



# **DU PAGE COUNTY**

## **ETSB - Ad Hoc Finance Committee**

### **Regular Meeting Agenda**

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**Wednesday, September 10, 2025**

**9:30 AM**

**Room 3500B**

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**Or immediately following the adjournment of the ETS Board meeting**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/84236327607?pwd=qZcpS1j4PDO8NdU5qOsQ2KdG07le6n.1>**

**Meeting ID: 842 3632 7607**

**Passcode: 890436**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. CHAIR'S REMARKS - CHAIR SCHWARZE**
- 5. MEMBERS' REMARKS**
- 6. CONSENT ITEMS**
  - 6.A. [25-1677](#)**  
ETSB Ad Hoc Finance Minutes - Regular Meeting - Wednesday, June 11, 2025
- 7. PARENT COMMITTEE APPROVAL REQUIRED**
- 8. FY26 BUDGET**
  - 8.A. [25-1687](#)**  
FY26 Capital Review
- 9. OLD BUSINESS**
- 10. NEW BUSINESS**
- 11. ADJOURNMENT**
  - 11.A. Next Meeting**



## ETSB Other Action Item

421 N. COUNTY FARM  
ROAD  
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**File #:** 25-1677

**Agenda Date:** 7/9/2025

**Agenda #:** 6.A.

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# DU PAGE COUNTY

## ETSB - Ad Hoc Finance Committee

### Draft Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Wednesday, June 11, 2025**

**9:30 AM**

**Room 3500B**

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**Or immediately following the adjournment of the ETS Board meeting**

#### **Join Zoom Meeting**

**<https://us02web.zoom.us/j/83522840717?pwd=CsgdFDTeku2XZnnv7YfTrl67wV7OKJ.1>**

**Meeting ID: 835 2284 0717**

**Passcode: 818266**

#### **1. CALL TO ORDER**

9:30 AM meeting was called to order by Chair Schwarze at 9:54 AM.

#### **2. ROLL CALL**

ETSB STAFF:

Linda Zerwin

Gregg Taormina

Eve Kraus

Andres Gonzalez

STATE'S ATTORNEY:

Mark Winistorfer

ATTENDEES:

Nancy Llaneta, County Finance

Thomas Packard, County Finance

On roll call, Members Schwarze, Franz, Hernandez, Henry, Honig, Maranowicz, Robb, and Wolber were present.

<b>PRESENT</b>	Schwarze, Franz, Hernandez, Henry, Honig, Maranowicz, Robb, and Wolber
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#### **3. PUBLIC COMMENT**

There was no public comment.

#### **4. CHAIR'S REMARKS - CHAIR SCHWARZE**

Chair Schwarze thanked the Members for their participation in this fourth year of the Ad Hoc Finance Committee. Vice Chair Franz also thanked the Members saying he thought this process helps educate the rest of the Board.

**5. FY26 BUDGET****5.A. [25-1485](#)****FY26 Operations Review**

Chair Schwarze turned the meeting over to Ms. Zerwin. Ms. Zerwin provided a review of the memorandum that had been distributed to the Members which discussed the operating budget. Ms. Zerwin said one of the things to consider is the replacement of the batteries for the portable radios, police and fire, which is a commodity and costs around \$800,000 just for police. She said accounting for those costs would cause spikes in the battery line item as those are replaced. In terms of personnel, Ms. Zerwin said there is an open headcount of two (2) positions to address. She reviewed the move of GIS mapping services to County GIS and the cost sharing with County and includes not only GIS/IT, but also the State's Attorney's Office, the Auditor's Office, and Finance. Ms. Zerwin said that she and Deputy Director Taormina had spoken about how to best fill the open headcount and hoped to develop a plan to bring forward. Discussion ensued regarding the expectations of current staff and salary recommendations, including the status of COLA calculated at 3.5% until direction is received from the County, and the approach to take to fill the open headcount.

Vice Chair Franz said he would like to see a breakdown of the transfers made to the County for cost sharing, a plan for capital projects, and he would like \$2M transferred to the PSAPs. He said that with ETSB not funding radios going forward, he thought the goal was to give the PSAPs some funding each year to help them meet their operational needs and requested a history of those payments.

