



DU PAGE COUNTY

Public Works Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, April 15, 2025

9:00 AM

Room 3500B

1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Childress at 9:00 AM.

2. ROLL CALL

Other Board Members present: Member Saba Haider, Member Andrew Honig, Member Sheila Rutledge, and Member Yeena Yoo.

PRESENT	Childress, DeSart, Galassi, Garcia, Ozog, and Zay
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3. CHAIRMAN'S REMARKS - CHAIR CHILDRESS

No remarks were offered.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [25-1000](#)

Public Works Committee Meeting Minutes - Regular Meeting - Tuesday, April 1, 2025

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

6. CLAIMS REPORT

6.A. [25-1001](#)

Payment of Claims - Public Works and Facilities Management

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

7. BID RENEWAL

7.A. [FM-P-0015-25](#)

Recommendation for the approval of a contract to Groot Industries, Inc., to provide refuse disposal, recycling, and asbestos pick-up services for DuPage County facilities, for Facilities Management, for the period June 1, 2025 through May 31, 2026, for a contract total amount not to exceed \$126,843.06, per renewal option under bid #22-026-FM, second of three options to renew. (\$1,260 for Animal Services, \$40,800 for the Care Center, and \$84,783.06 for Facilities Management)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

7.B. [FM-R-0001-25](#)

Amendment to Resolution FM-P-0015-25, issued to Groot Industries, Inc., for refuse disposal, recycling, and asbestos pick-up services, for Facilities Management. Expanding the scope of services to include an additional location for the Health Department and increasing the total contract price by 2%.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Jim Zay
SECONDER:	Kari Galassi

7.C. [PW-P-0007-25](#)

Recommendation for the approval of a contract purchase order to Groot Industries, Inc., to provide refuse disposal, recycling, and asbestos pick-up services for DuPage County Public Works facilities, for Public Works, for the period June 1, 2025 through May 31, 2026, for a contract total amount not to exceed \$80,000, issued pursuant to the contract approved by FM-P-0015-25, as amended by FM-R-0001-25.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

7.D. [PW-P-0010-25](#)

Recommendation for the approval of a contract to Rowell Chemical Corporation, to provide Sodium Hypochlorite to the Woodridge Wastewater Treatment Facility and the Knollwood Wastewater Treatment Facility, for Public Works, for the period of April 22, 2025 to March 31, 2026, for a total contract amount not to exceed \$115,000; per renewal option under bid #23-014-PW, second of three options to renew.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Paula Garcia

SECONDER: Dawn DeSart

7.E. [PW-R-0003-25](#)

Amendment to Resolution PW-P-0010-25, issued to Rowell Chemical Corporation, to provide Sodium Hypochlorite to the Woodridge Wastewater Treatment Facility and the Knollwood Wastewater Treatment Facility, for Public Works. The contracted rate is decreasing from \$2.16 per gallon delivered to \$2.10 per gallon, resulting in a decrease of 3%.

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Jim Zay
SECONDER: Kari Galassi

8. **BID AWARD**8.A. [PW-P-0008-25](#)

Recommendation for the approval of a contract to Chicagoland Paving Contractors, for the parking lot rehabilitation at the Nordic Wastewater Treatment Plant/Itasca Softball Field Complex, for the period of April 22, 2025 to November 30, 2025, for a total contract amount not to exceed \$99,000, per lowest responsible bid #25-045-PW.

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Paula Garcia
SECONDER: Kari Galassi

8.B. [FM-P-0019-25](#)

Recommendation for the approval of a contract to Enerwise Global Technologies, LLC, for participation in the Demand Response Program, for the period of June 1, 2025 through May 31, 2026, for a contract cost of approximately \$452,048.52; per RFP #25-032-FM. (Revenue paid to County)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Mary Ozog
SECONDER: Kari Galassi

9. **PROFESSIONAL SERVICES AGREEMENT**9.A. [FM-P-0020-25](#)

Recommendation for the approval of a contract to Desman, Inc., to provide Phase II Professional Architectural and Engineering Design Services to complete the repair, maintenance, and long-term capital improvement and asset management goals for the 479

and 509 parking decks on County Campus, for Facilities Management, for the period of April 22, 2025 through November 30, 2029 for a total contract amount not to exceed \$364,010. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

10. JOINT PURCHASING AGREEMENT

10.A. [PW-P-0009-25](#)

Recommendation for the approval of a contract purchase order to Federal Signal Corporation, DBA Standard Equipment Company, for a Vactor 2100 plus Combination Sewer Cleaner, for Public Works and Stormwater, for the period of April 22, 2025 to April 21, 2026, for a total contract amount not to exceed \$705,577 (\$555,577 Public Works and \$150,000 Stormwater). Contract pursuant to the Intergovernmental Cooperation Act, per the Sourcewell Agreement # 101221-VTR.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Jim Zay
SECONDER:	Paula Garcia

11. GPN

11.A. [25-1052](#)

GPN 012-25: Powering Safe Communities Grant – Metropolitan Mayors Caucus - \$10,000. (Facilities Management)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

12. OLD BUSINESS

12.A. Heritage Gallery Update

Facilities Management Project Supervisor Geoffrey Matteson provided the committee with an overview of the where things stand with the Heritage Gallery and where artifacts may be stored. He provided a review of the survey results and feedback received so far.

13. NEW BUSINESS

No new business was discussed.

14. ADJOURNMENT

With no further business, the meeting was adjourned.



Minutes

421 N. COUNTY FARM
ROAD
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File #: 25-1000

Agenda Date: 4/15/2025

Agenda #: 5.A.



DU PAGE COUNTY

Public Works Committee

Final Summary

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Tuesday, April 1, 2025

9:00 AM

Room 3500B

1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Childress at 9:00 AM.

2. ROLL CALL

Other Board Members present: Member Sheila Rutledge (9:05 AM)

PRESENT	Childress, DeSart, Galassi, Garcia, Ozog, and Zay
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3. CHAIRMAN'S REMARKS - CHAIR CHILDRESS

No remarks were offered.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [25-0864](#)

Public Works Committee Meeting Minutes - Regular Meeting - Tuesday, March 18, 2025

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

6. CONSENT ITEMS

Motion to Combine Items

Member Garcia moved and Vice Chair Zay seconded a motion to combine items 6.A. through 6.F. The motion was approved on voice vote, all "ayes".

6.A. [25-0865](#)

FM – AEP Energy, Inc., 5186-0001 SERV - This contract is decreasing in the amount of \$2,394,719.79 and closing due to the contract expiring.

RESULT:	APPROVED
MOVER:	Paula Garcia

SECONDER: Dawn DeSart

6.B. [25-0866](#)

FM – AMS Industries, 6161-0001 SERV – This contract is decreasing in the amount of \$11,167.24 and closing due to project completion and the contract expiring.

RESULT: APPROVED
MOVER: Paula Garcia
SECONDER: Dawn DeSart

6.C. [25-0867](#)

FM – Commonwealth Edison Company, 5216-0001 SERV - This contract is decreasing in the amount of \$61,534.04 and closing due to the contract expiring.

RESULT: APPROVED
MOVER: Paula Garcia
SECONDER: Dawn DeSart

6.D. [25-0868](#)

FM – Door Systems ASSA ABLOY US Inc., 5723-0001 SERV - This contract is decreasing in the amount of \$41,321.45 and closing due to the contract expiring.

RESULT: APPROVED
MOVER: Paula Garcia
SECONDER: Dawn DeSart

6.E. [25-0869](#)

FM – Excel Electric, Inc., 7140-0001 SERV - This contract is decreasing in the amount of \$12,333.00 and closing due to the contract expiring.

RESULT: APPROVED
MOVER: Paula Garcia
SECONDER: Dawn DeSart

6.F. [25-0870](#)

FM – WW Grainger, 6816-0001 SERV - This contract is decreasing in the amount of \$13,139.41 and closing due to the contract expiring.

RESULT: APPROVED
MOVER: Paula Garcia
SECONDER: Dawn DeSart

RESULT: APPROVED THE CONSENT AGENDA
MOVER: Paula Garcia

SECONDER: Dawn DeSart

7. CLAIMS REPORT7.A. [25-0871](#)

Payment of Claims - Public Works and Facilities Management

RESULT: APPROVED
MOVER: Paula Garcia
SECONDER: Jim Zay

8. JOINT PURCHASING AGREEMENT8.A. [PW-P-0005-25](#)

Recommendation for the approval of a contract purchase order to Olsson Roofing Company, Inc., to prepare, remove, and replace the roofing system on the South East Regional Water Facility per supplied specifications, for Public Works, for the period of April 8, 2025 to November 30, 2025, for a total contract amount not to exceed \$193,325. Contract pursuant to the Intergovernmental Cooperation Act (TIPS Contract #23010402).

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Paula Garcia
SECONDER: Kari Galassi

8.B. [25-0872](#)

Recommendation for the approval of a contract to Carbon Day EV Charging, to furnish and deliver one (1) ChargePoint electric vehicle charging station and provide a 5-year commercial cloud plan, for the County campus, for the period April 2, 2025 through April 1, 2030, for a contract total amount not to exceed \$19,755.70. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #042221-CPI). (EECBG funded)

RESULT: APPROVED
MOVER: Paula Garcia
SECONDER: Kari Galassi

8.C. [FM-P-0016-25](#)

Recommendation for the approval of a contract to Noland Sales Corporation, to furnish, deliver and install Interface Carpet and Flooring, as needed for County facilities, for Facilities Management, for the period of April 15, 2025 through April 14, 2027, for a total contract amount not to exceed \$150,000. Contract pursuant to the Intergovernmental

Cooperation Act (Omnia Partners Contract #2020002145).

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Jim Zay
SECONDER:	Paula Garcia

9. BID RENEWAL

9.A. [FM-P-0017-25](#)

Recommendation for the approval of a contract to Hey and Associates, Inc., to provide natural areas management, including controlled burning and weeding of the native gardens on the County campus, for Facilities Management, for the period May 1, 2025 through April 30, 2026, for a total contract amount not to exceed \$41,000; per RFP #24-020-FM, first of two optional renewals.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

9.B. [PW-P-0004-25](#)

Recommendation for the approval of a contract to Univar Solutions USA, Inc., to furnish and deliver Sodium Bisulfite for the Woodridge and Knollwood Wastewater Treatment Facilities in bulk, on an as-needed basis, for the period of April 8, 2025 to March 31, 2026, for a total contract amount not to exceed \$45,000, per bid #21-105-PW. Third and final option to renew.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Jim Zay
SECONDER:	Paula Garcia

9.C. [PW-R-0002-25](#)

Amendment to County Contract 21-105-PW, which has been renewed via resolution PW-P-0004-25, issued to Univar Solutions USA, Inc., for Sodium Bisulfite for both the Woodridge and Knollwood Wastewater Treatment Facilities in bulk on an as-needed basis, for Public Works, for a change order to decrease the contracted rate by 4.19%, taking the original contract rate of \$2.6517 per gallon delivered and resulting in a new contract rate of \$2.5407, an decrease of 4.19%.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Jim Zay
SECONDER:	Paula Garcia

10. SOLE SOURCE**10.A. [25-0873](#)**

Recommendation for the approval of a contract to Allied Instrumentation, to furnish and deliver specified Yokogawa Oxygen Analyzer parts for Boilers #1 and #3 at the Power Plant, for Facilities Management, for the period through November 30, 2025, for a total contract amount not to exceed \$20,494, per 55 ILCS 5/5-1022 (c) not suitable for competitive bids. Sole Source - authorized parts and service provider for this area. Allied Instrumentation Quote #284468.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

10.B. [FM-P-0018-25](#)

Recommendation for the approval of a contract to Metropolitan Industries, Inc., to provide pump repairs, replacement pump parts, and replacement Metropolitan Pumps, as needed, for the County campus, for Facilities Management, for the period April 15, 2025 through April 14, 2026, for a total contract amount not to exceed \$30,000.00; per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids – (sole provider of items compatible with existing equipment)

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Jim Zay

11. ACTION ITEMS**11.A. [25-0874](#)**

Public Works Accounts Receivable Write Off

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Dawn DeSart

12. OLD BUSINESS

Member Rutledge let the committee know that there is a Wheaton recycling event on Friday and Saturday, and encouraged all to recycle campaign signs at this event.

Member Garcia thanked Public Works staff for their quick turnaround and communication regarding questions about the Woodridge Greene Valley Treatment plant.

13. NEW BUSINESS

No new business was offered.

14. ADJOURNMENT

Without objection, the meeting was adjourned.



Payment of Claims

421 N. COUNTY FARM
ROAD
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File #: 25-1001

Agenda Date: 4/15/2025

Agenda #: 6.A.

	Public Works		
	Schedule of Claims		
	4/1/2025		
Pay Vendor Name	Description	Check Date	Amount
AERCOR WIRELESS, INC	Maintenance for Netmotion	3/14/2025	\$3,908.10
AL WARREN OIL CO INC	Fuel	3/14/2025	\$21,396.46
ALLDATA	Yearly subscriptions	3/14/2025	\$1,500.00
CITY OF NAPERVILLE	Meter reads	3/14/2025	\$332.00
GRAINGER INC	Tools	3/14/2025	\$1,494.00
GRAYBAR	Heater	3/14/2025	\$2,134.62
HACH COMPANY	Reagents	3/14/2025	\$503.20
HBK ENGINEERING LLC	Engineering services	3/14/2025	\$4,867.00
HD SUPPLY FORMERLY HOME DEPOT	Cleaning supplies	3/14/2025	\$1,830.39
HOME DEPOT CREDIT SERVICES	Supplies	3/14/2025	\$1,071.51
ILLINOIS SECTION AMERICAN	Conference	3/14/2025	\$600.00
INSITUFORM TECHNOLOGIES LLC	Reline water main piping	3/14/2025	\$510,139.80
MENARDS	Pipe insulation	3/14/2025	\$944.57
METRO ENVIRONMENTAL	Pump installation	3/14/2025	\$18,565.00
NEUCO INC	Thermostat	3/14/2025	\$351.82
PACKEY WEBB FORD	Service	3/14/2025	\$142.96
PEREGRINE CORPORATION	Utility billing	3/14/2025	\$179.33
SERVICE INDUSTRIAL SUPPLY INC	Hose, couplings	3/14/2025	\$1,717.00
THE SHERWIN WILLIAMS CO	Paint	3/14/2025	\$465.21
TROTTER & ASSOCIATES INC	Engineering services	3/14/2025	\$6,484.85
VILLAGE OF WILLOWBROOK	Meter reads	3/14/2025	\$113.00
ADVANCE AUTO PARTS	Auto parts	3/18/2025	\$110.19
AL WARREN OIL COMPANY INC	Fuel	3/18/2025	\$22,135.43
AT&T	Phone service	3/18/2025	\$582.82
AT&T MOBILITY	Cellular phone service	3/18/2025	\$2,915.96
CHICAGO GYPSUM SUPPLY, INC	Tile supplies	3/18/2025	\$3,250.40
CHICAGO METRO CONSTRUCTION	Install laminated glass	3/18/2025	\$2,080.00
DELGADO, SALVADOR J.	Replace windshield	3/18/2025	\$395.00
FAVIA INVESTMENTS LTD	Service	3/18/2025	\$1,105.29
IDEAL CALIBRATIONS	MSA Altair 5X sensor	3/18/2025	\$385.00
JX ENTERPRISES, INC	O-ring, trailer plug	3/18/2025	\$117.36
MENARDS	Screwdriver set	3/18/2025	\$338.68
MID AMERICAN WATER INC	Repair kit	3/18/2025	\$368.25
O'HARE TOWING SERVICE	Tow	3/18/2025	\$143.75
POLYDYNE INC	Clarifloc	3/18/2025	\$44,651.20
RAM MECHANICAL SERVICES INC	Service	3/18/2025	\$14,799.00
REESE, SEAN	Reimburse employee	3/18/2025	\$130.00
ROBINSON ENGINEERING LTD	Engineering Towers	3/18/2025	\$4,451.24
TERRACE SUPPLY CO	Gas Cylinder Rental	3/18/2025	\$256.50
TOSHIBA AMERICA BUSINESS	Copier lease/usage	3/18/2025	\$1,055.88
TYLER TECHNOLOGIES INC	Billing system	3/18/2025	\$16,171.75
WATER PRODUCTS-AURORA	Redeucer	3/18/2025	\$200.00
AT&T	Phone service	3/21/2025	\$110.54
BAKER TILLY US, LLP	Audit	3/21/2025	\$20,782.50
BRIDGESTONE RETAIL OPERATIONS	Repair	3/21/2025	\$19.99
CIBULKA, AUDREY	Overpayment	3/21/2025	\$151.03
COM ED	Electricity	3/21/2025	\$3,427.69
FEHR GRAHAM & ASSOCIATES LLC	Engineering services	3/21/2025	\$32,625.13
FOSTERS TEST LANE	Safety lane inspections	3/21/2025	\$736.00

	Public Works		
	Schedule of Claims		
	4/1/2025		
Pay Vendor Name	Description	Check Date	Amount
GRAINGER INC	Altair 5X color detector	3/21/2025	\$3,651.88
KOTTMAYER, NICHOLAS	IAFSM conference mileage	3/21/2025	\$44.52
MANSFIELD POWER AND GAS	Gas Cylinder Rental	3/21/2025	\$10,262.24
MENARDS	Ceiling supplies	3/21/2025	\$1,172.24
MID AMERICAN WATER INC	Water stopper	3/21/2025	\$325.00
NEUCO INC	Freezestat	3/21/2025	\$207.80
NICOR GAS	Gas	3/21/2025	\$2,681.65
ODP BUSINESS SOLUTIONS, LLC	Office supplies	3/21/2025	\$141.56
PACKEY WEBB FORD	Tail light assembly	3/21/2025	\$239.64
SCHNIZLEIN, JENNA	Overpayment	3/21/2025	\$290.14
ZIEBELL WATER SERVICE PRODUCTS	Valve box extension	3/21/2025	\$95.00
ALDRIDGE ELECTRIC INC	Electrical infrastructure	3/25/2025	\$109,694.77
ALTORFER INDUSTRIES INC	Utility grease	3/25/2025	\$34.70
AT&T	Phone service	3/25/2025	\$1,919.38
CITY OF WHEATON	Meter reads	3/25/2025	\$775.00
COMCAST	Internet	3/25/2025	\$253.85
ENDRESS & HAUSER	Water pilot FMX21	3/25/2025	\$2,466.76
FIRST ENVIRONMENTAL LABS INC	Lab testing	3/25/2025	\$373.10
FOX VALLEY FIRE & SAFETY	Fire sprinkler inspection	3/25/2025	\$250.00
GASVODA & ASSOCIATES INC.	Fan	3/25/2025	\$238.75
GRAINGER INC	Level transmitter	3/25/2025	\$2,038.80
INDEPENDENT BEARING INC	Oil seal	3/25/2025	\$64.00
JOHN J MORONEY & CO	Pipe insulation	3/25/2025	\$167.50
NAPCO STEEL INC.	Tubing	3/25/2025	\$466.00
NEOGEN CORPORATION	Lab supplies	3/25/2025	\$182.56
NICOR GAS	Gas	3/25/2025	\$6,034.27
PACKEY WEBB FORD	Service	3/25/2025	\$2,474.13
PITNEY BOWES BANK, INC.	Replenish postage meter	3/25/2025	\$10,000.00
UNITED STATES POSTAL SERVICE	Postage Charges	3/25/2025	\$0.69
WATER PRODUCTS-AURORA	Curb stop	3/25/2025	\$171.68
WATER SERVICES COMPANY	Leak detection service	3/25/2025	\$350.00
WILLOWBROOK FORD INC	Service	3/25/2025	\$1,747.89
ZORO TOOLS INC	Needles	3/25/2025	\$13.99
	Total		\$911,066.89

Facilities Management Department

Schedule of Purchases Under \$15,000

April 15, 2025

	VENDOR	DESCRIPTION	FUND	DEPT	ACCOUNT	AMOUNT
25057	Nicor Gas	Natural Gas	1000	1100	53200	\$1,515.20
25060	Airgas USA, LLC	Rental Of Machinery & Equipment	1000	1100	53410	\$350.55
25064	eWorks Electronics Services, Inc.	Other Contractual Expenses	1000	1103	53830	\$1,654.80
25188	Omega Sign	Operating Supplies & Materials	1000	1100	52200	\$269.00
25189	CDW Government	I.T. Equipment - Small Value	1000	1100	52100	\$101.73
25190	Brucker Company (Mercury Partners 90 BI, Inc.)	Furn/Mach/Equip Small Value	1000	1100	52000	\$1,550.00
25191	State Supply Co., Inc	Auto/Mach/Equip Parts	1000	1100	52250	\$1,240.00
25192	Zoro Tools, Inc.	Fuel & Lubricants	1000	1100	52260	\$123.90
25194	Landscape Material & Firewood Sales, Inc.	Maintenance Supplies	1000	1102	52270	\$1,680.00
25195	Porter Pipe & Supply	Maintenance Supplies	1000	1100	52270	\$681.00
25196	Russo Power Equipment	Auto/Mach/Equip Parts	1000	1102	52250	\$17.98
25197	Applied Industrial Technologies	Auto/Mach/Equip Parts	1000	1100	52250	\$42.24
25199	Edward Occupational Health	Medical Services	1000	1100	53070	\$164.00
25200	Porter Pipe & Supply	Maintenance Supplies	1000	1100	52270	\$2,100.24
25201	Menards - West Chicago	Maintenance Supplies	1000	1102	52270	\$167.95
25203	Interstate All Battery Center	Maintenance Supplies	1000	1100	52270	\$1,559.70
25205	Parts Town, LLC	Furn/Mach/Equip Small Value	1000	1100	52000	\$190.80
25206	Wheaton Park District	Other Professional Services	1000	1100	53090	\$246.40
25207	Filter Services, Inc.	Maintenance Supplies	1000	1100	52270	\$2,030.00
25208	Real Time Automation, Inc	Maintenance Supplies	1000	1100	52270	\$2,710.97
25209	Holcim-MAMR, Inc.	Maintenance Supplies	1000	1102	52270	\$741.40
25210	AlphaGraphics Wheaton	Repair & Maintenance Facilities	1000	1100	53300	\$112.18
25211	Amber Mechanical Contractors, Inc.	Furn/Mach/Equip Small Value	1000	1100	52000	\$2,000.00

Facilities Management Department

Schedule of Other Payments

April 15, 2025

CONTRACT #	VENDOR	DESCRIPTION	FUND	DEPT	ACCOUNT	AMOUNT
7127-0001 SERV	A Lamp Concrete Contractors, Inc.	Building Improvements	6000	1220	54010	\$362,990.22
6937-0001 SERV	A&P Grease Trappers, Inc.	Repair & Maintenance Facilities	1000	1100	53300	\$4,955.00
7385-0001 SERV	Amazon.com LLC	Operating Supplies & Materials, Auto/Mach/Equip Parts, Maintenance Supplies and Cleaning Supplies	1000	1100	52200 52250 52270 52280	\$1,536.58
6906-0001 SERV	Chem-Wise Ecological Pest Management Services, Inc.	Custodial Services	1000	1100	53810	\$1,916.00
6965-0001 SERV	Cintas Corporation No. 2	Wearing Apparel	1000	1100	52220	\$627.83
5410-0001 SERV	City of Wheaton	Water & Sewer	1000	1100	53220	\$39,735.32
5423-0001 SERV	ComEd	Electricity	1000	1100	53210	\$1,199.32
5968-0001 SERV	Fehr Graham & Associates LLC	Engineering & Architectural	1000	1100	53010	\$826.70
6748-0001 SERV	Gatwood Crane Service, Inc	Building Improvements	6000	1220	54010	\$2,354.10
6918-0001 SERV	Gehrke Technology Group, Inc.	Chemical Supplies	1000	1100	52330	\$13,874.00
6793-0001 SERV	GenServe LLC	Repair & Maintenance Facilities	1000	1100	53300	\$20,160.00
7444-0001 SERV	Grainger	Furn/Mach/Equip Small Value, Operating Supplies & Materials, Auto/Mach/Equip Parts, Maintenance Supplies and Cleaning Supplies	1000	1100 1102	52000 52200 52250 52270 52280	\$4,778.25
7447-0001 SERV	Graybar Electric Company	Maintenance Supplies	1000	1100	52270	\$5,341.55
7036-0001 SERV	Groot, Inc.	Custodial Services and Other Contractual Expenses	1000	1100 1102	53810 53830	\$4,811.62
7099-0001 SERV	HD Supply, Inc. DBA HD Supply Facilities Maintenance, LTD.	Cleaning Supplies	1000	1100	52280	\$580.20
5599-0001 SERV	Home Depot	Furn/Mach/Equip Small Value, Operating Supplies & Materials, Maintenance Supplies and Building Improvements	1000 6000	1100 1102 1220	52000 52200 52270 54010	\$2,702.08
7327-0001 SERV	Johnson Controls, Inc.	Auto/Mach/Equip Parts	1000	1100	52250	\$3,796.08
7417-0001 SERV	Johnson Controls, Inc.	Repair & Maintenance Facilities	1000	1100	53300	\$2,272.33
6904-0001 SERV	Knox Swan & Dog LLC	Other Contractual Expenses	1000	1102	53830	\$625.00
5900-0001 SERV	Kone, Inc.	Repair & Maintenance Infrastructure	1000	1100	53310	\$28,614.49
5448-0001 SERV	Mansfield Power and Gas LLC	Natural Gas	1000	1100	53200	\$62,556.27
6352-0001 SERV	Metropolitan Industries, Inc.	Furn/Mach/Equip Small Value	1000	1100	52000	\$12,832.00
7286-0001 SERV	Nicor Gas	Natural Gas	1000	1100	53200	\$24,437.37
7401-0001 SERV	ODP Business Solutions LLC	I.T. Equipment - Small Value and Operating Supplies & Materials	1000	1100 1103	52100 52200	\$82.41
6889-0001 SERV	Royal Pipe & Supply Company	Maintenance Supplies	1000	1100	52270	\$636.40
7563-0001 SERV	Royal Pipe & Supply Company	Maintenance Supplies	1000	1100	52270	\$15,462.14
6949-0001 SERV	Steve Piper and Sons, Inc.	Custodial Services	1000	1100	53810	\$14,456.60
6472-0001 SERV	TGA Park 88, LLC c/o Cushman & Wakefield	Lease of Buildings	1000	1100	54000-0700	\$25,662.17
6339-0001 SERV	Thompson Electronics Company	Repair & Maintenance Facilities	1000	1100	53300	\$19,070.00

Facilities Management Department

CONTRACT #	VENDOR	DESCRIPTION	FUND	DEPT	ACCOUNT	AMOUNT
7189-0001 SERV	Toshiba America Business Solutions Inc	Copier Usage and IT Equipment - Capital Lease	1000	1100	53800-0001 54100-0700	\$508.12
6444-0001 SERV	V3 Companies, Ltd.	Building Improvements	6000	1220	54010	\$13,358.75
7319-0001 SERV	Valdes Supply	Cleaning Supplies	1000	1100	52280	\$7,014.08
5425-0001 SERV	Village of Winfield	Water & Sewer	1000	1100	53220	\$419.25
5403-0001 SERV	Wheaton Sanitary	Water & Sewer	1000	1100	53220	\$27,348.38
4715-0001 SERV	Wight Construction Services, Inc.	Building Improvements	6000	1220	54010	\$14,049.70
5709-0001 SERV	Wight Construction Services, Inc.	Building Improvements	6000	1220	54010	\$6,215.66



Facilities Management Requisition Over \$30K

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FM-P-0015-25

Agenda Date: 4/15/2025

Agenda #: 8.B.

