

DU PAGE COUNTY

421 N. COUNTY FARM ROAD WHEATON, IL 60187 www.dupagecounty.gov

ETSB - Ad Hoc Finance Committee Regular Meeting Agenda

Wednesday, September 10, 2025

9:30 AM

Room 3500B

Or immediately following the adjournment of the ETS Board meeting

Join Zoom Meeting

https://us02web.zoom.us/j/84236327607?pwd=qZcpS1j4PDO8NdU5qOsq2KdG07le6n.1

Meeting ID: 842 3632 7607

Passcode: 890436

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT
- 4. CHAIR'S REMARKS CHAIR SCHWARZE
- 5. MEMBERS' REMARKS
- 6. CONSENT ITEMS
 - 6.A. <u>25-1677</u>
 ETSB Ad Hoc Finance Minutes Regular Meeting Wednesday, June 11, 2025
- 7. PARENT COMMITTEE APPROVAL REQUIRED
- 8. FY26 BUDGET
 - 8.A. <u>25-1687</u> FY26 Capital Review
- 9. OLD BUSINESS
- 10. NEW BUSINESS
- 11. ADJOURNMENT
 - 11.A. Next Meeting

ETSB Other Action Item





File #: 25-1677 Agenda Date: 7/9/2025 Agenda #: 6.A.



DU PAGE COUNTY

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ETSB - Ad Hoc Finance Committee Draft Summary

Wednesday, June 11, 2025

9:30 AM

Room 3500B

Or immediately following the adjournment of the ETS Board meeting

Join Zoom Meeting

https://us02web.zoom.us/j/83522840717?pwd=CsgdFDTeku2XZnnv7YfTrI67wV7OKJ.1

Meeting ID: 835 2284 0717

Passcode: 818266

1. CALL TO ORDER

9:30 AM meeting was called to order by Chair Schwarze at 9:54 AM.

2. ROLL CALL

ETSB STAFF:

Linda Zerwin

Gregg Taormina

Eve Kraus

Andres Gonzalez

STATE'S ATTORNEY:

Mark Winistorfer

ATTENDEES:

Nancy Llaneta, County Finance

Thomas Packard, County Finance

On roll call, Members Schwarze, Franz, Hernandez, Henry, Honig, Maranowicz, Robb, and Wolber were present.

PRESENT	Schwarze, Franz, Hernandez, Henry, Honig, Maranowicz, Robb, and
	Wolber

3. PUBLIC COMMENT

There was no public comment.

4. CHAIR'S REMARKS - CHAIR SCHWARZE

Chair Schwarze thanked the Members for their participation in this fourth year of the Ad Hoc Finance Committee. Vice Chair Franz also thanked the Members saying he thought this process helps educate the rest of the Board.

5. FY26 BUDGET

5.A. **25-1485**

FY26 Operations Review

Chair Schwarze turned the meeting over to Ms. Zerwin. Ms. Zerwin provided a review of the memorandum that had been distributed to the Members which discussed the operating budget. Ms. Zerwin said one of the things to consider is the replacement of the batteries for the portable radios, police and fire, which is a commodity and costs around \$800,000 just for police. She said accounting for those costs would cause spikes in the battery line item as those are replaced. In terms of personnel, Ms. Zerwin said there is an open headcount of two (2) positions to address. She reviewed the move of GIS mapping services to County GIS and the cost sharing with County and includes not only GIS/IT, but also the State's Attorney's Office, the Auditor's Office, and Finance. Ms. Zerwin said that she and Deputy Director Taormina had spoken about how to best fill the open headcount and hoped to develop a plan to bring forward. Discussion ensued regarding the expectations of current staff and salary recommendations, including the status of COLA calculated at 3.5% until direction is received from the County, and the approach to take to fill the open headcount.

Vice Chair Franz said he would like to see a breakdown of the transfers made to the County for cost sharing, a plan for capital projects, and he would like \$2M transferred to the PSAPs. He said that with ETSB not funding radios going forward, he thought the goal was to give the PSAPs some funding each year to help them meet their operational needs and requested a history of those payments.

