



DU PAGE COUNTY

ETSB - Policy Advisory Committee

Draft Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Monday, April 7, 2025

8:15 AM

Room 3500A

Join Zoom Meeting

<https://us02web.zoom.us/j/82983521925?pwd=XEn6rPnDEVFJ8QiQFw5zjOxiGJP9Ab.1>

Meeting ID: 829 8352 1925

Passcode: 285161

1. CALL TO ORDER

8:15 AM meeting was called to order by Chair Selvik at 8:15 AM.

2. ROLL CALL

Attendees:

Linda Zerwin, DuPage Emergency Telephone System Board, non-voting Member

Gregg Taormina, DuPage Emergency Telephone System Board

Eve Kraus, DuPage Emergency Telephone System Board

Andres Gonzalez, DuPage Emergency Telephone System Board

Erik Maplethorpe, DU-COMM (Remote)

Jim Connolly, Village of Addison (Remote)

John Nebl, OHSEM (Remote)

Marilu Hernandez, ACDC (Remote)

Abigail Medina, ACDC (Remote)

Scott Bukovic, Westmont PD (Remote)

Jim McGreal, Downers Grove PD (Remote)

Bob Murr, COD (Remote)

On roll call, Members Benjamin, Burmeister, Clark, Fleury, Jansen and Selvik were present, which constituted a quorum.

PRESENT	Selvik, Benjamin, Burmeister, Clark, Fleury, and Jansen
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3. PUBLIC COMMENT

There was no public comment.

4. CHAIR'S REMARKS - CHAIR SELVIK

There were no remarks from Chair Selvik.

5. MEMBERS' REMARKS

There were no Members' remarks.

6. CONSENT ITEMS**6.A. [25-0980](#)**

DEDIR System March Maintainer Report

On voice vote, all Members voted “Aye”, motion carried.

Attachments: [Motorola System Manager Report March 2025.pdf](#)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Eric Burmeister
SECONDER:	Tyler Benjamin

6.B. [25-0933](#)

ETSB PAC Minutes - Regular Meeting - Monday, March 3, 2025

On voice vote, all Members voted “Aye”, motion carried.

Attachments: [2025-03-03 PAC Minutes Summary.pdf](#)

RESULT:	ETSB RECEIVED AND PLACED ON FILE
MOVER:	Tyler Benjamin
SECONDER:	Eric Burmeister

7. DEDIR SYSTEM**7.A. [25-0969](#)**

Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System)

Member Burmeister made a motion to discuss this item, seconded by Member Fleury. Chair Selvik opened the item for discussion.

Ms. Zerwin said the team was still working on collecting the remaining encryption keys and conducting an internal audit. She said preparations were underway for issuing access letters related to current access agreements, and suggested Police Focus Group level should be included in this process of deciding whether access to these encryption keys will be included. Ms. Zerwin said both policies were listed on the agenda in case changes or actions were needed. She said policy language had changed over time to reflect updates and special use cases, and that these changes also affected how talk groups were distributed and used. Ms. Zerwin said there needed to be a clear direction before sending letters to agencies with access agreements.

Ms. Zerwin said consistent guidance was needed from the PAC to help with planning and coordination. She said there were operational considerations, such as changes in talk

group structures because of practices like saturation patrols and interop channel deployments. She said there are “Static 205s” for agencies that should be reviewed for the name change recommendations and how talk groups would be assignments during events. She said clear guidelines to avoid operational challenges were especially important when AES encryption is involved. Ms. Zerwin said before letters to agencies with current access to the system went out from ETSB she wanted guidance in the policy to ensure that deployment was consistent in the future no matter who was on the PAC. She talked about the other policies for a special use cases, including MERIT, and access by schools within the DEDIR System, NShe said a second round of letters did not need to go out right away but recommended establishing criteria for evaluating future applications consistently. She said changes to the talk group structure would need a clear process to avoid conflicting with PSAP operational processes and the guidance should reflect this to ensure consistency.

Ms. Zerwin reviewed a memorandum with recommendations, including creating written guidelines to support long-term consistency and revised Memorandum of Understanding (MOU). She said Grundy County used fillable forms to collect encryption-related information and said something similar could work for DuPage.

She said ETSB has some agencies waiting to finalize access requests based on these policy adjustments and that it was possible final changes would not be ready by May.

Chair Selvik asked about the timeline for resolving these issues. Ms. Zerwin said the next step was reviewing which agencies currently had encryption keys and identifying if any were missed earlier. She said agreements were already in place with those agencies, but cleanup might be needed. She said PAC should make policy changes before letters were sent out and said the letters would explain the process for agencies as encryption was introduced.