AWARDING RESOLUTION
ISSUED TO GROOT INDUSTRIES, INC.
TO PROVIDE REFUSE DISPOSAL, RECYCLING,
AND ASBESTOS PICK-UP SERVICES
FOR FACILITIES MANAGEMENT
(CONTRACT TOTAL AMOUNT: \$126,843.06)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Groot Industries, Inc., to provide refuse disposal, recycling, and asbestos pick-up services, for the period June 1, 2025 through May 31, 2026, for Facilities Management.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, to provide refuse disposal, recycling and asbestos pick-up services, for the period June 1, 2025 through May 31, 2026, for Facilities Management, be, and it is hereby approved for issuance of a contract by the Procurement Division to, Groot Industries, Inc., 3 Waterway Square Place, Suite 110, The Woodlands, TX 77380, for a contract total amount not to exceed \$126,843.06, per renewal option under bid #22-026-FM, second of three options to renew. (\$1,200 for Animal Services, \$40,800 for the DuPage Care Center, and \$84,783.06 for Facilities Management)

Enacted and approved this 22nd day of April, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist

Procurement Services Division

This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 25-0793	RFP, BID, QUOTE OR RENEWAL #: 22-026-FM	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$245,187.79
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/15/2025	PROMPT FOR RENEWAL: 6 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$623,919.69
	CURRENT TERM TOTAL COST: \$126,843.06	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: SECOND RENEWAL
Vendor Information		Department Information	
VENDOR: Groot Industries, Inc.	VENDOR #: 27954	DEPT: Facilities Management	DEPT CONTACT NAME: Mary Ventrella
VENDOR CONTACT: Bart Visser	VENDOR CONTACT PHONE: 630-383-6154	DEPT CONTACT PHONE #: 630-407-5705	DEPT CONTACT EMAIL: mary.ventrella@dupagecounty.gov
VENDOR CONTACT EMAIL: bvisser@groo.com	VENDOR WEBSITE:	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract to Groot Industries, Inc., to provide refuse disposal, recycling, and asbestos pick-up services for DuPage County facilities, for Facilities Management, for the period June 1, 2025 through May 31, 2026, for a contract total amount not to exceed \$126,843.06, per renewal option under bid #22-026-FM, second option to renew. (\$1,260 for Animal Services, \$40,800 for the Care Center, and \$84,783.06 for Facilities Management)			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Refuse disposal, recycling services, asbestos pick-up, are necessary to maintain sanitation and compliance with DuPage County Environmental Responsibility and Conservation Policy which was passed by the County on August 18, 2008.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
RENEWAL	
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

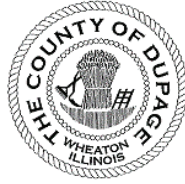
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Groot Industries, Inc.	Vendor#: 27954	Dept: Facilities Management	Division:
Attn: Bart Visser / Ted Vandernaald	Email: bvisser@groot.com tvandernaald@groot.com	Attn:	Email: FMAccountsPayable @dupagecounty.gov
Address: 3 Waterway Square Place, Suite 110	City: The Woodlands	Address: 421 N. County Farm Road	City: Wheaton
State: TX	Zip: 77380	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-5700	Fax: 630-407-5701
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Groot Industries, Inc.	Vendor#: 27954	Dept: Facilities Management	Division:
Attn:	Email:	Attn:	Email:
Address: PO Box 535233	City: Pittsburg	Address: various locations	City: Wheaton
State: PA	Zip: 15253-5233	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 1, 2025	Contract End Date (PO25): May 31, 2026

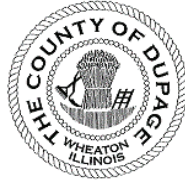
Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	LO		Animal Services - Section 1	FY25	1100	1300	53810		630.00	630.00
2	1	LO		Care Center - Section 2	FY25	1200	2035	53810		20,400.00	20,400.00
3	1	LO		Facilities Management - Sections 4, 7, 8, 9, and Labor	FY25	1000	1100	53810		40,206.69	40,206.69
4	1	LO		Facilities Management - Grounds Sections 4	FY25	1000	1102	53830		2,184.84	2,184.84
5	1	LO		Animal Services - Section 1	FY26	1100	1300	53810		630.00	630.00
6	1	LO		Care Center - Section 2	FY26	1200	2035	53810		20,400.00	20,400.00
7	1	LO		Facilities Management - Sections 4, 7, 8, 9, and Labor	FY26	1000	1100	53810		40,206.69	40,206.69
8	1	LO		Facilities Management - Grounds Sections 4	FY26	1000	1102	53830		2,184.84	2,184.84
FY is required, ensure the correct FY is selected.										Requisition Total	\$ 126,843.06

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Provide refuse disposal, recycling, and asbestos pick-up services for DuPage County facilities, for Facilities Management.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Vendor, Mary Ventrella, Cathie Figlewski, Clara Gomez, Kristie Lecaros, and Sweta Patel.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Public Works Committee: 04/15/25 County Board: 04/22/25
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 22-026-
FM
BID TABULATION

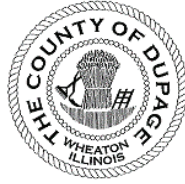
					Groot, Inc.		SBC Waste Solutions Inc.	
NO.	DEPARTMENT	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
1	#1 - ANIMAL SERVICES	GROUP 1 - SCHEDULED TRASH PICK-UPS	MO	24	\$ 51.09	\$ 1,226.16	\$ 60.00	\$ 1,440.00
2		GROUP 4 - SCHEDULED RECYCLED PICK-UPS	MO	24	\$ 35.00	\$ 840.00	\$ 60.00	\$ 1,440.00
3	#2 - CARE CENTER	GROUP 1 - SCHEDULED TRASH PICK-UPS	MO	24	\$ 326.60	\$ 7,838.40	\$ 4,000.00	\$ 96,000.00
4		GROUP 3 - TRASH COMPACTOR RENTAL	MO	24	\$ 115.00	\$ 2,760.00	\$ 250.00	\$ 6,000.00
5		GROUP 3 - TRASH COMPACTOR RENTAL	MO	24	NO CHARGE		\$ 280.00	\$ 6,720.00
6		GROUP 5 - ESTIMATED ON CALL RECYCLED PICK-UPS	MO	24	\$ 140.00	\$ 3,360.00	\$ 250.00	\$ 6,000.00
	#3 - DIVISION OF TRANSPORTATION	GROUP 1 - SCHEDULED TRASH PICK-UPS						
7		Highway Garage - 140 N. County Farm Road	MO	24	\$ 51.09	\$ 1,226.16	\$ 60.00	\$ 1,440.00
8		Highway Garage - 180 N. County Farm Road	MO	24	\$ 51.09	\$ 1,226.16	\$ 60.00	\$ 1,440.00
		GROUP 2 - ESTIMATED ON CALL PICK-UPS						
9		Highway Garage - 140 N. County Farm Road	MO	52	\$ 305.00	\$ 15,860.00	\$ 295.00	\$ 15,340.00



THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 22-026-
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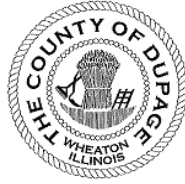


NO.	DEPARTMENT	ITEM	UOM	QTY	Groot, Inc.		SBC Waste Solutions Inc.	
					PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
10		Highway Garage - 140 N. County Farm Road	MO	52	\$ 305.00	\$ 15,860.00	\$ 395.00	\$ 20,540.00
		GROUP 4 - SCHEDULED RECYCLED PICK-UPS						
11		Highway Garage - 140 N. County Farm Road	MO	24	\$ 35.00	\$ 840.00	\$ 40.00	\$ 960.00
12		Highway Garage - 180 N. County Farm Road	MO	24	\$ 35.00	\$ 840.00	\$ 40.00	\$ 960.00
		GROUP 1 - SCHEDULED TRASH PICK-UPS						
13		Children's Center	MO	24	\$ 51.09	\$ 1,226.16	\$ 60.00	\$ 1,440.00
14		Coroner's Office	MO	24	\$ 51.09	\$ 1,226.16	\$ 60.00	\$ 1,440.00
15		Election Commission Warehouse	MO	24	\$ 51.09	\$ 1,226.16	\$ 60.00	\$ 1,440.00
16		Sheriff	MO	24	\$ 130.28	\$ 3,126.72	\$ 120.00	\$ 2,880.00
17		Sheriff's Work Alternative Program	MO	24	\$ 40.00	\$ 960.00	\$ 60.00	\$ 1,440.00
		GROUP 2 - ESTIMATED ON CALL PICK-UPS						



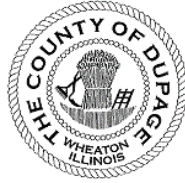
THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 22-026-
FM
BID TABULATION

					Groot, Inc.		SBC Waste Solutions Inc.	
NO.	DEPARTMENT	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
18	#4 - FACILITIES MANAGEMENT	Judicial Office Facility	EA	100	\$ 326.60	\$ 32,660.00	\$ 400.00	\$ 40,000.00
19		JTK Administration Bldg.	EA	30	\$ 326.60	\$ 9,798.00	\$ 495.00	\$ 14,850.00
20		Sheriff	EA	110	\$ 326.60	\$ 35,926.00	\$ 495.00	\$ 54,450.00
21		FM - Grounds	MO	24	\$ 350.00	\$ 8,400.00	\$ 350.00	\$ 8,400.00
		GROUP 3 - TRASH COMPACTOR RENTAL						
22		JTK Administration Bldg.	MO	24	\$ 115.00	\$ 2,760.00	\$ 300.00	\$ 7,200.00
23		Sheriff	MO	24	\$ 115.00	\$ 2,760.00	\$ 300.00	\$ 7,200.00
24		Judicial Office Facility	MO	24	\$ 115.00	\$ 2,760.00	\$ 300.00	\$ 7,200.00
		GROUP 4 - SCHEDULED RECYCLED PICK-UPS						
25		Children's Center	MO	24	\$ 35.00	\$ 840.00	\$ 40.00	\$ 960.00
26		Sheriff	MO	24	\$ 130.28	\$ 3,126.72	\$ 120.00	\$ 2,880.00



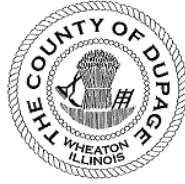
THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 22-026-
FM
BID TABULATION

					Groot, Inc.		SBC Waste Solutions Inc.	
NO.	DEPARTMENT	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
27		Sheriff's Work Alternative Program	MO	24	\$ 35.00	\$ 840.00	\$ 40.00	\$ 960.00
28		Election Commission Warehouse	MO	24	\$ 51.09	\$ 1,226.16	\$ 60.00	\$ 1,440.00
		GROUP 5 - ESTIMATED ON CALL RECYCLED PICK-UPS						
29		Judicial Office Facility	EA	30	\$ 326.60	\$ 9,798.00	\$ 200.00	\$ 6,000.00
30		JTK Administration Bldg.	EA	30	\$ 326.60	\$ 9,798.00	\$ 200.00	\$ 6,000.00
31	#5 - HEALTH DEPARTMENT	GROUP 1 - SCHEDULED TRASH PICK-UPS	MO	24	\$ 260.56	\$ 6,253.44	\$ 360.00	\$ 8,640.00
32		GROUP 4 - SCHEDULED RECYCLED PICK-UPS	MO	24	\$ 102.19	\$ 2,452.56	\$ 120.00	\$ 2,880.00
33	#5 - COMMUNITY CENTER	GROUP 1 - SCHEDULED TRASH PICK-UPS	MO	24	\$ 204.38	\$ 4,905.12	\$ 150.00	\$ 3,600.00
34		GROUP 4 - SCHEDULED RECYCLED PICK-UPS	MO	24	\$ 102.19	\$ 2,452.56	\$ 120.00	\$ 2,880.00
		GROUP 1 - SCHEDULED TRASH PICK-UPS						
35		Woodridge Greene Valley Wastewater Treatment Facility	MO	24	\$ 102.19	\$ 2,452.56	\$ 150.00	\$ 3,600.00



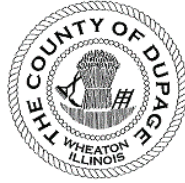
THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 22-026-
FM
BID TABULATION

					Groot, Inc.		SBC Waste Solutions Inc.	
NO.	DEPARTMENT	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
36	#6 - PUBLIC WORKS	Woodridge Greene Valley Wastewater Treatment Facility	MO	24	\$ 235.00	\$ 5,640.00	\$ 250.00	\$ 6,000.00
37		Underground Maintenance Facility	MO	24	\$ 102.19	\$ 2,452.56	\$ 160.00	\$ 3,840.00
38		Knollwood Wastewater Treatment Facility	MO	24	\$ 315.00	\$ 7,560.00	\$ 200.00	\$ 4,800.00
		GROUP 2 - ESTIMATED ON CALL PICK-UPS						
39		Woodridge Greene Valley Wastewater Treatment Facility	MO	24	\$ 40.00	\$ 960.00	\$ 100.00	\$ 2,400.00
		GROUP 4 - SCHEDULED RECYCLED PICK-UPS						
40		Woodridge Greene Valley Wastewater Treatment Facility	MO	24	\$ 51.09	\$ 1,226.16	\$ 80.00	\$ 1,920.00
		GROUP 7 - ESTIMATED ON CALL GRIT PICK-UPS						
41		Woodridge Greene Valley Wastewater Treatment Facility	MO	24	\$ 625.00	\$ 15,000.00	\$ 295.00	\$ 7,080.00
		GROUP 2 - ESTIMATED ON CALL PICK-UPS						
42		1.5 Cubic Yard Trash	EA	10	\$ 15.00	\$ 150.00	\$ 30.00	\$ 300.00



THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 22-026-
FM
BID TABULATION

					Groot, Inc.		SBC Waste Solutions Inc.	
NO.	DEPARTMENT	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
43	#7 - VARIOUS	3 Cubic Yard Trash	EA	10	\$ 30.00	\$ 300.00	\$ 40.00	\$ 400.00
44		4 Cubic Yard Trash	EA	10	\$ 40.00	\$ 400.00	\$ 60.00	\$ 600.00
45		6 Cubic Yard Trash	EA	10	\$ 60.00	\$ 600.00	\$ 80.00	\$ 800.00
46		8 Cubic Yard Trash	EA	10	\$ 80.00	\$ 800.00	\$ 100.00	\$ 1,000.00
47		15 Cubic Yard Trash	EA	10	\$ 300.00	\$ 3,000.00	\$ 300.00	\$ 3,000.00
48		20 Cubic Yard Trash	EA	10	\$ 325.00	\$ 3,250.00	\$ 350.00	\$ 3,500.00
49		30 Cubic Yard Trash	EA	20	\$ 350.00	\$ 7,000.00	\$ 425.00	\$ 8,500.00
50		30 Cubic Yard Commingled Recycle	EA	5	\$ 326.60	\$ 1,633.00	\$ 200.00	\$ 1,000.00
51	#8 - OEM / ETSB/DU-COMM	GROUP 1 - SCHEDULED TRASH PICK-UPS	EA	15	\$ 130.28	\$ 1,954.20	\$ 175.00	\$ 2,625.00
52		GROUP 4 - SCHEDULED RECYCLED PICK-UPS	EA	15	\$ 51.09	\$ 766.35	\$ 60.00	\$ 900.00
53	#9 - ASBESTOS PICK UP	GROUP 6 - ESTIMATED ON CALL ASBESTOS PICK-UPS	EA	6	\$ 525.00	\$ 3,150.00	\$ 1,000.00	\$ 6,000.00



THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 22-026-
FM
BID TABULATION



NO.	DEPARTMENT	ITEM	UOM	QTY	Groot, Inc.		SBC Waste Solutions Inc.	
					PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
54	#10 - DUDOT Trail System	GROUP 8 - SCHEDULED TRASH PICK-UPS	EA	1976	\$ 5.54	\$ 10,947.04	\$ 28.95	\$ 57,205.20
GRAND TOTAL						\$ 265,640.51		\$ 457,930.20

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
1	LABOR RATE	HR	16	\$ 95.00	\$ 1,520.00	\$ 250.00	\$ 4,000.00

NOTES

1) Waste Management has been deemed non-responsive due to not providing pricing per requested scheduled pickup, for a 24-month term.

Bid Opening 4/13/2022 @ 2:30 PM	VC, DW
Invitations Sent	7
Total Vendors Requesting Documents	1
Total Bid Responses	3



The County of DuPage
Finance Department
Procurement Division, Room 3-400
421 North County Farm Road
Wheaton, Illinois 60187

CONTRACT RENEWAL AGREEMENT

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Groot Industries, Inc. located at 1330 Gasket Drive, Elgin, IL 60120, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #22-026-FM which became effective on 6/1/2022 and which will expire 5/31/2025. The contract is subject to the second of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 5/31/2026.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

THE COUNTY OF DUPAGE

SIGNATURE

Henry Kocker

PRINTED NAME

Buyer I

PRINTED TITLE

DATE

CONTRACTOR

Signature on File

SIGNATURE

TED VANDER NAALD

PRINTED NAME

SALV REP

PRINTED TITLE

3/11/25

DATE

DUPAGE COUNTY DEPARTMENT	GROUP NUMBER -TYPE OF SERVICE	ADDRESS	CONTAINER DESCRIPTION	PICK-UP SCHEDULE	PRICE MONTHLY CHARGE OR COST PER UNIT "AS NEEDED" PICK- UP	QUANTITY 24 MONTHS OR ESTIMATED NUMBER OF "AS NEEDED" PICK- UPS	EXTENDED PRICE SERVICE COST FOR 2 YEARS (PRICE x QUANTITY)
#1 - ANIMAL SERVICES	GROUP 1 - SCHEDULED TRASH PICK-UPS	120 N. County Farm Rd.	(1) 2 Cubic Yard Trash	Monday - Friday (Daily)	\$ 51.09	24	\$ 1,226.16
	GROUP 4 - SCHEDULED RECYCLED PICK-UPS		(1) 2 Cubic Yard Co-Mingled Recycling	Every Other Week	\$ 35.00	24	\$ 840.00
TOTAL #1 ANIMAL CONTROL							\$ 2,066.16
#2 - CARE CENTER	GROUP 1 - SCHEDULED TRASH PICK-UPS	400 N. County Farm Rd	(1) 28 Cubic Yard Self Contained Totally Sealed Trash Compactor	Monday & Thursday	\$ 326.80	24	\$ 7,838.40
	GROUP 3 - TRASH COMPACTOR RENTAL		(1) Compactor and Tipper Trash Lift/Used to tip Large Cans into Compactor	No Pick Up, Rental of Equipment	\$ 115.00	24	\$ 2,760.00
	GROUP 3 - TRASH COMPACTOR RENTAL		(7) 1 Cubic Yard fill trucks	No Pick Up, Rental of Equipment	\$ -	24	\$ -
	GROUP 5 - ESTIMATED ON CALL RECYCLED PICK-UPS		(1) 33 Cubic Yard Compactor (County Owns Compactor and Box) Co-Mingled Recycling	On Call "as needed"	\$ 140.00	24	\$ 3,360.00
TOTAL #2 CONVALESCENT CENTER							\$ 13,958.40
#3 - DIVISION OF TRANSPORTATION	GROUP 1 - SCHEDULED TRASH PICK-UPS						
	Highway Garage	140 N. County Farm Rd	(1) 2 Cubic Yard Trash	Tuesday, Friday	\$ 51.09	24	\$ 1,226.16
	Highway Garage	180 N. County Farm Rd	(1) 2 Cubic Yard Trash	Tuesday, Friday	\$ 51.09	24	\$ 1,226.16
	GROUP 2 - ESTIMATED ON CALL PICK-UPS						
	Highway Garage	140 N. County Farm Rd	(1) 20 Cubic Yard Roll-Off	On Call "as needed"	\$ 305.00	52	\$ 15,860.00
	Highway Garage	140 N. County Farm Rd	(1) 30 Cubic Yard Roll-Off at Salt Dome	On Call "as needed"	\$ 345.00	52	\$ 17,940.00
	GROUP 4 - SCHEDULED RECYCLED PICK-UPS						
	Highway Garage	140 N. County Farm Rd	(1) 2 Cubic Yard Co-Mingled Recycling	Weekly	\$ 35.00	24	\$ 840.00
Highway Garage	180 N. County Farm Rd	(1) 2 Cubic Yard Co-Mingled Recycling	Weekly	\$ 35.00	24	\$ 840.00	
TOTAL #3 DIVISION OF TRANSPORTATION							\$ 37,932.32

DUPAGE COUNTY DEPARTMENT	GROUP NUMBER -TYPE OF SERVICE	ADDRESS	CONTAINER DESCRIPTION	PICK-UP SCHEDULE	PRICE MONTHLY CHARGE OR COST PER UNIT "AS NEEDED" PICK-UP	QUANTITY 24 MONTHS OR ESTIMATED NUMBER OF "AS NEEDED" PICK-UPS	EXTENDED PRICE SERVICE COST FOR 2 YEARS (PRICE x QUANTITY)
#4 - FACILITIES MANAGEMENT	GROUP 1 - SCHEDULED TRASH PICK-UPS						
	Children's Center	422 N. County Farm Rd	(1) 2 Cubic Yard Trash	Tuesday, Friday	\$ 51.09	24	\$ 1,226.16
	Coroner's Office	414 N. County Farm Rd	(1) 2 Cubic Yard Trash	Tuesday, Friday	\$ 51.09	24	\$ 1,226.16
	Election Commission Warehouse	2580 Diehl Rd. Aurora, IL	(1) 2 Cubic Yard Trash	Tuesday, Friday	\$ 51.09	24	\$ 1,226.16
	Sheriff	501 N. County Farm Rd	(1) 6 Cubic Yard Trash	Tuesday, Friday	\$ 130.28	24	\$ 3,126.72
	Sheriff's Work Alternative Program	200 N. County Farm Rd	(1) 1.5 Cubic Yard Trash	Tuesday, Friday	\$ 40.00	24	\$ 960.00
	GROUP 2 - ESTIMATED ON CALL PICK-UPS						
	Judicial Office Facility	505 N. County Farm Rd	(1) 18 Cubic Yard Self Contained Compactor Walk on from top stair	On Call "as needed"	\$ 326.60	100	\$ 32,660.00
	JTK Administration Bldg.	421 N. County Farm Rd	(1) 29 Cubic Yard Trash Compactor	On Call "as needed"	\$ 326.60	30	\$ 9,798.00
	Sheriff	501 N. County Farm Rd	(1) 29 Cubic Yard Self-Contained Totally Sealed Trash Compactor. County Provides Power Only, anything else needed to make it operational will be provided by the contractor	On Call "as needed"	\$ 326.60	110	\$ 35,926.00
	FM - Grounds	170 N. County Farm Road	(1) 20 Cubic Yard Open Top Yard Waste Only	On Call "as needed"	\$ 350.00	24	\$ 8,400.00
	GROUP 3 - TRASH COMPACTOR RENTAL						
	JTK Administration Bldg.	421 N. County Farm Rd	(1) 29 Cubic Yard Trash Self-Contained Trash Compactor	No Pick Up, Rental of Equipment	\$ 115.00	24	\$ 2,760.00
	Sheriff	501 N. County Farm Rd	(1) 29 Cubic Yard Trash Self-Contained Trash Compactor	No Pick Up, Rental of Equipment	\$395/month if new compactor is needed	24	#VALUE!
	Judicial Office Facility	505 N. County Farm Rd	(1) 18 Cubic Yard Self Contained Compactor and Walk off platform from top stair	No Pick Up, Rental of Equipment	\$395/month if new compactor is needed	24	#VALUE!
	GROUP 4 - SCHEDULED RECYCLED PICK-UPS						
	Children's Center	422 N. County Farm Rd	(1) 2 Cubic Yard Co-Mingled Recycling	Weekly	\$ 35.00	24	\$ 840.00
	Sheriff	501 N. County Farm Rd	(1) 6 Cubic Yard Co-Mingled Recycling	Tuesday, Friday	\$ 130.28	24	\$ 3,126.72
	Sheriff's Work Alternative Program	200 N. County Farm Rd	(1) 1.5 Cubic Yard Co-Mingled Recycling	Every Other Week	\$ 35.00	24	\$ 840.00
	Election Commission Warehouse	2580 Diehl Rd, Aurora, IL	(1) 2 Cubic Yard Co-Mingled Recycling	Tuesday, Friday	\$ 51.09	24	\$ 1,226.16
	GROUP 5 - ESTIMATED ON CALL RECYCLED PICK-UPS						
	Judicial Office Facility	505 N. County Farm Rd	(1) 35 Cubic Yard Compactor (County Owns Compactor, Vendor provides Box) Co-Mingled Recycling	On Call "as needed"	\$ 326.60	30	\$ 9,798.00
	JTK Administration Bldg.	421 N. County Farm Rd	(1) 35 Cubic Yard Compactor (County Owns Compactor, Vendor provides Box) Co-Mingled Recycling	On Call "as needed"	\$ 326.60	30	\$ 9,798.00
TOTAL #4 FACILITIES MANAGEMENT							#VALUE!
#5 - HEALTH DEPARTMENT	GROUP 1 - SCHEDULED TRASH PICK-UPS						
	GROUP 4 - SCHEDULED RECYCLED PICK-UPS						
#5 - COMMUNITY CENTER	GROUP 1 - SCHEDULED TRASH PICK-UPS						
	GROUP 4 - SCHEDULED RECYCLED PICK-UPS						
TOTAL #5 HEALTH DEPARTMENT/COMMUNITY CENTER							\$ 16,063.68

