

DT-P-0242C-19
TC: CB

DOT 10/15
FI + CB 10/22

23
103



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Oct 2, 2024

MinuteTraq (IQM2) ID #:

Purchase Order #: 4085-1-SERV	Original Purchase Order Date: Sep 11, 2019	Change Order #: 5	Department: Division of Transportation
Vendor Name: TranSystems Corporation		Vendor #: 10626	Dept Contact: Kathleen Black Curcio
Background and/or Reason for Change Order Request:	Professional Preliminary Engineering Services for intersection improvements at Naperville Road and IL 38, Section 19-00195-05-CH. Increase contract (LN2) \$89,844.93 and extend contract end date to October 31, 2026 and last invoice date to June 30, 2027.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$255,917.54
B	Net \$ change for previous Change Orders	\$73,641.55
C	Current contract amount (A + B)	\$329,559.09
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$89,844.93
E	New contract amount (C + D)	\$419,404.02
F	Percent of current contract value this Change Order represents (D / C)	27.26%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	63.88%

DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

- ☒ Increase (greater than 29 days) contract expiration from: Nov 30, 2024 to: Oct 31, 2026
- ☒ Increase \geq \$2,500.00, or \geq 10%, of current contract amount ☐ Funding Source _____
- ☐ OTHER - explain below:

kbc	6892	Oct 2, 2024	<i>SMT</i>	6910	10/2/24
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer		Date	Procurement Officer		Date
			<i>8</i>		10/4/2024
Chief Financial Officer (Decision Memos Over \$25,000)		Date	Chairman's Office (Decision Memos Over \$25,000)		Date