

AGREEMENT
BETWEEN THE COUNTY OF DUPAGE, ILLINOIS
AND CHRISTOPHER B. BURKE ENGINEERING, LTD.
PROFESSIONAL PHASE I - PRELIMINARY ENGINEERING SERVICES
FOR TRAFFIC SIGNAL MODERNIZATION & FLASHING YELLOW ARROW IMPLEMENTATION
AT CH 38/63RD STREET - BELMONT ROAD TO WILLIAMS STREET
Section No. 26-00288-06-SP

This professional services agreement (hereinafter referred to as the AGREEMENT), made this _____ day of _____, 2026 between the County of DuPage, a body corporate and politic, with offices at 421 North County Farm Road, Wheaton, Illinois (hereinafter referred to as the COUNTY) and Christopher B. Burke, Ltd., licensed to do business in the State of Illinois, with offices at 9575 W. Higgins Road, Rosemont, Illinois 60018 (hereinafter referred to as the CONSULTANT). The COUNTY and the CONSULTANT are hereinafter sometimes individually referred to as a "party" or together as the "parties."

RECITALS

WHEREAS, the COUNTY by virtue of its power set forth in "Counties Code" (55 ILCS 5/5-1001 *et seq.*) and "Illinois Highway Code" (605 ILCS 5/5-101 *et seq.*) is authorized to enter into this AGREEMENT; and

WHEREAS, the COUNTY requires professional Phase I-preliminary engineering services for traffic signal modernization and flashing yellow arrow implementation at CH38/63rd Street intersections from Belmont Road to Williams Street, Section No. 26-00288-06-SP (hereinafter referred to as PROJECT); and

WHEREAS, the CONSULTANT has experience and expertise in this area and is in the business of providing such professional preliminary engineering services and is willing to perform the required services for an amount not to exceed \$268,216.00; and

WHEREAS, the CONSULTANT acknowledges that it is pre-qualified with the Illinois Department of Transportation (IDOT) for the work covered by this AGREEMENT and is in good standing and has not been barred from performing work for IDOT; and

WHEREAS, the COUNTY has adopted a Stormwater Ordinance. The CONSULTANT acknowledges the necessary oversight to ensure compliance with the Stormwater Ordinance in the event the PROJECT necessitates this scope of work; and

WHEREAS, the COUNTY has an existing working relationship with the CONSULTANT.

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise, and agree as follows:

1.0 INCORPORATION AND CONSTRUCTION

- 1.1 All recitals set forth above are incorporated herein and made part thereof, the same constituting the factual basis for this AGREEMENT.
- 1.2 The headings of the paragraphs and subparagraphs of this AGREEMENT are inserted for convenience of reference only and shall not be deemed to constitute part of this AGREEMENT or to affect the construction hereof.
- 1.3 The exhibits referenced in this AGREEMENT shall be deemed incorporated herein and made a part hereof.

2.0 SCOPE OF SERVICES

- 2.1 Services are to be provided by the CONSULTANT according to the Scope of Work, specified as Exhibit A, attached hereto. The CONSULTANT shall complete all the services set forth in said exhibit for the compensation set forth in Section 7.0, below, unless otherwise modified as provided herein. The CONSULTANT agrees to obtain all necessary permits requested by the COUNTY when required to do so.
- 2.2 The CONSULTANT shall prepare and distribute meeting minutes within seven (7) days following any meetings between the COUNTY or other group and the CONSULTANT concerning the PROJECT.
- 2.3 The COUNTY may, from time to time, request changes in the Scope of Work in this Agreement. Any such changes, including any increase or decrease in the CONSULTANT'S compensation and Scope of Work, shall be documented by an amendment to this AGREEMENT in accordance with Section 14.0 of this AGREEMENT, except as allowed in Paragraph 15.3, below.
- 2.4 The relationship of the CONSULTANT to the COUNTY is that of independent contractor, and nothing in this AGREEMENT is intended nor shall be construed to create an agency, employment, joint venture relationship, or any other relationship allowing the COUNTY to exercise control or direction over the manner or method by which the CONSULTANT or its sub-contractors/sub-consultants provide services hereunder. Neither the CONSULTANT

nor the CONSULTANT'S employees shall be entitled to receive any COUNTY benefits. The CONSULTANT shall be solely responsible for the payment of all taxes and withholdings required by law which may become due regarding any compensation paid by the COUNTY to the CONSULTANT.

- 2.5 Services deemed to be a professional service under this AGREEMENT shall be performed and/or supervised by individuals licensed to practice by the State of Illinois in the applicable professional discipline.
- 2.6 Neither the CONSULTANT, nor the CONSULTANT'S employees, shall be retained as expert witnesses by the COUNTY except as by separate agreement.

3.0 NOTICE TO PROCEED

- 3.1 Authorization to proceed shall be given on behalf of the COUNTY by the Director of Transportation (hereinafter referred to as the "Director"), in the form of a written Notice to Proceed following execution of the AGREEMENT by the County Board Chairman.

Authorization to proceed with various tasks described in Exhibit A will be given to the CONSULTANT by representatives of the Division of Transportation.

- 3.2 In addition to the Notice to Proceed, the Director, or his/her designee, may, on behalf of the COUNTY, approve, deny, receive, accept, or reject any submission, notices, or invoices from or by the CONSULTANT, as provided for in this AGREEMENT, including, but not limited to, acts performed in accordance with Paragraphs 3.3, 4.1, 5.2, 6.1, 7.2, 7.3, 7.4, 8.2, 8.3, 15.3 and 21.2, as well as any requirements contained in Exhibits A and C attached hereto.
- 3.3 The CONSULTANT shall not perform additional work related to a submittal until the COUNTY has completed its review of the submittal, unless otherwise directed in writing by the Director or his designee. The CONSULTANT may continue to work on items unrelated to the submittal under review by the COUNTY.

4.0 TECHNICAL SUBCONSULTANTS

- 4.1 The prior written approval of the COUNTY shall be required before the CONSULTANT hires any sub-consultant(s) to complete COUNTY-ordered technical or professional tasks or work under the terms of this AGREEMENT. COUNTY approval of sub-consultant(s) includes approval of any new employee rates (Exhibit C) and/or fee schedule as referenced in Paragraph 7.3.

- 4.2 The CONSULTANT shall supervise any sub-consultant(s) hired by the CONSULTANT and the CONSULTANT shall be solely responsible for any and all work performed by said sub-consultant, or sub-consultants, in the same manner and with the same liability as if performed by the CONSULTANT.
- 4.3 The CONSULTANT shall require any sub-consultant hired for the performance of any work or activity in connection to this AGREEMENT to agree and covenant that the sub-consultant also meets the terms of Sections 8.0 and 13.0 and Paragraph 26.4 of this AGREEMENT and shall fully comply therewith while engaged by the CONSULTANT in work for the COUNTY on the PROJECT.

5.0 TIME FOR PERFORMANCE

- 5.1 The CONSULTANT shall commence work to meet the requirements for professional services on the PROJECT after the COUNTY issues its written Notice to Proceed. The COUNTY is not liable and will not pay the CONSULTANT for any work performed before the date of the Notice to Proceed.
- 5.2 Unless otherwise defined in Exhibit A the CONSULTANT shall submit a schedule for completion of the PROJECT within ten (10) days of the written Notice to Proceed. The schedule is subject to approval by the COUNTY. All of the services required hereunder shall be completed by May 31, 2028, unless the term of this AGREEMENT is extended in conformity with Section 15 below.
- 5.3 If the CONSULTANT is delayed at any time in the progress of the PROJECT by any act or neglect of the COUNTY or by any employee of the COUNTY or by changes ordered by the COUNTY, or any other causes beyond the CONSULTANT'S control, the sole remedy and allowance shall be an extension of time for completion. Such extension shall be that which is determined reasonable by the COUNTY upon consultation with the CONSULTANT. The CONSULTANT shall accept and bear all other costs, expenses and liabilities that may result from such delay.

6.0 DELIVERABLES

- 6.1. The CONSULTANT shall provide the COUNTY on or before the expiration of this AGREEMENT, or promptly after notice of termination, or when the Director directs, the deliverables specified in Exhibit A or as otherwise agreed to by the COUNTY and CONSULTANT.

7.0 COMPENSATION

- 7.1. The COUNTY shall pay the CONSULTANT for services rendered and shall only pay in accordance with the provisions of this AGREEMENT. The COUNTY shall not be obligated to pay for any services not in compliance with this AGREEMENT.
- 7.2. Total payments to the CONSULTANT under the terms of this AGREEMENT shall not under any circumstances exceed \$268,216.00. This amount is a "not to exceed" amount. In the event the COUNTY directs the CONSULTANT to perform services which would cause the stated amount to be exceeded, the CONSULTANT shall not be responsible for such services until this AGREEMENT is modified pursuant to Article 14.0.
- 7.3 For services performed by the CONSULTANT, the COUNTY shall pay a cost-plus fixed fee of \$268,216.00. This total fee includes any and all direct labor, direct costs, overhead and the fixed fee, which are all costs the CONSULTANT will be compensated for in its performance of the work defined in Exhibit A.

A chart listing the hourly rate ranges for the CONSULTANT'S staff and approved sub-consultant's staff, identified by classification, is attached and incorporated hereto as Exhibit C. The CONSULTANT may request adjustments to the hourly rate ranges and additions or deletions to the position classifications to/from Exhibit C which will be subject to approval by the COUNTY provided the adjustment(s) do not exceed the total compensation as stated herein subject to the following:

- 7.3a The COUNTY retains the authority to limit the maximum rate per classification on Exhibit C and the maximum rate allowed (as listed at bottom of Exhibit C) at the time of execution of this AGREEMENT shall not increase for the duration of this AGREEMENT.
- 7.3b The CONSULTANT (and each Sub-Consultant) may only change the classifications and/or rates stated in Exhibit C once per calendar year;
- 7.3c Fees may not be changed prior to one hundred twenty (120) days from the date of execution of this AGREEMENT; and
- 7.3d The CONSULTANT shall provide the COUNTY with forty-five (45) days' notice of any proposed fee change. The CONSULTANT shall not invoice the COUNTY at an increased fee without compliance to the notice requirements listed above or as otherwise permitted by COUNTY.

It is the sole responsibility of the CONSULTANT to provide the COUNTY with a current Exhibit C (including Exhibit C for approved sub-consultant(s)) when invoices are submitted for the PROJECT.

- 7.4 Direct costs, which are included in the total fees referenced in paragraph 7.3 above, are expenses for supplies and materials to be paid for by the COUNTY for completion of all services that is the subject of this AGREEMENT as referenced on the attached Direct Costs Check Sheet made a part hereof and incorporated herein by reference. The COUNTY shall pay direct costs referenced on the Direct Costs Check Sheet without any markups added and the CONSULTANT shall include copies of receipts for all direct expenses more than \$25 from suppliers for expendable materials with its invoice to the COUNTY.
- 7.5 If the scope of work for this AGREEMENT includes the use of job classifications covered by the prevailing rate of wages, the prevailing rate must be reflected in the cost estimate for this AGREEMENT. The rates have been ascertained and certified by the Illinois Department of Labor for the locality in which work is to be performed. If the Illinois Department of Labor revises the prevailing rates of wages to be paid, as listed in the specification of rates, the CONSULTANT may not pay less than the revised rates of wages. Current wage rate information shall be obtained by visiting the Illinois Department of Labor web site at <http://www.state.il.us/agency/idol/> or calling 312-793-2800. It is the responsibility of the CONSULTANT to review the rates applicable to the work in this AGREEMENT, at regular intervals, in order to insure the timely payment of current rates. Provision of this information to the CONSULTANT, by means of the Illinois Department of Labor web site, satisfies the notification of revisions by the COUNTY to the CONSULTANT pursuant to the Act, and the CONSULTANT agrees that no additional notice is required. The CONSULTANT shall notify each of its sub-consultants of the revised rates of wages.
- 7.6 The CONSULTANT shall submit invoices for services rendered including any allowable expenses, to the COUNTY. All invoices shall include a remittance address. The COUNTY shall not be required to pay the CONSULTANT more often than monthly. Each invoice shall be submitted in a format agreed to in advance by the COUNTY. Each invoice shall also include a progress report that describes work completed for the invoice period, anticipated work for the next invoice period, outstanding issues or items that require a response, whether the work is progressing according to the approved schedule, and a discussion of the budget status. The CONSULTANT shall provide the COUNTY with a valid taxpayer identification number prior to making any request for compensation. Payment will not be

made for services completed or expenses incurred more than six-months (180 days) prior to submission of any invoice and any statute of limitations to the contrary is hereby waived. The CONSULTANT shall submit detailed itemized certified timesheets as additional documentation for the invoiced services. Timesheets must include names, dates, times and service being billed for on the invoice.

- 7.7 Upon approval of properly documented invoices, the COUNTY shall reimburse the CONSULTANT the amount invoiced for services completed in accordance with this AGREEMENT, provided that the amount invoiced together with the amounts of previous partial payments do not exceed the total compensation specified in this AGREEMENT. The COUNTY may not deny a properly documented claim for compensation, in whole or in part, without cause. The COUNTY shall pay all invoices pursuant to 50 ILCS 505, "Local Government Prompt Payment Act."
- 7.8 In the event of any overcharge by the CONSULTANT, the CONSULTANT shall refund the COUNTY within thirty (30) days of discovery of said overcharge by the CONSULTANT or notice to the CONSULTANT by the COUNTY. The COUNTY reserves the right to offset any overcharges against any amounts due and owing the CONSULTANT under this or any other AGREEMENT between the parties. The COUNTY shall be entitled to the statutory interest rate for judgments under Illinois law for any overcharges not timely refunded (or credited) in accord with this provision, which interest shall be in addition to any other remedies the COUNTY may have under the law or this AGREEMENT.
- 7.9 Upon acceptance of all deliverables specified in Exhibit A of this AGREEMENT, final payment shall be made to the CONSULTANT, including any retainage.

8.0 CONSULTANT'S INSURANCE

- 8.1 The CONSULTANT shall maintain, at its sole expense, insurance coverage including:
- 8.1.a **Worker's Compensation Insurance** in the statutory amounts.
- 8.1.b **Employer's Liability Insurance** in an amount not less than one million dollars (\$1,000,000.00) each accident/injury and one million dollars (\$1,000,000.00) each employee/disease.
- 8.1.c **Commercial (Comprehensive) General Liability Insurance**, (including contractual liability) with a limit of not less than three million dollars (\$3,000,000.00)

aggregate; including limits of not less than two million dollars (\$2,000,000.00) per occurrence, and one million dollars (\$1,000,000.00) excess liability. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation, DuPage County Division of Transportation, its' Officers, Elected Officials, and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**

8.1.d **Commercial (Comprehensive) Automobile Liability Insurance** with minimum limits of at least one million dollars (\$1,000,000.00) for any one person and one million dollars (\$1,000,000.00) for any one occurrence of death, bodily injury or property damage in the aggregate annually. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**

8.1.e **Professional Liability Insurance (Errors and Omissions)** shall be provided with minimum limits of at least one million dollars (\$1,000,000.00) per incident/two million dollars (\$2,000,000.00) aggregate during the term of this AGREEMENT and shall be maintained in the form of an additional endorsement for a period of four (4) years after the date of the final payment for this AGREEMENT. The CONSULTANT shall provide the COUNTY endorsements at the beginning of each year evidencing same or a new carrier policy that has a retroactive date prior to the date of this AGREEMENT.