DUPAGE COUNTY DEPARTMENT	GROUP NUMBER -TYPE OF SERVICE	ADDRESS	CONTAINER DESCRIPTION	PICK-UP SCHEDULE	PRICE MONTHLY CHARGE OR COST PER UNIT "AS NEEDED" PICK-UP	QUANTITY 24 MONTHS OR ESTIMATED NUMBER OF "AS NEEDED" PICK-UPS	EXTENDED PRICE SERVICE COST FOR 2 YEARS (PRICE x QUANTITY)		
#6 - PUBLIC WORKS	GROUP 1 - SCHEDULED TRASH PICK-UPS								
	Woodridge Greene Valley Wastewater Treatment Facility	7900 S. Route 53, Woodridge	(1) 4 Cubic Yard Trash	2 x Weekly	\$ 102.19	24	\$ 2,452.56		
	Woodridge Greene Valley Wastewater Treatment Facility	7900 S. Route 53, Woodridge	(2) 1.5 Cubic Yard Trash "Waste hauler is responsible to remove container from indoor location Dumpsters must be plastic. County requires four (4) dumpsters on site but only two (2) emptied at a time.	2 x Weekly	\$ 235.00	24	\$ 5,640.00		
	Underground Maintenance Facility	17 W 440 Frontage, Darien	(1) 8 Cubic Yard Trash	Weekly	\$ 102.19	24	\$ 2,452.56		
	Knollwood Wastewater Treatment Facility	11 S 175 Madison St., Burr	(5) 1.5 Cubic Yard Trash	Weekly	\$ 315.00	24	\$ 7,560.00		
	GROUP 2 - ESTIMATED ON CALL PICK-UPS								
	Woodridge Greene Valley Wastewater Treatment Facility	7900 S. Route 53, Woodridge	(2) 1.5 Cubic Yard Trash "Waste hauler is responsible to remove container from indoor location.	On Call "as needed"	\$20 per container per dump	24	#VALUE!		
	GROUP 4 - SCHEDULED RECYCLED PICK-UPS								
	Woodridge Greene Valley Wastewater Treatment Facility	7900 S. Route 53, Woodridge	(1) 4 Cubic Yard Co-Mingled Recycling	Weekly	\$ 51.09	24	\$ 1,226.16		
	GROUP 7 - ESTIMATED ON CALL GRIT PICK-UPS								
	Woodridge Greene Valley Wastewater Treatment Facility	7900 S. Route 53, Woodridge	(1) 15 Cubic Yard Roll Off (grit material) "Waste hauler is responsible to remove container from indoor location. See Appendix B - Grit Analysis Rolloffs are owned by DuPage County	On Call "as needed"	\$ 625.00	24	\$ 15,000.00		
TOTAL #6 PUBLIC WORKS							#VALUE!		
#7 - VARIOUS	GROUP 2 - ESTIMATED ON CALL PICK-UPS	VARIOUS LOCATIONS	1.5 Cubic Yard Trash	On Call "as needed"	\$ 15.00	10	\$ 150.00		
			3 Cubic Yard Trash	On Call "as needed"	\$ 30.00	10	\$ 300.00		
			4 Cubic Yard Trash	On Call "as needed"	\$ 40.00	10	\$ 400.00		
			6 Cubic Yard Trash	On Call "as needed"	\$ 60.00	10	\$ 600.00		
			8 Cubic Yard Trash	On Call "as needed"	\$ 80.00	10	\$ 800.00		
			15 Cubic Yard Trash	On Call "as needed"	\$ 300.00	10	\$ 3,000.00		
			20 Cubic Yard Trash	On Call "as needed"	\$ 325.00	10	\$ 3,250.00		
			30 Cubic Yard Trash	On Call "as needed"	\$ 350.00	20	\$ 7,000.00		
			30 Cubic Yard Commingled Recycle	On Call "as needed"	\$ 326.60	5	\$ 1,633.00		
TOTAL #7 VARIOUS							\$ 17,133.00		
#8 - OEM / ETSB/DU-COMM	GROUP 1 - SCHEDULED TRASH PICK-UPS		(1) 6 Cubic Yard Trash	Tuesday, Friday	\$ 130.28	15	\$ 1,954.20		
	GROUP 4 - SCHEDULED RECYCLED PICK-UPS		(1) 2 Cubic Yard Co-Mingled Recycling	Tuesday, Friday	\$ 51.09	15	\$ 766.35		
TOTAL #8 ETSB / DU-COMM							\$ 2,720.55		
#9 - ASBESTOS PICK UP	GROUP 6 - ESTIMATED ON CALL ASBESTOS PICK-UPS 2-YEAR PERIOD		VARIOUS LOCATIONS	(1) 30 Cubic Yard Enclosed for Asbestos	On Call "as needed"	\$ 525.00	6	\$ 3,150.00	
	TOTAL #9 ASBESTOS							\$ 3,150.00	
#10 - DUDOT Trail System	GROUP 8 - SCHEDULED TRASH PICK-UPS (19) Nineteen trail containers located along the specified trail system.		SEE MAP - APPENDIX A	Containers are approximately 40-50 gallons in size.	Weekly	\$24/month per site monthly total for 19 sites \$456	1,976	#VALUE!	
	Contractor is responsible for providing and replacing can liners, pickup, transportation and disposal service at all of the locations.			TOTAL #10 - DUDOT Trail System					

DUPAGE COUNTY DEPARTMENT	GROUP NUMBER -TYPE OF SERVICE	ADDRESS	CONTAINER DESCRIPTION	PICK-UP SCHEDULE	PRICE MONTHLY CHARGE OR COST PER UNIT "AS NEEDED" PICK- UP	QUANTITY 24 MONTHS OR ESTIMATED NUMBER OF "AS NEEDED" PICK- UPS	EXTENDED PRICE SERVICE COST FOR 2 YEARS (PRICE x QUANTITY)
GRAND TOTAL							#VALUE!
GRAND TOTAL (In words)							

LABOR RATE					
NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	LABOR RATE COUNTY OWNED HYDRAULIC COMPACTOR	HR	16	95 \$	
GRAND TOTAL					\$ -

SECTION 8 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

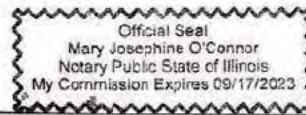
X Signature on File
DISTRICT MANAGER
(Signature and Title)

CORPORATE SEAL
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 12TH day of APRIL AD, 20 22

Signature on File
(Notary Public) My Commission Expires: 9/17/23



SEAL

SECTION 9 - MANDATORY FORM
REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 22-026-FM

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	GROOT INDUSTRIES		
Main Business Address	1330 GASKET DRIVE		
City, State, Zip Code	ELGIN IL 60120		
Telephone Number	847/774-1878	Email Address	TVANDERNAALD@GROOT.COM
Bid Contact Person	TED VANDERNAALD		

The undersigned certifies that he is:

☐ the Owner/Sole Proprietor
 ☒ a Member authorized to sign on behalf of the Partnership
 ☐ an Officer of the Corporation
 ☐ a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

WORTHING JACKMAN
 (President or Partner)

 (Vice-President or Partner)

 (Secretary or Partner)

MARY ANNE WHITFIELD
 (Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. _____, _____, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

CONTRACT ADMINISTRATION INFORMATION:

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME	TED VANDER NAALD	NAME	MARY O'CONNOR
CONTACT		CONTACT	Billing Manager
ADDRESS	1330 GASKET RD	ADDRESS	1330 GASKET DR.
CITY ST ZIP	ELGIN IL 60120	CITY ST ZIP	ELGIN IL 60120
TX	847-774-1878	TX	847-841-5306
FX		FX	
EMAIL	TVANDERNAALD@GROOT.COM	EMAIL	MARYO@Groot.com
COUNTY BILL TO INFORMATION:		COUNTY SHIP TO INFORMATION:	
DuPage County Facilities Management 421 North County Farm Road Wheaton, IL 60187 TEL: (630) 407-5700 EMAIL: FMAccountsPayable@dupageco.org		DuPage County Facilities Management Various Locations TEL: (630) 407-5700	
DuPage County Animal Services Attn: Accounts Payable 120 N. County Farm Road Wheaton, IL 60187 (630) 407-2800		DuPage County Animal Services 120 N. County Farm Road Wheaton, IL 60187 (630) 407-2800	
DuPage Care Center Nancy Palima 400 N. County Farm Road Wheaton, IL 60187		DuPage Care Center 400 N. County Farm Road Wheaton, IL 60187	
DuPage County Division of Transportation Attn: Kathy Curcio 180 N. County Farm Road Wheaton, IL 60187		DuPage County Division of Transportation 140 & 180 N. County Farm Road Wheaton, IL 60187	
Health Department/Community Center Accounts Payable 111 N. County Farm Road Wheaton, IL 60187		Health Department/Community Center 111 & 115 N. County Farm Road Wheaton, IL 60187	



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	22-026-FM
COMPANY NAME:	GROOT INDUSTRIES
CONTACT PERSON:	BART VISSER
CONTACT EMAIL:	B BVISSER@GROOT.COM

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: BART VISSER

Signature **Signature on file** _____

Title: DISTRICT MANAGER

Date: 4/2/2025



Facilities Management Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FM-R-0001-25

Agenda Date: 4/15/2025

Agenda #: 7.B.

AMENDMENT TO RESOLUTION FM-P-0015-25
ISSUED TO GROOT INDUSTRIES, INC.
FOR REFUSE DISPOSAL, RECYCLING, AND ASBESTOS PICK-UP SERVICES,
FOR FACILITIES MANAGEMENT
(EXPANDING THE SCOPE OF SERVICES TO INCLUDE
AN ADDITIONAL LOCATION FOR THE HEALTH DEPARTMENT
AND INCREASING THE TOTAL CONTRACT PRICE BY 2%)

WHEREAS, on April 22, 2025, through Resolution FM-P-0015-25, the DuPage County Board approved a renewed contact for refuse disposal, recycling, and asbestos pick-up services (hereinafter the "CONTRACT") between the County of DuPage (hereinafter the "COUNTY") and Groot Industries, Inc. (hereinafter "THE CONTRACTOR"); and

WHEREAS, the current cost of the CONTRACT, by and through the division of Facilities Management, is \$125,045.78; and

WHEREAS, the current scope of the CONTRACT includes refuse disposal, recycling, and asbestos pick-up services provided to Animal Services, the Care Center, Facilities Management, and Health Department locations; and

WHEREAS, after consultation with CONTRACTOR, the COUNTY and CONTRACTOR seek: (i) to expand the scope of the CONTRACT by adding refuse disposal, recycling, and asbestos pick-up services at an additional location for the Health Department; and (ii) to apply a one-time price increase of 2%, resulting in a new total CONTRACT value of \$126,843.06; and

WHEREAS, Facilities Management and the Public Works Committee recommend approving the expansion of the scope of the CONTRACT for a one-time price increase of 2% of the total CONTRACT value; and

WHEREAS, all other provisions of the CONTRACT not expressly changed in the AMENDMENT shall remain the same in their entirety.

NOW, THEREFORE, BE IT RESOLVED that the DuPage County Board adopts and approves this AMENDMENT to Resolution FM-P-0015-25, issued to Groot, Industries, Inc., expanding the scope of the CONTRACT to include refuse disposal, recycling, and asbestos pick-up services at an additional location for the Health Department and approving a one-time 2% price increase, resulting in a total AMENDED CONTRACT value of \$126,843.06; and

BE IT FURTHER RESOLVED that one (1) original copy of this resolution be transmitted to Groot Industries, Inc., 3 Waterway Square Place, Suite 110, The Woodlands, TX 77380, by and through the Facilities Management division of Public Works.

Enacted and approved this 22nd day of April, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



**DUPAGE
COUNTY**

FINANCE DEPARTMENT

630-407-6100

www.dupagecounty.gov/finance

CONTRACT AMENDMENT

DuPage County - Procurement Division

Contract Number: 22-026-FM

Contract Amendment No. 1

Effective June 1, 2025

This Contract is Amended to include the following specifications:

Contract Number: 22-026-FM

Refuse Disposal Recycling and Asbestos Pick-up Services

- 1) Refuse Disposal, as set forth in Exhibit A, attached hereto.
- 2) One-time price increase of two percent (2%), as specified in Exhibit A, attached hereto.

All other provisions of the contract not expressly changed herein shall remain the same in their entirety.

The parties represent and warrant to each other that each party has full power, authority and legal right to execute, deliver and perform this Amendment and the execution, delivery & performance hereof have been duly authorized by all necessary actions.

IN WITNESS, WHEREOF the undersigned duly authorized representative of the parties has executed this Amendment as of the date below written.

THE COUNTY OF DUPAGE, ILLINOIS

GROOT INDUSTRIES, INC.

By: _____

By: _____

Signature on File

SIGNATURE

SIGNATURE

Valerie Calvente

TED VANDER NAALD

PRINTED NAME

PRINTED NAME

Chief Procurement Officer

SALES REP

PRINTED TITLE

PRINTED TITLE

3/16/25

DATE

DATE

EXHIBIT A

The contractor shall provide refuse disposal.

1. Refuse Disposal

DuPage County Department – DuPage County Health Department, #5 Taft Ave. Apartments 6-Flat

Group 1 – Schedule Trash Pick-Ups

Address: 1211 Taft Avenue, Wheaton, IL 60189-6708

Container Description: (1) 2 Cubic Yard Trash

Pick-up Schedule: Weekly

Price: \$80.00 / month

Account Number: 3107-81030

2. Price Increase

One-time price increase of two percent (2%).



Public Works Requisition \$30,000 and Over

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: PW-P-0007-25

Agenda Date: 4/15/2025

Agenda #: 7.C.

AWARDING RESOLUTION ISSUED TO
GROOT INDUSTRIES, INC.
FOR REFUSE DISPOSAL AND RECYCLING SERVICES FOR VARIOUS PUBLIC WORKS FACILITIES
FOR PUBLIC WORKS
(CONTRACT TOTAL AMOUNT \$80,000)

WHEREAS, proposals have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Groot Industries, Inc., for refuse disposal and recycling services for various Public Works Facilities, for the period of June 1, 2025 through May 31, 2026, for Public Works.

NOW, THEREFORE BE IT RESOLVED, that said contract is for refuse disposal and recycling services for various Public Works Facilities, for the period of June 1, 2025 through May 31, 2026 for Public Works per Bid #22-026-FM, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Groot Industries Inc., 1330 Gasket Drive, Elgin, IL, 60120, for a contract total amount of \$80,000, second of three options to renew.

Enacted and approved this 22nd day of April, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
MINUTETRAQ ID#:	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$80,000.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/01/2024	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$390,000.00
	CURRENT TERM TOTAL COST: \$80,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: SECOND RENEWAL
Vendor Information		Department Information	
VENDOR: Groot, Inc.	VENDOR #: 27954	DEPT: Public Works	DEPT CONTACT NAME: Sean Reese
VENDOR CONTACT: Ted Vandernaald	VENDOR CONTACT PHONE: 847-774-1878	DEPT CONTACT PHONE #: 630-985-7400	DEPT CONTACT EMAIL: Sean.Reese@dupageco.org
VENDOR CONTACT EMAIL: tvandernaald@groot.com	VENDOR WEBSITE: www.groot.com	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval to renew the contract with Groot, Inc. for refuse disposal and recycling services for a one (1) year period in the amount of \$80,000 per Bid #22-026-FM. This is the second of three possible renewal options with Groot Industries.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Refuse disposal and recycling services are necessary to maintain sanitation and compliance with the DuPage County Environmental Responsibility and Conservation Policy which was passed by the County Board on August 18, 2008. This contract will also be used to dispose of material generated at the Vactor Recycling Station located at the Woodridge Greene Valley Wastewater Facility.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
RENEWAL	
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

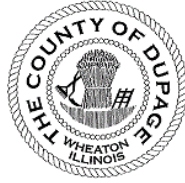
SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION Select an item from the following dropdown menu to justify why this is a sole source procurement.	
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Groot, Inc.	Vendor#:	Dept: Public Works	Division: Accounts Payable
Attn: Ted Vandernaald	Email: tvandernaald@groot.com	Attn: Magda Leonida-Padilla	Email: pwaccountspayable@dupageco.org
Address: 1330 Gasket Drive	City: Elgin	Address: 7900 S. Route 53	City: Woodridge
State: IL	Zip: 60120	State: IL	Zip: 60517
Phone: 847-774-1878	Fax:	Phone: 630-985-7400	Fax: 630-985-4802
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: SAME AS ABOVE	Vendor#:	Dept: SAME AS ABOVE	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 1, 2025	Contract End Date (PO25): May 31, 2026
Contract Administrator (PO25): Drew Cormican			

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Refuse disposal and recycling services for DuPage County Public Works facilities	FY25	2000	2555	53810		30,000.00	30,000.00
2	1	EA		Refuse disposal and recycling services for DuPage County Public Works facilities	FY25	2000	2665	53810		7,500.00	7,500.00
3	1	EA		Refuse disposal and recycling services for DuPage County Public Works facilities	FY26	2000	2555	53810		35,000.00	35,000.00
4	1	EA		Refuse disposal and recycling services for DuPage County Public Works facilities	FY26	2000	2665	53810		7,500.00	7,500.00
FY is required, assure the correct FY is selected.										Requisition Total	\$ 80,000.00

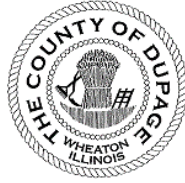
Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☐ W-9 ☐ Vendor Ethics Disclosure Statement



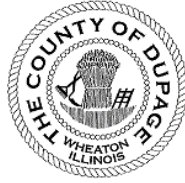
THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 22-026-
FM
BID TABULATION

					Groot, Inc.		SBC Waste Solutions Inc.	
NO.	DEPARTMENT	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
1	#1 - ANIMAL SERVICES	GROUP 1 - SCHEDULED TRASH PICK-UPS	MO	24	\$ 51.09	\$ 1,226.16	\$ 60.00	\$ 1,440.00
2		GROUP 4 - SCHEDULED RECYCLED PICK-UPS	MO	24	\$ 35.00	\$ 840.00	\$ 60.00	\$ 1,440.00
3	#2 - CARE CENTER	GROUP 1 - SCHEDULED TRASH PICK-UPS	MO	24	\$ 326.60	\$ 7,838.40	\$ 4,000.00	\$ 96,000.00
4		GROUP 3 - TRASH COMPACTOR RENTAL	MO	24	\$ 115.00	\$ 2,760.00	\$ 250.00	\$ 6,000.00
5		GROUP 3 - TRASH COMPACTOR RENTAL	MO	24	NO CHARGE		\$ 280.00	\$ 6,720.00
6		GROUP 5 - ESTIMATED ON CALL RECYCLED PICK-UPS	MO	24	\$ 140.00	\$ 3,360.00	\$ 250.00	\$ 6,000.00
	#3 - DIVISION OF TRANSPORTATION	GROUP 1 - SCHEDULED TRASH PICK-UPS						
7		Highway Garage - 140 N. County Farm Road	MO	24	\$ 51.09	\$ 1,226.16	\$ 60.00	\$ 1,440.00
8		Highway Garage - 180 N. County Farm Road	MO	24	\$ 51.09	\$ 1,226.16	\$ 60.00	\$ 1,440.00
		GROUP 2 - ESTIMATED ON CALL PICK-UPS						
9		Highway Garage - 140 N. County Farm Road	MO	52	\$ 305.00	\$ 15,860.00	\$ 295.00	\$ 15,340.00



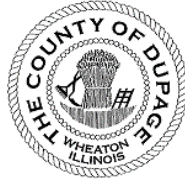
THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 22-026-
FM
BID TABULATION

NO.	DEPARTMENT	ITEM	UOM	QTY	Groot, Inc.		SBC Waste Solutions Inc.	
					PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
10		Highway Garage - 140 N. County Farm Road	MO	52	\$ 305.00	\$ 15,860.00	\$ 395.00	\$ 20,540.00
		GROUP 4 - SCHEDULED RECYCLED PICK-UPS						
11		Highway Garage - 140 N. County Farm Road	MO	24	\$ 35.00	\$ 840.00	\$ 40.00	\$ 960.00
12		Highway Garage - 180 N. County Farm Road	MO	24	\$ 35.00	\$ 840.00	\$ 40.00	\$ 960.00
		GROUP 1 - SCHEDULED TRASH PICK-UPS						
13		Children's Center	MO	24	\$ 51.09	\$ 1,226.16	\$ 60.00	\$ 1,440.00
14		Coroner's Office	MO	24	\$ 51.09	\$ 1,226.16	\$ 60.00	\$ 1,440.00
15		Election Commission Warehouse	MO	24	\$ 51.09	\$ 1,226.16	\$ 60.00	\$ 1,440.00
16		Sheriff	MO	24	\$ 130.28	\$ 3,126.72	\$ 120.00	\$ 2,880.00
17		Sheriff's Work Alternative Program	MO	24	\$ 40.00	\$ 960.00	\$ 60.00	\$ 1,440.00
		GROUP 2 - ESTIMATED ON CALL PICK-UPS						



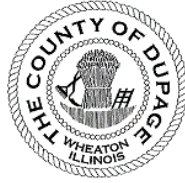
THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 22-026-
FM
BID TABULATION

NO.	DEPARTMENT	ITEM	UOM	QTY	Groot, Inc.		SBC Waste Solutions Inc.	
					PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
18	#4 - FACILITIES MANAGEMENT	Judicial Office Facility	EA	100	\$ 326.60	\$ 32,660.00	\$ 400.00	\$ 40,000.00
19		JTK Administration Bldg.	EA	30	\$ 326.60	\$ 9,798.00	\$ 495.00	\$ 14,850.00
20		Sheriff	EA	110	\$ 326.60	\$ 35,926.00	\$ 495.00	\$ 54,450.00
21		FM - Grounds	MO	24	\$ 350.00	\$ 8,400.00	\$ 350.00	\$ 8,400.00
		GROUP 3 - TRASH COMPACTOR RENTAL						
22		JTK Administration Bldg.	MO	24	\$ 115.00	\$ 2,760.00	\$ 300.00	\$ 7,200.00
23		Sheriff	MO	24	\$ 115.00	\$ 2,760.00	\$ 300.00	\$ 7,200.00
24		Judicial Office Facility	MO	24	\$ 115.00	\$ 2,760.00	\$ 300.00	\$ 7,200.00
		GROUP 4 - SCHEDULED RECYCLED PICK-UPS						
25		Children's Center	MO	24	\$ 35.00	\$ 840.00	\$ 40.00	\$ 960.00
26		Sheriff	MO	24	\$ 130.28	\$ 3,126.72	\$ 120.00	\$ 2,880.00



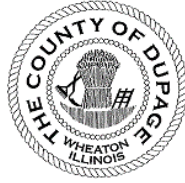
THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 22-026-
FM
BID TABULATION

					Groot, Inc.		SBC Waste Solutions Inc.	
NO.	DEPARTMENT	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
27		Sheriff's Work Alternative Program	MO	24	\$ 35.00	\$ 840.00	\$ 40.00	\$ 960.00
28		Election Commission Warehouse	MO	24	\$ 51.09	\$ 1,226.16	\$ 60.00	\$ 1,440.00
		GROUP 5 - ESTIMATED ON CALL RECYCLED PICK-UPS						
29		Judicial Office Facility	EA	30	\$ 326.60	\$ 9,798.00	\$ 200.00	\$ 6,000.00
30		JTK Administration Bldg.	EA	30	\$ 326.60	\$ 9,798.00	\$ 200.00	\$ 6,000.00
31	#5 - HEALTH DEPARTMENT	GROUP 1 - SCHEDULED TRASH PICK-UPS	MO	24	\$ 260.56	\$ 6,253.44	\$ 360.00	\$ 8,640.00
32		GROUP 4 - SCHEDULED RECYCLED PICK-UPS	MO	24	\$ 102.19	\$ 2,452.56	\$ 120.00	\$ 2,880.00
33	#5 - COMMUNITY CENTER	GROUP 1 - SCHEDULED TRASH PICK-UPS	MO	24	\$ 204.38	\$ 4,905.12	\$ 150.00	\$ 3,600.00
34		GROUP 4 - SCHEDULED RECYCLED PICK-UPS	MO	24	\$ 102.19	\$ 2,452.56	\$ 120.00	\$ 2,880.00
		GROUP 1 - SCHEDULED TRASH PICK-UPS						
35		Woodridge Greene Valley Wastewater Treatment Facility	MO	24	\$ 102.19	\$ 2,452.56	\$ 150.00	\$ 3,600.00



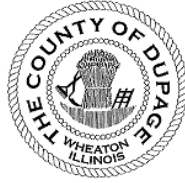
THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 22-026-
FM
BID TABULATION

					Groot, Inc.		SBC Waste Solutions Inc.	
NO.	DEPARTMENT	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
36	#6 - PUBLIC WORKS	Woodridge Greene Valley Wastewater Treatment Facility	MO	24	\$ 235.00	\$ 5,640.00	\$ 250.00	\$ 6,000.00
37		Underground Maintenance Facility	MO	24	\$ 102.19	\$ 2,452.56	\$ 160.00	\$ 3,840.00
38		Knollwood Wastewater Treatment Facility	MO	24	\$ 315.00	\$ 7,560.00	\$ 200.00	\$ 4,800.00
		GROUP 2 - ESTIMATED ON CALL PICK-UPS						
39		Woodridge Greene Valley Wastewater Treatment Facility	MO	24	\$ 40.00	\$ 960.00	\$ 100.00	\$ 2,400.00
		GROUP 4 - SCHEDULED RECYCLED PICK-UPS						
40		Woodridge Greene Valley Wastewater Treatment Facility	MO	24	\$ 51.09	\$ 1,226.16	\$ 80.00	\$ 1,920.00
		GROUP 7 - ESTIMATED ON CALL GRIT PICK-UPS						
41		Woodridge Greene Valley Wastewater Treatment Facility	MO	24	\$ 625.00	\$ 15,000.00	\$ 295.00	\$ 7,080.00
		GROUP 2 - ESTIMATED ON CALL PICK-UPS						
42		1.5 Cubic Yard Trash	EA	10	\$ 15.00	\$ 150.00	\$ 30.00	\$ 300.00



THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 22-026-
FM
BID TABULATION

					Groot, Inc.		SBC Waste Solutions Inc.	
NO.	DEPARTMENT	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
43	#7 - VARIOUS	3 Cubic Yard Trash	EA	10	\$ 30.00	\$ 300.00	\$ 40.00	\$ 400.00
44		4 Cubic Yard Trash	EA	10	\$ 40.00	\$ 400.00	\$ 60.00	\$ 600.00
45		6 Cubic Yard Trash	EA	10	\$ 60.00	\$ 600.00	\$ 80.00	\$ 800.00
46		8 Cubic Yard Trash	EA	10	\$ 80.00	\$ 800.00	\$ 100.00	\$ 1,000.00
47		15 Cubic Yard Trash	EA	10	\$ 300.00	\$ 3,000.00	\$ 300.00	\$ 3,000.00
48		20 Cubic Yard Trash	EA	10	\$ 325.00	\$ 3,250.00	\$ 350.00	\$ 3,500.00
49		30 Cubic Yard Trash	EA	20	\$ 350.00	\$ 7,000.00	\$ 425.00	\$ 8,500.00
50		30 Cubic Yard Commingled Recycle	EA	5	\$ 326.60	\$ 1,633.00	\$ 200.00	\$ 1,000.00
51	#8 - OEM / ETSB/DU-COMM	GROUP 1 - SCHEDULED TRASH PICK-UPS	EA	15	\$ 130.28	\$ 1,954.20	\$ 175.00	\$ 2,625.00
52		GROUP 4 - SCHEDULED RECYCLED PICK-UPS	EA	15	\$ 51.09	\$ 766.35	\$ 60.00	\$ 900.00
53	#9 - ASBESTOS PICK UP	GROUP 6 - ESTIMATED ON CALL ASBESTOS PICK-UPS	EA	6	\$ 525.00	\$ 3,150.00	\$ 1,000.00	\$ 6,000.00



THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 22-026-
FM
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NO.	DEPARTMENT	ITEM	UOM	QTY	Groot, Inc.		SBC Waste Solutions Inc.	
					PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
54	#10 - DUDOT Trail System	GROUP 8 - SCHEDULED TRASH PICK-UPS	EA	1976	\$ 5.54	\$ 10,947.04	\$ 28.95	\$ 57,205.20
GRAND TOTAL						\$ 265,640.51		\$ 457,930.20

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
1	LABOR RATE	HR	16	\$ 95.00	\$ 1,520.00	\$ 250.00	\$ 4,000.00

NOTES

1) Waste Management has been deemed non-responsive due to not providing pricing per requested scheduled pickup, for a 24-month term.

