



Procurement Review Comprehensive Checklist

Procurement Services Division

This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: JPS-P-0066-23	RFP, BID, QUOTE OR RENEWAL #: Q479521-45181.096JB	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$1,515,000.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 10/03/2023	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$1,515,000.00
	CURRENT TERM TOTAL COST: \$1,515,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Axon Enterprise Inc	VENDOR #:	DEPT: Sheriff	DEPT CONTACT NAME: Deputy Chief Dan Bilodeau
VENDOR CONTACT: Julie Bosack	VENDOR CONTACT PHONE: 312-576-2829	DEPT CONTACT PHONE #: 630-407-2402	DEPT CONTACT EMAIL: dan.bilodeau@dupagesheriff.org
VENDOR CONTACT EMAIL: jbosack@axon.com	VENDOR WEBSITE: axon.com	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Continuation of initial pilot project which will replace existing, aging technology in all patrol vehicles and prisoner transport vehicles. The total cost is \$1,515,000 and is being purchased in compliance with the County's Sourcewell purchasing agreement.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Current technology in the vehicles is aging and needs to be updated. This will allow us to have all camera evidence (in-car and BWCs) on the same platform.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact. QUALITY OF LIFE
SOURCE SELECTION	Describe method used to select source. Axon Fleet was selected as a replacement in car camera system due to the compatibility with the current use of Axon Body Worn Cameras, Axon Taser 10 devices, and Axon's evidence.com evidence storage systems. All of these units work seamlessly with each other for activation and evidence collection.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). Current camera systems are becoming dated and will need repair/replacement. This replacement option, purchased under Joint Purchasing, allows for seamless integration with current systems and allows for storage of video and audio evidence to be housed in one secure location. There are no other in-car systems that work with evidence.com, our current Body Worn Camera's or the Taser 10 device. Or take no action and let the current systems continue to age and potentially fail.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Axon Enterprises Inc	Vendor#:	Dept: Sheriff	Division: Budget
Attn: Julie Bosack	Email: jbosack@dupagesheriff.org	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org
Address: 17800 N 85th St	City: Scottsdale	Address: 501 N County Farm Rd	City: Wheaton
State: AZ	Zip: 85255	State: Il	Zip: 60487
Phone: 800-978-2737	Fax:	Phone: 630-407-2122	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Axon Enterprises Inc	Vendor#:	Dept: Sheriff	Division: Admin
Attn: Julie Bosack	Email: jbosack@dupagesheriff.org	Attn: Deputy Chief Dan Bilodeau	Email: dan.bilodeau@dupagesheriff.org
Address: 17800 N 85th St	City: Scottsdale	Address: 501 N County Farm Rd	City: Wheaton
State: AZ	Zip: 85255	State: IL	Zip: 60187
Phone: 800-978-2737	Fax:	Phone: 630-407-2402	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Feb 1, 2024	Contract End Date (PO25): May 31, 2028
Contract Administrator (PO25):			

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA	Fleet 3 System	88-Fleet 3 Advanced, Fleet Ant, Airgain 7-n-1, Cradle point +5yr net cloud	FY24	1000	4400	54100		378,750.00	378,750.00
2	1	EA	Fleet 3 System	88-Fleet 3 Advanced, Fleet Ant, Airgain 7-n-1, Cradle point +5yr net cloud	FY25	1000	4400	54100		378,750.00	378,750.00
3	1	EA	Fleet 3 System	88-Fleet 3 Advanced, Fleet Ant, Airgain 7-n-1, Cradle point +5yr net cloud	FY26	1000	4400	54100		378,750.00	378,750.00
4	1	EA	Fleet 3 System	88-Fleet 3 Advanced, Fleet Ant, Airgain 7-n-1, Cradle point +5yr net cloud	FY27	1000	4400	54100		378,750.00	378,750.00
<i>FY is required, assure the correct FY is selected.</i>										Requisition Total	\$ 1,515,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: W-9 Vendor Ethics Disclosure Statement