8.2 It shall be the duty of the CONSULTANT to provide to the COUNTY copies of the CONSULTANT'S Certificates of Insurance, as well as all applicable coverage and cancellation endorsements before issuance of a Notice to Proceed. It is the further duty of the CONSULTANT to immediately notify the COUNTY if any insurance required under this AGREEMENT has been cancelled, materially changed, or renewal has been refused, and the CONSULTANT shall immediately suspend all work in progress and take the necessary steps to purchase, maintain and provide the required insurance coverage. If a suspension of work should occur due to insurance requirements, upon verification by the COUNTY of the CONSULTANT curing any breach of its required insurance coverage, the COUNTY

shall notify the CONSULTANT that the CONSULTANT can resume work under this AGREEMENT. The CONSULTANT shall accept and bear all costs that may result from the cancellation of this AGREEMENT due to CONSULTANT'S failure to provide and maintain the required insurance.

- 8.3 The coverage limits required under subparagraphs 8.1.c and 8.1.d above may be satisfied through a combination of primary and excess coverage. The insurance required to be purchased and maintained by the CONSULTANT shall be provided by an insurance company acceptable to the COUNTY, and except for the insurance required in subparagraph 8.1.e licensed to do business in the State of Illinois; and shall include at least the specific coverage and be written for not less than the limits of the liability specified herein or required by law or regulation whichever is greater; and shall be so endorsed that the coverage afforded will not be canceled or materially changed until at least sixty (60) days prior written notice has been given to the COUNTY except for cancellation due to non-payment of premium for which at least fifteen (15) days prior written notice (five days allowed for mailing time) has been given to the COUNTY. If the CONSULTANT is satisfying insurance required through a combination of primary and excess coverage, the CONSULTANT shall require that said excess/umbrella liability policy include in the "Who is Insured" pages of the excess/umbrella policy wording such as "Any other person or organization you have agreed in a written contract to provide additional insurance" or wording to that effect. The CONSULTANT shall provide a copy of said section of the excess/umbrella liability policy upon request by the COUNTY.
- 8.4 The CONSULTANT shall require all approved sub-consultants, anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable under this AGREEMENT to maintain the same insurance required of the CONSULTANT, including naming the COUNTY as an additional insured in the same coverage types and amounts as the CONSULTANT, per Section 8.0. The COUNTY retains the right to obtain evidence of sub-consultants' insurance coverage at any time.

9.0 INDEMNIFICATION

- 9.1 The CONSULTANT shall, to the extent permitted by law indemnify, hold harmless and defend the COUNTY, its officials, officers, agents, and employees from and against all liability, claims, suits, demands, proceedings and actions, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the CONSULTANT'S

negligent or willful acts, errors or omissions in its performance under this AGREEMENT.

- 9.2 Nothing contained herein shall be construed as prohibiting the COUNTY, its officials, directors, officers and employees from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Pursuant to Illinois law, any attorney representing the COUNTY, under this paragraph or paragraph 9.1, who is not already an Assistant State's Attorney, is to be appointed a Special Assistant State's Attorney, in accordance with the applicable law. The COUNTY'S participation in its defense shall not remove the CONSULTANT'S duty to indemnify, defend, and hold the COUNTY harmless, as set forth above.
- 9.3 Any indemnity as provided in this AGREEMENT shall not be limited by reason of the enumeration of any insurance coverage herein provided. The CONSULTANT'S indemnification of the COUNTY shall survive the termination, or expiration, of this AGREEMENT.
- 9.4 The COUNTY does not waive, by these indemnity requirements, any defenses or protections under the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1 et seq.) or otherwise available to it, or to the CONSULTANT, under the law.

10.0 SATISFACTORY PERFORMANCE

- 10.1 The COUNTY is entering into an AGREEMENT with this CONSULTANT because the CONSULTANT professes to the COUNTY that it will employ the standard of care within its profession in the performance of the services herein contracted. Accordingly, the CONSULTANT'S and sub-consultant(s) standard of performance under the terms of this AGREEMENT shall be that which is to the satisfaction of the COUNTY and meets the quality and standards commonly provided by similar professional engineering firms practicing in the COUNTY and the State of Illinois.
- 10.2 In the event there are no similar professional firms practicing in DuPage County, Illinois, with respect to the type of work for which this CONSULTANT has been engaged, the CONSULTANT'S services shall be performed in a manner consistent with the customary skill and care of its profession.
- 10.3 If any errors, omissions, or acts, intentional or negligent, are made by the CONSULTANT, or its' sub-consultant(s), in any phase of the work, the correction of which requires additional field or office work, the CONSULTANT shall be required to perform such additional work as may be necessary to remedy same

without undue delay and without charge to the COUNTY. In the event any errors or omissions are detected after the expiration or termination of the AGREEMENT, the CONSULTANT may at the COUNTY'S option have the responsibility to cure same under this provision.

- 10.4 Acceptance of the work shall not relieve the CONSULTANT of the responsibility for the quality of its work, nor its liability for loss or damage resulting from any errors, omissions, or negligent or willful acts by the CONSULTANT or its sub-consultants.

11.0 BREACH OF CONTRACT

- 11.1 In the event of any breach of this AGREEMENT, the non-breaching party shall give notice to the breaching party stating with particularity the nature of the alleged breach, and the breaching party shall be allowed a reasonable opportunity to cure said breach. Either party's failure to timely cure any breach of this AGREEMENT shall relieve the other party of the requirement to give thirty (30) days' notice for termination of this AGREEMENT in accordance with Paragraph 16.1, below, and in such a case, ten (10) days' written notice to the breaching party is sufficient notice. Notwithstanding the above term, the CONSULTANT'S failure to maintain insurance in accordance with Section 8.0, above, or in the event of any of the contingencies described in Paragraph 16.1 below, shall be grounds for the COUNTY'S immediate termination of this AGREEMENT. Any breach of any covenant or term of this AGREEMENT by one or more of the CONSULTANT'S sub-consultants shall be deemed a breach by CONSULTANT subject to the terms of this AGREEMENT.

12.0 OWNERSHIP OF DOCUMENTS

- 12.1 The CONSULTANT agrees that any and all deliverables prepared for the COUNTY under the terms of this AGREEMENT shall be properly arranged, indexed and delivered to the COUNTY as provided in paragraph 6.1. An electronic copy of all applicable deliverables, in a format designated by the COUNTY'S representative, shall be provided to the COUNTY.
- 12.2 The documents and materials made or maintained under this AGREEMENT shall be and will remain the property of the COUNTY which shall have the right to use same without restriction or limitation and without compensation to the CONSULTANT other than as provided in this AGREEMENT. The CONSULTANT waives any copyright interest in said deliverables.

- 12.3 The COUNTY acknowledges that the use of information that becomes the property of the COUNTY pursuant to Paragraph 12.2, for purposes other than those contemplated in this AGREEMENT, shall be at the COUNTY'S sole risk.
- 12.4 The CONSULTANT may, at its sole expense, reproduce and maintain copies of deliverables provided to the COUNTY.

13.0 COMPLIANCE WITH THE LAW AND OTHER AUTHORITIES

- 13.1 The CONSULTANT, and sub-consultant(s), shall comply with Federal, State and Local statutes, ordinances and regulations and obtain permits, licenses, or other mandated approvals, whenever applicable.
- 13.2 The CONSULTANT, and sub-consultant(s), shall not discriminate against any worker, job applicant, employee or any member of the public, because of race, creed, color, sex, age, handicap, or national origin, or otherwise commit an unfair employment practice. The CONSULTANT, and sub-consultant(s), shall comply with the provisions of the Illinois Human Rights Act, as amended, 775 ILCS 5/-101, *et seq.*, and with all rules and regulations established by the Department of Human Rights.
- 13.3 The CONSULTANT, by its signature on this AGREEMENT, certifies that it has not been barred from being awarded a contract or subcontract under the Illinois Procurement Code, 30 ILCS 500/1-1, *et seq.*; and further certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Illinois Criminal Code (Illinois Compiled Statutes, Chapter 720, paragraph 5/33E-3).
- 13.4 The CONSULTANT, by its signature on this AGREEMENT, certifies that no payment, gratuity or offer of employment, except as permitted by the Illinois State Gift Ban Act and the County of DuPage Ethics Ordinance, was made by or to the CONSULTANT, or CONSULTANT'S personnel, in relation to this AGREEMENT. The CONSULTANT has also executed the attached Ethics Disclosure Statement that is made a part hereof and agrees to update contribution information on an ongoing basis during the life of the AGREEMENT as required by said Ordinance.
- 13.5 The CONSULTANT covenants that it has no conflicting public or private interest and shall not acquire directly or indirectly any such interest which would conflict in any manner with the performance of the CONSULTANT'S services under this AGREEMENT.

13.6 In accordance with the Vendor Information Reporting Act (35 ILCS 200/18-50.2), the COUNTY is required to collect and electronically publish data from all consultants and subconsultants as to: (1) whether they are a minority-owned, women-owned or veteran-owned business as defined by the Business Enterprise for Minorities, Women and Persons with Disabilities Act (30 ILCS 575/.01 et seq.); and (2) whether the consultant or any subconsultants are self-certifying or whether they hold certifications for those above-referenced categories. If self-certifying, the consultants and subconsultants shall disclose whether they qualify as a small business under federal Small Business Administration standards. In compliance with the Vendor Information Reporting Act, within 60 calendar days of the COUNTY'S award of the contract for work covered under this AGREEMENT, the awarded consultant, and each subconsultant, must complete the Awarded Vendor Questionnaire. (Found at <https://mwv.dupagecounty.gov/>).

13.7 The CONSULTANT acknowledges knowledge of the COUNTY'S Procurement Ordinance, which is hereby incorporated in this AGREEMENT, and has had an opportunity to review it. The CONSULTANT agrees to submit changes for Scope of Work or compensation in accordance with said Ordinance.

14.0 MODIFICATION OR AMENDMENT

14.1 The parties may modify or amend terms of this AGREEMENT only by a written document duly approved and executed by both parties.

14.2 The CONSULTANT agrees to submit changes for Scope of Work or compensation on a COUNTY designated form.

15.0 TERM OF THIS AGREEMENT

15.1 The term of this AGREEMENT shall begin on the date the AGREEMENT is fully executed, and shall continue in full force and effect until the earlier of the following occurs:

- (a) The termination of this AGREEMENT in accordance with the terms of Section 16.0, or
- (b) The expiration of this AGREEMENT on May 31, 2028, or to a new date agreed upon by the parties, or
- (c) The completion by the CONSULTANT and the COUNTY of their respective obligations under this AGREEMENT, in the event such completion occurs before May 31, 2028.

15.2 The CONSULTANT shall not perform any work under this AGREEMENT after the expiration date set forth in Paragraph 15.1(b), above, or after the early termination of this AGREEMENT. The COUNTY is not liable and will not reimburse the CONSULTANT for any work performed after the expiration or termination date of the AGREEMENT. However, nothing herein shall be construed so as to relieve the COUNTY of its obligation to pay the CONSULTANT for work satisfactorily performed prior to expiration or termination of the AGREEMENT and delivered in accordance with Paragraph 6.1, above.

15.3 The term for performing this AGREEMENT may be amended by a Change Order, or other COUNTY designated form, signed by both parties without formal amendment pursuant to paragraph 14.1 above.

16.0 TERMINATION

16.1 Except as otherwise set forth in this AGREEMENT, either party shall have the right to terminate this AGREEMENT for any cause or without cause thirty (30) days after having served written notice upon the other party, except in the event of CONSULTANT'S failure to maintain suitable insurance at the requisite coverage amounts, insolvency, bankruptcy or receivership, or if the CONSULTANT is barred from contracting with any unit of government, or is subsequently convicted or charged with a violation of any of the statutes or ordinances identified in Section 13.0, above, in which case termination shall be effective immediately upon receipt of notice from COUNTY at COUNTY'S election.

16.2 Upon such termination, the liabilities of the parties to this AGREEMENT shall cease, but they shall not be relieved of the duty to perform their obligations up to the date of termination, or to pay for services rendered prior to termination. There shall be no termination expenses.

16.3 Upon termination of the AGREEMENT, all data, work products, reports and documents produced because of this AGREEMENT shall become the property of the COUNTY. Further, the CONSULTANT shall provide all deliverables within fourteen (14) days of termination of this AGREEMENT in accordance with the other provisions of this AGREEMENT.

17.0 ENTIRE AGREEMENT

17.1 This AGREEMENT, including matters incorporated herein, contains the entire agreement between the parties.

- 17.2 There are no other covenants, warranties, representations, promises, conditions or understandings; either oral or written, other than those contained herein.
- 17.3 This AGREEMENT may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original and all of which shall constitute the same instrument.
- 17.4 In event of a conflict between the terms or conditions of this AGREEMENT and any term or condition found in any exhibit or attachment, the terms and conditions of this AGREEMENT shall prevail.

18.0 ASSIGNMENT

- 18.1 Either party may assign this AGREEMENT provided, however, the other party shall first approve such assignment, in writing.

19.0 SEVERABILITY

- 19.1 In the event, any provision of this AGREEMENT is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the AGREEMENT. The remainder of this AGREEMENT shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.
- 19.2 In the event of the contingency described in Paragraph 19.1, above, the parties shall make a good faith effort to amend this AGREEMENT pursuant to Paragraph 14.1, above, in order to remedy and, or, replace any provision declared unenforceable or invalid.

20.0 GOVERNING LAW

- 20.1 The laws of the State of Illinois shall govern this AGREEMENT as to both interpretation and performance.
- 20.2 The venue for resolving any disputes concerning the parties' respective performance under this AGREEMENT shall be the Judicial Circuit Court for DuPage County.

