

SWM 913  
FI + CB 9110



**Request for Change Order**  
**Procurement Services Division**

Attach copies of all prior Change Orders

Date: Aug 21, 2024

MinuteTraq (IQM2) ID #: \_\_\_\_\_

<b>Purchase Order #:</b> 6547-001-SERV	<b>Original Purchase Order Date:</b> Jul 18, 2023	<b>Change Order #:</b> 2	<b>Department:</b> Stormwater Management
<b>Vendor Name:</b> Earthwerks Land Improvement & Development Corp.		<b>Vendor #:</b> 11452	<b>Dept Contact:</b> Jamie Lock
<b>Background and/or Reason for Change Order Request:</b>	\$153,653.58. Increase in contract for a new total value of \$2,853,077.58 (increase of 5.69%). During construction, additional work was necessary to complete the intent of the project including additional sidewalk, curb, pavement, and utility relocation due to subsurface conflicts identified in the field.		
<b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$2,699,424.00
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$2,699,424.00
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$153,653.58
E	New contract amount (C + D)	\$2,853,077.58
F	Percent of current contract value this Change Order represents (D / C)	5.69%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	5.69%
<b>DECISION MEMO NOT REQUIRED</b>		

- Cancel entire order
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_
- Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_
- Price shows: \_\_\_\_\_ should be: \_\_\_\_\_
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

<b>DECISION MEMO REQUIRED</b>	
<input type="checkbox"/> Increase (greater than 29 days) contract expiration from: _____ to: _____	
<input checked="" type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____	
<input type="checkbox"/> OTHER - explain below:	

JCL	6705	Aug 21, 2024		6676	0822.24
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
<b>REVIEWED BY (Initials Only)</b>					
Buyer	Date	Procurement Officer	Date		
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		