Bid Opening 4/13/2022 @ 2:30 PM	VC, DW
Invitations Sent	7
Total Vendors Requesting Documents	1
Total Bid Responses	3



The County of DuPage
Finance Department
Procurement Division, Room 3-400
421 North County Farm Road
Wheaton, Illinois 60187

CONTRACT RENEWAL AGREEMENT

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Groot Industries, Inc. located at 1330 Gasket Drive, Elgin, IL 60120, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #22-026-FM which became effective on 6/1/2022 and which will expire 5/31/2025. The contract is subject to the second of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 5/31/2026.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

THE COUNTY OF DUPAGE

SIGNATURE

Henry Kocker

PRINTED NAME

Buyer I

PRINTED TITLE

DATE

CONTRACTOR

SIGNATURE

TED VANDER NAALD

PRINTED NAME

SALE REP

PRINTED TITLE

3/11/25

DATE

DUPAGE COUNTY DEPARTMENT	GROUP NUMBER -TYPE OF SERVICE	ADDRESS	CONTAINER DESCRIPTION	PICK-UP SCHEDULE	PRICE MONTHLY CHARGE OR COST PER UNIT "AS NEEDED" PICK-UP	QUANTITY 24 MONTHS OR ESTIMATED NUMBER OF "AS NEEDED" PICK-UPS	EXTENDED PRICE SERVICE COST FOR 2 YEARS (PRICE x QUANTITY)
#4 - FACILITIES MANAGEMENT	GROUP 1 - SCHEDULED TRASH PICK-UPS						
	Children's Center	422 N. County Farm Rd	(1) 2 Cubic Yard Trash	Tuesday, Friday	\$ 51.09	24	\$ 1,226.16
	Coroner's Office	414 N. County Farm Rd	(1) 2 Cubic Yard Trash	Tuesday, Friday	\$ 51.09	24	\$ 1,226.16
	Election Commission Warehouse	2580 Diehl Rd, Aurora, IL	(1) 2 Cubic Yard Trash	Tuesday, Friday	\$ 51.09	24	\$ 1,226.16
	Sheriff	501 N. County Farm Rd	(1) 6 Cubic Yard Trash	Tuesday, Friday	\$ 130.28	24	\$ 3,126.72
	Sheriff's Work Alternative Program	200 N. County Farm Rd	(1) 1.5 Cubic Yard Trash	Tuesday, Friday	\$ 40.00	24	\$ 960.00
	GROUP 2 - ESTIMATED ON CALL PICK-UPS						
	Judicial Office Facility	505 N. County Farm Rd	(1) 18 Cubic Yard Self Contained Compactor Walk on from top stair	On Call "as needed"	\$ 326.60	100	\$ 32,660.00
	JTK Administration Bldg.	421 N. County Farm Rd	(1) 29 Cubic Yard Trash Compactor	On Call "as needed"	\$ 326.60	30	\$ 9,798.00
	Sheriff	501 N. County Farm Rd	(1) 29 Cubic Yard Self-Contained Totally Sealed Trash Compactor, County Provides Power Only, anything else needed to make it operational will be provided by the contractor	On Call "as needed"	\$ 326.60	110	\$ 35,926.00
	FM - Grounds	170 N. County Farm Road	(1) 20 Cubic Yard Open Top Yard Waste Only	On Call "as needed"	\$ 350.00	24	\$ 8,400.00
	GROUP 3 - TRASH COMPACTOR RENTAL						
	JTK Administration Bldg.	421 N. County Farm Rd	(1) 29 Cubic Yard Trash Self-Contained Trash Compactor	No Pick Up, Rental of Equipment	\$ 115.00	24	\$ 2,760.00
	Sheriff	501 N. County Farm Rd	(1) 29 Cubic Yard Trash Self-Contained Trash Compactor	No Pick Up, Rental of Equipment	\$395/month if new compactor is needed	24	#VALUE!
	Judicial Office Facility	505 N. County Farm Rd	(1) 18 Cubic Yard Self Contained Compactor and Walk off platform from top stair	No Pick Up, Rental of Equipment	\$395/month if new compactor is needed	24	#VALUE!
	GROUP 4 - SCHEDULED RECYCLED PICK-UPS						
	Children's Center	422 N. County Farm Rd	(1) 2 Cubic Yard Co-Mingled Recycling	Weekly	\$ 35.00	24	\$ 840.00
	Sheriff	501 N. County Farm Rd	(1) 6 Cubic Yard Co-Mingled Recycling	Tuesday, Friday	\$ 130.28	24	\$ 3,126.72
	Sheriff's Work Alternative Program	200 N. County Farm Rd	(1) 1.5 Cubic Yard Co-Mingled Recycling	Every Other Week	\$ 35.00	24	\$ 840.00
	Election Commission Warehouse	2580 Diehl Rd, Aurora, IL	(1) 2 Cubic Yard Co-Mingled Recycling	Tuesday, Friday	\$ 51.09	24	\$ 1,226.16
	GROUP 5 - ESTIMATED ON CALL RECYCLED PICK-UPS						
	Judicial Office Facility	505 N. County Farm Rd	(1) 35 Cubic Yard Compactor (County Owns Compactor, Vendor provides Box) Co-Mingled Recycling	On Call "as needed"	\$ 326.60	30	\$ 9,798.00
JTK Administration Bldg.	421 N. County Farm Rd	(1) 35 Cubic Yard Compactor (County Owns Compactor, Vendor provides Box) Co-Mingled Recycling	On Call "as needed"	\$ 326.60	30	\$ 9,798.00	
TOTAL #4 FACILITIES MANAGEMENT					#VALUE!		
#5 - HEALTH DEPARTMENT	GROUP 1 - SCHEDULED TRASH PICK-UPS						
		111 N. County Farm Rd	(1) 6 Cubic Yard Trash	Monday, Tuesday, Thursday, Friday	\$ 260.56	24	\$ 6,253.44
			(1) 2 Cubic Yard Co-Mingled Recycling	Monday, Tuesday, Thursday, Friday	\$ 102.19	24	\$ 2,452.56
			(2) 2 Cubic Yard Trash	Monday, Tuesday, Thursday, Friday	\$ 204.38	24	\$ 4,905.12
#5 - COMMUNITY CENTER	GROUP 4 - SCHEDULED RECYCLED PICK-UPS						
		115 N. County Farm Rd	(1) 2 Cubic Yard Co-Mingled Recycling	Monday, Tuesday, Thursday, Friday	\$ 102.19	24	\$ 2,452.56
TOTAL #5 HEALTH DEPARTMENT/COMMUNITY CENTER					\$ 16,063.68		


DUPAGE COUNTY DEPARTMENT	GROUP NUMBER -TYPE OF SERVICE	ADDRESS	CONTAINER DESCRIPTION	PICK-UP SCHEDULE	PRICE MONTHLY CHARGE OR COST PER UNIT "AS NEEDED" PICK-UP	QUANTITY 24 MONTHS OR ESTIMATED NUMBER OF "AS NEEDED" PICK-UPS	EXTENDED PRICE SERVICE COST FOR 2 YEARS (PRICE x QUANTITY)	
#6 - PUBLIC WORKS	GROUP 1 - SCHEDULED TRASH PICK-UPS							
	Woodridge Greene Valley Wastewater Treatment Facility	7900 S. Route 53, Woodridge	(1) 4 Cubic Yard Trash	2 x Weekly	\$ 102.19	24	\$ 2,452.56	
			(2) 1.5 Cubic Yard Trash "Waste hauler is responsible to remove container from indoor location"					
	Woodridge Greene Valley Wastewater Treatment Facility	7900 S. Route 53, Woodridge	Dumpsters must be plastic. County requires four (4) dumpsters on site but only two (2) emptied at a time.	2 x Weekly	\$ 235.00	24	\$ 5,640.00	
	Underground Maintenance Facility	17 W 440 Frontage, Darien	(1) 8 Cubic Yard Trash	Weekly	\$ 102.19	24	\$ 2,452.56	
	Knollwood Wastewater Treatment Facility	11 S 175 Madison St., Burr	(5) 1.5 Cubic Yard Trash	Weekly	\$ 315.00	24	\$ 7,560.00	
	GROUP 2 - ESTIMATED ON CALL PICK-UPS							
	Woodridge Greene Valley Wastewater Treatment Facility	7900 S. Route 53, Woodridge	(2) 1.5 Cubic Yard Trash "Waste hauler is responsible to remove container from indoor location."	On Call "as needed"	\$20 per container per dump	24	#VALUE!	
	GROUP 4 - SCHEDULED RECYCLED PICK-UPS							
	Woodridge Greene Valley Wastewater Treatment Facility	7900 S. Route 53, Woodridge	(1) 4 Cubic Yard Co-Mingled Recycling	Weekly	\$ 51.09	24	\$ 1,226.16	
#7 - VARIOUS	GROUP 2 - ESTIMATED ON CALL PICK-UPS							
	VARIOUS LOCATIONS		(1) 15 Cubic Yard Roll Off (grit material) "Waste hauler is responsible to remove container from indoor location."	On Call "as needed"	\$ 625.00	24	\$ 15,000.00	
			See Appendix B - Grit Analysis					
			Rolloffs are owned by DuPage County					
			1.5 Cubic Yard Trash	On Call "as needed"	\$ 15.00	10	\$ 150.00	
			3 Cubic Yard Trash	On Call "as needed"	\$ 30.00	10	\$ 300.00	
			4 Cubic Yard Trash	On Call "as needed"	\$ 40.00	10	\$ 400.00	
			6 Cubic Yard Trash	On Call "as needed"	\$ 60.00	10	\$ 600.00	
			8 Cubic Yard Trash	On Call "as needed"	\$ 80.00	10	\$ 800.00	
			15 Cubic Yard Trash	On Call "as needed"	\$ 300.00	10	\$ 3,000.00	
20 Cubic Yard Trash			On Call "as needed"	\$ 325.00	10	\$ 3,250.00		
#8 - OEM / ETSB/DU-COMM	GROUP 1 - SCHEDULED TRASH PICK-UPS							
		418 / 420 N. County Farm Rd	(1) 6 Cubic Yard Trash	Tuesday, Friday	\$ 130.26	15	\$ 1,954.20	
			(1) 2 Cubic Yard Co-Mingled Recycling	Tuesday, Friday	\$ 51.09	15	\$ 766.35	
			30 Cubic Yard Trash	On Call "as needed"	\$ 350.00	20	\$ 7,000.00	
			30 Cubic Yard Commingled Recycle	On Call "as needed"	\$ 326.60	5	\$ 1,633.00	
	TOTAL #7 VARIOUS \$				17,133.00			
	GROUP 4 - SCHEDULED RECYCLED PICK-UPS							
	TOTAL #8 ETSB / DU-COMM \$				2,720.55			
	#9 - ASBESTOS PICK UP	GROUP 6 - ESTIMATED ON CALL ASBESTOS PICK-UPS 2-YEAR PERIOD						
		VARIOUS LOCATIONS	(1) 30 Cubic Yard Enclosed for Asbestos	On Call "as needed"	\$ 525.00	6	\$ 3,150.00	
TOTAL #9 ASBESTOS \$				3,150.00				
#10 - DUDOT Trail System	GROUP 8 - SCHEDULED TRASH PICK-UPS (19) Nineteen trail containers located along the specified trail system.							
	SEE MAP - APPENDIX A	Containers are approximately 40-50 gallons in size.	Weekly	\$24/month per site monthly total for 19 sites \$456	1,976	#VALUE!	#VALUE!	

DUPAGE COUNTY DEPARTMENT	GROUP NUMBER -TYPE OF SERVICE	ADDRESS	CONTAINER DESCRIPTION	PICK-UP SCHEDULE	PRICE MONTHLY CHARGE OR COST PER UNIT "AS NEEDED" PICK- UP	QUANTITY 24 MONTHS OR ESTIMATED NUMBER OF "AS NEEDED" PICK- UPS	EXTENDED PRICE SERVICE COST FOR 2 YEARS (PRICE X QUANTITY)
GRAND TOTAL							#VALUE!
(In words)							

LABOR RATE				
NO	ITEM	UOM	QTY	PRICE
1	LABOR RATE COUNTY OWNED HYDRAULIC COMPACTOR	HR	16	95 \$
GRAND TOTAL				\$

SECTION 8 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

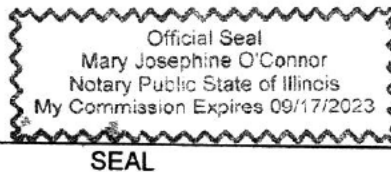
X  DISTRICT MANAGER
(Signature and Title)

CORPORATE SEAL
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 12TH day of APRIL AD, 2022

 My Commission Expires: 9/17/23
(Notary Public)



SECTION 9 - MANDATORY FORM
REFUSE DISPOSAL, RECYCLING AND ASBESTOS PICK-UP SERVICES 22-026-FM

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	GROOT INDUSTRIES		
Main Business Address	1330 GASKET DRIVE		
City, State, Zip Code	ELGIN IL 60120		
Telephone Number	847/774-1878	Email Address	TVANDERNAALD@GROOT
Bid Contact Person	TED VANDERNAALD .COM		

The undersigned certifies that he is:

☐ the Owner/Sole Proprietor
 ☒ a Member authorized to sign on behalf of the Partnership
 ☐ an Officer of the Corporation
 ☐ a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

WORTHING JACKMAN
 (President or Partner)

 (Vice-President or Partner)

 (Secretary or Partner)

MARY ANNE WHITNEY
 (Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. __, ____, ____, and ____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

CONTRACT ADMINISTRATION INFORMATION:

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME	TED VANDER NAALD	NAME	MARY O'CONNOR
CONTACT		CONTACT	Billing Manager
ADDRESS	1330 GASKET RD	ADDRESS	1330 GASKET DR.
CITY ST ZIP	ELGIN IL 60120	CITY ST ZIP	ELGIN IL 60120
TX	847/774-1878	TX	847-841-5306
FX		FX	
EMAIL	TVANDERNAALD@GROOT.COM	EMAIL	MARYO@GROOT.COM
COUNTY BILL TO INFORMATION:		COUNTY SHIP TO INFORMATION:	
DuPage County Facilities Management 421 North County Farm Road Wheaton, IL 60187 TEL: (630) 407-5700 EMAIL: FMAccountsPayable@dupageco.org		DuPage County Facilities Management Various Locations TEL: (630) 407-5700	
DuPage County Animal Services Attn: Accounts Payable 120 N. County Farm Road Wheaton, IL 60187 (630) 407-2800		DuPage County Animal Services 120 N. County Farm Road Wheaton, IL 60187 (630) 407-2800	
DuPage Care Center Nancy Palima 400 N. County Farm Road Wheaton, IL 60187		DuPage Care Center 400 N. County Farm Road Wheaton, IL 60187	
DuPage County Division of Transportation Attn: Kathy Curcio 180 N. County Farm Road Wheaton, IL 60187		DuPage County Division of Transportation 140 & 180 N. County Farm Road Wheaton, IL 60187	
Health Department/Community Center Accounts Payable 111 N. County Farm Road Wheaton, IL 60187		Health Department/Community Center 111 & 115 N. County Farm Road Wheaton, IL 60187	



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	22-026-FM
COMPANY NAME:	GROOT INDUSTRIES
CONTACT PERSON:	BART VISSER
CONTACT EMAIL:	B BVISSER@GROOT.COM

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: BART VISSER

Signature **Signature on file** _____

Title: DISTRICT MANAGER

Date: 4/2/2025



Public Works Requisition \$30,000 and Over

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: PW-P-0010-25

Agenda Date: 4/15/2025

Agenda #: 7.D.

AWARDING RESOLUTION ISSUED
TO ROWELL CHEMICAL CORPORATION, TO PROVIDE
SODIUM HYPOCHLORITE TO THE WOODRIDGE WASTEWATER
TREATMENT FACILITY AND THE KNOLLWOOD WASTEWATER
TREATMENT FACILITY, FOR PUBLIC WORKS
(CONTRACT TOTAL AMOUNT: \$115,000)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and ;

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Rowell Chemical Corporation to provide Sodium Hypochlorite to the Woodridge Wastewater Treatment Facility and the Knollwood Wastewater Treatment Facility, for Public Works, for the period of April 22, 2025 to March 31, 2026.

NOW, THEREFORE, BE IT RESOLVED, that County Contract, covering said, to provide Sodium Hypochlorite to the Woodridge Wastewater Treatment Facility and the Knollwood Wastewater Treatment Facility, for Public Works, for the period of April 22, 2025 to March 31, 2026, be, and it is hereby approved for issuance of a County Contract by the Procurement Division to Rowell Chemical Corporation, 15 Salt Creek Lane, Suite 205, Hinsdale, Illinois 60521, for a contract total amount not to exceed \$115,000; per most qualified offer, per renewal option under bid #23-014-PW, second of three options to renew.

Enacted and approved this 22nd day of April, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: # 23-014-PW	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$115,000.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/15/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$460,000.00
	CURRENT TERM TOTAL COST: \$115,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: SECOND RENEWAL
Vendor Information		Department Information	
VENDOR: Rowell Chemical Corporation	VENDOR #: 39476	DEPT: Public Works	DEPT CONTACT NAME: Jay Dahlberg
VENDOR CONTACT: Dawn Drass	VENDOR CONTACT PHONE: 630-920-8833	DEPT CONTACT PHONE #: 630-985-7400	DEPT CONTACT EMAIL: Jay.Dahlberg@dupageco.org
VENDOR CONTACT EMAIL: ddrass@rowellchemical.com	VENDOR WEBSITE: https://rowellchemical.com/	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Sodium hypochlorite for both the Woodridge and Knollwood Wastewater Treatment Facilities for a 1-year period from 4/22/25 through 3/31/26 in the amount of \$115,000 per Bid #23-014-PW. This is the second of three possible renewals under this contract.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Sodium hypochlorite is used for plant effluent water disinfection and needs to be supplied to the Woodridge Greene Valley and Knollwood Wastewater Treatment Facilities per Illinois EPA permit regulations.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
RENEWAL	
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Rowell Chemical Corporation	Vendor#: 39476	Dept: DuPage County Public Works	Division: Public Works
Attn: Dawn Drass	Email: ddrass@rowellchemical.com	Attn: Magda	Email: pwaccountspayable@dupageco.org
Address: 15 Salt Creek Lane, Suite 205	City: Hinsdale	Address: 7900 S. Route 53	City: Woodridge
State: Illinois	Zip: 60521	State: Illinois	Zip: 60517
Phone: 630-920-8833	Fax:	Phone: 630-985-7400	Fax: 630-985-4802
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Rowell Chemical Corporation	Vendor#: 39476	Dept: SAME AS ABOVE	Division:
Attn: Debi Wickman	Email: dwickman@rowellchemical.com	Attn:	Email:
Address: P. O. Box 95363	City: Chicago	Address:	City:
State: Illiois	Zip: 60694	State:	Zip:
Phone: 630-920-8833	Fax: 630-920-8994	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 22, 2025	Contract End Date (PO25): Mar 31, 2026
Contract Administrator (PO25): Drew Cormican/Sandra Martinez			

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Sodium hypochlorite for a 1-year period for the Woodridge and Knollwood Facilities per Bid #23-014-PW.	FY25	2000	2555	52330		105,000.00	105,000.00
2	1	EA		Sodium hypochlorite for a 1-year period for the Woodridge and Knollwood Facilities per Bid #23-014-PW.	FY26	2000	2555	52330		10,000.00	10,000.00
<i>FY is required, assure the correct FY is selected.</i>										Requisition Total	\$ 115,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☐ W-9 ☐ Vendor Ethics Disclosure Statement



The County of DuPage
Finance Department
Procurement Division, Room 3-400
421 North County Farm Road
Wheaton, Illinois 60187

CONTRACT RENEWAL AGREEMENT

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Rowell Chemical Corporation., located at 10100 South Archer Ave., Willow Springs, Illinois 60480, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #23-014-PW which became effective on 4/1/2024 and which will expire 04/21/2025. The contract is subject to the SECOND of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 03/31/2026.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

THE COUNTY OF DUPAGE

CONTRACTOR

SIGNATURE

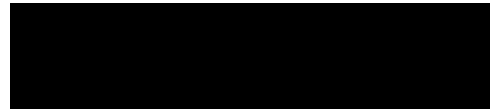
Donna Weidman

PRINTED NAME

Buyer III

PRINTED TITLE

DATE



Dawn Drass

PRINTED NAME

Account Manager / Acting Secretary

PRINTED TITLE

4/17/2025

DATE



THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
SODIUM HYPOCHLORITE 23-014-PW
BID TABULATION



NO.	ITEM	UOM	QTY	ROWELL CHEMICAL CO.		ALEXANDER CHEMICAL CO.	
				PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
1	Sodium Hypochlorite 15% Minimum Strength	GAL	60,000	\$ 2.16	\$ 129,600.00	\$ 2.34	\$ 140,400.00
GRAND TOTAL					\$ 129,600.00		\$ 140,400.00

NOTES

Bid Opening 01/24/2023 @ 2:30 PM	VC, NE
Invitations Sent	19
Total Vendors Requesting Documents	0
Total Bid Responses	2

SECTION 7 - BID FORM PRICING

Any value shown is estimated only and are provided for bid canvassing purposes. Pricing provided shall be held for one (1) year of the contract term.

NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Sodium Hypochlorite 15% Minimum Strength	GAL	60,000	\$ 2.16 per gal	\$ 129600.00
GRAND TOTAL					\$ 129600.00
GRAND TOTAL (In words) One Hundred Twenty-nine Thousand Six Hundred dollars and zero cents					

SECTION 8 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

X  Account Manager

CORPORATE SEAL
(If available)

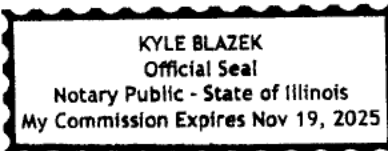
BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 13th day of January AD, 20 23



(Notary Public)

My Commission Expires: NOV 19th 2025



SEAL

**SECTION 9 - MANDATORY FORM
SODIUM HYPOCHLORITE 23-014-PW**

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	Rowell Chemical Corporation		
Main Business Address	15 Salt Creek Lane Suite 205		
City, State, Zip Code	Amsdale IL 60501		
Telephone Number	630-920-8833	Email Address	ddrass@rowellchemical.com
Bid Contact Person	Dawn Drass		

The undersigned certifies that he is:

- ☐ the Owner/Sole Proprietor
 ☐ a Member authorized to sign on behalf of the Partnership
 ☒ an Officer of the Corporation
 ☐ a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Thomas Harris
(President or Partner)

Steve Moews
(Vice-President or Partner)

Dawn Drass
(Secretary or Partner)

Daminda Ranatunga
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. 1, _____, _____, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

CONTRACT ADMINISTRATION INFORMATION:

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME	Rowell Chemical	NAME	Rowell Chemical
CONTACT	Dawn Drass	CONTACT	Debi Wickman
ADDRESS	15 Salt Creek Lane	ADDRESS	PO Box 95363
CITY ST ZIP	Suite 205 Hinsdale IL 60521	CITY ST ZIP	Chicago IL 60694
TX	630 920-8833	TX	630-920-8833
FX	630-920-8994	FX	630-920-8994
EMAIL	ddrass@rowellchemical.com	EMAIL	dwickman@rowellchemical.com
COUNTY BILL TO INFORMATION:		COUNTY SHIP TO INFORMATION:	
DuPage County Division of Public Works Attn: Amy Arlowe 7900 S. Route 53 Woodridge, IL 60517 Phone - (630) 407-7400 Email - pwaccountspayable@dupageco.org		DuPage County - Woodridge-Greene Valley Plant Attn: David Vogel 7900 S. Route 53 Woodridge, IL 60517 Phone - (630) 985-7400 <p style="text-align: center;">And</p> DuPage County - Knollwood Treatment Plant Attn: Ryan Zeman 11S175 Madison Street Burr Ridge, IL 60521 Phone - (630) 272-1531	

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DELIVERED (FREIGHT INCLUDED IN PRICE)



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	23-014-PW
COMPANY NAME:	Rowell Chemical
CONTACT PERSON:	Dawn Drass
CONTACT EMAIL:	ddrass@rowellchemical.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE
N/A				

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL
N/A		

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

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The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Dawn Drags

Signature: 

Title: Account Manager / Acting Secretary

Date: 4/7/2025



Public Works Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: PW-R-0003-25

Agenda Date: 4/15/2025

Agenda #: 7.E.