Chair Selvik asked if PAC approval was needed to collect final encryption keys from agencies not already included. He also asked if the memorandums and recommendations from Mr. Connolly should go to the Police and Fire Focus Groups or stay with the committee. He asked whether Static 205 instructions should be unified or separate for police and fire and whether to send the issue back to the focus groups.

Ms. Zerwin deferred to Members Burmeister and Benjamin and said she would rely on them for input, since practices could vary by agency and PSAP. Member Burmeister said that police and fire operations would likely be quite different due to mutual aid differences. He said this would not cause major problems for training. Member Benjamin said the topic was better suited for focus groups. He asked if the DUCALL talk group was in use and whether agencies had access to it. Member Burmeister said his consoles did not. Member Benjamin said he had not had enough time to review the issue in full. He said only manager consoles could patch channels and that telecommunicators could not. He said the issue was not ready for a decision and should go to the focus groups. Chair Selvik asked if the direction everyone was thinking was to bring the matter back to the focus groups. Member Burmeister responded, yes.

Chair Selvik recognized Mr. Connolly. Mr. Connolly said the topic had been discussed for five years and that opinions had changed. He said police wanted encryption for officer safety, while fire departments had different needs. He said a split approach could work, with more restrictions for police and more flexibility for fire. Mr. Connolly said he had shared a document that categorized 160 outside talk groups into three groups: those never to be shared, those that could be shared in special cases, and those that could be shared more freely. He said some talk groups, like the bridge or town channels, might be intended for internal use. Mr. Connolly said that while fire and police often requested access to outside agencies' talk groups, they sometimes hesitated to reciprocate, which sent a mixed message to partners. He concluded by stating that finding this balance was key and encouraged PAC members to consider these philosophies.

Chair Selvik asked Ms. Zerwin whether reciprocal agreements were part of ETSB's suggestions. Ms. Zerwin said some agreements were reciprocal, but not all were. She said consistent guidelines would help with rolling out the policy and explaining it to agencies.

Chair Selvik asked for any questions. Vice Chair Clark said special use cases might happen more often than expected and said a structure was needed to manage them effectively.

Ms. Zerwin agreed and said a clear process was needed. She said an outside agency might transmit on a talk group and confuse telecommunicators, especially if there was not active incident requiring outside agencies using that group. She referred to Member Benjamin's earlier comment about patching and said that the issue needed to be addressed. She said guidance was needed for using Interop talk groups and DUCALL to keep things consistent.

Ms. Zerwin also asked whether assigning specific talk groups to specific agencies would help and whether outside agencies had access to the same channels, such as perimeter ops talk groups. She noted that if a consistent perimeter talk group was used across the county but outside agencies lacked access to it, issues could arise during an event. She suggested reviewing Static 205s to ensure alignment with updated talk group names and asked whether any such reviews had been conducted. Member Burmeister said a review had been done two years ago. Member Benjamin said his Static 205s existed but was not sure when they were last reviewed.

Chair Selvik said there seemed to be an agreement to table both policies and send them back to the focus groups, with the goal of bringing them back to the committee in May for final decisions, provided focus group meetings could be held in the next few weeks. She said she needed to confirm this to assign tasks. Chair Selvik then asked if there was anything that could be approved during the current meeting without involving the focus groups, such as ETSB collecting final keys.

Ms. Zerwin asked if a list existed of encryption keys from agencies not previously included. She said the audit found some encrypted outside talk groups and that those were the ones being requested. Mr. Gonzalez said agreements were in place with those agencies. Ms. Zerwin clarified that these were the ones currently being kept and further

explained her earlier statement about the list. She said that during the audit, ETSB staff had additional questions with some agreements as to whether encryption keys were needed, but it was unclear if a full list of those agencies existed. She said reviewing the keys and making sure radios had enough space was important for major incidents.

Chief Fleury asked if nearby agencies not included in current agreements needed to be considered, especially for larger events. He said statewide interop channels could be used instead. Member Burmeister said those channels were designed for that. Vice Chair Clark said day-to-day incidents might be more of a challenge than large-scale ones and said it was important to manage those.

Chair Selvik said fire agencies might have more regular communication with outside agencies than police. He said sending the issue to the focus groups would help make sure nothing was missed, and that large one-time events could still use the statewide channels. Member Benjamin gave examples of previous incidents where regional channels were used effectively. He said the policies last updated in 2013 should be reviewed. Member Fleury said it was important to identify which agencies were not part of current agreements so the group could move forward clearly.