21.0 NOTICES

- 21.1 Any required notice shall be sent to the following addresses and parties:

Christopher B. Burke, LTD.
9575 W. Higgins Road, Suite 600
Rosemont, IL 60018
ATTN: Elizabeth Jensen, PE, PTOE
Head of Traffic Operations
PHONE: 847-823-0500
EMAIL: ejensen@cbbel.com

DuPage County Division of Transportation
421 N. County Farm Road
Wheaton, IL 60187
ATTN: Stephen M. Travia, PE
Director of Transportation & Facilities Management
PHONE: 630.407.6900
EMAIL: stephen.travia@dupagecounty.gov

21.2 All notices required to be given under the terms of this AGREEMENT shall be in writing and either (a) served personally during regular business hours; (8:00a.m.-4:30p.m. CST or CDT Monday-Friday); (b) served by facsimile transmission during regular business hours (8:00a.m.-4:30p.m.CST or CDT Monday-Friday); (c) served by certified or registered mail, return receipt requested, properly addressed with postage prepaid; or (d) served by email transmission during regular business hours (8:00 a.m. - 4:30 p.m. CST or CDT Monday-Friday), return receipt requested. Notices served personally, or by email transmission shall be effective upon receipt, and notices served by mail shall be effective upon receipt as verified by the United States Postal Service. Each party may designate a new location for service of notices by serving notice thereof in accordance with the requirements of this Paragraph, and without compliance to the amendment procedures set forth in Paragraph 14.1, above.

22.0 WAIVER OF/FAILURE TO ENFORCE BREACH

22.1 The parties agree that the waiver of, or failure to enforce, any breach of this AGREEMENT shall not be construed, or otherwise operate, as a waiver of any future breach of this AGREEMENT and shall not prevent the remaining party from enforcing this AGREEMENT with respect to a different breach.

23.0 FORCE MAJEURE

23.1 Neither party shall be liable for any delay or non-performance of their obligations caused by any contingency beyond their control including but not limited to Acts of God, war, civil unrest, strikes, walkouts, fires, or natural disasters.

24.0 ACCESS TO PROPERTY

- 24.1 The CONSULTANT shall make a reasonable effort to obtain access to property of a third party necessary for the performance of its obligations under this AGREEMENT. If the CONSULTANT is unable to obtain access to the property, the COUNTY shall be responsible for securing access for the CONSULTANT. In the event the COUNTY cannot secure access for the CONSULTANT, the COUNTY shall excuse the CONSULTANT from the performance of any work that necessitated such access. The CONSULTANT shall have no claim to compensation for any work excused under this provision. The COUNTY shall provide the CONSULTANT, upon the CONSULTANT'S request, proof of the COUNTY'S permission, or legal authority, to enter onto the property of a third party.
- 24.2 In the event of the following: a) it is necessary for the CONSULTANT to access the property of a third party in order for the CONSULTANT to perform its obligations under this AGREEMENT, and b) the COUNTY has obtained an easement, license or other grant of authority allowing the CONSULTANT to access such property; the CONSULTANT shall fully abide by and comply the terms and conditions of said authorizing instrument as though the CONSULTANT were a signatory thereto.

25.0 DISPOSAL OF SAMPLES AND HAZARDOUS SUBSTANCES

- 25.1 All non-hazardous samples and by-products from sampling processes performed in connection with the services provided under this AGREEMENT shall be disposed of by the CONSULTANT in accordance with applicable law. Any and all materials, including wastes that cannot be introduced back into the environment under existing law without additional treatment shall be deemed hazardous wastes, radioactive wastes, or hazardous substances ("Hazardous Substances") related to the services and the CONSULTANT shall notify the COUNTY if any hazardous substances are found on the project site. The CONSULTANT shall not arrange or otherwise dispose of Hazardous Substances under this AGREEMENT. The CONSULTANT shall not make any determination relating to the selectin of a treatment, storage or disposal facility nor subcontract such activities through transporters or others.

26.0 QUALIFICATIONS

- 26.1 The CONSULTANT shall employ only persons duly licensed or registered in the appropriate category in responsible charge of all elements of the work covered under this AGREEMENT, for

which Illinois Statutes require license or registration and further shall employ only well qualified persons in responsible charge of any elements of the work covered under this AGREEMENT, all subject to COUNTY approval.

26.2 The CONSULTANT'S key personnel specified in the AGREEMENT, Elizabeth Jensen, Head of Traffic Operations, shall be considered essential to the work covered under this AGREEMENT. If for any reason, substitution of a key person becomes necessary, the CONSULTANT shall provide advance written notification of the substitution to the COUNTY. Such written notification (EXHIBIT D) shall include the proposed successor's name and resume of their qualifications. The COUNTY shall have the right to approve or reject the proposed successor.

26.3 Failure by the CONSULTANT to properly staff the PROJECT with qualified personnel shall be sufficient cause for the COUNTY to deny payment for services performed by unqualified personnel and will serve as a basis for cancellation of this AGREEMENT.

26.4 The CONSULTANT shall require any sub-consultant(s) utilized for the PROJECT to employ qualified persons to be the same extent such qualifications are required of the CONSULTANT'S personnel. The COUNTY shall have the same rights under Paragraph 26.3 above, with respect to the CONSULTANT'S sub-consultant(s) being properly staffed while engaged in the PROJECT.

IN WITNESS OF, the parties set their hands and seals as of the date first written above.

COUNTY OF DUPAGE

CHRISTOPHER B. BURKE, LTD.

Deborah A. Conroy
Chair, DuPage County Board

Michael Kerr
President

ATTEST BY:

ATTEST BY:

Jean Kaczmarek
County Clerk

BY: _____

Print
Name: _____

Title: _____

DuPage County Division of Transportation
Estimate of Labor Expenses

CH 38/63rd Street Traffic Signal Modernization and Flashing Yellow Arrow Corridor Expansion #2 Project
Section No.: 26-00288-06-SP
Phase I Engineering Services

Personnel & Hours																												
Classification	Subtotals	Engineer VI	Engineer V	Engineer IV	Engineer III	Engineer I/II	CAD Tech II	GIS Specialist III	Survey IV	Survey III	Senior Survey/Crew Chief II	Survey Crew Chief I	Associate 1	Associate 2	Designer 3	Program Manager	Project Manager	Senior Engineer	Assoc. Principal II	Senior Consultant I	Senior Scientist PM I	Environmental Engineer PM I	Assistant PM Scientist	Technical Graphics Tech.	Assistant PM Engineer	Scientist SI	Admin Various	Hours
IX. Coordination Meetings	48																											
Kick-Off Meeting		2		4	12																							18
IDOT Meeting 1		2		3	3																							8
IDOT Meeting 2		1		3	3																							7
DuDOT Meeting 1		2		3	3																							8
DuDOT Meeting 2		1		3	3																							7
X. Public Involvement/Stakeholder	66																											
Local Stakeholder Meeting 1		1		4																								5
Local Stakeholder Meeting 2		1		4																								5
Content Development and Distribution				16			16	24																				56
XI. Project Management / QAQC	72																											
Subconsultant Coordination		24		24																								48
Quality Assurance/Quality Control		24																										24
XII. Unforeseen/Unexpected Work	200																											
Various Tasks As Directed		20		80	80		20																					200
Total:	1772	96	6	220	261	172	193	24	68	154	76	76	20	168	40	16	52	10	8	5	24	1	1	15	5	60	2	1772
% of Hours		5.4%	0.3%	12.4%	14.7%	9.7%	10.9%	1.4%	3.8%	8.7%	4.3%	4.3%	1.1%	9.5%	2.3%	0.9%	2.9%	0.6%	0.4%	0.3%	1.4%	0.1%	0.1%	0.8%	0.3%	3.4%	0.1%	100.0%

ATTACHMENT A:

SCOPE OF SERVICES

**CH 38/63RD STREET TRAFFIC SIGNAL MODERNIZATION AND FLASHING YELLOW
ARROW CORRIDOR EXPANSION #2 PROJECT**

June 17, 2026

Section No. 26-00288-06-SP

UNDERSTANDING OF THE ASSIGNMENT

CBBEL will coordinate and prepare documentation for Phase I design approval regarding the 63rd Street Traffic Signal Modernization and Flashing Yellow Arrow Implementation project. The project includes six (6) traffic signal modernizations located at: 63rd Street at Belmont Rd, 63rd Street at Woodward Ave, 63rd Street at Springside Ave, 63rd Street at Dunham Rd, 63rd Street at Fairview Ave, and 63rd Street at Williams St. The project seeks to implement flashing yellow arrows, retroreflective backplates, convert pedestal mounted signal heads to mast arm mounted signal heads, and provide one signal head per lane to improve safety along the 63rd Street project corridor while utilizing HSIP funds. The Phase I project scope will include data collection, survey, SUE, required environmental screenings, crash analysis, BLR 19100 assembly and submittal, initial ROW effort, coordination meetings, and public/stakeholder involvement.

SECTION I – SCOPE OF BASIC SERVICES

Task 1: Data Collection

CBBEL will conduct a field reconnaissance to each intersection and inventory the existing traffic signal equipment. The approved HSIP application is seeking to install accessible pedestrian signals (APS), pedestrian signal heads with countdown timers, retroreflective backplates, one traffic signal head per lane, and flashing yellow arrow (FYA) signal operation. The intersection of 63rd Street at Dunham Rd, 63rd Street at Fairview Ave, and 63rd Street at Williams St will also replace the existing bracket mounted signal heads for the side streets to mast arm mounted signal heads. CBBEL will determine if any of the existing equipment can be reused for the proposed condition on a location-by-location basis. The existing ROW information and traffic signal plans for each intersection as well as the existing interconnect will be collected from the County and reviewed as well.

Task 2: Topographical Survey

Gasperec Elberts will perform a topographical survey for the six intersections of: 63rd Street at Belmont Rd, 63rd Street at Woodward Ave, 63rd Street at Springside Ave, 63rd Street at

Dunham Rd, 63rd Street at Fairview Ave, and 63rd Street at Williams St. The topographic survey will include all curb lines within 250 ft of each intersection approach. The survey will pick up all above ground features including crosswalk data points and the existing curb line to the existing ROW line including above ground utilities and evidence of utilities. The survey will also include surveying ROW monuments at each intersection, ROW research and drafting the existing ROW into the deliverable file. In addition to providing two-dimensional survey in MicroStation format, Gasperec Elberts will provide linework and ADA area TIN file. See Gasperec Elberts scope for more information.

Task 3: Initial Plat of Highways Development

Gasperec Elberts will be developing the Plat of Highways for the project. Once ROW acquisition needs are identified for Phase I, this task will allow us to get a head start on the drafting and field work required for developing the Plat of Highways. Typically, Plats of Highways are not allowed to be submitted until Phase I Design Approval is given; CBBEL plans on requesting permission to submit plats early from IDOT during the Phase I Kickoff Meeting. This task includes highway plat submittals for three parcels.

Task 4: Utility Coordination

HBK will be leading the Subsurface Utility Engineering (SUE) Level B survey and utility coordination for the five intersections of: 63rd Street at Belmont Rd, 63rd Street at Woodward Ave, 63rd Street at Dunham Rd, 63rd Street at Fairview Ave, and 63rd Street at Williams St. 63rd Street at Springside Avenue will be a traffic signal modification, therefore SUE is not being requested at this location. The SUE Level B survey will cover 250 feet on the 63rd Street approaches and 50 ft on the side street approaches. As part of this task, HBK will use locating equipment to acquire more accurate locations of the utilities as well as draft the utilities using the previously acquired topographic survey as a base.

Task 5: Environmental

GZA will conduct the Preliminary Environmental Site Assessment (PESA) in accordance with IDOT BLR policy for each intersection within the project: 63rd Street at Belmont Rd, 63rd Street at Woodward Ave, 63rd Street at Springside Ave, 63rd Street at Dunham Rd, 63rd Street at Fairview Ave, and 63rd Street at Williams St. GZA will also develop wetland documentation such as Wetland and Waterway Delineation Report and other associated wetland documents that may be required by IDOT.

Task 6: Phase I ADA Design Plans

If required, CBBEL will provide the Phase I ADA design to ensure that adequate ROW exists to construct PROWAG compliant curb ramps within the existing ROW or to inform the

limits of the proposed ROW at each of the six intersections. This task includes 24 intersection corners total with 2 corners depicted on each 11" x 17" plan sheet. ADA detail sheets will be submitted to the County for review and comment prior to sending to IDOT BLRS.

Task 7: Crash Analysis

This task will include coordinating with DuPage County DOT staff as needed to review and incorporate Crash analysis as part of any required IDOT BLRS approval process.

In the event that additional crash data becomes available and requested by IDOT for inclusion, DuPage County DOT staff will provide the appropriate updates to the analysis or in the production of any required technical memorandum.

CBBEL to provide project management, and review, and incorporation of County provided work into other required work flows as needed. As part of this task CBBEL will fill out the Crash Analysis, Section 3, of the PDR (BLR Form 22210) for submittal to IDOT BLRS.

Task 8: Project Development Documentation — BLR 22210

This task includes the preparation and development of a BLR 22210 "Local Project Development Report Categorical Exclusions and Design Approval" document and associated attachments. CBBEL will assemble the BLR 22210 form, all supporting exhibits and revisions, for initial review by the County and ultimate review by IDOT and FHWA for Phase I Design Approval. Supporting exhibits include:

- Location Maps
- Functional Classification Maps
- Typical Sections
- Environmental Survey Request
- Preliminary Cost Estimate
- ROW Exhibits
- Preliminary TS Layout Exhibits
- Public Involvement Letters
- Affected Property Owner Letters
- Assembly of previously completed documents, such as the PESA executive summary, wetland documentation, and coordination meeting minutes.

If requested by IDOT, CBBEL will also complete the Design Variance form (BLR 22120) and justifications.

Task 9: Coordination Meetings

In addition to a “kick-off” meeting with IDOT Bureau of Locals Roads and DuPage County, CBBEL staff anticipates attending up to 2 meetings with IDOT (Region 1) Bureaus of Local Road and Streets (BLRS) and FHWA representatives on behalf of the County. This task will include the preparation and distribution of all meeting agendas, minutes and necessary exhibit/handouts. Also included in this task are 2 additional coordination meetings with the County for progress status and project planning.

Task 10: Public Involvement / Stakeholder

CBBEL anticipates attending up to two (2) local coordination meetings with the municipalities of Westmont and Downers Grove on behalf of the County. This task will include the preparation and distribution of all meeting agendas, minutes and necessary exhibit/handouts. In addition, work will include developing content for a public information campaign such as websites, social media, brochures, and newsletters. CBBEL attendance at a public meeting/hearing is not anticipated.

Task 11: Project Management and QAQC

This task includes coordination with subconsultants, progress reports, invoicing, as well as quality assurance hours and status updates.

Task 12: Unforeseen of Unexpected Work

At the direction of DuDOT, to account for unforeseen or unexpected work and additional tasks if requested by the County, 200 hours will be included in this line item. Each assignment under this task will be agreed upon by DuDOT, CBBEL, and/or if needed a subconsultant before proceeding. Usage of these hours will be tracked and reported.