Discussion ensued regarding potential changes in the State's strategic plan which will alter the distribution formula for funding, and may affect smaller systems disproportionately, cost-sharing programs for radio replacement, and the unexpected end of year payouts that could be set aside for a radio replacement program to level out costs. There was also further discussion of personnel in regard to maintenance of the system infrastructure and efficiencies in consolidation and contracts. Ms. Zerwin provided a short explanation of the capital contingencies funding model and the reserves/investments handled by the Treasurer's Office. In conclusion, Ms. Zerwin reviewed the budget calendar in terms of upcoming meetings and presentations.

**Attachments:**     [Budget Summary.pdf](#)

**6. NEW BUSINESS**

There was no new business.

**7. ADJOURNMENT****7.A. Next Meeting: Wednesday, July 9 at 9:30am or immediately following the adjournment of the ETS Board meeting in 3-500B**

Without objection, the meeting of the ETSB Ad Hoc Finance Committee was adjourned at 10:20am.

Respectfully submitted,

Eve Kraus



## Discussion

421 N. COUNTY FARM  
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WHEATON, IL 60187  
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**File #:** 25-1687

**Agenda Date:** 7/9/2025

**Agenda #:** 8.A.

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**EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY**

**FY2026 BUDGET SUMMARY**

COMP	AU	Account	Description	FY2025 Budget Appropriation	FY2025 Budget Actual (as of May 1)	FY2026 Projections Obligations	Difference FY25 to FY26	% of Difference FY25 to FY26	% of Operating Budget
4000	5820	50000-0000	REGULAR SALARIES	\$ 1,037,446	\$ 364,693	\$ 1,146,793	\$ 109,347	11%	9%
4000	5820	50050-0000	TEMPORARY SALARIES/ON CALL	\$ 10,200	\$ 3,896	\$ 10,404	\$ 204	2%	0%
4000	5820	50080-0000	SALARY & WAGE ADJUSTMENT	\$ 33,053	\$ -	\$ 38,780	\$ 5,728	17%	0%
4000	5820	51000-0000	BENEFIT PAYMENTS	\$ 13,796	\$ 2,288	\$ 14,072	\$ 276	2%	0%
4000	5820	51010-0000	EMPLOYER SHARE I.M.R.F.	\$ 85,278	\$ 32,671	\$ 110,551	\$ 25,273	30%	1%
4000	5820	51030-0000	EMPLOYER SHARE SOCIAL SECURITY	\$ 79,365	\$ 26,292	\$ 87,730	\$ 8,365	11%	1%
4000	5820	51040-0000	EMPLOYEE MED & HOSP INSURANCE	\$ 257,168	\$ 60,917	\$ 287,226	\$ 30,058	12%	2%
4000	5820	51050-0000	FLEXIBLE BENEFIT EARNINGS	\$ -	\$ -	\$ -	\$ -	0%	0%
<b>PERSONNEL TOTAL</b>				<b>\$ 1,516,305</b>	<b>\$ 490,757</b>	<b>\$ 1,695,556</b>	<b>\$ 179,250</b>	<b>12%</b>	<b>12%</b>