AMENDMENT TO RESOLUTION PW-P-0010-25
ISSUED TO ROWELL CHEMICAL CORPORATION, TO PROVIDE SODIUM HYPOCHLORITE TO THE
WOODRIDGE WASTEWATER TREATMENT FACILITY AND THE KNOLLWOOD WASTEWATER
TREATMENT FACILITY,
FOR PUBLIC WORKS
(THE CONTRACTED RATE IS DECREASING FROM \$2.16/GAL DELIVERED TO \$2.10/GAL,
RESULTING IN A DECREASE OF 3%.)

WHEREAS, on April 22, 2025, through Resolution PW-P-0010-25, the DuPage County Board approved a renewed contact to provide Sodium Hypochlorite to the Woodridge Wastewater Treatment Facility and the Knollwood Wastewater Treatment Facility (hereinafter the "CONTRACT") between the County of DuPage (hereinafter the "COUNTY") and Rowell Chemical Corporation. (hereinafter "THE CONTRACTOR") and

WHEREAS, the current cost of the CONTRACT, by and through the division of Public Works, is \$115,000; and

WHEREAS, after consultation with CONTRACTOR, the COUNTY and CONTRACTOR seek to apply a one-time price decrease of the contracted rate from \$2.16/Gal delivered to \$2.10/Gal delivered, resulting in a new total CONTRACT value of \$110,000; and

WHEREAS, the Public Works Committee recommend approving the expansion of the scope of the CONTRACT for a one-time price decrease of the contracted rate from \$2.16/Gal delivered to \$2.10/Gal delivered; and

WHEREAS, all other provisions of the CONTRACT not expressly changed in the AMENDMENT shall remain the same in their entirety.

NOW, THEREFORE, BE IT RESOLVED that the DuPage County Board adopts and approves this AMENDMENT to Resolution PW-P-0010-25, issued to Rowell Chemical Corporation, seek to apply a one-time price decrease of the contracted rate from \$2.16/Gal delivered to \$2.10/Gal delivered, resulting in a total AMENDED CONTRACT value of \$110,000; and

BE IT FURTHER RESOLVED that one (1) original copy of this AMENDMENT be transmitted to Rowell Chemical Corporation at 15 Salt Creek Lane, Suite 205, Hinsdale Illinois, 60521, by and through the Public Works Department.

Enacted and approved this 22nd day of April, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



**DUPAGE
COUNTY**

FINANCE DEPARTMENT

630-407-6100

www.dupagecounty.gov/finance

CONTRACT AMENDMENT

DuPage County - Procurement Division

Contract Number: 23-014-PW

Contract Amendment No. 1

Effective April 22, 2025

This Contract is Amended to include the following specifications:

Contract Number: 23-014-PW

Sodium Hypochlorite

One-time price reduction of three percent (3%), as specified in Exhibit A, attached hereto.

All other provisions of the contract not expressly changed herein shall remain the same in their entirety.

The parties represent and warrant to each other that each party has full power, authority and legal right to execute, deliver and perform this Amendment and the execution, delivery & performance hereof have been duly authorized by all necessary actions.

IN WITNESS, WHEREOF the undersigned duly authorized representative of the parties has executed this Amendment as of the date below written.

THE COUNTY OF DUPAGE, ILLINOIS

ROWELL CHEMICAL CORPORATION

By: _____

By: _____

SIGNATURE

SIGNATURE

Valerie Calvente

Dawn Drass

PRINTED NAME

PRINTED NAME

Chief Procurement Officer

Account Manager / Acting Secretary

PRINTED TITLE

PRINTED TITLE

DATE

DATE

4/7/2025



ROWELL Chemical Corporation

15 Salt Creek Lane Suite 205 Hinsdale, Illinois 60521 630/920-8833 Fax: 630/920-8994

Dawn Drass, is the acting secretary of Rowell Chemical Corporation at the Hinsdale office location and is permitted to sign bid documents, when necessary.

As such, this is a corporate resolution authorizing her to sign in my place such bid documents.

Should you have any questions, I can be reached at 630-920-8833.

Sincerely,



Sean Poole
Secretary of Rowell Chemical Corporation





ROWELL Chemical Corporation

10100 South Archer Ave., Willow Springs, Illinois 60480
2581 Pettibone Ave., Muscatine, Iowa 52761

708-839-1707
563-272-0611

EXHIBIT A

February 5, 2025

Drew J. Cormican
Buyer II
DuPage County Public Works
7900 S. Route 53
Woodridge, IL 60517

Reference: Contract Extension - PO# 6890SERV.

Rowell is interested in renewing the Sodium Hypochlorite contract with the County of DuPage that is set to expire on March 31, 2025.

The price for Sodium Hypochlorite will lower to \$2.10 per gallon, effective April 1, 2025 through March 31, 2026.

Thank you for the business.





Public Works Requisition \$30,000 and Over

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: PW-P-0008-25

Agenda Date: 4/15/2025

Agenda #: 8.A.

AWARDING RESOLUTION ISSUED TO
CHICAGOLAND PAVING CONTRACTORS
FOR REHABILITATION OF THE NORDIC WWTP/ITASCA PARK DISTRICT SOFTBALL COMPLEX
PARKING LOT
FOR PUBLIC WORKS
(CONTRACT TOTAL AMOUNT \$99,000)

WHEREAS, proposals have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Chicagoland Paving Contractors, for Rehabilitation of the Nordic WWTP/Itasca Park District Softball Complex Parking Lot, for the period of April 22, 2025 through November 30, 2025, for Public Works

NOW, THEREFORE BE IT RESOLVED, that said contract is for Rehabilitation of the Nordic WWTP/Itasca Park District Softball Complex Parking Lot, for the period of April 22, 2025 through November 30, 2025 for Public Works per bid #25-045-PW, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Chicagoland Paving Contractors, 225 Telser Road, Lake Zurich, Illinois 60047, for a contract total amount of \$99,000.

Enacted and approved this 22nd day of April, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 25-0989	RFP, BID, QUOTE OR RENEWAL #: 25-045-PW	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$99,000.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/15/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$99,000.00
	CURRENT TERM TOTAL COST: \$99,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: Chicagoland Paving Contractors	VENDOR #:	DEPT: Public Works	DEPT CONTACT NAME: Sean Reese
VENDOR CONTACT: Bill Bowes	VENDOR CONTACT PHONE: 847-550-9681	DEPT CONTACT PHONE #: 630.985.7400	DEPT CONTACT EMAIL: sean.reese@dupagecounty.gov
VENDOR CONTACT EMAIL: office@chicagolandpaving.com	VENDOR WEBSITE:	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Request for approval for rehabilitation of the Nordic WWTP/Itasca Park District Softball Complex Parking Lot in the amount of \$99,000. The parking lot was damaged during construction of the Nordic WWTP and this will be a cost share with the Park District.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Rehabilitation of the road and parking lot is required to maintain access to the plant. This parking lot is conjoined with the Softball Complex where kids and adults of all ages utilize the space. The current condition of the lot has safety concerns and is in need of replacement.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. LOWEST RESPONSIBLE QUOTE/BID (QUOTE < \$25,000, BID ≥ \$25,000; ATTACH TABULATION)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION Select an item from the following dropdown menu to justify why this is a sole source procurement.	
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Chicagoland Paving Contractors	Vendor#:	Dept: Public Works	Division: Public Works
Attn: Bill Bowes	Email: office@chicagolandpaving.com	Attn: Magda Leonida-Padilla	Email: pwaccountspayable@dupagecount y.gov
Address: 225 Telser Road	City: Lake Zurich	Address: 7900 S. Rt. 53	City: Woodridge
State: Illinois	Zip: 60047	State: Illinois	Zip: 60517
Phone: 847-550-9684	Fax:	Phone: 630-985-7400	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Same as Above	Vendor#: Same as Above	Dept: Same as Above	Division: Same as Above
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 22, 2025	Contract End Date (PO25): Nov 30, 2025
Contract Administrator (PO25): Drew Cormican			

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Parking Lot Rehabilitation	FY25	2000	2555	54010		90,000.00	90,000.00
2	1	EA		Contingency 10%	FY25	2000	2555	54010		9,000.00	9,000.00
FY is required, assure the correct FY is selected.										Requisition Total	\$ 99,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☐ W-9 ☐ Vendor Ethics Disclosure Statement

BID PRICING FORM

25-157
BID DATE: 4.2.25
BID TIME: 2:30
COMPLETE DATE/DAYS

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-045-PW
COMPANY NAME:	chicagoland paving contractors
CONTACT PERSON:	Bill Bowes
CONTACT EMAIL:	office@chicagolandpaving.com

Section II: Pricing

All goods are to be shipped F.O.B. Destination, delivered, and installed.

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Nordic WWTP Itasca Softball Complex Parking Lot Rehabilitation	LS	1	\$ 175,000	\$ 175,000
2	Incidental	LS	1	\$ 5,000	\$ 5,000
GRAND TOTAL					\$ 180,000
GRAND TOTAL (In words) One Hundred Eighty Thousand and 00/100					

Section III: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Bid Pricing Form.

Printed Name: William R. Bowes

Signature

Title: V.P.

Date: 4.2.25

henry.kocker@dupagecounty.gov



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

MANDATORY FORM

Section I: Contact Information

Complete the contact information below.

BID NUMBER:	25-045-PW
COMPANY NAME:	
MAIN ADDRESS:	Chicagoland Paving Contractors Inc. 225 Telser Road Lake Zurich, IL 60047
CITY, STATE, ZIP CODE:	
TELEPHONE NO.:	847 550 9681
BID CONTACT PERSON:	Bill Bowes
CONTACT EMAIL:	office@chicagolandpaving.com

Section II: Contract Administration Information

Complete the contract administration information below.

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME:	Bill Bowes	NAME:	Bill Bowes
CONTACT:		CONTACT:	
ADDRESS:	Chicagoland Paving Contractors Inc. 225 Telser Road Lake Zurich, IL 60047	ADDRESS:	Chicagoland Paving Contractors Inc. 225 Telser Road Lake Zurich, IL 60047
CITY, ST., ZIP:		CITY, ST., ZIP:	
PHONE NO.:	847 550 9681	PHONE NO.:	847 550 9681
EMAIL:	office@chicagolandpaving.com	EMAIL:	office@chicagolandpaving.com

Section III: Certification

The undersigned certifies that they are:

☐ The Owner or Sole
Proprietor

☐ A Member authorized to
sign on behalf of the
Partnership

☒ An Officer of the
Corporation

☐ A Member of the Joint
Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

(President or Partner)

(Vice-President or Partner)

(Secretary or Partner)

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. 1, 2, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either Chapter 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this bid and have checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that it has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

By signing below, the Bidder agrees to the terms of this Mandatory Form and certifies that the information on this form is true and correct to the best of its knowledge.

Printed Name: William R. Bowes

Signature: _____

Title: V.P.

Date: 4/2/25



THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
NORDIC WWTP ITASCA SOFTBALL COMPLEX PARKING LOT REHAB 25-045-PW
BID TABULATION



NO.	ITEM	UOM	QTY	Chicagoland Paving Contractors		Patriot Maintenance Inc.		Advantage Paving Solutions, Inc.		Schroeder Asphalt Services, Inc.	
				PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
1	Nordic WWTP Itasca Softball Complex Parking Lot Rehabilitation	LS	1	\$ 175,000.00	\$ 175,000.00	\$ 193,632.00	\$ 193,632.00	\$ 194,860.60	\$ 194,860.60	\$ 194,000.00	\$ 194,000.00
2	Incidental	LS	1	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ 0.01	\$ 0.01	\$ 5,000.00	\$ 5,000.00
GRAND TOTAL				\$ 180,000.00		\$ 193,632.00		\$ 194,860.61		\$ 199,000.00	

NO.	ITEM	UOM	QTY	Abbey Construction Co. Inc.		Troch-McNeil Paving Co.		Brothers Asphalt Paving, Inc.		A Lamp Concrete Contractors Inc.	
				PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
1	Nordic WWTP Itasca Softball Complex Parking Lot Rehabilitation	LS	1	\$ 201,650.00	\$ 201,650.00	\$ 212,375.00	\$ 212,375.00	\$ 234,162.00	\$ 234,162.00	\$ 246,000.00	\$ 246,000.00
2	Incidental	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 4,300.00	\$ 4,300.00	\$ 8,000.00	\$ 8,000.00
GRAND TOTAL				\$ 206,650.00		\$ 222,375.00		\$ 238,462.00		\$ 254,000.00	

NOTES

1. Public Works has requested a contingency of 10%, \$180,000.00 + \$18,000.00 (contingency) = \$198,000.00 contract request.

Bid Opening 4/2/2025 @ 3:00 PM	HK, VC
Invitations Sent	33
Total Vendors Requesting Documents	2
Total Bid Responses	8



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-045-PW
COMPANY NAME:	Chicagoland Paving Contractors
CONTACT PERSON:	Bill Bowes
CONTACT EMAIL:	office @ chicagolandpaving.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/


The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: William R. Bowes

Signature: 

Title: V.P.

Date: 4-2-2025



Facilities Management Requisition Over \$30K

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FM-P-0019-25

Agenda Date: 4/15/2025

Agenda #: 8.B.

AWARDING RESOLUTION
ISSUED TO ENERWISE GLOBAL TECHNOLOGIES, LLC
FOR PARTICIPATION IN DEMAND RESPONSE PROGRAM
(CONTRACT TOTAL AMOUNT: APPROXIMATELY \$452,048.52)
(REVENUE PAID TO COUNTY)

WHEREAS, the Illinois State Constitution and Illinois General Assembly have authorized counties, including the County of DuPage (COUNTY), authority to perform various public functions, and to provide essential governmental services, for the benefit of its residents, property owners and businesses; and

WHEREAS, to accomplish the foregoing, the General Assembly authorized the County to operate, maintain and keep in repair necessary COUNTY buildings and to enter into agreements for said purposes pursuant to Illinois Compiled Statutes, Chapter 55, paragraphs 5/5-1106 et. seq.; and

WHEREAS, pursuant to said authority, the COUNTY has installed and operates several compression ignition internal combustion engines ("CI ICE") to provide standby emergency electrical power to COUNTY buildings in the event of electrical power disruptions; and

WHEREAS, the COUNTY's CI ICE are capable of providing electrical power, on short notice, to COUNTY buildings during periods of peak energy demand; which action reduces the COUNTY's draw of electricity from the local electrical grid; and

WHEREAS, a private market exists for "Demand Response" programs, facilitated by curtailment service providers, in which participating CI ICE owners agree to operate their respective CI ICEs during periods of peak energy demand, (e.g., declared Energy Emergency Alerts per Federal regulations), to reduce the overall demand for electricity; and

WHEREAS, participants in Demand Response programs are paid regularly for their commitment to have electrical generation capacity available during such demand response events, together with additional compensation paid in accordance with the volume of electrical power generated during a demand response period; and

WHEREAS, proposals from curtailment service providers have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends that the County Board approve the proposal from Enerwise Global Technologies, LLC to participate in its Demand Response Program for a one-year period from June 1, 2025, through May 31, 2026, with three, one-year options to renew, in which the County will be enrolled in PJM's emergency capacity demand response program and will be compensated for its participation at a fixed percentage rate per kilowatt hour generated, with an estimated total compensation of approximately \$452,048.52 for year(s) 2025-2026. Payments to the County will be made quarterly following the program year.

NOW, THEREFORE BE IT RESOLVED, that County RFP #25-032-FM for Facilities Management dated March 6, 2025 to participate in an electrical energy demand response program managed by Enerwise Global Technologies, LLC, for a one-year period from June 1, 2025 through May 31, 2026, is hereby approved for issuance by the County's Procurement Division to Enerwise Global Technologies, LLC, 1001 Fleet Street, Suite 400, Baltimore, MD 21202.

BE IT RESOLVED, that the County Board Chair is hereby directed to execute the contract with Enerwise Global Technologies, LLC and to further execute such other documents as necessary and, or, prudent to complete the transaction hereby authorized.

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to transmit certified copies of this Resolution to Enerwise Global Technologies, LLC., 1001 Fleet Street, Suite 400, Baltimore, MD 21202, and to ASA Nicholas Alfonso, Civil Division / DuPage County State's Attorney's Office.

Enacted and approved this 22nd Day of April, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 25-0920	RFP, BID, QUOTE OR RENEWAL #: RFP 25-032-FM	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$452,048.52
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/15/2025	PROMPT FOR RENEWAL: 6 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$1,808,194.08
	CURRENT TERM TOTAL COST: \$452,048.52	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Enerwise Global Technologies, LLC	VENDOR #:	DEPT:	DEPT CONTACT NAME:
VENDOR CONTACT: Becky Carfagno	VENDOR CONTACT PHONE:	DEPT CONTACT PHONE #:	DEPT CONTACT EMAIL:
VENDOR CONTACT EMAIL: becky.carfagno@CPowerEnergyManagement.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation to award a contract to Enerwise Global Technologies, LLC for participation in Demand Response Program, contract for called emergency events, for approximately \$452,048.52, for a one-year period from June 1, 2025, through May 31, 2026, per RFP-25-032-FM with three, one-year options to renew. (Revenue paid to County)			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Revenue to DuPage County for participation in demand response program.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
RFP (REQUEST FOR PROPOSAL)	

SECTION 3: DECISION MEMO

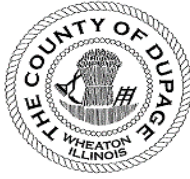
SOURCE SELECTION	Describe method used to select source. The RFP evaluated the vendor's competence to perform, demand response program and the amount of the revenue generated shared with the County.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1) Approve agreement with Enerwise Global Technologies, LLC. for curtailment services and realize revenue of approximately \$452,048.52. 2) Do not approve the agreement and do not participate in Demand Response programs generating no revenue.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION Select an item from the following dropdown menu to justify why this is a sole source procurement.	
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: See Procurement	Vendor#:	Dept: Facilities Management	Division:
Attn:	Email:	Attn:	Email: FMAccountsPayable @dupagecounty.gov
Address:	City:	Address: 421 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-5700	Fax: 630-407-5701
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: See Procurement	Vendor#:	Dept:	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 1, 2025	Contract End Date (PO25): May 31, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1		EA									0.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 0.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Revenue to DuPage County for Demand Response
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. PW: 4/15/25 CB: 4/22/25
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
CURTAILMENT SERVICE PROVIDER TO ENROLL
COUNTY INTO DEMAND RESPONSE PROGRAM
25-032-FM
BID TABULATION

✓

Criteria	Available Points	Enersponse, LLC	Enerwise Global Tech dba Cpower
Firm Qualifications	5	4	4
Key Qualifications	5	3	4
Project Understanding	30	24	27
Price	60	22	60
Total	100	53	96

Fee and Rate Proposal (Design Only)	\$ 164,725.44	\$ 452,048.52
Percentage of points	36%	100%
Points awarded (wtd against lowest price)	22	60

NOTES

RFP Posted on 2/13/2025	VC, HK
Bid Opened On 3/6/2025, 2:30 PM by	
Invitations Sent	27
Total Requesting Documents	0
Total Bid Responses Received	2

- - PROPOSAL PRICING FORM

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-032-FM
COMPANY NAME:	Enerwise Global Technologies, LLC dba CPower
CONTACT PERSON:	Becky Carfagno
CONTACT EMAIL:	becky.carfagno@cpowerenergy.com

Section II: Pricing

Base Residual Auction Rate (Year 1)

\$ per kW

Proposed Payment split between the CSP and the County:

CSP: %

County: %

Provide an example and description of the CSP's payment calculation to the County. For the purpose of this example, assume an emergency capacity reduction commitment of 2,500 kW for up to 1,600 hours annually. Include the schedule of when payments would be made to the County.

Provide examples and description of the CSP's payment calculation to the County resulting from real emergency demand response events, assuming (1) the County sheds 2,500 kW of load for one hour and (2) the County sheds 5,000 kW of load for one hour.

The calculation is the same as above but with a real event there is an energy payment based on real

time pricing. The payment for your committed registration doesn't change - you register prior to the Power

Season, your registered commitment doesn't fluctuate during the season.

Section III: Certification

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Proposal Pricing Form.

Printed Name: Shelley Schopp Signature: Signature on File

Title: Senior VP Date: 3/5/2025



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

PROPOSAL FORM

Section I: Contact Information

Complete the contact information below.

RFP NUMBER:	25-032-FM
COMPANY NAME:	Enerwise Global Technologies, LLC dba CPower
MAIN ADDRESS:	1001 Fleet St Suite 400
CITY, STATE, ZIP CODE:	Baltimore, MD 21202
TELEPHONE NO.:	844-276-9371
CONTACT PERSON:	Becky Carfagno
CONTACT EMAIL:	Becky.Carfagno@CpowerEnergy.com

Section III: Certification

The undersigned certifies that they are:

- ☐ The Owner or Sole Proprietor ☐ A Member authorized to sign on behalf of the Partnership ☒ An Officer of the Corporation ☐ A Member of the Joint Venture

Herein after called the Offeror and that the members of the Partnership or Officers of the Corporation are as follows:

Michael Smith

(President or Partner)

Shelley Schopp

(Secretary or Partner)

Alex Staehely

(Vice-President or Partner)

Matthew Mitchell

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. _____, _____, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this Proposal is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Offeror and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Offeror and is true and accurate.

Further, the undersigned certifies that the Offeror is not barred from proposing on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, Proposal rigging or Proposal-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this Proposal and have checked the same in detail before submitting this Proposal, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Offeror may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Offeror certifies that they have provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Offeror, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the cost schedule.

PROPOSAL AWARD CRITERIA

The Offeror acknowledges and agrees that the proposal will be awarded to the most responsive, responsible vendor meeting specifications based upon the highest score compiled during evaluation of the proposals outlined in the selection process.

The Offeror agrees to provide the service described in this solicitation and in the contract specifications under the conditions outlined in attached documents for the amount stated.

By signing below, the Offeror agrees to the terms of this Proposal Form and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Offeror: Enerwise Global Technologies, LLC d/b/a CPower Signature on File
Signature: _____

Title: Senior VP Date: 3/5/2025



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

LIMITATIONS ON THE AUTHORITY OF THE COUNTY OF DUPAGE TO CONTRACT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-032-FM
COMPANY NAME:	Enerwise Global Technologies, LLC dba CPower
CONTACT PERSON:	Becky Carfagno
CONTACT EMAIL:	becky.carfagno@cpowerenergy.com

Section II: Limitations

The County of DuPage ("County") is a non-home rule unit of local government under the Constitution and laws of the State of Illinois. Pursuant to Section 7 of Article VII of the Illinois Constitution of 1970, counties and municipalities which are not home rule units have only the powers granted to them by law and the powers set forth in the state constitution. Accordingly, and unlike Cook County and many of Illinois's larger municipalities, every action DuPage County takes must be tied to a specific constitutional or statutory grant of authority or be necessarily inferred from that specifically granted authority. Any action the County takes in excess of that authority is *ultra vires* and void *ab initio* as a matter of law.

During the course of the procurement process, vendors frequently provide standard form contracts or propose exceptions that contain terms which, though commercially reasonable in a particular industry, are outside of the County's authority to agree to. The most common areas of conflict involve proposed provisions that require the County to provide a vendor with an indemnity, exclude the state's attorney's participation in the selection and control of outside counsel, or provide for more aggressive payment and interest terms than are permitted by law.

Indemnification

DuPage County has no authority to provide an indemnity to a vendor. As noted above, the County has only those powers conferred by the Illinois Constitution or state law or which can be necessarily inferred from those powers. While state law does require the County to indemnify its officers and employees and authorizes it to indemnify a limited number of other governmental entities, the legislature has not authorized counties to indemnify private vendors. Moreover, the Illinois Constitution requires that all expenditures of public funds be for public purposes. In an indemnity agreement, the indemnifying party agrees to be liable for the costs associated with the defense of the other party. If the indemnified party is not a public entity, then an indemnification agreement would impermissibly require an expenditure of public funds the benefit of that private party and not for the public. Finally, an indemnity contract is an extension of the public credit and an agreement to undertake a liability. Such an extension of credit requires an appropriation for that purpose sufficient to cover the obligation at the time of contract formation.

Choice of Counsel, Waiver of Defenses

Under Illinois law, the state's attorney shall "defend all actions and proceedings brought against his county." Historical and judicial precedents along with various opinions of Illinois's attorneys general, interpret this language to mean that **the state's attorney is the exclusive legal representative of his county**. The state's attorney will generally appoint any attorney recommended to him by an indemnifying party or its insurance carrier who meets his approval as a "special" assistant state's attorney for the purposes of the litigation. While the state's attorney must retain the right to approve outside counsel and control the litigation, he will not interfere unreasonably with the indemnifying party's attorney selection or legal strategy (or those of its insurance carrier). The County has no authority to retain or permit counsel to represent its interests nor can it contract away the duties of the state's attorney. For this reason, the County also cannot contractually waive any defenses, privileges or immunities which may be available to it in litigation.