Discussion ensued regarding potential changes in the State's strategic plan which will alter the distribution formula for funding, and may affect smaller systems disproportionately, cost-sharing programs for radio replacement, and the unexpected end of year payouts that could be set aside for a radio replacement program to level out costs. There was also further discussion of personnel in regard to maintenance of the system infrastructure and efficiencies in consolidation and contracts. Ms. Zerwin provided a short explanation of the capital contingencies funding model and the reserves/investments handled by the Treasurer's Office. In conclusion, Ms. Zerwin reviewed the budget calendar in terms of upcoming meetings and presentations.

<u>Attachments</u>: <u>Budget Summary.pdf</u>

6. NEW BUSINESS

There was no new business.

7. ADJOURNMENT

7.A. Next Meeting: Wednesday, July 9 at 9:30am or immediately following the adjournment of the ETS Board meeting in 3-500B

Without objection, the meeting of the ETSB Ad Hoc Finance Committee was adjourned at 10:20am.

Respectfully submitted,

Eve Kraus

Discussion





EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY

FY2026 BUDGET SUMMARY

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4000 5820 53810-0000 INSTRUCTION & SCHOOLING \$ 110,000 \$ 9,598 \$ 60,000 \$ -45% 0% 4000 5820 53800-0001 COPIER USAGE \$ 6,000 \$ 1,716 \$ 6,000 \$ - 0% 0% 0% 4000 5820 53800-0001 COPIER USAGE \$ 6,000 \$ 1,716 \$ 6,000 \$ - 0% 0% 0% 4000 5820 53801-0000 ADVERTISING \$ 3,000 \$ 51 \$ 3,000 \$ - 0% 0% 0% 4000 5820 53803-0000 MISCELLANEOUS MEETING EXPENSE \$ 1,500 \$ - \$ 1,500 \$ - 0% 0% 0% 4000 5820 53803-0000 POSTAGE & POSTAL CHARGES \$ 3,000 \$ 521 \$ 3,000 \$ - 0% 0% 0% 4000 5820 53805-0000 OTHER TRANSPORTATION CHARGES \$ 1,000 \$ - \$ 1,000 \$ - 0% 0% 0% 4000 5820 53805-0000 SOFTWARE LICENSES \$ 1,000 \$ - \$ 1,000 \$ - 0% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0%	4000	5820	53510-0000	TRAVEL EXPENSE	\$	50,000	\$	-	\$	30,000	\$ (20,000)	-40%	0%
4000 5820 53800-0000 PRINTING \$ 10,000 \$ - \$ 1,716 \$ 6,000 \$ - 0% 0% 0% 0% 00 5820 53800-0001 COPIER USAGE \$ 6,000 \$ 1,716 \$ 6,000 \$ - 0% 0% 0% 0% 00 5820 53801-0000 ADVERTISING \$ 3,000 \$ 511 \$ 3,000 \$ - 0% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0%	4000	5820	53600-0000	DUES & MEMBERSHIPS	\$	1,508	\$	543	\$	1,544	\$ 36	2%	0%