DuPage County Traffic Signal Modernization – 63rd Street

June 15, 2026

Scope

GEC understands that Christopher Burke Engineering (CBBEL) is working with DuPage County to modernize the traffic signalization along 63rd Street in Downers Grove, Illinois. Six intersections are included in the project: Belmont Road, Woodward Avenue, Springside Avenue, Dunham Road, Fairview Avenue, and Williams Street.

Control

Set stable control and benchmarks relative to DuPage County Benchmarks for the 6 intersections using Coordinate System-IL State Plane East and Datum-NAD83 from DuPage Co. Set a minimum of 2 control points outside the 250 foot limits. Make tie sketches.

Boundary

Perform boundary recon to determine ROW at each intersection. Search available plats and records from DuPage County Recorder. Request records from DuDOT/IDOT. Resolve and annotate boundary.

Topo

Detailed ADA survey to be performed within 50 feet from the edge of pavement. Include data within crosswalks. Collect full topographic survey within 250 feet from the stop bar at each leg. Include rim elevation for all structures within the roadway. Note type of traffic signal (mast arm, combination, etc) with direction and include crosswalk signal button with height. Linework and ADA-area TIN to be mapped.

Utilities

All aboveground, visible evidence of utilities to be collected in the process of performing the topographic survey. Underground utility survey will be handled by others.

Quality Control / Quality Assurance

Quality Control / Quality Assurance Reviews for all work above.



May 14, 2026

via email: ejensen@cbbel.com

Elizabeth Jensen, PE, PTOE
Senior Project Manager, Traffic Operations
Christopher B. Burke Engineering, Ltd.
9575 W. Higgins Road – Suite 600
Rosemont, IL 60018

**Re: Phase I Environmental Services –
Traffic Signal Modernization & Flashing Yellow Implementation
63rd Street (Belmont Road to Williams Street)
Downers Grove and Westmont, DuPage County, IL
Proposal No.: 81.P013019.267**

Dear Ms. Jensen:

GZA Illinois, Inc. (GZA), is pleased to submit this proposal to Christopher B. Burke, Engineering, Ltd. (Client) to perform Phase I Environmental Services, including completion of a Preliminary Environmental Site Assessment (PESA) and wetland/waterway delineation and wetland/waterway verification. This proposal presents our project approach, the scope of services, and cost.

1. PROJECT UNDERSTANDING

We understand the DuPage County Division of Transportation (DuDOT) has requested separate scope documents for Phase I and II services, which are both be locally funded. Further, we understand DuDOT is seeking Phase I and Phase II engineering services for traffic signal modernizations on 63rd Street including six (6) intersection between Belmont Road and Williams Street (approximately 2.75-miles in length).

It is currently understood that limits associated with each intersection extend approximately 250-feet from the stop bar along the 63rd Street approaches and 50-feet from the stop bar on the side street approaches.

The scope of work is expected to include complete traffic signal modernization and implementation of flashing yellow arrow control at the intersections including:

- 63rd Street and Belmont Road;
- 63rd Street and Woodward Avenue;
- 63rd Street and Springside Avenue;
- 63rd Street and Dunham Road;
- 63rd Street and Fairview avenue; and
- 63rd street and Williams Street.



Known for excellence.
Built on trust.

GEOTECHNICAL
ENVIRONMENTAL
ECOLOGICAL
WATER
CONSTRUCTION
MANAGEMENT

GZA Illinois, Inc.
1301 West 22nd Street
Suite 510
Oak Brook, IL 60523
T: 630-684-9100
F: 630-928-0709

WWW.GZA.COM



2. SCOPE OF SERVICES

TASK 1 – Preliminary Environmental Site Assessment (PESA)

A PESA will be completed for local roads' portion of the project corridor, and the process will follow general protocols contained within:

- A Manual for Conducting Preliminary Environmental Site Assessments for Illinois Department of Transportation (IDOT) Highway Projects (Erdmann et al., 2012 – Revised 2014 -Circular 585).
- ASTM International (ASTM) standard 1527-21.
- Chapter 27-3 of the IDOT Bureau of Design and Environment (BDE) Manual. The IDOT BDE Manual was published in September 2010 and Revised December 31, 2025.
- IDOT Bureau of Local Roads and Streets (BLRS) Manual, Chapter 20-12, Special Waste (July 2013). The IDOT BLRS Manual was issued in April 2005 with Intermittent Revision December 2018.
- Public Act 96-1416.
- Clean Construction or Demolition Debris Fill Operations (CCDD) and Uncontaminated Soil Fill Operations: Amendments to 35 Illinois Administrative Code 1100. Effective on August 27, 2012.

Sub-Task A. Historical Research

The site's historical land use/ownership record will be developed from standard historical sources. Historic aerial photographs will be reviewed to identify land use over time and potential areas of environmental concern, such as areas of surface disturbance and outside storage.

Sub-Task B. Site Evaluation

Current environmental features and conditions of sites adjacent to the right-of-way/project area will be evaluated. A site walkover of potential right-of-way/project areas designated for excavation and/or acquisition will be conducted for first-hand evaluation of current environmental conditions within the project limits. All the features and conditions listed above will be investigated and as appropriate, documented in photographs. The land-use and housekeeping practices of adjacent properties will also be evaluated in accordance with ASTM protocols.

Sub-Task C. Records Review

We propose obtaining a corridor specific database for this project. A records review will be conducted to determine potential environmental concerns within the study area. It will include a search of standard state and federal environmental record databases in accordance with the specifications of ASTM standards. This search is based on the outline of the study area. Specifically, GZA will search each database to identify any potential sources requiring further investigation. As appropriate, Freedom of Information Act (FOIA) requests will be filed with the IEPA to obtain additional data pertaining to identified sites.

Sub-Task D. Report Preparation

One report summarizing the results of the evaluation will be prepared, including the following information:

- a) The project location and description
- b) Historical uses of corridor.
- c) The area geology and hydrology.
- d) The environmental status of sites adjacent to the corridor regarding chemical use and storage, underground and aboveground storage tanks, solid waste, special waste, hazardous waste, and PCBs.



- e) An analysis of the site inspection.
- f) A summary of the findings regarding environmental concerns. This will include IDOT's BDE Manual Chapter 27-3, Special Waste Procedures, and identification of Potentially Impacted Properties (PIPs) per Subpart F, Section 1100, 35 IAC, related to Clean Construction or Demolition Debris management.

TASK 2 – Wetland and Waterway Delineation and Report

GZA understands that regulated wetlands are potentially located within or adjacent to the project limits as described in Section 1. GZA proposes to conduct a wetland delineation for all areas within the project corridor in accordance with:

- The April 1, 2017, edition of the U. S. Army Corps of Engineers (USACE) Chicago District Regional Permit Program (RPP), revised January 10, 2020;
- The USACE *Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Midwest Region (Version 2.0)*, (Supplemental Wetland Manual); and
- The DuPage County, Countywide Stormwater and Flood Plain Ordinance, as amended in May of 2019.

In preparing this proposal, GZA has made the following assumptions.

- A Jurisdictional Determination, if required, is not included in this scope of work.
- Wetland mitigation design, plan preparation, monitoring, or management services are not included in this proposal.
- Wetland permitting is not included in this scope of services. If permitting with any agency is required, a separate scope of services and cost estimate will be prepared.
- Coordination for federal and state threatened and endangered species is not part of this scope of services.
- Coordination for historic or cultural resources is not part of this scope of services.

A. Off-Site Record/Document Review

The following records/documents will be reviewed prior to conducting field investigations. Soils information will be reviewed to determine the soil types encountered during the delineation procedures.

- Current and Historic Aerial Photographs;
- U.S. Geological Survey (USGS) Topographic Maps;
- U.S. Fish and Wildlife Service (USFWS), National Wetlands Inventory (NWI) Maps;
- Natural Resources Conservation Services (NRCS), Soil Survey of DuPage County;
- Hydric Soils of the United States;
- Federal Emergency Management Agency (FEMA), Flood Insurance Rate Maps (FIRM); and
- USGS Hydrologic Atlases.
- Hydric Soils of the United States; and
- DuPage County Wetland Inventory and Critical Wetlands Maps.

B. On-Site Investigation (Field Inventory)

GZA proposes to conduct on-site investigations of all potential wetlands within the project limits. Wetland delineation



field investigation activities include on-site testing for the presence of hydric soils, hydrophytic vegetation, and sufficient hydrology. A floristic quality assessment (FQA) will be conducted for each identified wetland. Functions of wetlands based on field observations will also be evaluated during the on-site investigation. The wetland and waterway perimeters within the project limits will be surveyed by GZA using a Global Positioning System (GPS) unit.

C. Wetland Report

A Wetland Delineation Report will be prepared summarizing the findings of the desktop review and the on-site investigation. This report will be submitted to the Client as a PDF only. This scope includes conducting a boundary verification with the appropriate agencies in order to meet the requirements of the DuPage Countywide Stormwater and Flood Plain Ordinance (See Task 3). The shapefiles of the wetland and surface water boundaries as surveyed in the field and verified by DuPage County will also be supplied to the Client. Specific items to be included in the report are as follows:

- Map showing the location, limits, and wetland boundaries within the project limits;
- Aerial photography depicting the limits of the delineated wetlands;
- USACE data sheets with FQAs, as required;
- Color photos of the wetlands and the data points; and
- Written description of wetland functional classification.

TASK 3 – Wetland and Waterway Boundary Verification

One wetland is anticipated to be present within or immediately adjacent to the project limits. DuPage County requires a boundary verification for wetlands and waterways, which is only valid for two years. The completion of a boundary verification with DuPage County for any delineated wetlands or waterways as part of Task 2 has been included within this scope of work.

Time is also included for the boundary verification submittal to DuPage County and one onsite meeting with DuPage County to complete the boundary verification. This task includes fees associated with obtaining a wetland boundary verification from DuPage County. Effective August 15, 2018, DuPage County has approved a revision to the stormwater permit review fees, which now includes a fee for wetland boundary verifications. The fees are as follows: development sites ≤5 acres is \$300 and > 5 acres is \$500. For this project, a fee of \$500.00 for the boundary verification is assumed.

Once the formal boundary verification has been completed with DuPage County, GZA will provide the Client the wetland report in PDF format as well as shapefiles of all wetlands and waterway/surface water boundaries.

TASK 4 – QA/QC

Time under this task includes QA/QC time for field investigations, resource reviews, health and safety plans, and reports as described above.

TASK 5 - Project Administration

Time under this task includes project administration activities that includes cost and schedule tracking; coordination with Client on authorized activities; report/memo production and other in-house management activities.



3. PROJECT COSTS

The estimated man-hours and project costs are tabulated in the attached IDOT Cost Estimate of Consultant Services (CECS) sheets using the Client requested BDE 3606 Fixed Raises DLM 2.80 format and supporting BDE 436 Direct Cost worksheet.

4. SCHEDULE

We anticipate work will begin for the PSI/CCDD within 5 days of the Notice to Proceed (NTP) and be completed within 10 to 12 weeks. This schedule can be expedited to meet the needs of Client and the project owner, as necessary.

Please indicate acceptance of this agreement by returning a signed copy of this agreement or a purchase order incorporating the terms of the agreement. We appreciate the opportunity to collaborate with you and look forward to the successful completion of the project. If you have any questions concerning our proposed scope of services or fees, please contact us.

5. TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES (Revised 11/20/2019 per CBBEL/GZA)

CONDITIONS OF ENGAGEMENT

The conditions of engagement are described in the attached Terms and Conditions for Professional Services. GZA’s report will be prepared on behalf of and for the exclusive use of Client. Client acknowledges and agrees that the report and the findings in the report shall not, in whole or in part, be disseminated or conveyed to any other party, or used or relied upon by any other party, in whole or in part, except for the specific purpose and to the specific parties alluded to above, without the written consent of GZA. GZA would be pleased to discuss the conditions associated with any additional dissemination, use, or reliance by other parties.

ACCEPTANCE

This agreement may be accepted by signing in the appropriate space below and returning one complete copy to GZA. Issuance of a Purchase Order implicitly acknowledges acceptance of this proposal. This proposal is valid for a period of 30 days from the date of issue.

We appreciate the opportunity to submit this proposal. Please feel free to contact the undersigned at (630) 684-9100 with any questions.

Very truly yours,

GZA Illinois, Inc.

Signature on File

Jeremy J. Reynolds, P.G.
Associate Principal

Signature on File

Jim Novak, P.W.S
Associate Principal

Attachments: Terms and Conditions



May 14, 2026
81.P013019.27 – Christopher B. Burke Engineering, Ltd.
Phase I: 63rd Street Signal Modernization (Belmont to Williams)
Downers Grove/Westmont, DuPage County, Illinois
ATTACHMENTS

ATTACHMENT 1
PROJECT INFORMATION

Professional Preliminary & Design Engineering Services Traffic Signal Modernization & Flashing Yellow Arrow Implementation on 63rd Street – from Belmont Road to Williams Street

Overview:

The Division of Transportation is in need of Phase I and Phase II engineering services for traffic signal modernizations on 63rd Street between the intersections of Belmont Road and Williams Street. The scope of work is expected to include complete traffic signal modernization and implementation of flashing yellow arrow control at the following six intersections: 63rd Street and Belmont Road Avenue, 63rd Street and Woodward Avenue, 63rd Street and Springside Avenue, 63rd Street and Dunham Road, 63rd Street and Fairview Avenue and 63rd Street and Williams Street. Intersection of 63rd Street and Main Street is excluded from the project, since it was improved to Protected Only Left phasing in 2019. Project received an award letter for HSIP funding in October 2025 with a deadline to maintain federal authorization at or before the State January 2029 letting.

Consultant Scope of Services:

Phase I preliminary engineering services are needed for all necessary work to receive Design Approval. This project is anticipated to be processed as a State Approved Categorical Exclusion (CE 1) with no report. Specific tasks include but are not limited to:

- Data collection and survey
- Environmental studies coordination including wetland and special waste evaluation
- Local coordination
- Intersection Design Study (IDS) if required by IDOT
- Prepare IDOT-required forms and documentation in support of securing Design Approval (State Approved CE w/no report)

Phase I engineering is expected to be completed 12 months after notice to proceed. Subject to satisfactory progress of Phase I engineering and mutual agreement, Phase II engineering will be negotiated near completion of Phase I.