A motion was made by Member Burmeister to table this item until the next meeting on Monday, May 5, seconded by Member Benjamin. On voice vote, all Members voted “Aye”, motion carried.

Attachments: [911-005.2 Access to the DuPage Emergency Dispatch Interoperable Radios System \(DEDIR System\)_Redacted.pdf](#)
[911-005.2 DEDIRS Access Agreement final.pdf](#)
[911-005.2 DEDIRS Application and Confidentiality Agreement 12.13.23.pdf](#)

RESULT:	TABLED
MOVER:	Eric Burmeister
SECONDER:	Colin Fleury

7.B. [25-0970](#)

Policy 911-005.3: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System) Encrypted Talk Groups.

A motion was made by Member Benjamin to table this item until the next meeting on Monday, May 5, seconded by Member Burmeister. On voice vote, all Members voted “Aye”, motion carried.

Attachments: [911-005.3 Access to the DEDIRS Encrypted Talk Groups ETS-R-0014-18 executed_Redacted.pdf](#)

RESULT:	TABLED
MOVER:	Tyler Benjamin

SECONDER: Eric Burmeister

7.C. [25-0935](#)

April DEDIR System Update

Ms. Zerwin said the report summarized activities from the past month from the posted update, including information from the Fire Focus Group and encryption discussions. She said the only new information that she had that was not in the report was to clarify that Northwest Central Dispatch planned to implement fire encryption in August or September.

Ms. Zerwin said Motorola held an internal meeting on encryption, but no updates had been received yet. She said firmware updates for multi-chargers had been completed and that single chargers were still under review. Ms. Zerwin said work on the fire templates was ongoing, with 29 document submissions under review. She said the main focus was on encryption keys and that 82 radios still needed firmware updates. Ms. Zerwin said completing these updates was important so Motorola could move forward with system migration. She also said efforts were being made to track radios more accurately and asked agencies to report any unaccounted for purchases. Ms. Zerwin said this reminder would also be included in an upcoming podcast.

Chair Selvik asked if agencies without assigned radios should submit a Zendesk ticket. Ms. Zerwin said yes and said some agencies had already used Zendesk to report inventory changes, such as returning chargers or radios because of lower headcount. Ms. Zerwin explained returned radios were maintained and redeployed as needed when headcount increased.

Ms. Zerwin said there were challenges with maintaining the radio cache because of increased hiring and repairs. She said a final change order was still pending to address the issue.

Attachments: [DU PAGE EMERGENCY DISPATCH INTEROPERABLE RADIO SYSTEM UPDATE.pdf](#)

7.D. Police

7.E. Fire

8. OLD BUSINESS

There was no old business.

9. NEW BUSINESS

Ms. Zerwin said Chiefs Selvik, Clark and Mr. Eric Burmeister would be appointed to the PAC on the ETS Board meeting on Wednesday. She also mentioned announcements related to TC Week. She said there would be Text-to-911 official launch announcements for the County Board and ETSB on Tuesday and Wednesday.

Mr. Burmeister asked about the activation of Text-to-911 since April 1. Ms. Zerwin explained it

had been active for a couple of months but had not been publicized yet. Mr. Benjamin said carriers were still conducting testing to make the service official, even though it was already active. Vice Chair Clark said the system had been working for some time. Mr. Benjamin said carriers that had finished testing were functioning properly.

Chair Selvik said the County planned to release the announcement the next day and would coordinate with PSAPs for a unified Text-To-911 release. Ms. Zerwin said a media kit was sent to agencies and included a press release template, website text, and links to the ETSB website. She said the public-facing information would go live the next day and encouraged agencies to test connectivity to the website before releasing their press statements. Vice Chair Clark asked if there was any reason agencies could not publicize the information the next day. Ms. Zerwin said everyone should be able to move forward.

Ms. Zerwin shared a list of agencies with encryption keys. Chair Selvik asked if the list contained items that needed review. Ms. Zerwin said it included both completed and pending items that needed guidance for talk group distribution. She said some one-off cases were event-related and said guidance would be developed for interoperability requests.

10. ADJOURNMENT

10.A. Next Meeting: Monday, May 5 at 8:15am in Room 3-500A

Vice Chair Clark made a motion to adjourn the meeting at 8:52am, seconded by Member Benjamin. On voice vote, motion carried.

Respectfully submitted,

Andres Gonzalez