

Date: Apr 2, 2024
MinuteTraq (IQM2) ID #: **24-1179**

Purchase Order #: 6344-0001 SERV Order Date	urchase Apr 1, 2023	Change Order #: 2	Department: Facilities Management	
Vendor Name: Petroleum Traders Corporation	Vendor #: 30686	Dept Contact: Cathie Figlewski		
Background and/or Reason for Change Order Request:	9 and close contract.			
IN ACCORDANCE WITH 720 ILCS 5/33E-9				
 (A) Were not reasonably foreseeable at the ti (B) The change is germane to the original cor (C) Is in the best interest for the County of Du 	ntract as signed.			
INCREASE/DECREASE				
A Starting contract value				\$101,000.00
B Net \$ change for previous Change Orders				\$0.00
C Current contract amount (A + B)				\$101,000.00
D Amount of this Change Order				(\$67,270.39)
The state of the s				\$33,729.61
F Percent of current contract value this Change Order represents (D / C) G Cumulative percent of all Change Orders (B+D/A): (60% maximum on construction contracts)				-66.60%
and percent of all charge of acts (of birty, (ook maximum off construction contracts)				-66.60%
DECISION MEMO NOT REQUIRED				
Change budget code from: Increase/Decrease quantity from:	ose Contract	Contract Extension ((29 days)	Consent Only
Price shows: should be: Decrease remaining encumbrance and close contract				
DECISION MEMO REQUIRED				
Increase (greater than 29 days) contract expir Increase ≥ \$2,500.00, or ≥ 10%, of current con OTHER - explain below:		to:		
CAF 5665 Prepared By (Initials) Phone Ext	Apr 2, 2024		×6800	4/3/24
Prepared By (Initials) Phone Ext	Date	Recommended for Approve	al (Initials) Phone Ext	Date
REVIEWED BY (Initials Only)				
Buyer	Date	Procurement Officer		Date
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$2	5,000)	