Phase II design engineering services are required for the preparation of the plans, specifications and estimates (PS&E) package. Specific tasks include but are not limited to:

- Prepare detailed contract plans, specifications, special provisions, exhibits and other documents necessary for the project
- Prepare Contract Proposal and all necessary bidding documents for state letting
- Prepare estimates of cost and time
- Clean Construction & Demolition Debris (CCDD) certification
- Utility coordination
- Local/Agency coordination
- Secure and update as needed all necessary permits and environmental clearances
- Provide land acquisition services, including Plat of Highways, legal descriptions, appraisals, and negotiation services, for any land acquisition needs identified in Phase I

Phase II engineering is expected to be completed 24 months after notice to proceed and meet HSIP funding schedule (at or before January 2029 State Letting).

Project Parameters:

1. DuPage County will be the awarding and administering authority for the engineering contract.
2. The County has been awarded Highway Safety Improvement Program (HSIP) funding for construction.
3. The construction contract will be awarded by the Illinois Department of Transportation.
4. The estimated construction cost is \$2.5 million.
5. The prime firm must be IDOT prequalified in the following categories:
 - **Special Plans - Traffic Signals**
 - **Special Studies – Traffic**

Selection Criteria and Weighting:

1. Technical Approach and Key Considerations.....30%
2. Staffing Organization and Key Staff Capabilities.....30%
3. Firm Experience with Similar Projects25%
4. Strategies to Ensure Timely Completion of All Phases.....15%

The proposal should address both Phase I and Phase II Engineering services.

Proposal Requirements:

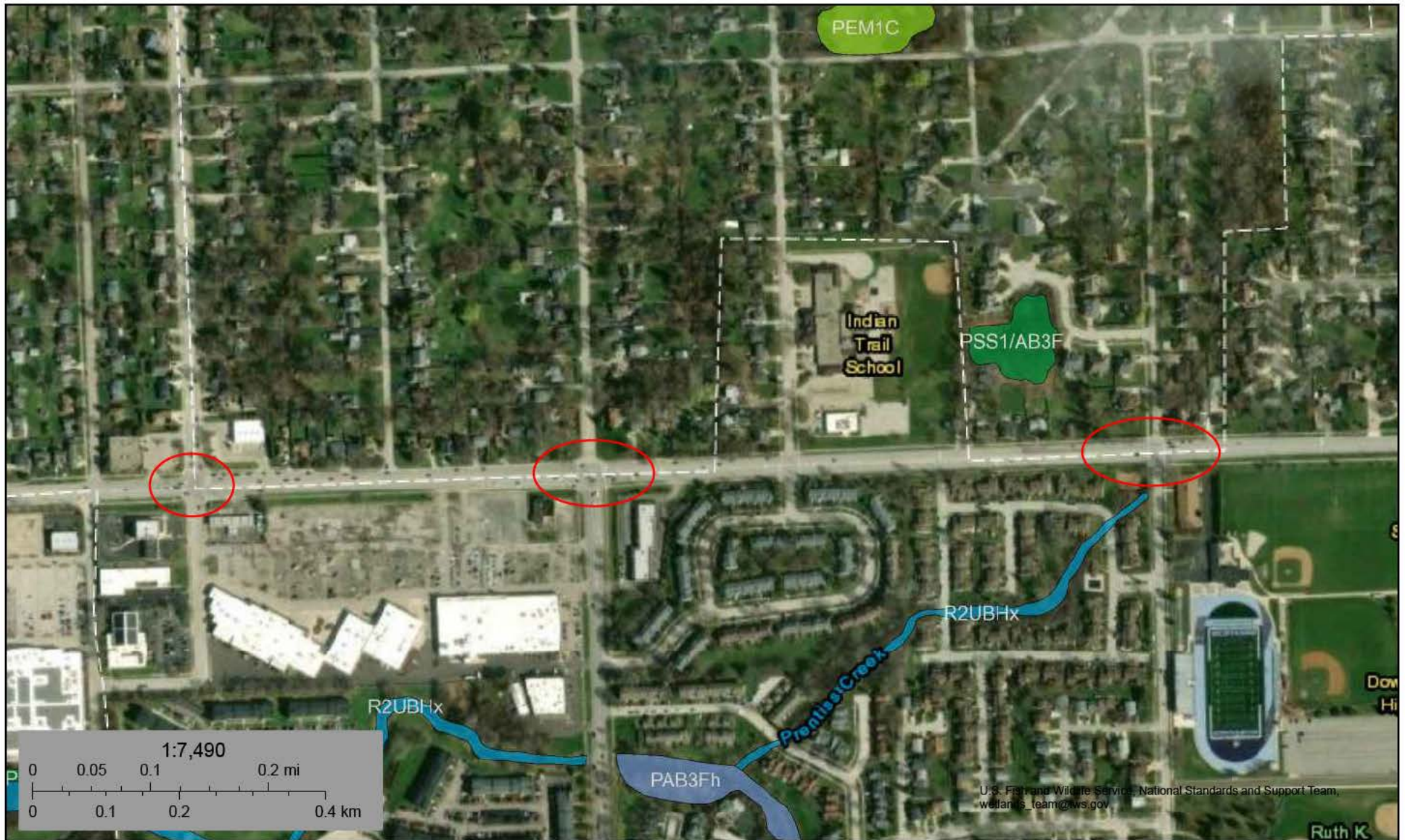
- ***2 Page Statement of Interest with minimum font size of 11pt***
- ***Organized by Selection Criteria listed above***
- ***Include prime firm contact name, mailing address, phone number, and email address***
- ***Proposal is due by January 8, 2026 3:00pm and should be addressed to:***

Ms. Yifang Lu, P.E.
Chief Highway Engineer
421 North County Farm Road
Wheaton, IL 60187-2553

Submit via email through the DuPage County QBS Link:

https://www.dupagecounty.gov/government/departments/finance/procurement/professional_services/new_starts.php

Shortlisted firms will be notified by February 2026. A statement of qualification will be requested from each shortlisted firm.

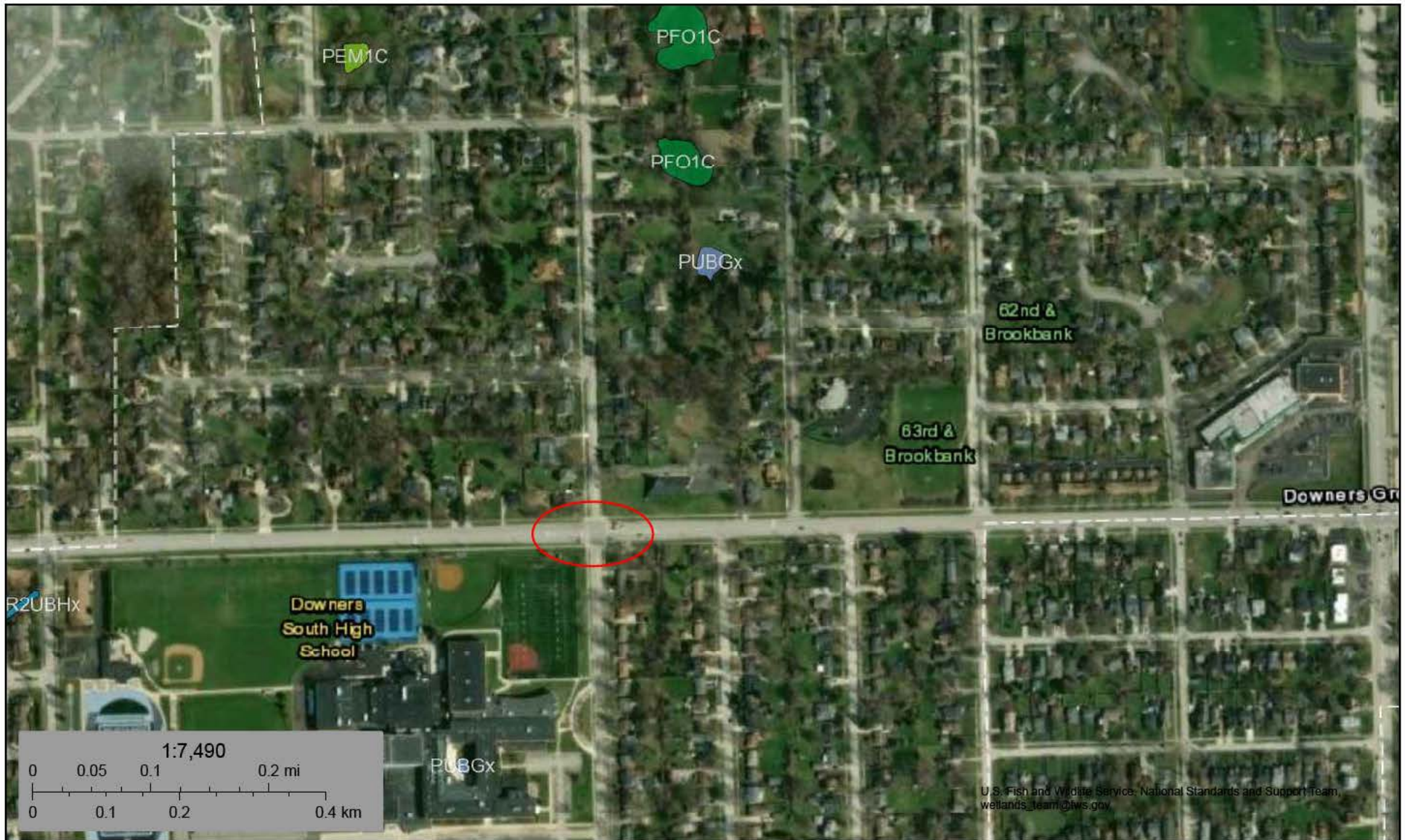


May 13, 2026

Wetlands

- | | | |
|--|---|--|
|  Estuarine and Marine Deepwater |  Freshwater Emergent Wetland |  Lake |
|  Estuarine and Marine Wetland |  Freshwater Forested/Shrub Wetland |  Other |
| |  Freshwater Pond |  Riverine |

This map is for general reference only. The US Fish and Wildlife Service is not responsible for the accuracy or currentness of the base data shown on this map. All wetlands related data should be used in accordance with the layer metadata found on the Wetlands Mapper web site.



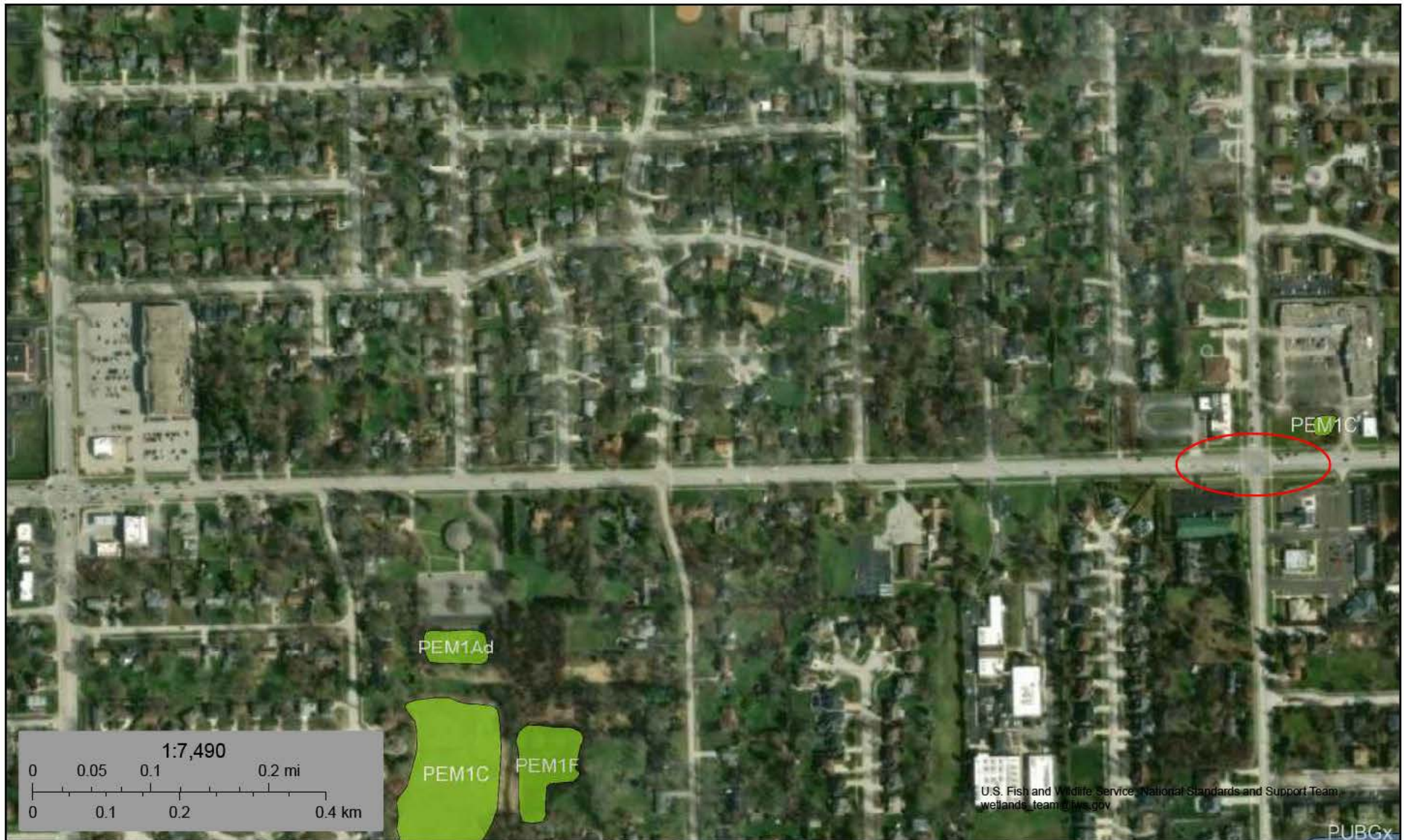
U.S. Fish and Wildlife Service, National Standards and Support Team, wetlands_team@fws.gov

May 13, 2026

Wetlands

- | | | | | | |
|---|--------------------------------|---|-----------------------------------|---|----------|
|  | Estuarine and Marine Deepwater |  | Freshwater Emergent Wetland |  | Lake |
|  | Estuarine and Marine Wetland |  | Freshwater Forested/Shrub Wetland |  | Other |
| | |  | Freshwater Pond |  | Riverine |

This map is for general reference only. The US Fish and Wildlife Service is not responsible for the accuracy or currentness of the base data shown on this map. All wetlands related data should be used in accordance with the layer metadata found on the Wetlands Mapper web site.