Payment Terms


The provisions of the Local Government Prompt Payment Act, 50 ILCS 505/1 et. seq. apply to all purchases made by DuPage County. The Act provides that the County must approve or disapprove of an invoice for goods or services within 30 days of the presentation of the invoice or delivery of the goods or services – whichever is later. The County then has 30 days after approval to pay any portion of the invoice which it has not disapproved. Interest, when permitted under the Act, accrues on a monthly basis at 1%. While the County may not offer payment or interest terms which are more generous to the vendor than authorized by the Act, the parties may agree to provide an incentive for more rapid payments.

Section III: Acceptance

The above list is not exhaustive, but it does address the most common areas of concern during the contract negotiation phase. **Accordingly, all prospective offerors are on notice that the County is without the authority to accept nor will it respond to any exceptions which purport to impose a duty on the County to indemnify a vendor, abridge the duties of the state's attorney, waive any legal privilege, defense, or immunity available to it, or obligate it to payment and interest terms other than as permitted by the Local Government Prompt Payment Act. Further all prospective offerors are on notice that any such provision in any standard form contract is unenforceable and void as a matter of law whether or not approved by the County.**

Please acknowledge your Acceptance of the Limitations on the Authority of the County of DuPage to Contract as stated above. Your signature below shall establish your consent to a contract subject to such limitation on the County's authority to contract. This page must also be incorporated as an exhibit to any contract the County will be asked to sign.

Receipt of the above ACCEPTANCE is hereby acknowledged by:

		Signature on File
Printed Name: <u>Shelley Schopp</u>	Signature: <u></u>	
Title: <u>Senior VP</u>	Date: <u>3/5/2025</u>	



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-032-FM
COMPANY NAME:	Enerwise Global Technologies LLC DBA CPower
CONTACT PERSON:	William Bennett, VP of People & Culture
CONTACT EMAIL:	william.bennett@cpowerenergy.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: William Bennett

Signature: Signature on File

Title: VP of People & Culture

Date: 3/3/2025



Facilities Management Requisition Over \$30K

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FM-P-0020-25

Agenda Date: 4/15/2025

Agenda #: 9.A.

AGREEMENT BETWEEN THE COUNTY OF DUPAGE, ILLINOIS
AND DESMAN, INC.
TO PROVIDE PHASE II PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES
FOR THE 479 AND 509 PARKING DECKS
FOR FACILITIES MANAGEMENT
(AMOUNT NOT TO EXCEED \$364,010)

WHEREAS, the Illinois General Assembly has granted the County of DuPage ("COUNTY") authority to operate, maintain and keep in repair necessary COUNTY buildings and to enter into agreements for said purposes pursuant to Illinois Compiled Statutes, Chapter 55, paragraphs 5/5-1106, et. seq.; and

WHEREAS, the COUNTY requires phase II professional architectural and engineering services, which services may include but are not limited to, Program Analysis, Feasibility Studies, Code Reviews, Project Design, Design Development, and Construction Documentation (including Specifications, Cost Estimates, and Scheduling Projections), for the repair, maintenance, and long-term capital improvement and asset management goals for the 479 and 509 Parking Decks on County Campus; and

WHEREAS, Desman, Inc. ("CONSULTANT") has experience and expertise providing professional architectural and engineering services of this nature and is willing to perform the required services, as ordered by the County, for an amount not to exceed three hundred sixty-four thousand ten dollars and no cents (\$364,010.00); and

WHEREAS, the COUNTY has selected the CONSULTANT in accordance with the Professional Services Selection Process in compliance with 50 ILCS 510/.01 *et seq.* and Section 2-353 of the DuPage County Procurement Ordinance; and

WHEREAS, the Public Works Committee of the DuPage County Board has reviewed and recommended approval of the attached AGREEMENT at the specified amount.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the attached AGREEMENT between the COUNTY and CONSULTANT is hereby accepted and approved in an amount not to exceed three hundred sixty-four thousand ten dollars and no cents (\$364,010.00) and the Chair of the DuPage County Board is hereby authorized and directed to execute the AGREEMENT on behalf of the COUNTY.

Enacted and approved this 22nd day of April, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 25-0953	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: \$364,010.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/15/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$364,010.00
	CURRENT TERM TOTAL COST: \$364,010.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Desman, Inc.	VENDOR #: 38202	DEPT:	DEPT CONTACT NAME:
VENDOR CONTACT: Jeff Henriksen	VENDOR CONTACT PHONE: 312-263-8400	DEPT CONTACT PHONE #: Facilities Management	DEPT CONTACT EMAIL: geoffrey.matteson@dupagecounty.gov
VENDOR CONTACT EMAIL: jhenriksen@desman.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract to Desman, Inc., to provide Phase II Professional Architectural and Engineering Design Services to complete the repair, maintenance, and long-term capital improvement and asset management goals for the 479 and 509 parking decks on County Campus, for Facilities Management, for the period April 22, 2025 through November 30, 2029 for a total contract amount not to exceed \$364,010.00, Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/.01 et. Seq.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
An initial baseline survey investigation and assessment report for the 479 and 509 parking structures was completed in 2019. Recommended priority repairs, in targeted areas, were engineered and performed on the garages in 2024 and 2025. This project will be a more-encompassing rehabilitation of the garages, addressing deferred-maintenance issues, extending the decks' overall projected useful lives.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

PROFESSIONAL SERVICES EXCLUDED PER DUPAGE ORDINANCE (SECTION 2-353) AND 50 ILCS 510/2 (ARCHITECTS, ENGINEERS & LAND SURVEYORS)

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. A request for Statement of Interest for "Professional Engineering Services for Parking Deck Repairs and Bid Specifications" was issued, 2 firms responded. Staff has reviewed the qualifications of these firms and has determined that Desman, Inc. possesses the qualified staff to provide Professional Engineering Services for structural repairs for the 479 and 509 Parking Garages on behalf of the County.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1) Staff recommends approval of a professional services contract with Desman, Inc. to provide Phase II Professional Engineering and Design Services to complete repair, maintenance, and long-term capital improvements and asset management goals for the 479 and 509 Parking Decks. 2) Select another firm. However, staff does not recommend this, as Desman, Inc. has already completed engineering and is currently overseeing Phase I construction, it is in the best interest of the County to have Desman, Inc. complete Phase II of the 479 and 509 Parking Deck project.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Desman, Inc.	Vendor#: 38202	Dept: Facilities Management	Division:
Attn: Jeff Henriksen	Email: jhenriksen@desman.com	Attn:	Email: FMAccountsPayable@dupagecounty.gov
Address: 3 West 35th Street, 3rd Floor	City: New York	Address: 421 N. County Farm Road	City: Wheaton
State: NY	Zip: 10001	State: IL	Zip: 60187
Phone: 312-263-8400	Fax:	Phone: 630-407-5700	Fax: 630-407-5701
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor:	Vendor#:	Dept: Facilities Management	Division:
Attn:	Email:	Attn: Geoff Matteson	Email: geoffrey.matteson@dupagecounty.gov
Address:	City:	Address: Various	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-5681	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 22, 2025	Contract End Date (PO25): Nov 30, 2029

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	LO		Engineering Services	FY25	6000	1220	54010	2300300	45,505.00	45,505.00
2	1	LO		Engineering Services	FY26	6000	1220	54010	2300300	91,000.00	91,000.00
3	1	LO		Engineering Services	FY27	6000	1220	54010	2300300	91,000.00	91,000.00
4	1	LO		Engineering Services	FY28	6000	1220	54010	2300300	91,000.00	91,000.00
5	1	LO		Engineering Services	FY29	6000	1220	54010	2300300	45,505.00	45,505.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 364,010.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Provide Phase II Professional Engineering Services for the 479 & 509 Parking Decks.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Cathie Figlewski, Katie Boffa & Clara Gomez
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. PW: 4/15/25 CB: 4/22/25
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

AGREEMENT
BETWEEN THE COUNTY OF DUPAGE, ILLINOIS
AND DESMAN, Inc.
FOR PHASE II PROFESSIONAL ENGINEERING SERVICES
FOR STRUCTURAL REPAIRS AT THE 479 AND 509 PARKING GARAGES
FOR FACILITIES MANAGEMENT

This professional services agreement (hereinafter referred to as the AGREEMENT), made this 22ND day of April, 2025, between the County of DuPage, a body corporate and politic, with offices at 421 North County Farm Road, Wheaton, Illinois (hereinafter referred to as the COUNTY) and Desman, Inc., licensed to do business in the State of Illinois, with offices at 3 West 25th Street, 3rd Floor, New York, NY 10001; (hereinafter referred to as the CONSULTANT). The COUNTY and the CONSULTANT are hereinafter sometimes individually referred to as a "party" or together as the "parties."

RECITALS

WHEREAS, the COUNTY by virtue of its power set forth in "Counties Code" (55 ILCS 5/5-1001 et seq.) and "County Offices, Equipment and Expenditures" (55 ILCS 5/5-1106, et. seq.) is authorized to enter into this AGREEMENT; and

WHEREAS, the COUNTY requires phase II professional engineering services for the structural repairs to the 479 and 509 Parking Garages located on the DuPage County Campus (hereinafter referred to as "PROJECT"); and

WHEREAS, the CONSULTANT has experience and expertise in this area and is in the business of providing such professional architectural and engineering services and is willing to perform the required services for an amount **not to exceed** \$364,010.00; and

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the

understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

1.0 INCORPORATION AND CONSTRUCTION

- 1.1 All recitals set forth above are incorporated herein and made part thereof, the same constituting the factual basis for this AGREEMENT.
- 1.2 The headings of the paragraphs and subparagraphs of this AGREEMENT are inserted for convenience of reference only and shall not be deemed to constitute part of this AGREEMENT or to affect the construction hereof.
- 1.3 The exhibits referenced in this AGREEMENT shall be deemed incorporated herein and made a part hereof.

2.0 SCOPE OF SERVICES

- 2.1 Services are to be provided by the CONSULTANT according to the Scope of Work, specified as Exhibit A, attached hereto. The CONSULTANT shall complete all the services set forth in said exhibit for the compensation set forth in Section 7.0, below, unless otherwise modified as provided herein.
- 2.2 The CONSULTANT shall prepare and distribute meeting minutes within seven (7) days following meetings between the COUNTY or other group and the CONSULTANT concerning the PROJECT.
- 2.3 The COUNTY may, from time to time, request changes in the Scope of Work in this AGREEMENT. Any such changes, including any increase or decrease in the CONSULTANT'S compensation and Scope of Work, shall be documented by an amendment to this AGREEMENT in accordance with Section 14.0 of this AGREEMENT, except as allowed in Paragraph 15.3, below.
- 2.4 The relationship of the CONSULTANT to the COUNTY is that of independent contractor, and nothing in this AGREEMENT is intended nor shall be construed to create an agency, employment, joint venture relationship, or any other relationship allowing the COUNTY to exercise control or direction over the manner or method by which the CONSULTANT or its sub-contractors/sub-consultants provide services hereunder. Neither the CONSULTANT nor the CONSULTANT'S

employees shall be entitled to receive any COUNTY benefits. The CONSULTANT shall be solely responsible for the payment of all taxes and withholdings required by law which may become due with regard to any compensation paid by the COUNTY to the CONSULTANT.

- 2.5 Services deemed to be a professional service under this AGREEMENT shall be performed and/or supervised by individuals licensed to practice by the State of Illinois in the applicable professional discipline.
- 2.6 Neither the CONSULTANT, nor the CONSULTANT'S employees, shall be retained as expert witnesses by the COUNTY except as by separate agreement.

3.0 NOTICE TO PROCEED

Authorization to proceed shall be given on behalf of the COUNTY by the Director of Facilities Management (hereinafter referred to as the "Director"), in the form of a written Notice to Proceed following execution of the AGREEMENT by the County Board Chair.

Authorization to proceed with various tasks **described in Exhibit A** will be given to the CONSULTANT by representatives of the Department of Facilities Management.

- 3.1 In addition to the Notice to Proceed, the Director, or his/her designee, may, on behalf of the COUNTY, approve, deny, receive, accept or reject any submission, notices or invoices from or by the CONSULTANT, as provided for in this AGREEMENT, including but limited to, acts performed in accordance with Paragraphs 3.3, 4.1, 5.2, 6.1, 7.3, 7.4, 8.2, 8.3, 15.3 and 21.2, as well as any requirements contained in Exhibits B and C attached hereto.
- 3.2 The CONSULTANT shall not perform additional work related to a submittal until the COUNTY has completed its review of the submittal, unless otherwise directed in writing by the Director or his designee. The CONSULTANT may continue to

work on items unrelated to the submittal under review by the COUNTY.

4.0 TECHNICAL SUBCONSULTANTS

- 4.1 The prior written approval of the COUNTY shall be required before the CONSULTANT hires any sub-consultant(s) to complete COUNTY-ordered technical or professional tasks or services under the terms of this AGREEMENT. COUNTY approval of sub-consultant(s) includes approval of any new and/or modified employee rates (Exhibit C) and/or fee schedules as referenced in Paragraph 7.3.
- 4.2 The CONSULTANT shall supervise any sub-consultant(s) hired by the CONSULTANT and the CONSULTANT shall be solely responsible for any and all work performed by said sub-consultant, or sub-consultants, in the same manner and with the same liability as if performed by the CONSULTANT.
- 4.3 The CONSULTANT shall require any sub-consultant hired for the performance of any work or activity in connection to this AGREEMENT to agree and covenant that the sub-consultant also meets the terms of Sections 8.0 and 13.0 and Paragraph 26.4 **(will be 26.3 if no key personnel-check each time)** of this AGREEMENT and shall fully comply therewith while engaged by the CONSULTANT in services for the COUNTY on the PROJECT or Work Orders.

5.0 TIME FOR PERFORMANCE

- 5.1 The CONSULTANT shall commence work to meet the requirements for professional services on the PROJECT after the COUNTY issues its written Notice to Proceed. The COUNTY is not liable and will not pay the CONSULTANT for any work performed before the date of the Notice to Proceed, unless identified in Exhibit A.
- 5.2 Unless otherwise defined in Exhibit A the CONSULTANT shall submit a schedule for completion of the PROJECT within ten (10) days of the written Notice to Proceed. The schedule is subject to approval by the COUNTY. All of the services required hereunder shall be completed by November 30, 2029,

unless the term of this AGREEMENT is extended in conformity with Article 14 below.

- 5.3 If the CONSULTANT is delayed at any time in the progress of the work by any act or neglect of the COUNTY or by any employee of the COUNTY or by changes ordered by the COUNTY, or any other causes beyond the CONSULTANT'S control, the sole remedy and allowance shall be an extension of time for completion. Such extension shall be that which is determined reasonable by the COUNTY upon consultation with the CONSULTANT. The CONSULTANT shall accept and bear all other costs, expenses and liabilities that may result from such delay.

6.0 DELIVERABLES

- 6.1 The CONSULTANT shall provide the COUNTY on or before the expiration of this AGREEMENT, or 14 days after notice of termination or when the Director directs, the deliverables specified in Exhibit B.

7.0 COMPENSATION

- 7.1. The COUNTY shall pay the CONSULTANT for services rendered and shall only pay in accordance with the provisions of this AGREEMENT. The COUNTY shall not be obligated to pay for any services not in compliance with this AGREEMENT.
- 7.2. Total payments to the CONSULTANT under the terms of this AGREEMENT shall not under any circumstances exceed \$364,010. This amount is a **"not to exceed"** amount. In the event the COUNTY directs the CONSULTANT to perform services which would cause the stated amount to be exceeded, the CONSULTANT shall not be responsible for such services until this AGREEMENT is modified pursuant to Article 14.0.
- 7.3 If this AGREEMENT or a modification thereto authorizes the CONSULTANT to alter its fees, such fee changes shall be subject to the following unless otherwise provided in the AGREEMENT: (i) The CONSULTANT may only change the fees stated in Exhibit C once per calendar year; (ii) fees may not be changed prior to one hundred twenty (120) days from the date of execution of this AGREEMENT or from the date of any previous fee change; and (iii) the CONSULTANT shall provide

the COUNTY with forty-five (45) days' notice of any proposed fee change. The CONSULTANT shall not invoice the COUNTY at an increased fee without compliance to the notice requirements listed above.

- 7.4 Direct expenses are costs for supplies and materials to be paid for by the COUNTY for completion of all services that is the subject of this AGREEMENT as referenced on the attached Direct Costs Check Sheet made a part hereof and incorporated herein by reference. Approved Work may include additional approved direct expenses not included herein. The COUNTY shall pay direct costs referenced on the Direct Costs Check Sheet without any markups added and the CONSULTANT shall include copies of receipts for all direct expenses more than \$25 from suppliers for expendable materials with its invoice to the COUNTY.
- 7.5 If the scope of work for this AGREEMENT includes the use of job classifications covered by the prevailing rate of wages, the prevailing rate must be reflected in the cost estimate for this AGREEMENT. The rates have been ascertained and certified by the Illinois Department of Labor for the locality in which work is to be performed. If the Illinois Department of Labor revises the prevailing rates of wages to be paid, as listed in the specification of rates, the CONSULTANT may not pay less than the revised rates of wages. Current wage rate information shall be obtained by visiting the Illinois Department of Labor web site at <http://www.state.il.us/agency/idol/> or calling 312-793-2814. It is the responsibility of the CONSULTANT to review the rates applicable to the work in this AGREEMENT, at regular intervals, in order to insure the timely payment of current rates. Provision of this information to the CONSULTANT, by means of the Illinois Department of Labor web site, satisfies the notification of revisions by the COUNTY to the CONSULTANT pursuant to the Act, and the CONSULTANT agrees that no additional notice is required. The CONSULTANT shall notify each of its sub-consultants of the revised rates of wages.
- 7.6 The CONSULTANT shall submit invoices, for services rendered including any allowable expenses, to the COUNTY. All invoices shall include a remittance address. The COUNTY shall not be required to pay the CONSULTANT more often than monthly. Each invoice shall be submitted in a format agreed to in advance

by the COUNTY. Separate invoices shall be submitted and each invoice shall also include a progress report that describes work completed for the invoice period, anticipated work for the next invoice period, outstanding issues or items that require a response, whether the work is progressing according to the approved schedule, and a discussion of the budget status. The CONSULTANT shall be required to submit a monthly progress report to the COUNTY even if a monthly invoice is not submitted to the COUNTY. The CONSULTANT shall provide the COUNTY with a valid taxpayer identification number prior to making any request for compensation. Payment will not be made for services completed or expenses incurred more than six-months (180 days) prior to submission of any invoice and any statute of limitations to the contrary is hereby waived. When requested by the COUNTY, the CONSULTANT shall submit certified time sheets as additional documentation for the invoiced services.

- 7.7 Upon approval of properly documented invoices, the COUNTY shall reimburse the CONSULTANT the amount—invoiced for services completed in accordance with this AGREEMENT, provided that the amount invoiced together with the amounts of previous partial payments do not exceed the total compensation specified in this AGREEMENT. The COUNTY may not deny a properly documented claim for compensation, in whole or in part, without cause. The COUNTY shall pay all invoices pursuant to 50 ILCS 505, "Local Government Prompt Payment Act."
- 7.8 In the event of any overcharge by the CONSULTANT, the CONSULTANT shall refund the COUNTY within thirty (30) days of discovery of said overcharge by the CONSULTANT or notice to the CONSULTANT by the COUNTY. The COUNTY reserves the right to offset any overcharges against any amounts due and owing the CONSULTANT under this or any other AGREEMENT between the parties. The COUNTY shall be entitled to the statutory interest rate for judgments under Illinois law for any overcharges not timely refunded (or credited) in accord with this provision, which interest shall be in addition to any

other remedies the COUNTY may have under the law or this AGREEMENT.

- 7.9 Upon acceptance of all deliverables specified in Exhibit B of this AGREEMENT, final payment shall be made to the CONSULTANT.

8.0 CONSULTANT'S INSURANCE

- 8.1 The CONSULTANT shall maintain, at its sole expense, insurance coverage including:

8.1.a **Worker's Compensation Insurance** in the statutory amounts.

8.1.b **Employer's Liability Insurance** in an amount not less than one million dollars (\$1,000,000.00) each accident/injury and one million dollars (\$1,000,000.00) each employee/disease.

8.1.c **Commercial (Comprehensive) General Liability Insurance**, (including contractual liability) with a limit of not less than three million dollars (\$3,000,000.00) aggregate; including limits of not less than two million dollars (\$2,000,000.00) per occurrence, and one million dollars (\$1,000,000.00) excess liability. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Facilities Management, DuPage County Department of Facilities Management, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**

8.1.d **Commercial (Comprehensive) Automobile Liability Insurance** with minimum limits of at least one million dollars (\$1,000,000.00) for any one person and one million dollars (\$1,000,000.00) for any one occurrence of death, bodily injury or property damage in the aggregate annually. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Facilities Management, DuPage County Department of Facilities Management, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This**

additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.

- 8.1.e **Professional Liability Insurance (Errors and Omissions)** shall be provided with minimum limits of at least one million dollars (\$1,000,000.00) per incident/two million dollars (\$2,000,000.00) aggregate during the term of this AGREEMENT and shall be maintained in the form of an additional endorsement for a period of four (4) years after the date of the final payment for this AGREEMENT. The CONSULTANT shall provide the COUNTY endorsements at the beginning of each year evidencing same or a new carrier policy that has a retroactive date prior to the date of this AGREEMENT.
- 8.2 It shall be the duty of the CONSULTANT to provide to the COUNTY copies of the CONSULTANT'S Certificates of Insurance, as well as all applicable coverage and cancellation endorsements before issuance of a Notice to Proceed. It is the further duty of the CONSULTANT to immediately notify the COUNTY if any insurance required under this AGREEMENT has been cancelled, materially changed, or renewal has been refused, and the CONSULTANT shall immediately suspend all work in progress and take the necessary steps to purchase, maintain and provide the required insurance coverage. If a suspension of work should occur due to insurance requirements, upon verification by the COUNTY of the CONSULTANT curing any breach of its required insurance coverage, the COUNTY shall notify the CONSULTANT that the CONSULTANT can resume work under this AGREEMENT. The CONSULTANT shall accept and bear all costs that may result from the cancellation of this AGREEMENT due to CONSULTANT'S failure to provide and maintain the required insurance.
- 8.3 The coverage limits required under subparagraphs 8.1.c and 8.1.d above may be satisfied through a combination of primary and excess coverage. The insurance required to be purchased and maintained by the CONSULTANT shall be provided by an insurance company acceptable to the COUNTY, and except for the insurance required in subparagraph 8.1.e licensed to do business in the State of Illinois; and shall include at least the specific coverage and be written for not less than the limits of the liability specified herein or required by law or regulation whichever is greater; and shall be so endorsed that the coverage afforded will not be canceled or materially

changed until at least thirty (30) days prior written notice has been given to the COUNTY except for cancellation due to non-payment of premium for which at least fifteen (15) days prior written notice (five days allowed for mailing time) has been given to the COUNTY. If the CONSULTANT is satisfying insurance required through a combination of primary and excess coverage, the CONSULTANT shall require that said excess/umbrella liability policy include in the "Who is Insured" pages of the excess/umbrella policy wording such as "Any other person or organization you have agreed in a written contract to provide additional insurance" or wording to that effect. The CONSULTANT shall provide a copy of said section of the excess/umbrella liability policy upon request by the COUNTY.

- 8.4 The CONSULTANT shall require all approved sub-consultants, anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable under this AGREEMENT to maintain the same insurance required of the CONSULTANT, including naming the COUNTY as an additional insured in the same coverage types and amounts as the CONSULTANT, per Section 8.0. The COUNTY retains the right to obtain evidence of sub-consultants insurance coverage at any time.

9.0 INDEMNIFICATION

- 9.1 The CONSULTANT shall indemnify, hold harmless and defend the COUNTY, its officials, officers, agents, and employees from and against all liability, claims, suits, demands, proceedings and actions, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the CONSULTANT'S negligent or willful acts, errors or omissions in its performance under this AGREEMENT.
- 9.2 Nothing contained herein shall be construed as prohibiting the COUNTY, its officials, directors, officer and employees from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Pursuant to Illinois law, any attorney representing the COUNTY, under this paragraph or paragraph 9.1, who is not already an Assistant State's Attorney, is to be appointed a Special Assistant State's Attorney, in accordance with the applicable law. The COUNTY'S participation in its defense shall not

remove the CONSULTANT'S duty to indemnify, defend, and hold the COUNTY harmless, as set forth above.

- 9.3 Any indemnity as provided in this AGREEMENT shall not be limited by reason of the enumeration of any insurance coverage herein provided. The CONSULTANT'S indemnification of the COUNTY shall survive the termination, or expiration, of this AGREEMENT.
- 9.4 The COUNTY does not waive, by these indemnity requirements, any defenses or protections under the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1 *et seq.*) or otherwise available to it, or to the CONSULTANT, under the law.

10.0 SATISFACTORY PERFORMANCE

- 10.1 The COUNTY is entering into an AGREEMENT with this CONSULTANT because the CONSULTANT professes to the COUNTY that it will employ the standard of care within its profession in the performance of the services herein contracted. Accordingly, the CONSULTANT'S and sub-consultant(s) standard of performance under the terms of this AGREEMENT shall be that which is to the satisfaction of the COUNTY and meets the quality and standards commonly provided by similar professional engineering firms practicing in the COUNTY and the State of Illinois.
- 10.2 In the event there are no similar professional firms practicing in DuPage County, Illinois, with respect to the type of work for which this CONSULTANT has been engaged, the CONSULTANT'S services shall be performed in a manner consistent with the customary skill and care of its profession.
- 10.3 If any errors, omissions, or acts, intentional or negligent, are made by the CONSULTANT, or its' sub-consultant(s), in any phase of the work, the correction of which requires additional field or office work, the CONSULTANT shall be required to perform such additional work as may be necessary to remedy same without undue delay and without charge to the COUNTY. In the event any errors or omissions are detected after the expiration or termination of the AGREEMENT, the CONSULTANT may at the COUNTY'S option have the responsibility to cure same under this provision.

