



# DU PAGE COUNTY

## Human Services

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, October 15, 2024**

**9:30 AM**

**Room 3500A**

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**1. CALL TO ORDER**

9:30 AM meeting was called to order by Chair Greg Schwarze at 9:32 AM.

**2. ROLL CALL**

Staff in attendance: Renee Zerante (State's Attorney Office), Keith Jorstad and Tabassum Haleem (Finance), Valerie Calvente (Procurement Officer), Natasha Belli, Julie Hamlin, and Gina Strafford-Ahmed (Community Services Administrators), Mary Keating (Director of Community Services), Anita Rajagopal (DuPage Care Center Assistant Administrator) and Janelle Chadwick (DuPage Care Center Administrator).

<b>PRESENT</b>	Childress, Galassi, LaPlante, and Schwarze
<b>LATE</b>	DeSart, and Garcia

**3. PUBLIC COMMENT**

No public comments were offered.

**4. CHAIR REMARKS - CHAIR SCHWARZE**

Chair Schwarze thanked everyone for attending the meeting. Member Galassi welcomed the students in attendance from the AP Government class at Hinsdale Central High School. She added that there are more students attending the other committee meetings.

**5. APPROVAL OF MINUTES**

5.A. [24-2739](#)

Human Services Committee - Regular Meeting - Tuesday, October 1, 2024

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Lynn LaPlante
<b>SECONDER:</b>	Michael Childress
<b>AYES:</b>	Childress, Galassi, LaPlante, and Schwarze
<b>LATE:</b>	DeSart, and Garcia

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**6. COMMUNITY SERVICES - MARY KEATING**

## Motion to Combine Items

Member Childress moved and Member Galassi seconded a motion to combine items 6.A. through 6.E. The motion was approved on voice vote, all "ayes".

**6.A. [HS-P-0035-24](#)**

Awarding resolution issued to Healthy Air Heating and Air, Inc., one of five service providers selected for the Low Income Home Energy Assistance Program (LIHEAP), LIHEAP Emergency Heat Program for the period of October 1, 2024, through June 30, 2025. Vendor to service, repair, or replace inoperable or red-tagged furnaces for low-income qualified homeowners within DuPage County. Contract total amount not to exceed \$230,909.54. (Community Services)

**6.B. [HS-P-0036-24](#)**

Awarding resolution issued to My Green House HVAC, one of five service providers selected for the Low Income Home Energy Assistance Program (LIHEAP), LIHEAP Emergency Heat Program for the period of October 1, 2024, through June 30, 2025. Vendor to service, repair, or replace inoperable or red-tagged furnaces for low-income qualified homeowners within DuPage County. Contract total amount not to exceed \$230,909.54. (Community Services)

**6.C. [HS-P-0037-24](#)**

Awarding resolution issued to Nortek Environmental, Inc., one of five service providers selected for the Low Income Home Energy Assistance Program (LIHEAP), LIHEAP Emergency Heat Program for the period of October 1, 2024, through June 30, 2025. Vendor to service, repair, or replace inoperable or red-tagged furnaces for low-income qualified homeowners within DuPage County. Contract total amount not to exceed \$230,909.54. (Community Services)

**6.D. [HS-P-0038-24](#)**

Awarding resolution issued to Parliament Builders, Inc., one of five service providers selected for the Low Income Home Energy Assistance Program (LIHEAP), LIHEAP Emergency Heat Program for the period of October 1, 2024, through June 30, 2025. Vendor to service, repair, or replace inoperable or red-tagged furnaces for low-income qualified homeowners within DuPage County. Contract total amount not to exceed \$230,909.54. (Community Services)

**6.E. [HS-P-0039-24](#)**

Awarding resolution issued to Rush Heating and Cooling, Inc., one of five service providers selected for the Low Income Home Energy Assistance Program (LIHEAP), LIHEAP Emergency Heat Program for the period of October 1, 2024, through June 30, 2025. Vendor to service, repair, or replace inoperable or red-tagged furnaces for low-income qualified homeowners within DuPage County. Contract total amount not to exceed \$230,909.54. (Community Services)

Member DeSart arrived at 9:35 AM, delayed due to another committee meeting running late.

<b>RESULT:</b>	APPROVED THE CONSENT AGENDA
<b>MOVER:</b>	Lynn LaPlante
<b>SECONDER:</b>	Kari Galassi
<b>AYES:</b>	Childress, DeSart, Galassi, LaPlante, and Schwarze
<b>LATE:</b>	Garcia

Motion to Combine Items

Member LaPlante moved and Member Galassi seconded a motion to combine items 6.F. through 6.H. The motion was approved on voice vote, all "ayes".