May 13, 2026

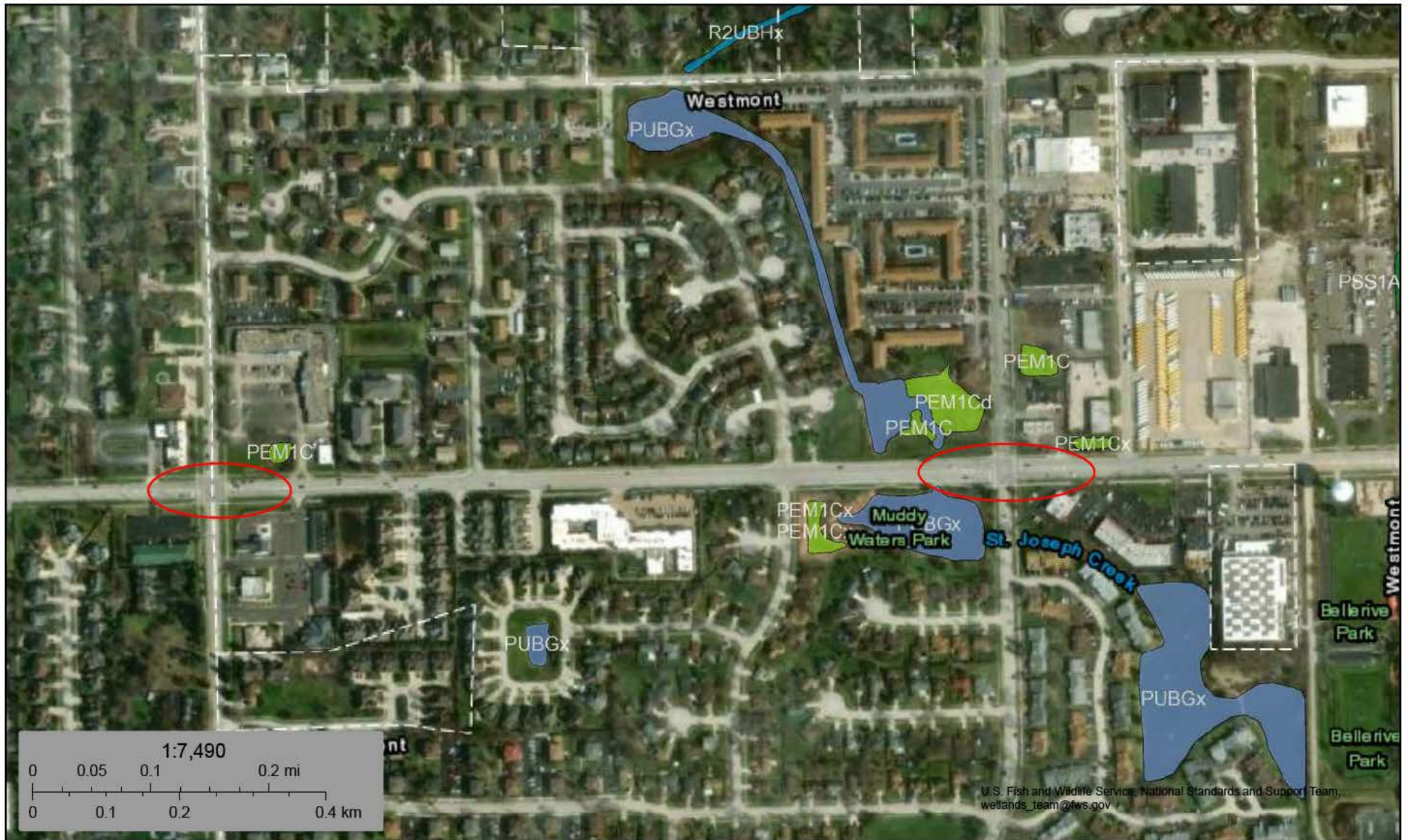
Wetlands

- Estuarine and Marine Deepwater
- Estuarine and Marine Wetland

- Freshwater Emergent Wetland
- Freshwater Forested/Shrub Wetland
- Freshwater Pond

- Lake
- Other
- Riverine

This map is for general reference only. The US Fish and Wildlife Service is not responsible for the accuracy or currentness of the base data shown on this map. All wetlands related data should be used in accordance with the layer metadata found on the Wetlands Mapper web site.



May 13, 2026

Wetlands

- | | | |
|--------------------------------|-----------------------------------|----------|
| Estuarine and Marine Deepwater | Freshwater Emergent Wetland | Lake |
| Estuarine and Marine Wetland | Freshwater Forested/Shrub Wetland | Other |
| | Freshwater Pond | Riverine |

This map is for general reference only. The US Fish and Wildlife Service is not responsible for the accuracy or currentness of the base data shown on this map. All wetlands related data should be used in accordance with the layer metadata found on the Wetlands Mapper web site.

**PAYROLL ESCALATION TABLE
FIXED RAISES**

FIRM NAME
PRIME/SUPPLEMENT
Prepared By
Work Order #(if applicable)

Christopher B. Burke Engineering, Ltd.
Christopher B. Burke Engineering, Ltd.
Liz Jensen

DATE 06/17/26
PTB-ITEM# 0

CONTRACT TERM 12 MONTHS
START DATE 8/1/2026
RAISE DATE 1/1/2027
END DATE 8/1/2027

OVERHEAD RATE 145.92%
COMPLEXITY FACTOR
% OF RAISE 3%
CURRENT SALARY CAP \$90.00

ESCALATION PER YEAR

<u>year</u>	<u>First date</u>	<u>Last date</u>	<u>Months</u>	<u>% of Contract</u>
0	8/1/2026	1/1/2027	5	41.67%
1	1/2/2027	8/1/2027	7	60.08%

The total escalation = **1.75%**

PAYROLL RATES

FIRM NAME Christopher B. Burke Engineering, DATE 06/17/26
 PRIME/SUPPLEMENT Christopher B. Burke Engineering, Ltd.
 PTB-ITEM # 0
 Work Order # 0

ESCALATION FACTOR 1.75%

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

WORK ORDERS - Classifications and Average Payrates need to match the master work order agreement.

CLASSIFICATION	DEPARTMENT AVG. PAYROLL RATES ON FILE	CALCULATED RATE (\$90.00 CAP)
Engineer VI	\$87.00	\$88.52
Engineer V	\$73.73	\$75.02
Engineer IV	\$60.59	\$61.65
Engineer III	\$46.49	\$47.30
Engineer I/II	\$39.08	\$39.76
Survey V	\$90.00	\$90.00
Survey IV	\$81.68	\$83.11
Survey III	\$70.50	\$71.73
Survey II	\$58.00	\$59.02
Survey I	\$42.50	\$43.24
Engineering Technician V	\$76.15	\$77.48
Engineering Technician IV	\$57.28	\$58.28
Engineering Technician III	\$50.50	\$51.38
Engineering Technician I/II	\$36.40	\$37.04
CAD Manager	\$75.65	\$76.97
CAD Technician II	\$56.31	\$57.30
CAD Technician I	\$28.33	\$28.83
GIS Specialist III	\$63.00	\$64.10
Landscape Architect II	\$72.00	\$73.26
Environmental Resource Specialist V	\$79.21	\$80.60
Environmental Resource Specialist IV	\$65.80	\$66.95
Environmental Resource Specialist III	\$44.08	\$44.85
Environmental Resource Specialist II	\$34.00	\$34.60
Environmental Resource Specialist I	\$48.50	\$49.35
Environmental Resource Technician	\$34.00	\$34.60
Landscape Designer I/II	\$62.50	\$63.59
Transportation Planner III	\$20.92	\$21.29
Engineering Intern		

SUB-CONSULTANTS

FIRM NAME Christopher B. Burke Engineering, Ltd. DATE 06/17/26
 PRIME/SUPPLEMENT Christopher B. Burke Engineering, Ltd.
 PTB-ITEM # 0
 Work Order # 0

SUB-CONSULTANT NAME	Direct Labor Total (Payroll Only)	Contribution to the Prime (Sub-Consultant DL)
Gasperec Elberts	20,644.00	2,477.28
GZA Illinois	5,285.00	634.20
HBK	13,955.00	1,674.60
Total	39,884.00	4,786.08

AVERAGE HOURLY PROJECT RATES

FIRM Christopher B. Burke Engineering, Ltd.
PTB-ITEM# 0
PRIME/SUPPLEMENT Christopher B. Burke Engin
Work Order # 0

DATE 06/17/26

SHEET 1 OF 5

PAYROLL CLASSIFICATION	CALC. AVG. RATES	TOTAL			TASK			TASK			TASK			TASK			TASK		
		HOURS	% Part.	Wgtd Avg	Data Collection			Topographical Survey			Initial Plat of Highways Deve			Utility Coordination			Environmental		
					Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer VI	\$88.52	96.0	9.88%	8.74	8	18.18%	16.10												
Engineer V	\$75.02	6.0	0.62%	0.46															
Engineer IV	\$61.65	220.0	22.63%	13.95	16	36.36%	22.42												
Engineer III	\$47.30	261.0	26.85%	12.70	16	36.36%	17.20												
Engineer I/II	\$39.76	172.0	17.70%	7.04	4	9.09%	3.61												
Survey V	\$90.00	0.0																	
Survey IV	\$83.11	0.0																	
Survey III	\$71.73	0.0																	
Survey II	\$59.02	0.0																	
Survey I	\$43.24	0.0																	
Engineering Technician V	\$77.48	0.0																	
Engineering Technician IV	\$58.28	0.0																	
Engineering Technician III	\$51.38	0.0																	
Engineering Technician I/II	\$37.04	0.0																	
CAD Manager	\$76.97	0.0																	
CAD Technician II	\$57.30	193.0	19.86%	11.38															
CAD Technician I	\$28.83	0.0																	
GIS Specialist III	\$64.10	24.0	2.47%	1.58															
Landscape Architect II	\$73.26	0.0																	
Environmental Resource Sp	\$80.60	0.0																	
Environmental Resource Sp	\$66.95	0.0																	
Environmental Resource Sp	\$44.85	0.0																	
Environmental Resource Sp	\$34.60	0.0																	
Environmental Resource Te	\$49.35	0.0																	
Landscape Designer I/II	\$34.60	0.0																	
Transportation Planner III	\$63.59	0.0																	
Engineering Intern	\$21.29	0.0																	
TOTALS		972.0	100%	\$55.86	44.0	100.00%	\$59.33	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

AVERAGE HOURLY PROJECT RATES

FIRM Christopher B. Burke Engineering, Ltd.
PTB-ITEM# 0
PRIME/SUPPLEMENT Christopher B. Burke Engineering, Ltd.
Work Order # 0

DATE 06/17/26
SHEET 2 **OF** 5

PAYROLL CLASSIFICATIONS	CALC. AVG. RATES	TASK			TASK			TASK			TASK			TASK					
		Phase I ADA			Crash Analysis			Project Development Docum			Coordination Meetings			Public Involvement / Stakeho			Project Management / QAQC		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer VI	\$88.52				2	16.67%	14.75	8	2.82%	2.49	8	16.67%	14.75	2	3.03%	2.68	48	66.67%	59.02
Engineer V	\$75.02	6	2.44%	1.83															
Engineer IV	\$61.65							60	21.13%	13.02	16	33.33%	20.55	24	36.36%	22.42	24	33.33%	20.55
Engineer III	\$47.30	40	16.26%	7.69	5	41.67%	19.71	96	33.80%	15.99	24	50.00%	23.65						
Engineer I/II	\$39.76	120	48.78%	19.40				48	16.90%	6.72									
Survey V	\$90.00																		
Survey IV	\$83.11																		
Survey III	\$71.73																		
Survey II	\$59.02																		
Survey I	\$43.24																		
Engineering Technician V	\$77.48																		
Engineering Technician IV	\$58.28																		
Engineering Technician III	\$51.38																		
Engineering Technician I/II	\$37.04																		
CAD Manager	\$76.97																		
CAD Technician II	\$57.30	80	32.52%	18.63	5	41.67%	23.87	72	25.35%	14.53				16	24.24%	13.89			
CAD Technician I	\$28.83																		
GIS Specialist III	\$64.10													24	36.36%	23.31			
Landscape Architect II	\$73.26																		
Environmental Res SpecV	\$80.60																		
Environmental Res SpecIV	\$66.95																		
Environmental Res SpecIII	\$44.85																		
Environmental Res SpecI/II	\$34.60																		
Environmental Res Tech	\$49.35																		
Landscape Designer I/II	\$34.60																		
Transportation Planner III	\$63.59																		
Engineering Intern	\$21.29																		
TOTALS		246.0	100%	\$47.55	12.0	100%	\$58.34	284.0	100%	\$52.75	48.0	100%	\$58.96	66.0	100%	\$62.30	72.0	100%	\$79.57

AVERAGE HOURLY PROJECT RATES

FIRM Christopher B. Burke Engineering, Ltd.
PTB-ITEM# 0
PRIME/SUPPLEMENT Christopher B. B.
Work Order # 0

DATE 06/17/26

SHEET 3 **OF** 5

PAYROLL CLASSIFICATION	CALC. AVG. RATES	TASK			TASK			TASK			TASK			TASK					
		Unforeseen/Unexpected W																	
		Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg			
Engineer VI	\$88.52	20	10.00%	8.85															
Engineer V	\$75.02																		
Engineer IV	\$61.65	80	40.00%	24.66															
Engineer III	\$47.30	80	40.00%	18.92															
Engineer I/II	\$39.76																		
Survey V	\$90.00																		
Survey IV	\$83.11																		
Survey III	\$71.73																		
Survey II	\$59.02																		
Survey I	\$43.24																		
Engineering Technician V	\$77.48																		
Engineering Technician IV	\$58.28																		
Engineering Technician III	\$51.38																		
Engineering Technician I/II	\$37.04																		
CAD Manager	\$76.97																		
CAD Technician II	\$57.30	20	10.00%	5.73															
CAD Technician I	\$28.83																		
GIS Specialist III	\$64.10																		
Landscape Architect II	\$73.26																		
Environmental Res SpecV	\$80.60																		
Environmental Res SpecIV	\$66.95																		
Environmental Res SpecIII	\$44.85																		
Environmental Res SpecI/II	\$34.60																		
Environmental Res Tech	\$49.35																		
Landscape Designer I/II	\$34.60																		
Transportation Planner III	\$63.59																		
Engineering Intern	\$21.29																		
TOTALS		200.0	100%	\$58.16	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

**PAYROLL ESCALATION TABLE
FIXED RAISES**

FIRM NAME
PRIME/SUPPLEMENT
Prepared By
Work Order #(if applicable)

Gasperec Elberts Consulting, LLC
Prime
Lisa Gasperec

DATE 06/15/26
PTB-ITEM# 0

CONTRACT TERM 18 MONTHS
START DATE 7/1/2026
RAISE DATE 1/1/2027
END DATE 1/1/2028

OVERHEAD RATE 132.84%
COMPLEXITY FACTOR
% OF RAISE 3%
CURRENT SALARY CAP \$90.00

ESCALATION PER YEAR

<u>year</u>	<u>First date</u>	<u>Last date</u>	<u>Months</u>	<u>% of Contract</u>
0	7/1/2026	1/1/2027	6	33.33%
1	1/2/2027	1/1/2028	12	68.67%

The total escalation = **2.00%**

PAYROLL RATES

FIRM NAME Gasperec Elberts Consulting, LLC
 PRIME/SUPPLEMENT Prime
 PTB-ITEM # 0
 Work Order # 0

DATE 06/15/26

ESCALATION FACTOR 2.00%

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.
WORK ORDERS - Classifications and Average Payrates need to match the master work order agreement.