4000	5820	52000-0000	FURN/MACH/EQUIP SMALL VALUE	\$ 39,000	\$ -	\$ 39,000	\$ -	0%	0%
4000	5820	52100-0000	I.T. EQUIPMENT SMALL VALUE	\$ 100,500	\$ 12,939	\$ 77,500	\$ (23,000)	-23%	1%
4000	5820	52200-0000	OPERATING SUPPLIES & MATERIALS	\$ 2,000	\$ 581	\$ 2,000	\$ -	0%	0%
4000	5820	52210-0000	FOOD AND BEVERAGE	\$ 750	\$ 220	\$ 750	\$ -	0%	0%
4000	5820	52250-0000	AUTO/MACH REPLACEMENT PARTS	\$ 275,000	\$ 25,076	\$ 475,000	\$ 200,000	73%	3%
4000	5820	52260-0000	FUEL & LUBRICANTS	\$ 1,000	\$ -	\$ 1,000	\$ -	0%	0%
4000	5820	52270-0000	MAINTENANCE SUPPLIES	\$ 1,000	\$ -	\$ 1,000	\$ -	0%	0%
4000	5820	52280-0000	CLEANING SUPPLIES	\$ 1,500	\$ 10	\$ 1,500	\$ -	0%	0%
<b>COMMODITIES TOTAL</b>				<b>\$ 420,750</b>	<b>\$ 38,826</b>	<b>\$ 597,750</b>	<b>\$ 177,000</b>	<b>42%</b>	<b>4%</b>
4000	5820	53000-0000	AUDITING & ACCOUNTING SERVICES	\$ 151,100	\$ 6,846	\$ 164,600	\$ 13,500	9%	1%
4000	5820	53020-0000	INFORMATION TECHNOLOGY SERVICES	\$ 525,383	\$ 84,180	\$ 349,054	\$ (176,329)	-34%	3%
4000	5820	53030-0000	LEGAL SERVICES	\$ 60,000	\$ -	\$ 60,000	\$ -	0%	0%
4000	5820	53040-0000	INTERPRETER SERVICES (new)	\$ 30,000	\$ -	\$ 36,000	\$ 6,000	20%	0%
4000	5820	53090-0000	TECHNICAL / PROFESSIONAL SERVICES	\$ 54,000	\$ -	\$ 207,329	\$ 153,329	284%	1%
4000	5820	53130-0000	PUBLIC LIABILITY INSURANCE	\$ 137,928	\$ 58,405	\$ 158,617	\$ 20,689	15%	1%
4000	5820	53200-0000	NATURAL GAS	\$ 1,000	\$ -	\$ 1,000	\$ -	0%	0%
4000	5820	53210-0000	ELECTRICITY	\$ 20,000	\$ 5,207	\$ 20,000	\$ -	0%	0%
4000	5820	53220-0000	WATER & SEWER	\$ 500	\$ -	\$ 500	\$ -	0%	0%
4000	5820	53250-0000	WIRED COMMUNICATION SERVICES	\$ 1,176,887	\$ 213,849	\$ 1,032,035	\$ (144,852)	-12%	7%
4000	5820	53260-0000	WIRELESS COMMUNICATION SVC	\$ 1,815,152	\$ 651,505	\$ 1,636,652	\$ (178,500)	-10%	12%
4000	5820	53300-0000	REPAIR & MTCE FACILITIES	\$ 45,000	\$ 2,540	\$ 75,000	\$ 30,000	67%	1%
4000	5820	53310-0000	REPAIR MAINT INFRASTRUCTURE	\$ 50,000	\$ 287	\$ 50,000	\$ -	0%	0%
4000	5820	53370-0000	REPAIR & MTCE OTHER EQUIPMENT	\$ 659,626	\$ 54,367	\$ 684,482	\$ 24,856	4%	5%
4000	5820	53400-0000	RENTAL OF OFFICE SPACE	\$ 20,580	\$ -	\$ 20,580	\$ -	0%	0%
4000	5820	53500-0000	MILEAGE EXPENSE	\$ 2,000	\$ -	\$ 2,000	\$ -	0%	0%
4000	5820	53510-0000	TRAVEL EXPENSE	\$ 50,000	\$ -	\$ 30,000	\$ (20,000)	-40%	0%
4000	5820	53600-0000	DUES & MEMBERSHIPS	\$ 1,508	\$ 543	\$ 1,544	\$ 36	2%	0%
4000	5820	53610-0000	INSTRUCTION & SCHOOLING	\$ 110,000	\$ 9,598	\$ 60,000	\$ (50,000)	-45%	0%
4000	5820	53800-0000	PRINTING	\$ 10,000	\$ -	\$ 10,000	\$ -	0%	0%
4000	5820	53800-0001	COPIER USAGE	\$ 6,000	\$ 1,716	\$ 6,000	\$ -	0%	0%