6.F. [HS-P-0040-24](#)

Awarding resolution issued to Healthy Air Heating and Air, Inc., to provide mechanical (HVAC) and architectural weatherization labor and materials, for the Weatherization Program, for the period of October 22, 2024 through June 30, 2025, for a contract total not to exceed \$866,434. (Community Services)

6.G. [HS-P-0041-24](#)

Awarding resolution issued to My Green House HVAC, LLC, to provide mechanical (HVAC) and architectural weatherization labor and materials, for the Weatherization Program, for the period of October 22, 2024 through June 30, 2025, for a contract total amount not to exceed \$866,434. (Community Services)

6.H. [HS-P-0042-24](#)

Awarding resolution issued to Arcos Environmental Services, Inc., to provide mechanical (HVAC) and architectural weatherization labor and materials, for the Weatherization Program, for the period of October 22, 2024 through June 30, 2025, for a contract total not to exceed \$866,434. (Community Services)

<b>RESULT:</b>	APPROVED THE CONSENT AGENDA
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Kari Galassi
<b>AYES:</b>	Childress, DeSart, Galassi, LaPlante, and Schwarze
<b>LATE:</b>	Garcia

6.I. [HS-P-0043-24](#)

Awarding resolution issued to Comfort 1st Insulation & Energy Solutions, Inc., to provide architectural weatherization labor and materials, for the Weatherization Program, for the period of October 22, 2024 through June 30, 2025, for a contract total not to exceed \$50,000. (Community Services)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Kari Galassi
<b>AYES:</b>	Childress, DeSart, Galassi, LaPlante, and Schwarze
<b>LATE:</b>	Garcia

7. **COMMUNITY DEVELOPMENT COMMISSION - MARY KEATING**

7.A. [HS-R-0019-24](#)

Recommendation for Approval of a HOME Investment Partnership Act (HOME) Funds Agreement with DuPage Pads, Project Number HM24-02b - Tenant Based Rental Assistance - in the amount of \$100,000 under FY2024, which is the balance of the previously approved \$200,000 total project award, partially funded in PY2021 in the amount of \$100,000 under a HOME Agreement with DuPage Pads, Project Number HM21-02b - Tenant Based Rental Assistance. (Community Development)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Kari Galassi
<b>AYES:</b>	Childress, DeSart, Galassi, LaPlante, and Schwarze
<b>LATE:</b>	Garcia

8. DUPAGE CARE CENTER - JANELLE CHADWICK

8.A. [HS-R-0018-24](#)

DuPage Care Center Rate Increase to increase the per patient day charges last fixed by Resolution HS-R-0064-23, approved October 24, 2023, from \$450 per day to \$468 per day for Standard Custodial Care and from \$468 per day to \$487 per day for Alzheimer's Special Care and from \$642 per day to \$668 per day for Post-Acute Care, effective December 1, 2024. (DuPage Care Center)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Kari Galassi
<b>AYES:</b>	Childress, DeSart, Galassi, LaPlante, and Schwarze
<b>LATE:</b>	Garcia

8.B. [HS-P-0044-24](#)

Recommendation for the approval of a contract purchase order issued to AirGas USA, LLC, to provide liquid portable oxygen for the residents at the DuPage Care Center, for the period December 1, 2024 through November 30, 2025, for a contract total amount not to exceed \$50,000; under bid renewal #22-105-DCC, second of three, one-year optional renewals.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Kari Galassi
<b>AYES:</b>	Childress, DeSart, Galassi, LaPlante, and Schwarze
<b>LATE:</b>	Garcia

8.C. [HS-P-0045-24](#)

Recommendation for the approval of a contract purchase order issued to Valdes Supply, to provide restroom tissue, paper towels, and facial tissue (group 2), as needed for the DuPage Care Center, for the period December 1, 2024 through November 30, 2025, for an amount not to exceed \$79,000; under bid renewal #22-112-FM, second of three one-year optional renewals.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Lynn LaPlante
<b>SECONDER:</b>	Kari Galassi
<b>AYES:</b>	Childress, DeSart, Galassi, LaPlante, and Schwarze
<b>LATE:</b>	Garcia

**9. BUDGET TRANSFERS**

9.A. [24-2740](#)

Transfer of funds from account no. 1000-1640-50040 (part-time help) to account no. 1000-1640-50000 (regular salaries) in the amount of \$15,800 to cover the projected shortage in Regular Salaries. The Family Center anticipated more payroll splits than what actually occurred and are projected to be short in Regular salaries by year end.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Lynn LaPlante
<b>SECONDER:</b>	Kari Galassi
<b>AYES:</b>	Childress, DeSart, Galassi, LaPlante, and Schwarze
<b>LATE:</b>	Garcia

9.B. [24-2741](#)