CLASSIFICATION	DEPARTMENT AVG. PAYROLL RATES ON FILE	CALCULATED RATE (\$90.00 CAP)
Engineer IV	\$90.00	\$90.00
Engineer V	\$78.00	\$79.56
Engineer IV	\$66.58	\$67.91
Engineer III	\$54.00	\$55.08
Engineer II	\$48.50	\$49.47
Engineer I	\$38.00	\$38.76
Surveyor IV	\$64.00	\$65.28
Surveyor III	\$58.50	\$59.67
Senior Survey Crew Chief II	\$48.00	\$48.96
Survey Crew Chief I	\$42.50	\$43.35

AVERAGE HOURLY PROJECT RATES

FIRM Gasperec Elberts Consulting, LLC
 PTB-ITEM# 0
 PRIME/SUPPLEMENT Prime
 Work Order # 0

DATE 06/15/26
 SHEET 2 OF 5

PAYROLL CLASSIFICATIONS	CALC. AVG. RATES	TASK			TASK			TASK			TASK			TASK					
		QCQA	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg		
Engineer IV	\$90.00																		
Engineer V	\$79.56																		
Engineer IV	\$67.91																		
Engineer III	\$55.08																		
Engineer II	\$49.47																		
Engineer I	\$38.76																		
Surveyor IV	\$65.28	8	50.00%	32.64															
Surveyor III	\$59.67	8	50.00%	29.84															
Senior Survey Crew Chief II	\$48.96																		
Survey Crew Chief I	\$43.35																		
TOTALS		16.0	100%	\$62.48	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

**PAYROLL ESCALATION TABLE
FIXED RAISES**

FIRM NAME
PRIME/SUPPLEMENT
Prepared By
Work Order #(if applicable)

GZA Illinois, Inc. formerly Huff & Huff, Inc.
CBBEL-Prime
JJR

DATE 05/15/26
PTB-ITEM# 0

CONTRACT TERM 8 MONTHS
START DATE 5/15/2026
RAISE DATE 3/1/2027
END DATE 1/15/2027

OVERHEAD RATE 184.39%
COMPLEXITY FACTOR 0
% OF RAISE 3%
CURRENT SALARY CAP \$90.00

ESCALATION PER YEAR

year	First date	Last date	Months	% of Contract
0	5/15/2026	1/14/2027	8	100.00%

The total escalation = 0.00%

PAYROLL RATES

FIRM NAME GZA Illinois, Inc. formerly Huff & H
 PRIME/SUPPLEMENT CBBEL-Prime
 PTB-ITEM # 0
 Work Order # 0

DATE 05/15/26

ESCALATION FACTOR 0.00%

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

WORK ORDERS - Classifications and Average Payrates need to match the master work order agreement.

CLASSIFICATION	DEPARTMENT AVG. PAYROLL RATES ON FILE	CALCULATED RATE (\$90.00 CAP)
Principal	\$90.00	\$90.00
Associate Principal II	\$83.63	\$83.63
Associate Principal I	\$75.99	\$75.99
Senior Consultant I	\$67.27	\$67.27
Senior Project Manager III	\$77.89	\$77.89
Senior Project Manager II	\$67.60	\$67.60
Senior Project Manager I	\$61.84	\$61.84
Senior Landscape Architect	\$66.29	\$66.29
Senior Technical Specialist II	\$67.60	\$67.60
Senior Technical Specialist I	\$57.56	\$57.56
CADD Designer	\$47.32	\$47.32
Scientist PM II	\$57.03	\$57.03
Scientist PM I	\$51.59	\$51.59
Assistant PM Scientist	\$42.12	\$42.12
Environmental Engineer PM II	\$55.97	\$55.97
Environmental Engineer PM I	\$51.37	\$51.37
Geotechnical Engineer PM I	\$55.30	\$55.30
Assistant PM Engineer I	\$42.30	\$42.30
Engineer I	\$39.76	\$39.76
Scientist SI	\$37.23	\$37.23
Scientist SII	\$33.28	\$33.28
Technical Graphics Technician	\$32.03	\$32.03
Architectural Historian	\$46.00	\$46.00
Administrative Executive	\$57.56	\$57.56
Senior Billing Coordinator	\$36.08	\$36.08
Senior Administrative Assistant	\$39.59	\$39.59
Project Administrator	\$39.68	\$39.68

**COST PLUS FIXED FEE
COST ESTIMATE OF CONSULTANT SERVICES**

FIRM
PTB-ITEM #
PRIME/SUPPLEMENT
Work Order #

GZA Illinois, Inc. formerly Huff & Huff, Inc.

DATE 05/15/26

0 **OVERHEAD RATE** 184.39%
CBBEL-Prime **COMPLEXITY FACTOR** 0
0

<u>Ph II only</u> Ph III HOURS BOX	DBE DROP BOX	TASKS (List the Subs below tasks)	MANHOURS (A)	PAYROLL (B)	OVERHEAD & FRINGE BENF (C)	DIRECT COSTS (D)	FIXED FEE (E)	SERVICES BY OTHERS (G)	DBE TOTAL (H)	TOTAL (B-G)	% OF GRAND TOTAL
		Direct Costs		-	-	1,360	-		-	1,360	8.08%
		PESA	50.5	1,864	3,436		690		-	5,990	35.58%
		Wetland Delineation	50	2,221	4,094		822		-	7,137	42.39%
		Wetland Boundary Verification	9	460	849		170		-	1,479	8.78%
		QAQC	4.5	271	499		100		-	870	5.17%
		Subconsultant DL					-			-	
		TOTALS	120	\$5,285	\$9,743	\$1,360	\$1,956	\$0	\$0	\$16,836	100.00%

<p><u>Department use only</u></p> <p>PR + OH = \$15,028</p> <p>PR+OH+DC+FF = \$18,344</p> <p>DBE % = 0%</p> <p>Phase III = \$0</p>
--

AVERAGE HOURLY PROJECT RATES

FIRM GZA Illinois, Inc. formerly Huff & Huff, Inc.
PTB-ITEM# 0
PRIME/SUPPLEMENT CBBEL-Prime
Work Order # 0

DATE 05/15/26

SHEET 1 OF 5

PAYROLL CLASSIFICATION	CALC. AVG. RATES	TOTAL			TASK Direct Costs			TASK PESA			TASK Wetland Delineation			TASK Wetland Boundary Verificati			TASK QAQC		
		HOURS	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	\$90.00	0.0																	
Associate Principal II	\$83.63	7.5	6.25%	5.23						2	4.00%	3.35				1.5	33.33%	27.88	
Associate Principal I	\$75.99	0.0																	
Senior Consultant I	\$67.27	5.0	4.17%	2.80						2	4.00%	2.69	1	11.11%	7.47				
Senior Project Manager III	\$77.89	0.0																	
Senior Project Manager II	\$67.60	0.0																	
Senior Project Manager I	\$61.84	0.0																	
Senior Landscape Architect	\$66.29	0.0																	
Senior Technical Specialist	\$67.60	0.0																	
Senior Technical Specialist	\$57.56	0.0																	
CADD Designer	\$47.32	0.0																	
Scientist PM II	\$57.03	0.0																	
Scientist PM I	\$51.59	24.0	20.00%	10.32						16	32.00%	16.51	7	77.78%	40.13	1	22.22%	11.46	
Assistant PM Scientist	\$42.12	1.0	0.83%	0.35												1	22.22%	9.36	
Environmental Engineer PM	\$55.97	0.0																	
Environmental Engineer PM	\$51.37	1.0	0.83%	0.43												1	22.22%	11.42	
Geotechnical Engineer PM	\$55.30	0.0																	
Assistant PM Engineer I	\$42.30	5.0	4.17%	1.76				5	9.90%	4.19									
Engineer I	\$39.76	0.0																	
Scientist SI	\$37.23	60.0	50.00%	18.62				36	71.29%	26.54	24	48.00%	17.87						
Scientist SII	\$33.28	0.0																	
Technical Graphics Technic	\$32.03	14.5	12.08%	3.87				8.5	16.83%	5.39	5	10.00%	3.20	1	11.11%	3.56			
Architectural Historian	\$46.00	0.0																	
Administrative Executive	\$57.56	0.0																	
Senior Billing Coordinator	\$36.08	0.0																	
Senior Administrative Assis	\$39.59	2.0	1.67%	0.66				1	1.98%	0.78	1	2.00%	0.79						
Project Administrator	\$39.68	0.0																	
TOTALS		120.0	100%	\$44.03	0.0	0.00%	\$0.00	50.5	100%	\$36.90	50.0	100%	\$44.41	9.0	100%	\$51.16	4.5	100%	\$60.12

AVERAGE HOURLY PROJECT RATES

FIRM GZA Illinois, Inc. formerly Huff & Huff, Inc.
PTB-ITEM# 0
PRIME/SUPPLEMENT CBBEL-Prime
Work Order # 0

DATE 05/15/26

SHEET 2 **OF** 5

PAYROLL CLASSIFICATIONS	CALC. AVG. RATES	TASK			TASK			TASK			TASK			TASK					
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg			
Principal	\$90.00																		
Associate Principal II	\$83.63	4	66.67%	55.75															
Associate Principal I	\$75.99																		
Senior Consultant I	\$67.27	2	33.33%	22.42															
Senior Project Manager III	\$77.89																		
Senior Project Manager II	\$67.60																		
Senior Project Manager I	\$61.84																		
Senior Landscape Architect	\$66.29																		
Senior Technical Specialist I	\$67.60																		
Senior Technical Specialist	\$57.56																		
CADD Designer	\$47.32																		
Scientist PM II	\$57.03																		
Scientist PM I	\$51.59																		
Assistant PM Scientist	\$42.12																		
Environmental Engineer PM	\$55.97																		
Environmental Engineer PM	\$51.37																		
Geotechnical Engineer PM I	\$55.30																		
Assistant PM Engineer I	\$42.30																		
Engineer I	\$39.76																		
Scientist SI	\$37.23																		
Scientist SII	\$33.28																		
Technical Graphics Technic	\$32.03																		
Architectural Historian	\$46.00																		
Administrative Executive	\$57.56																		
Senior Billing Coordinator	\$36.08																		
Senior Administrative Assist	\$39.59																		
Project Administrator	\$39.68																		
TOTALS		6.0	100%	\$78.18	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00



EXHIBIT D
COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET
FIXED RAISE

Local Public Agency DuPage County Department of Transportation	County DuPage	Section Number
Prime Consultant (Firm) Name Christopher B. Burke Engineering	Prepared By Lance Niemerg	Date 6/17/2026
Consultant / Subconsultant Name HBK Engineering	Job Number 	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	18	MONTHS	OVERHEAD RATE	111.94%
START DATE	7/1/2026		COMPLEXITY FACTOR	
RAISE DATE	1/1/2027		% OF RAISE	3.00%
END DATE	12/31/2027			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	7/1/2026	1/1/2027	6	33.33%
1	1/2/2027	1/1/2028	12	68.67%

The total escalation = 2.00%

Local Public Agency	County	Section Number
DuPage County Department of Transport	DuPage	
Consultant / Subconsultant Name		Job Number
HBK Engineering		

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	90.00
ESCALATION FACTOR	2.00%

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

CLASSIFICATION	IDOT AVG PAYROLL RATES ON FILE	CALCULATED RATE
Administrative	\$30.25	\$30.86
Analyst 1	\$30.01	\$30.61
Analyst 2	\$45.11	\$46.02
Associate 1	\$34.56	\$35.25
Associate 2	\$40.56	\$41.37
Associate 3	\$40.49	\$41.30
Designer 0	\$35.02	\$35.72
Designer 1	\$32.02	\$32.66
Designer 2	\$33.20	\$33.86
Designer 3	\$43.62	\$44.49
Engineer	\$43.96	\$44.84
Field Lead	\$40.88	\$41.70
Field Tech	\$27.16	\$27.70
Licensed Professional Surveyor	\$57.37	\$58.52
Licensed Structural Engineer	\$71.08	\$72.50
Locator 0	\$21.07	\$21.50
Locator 1	\$23.81	\$24.29
Locator 2	\$24.64	\$25.13
Locator 3	\$28.79	\$29.36
Permit Coordinador	\$31.42	\$32.04
Principal	\$88.70	\$90.00
Program Manager	\$80.50	\$82.11
Project Coordinator	\$36.29	\$37.01
Project Manager	\$49.99	\$50.99
Quality Manager	\$69.71	\$71.10
Senior Engineer	\$54.46	\$55.55
Senior Project Manager	\$62.24	\$63.49

Local Public Agency
DuPage County Department of Transportation

County
DuPage

Section Number

Consultant / Subconsultant Name
HBK Engineering

Job Number

COST ESTIMATE WORKSHEET
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 111.94%

COMPLEXITY FACTOR 0

TASK	DIRECT COSTS (not included in row totals)	MANHOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Research / Julie Design Request		28	1,237	1,385	393		3,015	8.53%
Quality Level B	1,350	142	6,220	6,963	1,977		16,510	46.69%
Data Processing / Basemapping		64	3,069	3,436	976		7,481	21.15%
Utility Coordination		72	3,429	3,839	1,090		8,358	23.63%
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
Subconsultant DL					0.00			
TOTALS	1,350	306	13,955	15,623	4,436	-	35,364	100.00%

Local Public Agency
DuPage County Department of Transportation

County
DuPage

Section Number

Consultant / Subconsultant Name
HBK Engineering

Job Number

AVERAGE HOURLY PROJECT RATES
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