4000	5820	53801-0000	ADVERTISING	\$ 3,000	\$ 51	\$ 3,000	\$ -	0%	0%
4000	5820	53803-0000	MISCELLANEOUS MEETING EXPENSE	\$ 1,500	\$ -	\$ 1,500	\$ -	0%	0%
4000	5820	53804-0000	POSTAGE & POSTAL CHARGES	\$ 3,000	\$ 521	\$ 3,000	\$ -	0%	0%
4000	5820	53805-0000	OTHER TRANSPORTATION CHARGES	\$ 1,000	\$ -	\$ 1,000	\$ -	0%	0%
4000	5820	53806-0000	SOFTWARE LICENSES	\$ 2,884,318	\$ 440,624	\$ 2,788,266	\$ (96,052)	-3%	20%
4000	5820	53807-0000	SOFTWARE MAINT AGREEMENTS	\$ 1,071,660	\$ 460,397	\$ 1,097,583	\$ 25,923	2%	8%
4000	5820	53810-0000	CUSTODIAL SERVICES	\$ 53,000	\$ -	\$ 55,000	\$ 2,000	4%	0%
4000	5820	53828-0000	CONTINGENCIES	\$ 300,000	\$ 20,000	\$ 300,000	\$ -	0%	2%
4000	5820	53830-0000	OTHER CONTRACTUAL EXPENSES	\$ 1,848,770	\$ -	\$ 2,691,709	\$ 842,939	46%	19%
<b>CONTRACTUAL TOTAL</b>				<b>\$ 11,092,912</b>	<b>\$ 2,010,636</b>	<b>\$ 11,546,450</b>	<b>\$ 453,538</b>	<b>4%</b>	<b>83%</b>
4000	5820	54100-0000	IT EQUIPMENT	\$ 97,845	\$ -	\$ -	\$ (97,845)	-100%	0%
4000	5820	54100-0700	IT EQUIPMENT - CAPITAL LEASE (new)	\$ 13,000	\$ 4,730	\$ 13,000	\$ -	100%	0%
4000	5820	54107-0000	SOFTWARE	\$ 1,019,760	\$ 14,682	\$ 197,880	\$ (821,880)	-81%	1%
4000	5820	54110-0000	EQUIPMENT AND MACHINERY	\$ 651,272	\$ 6,732,658	\$ 222,060	\$ (429,212)	-66%	2%
<b>CAPITAL TOTAL</b>				<b>\$ 1,781,877</b>	<b>\$ 6,752,070</b>	<b>\$ 432,940</b>	<b>\$ (1,348,937)</b>	<b>-76%</b>	<b>3%</b>
4000	5820	54199-0000	<b>CAPITAL CONTINGENCIES</b>	<b>\$ 21,083,711</b>	<b>\$ 21,083,711</b>				
			Capital Contribution						
			less total xfer to 54100 and 54110 Capital		\$ (11,564,161)				
<b>CAPITAL CONTINGENCIES TOTAL</b>				<b>\$ 21,083,711</b>	<b>\$ 9,519,550</b>	<b>\$ -</b>			
<b>FY26</b>									
<b>5820 Total Personnel, Commodities, Contractual, Capital</b>				<b>\$ 14,811,844</b>	<b>\$ 9,292,289</b>	<b>\$ 14,272,696</b>			
<b>Personnel, Commodities, Contractual only</b>				<b>\$ 13,029,967</b>	<b>\$ 2,540,219</b>	<b>\$ 13,839,756</b>			
<b>5820 Total All Categories with Capital Contingencies</b>				<b>\$ 35,895,555</b>	<b>\$ 18,811,839</b>	<b>\$ 14,272,696</b>			

Operating Budget			FY2025 Appropriation	FY2026 Projections Obligations	Difference FY25 to FY26	% of Difference FY25 to FY26	% of Operating Budget
	Personnel	\$	1,516,305	\$ 1,695,556	\$ 179,250	12%	12%
	Commodities	\$	420,750	\$ 597,750	\$ 177,000	42%	4%
	Contractual	\$	11,092,912	\$ 11,546,450	\$ 453,538	4%	83%
	Total Operating	\$	13,029,967	\$ 13,839,756	\$ 809,789	6%	100%
	New Capital	\$	1,781,877	\$ 432,940	\$ (1,348,937)	-76%	