Transfer of funds from account no. 1200-2050-54110 (Nursing Services equipment and machinery) to account no. 1200-2025-54110 (Dining Services equipment and machinery) in the amount of \$2,700, to allow for the replacement of an unrepairable fryer for the DuPage Care Center.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Lynn LaPlante
<b>SECONDER:</b>	Kari Galassi
<b>AYES:</b>	Childress, DeSart, Galassi, LaPlante, and Schwarze
<b>LATE:</b>	Garcia

**10. TRAVEL**

10.A. [24-2742](#)

Housing and Community Development Planner to attend a HOME Program training in Washington D.C. from October 21, 2024 through October 24, 2024. Expenses to include registration, transportation, lodging, and per diems for approximate cost of \$2772. Grant funded. (This travel was pre-approved by Chair Schwarze so staff could secure a spot in the conference.) (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Michael Childress
<b>AYES:</b>	Childress, DeSart, Galassi, LaPlante, and Schwarze
<b>LATE:</b>	Garcia

**11. RESIDENCY WAIVERS - JANELLE CHADWICK**

No residency waivers were offered.

**12. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK**

Janelle Chadwick, Administrator of the DuPage Care Center, stated that they are out of outbreak status. There are no covid or rhinovirus cases at the Care Center.

The Care Center Café that provides cafeteria type food for the residents and staff is re-opening this month after closing during Covid-19.

Ms. Chadwick will send a PowerPoint to the committee members showing the construction progress. Ms. Chadwick stated that on the 3 Center unit they wanted to open a wall to give the nurses’ station direct visibility of the resident care area where residents lounge. When removing the wall, they exposed some old brick and windows within the wall, covered over from the exterior of the prior building. The wall is a weight bearing wall so they will now have to determine how to remove it safely.

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**13. COMMUNITY SERVICES UPDATE - MARY KEATING**

Mary Keating, Director of Community Services, reminded the committee that the Community Services Block Grant Committee meets today, October 15, at 11:30 a.m., which all the committee are members.

DuPage County has a grant with the Regional Transportation Authority (RTA) that pays for half of the Community Services' Transportation to Work Program for approximately \$500,000. Renee Zerante, our Assistant State's Attorney, has been working with the RTA's attorney. Part of the agreement packet contains an attorney certification. The RTA has dictated that if there is a dispute related to the agreement that it be resolved in the Cook County courts. Ms. Zerante explained the state statute is permissive and says 'may'. The DuPage County State's Attorney's position is that any contracts within DuPage County would grant us the choice of venue and that jurisdiction be in DuPage County.

Ms. Keating stated she does not see scenario where we would turn this money down. We may get into an issue where approving a contract is against the advice of the State's Attorney. If there is a grant agreement presented to the Human Services Committee before this issue is resolved, the State's Attorney will not sign off on the certification. Ms. Keating will keep the committee posted.

Victoria Kappas, Administrator of the Family Center, and Ms. Keating had a great meeting with Jeff Lata and Lori Carnahan from the Behavioral Health unit of the DuPage County Health Department regarding establishing a referral system for families that are participating in services at the Family Center. The idea is for the families to have more direct and immediate access to family therapy and youth counseling, etc., one of the things that Ms. Kappas identified as a missing piece to the services of high conflict home situations. Mary commended the DuPage County Health Department for being so easy to work with.

On Wednesday, October 16, the latest Alden project will have its groundbreaking in Addison. The \$26,000,000 project will provide 62 units of senior housing, 57 which will be affordable housing. DuPage County's Community Development commission is providing \$5,250,000 in HOME Funds for the project cost, ensuring that 30 of those homes will be affordable under our guidelines for a twenty-year period. Member DeSart added that the groundbreaking will be held at 500 N. Denise Court in Addison at 11:30 a.m. Ms. Keating added that the DuPage Housing Authority (DHA) will be providing Project Based Vouchers. Most of the funding is provided by the Illinois Housing Development Authority (IHDA) through the Illinois Affordable Housing Tax Credit Program.

The Money Management *Pilot* program is celebrating its 25th anniversary this year. The program provides volunteers to assist low-income seniors that are struggling with their finances by keeping track of bills, making sure they get paid, managing budgets, etc. DuPage County's Money Management Coordinator, Christine Evans, has been with the program since its inception 25 years ago and staffs the program with all volunteers, many who are retired CPA's, bankers, and attorneys. There are currently 40 participants in the program supported by 35 volunteers. We are working with the Communications Office to get a proclamation to the County Board meeting in November. There will be a recognition celebration for all the volunteers on October 24 at 10:00 a.m. in room 3500A. Ms. Keating will send an invitation to the committee members.

Member Garcia arrive at 9:50 AM, delayed due to a meeting she chaired running late.

**14. OLD BUSINESS**

No old business was discussed.

**15. NEW BUSINESS**

No new business was discussed.

**16. ADJOURNMENT**

With no further business, the meeting was adjourned at 9:52 a.m.