also send a calendar invite to everyone on the DEDIR System podcast list to remind them that the cutoff for changes would be November 15. Executive Director Zerwin said Mr. Otalvaro and Ms. Jager would work on code plug changes and updates, and a schedule had been developed for the physical touches, which Motorola calls the first touch for the encryption keys. She said they hoped to begin during the first week of December.

Executive Director Zerwin said ETSB staff would reach out to agencies with information

about what would be needed from them. She said the podcast included a detailed list explaining that all equipment needed to be available on the day of the visit. She said one police battery would be swapped during the visit and staff would verify whether agencies had completed the firmware update. She added that any remaining APX7000 equipment would be collected.

Executive Director Zerwin said Motorola was reviewing the method used by Northwest Central because it might provide a cleaner and easier way to complete encryption if the patched method worked. She said this would require shifting code plugs so that the encrypted talkgroup would appear in the same area as the user select channels. She said this would prevent the problems that occurred during the fire cutover. She said that once everything was finalized, staff would begin talking to adjacent agency partners so they could prepare and understand how the rollout would be structured. She said things were moving along.

Executive Director Zerwin said chief Brill from Wheaton fire had noticed a low range on some talk groups and said staff were checking it. She said it appeared to be something that came from a copied code plug and said it did not seem to be system wide. Vice Chair Clark said he believed it only applied to the first two zones and said that was why the air programming was helpful. Executive Director Zerwin said that with the number of talk groups in the DEDIR System and the number of code plugs created, it was difficult to catch everything, so a few more issues might appear as users continued to use the radios. She said the fire deployment had been going well overall and said users would have the chance to review things and provide feedback to the focus group about any other changes that might be needed. She said the last radio was delivered on the twenty forth.

Executive Director Zerwin said the ETSB staff divided themselves into teams and went out together to assist the fire agencies as quickly as possible and said she appreciated her staff for their work. She said it had been enjoyable to visit the fire stations and see their operations. Executive Director Zerwin said that was the current status of the encryption project and said they hoped to have everything ready during the first quarter of the 2026.

**Attachments:**     [DEDIR System Update - 11 2025](#)

9.B.     [25-2332](#)

Discussion of Policy 911-005.6: DuPage Emergency Dispatch Interoperable Radio System (DEDIR System) Use of Emergency Button

Member Burmeister said the directors and deputy directors from both PSAPs met on Friday and said the work was still in progress but moving in the right direction. He said they hoped to have it finished by the next meeting. Executive Director Zerwin said the discussion went well and said red line suggestions on the language were provided.

**Attachments:**     [911-005.6 DEDIRS Use of Emergency Button executed 11.9.22 Redacted](#)  
[911-005.6 DuPage Emergency Dispatch Interoperable Radio System \(DEDIRS\) Emergency Button redline](#)

**9.C. Discussion of CommandCentral Aware Access Policy**

Executive Director Zerwin said the main issue was determining how chiefs wanted to manage access to Command Central Aware and said the ability to use different code plugs might solve concerns about who could see location information for investigators, command staff, and SWAT teams. She said separate code plugs could allow different levels of visibility and said agencies would need to update their forms once a plan was set. She said discussions with Schaumburg showed both benefits and challenges because chiefs had different comfort levels with sharing location data.

Chair Clark said they spoke with Schaumburg's Real Time Information Center and said policy examples showed how access could be regulated. He said agencies across the county had raised similar questions and said opinions would vary, with some chiefs supporting access and others not wanting certain units visible. He said the code plug approach might help and said a Police Focus Group could review options before anything was sent to the chiefs.

Executive Director Zerwin said they needed a baseline before surveying agencies and said the current Command Central Aware Policy was written for PSAPs and now needed expansion to address chiefs, commanders, and Real Time Information Centers. Member Fleury said the new update would allow generic logins that could help protect sensitive investigations.

Executive Director Zerwin said generic emails created risks in Real Time Information Centers and said radio GPS would still be visible unless controlled through a code plug. She said she hoped code plugs would be the solution because managing email access created difficulties. Chair Selvik said they would start with a police focus group to look at options, and Executive Director Zerwin said many details still needed review.

**10. OLD BUSINESS**

There was no old business.

**11. NEW BUSINESS**

There was no new business.

**12. ADJOURNMENT****12.A. Next Meeting: Monday, December 1st at 8:15am in Room 3-500A**

Vice Chair Clark made a motion to adjourn the meeting at 8:38 am, seconded by Member Jansen. On voice vote, motion carried.

Respectfully submitted,

Andres Gonzalez