- 10.4 Acceptance of the work shall not relieve the CONSULTANT of the responsibility for the quality of its work, nor its liability for loss or damage resulting from any errors, omissions, or negligent or willful acts by the CONSULTANT or its sub-consultants.

11.0 BREACH OF CONTRACT

- 11.1 In the event of any breach of this AGREEMENT, the non-breaching party shall give notice to the breaching party stating with particularity the nature of the alleged breach, and the breaching party shall be allowed a reasonable opportunity to cure said breach. Either party's failure to timely cure any breach of this AGREEMENT shall relieve the other party of the requirement to give thirty (30) days' notice for termination of this AGREEMENT in accordance with Paragraph 16.1, below, and in such a case, ten (10) days' written notice to the breaching party is sufficient notice. Notwithstanding the above term, the CONSULTANT'S failure to maintain insurance in accordance with Section 8.0, above, or in the event of any of the contingencies described in Paragraph 16.1 below, shall be grounds for the COUNTY'S immediate termination of this AGREEMENT. Any breach of any covenant or term of this AGREEMENT by one or more of the CONSULTANT'S sub-consultants shall be deemed a breach by CONSULTANT subject to the terms of this AGREEMENT.

12.0 OWNERSHIP OF DOCUMENTS

- 12.1 The CONSULTANT agrees that any and all deliverables prepared for the COUNTY under the terms of this AGREEMENT shall be properly arranged, indexed and delivered to the COUNTY as provided in paragraph 6.1. An electronic copy of all applicable deliverables, in a format designated by the COUNTY'S representative, shall be provided to the COUNTY.
- 12.2 The documents and materials made or maintained under this AGREEMENT shall be and will remain the property of the COUNTY which shall have the right to use same without restriction or limitation and without compensation to the CONSULTANT other than as provided in this AGREEMENT. The CONSULTANT waives any copyright interest in said deliverables.
- 12.3 The COUNTY acknowledges that the use of information that becomes the property of the COUNTY pursuant to Paragraph 12.2,

for purposes other than those contemplated in this AGREEMENT, shall be at the COUNTY'S sole risk.

- 12.4 The CONSULTANT may, at its sole expense, reproduce and maintain copies of deliverables provided to the COUNTY.

13.0 COMPLIANCE WITH THE LAW AND OTHER AUTHORITIES

- 13.1 The CONSULTANT, and sub-consultant(s), shall comply with Federal, State and Local statutes, ordinances and regulations and obtain permits, licenses, or other mandated approvals, whenever applicable.
- 13.2 The CONSULTANT, and sub-consultant(s), shall not discriminate against any worker, job applicant, employee or any member of the public, because of race, creed, color, sex, age, handicap, or national origin, or otherwise commit an unfair employment practice. The CONSULTANT, and sub-consultant(s), shall comply with the provisions of the Illinois Human Rights Act, as amended, 775 ILCS 5/-101, et seq., and with all rules and regulations established by the Department of Human Rights.
- 13.3 The CONSULTANT, by its signature on this AGREEMENT, certifies that it has not been barred from being awarded a contract or subcontract under the Illinois Procurement Code, 30 ILCS 500/1-1, et seq.; and further certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Illinois Criminal Code (Illinois Compiled Statutes, Chapter 720, paragraph 5/33E-3).
- 13.4 The CONSULTANT, by its signature on this AGREEMENT, certifies that no payment, gratuity or offer of employment, except as permitted by the Illinois State Gift Ban Act and the County of DuPage Ethics Ordinance, was made by or to the CONSULTANT, or CONSULTANT'S personnel, in relation to this AGREEMENT. The CONSULTANT has also executed the attached Ethics Disclosure Statement that is made a part hereof and agrees to update contribution information on an ongoing basis during the life of the AGREEMENT as required by said Ordinance.
- 13.5 The CONSULTANT covenants that it has no conflicting public or private interest and shall not acquire directly or indirectly any such interest which would conflict in any manner with the

performance of the CONSULTANT'S services under this AGREEMENT.

13.6 **In accordance with the Vendor Information Reporting Act (35 ILCS 200/18-50.2)**, the COUNTY is required to collect and electronically publish data from all consultants and subconsultants as to: (1) whether they are a minority-owned, women-owned or veteran-owned business as defined by the Business Enterprise for Minorities, Women and Persons with Disabilities Act (30 ILCS 575/.01 et seq.); and (2) whether the consultant or any subconsultants are self-certifying or whether they hold certifications for those above-referenced categories. If self-certifying, the consultants and subconsultants shall disclose whether they qualify as a small business under federal Small Business Administration standards. **In compliance with the Vendor Information Reporting Act, within 60 calendar days of the COUNTY'S award of the contract for work covered under this AGREEMENT, the awarded consultant, and each subconsultant, must complete the Awarded Vendor Questionnaire (found at <https://mwv.dupageco.org/>).**

13.7 The CONSULTANT acknowledges knowledge of the COUNTY'S Procurement Ordinance, which is hereby incorporated in this AGREEMENT, and has had an opportunity to review it. The CONSULTANT agrees to submit changes for Scope of Work or compensation in accordance with said Ordinance.

14.0 MODIFICATION OR AMENDMENT

14.1 The parties may modify or amend terms of this AGREEMENT only by a written document duly approved and executed by both parties.

14.2 The CONSULTANT agrees to submit changes for Scope of Work or compensation on a COUNTY designated form.

15.0 TERM OF THIS AGREEMENT

15.1 The term of this AGREEMENT shall begin on the date the AGREEMENT is fully executed, and shall continue in full force and effect until the earlier of the following occurs:

- (a) The termination of this AGREEMENT in accordance with the terms of Section 16.0, or
- (b) The expiration of this AGREEMENT on November 30, 2029, or to a new date agreed upon by the parties, or
- (c) The completion by the CONSULTANT and the COUNTY of their respective obligations under this AGREEMENT, in the event such completion occurs before November 30, 2029.

15.2 The CONSULTANT shall not perform any work under this AGREEMENT after the expiration date set forth in Paragraph 15.1(b), above or after the early termination of this AGREEMENT. The COUNTY is not liable and will not reimburse the CONSULTANT for any work performed after the expiration or termination date of the AGREEMENT. However, nothing herein shall be construed so as to relieve the COUNTY of its obligation to pay the CONSULTANT for work satisfactorily performed prior to expiration or termination of the AGREEMENT and delivered in accordance with Paragraph 6.1, above.

15.3 The term for performing this AGREEMENT may be amended by a Change Order, or other COUNTY designated form, signed by both parties without formal amendment pursuant to paragraph 14.1 above.

16.0 TERMINATION

16.1 Except as otherwise set forth in this AGREEMENT, either party shall have the right to terminate this AGREEMENT for any cause or without cause thirty (30) days after having served written notice upon the other party, except in the event of CONSULTANT'S failure to maintain suitable insurance at the requisite coverage amounts, insolvency, bankruptcy or receivership, or if the CONSULTANT is barred from contracting with any unit of government, or is subsequently convicted or charged with a violation of any of the statutes or ordinances identified in Section 13.0, above, in which case termination shall be effective immediately upon receipt of notice from COUNTY at COUNTY'S election.

16.2 Upon such termination, the liabilities of the parties to this AGREEMENT shall cease, but they shall not be relieved of the duty to perform their obligations up to the date of termination, or to pay for services rendered prior to termination. There shall be no termination expenses.

16.3 Upon termination of the AGREEMENT, all data, work products, reports and documents produced because of this AGREEMENT shall become the property of the COUNTY. Further, the CONSULTANT shall provide all deliverables within fourteen (14) days of termination of this AGREEMENT in accordance with the other provisions of this AGREEMENT.

17.0 ENTIRE AGREEMENT

17.1 This AGREEMENT, including matters incorporated herein, contains the entire agreement between the parties.

17.2 There are no other covenants, warranties, representations, promises, conditions or understandings; either oral or written, other than those contained herein.

17.3 This AGREEMENT may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original and all of which shall constitute the same instrument.

17.4 In event of a conflict between the terms or conditions of this AGREEMENT and any term or condition found in any exhibit or attachment, the terms and conditions of this AGREEMENT shall prevail.

18.0 ASSIGNMENT

18.1 Either party may assign this AGREEMENT provided, however, the other party shall first approve such assignment, in writing.

19.0 SEVERABILITY

19.1 In the event, any provision of this AGREEMENT is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the AGREEMENT. The remainder of this AGREEMENT shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.

19.2 In the event of the contingency described in Paragraph 19.1, above, the parties shall make a good faith effort to amend

this AGREEMENT pursuant to Paragraph 14.1, above, in order to remedy and, or, replace any provision declared unenforceable or invalid.

20.0 GOVERNING LAW

20.1 The laws of the State of Illinois shall govern this AGREEMENT as to both interpretation and performance.

20.2 The venue for resolving any disputes concerning the parties' respective performance under this AGREEMENT shall be the Judicial Circuit Court for DuPage County.

21.0 NOTICES

21.1 Any required notice shall be sent to the following addresses and parties:

Desman, Inc.
20 N. Clark Street, Suite 300
Chicago, IL 60602
ATTN: Jeff Henriksen, R.A., NCARB
Phone: 312-263-8400 (Work) - 312-505-1472 (Cell)

Desman, Inc.
20 N. Clark Street, Suite 300
Chicago, IL 60602
ATTN: Kyle Klepitch, P.E.
Phone: 312-263-8400 (Work) - 312-833-0467 (Cell)

DuPage County Facilities Management
421 N. County Farm Road
Wheaton, IL 60187
ATTN: Director Tim Harbaugh
Phone: 630.407.5700

21.2 All notices required to be given under the terms of this AGREEMENT shall be in writing and either (a) served personally during regular business hours; (8:00a.m.-4:30p.m. CST or CDT Monday-Friday); (b) served by certified or registered mail, return receipt requested, properly addressed with postage prepaid; or (d) served by email transmission during regular business hours (8:00 a.m. - 4:30 p.m. CST or CDT Monday-

Friday), return receipt requested. Notices served personally, by email transmission shall be effective upon receipt, and notices served by mail shall be effective upon receipt as verified by the United States Postal Service. Each party may designate a new location for service of notices by serving notice thereof in accordance with the requirements of this Paragraph, and without compliance to the amendment procedures set forth in Paragraph 14.1, above.

22.0 WAIVER OF/FAILURE TO ENFORCE BREACH

22.1 The parties agree that the waiver of, or failure to enforce, any breach of this AGREEMENT shall not be construed, or otherwise operate, as a waiver of any future breach of this AGREEMENT and shall not prevent the remaining party from enforcing this AGREEMENT with respect to a different breach.

23.0 FORCE MAJEURE

23.1 Neither party shall be liable for any delay or non-performance of their obligations caused by any contingency beyond their control including but not limited to Acts of God, war, civil unrest, strikes, walkouts, fires or natural disasters.

24.0 ACCESS TO PROPERTY

24.1 The CONSULTANT shall make a reasonable effort to obtain access to property of a third party necessary for the performance of its obligations under this AGREEMENT. If the CONSULTANT is unable to obtain access to the property, the COUNTY shall be responsible for securing access for the CONSULTANT. In the event the COUNTY cannot secure access for the CONSULTANT, the COUNTY shall excuse the CONSULTANT from the performance of any work that necessitated such access. The CONSULTANT shall have no claim to compensation for any work excused under this provision. The COUNTY shall provide the CONSULTANT, upon the CONSULTANT'S request, proof of the COUNTY'S permission, or legal authority, to enter onto the property of a third party.

24.2 In the event of the following: a) it is necessary for the CONSULTANT to access the property of a third party in order for the CONSULTANT to perform its obligations under this AGREEMENT, and b) the COUNTY has obtained an easement, license or other grant of authority allowing the CONSULTANT to access

such property; the CONSULTANT shall fully abide by and comply with the terms and conditions of said authorizing instrument as though the CONSULTANT were a signatory thereto.

25.0 DISPOSAL OF SAMPLES AND HAZARDOUS SUBSTANCES

For Phase I & II

25.1 All non-hazardous samples and by-products from sampling processes performed in connection with the services provided under this AGREEMENT shall be disposed of by the CONSULTANT in accordance with applicable law. Any and all materials, including wastes that cannot be introduced back into the environment under existing law without additional treatment shall be deemed hazardous wastes, radioactive wastes, or hazardous substances ("Hazardous Substances") related to the services and the CONSULTANT shall notify the COUNTY if any hazardous substances are found on the project site. The CONSULTANT shall not arrange or otherwise dispose of Hazardous Substances under this AGREEMENT. The CONSULTANT shall not make any determination relating to the selection of a treatment, storage or disposal facility nor subcontract such activities through transporters or others.

For Phase III

25.1 All non-hazardous samples and by-products from sampling processes performed in connection with the services provided under this AGREEMENT shall be disposed of by the CONSULTANT in accordance with applicable law. Any and all materials, including wastes that cannot be introduced back into the environment under existing law without additional treatment shall be deemed hazardous wastes, radioactive wastes, or hazardous substances ("Hazardous Substances") related to the services and shall be packaged in accordance with the applicable law by the CONSULTANT and turned over to the COUNTY for appropriate disposal. The CONSULTANT shall not arrange or otherwise dispose of Hazardous Substances under this AGREEMENT. The CONSULTANT, at the COUNTY'S request, may assist the COUNTY in identifying appropriate alternatives for off-site treatment, storage or disposal of the Hazardous Substances, but the CONSULTANT shall not make any independent determination relating to the selection of a treatment, storage, or disposal facility nor subcontract such activities through transporters or others. The COUNTY shall sign all necessary manifests for the disposal of Hazardous Substances.

If the COUNTY requires: (1) the CONSULTANT'S agents or employees to sign such manifests; or (2) the CONSULTANT to hire, for the COUNTY, the Hazardous Substances transportation, treatment, or a disposal contractor for the Hazardous Substances, then for these two purposes, the CONSULTANT shall be considered to act as the COUNTY'S agent so that the CONSULTANT will not be considered to be a generator, transporter, or disposer of such substances or considered to be the arranger for disposal of Hazardous Substances.

26.0 QUALIFICATIONS

- 26.1 The CONSULTANT shall employ only persons duly licensed or registered in the appropriate category in responsible charge of all elements of the work covered under this AGREEMENT, for which Illinois Statutes require license or registration, and further shall employ only well qualified persons in responsible charge of any elements of the work covered under this AGREEMENT, all subject to COUNTY approval.
- 26.2 Reserved
- 26.3 Failure by the CONSULTANT to properly staff the PROJECT with qualified personnel shall be sufficient cause for the COUNTY to deny payment for services performed by unqualified personnel and will serve as a basis for cancellation of this AGREEMENT.
- 26.4 The CONSULTANT shall require any sub-consultant(s) utilized for the PROJECT to employ qualified persons to be the same extent such qualifications are required of the CONSULTANT'S personnel.

(Remainder of page left intentionally blank)

IN WITNESS OF, the parties set their hands and seals as of the date first written above.

COUNTY OF DUPAGE

DESMAN, INC.

Deborah A. Conroy, Chair
DuPage County Board

JEFF HENRIKSEN, R.A., NCARB
SENIOR VICE PRESIDENT

ATTEST BY:

ATTEST BY:

Jean Kaczmarek, County Clerk

Signature

Print Name

Title

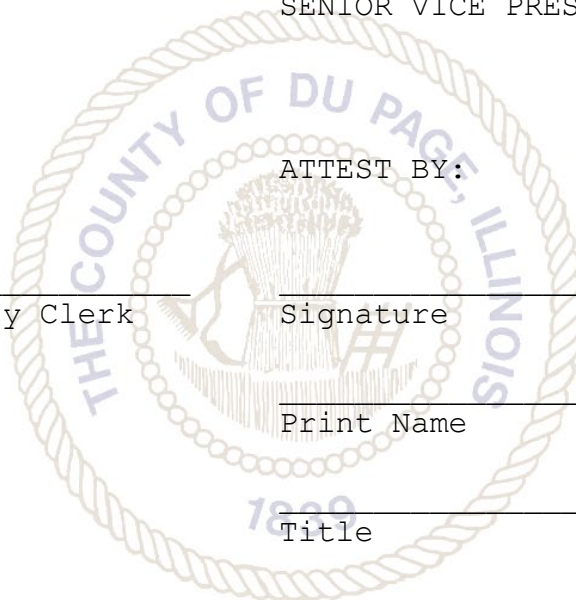


EXHIBIT A

SCOPE OF WORK

SCOPE OF SERVICES

Based on the needs of the DuPage County Facilities Management Department and as discussed, our professional services include four primary phases which we outline as follows.

Phase I - Construction

Documents Professional

Services Phase II - Bidding

Phase III - Construction Phase Professional Services

Since this project is split into two stages, the 479 Garage in 2026/2027 and the 509 Garage in 2028/2029, all of the work phases (I-IV) will be performed separately for each garage. DESMAN's fee proposal is presented per garage with the 479 Garage fee calculated based on 2026 hourly rates and the 509 Garage fee calculated based on 2028 hourly rates. The hourly rates for 2026 shall apply to 2027 and the rates for 2028 shall apply to 2029.

PHASE I – CONSTRUCTION DOCUMENTS PROFESSIONAL SERVICES

Based on our current understanding the construction approach for the project will include a single bid package for each garage for bids from prequalified contractors. The contractor would plan to construct each garage's project in about 18 months over two construction seasons. Our design team will include the specific criteria to meet County requirements, priorities, schedule, and budget.

The design of rehabilitation construction documents includes two parts: schematic design and final design professional services.

Schematic Design Services

- A. In the schematic Design services DESMAN's team will evaluate the existing conditions and estimate the repair quantities required for the rehabilitation. This process includes a condition assessment for each parking facility and provides DESMAN the opportunity to update the recommended budgets prior to the commencement of Design Services. This task includes a meeting to review any changes to the recommended scope of work with DuPage County. DESMAN will help DuPage County evaluate and understand the required architectural repairs, structural repairs, maintenance needs, and options/alternatives for protective membranes, sealers, capital improvements or other enhancements to extend the useful life between planned cycles for maintenance and repairs. The

schematic design deliverables, along with the evaluation and review comments from the County, provide the basis for the final design.

- B. Planning the project will also include selection of engineering testing and materials testing if needed to select and optimize the repair and preventive maintenance alternatives. Based on the completed work in 2024, minimal, if any, additional structural testing is expected. No repairs to the electrical/lighting systems in the garage are included at this time; however, repairs to the storm water drainage systems are included.
- C. We note that DESMAN also completed an initial limited assessment for these two garages, and completed priority repairs in 2020, a more detailed follow-up assessment in 2022, and initiated the first major phase of repairs to the 509 garage in 2025 (with completion expected in early 2025). These previous services allowed our structural and architectural team to complete research of the existing documents, history of the two structures, existing conditions, issues, inherent properties and characteristics of materials, history of repairs and maintenance, and expected service life for the existing elements in the facilities. Since the DESMAN architectural and structural staff completed these previous services the DESMAN team will focus on the specific results required for the Rehabilitation Construction Documents.

EXCLUSIONS TO THE SCOPE OF SERVICES

Services **excluded** from DESMAN's SCOPE OF SERVICES as outlined above are as follows:

- A. Observation, assessment, reporting and any responsibility regarding the discovery, presence, handling, removal and disposal of, or exposure of persons to, hazardous materials in any form at the project site, including but not limited to, asbestos, asbestos products, lead, polychlorinated biphenyl (PCB) or other toxic substance.
- B. Material testing during the assessment phase.
- C. Material testing during the construction phase is not included. This service is typically the responsibility of the selected contractor.
- D. Charges for reproduction and printing of construction documents for bidding and permitting;
- E. Elevator assessment, maintenance and repair.
- F. Permit Fees of any kind;
- G. Preparation of Public Filings or Permits;
- H. Repairs, maintenance, upgrades etc. to the electrical/lighting systems present in the garages.

EXHIBIT B DELIVERABLES

The following deliverables will be submitted to the County before completion of the contract.

Final Design - Construction Documents Services

- A. The DESMAN Team will develop CD level design documents including drawings and specifications. The drawings include plans, sections, details, corrosion protection systems, and capital improvements for the recommended repairs and specifications. The documents will be based on a "unit price" format based on estimated quantities for each work item.
- B. The documents also include the specifications including the bid form and technical requirements in division 0, general requirements in division 1, and technical specifications
- C. The documents also include performance requirements for the contractor to include phasing, traffic control, schedule requirements, and parking space impacts related to this construction project.
- D. The deliverables will also include an update to the engineer's estimated opinion of probable construction cost. At this stage of the project the estimated cost will include estimated quantities and unit prices and the lump sum amounts for the key items of work.
- E. The DESMAN team will meet with DuPage County staff at design progress meetings and as requested by DuPage County to address specific goals for the design and rehabilitation project. General progress updates will be provided on a regular basis with the specific frequency to be determined prior to the start of the design phase. Specific DuPage County decisions regarding options, alternatives, and coordination requirements for repairs and capital improvements with the various users of the garages will be presented in recommendations to DuPage County. We will generally allow two weeks' time for DuPage County review and plan a review meeting to finalize the design.
- F. DESMAN will be performing both an in-house quality control review.
- G. The design deliverables for the 479 Garage repairs will be provided in 2025 to early 2026 and the design deliverables for the 509 Garage will be provided in 2027 to early 2028.

BIDDING PHASE PROFESSIONAL SERVICES

- A. Provide a list of qualified contractors as prospective bidders.
- B. Attend a Pre-Bid Meeting.
- C. Answer contractor Questions and issue clarifications or Addenda.

- D. Review bids and make a recommendation for the award of the contract.

CONSTRUCTION PHASE PROFESSIONAL SERVICES

Contract Administration & Construction Observation

- A. Review contractor questions pertaining to the design intent which would typically include questions during site visits or Requests for Information ('RFI's'). Respond to the questions with field orders or architects' supplemental instructions to complete the work without change to the general scope, time, and contract amount. If conditions are discovered that require a change, a request for proposal will be issued and DESMAN will process the technical requirements for a change order.
- B. Conduct periodic job-site visits to observe the Contractor's work during stages of the repair work. On the basis of the job-site observations, DESMAN will keep the Owner reasonably informed of the progress and quality of the work. Desman will report known deviations from the contract documents. Periodic job-site visits will also include visits as requested by the Contractor or Client.
1. The DESMAN Fee includes site visits for a normal construction schedule of 18 months per garage project with work pausing during winter months to prevent need for winter conditions.
 2. Coordination meetings on site for coordination with the contractor and owner. The scope included is a monthly coordination meeting with the coordination meeting coinciding with a scheduled site visit. Additional coordination meetings are available as conference calls or as additional services.
 3. The site visits include on-site time to review repairs, repair quantities, quality and progress of the completed work at the time of the job-site visit. They also include the in-office time to prepare and submit a field report (supplemented by telecommunications) to the Owner and Contractor.
 - a. DESMAN will schedule a site visit to review with contractor areas identified for repairs, mark repair areas, review, and verify quantities of work for contractor completion. DESMAN will schedule a site visit prior to selective concrete pours, review and measure quantities for payment, and review structural details, applications, and details. DESMAN will schedule a site visit for selective concrete pours.
 - b. DESMAN will review the site conditions and work with the contractor in marking areas for repairs. DESMAN engineers make the final determination on repair areas, types of repairs, and extent of repair before the contractor starts the work. DESMAN will also conduct engineering examinations and assessments at key conditions such as: structural double tee connectors, double bearings at expansion joint opening, and

other misc. evaluations or assessments at contractor excavations and repair areas identified within the contractor scope of repairs.

- c. Additional job-site visits, if so requested and authorized by the Owner, will be provided as described in the following fee proposal.
- C. DESMAN will review and certify AIA Contractor Applications for Payment
- D. During the construction, DESMAN will update the design drawings to reflect clarifications or changes in the work. The DESMAN updated design drawings will be issued to the Owner at the completion of the construction as a record set of design documents.
- E. DESMAN will process the design required project closeout documents and assist the Owner with review of the contractor's closeout submittals as related to the design requirements.
- F. Conduct an on-site, punch-list review of the work upon notification from the contractors and receipt of the contractors list of uncompleted work. Once the contractor confirms completion of the punch-list work, DESMAN will conduct a final on-site review of the construction areas.
- G. Provide digital copy of the design record drawings including RFI response's, clarifications, change orders, or other directives issued by the Desman team during the Construction Phase.

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EXHIBIT C

DUPAGE COUNTY DEPARTMENT OF FACILITIES MANAGEMENT Consultant Employee Rate Listing

CONSULTANT: DESMAN, INC.

PROJECT: PHASE II PROFESSIONAL ENGINEERING SERVICES FOR THE 479 & 509 PARK DECKS

As requested, DESMAN is providing an hourly fee schedule with a Not-to-Exceed (NTE) Amount for the Professional Services involved in the Engineering Services for the DuPage County Parking Structures Rehabilitation and Asset Management Plan. DESMAN anticipates that fees shown include time and professional operating expenses unless special items are specifically noted.

- A. The fee schedules in the following pages shows DESMAN's anticipated personnel completing the various tasks, estimated man-hours allocated and cost extensions to complete the scope of work detailed in the Proposal Request.
- B. If DuPage County requests reimbursable expenses beyond the scope of this proposal, DESMAN will submit a proposal for approval that is billed at actual cost with no multiplier.
- C. The fees presented per garage project with the 479 Garage schedule for 2025/26/27 and the 509 Garage scheduled for 2028/29. The hourly rates for each phase of the project differ to reflect escalation over time. No separate escalation rates are required.

2025-2027 HOURLY RATES

Principal	\$270/hour
Project QA/QC.....	\$270/hour
Project Manager/Restoration Engineer	\$210/hour
Chief Structural Engineer	\$210/hour
Project Engineer.....	\$200/hour
Restoration Architect	\$180/hour
Architect.....	\$180/hour
Technician	\$150/hour

2028/2029 HOURLY RATES

Principal	\$290/hour
Project QA/QC.....	\$290/hour
Project Manager/Restoration Engineer	\$230/hour
Chief Structural Engineer	\$230/hour
Project Engineer.....	\$215/hour
Restoration Architect	\$200/hour
Architect.....	\$200/hour
Technician	\$160/hour



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: Mar 31, 2025

Bid/Contract/PO #: _____

Company Name: DESMAN, Inc.	Company Contact: Jeff Henriksen
Contact Phone: 312-263-8400	Contact Email: jhenriksen@desman.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.


Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on File

Printed Name Jeff Henriksen
Title Senior Vice President
Date March 31, 2025

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)



Public Works Requisition \$30,000 and Over

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: PW-P-0009-25

Agenda Date: 4/15/2025

Agenda #: 10.A.

AWARDING RESOLUTION ISSUED TO
FEDERAL SIGNAL CORP, DBA STANDARD EQUIPMENT COMPANY
FOR A VACTOR 2100 PLUS COMBINATION SEWER CLEANER
FOR PUBLIC WORKS AND STORMWATER
(CONTRACT TOTAL AMOUNT \$705,577 - (\$555,577 PUBLIC WORKS
& 150,000 STORMWATER))

WHEREAS, proposals have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Federal Signal Corp, DBA Standard Equipment Company, for a Vactor 2100 plus Combination Sewer Cleaner, for the period of April 22, 2025 through April 21, 2026, for Public Works.

NOW, THEREFORE BE IT RESOLVED, that said contract is for a Vactor 2100 plus Combination Sewer Cleaner, for the period of April 22, 2025 through April 21, 2026 for Public Works per Sourcewell Agreement #101221-VTR, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Federal Signal Corp, DBA Standard Equipment Company, 4519 Old Charlotte HWY, Monroe, North Carolina, 28110, for a contract total amount of \$705,577.

Enacted and approved this 22nd day of April, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 250987	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$705,577.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/15/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$705,577.00
	CURRENT TERM TOTAL COST: \$705,577.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: Federal Signal Corp, DBA Standard Equipment Company	VENDOR #: 45132	DEPT: Public Works	DEPT CONTACT NAME: Sean Reese
VENDOR CONTACT: Mike O'connor	VENDOR CONTACT PHONE: 312-208-5012	DEPT CONTACT PHONE #: 630.985.7400	DEPT CONTACT EMAIL: sean.reese@dupagecounty.gov
VENDOR CONTACT EMAIL: moconnor@standardequipment.com	VENDOR WEBSITE:	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Request for approval for the procurement of a Vactor 2100 plus Combination Sewer Cleaner to the Public Works Department per Sourcwell Contract #101221-VTR in the amount of \$705,577 for FY2026.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished The existing Vactor is 8 years old and has reached its useful life span and performance. Repairs are becoming more frequent and costly. The Vactor is a critical piece of equipment at the Public Works Department. It is used daily and relied on heavily to complete many tasks regarding our underground sewer and water infrastructure. This Vactor is budgeted for in FY 2026. The current lead time on this equipment is 9-10 months, so Public Works is seeking approval now to secure a production slot in Q4 of 2025.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact. CUSTOMER SERVICE
SOURCE SELECTION	Describe method used to select source. The Sourcwell Contract was chosen due to the discount price the Public Works Department will receive and the ability to secure production and delivery of the equipment. Standard Equipment was vetted and awarded the contract origionally in 2018.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1) Purchase Vactor from Sourcwell Contract. Recommended due to cost savings. 2) Purchase Vactor through Standard Equipment without Sourcwell pricing. Not recommended due to higher cost. 2) Not approve purchase at this time. Not recommended due to the need for a reliable Vactor for daily use.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Federal Signal Corp DBA Standard Equipment	Vendor#: 45132	Dept: Public Works	Division: Public Works
Attn: Mike O'connor	Email: moconnor@standardequipment.com	Attn: Magda Leonida-Padilla	Email: PWaccountspayable@dupagecount y.gov
Address: 4519 Old Charlotte HWY	City: Monroe	Address: 7900 S. Rt. 53	City: Woodridge
State: North Carolina	Zip: 28110	State: Illinois	Zip: 60517
Phone: 312.829.1919	Fax:	Phone: 630.985.7400	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Same as Above	Vendor#: Same as Above	Dept: Same as Above	Division: Same as Above
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 22, 2025	Contract End Date (PO25): Apr 21, 2026
Contract Administrator (PO25): Drew Cormican			

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		2026 Vactor 2100i Sewer Cleaner	FY26	2000	2555	54110		555,577.00	555,577.00
2	1	EA		2026 Vactor 2100i Sewer Cleaner	FY26	1600	3000	54110		150,000.00	150,000.00
<i>FY is required, assure the correct FY is selected.</i>										Requisition Total	\$ 705,577.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☐ W-9 ☐ Vendor Ethics Disclosure Statement

STANDARD EQUIPMENT

Subsidiary of Federal Signal Corporation

625 S. Illinois Rt. 83, Elmhurst, IL 60126 • 312-829-1919 • sale@standardequipment.com



Date:

04/11/2025

Offered By:

Mike O'Connor
Sales Representative
312.208.5012

Equipment Provided for:

DuPage County Public Works
17W440 N. Frontage Road
Darien, IL

Equipment Quote



Stock Photo

Standard Equipment is pleased to present DuPage County Public Works with the following quotation for a New Vactor 2100i Sewer Cleaner mounted on a Western Star 47 Chassis.





Dealership Information

Standard Equipment, acquired by the Federal Signal Company in October 2024, is a key dealer for the Federal Signal Aftermarket group, alongside Joe Johnson Equipment. Continuing to provide the same high level of support and service since its inception in 1969. Standard Equipment offers environmental equipment solutions to municipalities, contractors, and companies. We have established a reputation for excellence by supplying the finest new equipment, a comprehensive selection of parts, exceptional service, and unmatched customer support. Our commitment to putting the needs of our customers first enables us to customize environmental equipment solutions for every situation. The hallmark of Standard Equipment is its unwavering dependability.



Manufacturer Information

Vactor's origins as an American manufacturer go back more than a century, and their expertise and leadership in sewer cleaning date back more than fifty years. In that time, they have been more than a manufacturer. As a pioneer and an innovator, they have found ways to help communities save money, improve the quality of life for people, and improve the productivity and safety of the individuals who operate their equipment.

This commitment to innovation inspired them to create the very first combination sewer cleaner in 1969.

Today, they remain driven to bring you the safest, most capable, versatile, quietest, and most efficient equipment possible. Durable, reliable equipment that delivers the quality and value you deserve and should demand. Equipment you can count on today, tomorrow, and years into the future.

Equipment Details

2100i Single Engine Fan, Dual Stage, 12-yard Debris, Combo Unit

Equipment Features

- Under Engine Toolbox
- Aluminum Fenders
- Mud Flaps
- Color Coded Sealed Electrical System
- Intuitouch Electronic Package
- Double Acting Hoist Cylinder
- Handgun Assembly
- Ex-Ten Steel Cylindrical Debris Tank
- Flexible Hose Guide
- (3) Nozzles with Carbide Inserts w/Rack
- Suction Tube Storage
- 1" Nozzle Pipe
- 10' Leader Hose
- Flat Rear Door w/Hydraulic Locks
- Dual Stainless-Steel Float Shut Off System
- Fixed Rear Door Pipe Rack -8" Pipe
- Lube Manifold, with Lube Chart
- Debris Body Vacuum Relief System
- Debris Deflector Plate
- 60" Dump Height
- Debris Body-Up Message and Alarm
- Low Water Indicator On Screen w/Alarm and Water Pump Flow Indicator
- 3" Y -Strainer at Passenger Side Fill with 25' Fill Hose
- Additional Water Tank Sight Gauge
- Liquid Float Level Indicator
- Single Engine Dual Stage Fan
- Digital Water Pressure Gauge
- Front Joystick Boom Control
- Boom Hose Storage
- Boom Out of Position Message and Alarm
- Rodder System Accumulator - Jack Hammer on/off Control w/ manual valve
- 3"Y -Strainer @ Water Pump
- Midship Handgun Coupling
- Chassis Engine Cooling Package
- Side Mounted Water Pump
- Digital Hose Footage Counter
- Hose Reel Manual Hyd Extend/Retract
- Hose Reel Chain Cover
- Hydraulic Tank Shutoff Valves
- Rodder Pump Drain Valves
- Hydraulic Extending 15" - Rotating Hose Reel - 1" x800' Capacity
- Tachometer/Chassis Engine w/Hour meter
- Water Pump Hour Meter

Equipment Features Continued

- PTO Hour Meter
- Hydraulic Oil Temp Alarm
- Circuit Breakers
- LED Lights- Clearance- Back-up- Stop- Tail & Turn
- Tow Hooks- Front and Rear
- Electronic Back-Up Alarm
- Camera System- Rear Only
- 8" Vacuum Pipe Package
- Emergency Flare Kit
- Fire Extinguisher 5 Lbs.
- Module Paint- DuPont Imron Elite - Wet on Wet
- Vactor 2100i Body Decal- Standard
- Remote Pendant Control with Cord
- Debris Body Flush out
- Full Rear Door Swinging Screen
- Externally Mounted Trash Pump w/ Basket Intake Screen
- 6" Decant System w/ Air Actuated Knife Valve - Curbside
- Centrifugal Separators (Cyclones)
- Folding Pipe Rack - Curbside -8" Pipe
- Folding Pipe Rack - Streetside -8" Pipe
- Rear Door Splash Shield
- Air Purge
- Additional Water- 1300-Gal Total
- Digital Water Level Indicator
- Digital Debris Body Level Indicator Tied to Vacuum Relief
- Water Ring Assembly- At Debris Body Inlet
- Belly pack Wireless Controls with hose reel controls- 2-way communications- and LCD Display
- Rotatable Boom Inlet Hose
- 180 deg. 10ft Telescoping Boom
- Telescopic Boom Elbow- Nickel Plated
- 80 GPM/2500 PSI Jet Rodder pump
- Cold Weather Recirculator- PTO Driven- 25 GPM
- Handgun Couplers- Front and Rear
- Hose Reel- Free spool
- Hydro Excavation Kit - Includes Lances w/ Shield Nozzles- Storage Tray- and Vacuum Tube
- Fan Flush out System
- Water Heater- 400-000 BTU's (May limit Water Capacity)
- Cyclone Washout System
- Vactor Standard Manual w/ Cloud Parts
- 800' x 1" Piranha Sewer Hose 2500 PSI in lieu of STD
- Rodder Hose Pinch Roller
- Lateral Cleaning Kit - Front Mounted - Electric with Pay in / Pay out speed controls
- High Pressure Hose Reel
- Hose Wind Guide (Dual Roller)- Auto- Power Indexing
- Heated Rodder Pump Cabinet

Equipment Features Continued

- Heated Handgun Cabinet
- Front Hose Reel Tool Storage
- Rear Directional Control- LED Arrow stick
- Front Directional Control- LED Arrow stick
- Corded- Hand Light w/Bumper Plug
- H.A.L.O. (Handsfree Accessory Light Option)
- Lighting Package- 6 Federal Signal Strobe Lights
- Amber Lights for Flashing Light Package
- LED Mid-Ship Turn Signals
- Work lights (2), Self-Leveling Boom LED
- Work light- LED- Operators Station
- Work light- LED- Hose Reel Manhole
- Work light- LED- Passenger Side
- Safety Cone Storage Rack - Post Style
- Toolbox- Front Bumper Mounted- 16 x 12 x 18 w/ (2) LED Side Markers
- Long Handle Tool Storage
- Toolbox- Behind Cab - 16w 30h x 96d
- Toolbox- Driver Side Chassis Frame- 24w x 24h x 24d
- Toolbox- Passenger Side Chassis Frame- 30w x 18h x 24d
- Toolbox- Driver Side Subframe- 60w x 20h x 12d
- Vactor Module color: Blue
- Vactor Logos - Applied
- Vactor Supplied Chassis - Tandem Axle -2026 Western Star SBA6x4 - 370 HP - Auto -66 -000 GVWR - GHG

Chassis Information:

- Chassis Year – 2026
- Chassis Make -Western Star
- Chassis Model – 47
- Chassis Weight Rating – 66,000 GVWR,
- Chassis Powertrain – 370 HP
- Chassis Color – White



Standard Equipment and Vector are proud holders of a Sourcewell competitively bid procurement contract. Sourcewell allows government agencies to control the cost of procurement and ensure that they are getting the equipment they want at a competitively bid price. For more information about Sourcewell, you can find them on the web at www.sourcewell-mn.gov.

Quotes include all Tax, Title, and License Fees if applicable.

Item Description	Delivered Cost
New Vactor 2100i Sewer Cleaner 2025 Western Star 4700	\$705,577.00

Sourcewell contract 101221-VTR

Equipment Pricing

1. Price does not include state or local taxes.
2. Payment is due at the time of delivery.
3. Quote is valid for 14 days from 4/11/2025
4. Please note that the prices quoted are subject to applicable tariffs and duties, which may affect the final cost.

Total Quoted Price: \$705,577.00

I/we have read and understand the terms outlined below and on the reverse and agree to them as part of this order as if they were printed above my/our signature(s). The above and the terms below and on the reverse shall comprise the entire agreement affecting this purchase and no other agreement, understanding, representation, condition or warranty either expressed or implied by law or otherwise is part of this transaction. Unless otherwise specified the Purchase price is payable in cash on the date of delivery of the Equipment to the carrier. It is understood and agreed that the Purchase Price is subject to increase at anytime without notice by JJE to the extent that JJE has incurred increased cost between the date hereof and the delivery date caused by increases in manufacturers' list prices, government regulations, freight rates, labour costs and other causes beyond JJE's control. Customer reserves the right to cancel this Agreement in the case of such price increase. The Purchaser acknowledges having received a true copy hereof. This agreement is not subject to annulment or cancellation by the Purchaser without prior written consent of JJE.

Dupage County Public Works

X

Signature

Name: _____

Date: _____

Standard Equipment Company

X

Signature

Name: Greg Zukowski

Date: 04/11/2025

Terms and Conditions

1. Payment in full is required at time of delivery. The sale price specified on page one of this Agreement does not include taxes or shipping and other transportation charges. Unless otherwise specified, all shipments are F.O.B. Delivery to the location specified by the Purchaser. The Purchaser shall pay all applicable taxes, relating to the sale and transfer of the Equipment. All Purchaser-supplied chassis must meet the requirements of the body manufacturer and Joe Johnson Equipment ("JJE"). The costs of any chassis modifications or repairs shall be borne by the Purchaser. All warranty work is F.O.B. Delivery to the location specified by the Purchaser.
2. SHIPPING. a) If shipment is delayed beyond the time stipulated pursuant to this Agreement by any cause beyond the control of JJE, the delivery date shall be extended for a period equal to the delay due to such cause. JJE will in no way be held liable for loss or damages, direct or consequential, due to delays in delivery caused by events outside our direct control. B) If shipment is delayed by fault of the Purchaser, payment of the Purchase Price shall not be delayed thereby and the Equipment shall be at the Purchaser's risk of damage or loss from any cause whatsoever and any additional expense incurred in handling, storage or insuring the Equipment caused by said delay shall be paid by the Purchaser.
3. WAIVER OF CLAIMS. Acceptance of the Equipment by the Purchaser from the Carrier will constitute a waiver of all claims against JJE for damage to the equipment prior to delivery or for delay from any cause.
4. TITLE. Title to the Equipment and to all repairs, replacements of and accessions to the Equipment shall not pass to the Purchaser after delivery but shall remain in JJE until payment in full of the Purchase Price together with all other amounts due hereunder.
5. DEFAULT. If, after delivery of the Equipment, the Purchaser defaults in compliance with any term or condition of this Agreement, or defaults in payment of any installment of the Purchase Price or any applicable taxes or charges relating to the Equipment, or uses the Equipment for an illegal purpose, or if levy is made upon the Equipment, or if any bankruptcy, receivership, winding-up or insolvency proceedings are instituted by or against the Purchaser, or if at any time JJE deems itself insecure in respect of the foregoing then and in any such events the entire balance of the Purchase Price and all notes given therefore together with all expenses, costs and solicitors fees incurred by JJE in the collection of the Purchase Price shall become immediately due and payable.
6. REPOSSESSION AND REMEDIES. Subject to the applicable laws:
 - a) JJE, in addition to all remedies available at law or hereunder, may take possession of the Equipment upon seven (7) days' notice and/or demand and without legal process and for the purpose of taking possession of and removing the Equipment JJE or its assigns or agents may enter into or upon the Purchaser's lands and premises using such forces as is necessary in the circumstances.
 - b) If the Equipment comes into possession of JJE through the re-possession, voluntary surrender thereof by the Purchaser or otherwise, JJE may at its option sell the Equipment for its own account or may re-sell the Equipment on behalf of the Purchaser either at a public or private sale in such manner and for such amount and upon such terms as JJE may deem proper with or without notice, and prior to any sale JJE may house or store the Equipment and repair or re-condition the same; and JJE may bid and purchase on any sale.
 - c) JJE shall also have the right to sue the Purchaser for any amount which is due and unpaid. The execution and delivery of promissory notes or the entry of judgment for any amount which is due and unpaid or the taking of additional security therefore shall not constitute payment or a waiver of any term, provision or condition herein contained. JJE shall have the right to enforce one or more remedies successively or concurrently and such action shall not operate to stop or prevent JJE from pursuing any other remedy which it may have.
7. LIABILITY AND INDEMNIFICATION. To the extent permitted by applicable law, each Party shall defend, indemnify and hold harmless the other, its subsidiaries affiliated companies, their officers, agents and employees, from and against all loss liability, claim, action or expense including reasonable attorney's fees by reason of bodily injury including death, and property damage, sustained by any person or persons, including but not limited to employees of either Party, as a result of the intentionally wrongful, reckless, and/or negligent act of the indemnifying Party, its agents, officers, employees, subsidiaries, and/or affiliated companies relative to the maintenance, ownership, use, operation, storage, erection, dismantling, servicing or transportation of Equipment or either Party's failure to comply with this order, except that neither party shall be required to indemnify the other for the intentionally wrongful, reckless, and/or negligent act of the Party's own agents, officers, employees, subsidiaries, and/or affiliated companies. Nothing contained herein shall be construed as prohibiting the Purchaser, its officers, agents, or its employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, actions or suits brought against them. The Indemnifying Party shall likewise be liable for the cost, fees and expenses incurred in the Purchaser's or the JJE's defense of any such claims, actions, or suits. The Purchaser does not waive its defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 et seq. by reason of said indemnification or any insurance requirements herein.
8. INTERPRETATION / CHOICE OF LAW. The Purchaser and JJE agree that this Agreement shall be interpreted, construed and be governed by and in accordance with the laws of the State of Illinois. The Purchaser and JJE further agree that should any term or condition, or any part thereof, contained in this Agreement be unenforceable or prohibited by present or future provincial or federal laws, then such term or condition, or part thereof, shall be ineffective to the extent of such unenforceability or prohibition. Failure at any time by either Party to exercise any of its rights under this Agreement shall not constitute a waiver thereof nor prejudice either Party's right to enforce it thereafter.
9. ENTIRE AGREEMENT. It is acknowledged and agreed that this Agreement constitutes the entire agreement between JJE and Purchaser and there are no representations, warranties, conditions or guarantees, expressed or implied, statutory or otherwise, other than contained herein.
10. DISCLAIMER. Except as may be expressly set out in the Description of Equipment term of this Agreement there are no expressed or implied warranties on the part of JJE as to the quality, merchantability, capability or fitness for a particular purpose of the equipment which is the subject of this agreement.
11. INTEREST. Interest on any overdue payment shall be at the rate provided for by the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 et seq., without prejudice to any other conditions of this Agreement.
12. INSURANCE. The Purchaser hereby undertakes to keep the Equipment fully self-insured against loss by reason of accident, fire, theft and all other risks to an amount not less than the amount owed to JJE, such self-insurance being payable to JJE, until the Purchase Price of the Equipment together with all interest and costs which may have been incurred, have been paid. The Purchaser undertakes to supply evidence of such self-insurance satisfactory to JJE upon demand.
13. TRADE-INS. The Purchaser hereby warrants and represents that all equipment and machinery granted, sold or assigned to JJE in connection with this Agreement in satisfaction of the Purchase Price or otherwise shall be free and clear of all liens, levies, charges and encumbrances. The Purchaser further agrees, to the extent permitted by applicable law, to indemnify and hold harmless JJE from and against liens, levies, charges and encumbrances that the Purchaser may be required to pay or discharge in respect of such machinery or equipment.
14. FURTHER ASSURANCES. This Agreement may not be assigned by either Party without the prior written consent of the other. The Purchaser hereby authorizes JJE to file such financing statements and do such acts, matters and effects as JJE may deem appropriate to protect its interests in the Equipment until payment in full of the Purchase Price together with all amounts due hereunder.

Vactor 101221-VTR

Pricing for contract #101221-VTR offers Sourcewell participating agencies the following discounts:

- 3% discount off list price
- In addition to the discount off MSRP, volume discounts may be considered on a case-by-case basis.



CONTRACT EXTENSION

Contract Number: 101221-VTR

Sourcewell	and	Vactor Manufacturing	
202 12th Street Northeast		1621 S Illinois St	
P.O. Box 219			
Staples, MN 56479		Streator, Illinois	61364-3945
(Sourcewell)		(Vendor)	

have entered into Contract Number: 101221-VTR
for the procurement of: Sewer Vacuum, Hydro-Excavation, and Municipal Pumping Equipment
with Related Accessories and Supplies

The Contract has an expiration date of 2025-11-29 , but the parties may extend the Contract by mutual consent.

Sourcewell and Vendor acknowledge that extending the Contract benefits the Vendor, Sourcewell and Sourcewell’s Members. Vendor and Sourcewell agree to extend the Contract listed above for an additional period, with a new Contract expiration date of 2026-11-29 . All other terms and conditions of the Contract remain in full force and effect.

Sourcewell

Authorized Signature

Jeremy Schwartz

Name

Chief Operating and Procurement Officer

Title

2/7/2025 | 4:26 PM CST

Date

Authorized Signature

Nickolaus Johanson

Name

Sales and Operations Administrator

Title

2/12/2025 | 11:07 AM CST

Date

Vendor Ethics Placeholder.



Grant Proposal Notifications

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-1052

Agenda Date: 4/15/2025

Agenda #: 11.A.



Grant Proposal Notification

GPN Number: 012-25
(Completed by Finance Department)

Date of Notification: 04/09/2025
(MM/DD/YYYY)

Parent Committee Agenda Date: 05/06/2025
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 03/28/2025
(MM/DD/YYYY)

Name of Grant: Powering Safe Communities

Name of Grantor: Metropolitan Mayors Caucus

Originating Entity: ComEd
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: Facilities Management

Department Contact: Joy Hinz
(Name, Title, and Extension)

Parent Committee: Public Works

Grant Amount Requested: \$ 10,000.00

Type of Grant: Competitive
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant: ☒ Yes ☐ No

Source of Grant: ☐ Federal ☐ State ☐ Private ☒ Corporate

If Federal, provide CFDA: _____ If State, provide CSFA: _____

Grant Proposal Notification

1. Justify the department's need for this grant.

At the request of the Public Works and Environmental Committees, FM is planning to install electric vehicle charging stations on the campus. FM will be placing one level 2 charging station at the Care Center and one level 3 charging station adjacent to the Care Center near the SWAP building. The grant will partially reimburse the effort which has consisted of placing a concrete pad, directionally boring under Care Center parking lot, installing an EV dedicated electric panel and the associated cabling.

2. Based on the County's Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

5. Environmental Stewardship - Advance County facility projects and fleet investments that lower the County's emissions, enhance beneficial reuse, and improve efficiency.

An EV charging stations reduces transportation emissions. The Board recently adopting a model that will reimburse the County for expenses.

3. What is the period covered by the grant?

07/01/2025 to: 03/31/2026
 (MM/DD/YYYY) (MM/DD/YYYY)

- 3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

3.1.1. _____ and _____
 (MM/YY) (Duration)

4. Will the County provide "seed" or startup funding to initiate grant project? (Yes or No)

No

- 4.1. If yes, please identify the Company-Accounting Unit used for the funding

5. If grant is awarded, how is funding received? (select one):

5.1. Prior to expenditure of costs (lump-sum reimbursement upfront) ☐

5.2. After expenditure of costs (reimbursement-based) ☒



Grant Proposal Notification

6. Does the grant allow for Personnel Costs? (Yes or No) No

6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.

6.1.1. Total salary _____ Percentage covered by grant _____

6.1.2. Total fringe benefits _____ Percentage covered by grant _____

6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): No

6.1.3.1. If yes, which ones are disallowed?

6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?

6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): No

6.2.1. If yes, how many new positions will be created?

6.2.1.1. Full-time _____ Part-time _____ Temporary _____

6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit? _____
(Yes or No)

6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?

Grant Proposal Notification

6.3. Does the grant award require the positions to be retained beyond the grant term? (Yes or No) _____

6.3.1. If yes, please answer the following:

6.3.1.1. How many years beyond the grant term? _____

6.3.1.2. What Company-Accounting Unit(s) will be used? _____

6.3.1.3. Total annual salary _____

6.3.1.4. Total annual fringe benefits _____

7. Does the grant allow for direct administrative costs? (Yes or No) No

7.1. If yes, please answer the following:

7.1.1. Total estimated direct administrative costs for project _____

7.1.2. Percentage of direct administrative costs covered by grant _____

7.1.3. What percentage of the grant total is the portion covered by the grant _____

8. What percentage of the grant funding is non-personnel cost / non-direct administrative cost? 100

9. Are matching funds required? (Yes or No): Yes

9.1. If yes, please answer the following:

9.1.1. What percentage of match funding is required by granting entity? 50

9.1.2. What is the dollar amount of the County's match? \$5,000.00



Grant Proposal Notification

9.1.3. What Company-Accounting Unit(s) will provide the matching requirement?	<u>6000-1220</u>
10. What amount of funding is already allocated for the project?	<u>\$90,000.00</u>
10.1. If allocated, in what Company-Accounting Unit are the funds located?	<u>6000-1220</u>
10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No):	<u>Yes</u>
11. What is the total project cost (Grant Award + Match + Other Allocated Funding)?	<u>\$90,000.00</u>