4000 5820 53800-0001 COPIER USAGE \$ 6,000 \$ 1,716 \$ 6,000 \$ - 0% 0% 4000 5820 53801-0000 ADVERTISING \$ 3,000 \$ 51 \$ 3,000 \$ - 0% 0% 0% 4000 5820 53801-0000 POSTAGE & POSTAL CHARGES \$ 3,000 \$ 521 \$ 3,000 \$ - 0% 0% 0% 4000 5820 53805-0000 OTHER TRANSPORTATION CHARGES \$ 1,000 \$ - \$ 1,000 \$ - 0% 0% 0% 4000 5820 53805-0000 OTHER TRANSPORTATION CHARGES \$ 1,000 \$ - \$ 1,000 \$ - 0% 0% 0% 4000 5820 53805-0000 SOFTWARE LICENSES \$ 2,884,318 \$ 440,624 \$ 2,788,266 \$ (96,052) -3% 20% 4000 5820 53805-0000 CUSTODIAL SERVICES \$ 53,000 \$ - \$ 55,000 \$ 2,000 4% 0% 4000 5820 53805-0000 CUSTODIAL SERVICES \$ 53,000 \$ - \$ 55,000 \$ 2,000 4% 0% 4000 5820 53805-0000 CUSTODIAL SERVICES \$ 300,000 \$ - \$ 55,000 \$ 2,000 4% 0% 4000 5820 53828-0000 CUSTODIAL SERVICES \$ 300,000 \$ 20,000 \$ 300,000 \$ - 0% 2% 4000 5820 53830-0000 OTHER CONTRACTUAL EXPENSES \$ 1,848,770 \$ - \$ 2,691,709 \$ 842,939 46% 19% 4000 5820 53830-0000 OTHER CONTRACTUAL EXPENSES \$ 11,848,770 \$ - \$ 2,691,709 \$ 842,939 46% 19% 4000 5820 54100-0000 IT EQUIPMENT \$ 11,992,912 \$ 2,010,636 \$ 11,546,450 \$ 453,538 4% 833% 4000 5820 54100-0000 IT EQUIPMENT \$ 97,845 \$ - \$ - \$ (97,845) -100% 0% 4000 5820 54100-0000 IT EQUIPMENT \$ 13,000 \$ 4,730 \$ 13,000 \$ - \$ (97,845) -100% 0% 4000 5820 54100-0000 EQUIPMENT AND MACHINERY \$ 651,272 \$ 6,732,658 \$ 222,060 \$ (429,212) -66% 2% 4000 5820 54100-0000 EQUIPMENT AND MACHINERY \$ 651,272 \$ 6,732,658 \$ 222,060 \$ (429,212) -66% 2% 4000 5820 54100-0000 EQUIPMENT AND MACHINERY \$ 651,272 \$ 6,732,658 \$ 222,060 \$ (429,212) -66% 2% 4000 5820 54100-0000 EQUIPMENT AND MACHINERY \$ 651,272 \$ 6,732,658 \$ 222,060 \$ (429,212) -66% 2% 4000 5820 54100-0000 EQUIPMENT AND MACHINERY \$ 651,272 \$ 6,732,658 \$ 222,060 \$ (429,212) -66% 2% 4000 5820 54100-0000 EQUIPMENT AND MACHINERY \$ 651,272 \$ 6,732,658 \$ 222,060 \$ (429,212) -66% 2% 4000 5820 54100-0000 EQUIPMENT AND MACHINERY \$ 651,272 \$ 6,732,658 \$ 222,060 \$ (429,212) -66% 2% 4000 5820 54100-0000 EQUIPMENT AND MACHINERY \$ 651,272 \$ 6,732,658 \$ 222,060 \$ (429,212) -66% 2% 4000 5820 54100-0000 EQUIPMENT AND MACHINERY \$ 651,272	4000	5820	53610-0000	INSTRUCTION & SCHOOLING	\$	110,000	\$	9,598	\$		\$ (50,000)	-45%	0%
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## 4000 5820 53803-0000 MISCELLANEOUS MEETING EXPENSE \$ 1,500 \$ - \$ 1,500 \$ - 0% 0% ## 4000 5820 53804-0000 POSTAGE & POSTAL CHARGES \$ 3,000 \$ 521 \$ 3,000 \$ - 0% 0% ## 4000 5820 53805-0000 OTHER TRANSPORTATION CHARGES \$ 1,000 \$ - \$ 1,000 \$ - 0% ## 4000 5820 53805-0000 SOFTWARE LICENSES \$ 2,884,318 \$ 440,624 \$ 2,788,266 \$ (96,052) \$ - 3% 20% ## 4000 