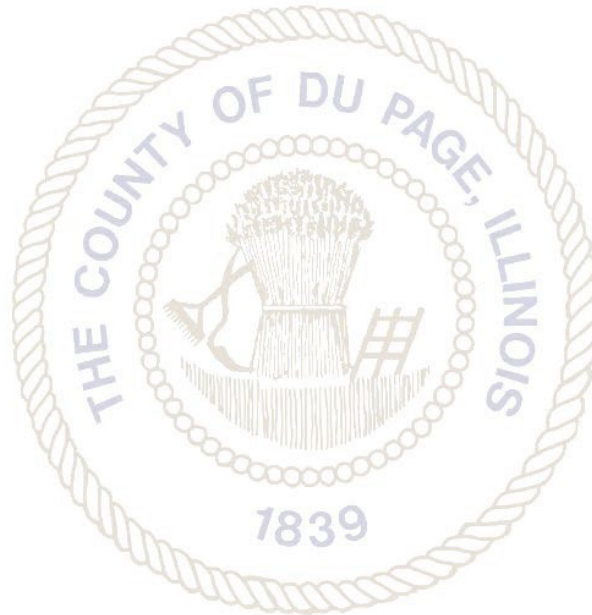
SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Research / Julie Design Request			Quality Level B			Data Processing / Basemapping			Utility Coordination			Hours	% Part.	Wgtd Avg
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg			
Administrative	30.86	0.0																	
Analyst 1	30.61	0.0																	
Analyst 2	46.02	0.0																	
Associate 1	35.25	20.0	6.54%	2.30	20	71.43%	25.18												
Associate 2	41.37	168.0	54.90%	22.71				120	84.51%	34.96	8	12.50%	5.17	40	55.56%	22.98			
Associate 3	41.30	0.0																	
Designer 0	35.72	0.0																	
Designer 1	32.66	0.0																	
Designer 2	33.86	0.0																	
Designer 3	44.49	40.0	13.07%	5.82							40	62.50%	27.81						
Engineer	44.84	0.0																	
Field Lead	41.70	0.0																	
Field Tech	27.70	0.0																	
Licensed Professional Surv	58.52	0.0																	
Licensed Structural Engine	72.50	0.0																	
Locator 0	21.50	0.0																	
Locator 1	24.29	0.0																	
Locator 2	25.13	0.0																	
Locator 3	29.36	0.0																	
Permit Coordindator	32.04	0.0																	
Principal	90.00	0.0																	
Program Manager	82.11	16.0	5.23%	4.29	4	14.29%	11.73	4	2.82%	2.31	4	6.25%	5.13	4	5.56%	4.56			
Project Coordinator	37.01	0.0																	
Project Manager	50.99	52.0	16.99%	8.66	4	14.29%	7.28	16	11.27%	5.74	8	12.50%	6.37	24	33.33%	17.00			
Quality Manager	71.10	0.0																	
Senior Engineer	55.55	10.0	3.27%	1.82				2	1.41%	0.78	4	6.25%	3.47	4	5.56%	3.09			
Senior Project Manager	63.49	0.0																	
TOTALS		306.0	100%	\$45.61	28.0	100.00%	\$44.19	142.0	100%	\$43.80	64.0	100%	\$47.96	72.0	100%	\$47.63	0.0	0%	\$0.00

EXHIBIT B

DELIVERABLES

(This page left intentionally blank)



**EXHIBIT C
DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing**

CONSULTANT: Christopher B. Burke Engineering, Ltd.
PROJECT: Traffic Signal Modernization & Flashing Yellow Arrow Implementation on 63rd Street – from Belmont Road to William Street

Classification	Rate Range*		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Engineer VI	\$79.00	\$90.00	
Engineer V	\$57.00	\$90.00	
Engineer IV	\$50.00	\$80.00	
Engineer III	\$41.00	\$68.00	
Engineer I/II	\$35.00	\$52.00	
Survey V	\$86.00	\$90.00	
Survey IV	\$71.00	\$82.00	
Survey III	\$72.00	\$83.00	
Survey II	\$57.00	\$68.00	
Survey I	\$38.00	\$51.00	
Engineering Technician V	\$75.00	\$90.00	
Engineering Technician IV	\$38.00	\$79.00	
Engineering Technician III	\$39.00	\$70.00	
Engineering Technician I/II	\$35.00	\$44.00	
CAD Manager	\$75.00	\$90.00	
CAD Technician II	\$54.00	\$67.00	
CAD Technician I	\$26.00	\$35.00	
GIS Specialist III	\$63.00	\$72.00	
Landscape Architect II	\$72.00	\$83.00	
Landscape Designer I/II	\$34.00	\$39.00	
Environmental Resource Specialist V	\$65.00	\$90.00	
Environmental Resource Specialist IV	\$66.00	\$76.00	
Environmental Resource Specialist III	\$37.00	\$66.00	
Environmental Resource Spec I/II	\$33.00	\$40.00	
Environmental Resource Technician	\$49.00	\$56.00	
Engineering Intern	\$18.00	\$29.00	
Business Operations Department	\$51.00	\$59.00	
Transportation Planner VI	\$90.00	\$90.00	
Transportation Planner III	\$63.00	\$72.00	
Communications III	\$64.00	\$74.00	
Communications I/II	\$31.00	\$36.00	

Note: Maximum rate shall not exceed \$90.00 per hour.

Signature of Authorized Agent
for CONSULTANT:

Signature on File

Date: 4/24/2026

Sherry Sporina, Director of Marketing
Print Name

Approved By COUNTY:

Yifang Lu, Chief Highway Engineer

Date: _____

EXHIBIT C

**DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing**

CONSULTANT: Gasperec Elberts Consulting, LLC

PROJECT: Professional Preliminary/Design Engineering Services for 63rd Street

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Engineer VI	75.00	90.00	
Engineer V	65.00	90.00	
Engineer IV	55.00	75.00	
Engineer III	45.00	65.00	
Engineer II	40.00	55.00	
Engineer I	35.00	50.00	
Surveyor V	60.00	90.00	
Surveyor IV	55.00	75.00	
Surveyor III	50.00	65.00	
Surveyor II	40.00	50.00	
Surveyor I	35.00	45.00	
Engineering Technician V	55.00	70.00	
Engineering Technician IV	45.00	60.00	
Engineering Technician III	40.00	55.00	
Engineering Technician II	35.00	50.00	
Engineering Technician I	30.00	45.00	
Construction Engineer IV	50.00	75.00	
Construction Engineer III	45.00	60.00	
Construction Engineer II	35.00	55.00	
Construction Engineer I	30.00	50.00	
CADD Technician II	30.00	45.00	
CADD Technician I	25.00	40.00	
Senior Survey Crew Chief II	45.00	60.00	
Senior Survey Crew Chief I	40.00	55.00	
Survey Crew Chief II	35.00	50.00	
Survey Crew Chief I	30.00	45.00	
Instrument Person II	20.00	35.00	
Instrument Person I	18.00	30.00	
Survey / Engineering Intern	15.00	25.00	

Note: Maximum rate shall not exceed \$90.00 per hour.

Signature of Authorized Agent
for CONSULTANT:

Signature on File

Date: April 23, 2026

Lisa M. Gasperec, Principal
Print Name

Approved By COUNTY:

Yifang Lu, Chief Highway Engineer

Date: _____

EXHIBIT C
DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing

CONSULTANT: GZA Illinois, Inc.

PROJECT: Traffic Signal Modernization & Flashing Yellow Implementation
63rd Street (Belmont Road to Williams Street)

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Principal	\$90.00	\$90.00	
Associate Principal II	\$83.00	\$90.00	
Associate Principal I	\$75.00	\$87.00	
Senior Consultant I	\$67.00	\$78.00	
Senior Project Manager III	\$77.00	\$89.00	
Senior Project Manager II	\$67.00	\$78.00	
Senior Project Manager I	\$61.00	\$71.00	
Senior Landscape Architect	\$66.00	\$76.00	
Senior Technical Specialist II	\$67.00	\$78.00	
Senior Technical Specialist I	\$57.00	\$66.00	
CADD Designer	\$47.00	\$55.00	
Scientist PM II	\$57.00	\$66.00	
Scientist PM I	\$51.00	\$59.00	
Assistant PM Scientist	\$42.00	\$49.00	
Environmental Engineer PM II	\$55.00	\$64.00	
Environmental Engineer PM I	\$51.00	\$59.00	
Geotechnical Engineer PM I	\$55.00	\$64.00	
Assistant PM Engineer I	\$42.00	\$49.00	
Engineer I	\$39.00	\$45.00	
Scientist SI	\$37.00	\$43.00	
Scientist SII	\$33.00	\$38.00	
Technical Graphics Technician	\$32.00	\$37.00	
Architectural Historian	\$46.00	\$53.00	
Administrative Executive	\$57.00	\$66.00	
Senior Billing Coordinator	\$36.00	\$42.00	
Senior Administrative Assistant	\$39.00	\$45.00	
Project Administrator	\$39.00	\$45.00	

Note: Maximum rate shall not exceed \$90.00 per hour.

Signature of Authorized Agent
for CONSULTANT:

Signature on File

Date: April 23, 2026

Signature _____

Jeremy J. Reynolds Associate Principal / Vice President
Print Name

Approved By COUNTY:

Yifang Lu, Chief Highway Engineer

Date: _____

Exhibit C Notes

1. The Classification represents a position within the CONSULTANT'S operation that is filled by one or more personnel that have similar duties and responsibilities.
2. This Exhibit should include all classifications that *might be* involved with the project. This avoids your resubmittal and the need to go through the approval process again.
3. Minimum rate is the lowest rate being paid to personnel for a particular classification (rounded down to nearest \$ amount).
4. Maximum rate is the top rate being paid to personnel for a particular classification considering employee raises within contract period (rounded up to nearest dollar amount). (Maximum rate at minimum rate + 15% is usually a good amount to cover contract period.)

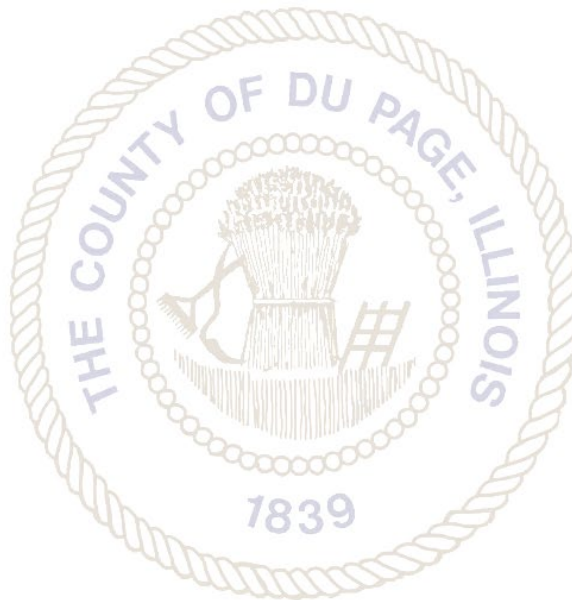


EXHIBIT D

**DU PAGE COUNTY DIVISION OF TRANSPORTATION
CONSULTANT STAFF CHANGE NOTIFICATION**

The Consulting Firm _____
hereby notifies the COUNTY through the DIVISION OF TRANSPORTATION
that they need to reassign staff for the following project:

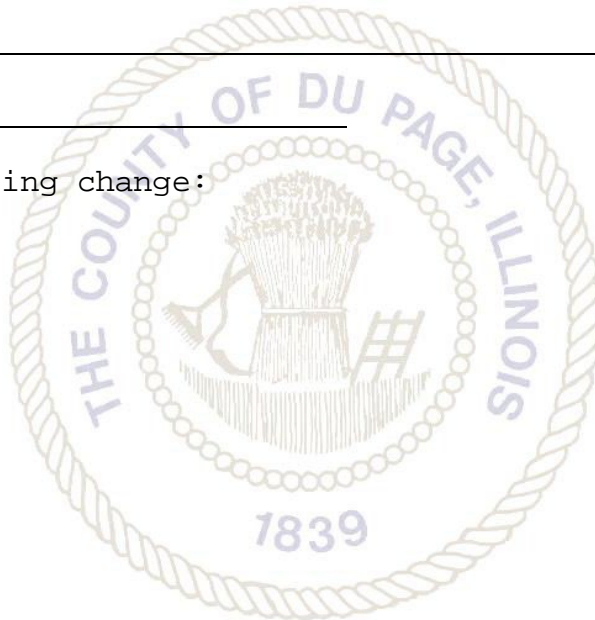
Section No. _____

Position: _____

Person: _____

Effective date: _____

Reason for requesting change:



Proposed Replacement: _____
(attach resume)

Transition Plan: provide an outline of the steps that the CONSULTANT will take to ensure adequate exchange of information and responsibility, including Principal Engineer oversight and requested involvement by COUNTY staff.

GZA ILLINOIS, INC.
SUMMARY OF DIRECT COSTS

Project: DuDOT 63rd Signal Modification Belmont-Williams

DIRECT

Task 1 - PESA

Vehicle Owned/Leased	day	x	0.5	x	\$ 90.00	=	\$ 45.00
City Directory			2	x	\$ 115.00	=	\$ 230.00
Database <3.13 mi. (E3)			1	x	\$ 495.00	=	\$ 495.00
			0	x	\$ -	=	\$ -
<hr/>			Task Total				\$ 770.00

Task 2 - Wetland Delineation & Report

Vehicle Owned/Leased	day	x	0.5	x	\$ 90.00	=	\$ 45.00
			0	x	\$ -	=	\$ -
<hr/>			Task Total				\$ 45.00

Task 3 - Wetland Boundary Verification

Vehicle Owned/Leased	day	x	0.5	x	\$ 90.00	=	\$ 45.00
Boundary Verification Fee			1	x	\$ 500.00	=	\$ 500.00
			0	x	\$ -	=	\$ -
<hr/>			Task Total				\$ 545.00

Task 4 - Project Management

<hr/>			0	x	\$ -	=	\$ -
			Task Total				\$ -

Task 5 - QAQC

<hr/>			0	x	\$ -	=	\$ -
			Task Total				\$ -

GRAND TOTAL \$ 1,360.00

GZA ILLINOIS, INC.
SUMMARY OF SERVICES BY OTHERS
 Project: DuDOT 63rd Signal Modification Belmont-Williams

OUTSIDE

Task 1 - PESA

	0 x	\$	-	=	\$	-
			<u>Task Total</u>			<u>\$ -</u>

Task 2 - Wetland Delineation & Report

	0 x	\$	-	=	\$	-
			<u>Task Total</u>			<u>\$ -</u>

Task 3 - Wetland Boundary Verification

	0 x	\$	-	=	\$	-
			<u>Task Total</u>			<u>\$ -</u>

GRAND TOTAL **\$ -**

Local Public Agency

DuPage County Department of Transportation

County

DuPage

Section Number

Job Number

Consultant / Subconsultant Name

HBK Engineering

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Per Diem (per Federal GSA)	Up to federal maximum			\$0.00
Lodging (per Federal GSA)	Actual Cost (Up to Federal rate maximum)			\$0.00
Lodging Taxes and Fees (per Federal GSA)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per Federal GSA)	Up to Federal rate maximum			\$0.00
Vehicle Owned or Leased (no mileage charge allowed)	\$45.00/half day (4 hours or less) or \$90/full day	15	\$90.00	\$1,350.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$1,350.00