5820 53807-0000 SOFTWARE MAINT AGREEMENTS \$ 1,071,660 \$ 460,397 \$ 1,097,583 \$ 25,923 2% 8% ## 4000 5820 53810-0000 CUSTODIAL SERVICES \$ 53,000 \$ - \$ 55,000 \$ 2,000 4% 0% ## 4000 5820 53828-0000 OTHER CONTRACTUAL EXPENSES \$ 1,848,770 \$ - \$ 2,691,709 \$ 842,939 46% 19% ## 4000 5820 54100-0000 IT EQUIPMENT \$ 97,845 \$ - \$ \$. \$ (97,845) -100% 0% ## 4000 5820 54100-0700 IT EQUIPMENT - CAPITAL LEASE (new) \$ 13,000 \$ 4,730 \$ 13,000 \$ - \$ (97,845) -100% 0% ## 4000 5820 54101-0000 EQUIPMENT AND MACHINERY \$ 651,272 \$ 6,732,658 \$ 222,060 \$ (429,212) -66% 2% ## 4000 5820 54199-0000 CAPITAL CONTINGENCIES \$ 21,083,711 \$ 21,083,711 ## 4000 5820 54199-0000 CAPITAL CONTINGENCIES \$ 21,083,711 \$ 21,083,711 ## 5000 54100-0000 CAPITAL CONTINGENCIES \$ 21,083,711 \$ 21,083,711 ## 5000 54100-0000 CAPITAL CONTINGENCIES \$ 21,083,711 \$ 21,083,711 ## 5000 54100-0000 CAPITAL CONTINGENCIES \$ 21,083,711 \$ 21,083,711 ## 5000 54100-0000 CAPITAL CONTINGENCIES \$ 21,083,711 \$ 21,083,711 \$ 21,083,711 ## 5000 54100-0000 CAPITAL CONTINGENCIES \$ 21,083,711 \$ 21,	4000	5820	53800-0001	COPIER USAGE	\$	6,000	\$	1,716	\$	6,000	\$ -	0%	0%
## 4000 5820 53804-0000 POSTAGE & POSTAL CHARGES \$ 3,000 \$ 521 \$ 3,000 \$ - 0% 0% ## 4000 5820 53805-0000 OTHER TRANSPORTATION CHARGES \$ 1,000 \$ - \$ 1,000 \$ - 0% 0% ## 4000 5820 53806-0000 SOFTWARE LICENSES \$ 2,884,318 \$ 440,624 \$ 2,788,266 \$ (96,052) -3% 20% ## 4000 5820 53807-0000 SOFTWARE MAINT AGREEMENTS \$ 1,071,660 \$ 460,397 \$ 1,097,583 \$ 25,923 2% 8% ## 4000 5820 53810-0000 CUSTODIAL SERVICES \$ 53,000 \$ - \$ 55,000 \$ 2,000 4% 0% ## 4000 5820 53828-0000 CONTINGENCIES \$ 300,000 \$ 20,000 \$ 300,000 \$ - 0% 2% ## 4000 5820 53830-0000 OTHER CONTRACTUAL EXPENSES \$ 1,848,770 \$ - \$ 2,691,709 \$ 842,939 46% 19% ## 2001 TEQUIPMENT \$ 97,845 \$ - \$ \$ (97,845) -100% 0% ## 4000 5820 54100-0000 IT EQUIPMENT - CAPITAL LEASE (new) \$ 13,000 \$ 4,730 \$ 13,000 \$ - \$ 100% 0% ## 4000 5820 54107-0000 SOFTWARE \$ 1,019,760 \$ 14,682 \$ 197,880 \$ (821,880) -81% 1% ## 4000 5820 54100-0000 EQUIPMENT AND MACHINERY \$ 651,272 \$ 6,732,658 \$ 222,060 \$ (429,212) -66% 2% ## 4000 5820 54199-0000 CAPITAL CONTINGENCIES \$ 21,083,711 \$ 21,0	4000	5820	53801-0000	ADVERTISING	\$	3,000	\$	51	\$	3,000	\$ -	0%	0%
4000 5820 53805-0000 OTHER TRANSPORTATION CHARGES \$ 1,000 \$ - \$ 1,000 \$ - 0% 0% 0% 4000 5820 53806-0000 SOFTWARE LICENSES \$ 2,884,318 \$ 440,624 \$ 2,788,266 \$ (96,052) -3% 20% 4000 5820 53807-0000 SOFTWARE MAINT AGREEMENTS \$ 1,071,660 \$ 460,397 \$ 1,097,583 \$ 25,923 2% 8% 4000 5820 53810-0000 CUSTODIAL SERVICES \$ 53,000 \$ - \$ 55,000 \$ 2,000 4% 0% 0% 4000 5820 53828-0000 CONTINGENCIES \$ 300,000 \$ 20,000 \$ 300,000 \$ - 0% 2% 4000 5820 53830-0000 OTHER CONTRACTUAL EXPENSES \$ 1,848,770 \$ - \$ 2,691,709 \$ 842,939 46% 19% 2% 4000 5820 54100-0000 IT EQUIPMENT \$ 97,845 \$ - \$ - \$ (97,845) -100% 0% 4000 5820 54100-0700 IT EQUIPMENT \$ 97,845 \$ - \$ - \$ (97,845) -100% 0% 4000 5820 54100-0700 IT EQUIPMENT \$ 13,000 \$ 4,730 \$ 13,000 \$ - 100% 0% 4000 5820 54100-0700 SOFTWARE \$ 1,019,760 \$ 14,682 \$ 197,880 \$ (821,880) -81% 19% 4000 5820 54110-0000 EQUIPMENT AND MACHINERY \$ 651,272 \$ 6,732,658 \$ 222,060 \$ (429,212) -66% 2% CAPITAL TOTAL \$ 1,781,877 \$ 6,752,070 \$ 432,940 \$ (1,348,937) -76% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3%	4000	5820	53803-0000	MISCELLANEOUS MEETING EXPENSE	\$	1,500	\$	-	\$	1,500	\$ -	0%	0%
4000 5820 53806-0000 SOFTWARE LICENSES \$ 2,884,318 \$ 440,624 \$ 2,788,266 \$ (96,052) -3% 20% 4000 5820 53807-0000 SOFTWARE MAINT AGREEMENTS \$ 1,071,660 \$ 460,397 \$ 1,097,583 \$ 25,923 2% 8% 4000 5820 53810-0000 CUSTODIAL SERVICES \$ 53,000 \$ - \$ 55,000 \$ 2,000 4% 0% 4000 5820 53828-0000 CONTINGENCIES \$ 300,000 \$ 20,000 \$ 300,000 \$ - 0% 2% 4000 5820 53830-0000 OTHER CONTRACTUAL EXPENSES \$ 1,848,770 \$ - \$ 2,691,709 \$ 842,939 46% 19% 2% 4000 5820 53800-0000 IT EQUIPMENT \$ 11,092,912 \$ 2,010,636 \$ 11,546,450 \$ 453,538 4% 83% 4000 5820 54100-0000 IT EQUIPMENT \$ 97,845 \$ - \$ - \$ (97,845) -100% 0% 4000 5820 54100-0700 IT EQUIPMENT - CAPITAL LEASE (new) \$ 13,000 \$ 4,730 \$ 13,000 \$ - 100% 0% 4000 5820 54107-0000 SOFTWARE \$ 1,019,760 \$ 14,682 \$ 197,880 \$ (821,880) -81% 1% 4000 5820 54100-0000 EQUIPMENT AND MACHINERY \$ 651,272 \$ 6,732,658 \$ 222,060 \$ (429,212) -66% 2% CAPITAL TOTAL \$ 1,781,877 \$ 6,752,070 \$ 432,940 \$ (1,348,937) -76% 3% 3% 4000 5820 54199-0000 CAPITAL CONTINGENCIES \$ 21,083,711 \$ 21,083,711	4000	5820	53804-0000	POSTAGE & POSTAL CHARGES	\$	3,000	\$	521	\$	3,000	\$ -	0%	0%
4000 5820 53807-0000 SOFTWARE MAINT AGREEMENTS \$ 1,071,660 \$ 460,397 \$ 1,097,583 \$ 25,923 2% 8% 4000 5820 53810-0000 CUSTODIAL SERVICES \$ 53,000 \$ - \$ 55,000 \$ 2,000 4% 0% 4000 5820 53828-0000 CONTINGENCIES \$ 300,000 \$ 20,000 \$ 300,000 \$ - 0% 2% 4000 5820 53830-0000 OTHER CONTRACTUAL EXPENSES \$ 1,848,770 \$ - \$ 2,691,709 \$ 842,939 46% 19% 4000 5820 54100-0000 IT EQUIPMENT \$ 11,092,912 \$ 2,010,636 \$ 11,546,450 \$ 453,538 4% 83% 400 5820 54100-0000 IT EQUIPMENT \$ 97,845 \$ - \$ - \$ (97,845) -100% 0% 4000 5820 54100-0700 IT EQUIPMENT \$ 13,000 \$ 4,730 \$ 13,000 \$ - 100% 0% 4000 5820 54100-0700 IT EQUIPMENT - CAPITAL LEASE (new) \$ 13,000 \$ 4,730 \$ 13,000 \$ - 100% 0% 4000 5820 54107-0000 SOFTWARE \$ 1,019,760 \$ 14,682 \$ 197,880 \$ (821,880) -81% 1% 4000 5820 54110-0000 EQUIPMENT AND MACHINERY \$ 651,272 \$ 6,732,658 \$ 222,060 \$ (429,212) -66% 2% 4000 5820 54199-0000 CAPITAL TOTAL \$ 1,781,877 \$ 6,752,070 \$ 432,940 \$ (1,348,937) -76% 3% 4000 5820 54199-0000 CAPITAL CONTINGENCIES \$ 21,083,711 \$ 21,083,711	4000	5820	53805-0000	OTHER TRANSPORTATION CHARGES	\$	1,000	\$	-	\$	1,000	\$ -	0%	0%
4000 5820 53807-0000 CUSTODIAL SERVICES \$ 1,071,660 \$ 460,397 \$ 1,097,583 \$ 25,923 2% 8% 4000 5820 53810-0000 CUSTODIAL SERVICES \$ 53,000 \$ - \$ 55,000 \$ 2,000 4% 0% 4000 5820 53828-0000 CONTINGENCIES \$ 300,000 \$ 20,000 \$ 300,000 \$ - 0% 2% 4000 5820 53830-0000 OTHER CONTRACTUAL EXPENSES \$ 1,848,770 \$ - \$ 2,691,709 \$ 842,939 46% 19% 4000 5820 54100-0000 IT EQUIPMENT \$ 11,092,912 \$ 2,010,636 \$ 11,546,450 \$ 453,538 4% 83% 400 5820 54100-0000 IT EQUIPMENT \$ 97,845 \$ - \$ - \$ (97,845) -100% 0% 4000 5820 54100-0700 IT EQUIPMENT \$ 13,000 \$ 4,730 \$ 13,000 \$ - 100% 0% 4000 5820 54107-0000 SOFTWARE \$ 1,019,760 \$ 14,682 \$ 197,880 \$ (821,880) -81% 1% 4000 5820 54100-0000 EQUIPMENT AND MACHINERY \$ 651,272 \$ 6,732,658 \$ 222,060 \$ (429,212) -66% 2% 4000 5820 54199-0000 CAPITAL TOTAL \$ 1,781,877 \$ 6,752,070 \$ 432,940 \$ (1,348,937) -76% 3% 4000 5820 54199-0000 CAPITAL CONTINGENCIES \$ 21,083,711 \$ 21,083,711	4000	5820	53806-0000	SOFTWARE LICENSES	\$	2,884,318	\$	440,624	\$	2,788,266	\$ (96,052)	-3%	20%
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5820 Total Personnel, Commodities, Contractual, Capital	\$ 14,811,844	\$ 9,292,289	\$ 14,272,696
Personnel, Commodities, Contractual only	\$ 13,029,967	\$ 2,540,219	\$ 13,839,756
5820 Total All Categories with Capital Contingencies	\$ 35,895,555	\$ 18,811,839	\$ 14,272,696

CAPITAL CONTINGENCIES TOTAL

	FY2025	FY2026 Proje	ctions	Difference	% of Difference	% of Operating
Operating Budget	Appropriation	Obligation	ns	FY25 to FY26	FY25 to FY26	Budget
Personnel	\$ 1,516,305	\$ 1,69	5,556	\$ 179,250	12%	12%
Commodities	\$ 420,750	\$ 59	7,750	\$ 177,000	42%	4%
Contractual	\$ 11,092,912	\$ 11,54	6,450	\$ 453,538	4%	83%
Total Operating	\$ 13,029,967	\$ 13,8	39,756	\$ 809,789	6%	100%
New Capital	\$ 1,781,877	\$ 43	2,940	\$ (1,348,937)	-76%	